



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: December 8, 2020
To: Mayor and Council
Author: Jennifer Astrologo, Director of Legislative Services
RE: Appointments to Management Committee of the Port of Kingsville
Report No.: CS2020-23

AIM

To provide Council with proposed By-law 108-2020 being a by-law to appoint Chief Administrative Officer John Norton and Mayor Nelson Santos to the Management Committee of the Port of Kingsville.

BACKGROUND

Back in 1999, the Federal Government transferred certain lands and port facilities to the Town of Kingsville ("Town") and the Kingsville Port Users Association ("KPUA"), which lands are jointly owned by those entities. At the same time that the lands were transferred, the Town and KPUA entered into a Co-Tenancy Agreement (the "Agreement") to govern the affairs of the co-tenancy of the land. Section 4.01 of the Agreement requires that the parties establish a Management Committee (the "Committee"), comprised of two (2) representatives from each of the Town and KPUA.

DISCUSSION

The Committee is expected to meet at least annually and during those meetings is tasked with setting an annual budget and reviewing financial statements among other responsibilities.

Administration prepared a by-law for Council consideration, duly appointing Mayor Santos and CAO Norton to the Management Committee effective upon the date of enactment (Appendix "A"). The proposed By-law also gives the named appointees the authority to appoint an alternate in the event that either cannot attend a specified meeting. The By-law will remain in full force and effect from the date of enactment and will continue until the end of the current Council term (November 14, 2022), unless otherwise repealed and/or amended.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

There are no financial considerations.

CONSULTATIONS

None

RECOMMENDATION

That Council adopts By-law 108-2020, being a By-law to appoint CAO John Norton and Mayor Nelson Santos to the Management Committee of the Port of Kingsville at this Regular Meeting.

Jennifer Astrologo

Jennifer Astrologo, B.H.K. (hons), LL.B
Director of Legislative Services, Town Solicitor, Clerk

John Norton

John Norton
Chief Administrative Officer