



# MINUTES

## WEST SIDE COLLECTOR ROAD STEERING COMMITTEE MEETING

THURSDAY, AUGUST 20, 2020 @ 10:00 A.M.

Via Zoom

### A. CALL TO ORDER

Administration called the Meeting to order at 10:00 a.m. with the following persons in virtual attendance:

#### **Committee Members:**

Mayor Nelson Santos (10:11 am)

Councillor Laura Lucier

Councillor Larry Patterson

#### **Member of Administration:**

Dir. of Municipal Services - Andrew Plancke

Manager of Planning - Robert Brown

Dir. of Finance - Ryan McLeod

Municipal Services Mngr - Tim DelGreco

Deputy Clerk, Admin Services – R. Baines

#### **External Resources:**

Amico - Cindy Prince

Amico - Robert Filipov

### B. DISCLOSURE OF PECUNIARY INTEREST

Committee members were reminded that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

### C. NEW BUSINESS

#### 1. Confirmation of Need for the Road

Ms. Prince provided an overview of the existing arterial roads and the need for a new west side collector road. Certain roads identified were not initially designed as collector roads but have been functioning as collector roads and thus reasons for resident complaints. This is a good opportunity for a collector road to facilitate future development and to address existing traffic flow concerns.



# MINUTES

## 2. Items from Last Meeting

Members reviewed the map identifying current land ownership in the area of the preferred collector road location.

Ms. Prince provided an update to committee members on recent discussions with one of the landowners.

Mr. Brown indicated that he tried to contact the County Planner but she was on vacation. He will provide the committee with an update when the County Planner is back in the office.

## 3. High Level Cost Estimate

Ms. Prince provided a high level cost estimate overview regarding land and construction. It was noted that with new anticipated housing units comes additional development charges and taxes for the Town.

There was discussion on recouping costs, traffic study, collector road alignment, new watermain and development charges. Ms. Prince fielded questions from committee members.

## 4. What Needs to be Done

If Council decides that it would like to proceed with project, then the following are needed:

- Inclusion in the Official Plan via review currently underway (R. Brown)
- Amendment to the Development Charges By-law (R. McLeod)
- Addendum to the Transportation Master Plan (A. Plancke)
- Finalize detailed design (R. Filipov)
- Draft report for Council (all)

Discussion ensued regarding property values, expropriation and design options.

## 5. Discussion Regarding Council Report Preparation

Members decided that there would be co-authoring on the council report.



## MINUTES

### 6. Next Steps for Upcoming Meeting

Item for Amico staff:

- new map showing road superimposed over landowners properties

After much discussion, it was determined that landowners in the collector road area will be invited to a briefing before the next scheduled committee meeting in order to keep the lines of communication open.

Ms. Prince and Mr. Filipov left meeting at 10:45 am.

Committee members further discussed the potential collector road project and options.

### D. NEXT MEETING DATES

- Thursday August 27, 2020 at 1:00 pm
- Thursday September 3, 2020 at 10:00 am

### E. ADJOURNMENT

**04-2020** Moved by Laura, seconded by Larry to adjourn this meeting at 11:23 a.m.

**CARRIED**

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**CHAIRPERSON, Nelson Santos**

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**DEPUTY CLERK-ADMINISTRATIVE SERVICES,  
Roberta Baines**