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Date: May 12, 2021
To: Mayor and Council
Author: Shaun Martinho, Manager of Public Works and Environmental Services
RE: Fleet Procurement Report
Report No.: IED 2021- 20

RECOMMENDED ACTION

That Council approve the purchase of two (2) John Deere 1570 front-cut lawn mowers for the Parks and Recreation Department for the combined purchase price of \$67,161.60 including the HST burden.

BACKGROUND

At the Regular Meeting of Council on March 22 2021, Council approved the purchase of two (2) Kubota F3990 Front-cut lawn mowers for the combined purchase price \$65,468.94 inclusive of the HST burden. Unfortunately, due to environmental compliance regulations, the vendor is no longer able to source this model of tractor in Canada.

DISCUSSION

Using the Municipal Group Buying Program offered through the Association for Municipalities Ontario (AMO), administration received pricing on a number of tractors that met the specifications outlined by Parks and Recreation. Several local municipalities utilize this program because it ensures all offerings undergo a formal competitive bid process that complies with purchasing by-laws.

Staff in the department vetted each of the tractors. Vendors provided demos, and operators tested each of them to ensure performance and reliability. The team is satisfied that the next lowest bidder will meet the specifications and requirements of the department.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

Link to Council 2021-2022 Priorities

- COVID-19 and the health and safety of the community
- Customer Service: Training, Technology, Staff, Review Standards/Level of service
- Housing: Affordability (lot sizes, developer incentives, second dwellings, density, etc.)
- Greenhouse: lights & dark sky, odours (site plan compliance, bylaws, other tools)
- Programming Increase: Youth and Seniors
- A development plan for Downtown Kingsville / Main Street
- Financial savings: Schools closings, Migration Hall
- Economic Development: strengthen tourism/hospitality
- COVID - economic recovery
- Communications: Strategy – Policy (social media), Website refresh and other tools, Public engagement
- Housing: Migrant Worker Housing – Inspections (Building/Fire), regulate, reduce, or increase
- Committees / Boards: Review and Report
- Policy Update: Procedural Bylaw
- Economic Development: diversify the economy, create local jobs, industrial, Cottam
- Infrastructure (non-Municipal): Union Water expansion & governance
- Infrastructure (Municipal): Asset Management Plan update, the infrastructure funding deficit
- No direct link to Council priorities

FINANCIAL CONSIDERATIONS

Based on specifications requested by the Parks and Recreation Department, the following prices were received:

Vendor	Cost
Kubota F3990	\$65,468.94
John Deere 1570	\$67,161.60
Toro Groundsmaster 3300	\$67,293.89

The costs of the recommended tractors is outlined below. The totals include additional items required for outfitting of the vehicles and all applicable taxes. All purchases came in under budget with the balance remaining in fleet reserves.

	Cost	Trade In	Net Cost	Approved Funding	Balance
Parks- Unit 21-05- John Deere 1570	\$33,646.94	\$500.00	\$33,146.94	\$35,000.00	\$1,853.06
Parks- Unit 21-06- John Deere 1570	\$33,646.94	\$500.00	\$33,146.94	\$35,000.00	\$1,853.06

CONSULTATIONS

Community and Development Services Department – Manager and Supervisor.
 Association of Municipalities Ontario – Local Authority Services Business Specialist
 Finance and IT Services- Director

Respectfully Submitted,

Shaun Martinho

Shaun Martinho, H.B.Sc., MBA
 Manager of Public Works and Environmental Services

G.A. Plancke

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 Director of Infrastructure Services