



# COMMITTEE MINUTES

## FANTASY OF LIGHTS COMMITTEE AUGUST 25, 2020 @ 4:00P.M. VIA ZOOM

### A. CALL TO ORDER

Councillor T. Gaffan called the Meeting to order at 4:00 p.m. with the following persons in attendance:

#### MEMBERS OF FANTASY OF LIGHTS COMMITTEE:

Mayor N. Santos  
D. Doey  
J. Willoughby  
L. Duhig  
J. Mockler  
D. Laman  
S. l'Anson

#### MEMBERS OF ADMINISTRATION:

Maggie Durocher, Administrative Support

### B. DISCLOSURE OF PECUNIARY INTEREST

Councilor T. Gaffan reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

### C. PRESENTATIONS/DELEGATIONS

NONE

### D. AMENDMENTS TO THE AGENDA

NONE

### E. STAFF REPORTS

1. M. Durocher, Program Manager



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M. Durocher provided a verbal update with regard to pricing on a signature piece and an update on the quote sent by Michel at Wattmans Trains.

### F. MINUTES OF THE PREVIOUS MEETING

1. Fantasy of Lights Committee Meeting Minutes June 23, 2020

**13-2020** Moved by Mayor N. Santos, seconded by J. Mockler to receive the minutes of the Fantasy of Lights Committee Meeting dated June 23, 2020

**CARRIED**

### G. NEW AND UNFINISHED BUSINESS

#### 1. Train

M. Durocher reviewed the price structure for the new train. D. Doey indicated that he had spoken to Walter at Pelee Island Winery and M. Durocher was to follow up with him, with regard to the train. The committee agrees that a new train will require sponsorship from the community to be feasible. The committee directed M. Durocher to provide the following additional information with respect to the existing train:

- Update on repairs required
- Estimated cost of repairs
- What is the estimated cost to update existing train

With respect to the new train, the committee requested the following information and action items

- Request information on shipping time for new train
- Tweak the train sponsorship package and resend to committee

Committee also discussed COVID related cleaning practices that would be necessary for 2020. The committee noted that for 2020 repairing the existing train may be the best course of action.



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### 2. Parade

M. Durocher provided the committee with information on potential options for the 2020 Santa Parade from the Windsor Parade Corporation. The WPC is looking at a “reverse Parade” format for all municipalities this year, where the parade stands still and spectators walk by. The initial thought was that Division from Main to Lakeside may be an option. M. Durocher indicated that there would be no U.S bands this year. L. Duhig indicated that the committee should prepare for the worst and that in 2020 less is more. A request was made that the parade corporation may provide a checklist of entertainment possibilities that the committee could choose. ( in a subsequent email that committee was informed that the entertainment lineup is the property of WPC and under the terms of the sponsorship agreement this is not possible due to privacy policies)

**14-2020** Moved by D. Laman, seconded by J. Willoughby to request that M. Durocher provide a update on pricing for the parade at the next meeting.

**CARRIED**

### 3. Paws and Claus

J. Mockler noted that it was time to start contacting vendors. She will be looking for assistance with this beginning next week.

### 4. Breakfast and Dinner with Santa

Committee discussed this, and the idea of sittings was debated to limit the number of people in the room at once. The committee will have to plan for a different style of event this year as several committee members expressed concerns with regard to the event and the potential for a second wave. A number of members suggested both events be take out style. No crafts, no breakfast and take and go craft kits were proposed. Dinner with Santa advanced tickets only or take out only were discussed. Virtual visits with Santa were also proposed.

### H. NEXT MEETING DATE

The next meeting of the Fantasy of Lights Committee shall take place on September 22, 2020 at 4:00 p.m. via zoom.



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## I. ADJOURNMENT

**15-2020** Moved by J. Mockler, seconded by J. Willoughby to adjourn this Meeting at 5:30 p.m.

**CARRIED**

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**CHAIR, Councillor T. Gaffan**

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**RECORDING SECRETARY,  
M. Durocher**