



## COMMITTEE MINUTES

### OPEN STREETS ADVISORY COMMITTEE APRIL 28, 2021, 7:00 P.M. ZOOM

Present: Councillor L. Lucier, Councillor T. Gaffan, Amy McMillan, Chelsea Zammit, Rose Marie Roach, Heather Brown, Megan Bolton, Jodi Brush, Troy Loop, Brenda Necic, Kyle Sala, Administration, Karen Loney (Manager of Recreation Programing and Special Events)

#### A. CALL TO ORDER

The meeting was called to order at 7:06 P.M.

#### B. DISCLOSURE OF PECUNIARY INTEREST

Councillor Lucier reminded members if members have any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of the Committee (or that was the subject of consideration at the previous Meeting of the Committee at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

#### C. APPROVAL OF PREVIOUS MINUTES – DEFERRED

- i. March 18, 2021
- ii. April 20, 2021

#### D. NEW AND UNFINISHED BUSINESS

- i. Amount to budget for a Coordinator; recommend a maximum of \$6,000
  - 15 weeks of work
  - 16 hours per week; each week may be variable with more hours at the beginning
  - \$20/hour plus labour burden
  - Funds for a temporary phone if needed, mileage, training

**06-2021** Moved by T. Loop, and seconded by H. Brown to include \$6,000 in the budget to hire an Open Streets Coordinator.

**CARRIED**

- ii. Amount to budget for marketing
  - a. Recommend that a maximum of \$5,000 is used for marketing Open Street



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**07-2021** Moved by T. Loop, and seconded by H. Brown to budget \$5,000 now and revisit if needed.

**CARRIED**

Options to investigate:

- Radio
- Day Tripping
- Kingsville Neighbours
- Social Media
- Banners

- iii. Decision on if two security guards will be hired
  - a. Timing: 7:00 P.M. – 11:00 P.M.
  - b. Role: monitor barricades, support opening street to vehicles
  - c. Quote from one company includes
    - i. Four-hour minimum, \$27.50 per hour/ per person
  - d. Total - \$ 3,231.80

**08-2021** Moved by H. Brown, and seconded by T. Loop to include in the budget two security guards.

**CARRIED**

Recommended to check on cancellation policy and confirm if the security guards can help open the street.

General Discussion

- To add to next agenda
  - Entertainment
    - Concerns raised no security allotted for music
    - Confusion on where the music will be
    - Concern if people bring alcohol and their ends up being problems who is responsible

**E. NEXT MEETING DATE** - May 12, 2021 – 5:30 P.M.

**F. ADJOURNMENT**

**09-2021** Moved by Councilor Lucier seconded by Councillor Gaffan to adjourn this Meeting at 7:50 P.M.

**CARRIED**