



COMMITTEE MINUTES

KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE WEDNESDAY, FEBRUARY 17, 2021 AT 4:00 P.M VIA ZOOM

A. CALL TO ORDER

Chair S. Sacheli called the Meeting to order at 4:06 p.m. with the following Members in attendance:

MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Matt Biggley
Kimberly DeYong
Bruce Durward (@ 4:09 p.m.)
Anna Lamarche
Margie Luffman
Christine Mackie
Shannon Olson
Sarah Sacheli

MEMBERS OF ADMINISTRATION:

Sandra Kitchen, Deputy Clerk-
Council Services
J. Norton, CAO
R. Brown, Manager of Planning Services
K. Brcic, Town Planner

Absent: Elvira Cacciavillani (on personal business)

B. DISCLOSURE OF PECUNIARY INTEREST

Chair S. Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. REPORTS AND ACCOUNTS

1. Updates regarding outstanding research reports:

- 257 Lakeview Avenue

Mayor Santos will present the research report at the Committee's next meeting.

- 1417 Road 3 East

Ms. Sacheli advised that Ms. Cacciavillani indicated that the report is in progress.



COMMITTEE MINUTES

- 208 County Road 34 East

Ms. DeYong reported that the report is in progress and due to the archives being closed at the present time, the finalization of the chain of title will be delayed.

2. KMHAC 2020 Operating Budget actuals to end of December 2020.

MHC4-2021 Moved by B. Durward, seconded by M. Biggley to receive the Committee 2020 Operating Budget Actuals to December 2020 for information.

CARRIED

D. MINUTES OF THE PREVIOUS MEETING

1. Kingsville Municipal Heritage Advisory Committee Meeting Minutes — December 22, 2020 and January 20, 2021

MHC5-2021 Moved by M. Luffman, seconded by K. DeYong to adopt the Minutes of the Kingsville Municipal Heritage Advisory Committee Meeting dated December 22, 2020 as presented

CARRIED

MHC6-2021 Moved by B. Durward, seconded by A. Lamarche to adopt the Minutes of the Kingsville Municipal Heritage Advisory Committee Meeting dated January 20, 2021 as presented.

CARRIED

E. BUSINESS/CORRESPONDENCE – INFORMATIONAL

1. V. Brown – Approved Invoice for Research Services – November and December 2020

MHC7-2021 Moved by S. Olson, seconded by M. Luffman that the Committee receives the approved invoice of V. Brown for research services for November and December 2020.

CARRIED



COMMITTEE MINUTES

F. NEW AND UNFINISHED BUSINESS

1. Discussion with CAO—Town of Kingsville CAO John Norton will lead a discussion regarding upcoming changes regarding administrative support

CAO Norton informed the Committee that there will be a transition over a period of time for the provision of administrative support from the current Legislative Services Dept. to Planning Services.

2. Update on the Conservation Review Board hearing for 183 Main St. East

Ms. Sacheli reported that the CRB hearing scheduled for Feb 14 has been adjourned to an undetermined date in May.

MHC8-2021 Moved by B. Durward, seconded by A. Lamarche to receive the update on the CRB hearing for 183 Main St. East.

CARRIED

3. Request for information from the owner of 1657 Elgin Street in Ruthven.

Ms. Sacheli indicated there has been an inquiry from the owner of 1657 Elgin Street in Ruthven, to obtain information about her property. The home is not listed on the heritage register as a property of interest. Ms. Brown will check to see what research she has on this property and the Committee will provide the information to the homeowner.

MCH9-2021 Moved by K. DeYong, seconded by B. Durward and the Committee direct that the property owners be sent the research the committee presently has on the property known as 1657 Elgin Street, if any.

CARRIED

4. 45-49 Division St. North, Kingsville

MHC10-2021 Moved by B. Durward, seconded by M. Biggley that the Committee ask Ms. Brown to research 49 Division St. North, Kingsville.

CARRIED



COMMITTEE MINUTES

5. Annabelle's Restaurant

Ms. Brcic presented a proposal for a covered front dining porch at the Annabelle's restaurant location and asked for the Committee's feedback. Ms. Brcic recorded the comments/suggestions/feedback (including concerns relating to the size of the patio, the obscuring of the roofline and front façade of the building, the lack of entrance to the patio directly off of Main St., whether an artist's rendering of the proposal could be obtained, etc.) and will provide same to the new property owner.

6. Jack Miner Migratory Bird Sanctuary update

Mr. Durward, Ms. DeYong and Ms. Sacheli met with the executive director of the Jack Miner Migratory Bird Foundation™ to review what building(s) or features will be specifically designated in the proposed designation. The home is beautifully preserved. More information will be presented at the March meeting.

MHC11-2021 Moved by K. DeYong, seconded by S. Olson that the Committee receive update report as presented by B. Durward.

CARRIED

7. Plaque installations update—Mr. Olson recommended that the plaques be installed when the weather warms up and members agreed. The plaques will not be able to be properly installed in the cold temperatures.

MHC12-2021 Moved by M. Biggley, seconded by B. Durward that the plaque update be received.

CARRIED

8. Outreach –There was a general discussion regarding heritage outreach and a possible 'Celebration of Heritage' photo contest as an outreach event. This item will be brought back for discussion at the March meeting.

G. NEXT MEETING DATE

1. Wednesday, March 17, 2021 at 4:00 p.m. via Zoom.



COMMITTEE MINUTES

H. ADJOURNMENT

MHC13-2021 Moved by B. Durward, seconded by S. Olson that the Meeting adjourn at 5:23 p.m.

CARRIED

CHAIR, Sarah Sacheli

**DEPUTY CLERK-COUNCIL SERVICES,
Sandra Kitchen**