



2021 Division Road North
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Date: February 23, 2021

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: Cottam Community Improvement Plan Application by
Tim Lindsay.
105/107 County Road 34 W
Pt. Lot 270, Concession STR, Part 1, RP 12R 5537

Report No.: PS 2021-011

AIM

To provide the Mayor and Council with details regarding an application for funding under the Cottam Community Improvement Plan.

BACKGROUND

In November of 2017 Council approved the Cottam Community Improvement Plan and associated funding to support, maintain and enrich the Cottam downtown area by realizing the benefits of the area. The overall funding plan was to provide a total of \$50,000 over a five year time frame. Qualifying projects under the CCIP would be eligible for up to 25% of the cost of the project up to a maximum of \$2,500. Qualifying project could be one of the following:

1. Façade Upgrading & Improvement
2. Accessibility Upgrades
3. New Signage
4. Permanent Landscaping Infrastructure
5. Energy Efficiency Improvements

DISCUSSION

The subject property is located at 105/107 County Road 34 W and is a mixed use commercial/residential building. The commercial tenant in the building is proposing to replace two existing HVAC systems for the residential units with new energy efficient units. This type of work would be considered as an energy efficiency improvement under the CCIP funding. Total cost of the proposed HVAC improvements is \$26,000 or \$13,000 per unit.

LINK TO STRATEGIC PLAN

Promote the betterment, self-image and attitude of the community.

FINANCIAL CONSIDERATIONS

A total of \$20,000 was allocated to the initial year of the CCIP in 2018. Six grants have been awarded since the being of the program. There is just under \$7,000 remaining in the initial allocation from 2018. Originally, \$50,000 was anticipated for the CCIP program with money to be allocated as needed. The 2021 budget did not anticipate topping up money in the program however, there may be a need to add additional funds prior to the end of this year if Council wants to continue to fund grant applications through 2021.

CONSULTATIONS

Technical Advisory Committee

RECOMMENDATION

That Council:

Approve the Cottam Community Improvement Plan funding application for the purchase and installation of new energy efficient HVAC systems as an energy efficiency improvement for 105/107 County Road 34 W in the amount of \$2,500 for each proposed unit representing the maximum funding allowance per request.

Robert Brown

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