



COMMITTEE MINUTES

**FANTASY OF LIGHTS COMMITTEE
OCTOBER 22, 2019 @ 4:00P.M.
Kingsville Arena Room 'B', 1741 Jasperson Lane, Kingsville**

A. CALL TO ORDER

Councillor T. Gaffan called the Meeting to order at 4:03 p.m. with the following persons in attendance:

MEMBERS OF FANTASY OF LIGHTS COMMITTEE:

Mayor N. Santos
S. l'Anson
D. Doey
D. Laman
J. Willoughby
C. Anson
L. Duhig

MEMBERS OF ADMINISTRATION:

Maggie Durocher, Administrative Support

Regrets:

J. Mockler

B. DISCLOSURE OF PECUNIARY INTEREST

Councilor T. Gaffan reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

1. COMMITTEE RECEIVED THE RESIGNATION FROM T. COKE

021-2019 Moved by C. Anson, seconded by D. Doey to accept the resignation of T. Coke from the committee.

CARRIED

D. AMENDMENTS TO THE AGENDA



COMMITTEE MINUTES

1. COUNCILOR T. GAFFAN-POTENTIAL NEW SPONSOR

E. STAFF REPORTS

1. M. Durocher, Program Manager

M. Durocher provided the following update to the committee

1. Parade is set to go and no parking signs will be posted along the route.
2. No parking on route will be advertised on social media
3. Paws and Claus letter set to go, need excel sheet with potential vendors completed
4. CTV commercial is completed and ready for TV

022-2019 Moved by S. l'Anson seconded by C. Anson to receive the report as presented

CARRIED

F. MINUTES OF THE PREVIOUS MEETING

1. Fantasy of Lights Committee Meeting Minutes September 10, 2019

023-2019 Moved by C. Anson, seconded by Mayor N. Santos to receive the minutes of the Fantasy of Lights Committee Meeting dated September 10, 2019.

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. Santa Claus Parade

The Contract is signed and insurance is in place and a COI has been delivered to the Town. Facebook promotion will start shortly.

2. Breakfast with Santa

Councilor Gaffan noted that Vern is ready to go. L. Duhig requested a copy of the budget for the event so that crafts can be prepared.



COMMITTEE MINUTES

3. Paws and Claus

Excel sheet is being completed and letter is ready to be sent out.

4. Budget

Looking for a signature piece for next year. A light tunnel was discussed and a reserve fund should be set up to begin to save for such an endeavor.

New Business

Councilor Gaffan noted that Mike Curran from Dominos had expressed interest in sponsorship of Fantasy of Lights. M. Durocher to follow up with him.

H. NEXT MEETING DATE

1. The next meeting of the Fantasy of Lights Committee shall take place on November 26 at Kingsville Arena @ 4:00 p.m.

I. ADJOURNMENT

024-2019 Moved by J. Willoughby, seconded by L. Duhig to adjourn this Meeting at 5:15 p.m.

CARRIED

CHAIR, Councillor T. Gaffan

**RECORDING SECRETARY,
M. Durocher**