



**SPECIAL MEETING OF COUNCIL  
MINUTES**

**Wednesday, January 13, 2021  
9:00 AM  
Council Chambers  
2021 Division Road N  
Kingsville, Ontario N9Y 2Y9**

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson Councillor Kimberly DeYong Councillor Laura Lucier
Members of Administration	J. Astrologo, Director of Legislative Services/Solicitor/Clerk  R. Brown, Manager of Planning Services J. Dean, Deputy Fire Chief J. Galea, Human Resources Manager T. Del Greco, Manager of Engineering T. Iacobelli, Manager of Information Technology S. Kitchen, Deputy Clerk-Council Services S. Martinho, Manager of Public Works and Environmental R. McLeod, Director of Financial & IT Services A. Plancke, Director of Infrastructure & Engineering P. Valore, Chief Building Official R. Baines, Deputy Clerk - Administrative Services T. Hong, Manager of Financial Services J. Norton, CAO John Quennell, Deputy Fire Chief Karen Loney, Manager of Recreation, Programs and Special

## Events

### **A. CALL TO ORDER**

Mayor Santos called the Special Meeting to order at 9:00 a.m.

### **B. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

### **C. STAFF REPORTS**

Chief Administrative Officer John Norton provided opening remarks regarding the budget process.

#### **1. 2021 Municipal Budget – Executive Summary (originally presented at December 14, 2020 Regular Meeting)**

Mr. McLeod provided a brief summary of his report. He advised that the draft budget presented to Council results in a 2.8% rate increase, which equate to an increase of \$49.39 on a home assessed at \$250,000.00. Mr. McLeod explained the difference between the assessed value of a home as compared to the market value of the home.

#### **26-2021**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Laura Lucier

That Council receives the report 2021 Municipal Budget - Executive Summary for information.

**CARRIED**

#### **2. Presentation by Director of Financial and IT Services / Treasurer, R. McLeod RE: 2021 Staffing Considerations**

Mr. McLeod presented the 2021 Staffing Considerations put forward by Administration.

Deputy Mayor requested that each position be discussed and debated separately.

**27-2021**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Laura Lucier

That Council approves the hiring of a Director of Community and Development Services, with a start date of no sooner than June 1, 2021

**CARRIED**

Councillor DeYong requested that the Treasurer determine whether any funds from the Safe Restart program can be allocated to the salary for the Director of Community and Development Services position.

**28-2021**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Kimberly DeYong

That Council approves the hiring of a solicitor.

**CARRIED**

**29-2021**

Moved by Councillor Laura Lucier  
Seconded by Councillor Tony Gaffan

That Council approves the hiring of a Communications Coordinator.

**CARRIED**

**30-2021**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Thomas Neufeld

That Council does not approve the Tourism and Economic Development Officer position for the 2021 calendar year.

**CARRIED**

**31-2021**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Kimberly DeYong

That Council receives the 2021 Staffing Considerations Presentation for information.

**CARRIED**

**D. BUDGET DELIBERATIONS**

**1. Presentation of Departmental Operating and Capital Budgets**

**a. Council (Page 11)**

**32-2021**

Moved by Councillor Laura Lucier

Seconded by Deputy Mayor Gord Queen

That Council approves the 2021 Council Operating Budget.

**CARRIED**

**b. General Administration (Page 12)**

**33-2021**

Moved by Councillor Thomas Neufeld

Seconded by Councillor Tony Gaffan

That Council set an upper limit of \$40,000 for budget line item 01-112-200-60390 (Donations & Grants).

**34-2021**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That the motion to set an upper limit of \$40,000 on donations and grants be deferred until grants are discussed as part of the budget process.

**CARRIED**

**35-2021**

Moved by Councillor Kimberly DeYong

Seconded by Deputy Mayor Gord Queen

Use the funds from Health Care Reserve (Account #03-000-032-39113) toward the funding agreement with LAFHT (budget line item 01-112-099-60378).

**LOST**

**36-2021**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Tony Gaffan

That Council approves the 2021 General Administration Capital Budget, being Capital Budget Items GEN-2020-1, GEN-2021-1 and GEN-2021-1

**CARRIED**

**37-2021**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Thomas Neufeld

That Council receives the 2021 General Administration Operating Budget.

**CARRIED**

Mayor Santos called for a short recess at 10:35 a.m.

The meeting was reconvened at 10:47 a.m.

**38-2021**

Moved by Councillor Thomas Neufeld  
Seconded by Deputy Mayor Gord Queen

That Council approves the 2021 Kingsville Accessibility Advisory Operating Budget.

**CARRIED**

**39-2021**

Moved by Councillor Laura Lucier  
Seconded by Councillor Tony Gaffan

That Council approves the 2021 Tourism and Economic Development Committee Budget.

**CARRIED**

Deputy Mayor Queen requested that a report be brought to Council regarding the Open Streets event, outlining who will be responsible for the various aspects of the event.

**40-2021**

Moved by Councillor Larry Patterson  
Seconded by Councillor Laura Lucier

That Council approves the 2021 Kingsville Municipal Heritage Advisory Committee Budget.

**CARRIED**

**41-2021**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Tony Gaffan

That the 2021 General Administration Operating Budget be approved, as amended.

**CARRIED**

**c. Information Technology (Page 14)**

**42-2021**

Moved by Councillor Laura Lucier  
Seconded by Councillor Larry Patterson

That Capital Budget line items IT-2021-1 thru IT-2021-4 be approved.

**CARRIED**

**43-2021**

Moved by Councillor Kimberly DeYong  
Seconded by Councillor Larry Patterson

That the 2021 Information Technology Operating Budget be approved.

**CARRIED**

**d. Animal Control (Page 15)**

**44-2021**

Moved by Councillor Larry Patterson  
Seconded by Councillor Tony Gaffan

That the 2021 Animal Control Operating Budget be approved.

**CARRIED**

**e. Fire (Page 16)**

Council requested details regarding the revenue Administration anticipates being generated from Operating Budget line item labelled as 'Burn Permits'. Council further indicated that approval of the budget does not mean that burn permit fees are supported.

**45-2021**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Larry Patterson

That Capital Budget line items FIRE-2020-1, and FIRE-2021-1 and FIRE-2021-2 be approved.

**CARRIED**

**46-2021**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Laura Lucier

That the 2021 Fire Department Operating Budget be approved.

**CARRIED**

**f. Police (Page 18)**

**47-2021**

Moved by Councillor Larry Patterson  
Seconded by Councillor Kimberly DeYong

That the 2021 Police Operating Budget be approved.

**CARRIED**

At 12:09 p.m. Mayor Santos called for a recess, and the meeting reconvened at 12:45 p.m.

**g. Building (Page 19)**

**48-2021**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Tony Gaffan

That the 2021 Building Department Operating Budget be approved.

**CARRIED**

**49-2021**

Moved by Councillor Laura Lucier

Seconded by Councillor Kimberly DeYong

That Capital Budget line item 2021-1-BUILD be approved.

**CARRIED**

**h. Public Works (Page 20)**

Mr. Del Greco, Manager of Engineering, presented his report RE: Sumac Drive Pedestrian Bridge.

**50-2021**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Kimberly DeYong

That Council authorizes Administration to proceed with Option #1 of the Report of Manager of Engineering T. Del Greco dated January 4, 2021 (replacement of the Sumac Drive pedestrian bridge based on the current size and span).

**CARRIED**

**51-2021**

Moved by Councillor Thomas Neufeld

Seconded by Councillor Tony Gaffan

That Capital Budget carryover items PW-2020-1 thru PW-2020-8 be approved.

**CARRIED**

**52-2021**

Moved by Councillor Thomas Neufeld

Seconded by Councillor Laura Lucier

That Capital Budget line items PW-2021-1 and PW-2021-2 be approved.

**CARRIED**

**53-2021**

Moved by Councillor Tony Gaffan  
Seconded by Councillor Thomas Neufeld

That Capital Budget line items PW-2021-3 thru PW-2021-6 be approved.

**CARRIED**

**54-2021**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Kimberly DeYong

That Capital Budget line items PW-2021-7 be approved.

**CARRIED**

**55-2021**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Kimberly DeYong

That Capital Budget line items PW-2021-8 and PW-2021-9 be approved.

**CARRIED**

**56-2021**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Thomas Neufeld

That Capital Budget line items PW-2021-10 be approved.

**CARRIED**

**57-2021**

Moved by Councillor Thomas Neufeld  
Seconded by Councillor Laura Lucier

That Capital Budget line items PW-2021-11 be approved.

**CARRIED**

**58-2021**

Moved by Councillor Larry Patterson  
Seconded by Councillor Tony Gaffan

That Capital Budget line items PW-2021-12 thru PW-2021-14 be approved.

**CARRIED**

**59-2021**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Capital Budget line items PW-2021-15 be deferred to 2021.

**CARRIED**

**60-2021**

Moved by Councillor Tony Gaffan

Seconded by Deputy Mayor Gord Queen

That Capital Budget line items PW-2021-16 be approved.

**CARRIED**

**61-2021**

Moved by Councillor Thomas Neufeld

Seconded by Deputy Mayor Gord Queen

That Capital Budget line items PW-2021-17 be approved.

**CARRIED**

**62-2021**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That the line item for Veteran's Banner Contracted Services be removed from the 2021 Public Works Operating Budget.

**CARRIED**

**63-2021**

Moved by Councillor Larry Patterson

Seconded by Deputy Mayor Gord Queen

That the 2021 Public Works Operating Budget be approved, as amended

**CARRIED**

Agenda Items D i to D.s will be discussed at the January 27, 2021 Special Meeting of Council.

**E. CONFIRMATORY BY-LAW**

**1. By-law 7-2021**

**64-2021**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council reads By-law 7-2021, being a by-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its January 13, 2021 Special Meeting a first, second and third and final time.

**CARRIED**

**F. ADJOURNMENT**

**65-2021**

Moved by Councillor Kimberly DeYong

Seconded by Councillor Tony Gaffan

That Council adjourns this Special Meeting at 3:04 p.m.

**CARRIED**

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MAYOR, Nelson Santos

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CLERK, Jennifer Astrologo