



## COMMITTEE MINUTES

### **KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE TUESDAY, NOVEMBER 24, 2020 AT 4:00 P.M Via ZOOM**

#### **A. CALL TO ORDER**

Chair S. Sacheli, in attendance at the Municipal Office, Committee Room A, 2021 Division Road North, Kingsville, called the Meeting to order at 4:07 p.m. All other members in attendance participated in the meeting through video conferencing technology from remote locations.

#### **MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:**

Sarah Sacheli  
Kimberly DeYong  
Bruce Durward  
Anna Lamarche  
Margie Luffman  
Shannon Olson  
Christine Mackie  
Matt Biggley

#### **MEMBERS OF ADMINISTRATION:**

Sandra Kitchen, Deputy Clerk-  
Council Services

Also in attendance: CAO J. Norton

Absent: Elvira Cacciavillani (absent on personal business)

#### **B. DISCLOSURE OF PECUNIARY INTEREST**

Chair S. Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

#### **C. REPORTS AND ACCOUNTS**

1. Research update email submitted by V. Brown, Research Assistant on November 24, 2020

Ms. Sacheli presented Ms. Brown's update. Ms. Brown is updating the Architectural Research Inventory by making information sheets, and since the presentation in August



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2019, there are 47 newly researched properties to be included. The breakdown by decade is:

2 from the 1860s;  
2 from the 1870s;  
10 from the 1880s;  
5 from the 1890s;  
2 from the 1900s;  
6 from the 1910s;  
20 from the 1920s.

She is also updating the indexes that list the properties by modern addresses, date of construction and first owners. For the December meeting, she will provide a list of properties that are in the Architectural inventory but not on the heritage inventory, so the Committee can decide if an update to the Heritage Inventory is needed.

2. Research Report—Jack Miner Bird Sanctuary--B. Durward will revise the research report for presentation at a future date.

### **D. MINUTES OF THE PREVIOUS MEETING**

1. Review and adoption of KMHAC Minutes dated October 27, 2020.

S. Kitchen advised that the Minutes of the October 27, 2020 are not included in this agenda package, and will be presented for review and adoption at the next meeting.

### **E. BUSINESS CORRESPONDENCE-INFORMATIONAL**

1. Approved invoices:

- i) Pearsall, Marshall, Halliwill & Seaton LLP—Statement of Account dated November 2, 2020 for legal services re: Amending By-law 89-2020
- ii) Pearshall, Marshall, Halliwill & Seaton LLP—Statement of Account dated November 2, 2020 for legal services RE: 183 Main St. East

**MHC61-2020** Moved by A. Lamarche, seconded M. Biggley to receive the Invoices.

**CARRIED**

### **F. NEW AND UNFINISHED BUSINESS**



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### 1. Barn photographs-Discussion and Review

Ms. Sacheli will review the barn photographs that are on a jump drive, which was a project that was commenced by a summer student several years ago. The barns were photographed as a pictorial record of old barns in the municipality.

### 2. Discussion re: Website

Manager of Information Technology T. Iacobelli will be invited to the January, 2021 meeting. He has had several other projects and commitments requiring his immediate attention.

### 3. Presentation of plaques

S. Olson will attend the Town Hall to pick up from Ms. Kitchen the two bronze plaques that remain to be presented and installed. The plaque installation hardware is also available for pick-up at the municipal office. Ms. Lamarche will attend to take photographs.

**G. NEXT MEETING DATE** –December 22, 2020 at 4:00 p.m. via Zoom.

## H. ADJOURNMENT

**MHC62-2020** Moved by M. Luffman, seconded by C. Mackie to adjourn the Meeting of the Kingsville Municipal Heritage Advisory Committee at 4:30 p.m.

**CARRIED**

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**CHAIR, Sarah Sacheli**

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**DEPUTY CLERK-COUNCIL SERVICES,  
Sandra Kitchen**