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Date: February 14, 2020
To: Mayor and Council
Author: Shaun Martinho H.B.Sc, C.E.T.
RE: Fleet Replacement Report
Report No.: MS 2020- 04

AIM

To inform Council of the tendering process for new Fleet acquisition, and recommend approval of the award of tenders.

BACKGROUND

Several vehicles are listed for replacement in the 2020 capital program. These vehicles have reached the end of their useful lifecycle and are beginning to incur unnecessary maintenance and repair costs. The fleet vehicles listed in the 2020 schedule include:

Capital Budget Line #	Description	Dept	Capital Cost	Reserve Funding	Net Tax Impact
PW-2020-21	Unit # 10-01- Ford F150 Pick-up	130	\$ 37,500	\$ 37,500	\$ -
ARENA-2020-2	2010 Olympia Ice Resurfacers	170	\$ 110,000	\$ 110,000	\$ -
PARKS-2020-4	Unit # 10-02- Ford F150 Pick-up	171	\$ 37,500	\$ 37,500	\$ -
WAT-2020-5	Unit # 08-01- 2008 GMC Sierra 2500 Pick-up	171	\$ 45,000	\$ 45,000	\$ -
WAT-2020-6	Unit # 06-02- 2006 Ford F350 Pick-up	171	\$ 70,000	\$ 70,000	\$ -
GEN-2020-3	New Vehicle- By-Law Enforcement	124	\$ 35,000	\$ -	\$ 35,000

DISCUSSION

The Municipal Services Department prepared several tender documents, as per the Town’s procurement policy, for the replacement of these vehicles. When deciding how to equip these vehicles several factors were considered including price, functionality, reliability, environmental impact, and time of delivery. Input was received from numerous parties including vendors, managers, and outside staff.

The results of the tendering and recommended vendors are as follows:

- Public Works will receive a Chevy Silverado 1500 supplied by Finch Chevrolet in London. It will have a spray-in bed liner, toolbox and custom beacon lights.
- The Arena will receive a Millennium H Ice Resurfacer supplied by Olympia.
- Parks and Recreation will receive a Chevy Silverado 1500 supplied by Finch Chevrolet in London. It will have a spray-in bed liner and toolbox.
- Environmental Services will receive a Chevy Silverado 1500 supplied by Finch Chevrolet in London. It will have a spray-in bed liner and two toolboxes.
- Environmental Services will receive a Ford F-350 supplied by Ken Knapp Ford in Essex. It will be retrofitted with a service box fabricated by Commander Industries.
- Building will receive a Chevy Silverado 1500 supplied by Finch Chevrolet in London. It will be retrofitted with a light package for By-law enforcement.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

The tender results for each of the replacement vehicles is outlined below. The totals include additional items required for outfitting of the vehicles and all applicable taxes.

	Cost (with Non-Rebateable HST)	Trade In	Net Cost	Approved Funding	Net Impact
PW- 2020 Chevy Silverado 1500	\$36,644.44	\$500.00	\$36,644.44	\$37,500.00	\$855.56
2020 Olympia Ice Resurfacer	\$104,856.24	\$5,000.00	\$104,856.24	\$110,000.00	\$5,143.76
Parks- 2020 Chevy Silverado 1500	\$35,291.69	\$500.00	\$35,291.69	\$37,500.00	\$2,208.31
WAT- 2020 Chevy Silverado 1500	\$36,083.44	\$500.00	\$36,083.44	\$45,000.00	\$8,916.56
WAT- 2020 Ford F350 with Service Body	\$69,559.49	\$500.00	\$69,559.49	\$70,000.00	\$440.51
GEN- 2020 Chevy Silverado 1500	\$34,839.00	\$0.00	\$34,839.00	\$35,000.00	\$161.00

CONSULTATIONS

Municipal Services – Director, Manager(s), Supervisor, and all outside staff.

RECOMMENDATION

That council approves the acquisition of the Fleet assets utilizing Fleet Management Reserves as follows:

One (1) 2020 Chevy Silverado pick-up truck for the Public Works Department for the purchase price of \$36,644.44 inclusive of the HST burden.

One (1) Olympia Ice Resurfacers for the Arena for the purchase price of \$104,856.24 inclusive of the HST burden.

One (1) 2020 Chevy Silverado pick-up truck for Parks and Recreation for the purchase price of \$35,291.69 inclusive of the HST burden.

One (1) 2020 Ford F-350 for the Environmental Service Department outfitted with a service body for the combined purchase price of \$69,559.49 inclusive of the HST burden.

One (1) 2020 Chevy Silverado pick-up truck for the Environmental Services Department for the purchase price of \$36,083.44 inclusive of the HST burden.

One (1) 2020 Chevy Silverado pick-up truck for the Building Department for the purchase price of \$34,839.00 inclusive of the HST burden.

Respectfully Submitted,

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