



## COMMITTEE MINUTES

### **PARK RECREATION ARTS AND CULTURE COMMITTEE**

**FEBRUARY 18, 2021 @ 5:30 P.M.**

**Via - Zoom**

#### **A. CALL TO ORDER**

Deputy Mayor Queen called the Meeting to order at 5:38 p.m. with the following persons in attendance:

#### **MEMBERS OF PARKS, RECREATION ARTS & CULTURE COMMITTEE:**

Mayor N. Santos  
Deputy Mayor G. Queen  
Councillor T. Neufeld  
A. Hickmott  
M. Tremaine-Snip

#### **MEMBERS OF ADMINISTRATION:**

K. Loney, Manager of Recreation  
Programs and Special Events  
D. Wolicki, Manager of Municipal  
Properties and Facilities

Absent: M. Shields

#### **B. DISCLOSURE OF PECUNIARY INTEREST**

When a member of the Committee has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of the Committee (or that was the subject of consideration at the previous Meeting of the Committee at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

#### **C. PRESENTATIONS/DELEGATIONS**

#### **D. STAFF REPORTS**

1. **Karen Loney**, Manager of Recreation Programs and Special Events
  - Held an internal meeting of SERT to review processes and areas for improvement. We will update the Special Events application based on the feedback and adding a section on COVID in aligning with Government regulations
  - I have had a request from the Cedar Island Sailing club to partner in their youth programming. When details have further developed, a presentation to PRAC will occur.



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- We are meeting with the Arts Society of Kingsville to develop a proposal to make Carnegie Art Centre a cultural hub. When details have further developed, a presentation to PRAC will occur.
- Currently re-branding the recreation programs and creating a process to work with contract instructors to increase community programs.
- In light of Windsor/Essex being in the red category for COVID, programming can occur with less if there are no more than ten people in the class. Fitness programs will potentially start next week.

### 10-2021

Motion: To accept the verbal report as presented by T. Neufeld, seconded A. Hickmott all in favour.

**CARRIED**

### 2. **Dan Wolicki**, Manager of Municipal Facilities and Property

#### **COVID-19 Update:**

As of Tuesday, February 16<sup>th</sup>, 2021, Windsor-Essex County had moved to the 'Red – Control Level' status under the province's COVID-19 response framework.

The following are some of the key enhanced measures under the 'Red - Control Level':

- Ten (10) persons per indoor facility
- One (1) parent and/or guardian per participant that is under the age of eighteen (18)
- Teams sports must not be practiced or played except for training (no games or scrimmage)
- Activities that are likely to result in individuals coming within two (2) meters of each other are not permitted; no contact permitted for team or individual sports

#### **Kingsville Arena**

The facility will formally re-open on February 23<sup>rd</sup> to host limited in-person programming.

Kingsville Rec. Complex

Improvements to Baseball Diamond #1 (Capital Project: PARKS-2021-9)

Has been approved which includes new dugouts, fencing and infield renovations.



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The restoration of the tennis court surface has been approved in the 2021 budget (Capital Project: PARKS-2021-11) as current conditions continue to have large cracking reappear and complete resurfacing is required to formally resolve the issues as opposed to marginal repair work.

### Pickleball and Bocce Court Complex

The RFP closed on December 11<sup>th</sup> and proposal submissions have been reviewed.

Awarding of the contract to the preferred proponent is expected to occur shortly.

### New Dehumidification Unit (Capital Project: ARENA-2020-01)

Most of the internal work has been completed for the new dehumidification unit but the arrival of the new dehumidification will be delayed due to manufacturer constraints.

### **Lakeside Park**

The RFP for the Lakeside Park Splash Pad and Washroom Facility (Capital Project: PARKS-2021-4) has been issued and will close on Friday, February 26<sup>th</sup>.

An application for paving (hard surfacing) trails at Lakeside Park (Capital Project: PARKS-2021-6) has been submitted for the Investing in Canada Infrastructure Grant under the COVID-19 Stream

### **Cottam Revitalization Plan**

#### Rotary Park

The tender for the new playground equipment had been issued and closed on Friday, February 12<sup>th</sup> at 11:00am.

Proposed designs for the new playground equipment have been distributed through surveys to surrounding residents as part of the selection process.

Furthermore, the preferred design will be brought to the Accessibility Committee for review and input of the accessibility components of the new equipment.

#### Ridgeview Park

Improvements to Baseball Diamond #2 (Capital Project: PARKS-2020-2) are nearing completion as resurfacing of the infield remains;



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Improvements to Baseball Diamond #3 (Capital Project: PARKS-2021-7

has been approved which includes new dugouts, fencing and infield renovations.

### **Marina**

A contractor has been scheduled to remove the sandbar that had developed within the mouth (entrance) of the channel following the application approval from the Department of Fisheries and Oceans Canada.

A new kiosk for the Boat Launch has been approved (Capital Project: MAR-2021-01), as replacement is required due to internal conditions that have been affected by high water levels that may pose a risk.

The new kiosk unit will also be relocated away from its current positioning to eliminate any potential hazards while improving the functionality and controls of the area.

### **Future Playground Parquets in Ruthven**

The tender for the new playground equipment (Capital Project: PARKS-2021-5) has been issued and will close on Friday, February 19<sup>th</sup> at 11:00am.

Proposed designs for the new playground equipment will be distributed through surveys to surrounding residents as part of the selection process.

Phase 1 of the initial development will also include with access path (sidewalk) to the play structure and park furniture (picnic table and bench).

Further development of the park space (Phase 2) will be determined from public consultation within the community of Ruthven as a survey will be distributed.

### **Lion Parks Development – Phase 2**

The consultant is underway in developing the proposed tender documents for the construction of Phase 2 of the Lions Park development (Capital Project: PARKS-2020-2) which includes the following:

- Concrete plaza area with a shade structure
- Multi-Use Court (e.g. Ball hockey, other recreational activities)
- Additional park furniture (including bike racks)
- Additional plantings



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### **User Groups**

#### Ice User Groups

Each ice user group has been contacted in attempt to gather plans or intentions from organizations regarding interest, commitment and timelines for a potential return.

#### Baseball / Soccer

Representative from baseball and soccer associations have been contacted in attempt to gather plan or intentions for the upcoming seasons; interest has been expressed and indicated that seasons will most likely begin later in comparison to past years.

- A committee member asked for an update on the marina transient slips
- Committee requested to see if flowers at Lions Park be pollinator-friendly.

### **11-2021**

Motion: To accept the report as presented by T. Neufeld, seconded A. Hickmott all in favour

**CARRIED**

### **12-2021**

Motion: For Dan to give PRAC an update on the Marina transient slip option.  
Moved by T. Neufeld, seconded A. Hickmott, all in favour

**CARRIED**

Mayor Santos provided an update that Kingsville Lions is fundraising for \$65,000 to help build a playground that will provide every child in our community with an opportunity to experience active and engaged play. Details can be found at:  
<https://forms.kingsville.ca/Finance/Kingsville-Lions-Play-it-Forward-in-Lions-Park>

### **E. MINUTES OF THE PREVIOUS MEETING**

1. Parks Recreation Arts and Culture Meeting Minutes January 21, 2020



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- 13-2021** Moved by A. Hickmott and seconded by M. Tremaine-Snip to receive the Parks Recreation Arts and Culture Committee Meeting minutes dated January 26, 2020.

**CARRIED**

### F. COMMITTEE REPORTS

1. Migration Festival
  - Meeting next week to begin planning for 2021
2. Communities in Bloom Committee Meeting Minutes January 12, 2021
  - Shout-Out Campaign created; anyone can recognize the good works of others. If there is a suggestion, email [recreation@kingsville.ca](mailto:recreation@kingsville.ca)
  - Shout-Out suggestions included: Highland Games committee for their work on the Kingsville Tartan, Town Staff for working long hours to move the snow

- 14-2021** Moved by T. Neufeld and seconded by M. Tremaine-Snip to receive the Community in Bloom minutes dated January 12, 2021

**CARRIED**

3. The Fantasy of Lights Committee
  - No decisions have been made for 2021
  - Reviewing train proposal and fundraising options

- 15-2021** Moved by A. Hickmott and seconded by T. Neufeld to receive the Fantasy of Lights Community update.

**CARRIED**

4. Highland Games Committee Meeting
  - Council approved the proposed Kingsville Tartan

- 16-2021** Moved by N. Santos and seconded by T. Neufeld to receive the Highland Games update.

**CARRIED**

5. SERT No update





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### **G. MINUTES OF THE PREVIOUS MEETING**

#### **2. Parks Recreation Arts and Culture Meeting Minutes January 21, 2021**

**17-2021** Moved by A. Hickmott and seconded by M. Tremaine-Snip to receive the Parks Recreation Arts and Culture Committee Meeting minutes dated January 26, 2021.

**CARRIED**

### **H. NEW AND UNFINISHED BUSINESS**

#### **1. Disc Golf Proposal Reviewed**

- Disc Golf is a low-impact sport in which people of all ages and skill levels can play together simultaneously.
- A disc golf course would provide an inexpensive form of recreation for people of all age and skill levels to use as a healthy, Outdoor, Socially distanced activity
- It cost approximately \$19,000 to install a 12 hole disc golf course with tees, signs and baskets
- It was acknowledged this is a good idea, but currently, no funds in the budget, but it can be considered in the future.

#### **2. G. Queen – Master Plan**

- Reviewed how the Master Plan provides a guide book and also needs to be flexible to meet community needs
- Many things within the Master Plan have been completed
- Multiple items have competing priority; such as a pool, is recommended but do taxpayers want to pay for this
- Master Plan activities reflect growth projections for Kingsville
- Actions are identified based on the level of importance

#### **3. Dog Park**

- In the community engagement session, there was a mention of a dog park
- Interest from Ruthven and Cottam for a dog park
- The current focus is to implement a dog park by the arena

#### **4. PRAC Terms of Reference**

- Council will be reviewing all committees of the Council
- If there are any suggestions for changes, let Karen know



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### I. NEXT MEETING DATE

March 18, 2021

### J. ADJOURNMENT

**18-2021** Moved by N. Shields, seconded by Thomas Tremaine-Snip, adjourn this Meeting at 6:45 P.M.

**CARRIED**

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**CHAIR, Deputy Mayor Queen**

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**RECORDING SECRETARY,  
K. Loney**