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**Date:** January 8, 2021

**To:** Mayor and Council

**Author:** Robert Brown, H. Ba, MCIP, RPP  
Manager, Planning Services

**RE:** Cottam Community Improvement Plan Application by  
1670057 Ontario Ltd.  
127 County Road 34 W  
Pt. Lot 270, Concession STR, Parts 4 & 9, RP 12R 16608

**Report No.:** PS 2021-004

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## **AIM**

To provide the Mayor and Council with details regarding an application for funding under the Cottam Community Improvement Plan.

## **BACKGROUND**

In November of 2017 Council approved the Cottam Community Improvement Plan and associated funding to support, maintain and enrich the Cottam downtown area by realizing the benefits of the area. The overall funding plan was to provide a total of \$50,000 over a five year time frame. Qualifying projects under the CCIP would be eligible for up to 25% of the cost of the project up to a maximum of \$2,500. Qualifying project could be one of the following:

1. Façade Upgrading & Improvement
2. Accessibility Upgrades
3. New Signage
4. Permanent Landscaping Infrastructure
5. Energy Efficiency Improvements

## **DISCUSSION**

The subject property is located at 127 County Road 34 W and is a commercial building currently being renovated to house OG Pizza. The owners received a grant in late 2020 for the installation of a new door and windows on the front under the Cottam CCIP. This type

of work was considered as facade upgrading and improvement. A new application has been submitted to the Town for additional funding for the proposed installation of a door opener for the main entrance in order to improve accessibility. Total cost of the project is \$2,500 and would be consistent with the accessibility category under the CCIP funding. A total of 25% of the project cost or \$625 is eligible.

## **LINK TO STRATEGIC PLAN**

Promote the betterment, self-image and attitude of the community.

## **FINANCIAL CONSIDERATIONS**

A total of \$20,000 was allocated to the initial year of the CCIP in 2018. No grants were awarded that year and the funds were placed in reserve. Three grants were awarded in 2019 leaving \$12,500. One grant was awarded in 2020. The remaining \$8,000 will remain in reserves and continue to be available for funding requests in 2021. The overall budget for the program was \$50,000. Once the initial reserves are utilized additional funds will need to be allocated through the annual budget process.

## **CONSULTATIONS**

Technical Advisory Committee

## **RECOMMENDATION**

That Council:

Approve the Cottam Community Improvement Plan funding application for the purchase and installation of an accessible door opener as an accessibility upgrade for 127 County Road 34 W in the amount of \$625 representing 25% of the cost of proposed project.

Robert Brown

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