



28 Pulford Street, Kingsville, Ontario N9Y 1B4

April 22, 2020

### **Council of The Town of Kingsville**

2021 Division Road North

Kingsville, Ontario

C/o

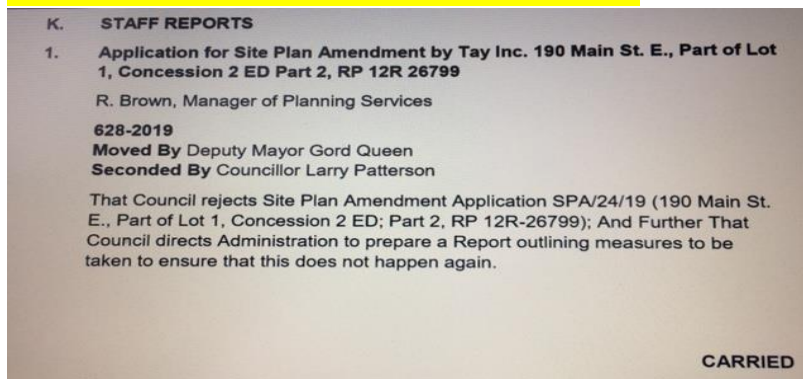
Director of Corporate Services / Clerk

Jennifer Astrologo LL B

### **Unfinished, and Outstanding Items**

A simple summary of noted of items requested at the Council Table  
With Past, Present and Anticipated

1. **Risk and Insurance.** A member of Council (Kim) last year asked at the Council table for an update regarding details on insurance. Such detail as the Loss Ratio and Claims history. The CAO at the time indicated that information would be forthcoming.
2. **ELK has been requested twice in 2019 to attend Council** in response to outage and flickers of the electrical supply within our community. Because they have refused to attend, wonder if we should:
  - a) Let our residents know of our invitations that have been rejected.
  - b) Publish the Ontario Government Web Site and Contact information for Complaints
  - c) Invite the Local Resident that Council Appointed to the ELK Board to an open public meeting to hear the concerns for their presentation directly to the ELK Board.
3. **SITE PLAN COMPLIANCE**



Council Passed a motion in respect to residents Concerns about site plan Compliance and the necessary report to ensure the lack of compliance does not happen again.

The Motion included the need for a report showing how this would prevent non-compliance in the future.

#### **REPORT OUTSTANDING**

This was building on a request made by another member of Council (Thomas) regarding site plan compliance.

#### **4. BY LAW Enforcement Options**

In 2019 discussion regarding By Law enforcement. A member of Council (Kim) noted the comments of the Mayor that "They were looking into what Leamington and others were doing for nuisance issues, Light and order."

Wonder when such information received may be shared with Council.

#### **5. GREEN HOUSE LIGHTS Compliance**

**COUNCIL PASSED NOT ONE BUT TWO MOTIONS ON THIS SUBJECT.**

Staff report following first motion:

**"Staff were dispatched".**

Council did not receive feedback; a second motion was made providing a list of some of the sites known to have been approved under Site Plan requirements for dark sky compliance.

(Oct 2019)

RESPONSE from Planning was **"we were working with them"**

When will Council receive an actual report noting exactly Which Greenhouse are NOT in compliance with the site requirements for dark sky.

#### **6. FIBRE OPTICS**

Both Cindy's Gardens, Harold Remark and BIA expressed interest in improved Internet in Town.

When will the Town be able to announce plans for improved internet in our town?

#### **7. Banner Pole Program**



**In 2019 A draft Banner Pole program was presented to Council and send back for future consideration.**

- a) The Input of the BIA given the fact that they purchased poles for road crossing banners east and west ends of (old) town.
- b) The input of the Legion given the Veteran's

**Hence the report is still outstanding and required.**

#### **8. Short Term Rentals and B&Bs**

Council requested a report regarding Short term rentals and an update on what is required now for B&B as well as Short Term rentals. Such report to consider what other towns were doing. **Report Outstanding.**

#### **9. Access Road improvements Behind Tim's**

**A member of Council (Thomas) requested information regarding the possibility of gaining better access behind the Tim's and Taco Bell sites.** Such information may include information regarding the possibility of expropriation with costs and details of same.

#### **10. BUNKHOUSE LAT Appeal**

**We now know that two appeals have been made in respect to two farmhouses that were wanted to be used as bunkhouses. Given the zoning by-law, Council should know what legal and planning staff will be used to advance the position of the Council.**

#### **11. CAR WASH NOISE (Wigle & Main)**

Given the neighbor report of increased noise and the suggestion that the office of the Ombudsmen, kindly provide Council with an update regarding the site.

## 12. Lakeside Park Bridge

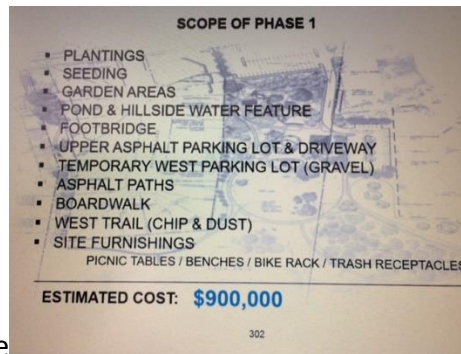


Repair was requested at the Council Table. Status of repairs requested and cost estimates if the repairs are in excess of 25 thousand. If not, fixed information required.

## 13. Mettawa Park Swings



When are the swings being installed?



**14. Mettawa Park Phase 1 Update**

What is expected this year?

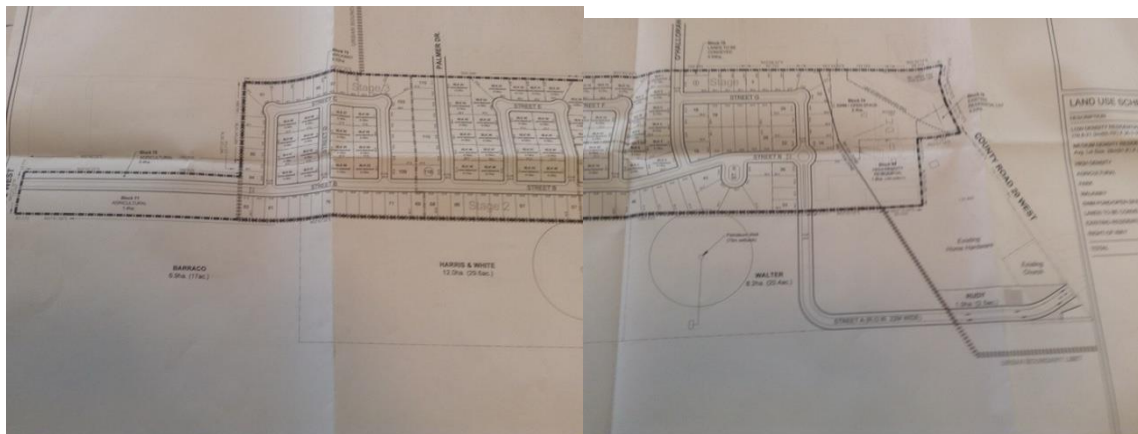
**15. Mettawa Park Expropriation**

Status of the Land required for the Mettawa Park with the status of the expropriation.

**16. Update on Loop Development and Valente Subdivision Developments**

Planning indicated that the plans are changing. What are the changes suggested in both projects? The Planning advisory Committee has had very few meetings in recent years. The Committee was originally designed to get public input. Given that we are reminded that SITE PLAN MEETING is less designed for public input, we may want to ensure the Planning Advisory Committee has the necessary opportunity to hear from others as opposed to just the developers and planners.

**17. Road 2 to 20 Road and Water Line Project and Access and Expropriation**



It was noted that legal assistance may be required to assist with this project, including expropriation to advance the project.

Council needs an update since this project impacts water and future development to the west.



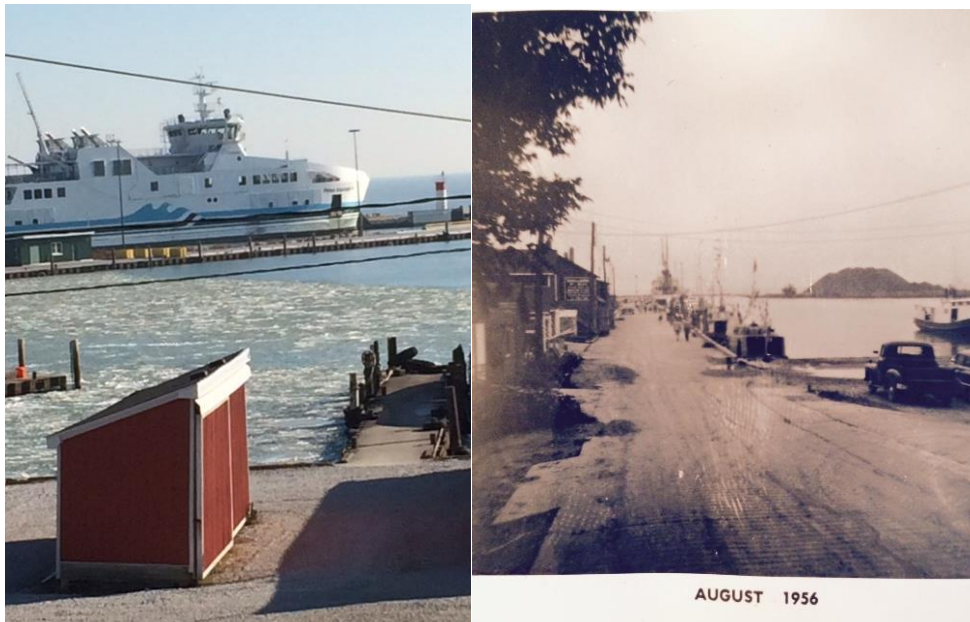
## 18. GRANTS 2020 and beyond

- a. In 2019 a grant application was made for pickleball courts. What is the status?
- b. Council requested that Staff prepare information for a future possible grant application.
- c. Impact on Tennis and Pickleball



Will this (the Cottam Tennis Court) become the temporary site for Pickleball?

## 19. Harbour Dock Road



- a. The Dock Road is blocked part way with large yellow cement blocks. The Original agreement requires both the Port Users and The Town to agree. Since the Town has not agreed, the blockage should be removed.

## 20. Port Users Agreement



Reports required for sub lease, insurance, and finance reports. Has the Town received the necessary annual information?

## **21. Port Users Meeting at Council**

- a. In 2019 The Port Users Submitted a letter to the Kingsville Reporter outlining their perspective of the Ownership and user agreement.
- b. It was suggested that they may attend Council as a Delegation. Kindly advise if any date or time has been suggested for such delegation at the Council table.

## **22. School New and Old**

In 2019 The Greater Essex County District School Board purchased a building site on Jasperson Road.

- a) Kindly advise Council of any Updates received from the School Board in respect to this K to 12 build.
- b) Please also advise as to the details and timing of our requirements to have completed to permit this build to proceed.
- c) Migration Hall, given the proposed K12 school, kindly advise Council and involve Council in any discussion in respect to Community Use and Interest the Town may have in the Building called Migration Hall.

## **23. Legal**

- a. Kindly provide Council with an update of all legal items outstanding against the Corporation of The Town of Kingsville.
- b. Including Present or Past Employee's
- c. Including Planning related matters that may or may not exist.

## 24. Traffic Control Bylaw & Zoning

### Zoning By-Law

- Accessory buildings and structures (sheds, pool houses, etc) shall not be built closer than 1 m (3.3 ft) from the lot line. No accessory building or part thereof is permitted within 1.8 m (6 ft) of any other building located on the same lot.
- The outdoor parking and storing of a recreational vehicle is not permitted in the front yard or exterior side yard of the residence. R/V parking is permitted in the rear yard or interior side yard of the residence. For properties with frontage on Lake Erie, the recreational vehicle shall only be stored in an enclosed building on the property.

- a. Update was suggested (Kim) in response to Utility and Construction Trailers to be added to the Recreation Trailer setback requirements.

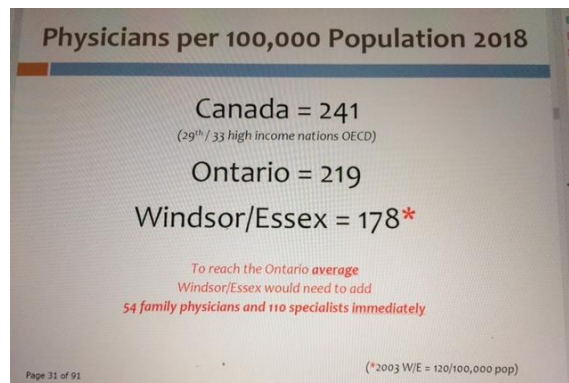
## 25. FIRE E&R Bylaw (Kim)

Following the Fire training workshop Kim noted the bylaw for fire services should be detailed to include exactly what is, and what is not included.

## 26. 190 Main Street East, Update

Reference Motion 628-2019

## 27. Doctors



What are the details if any respecting Doctors in our Community? Has the town entered into any agreements or funding to attract Medical Family Doctors to town?

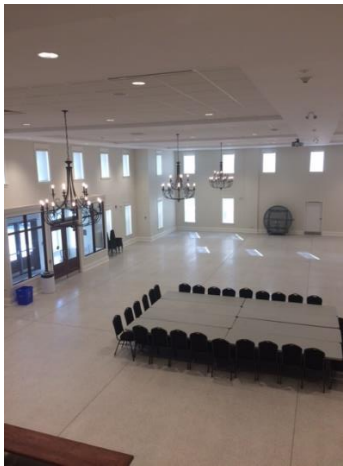


## **28. SIDEWALKS AND THE DEVELOPMENT MANUAL**

Council in 2019 requested a study and discussion regarding the sidewalk issue. Past councils have required sidewalks and permitted delay of installations. The follow up meeting is required to address possible Changes required to the development standards Manual.

- a) a deletion of the ability to delay installation
- b) a clear list of when and if a sidewalk may not be required
- c) the Town of Kingsville Did note the need for Sidewalks

## **29. Grovedale and other rental sites**



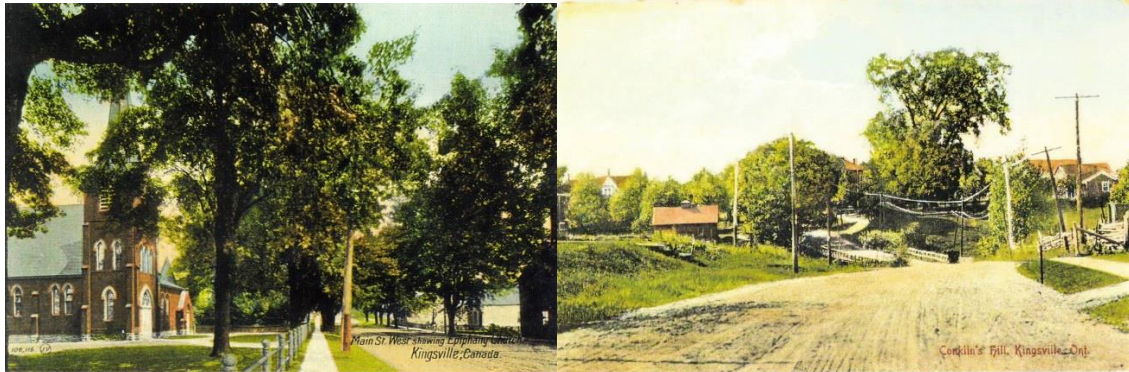
One Council member (Kim) asked for detail (by motion) regarding rentals and use of same. Given the current status, we may have to delay this response for a few months.

## **30. Cottam Ridgeview Park Access Ramp**



It was noted that the Cottam Ridgeview Park had a fall hazard from the rear deck. A temporary ramp was installed for the Cottam Rotary Horse Show. During Budget it was noted that the problem would be solved with a cement access ramp. What is the status of the project?

### 31. MAIN STREET WEST AND CONKLIN HILL



In February, the Town held an information session on two roads. Jasperson and Main West.

What is the current status of these projects?

### 32. Water Tower Property

When the old water tower by the Public School was to be replaced the town bought land from the H.E.P.C. (Hydro Electric Power Corporation) for a new water tower site on Pulford Street ( North Side).

The Union Water Board indicated and budgeted for the water tower to be repaired and painted this year or next. With that project it was indicated that a building was to be built at the base of the tower. Can our Municipal staff provide details as to the size and style, and location of such building since it would appear to be on town owned land.

### 33. Staffing and Organization Charts

In 2019 and with budget deliberation, funds were budgeted and spent regarding an external review of staffing and staff levels. I appreciate that our current staff may be reviewing the draft received. Given that it was to be an external review, I respectfully suggest that Council should be provided with the Draft information now. It is noted that staff will no doubt have their suggestions and recommendations that may follow.

### 34. HIGHLAND GAMES TERMS OF REFERENCE

The Highland Games Committee Terms of Reference indicate that the Parks and Recreation Programs Manager is the staff support person. The terms of Reference were approved by motion of Council. For the past number of months that support role (to take the minutes) has been provided by the assistant to the CAO and Mayor. Council may want to update the Terms to reflect that Change.

### **SUMMARY**

I have no doubt missed some of the action items and Council requests. I do believe that it is important not only for the taxpayers to know what is going on, but also the Council of this great little town have knowledge and good communication regarding all the topics.

Respectfully Submitted for the Consideration of Council, that we may all have a tool to assist us in following up on Past, Current and Future Projects.

Gord Queen