



COMMITTEE MINUTES

KINGSVILLE BIA
OCTOBER 14, 2020 @ 6:15 P.M.
Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:15 p.m. with the following Members in attendance:

MEMBERS OF BIA BOARD:

Beth Riddiford
Councilor Tony Gaffan
Councilor Laura Lucier
Heather Brown
Roberta Weston
Trevor Loop
Amanda Everaert
Dave Debergh
Izabel Muzzin

MEMBERS OF ADMINISTRATION:

Christina Bedal

Absent: Jason Martin
Maria Edwards

Guests: NONE

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

NONE

D. AMENDMENTS TO THE AGENDA

NONE



COMMITTEE MINUTES

E. ADOPTION OF ACCOUNTS

1. **BIA Accounts** – RE: Budget actuals ending SEPTEMBER 2020

BIA-194-2020 Moved by Trevor Loop, seconded by Tony Gaffan to receive the accounts ending SEPTEMBER 2020

CARRIED

F. STAFF REPORTS

1. BIA COORDINATOR PRESENTED HER REPORT- Communities in Bloom Meeting update, administrative duties updates, membership support and communications updates, BIA Dollar contest and upcoming program, 2021 budget and Facelift Grant application, brick orders, holiday preparations discussed.
2. LAURA LUCIER PRESENTED HER REPORT – Updated on Highway 3 widening, the Relaunch Grant, Light house repair project and Jasperson road work.
3. EDDK REPORT – Still 15 members strong and meeting regularly with plans to do the school gift card promotion and selling gift cards from restaurant locations.

G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

1. FACELIFT GRANT APPLICATION COMMUNICATION from Butcher of Kingsville request date September 2020 RE: Seeking Approval

BIA-195-2020 Moved by Roberta Weston, seconded by Heather Brown to approve \$500 for Facelift Grant Application

H. MINUTES OF THE PREVIOUS MEETING

1. Kingsville BIA Committee Meeting Minutes—August 11, 2020

BIA-196-2020 Moved by Tony Gaffan, seconded by Heather Brown to receive the minutes of the Kingsville BIA Meeting dated August 11, 2020



COMMITTEE MINUTES

CARRIED

BIA-197-2020 Moved by Tony Gaffan, seconded by Roberta Weston to receive the minutes of the Kingsville BIA Meeting dated September 8, 2020

CARRIED

I. NEW AND UNFINISHED BUSINESS

1. 2021 BUDGET

BIA-198-2020 Moved by Laura Lucier, seconded by Roberta Weston to approve the 2021 Budget to submit to Council for review and approval.

CARRIED

2. BIA DOLLAR PROGRAM PLANNING – November 14th will be the sell date and vouchers have been ordered.
3. HOLIDAY CHEER PROGRAM PLANNING- Snowflake theme is what we will be using this year and communication will go to the membership. BIA Coordinator will go to the town to see if any of the old garland can be used to expand upon the decorating this year.

ADDITIONAL ITEMS:

J. NEXT MEETING DATE

The next meeting of the Committee will be held on Tuesday, November 10th, 2020 at 6:15 PM via zoom.

K. ADJOURNMENT

The meeting adjourned 7:37 pm.



COMMITTEE MINUTES

CHAIR, Beth Riddiford

**RECORDING SECRETARY,
Christina Bedal**