



MINUTES

MAIN ST DEVELOPMENT REVIEW COMMITTEE

JANUARY 5TH, 2021 AT 7:00 P.M.
ELECTRONIC PARTICIPATION – Via Zoom

A. CALL TO ORDER

Chairperson, Gord Queen called the meeting to order at 7:00 p.m. with the following Committee members in attendance:

Members of Committee

Deputy Mayor Gord Queen
Councillor Kimberly DeYong
Brenda Gagnier
Bruce Durward
David Hunt
Gideon Spevak
Joe Wilds
Laura Mastronardi
Sarah Sacheli
Tom Greenall
Tasha Slater

Members of Administration

Manager of Planning – Robert Brown
Town Planner – Kristina Brcic
Administrative – Stephanie Coussens
Chief Administrative Officer – John Norton
Director of Municipal Services – Andrew Plancke
Manager of Public Works – Shaun Martinho
Manager of Engineering – Tim Del Greco

ABSENT:

Bruce Durward
Dennis Rogers
Heather Brown
Mary Ellen Havlik

B. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Chairperson, Gord Queen reminded Committee members to disclose any interest they may have prior to each agenda item being discussed.

C. ITEMS FOR REVIEW:

1. **Motion Re: Procedural By-law (Chair and staff member not being present in Council chambers during meetings.)**

MSD-01-2021

Moved by Laura Mastronardi, seconded by Tasha Slater that the Chair and staff member not being present in Council chambers during meetings be approved due to Covid-19 pandemic and lock down issued by the Province.

CARRIED

2. Review and approval of minutes from November 3 & December 1, 2020

MSD-02-2021

Moved by Tom Greenall, seconded by Sarah Sacheli that the Main St Development Review Committee Meeting Minutes dated November 3rd, 2020 be adopted.

CARRIED

MSD-03-2021

Moved by Kim DeYong, seconded by David Hunt that the Main St Development Review Committee Meeting Minutes dated December 1st, 2020 be adopted.

CARRIED

3. Provide comment from Town Staff related to Group 1 – Traffic presentation

Chief Administrative Officer, John Norton thanked the committee and staff for the work that has been done to date and is looking forward to reviewing the final proposals for Main St Development. Mr. Norton explained the Administration side and internal discussions, he recognizes the broad amount of work that has been put in by the committee.

Manager of Planning Services, R. Brown reviewed the presentation provided by the Traffic sub-committee and outlined comments on the various recommendations made. The detailed review, including full comments, has been prepared and is posted on the Town's website under Planning and Zoning and in MSDRC tab.

Dave Hunt, presented a summary of the Urban Design Report. Mr. Hunt outlined the Focus Areas / Areas of Concern, Summary of Findings as well as the committee's recommendations.

Sarah Sacheli, presented a summary of the Heritage Report. Ms. Sacheli outlined the Focus Areas / Areas of Concern, Summary of Findings as well as the committee's recommendations.

4. Follow-up on any outstanding or revised group submissions

No comment made.

5. Discussion on next steps and time line

Robert Brown, provided the next step guideline to the committee as follows:

- Committee to complete draft recommendations
- Hold initial virtual open house for public input
- Input to be reviewed by Committee and final recommendations completed
- Presentation of Committee Recommendations to Council
- Council to refer recommendation to Administration for review
- Review and formulation of Administration draft recommendations

- Hold second virtual open house for public input
- Input to be reviewed by Administration and final recommendations completed
- Final recommendations to be reviewed with Committee
- Final recommendations presented to Council for Consideration
- (Final Public Meeting)

6. Planning for initial public engagement

Proposed date of March 2nd, 2021

7. Any outstanding items and information requests

No comment made.

8. Date of the next meeting.

February 2nd, 2021.

Location: via Zoom

Time: 7pm

D. OTHER BUSINESS

No comment made.

E. ADJOURNMENT

MSD-04-2021

Moved by Laura Mastronardi, seconded by Tasha Slater there being no further items scheduled, the meeting was adjourned at 8:53 p.m.

CARRIED

CHAIRPERSON, G. QUEEN

SECRETARY-TREASURER, R. BROWN