



**REGULAR MEETING OF COUNCIL  
MINUTES**

**Monday, February 24, 2020  
7:00 PM  
Council Chambers  
2021 Division Road N  
Kingsville, Ontario N9Y 2Y9**

|                           |  |
|---------------------------|--|
| Members of Council        | Mayor Nelson Santos<br>Deputy Mayor Gord Queen<br>Councillor Tony Gaffan<br>Councillor Thomas Neufeld<br>Councillor Larry Patterson<br>Councillor Kimberly DeYong<br>Councillor Laura Lucier   |
| Members of Administration | J. Astrologo, Director of Corporate Services<br>R. Brown, Manager of Planning Services<br>M. Durocher, Parks & Recreation Program Manager<br>S. Kitchen, Deputy Clerk-Council Services<br>P. Valore, Chief Building Official<br>K. Vegh, Drainage Superintendent |

**A. CALL TO ORDER**

Mayor Santos called the Regular Meeting to order at 7:00 p.m.

**B. MOMENT OF SILENCE AND REFLECTION**

Mayor Santos asked those present to stand and observe a moment of silence and reflection to be followed by the playing of O'Canada.

**C. PLAYING OF NATIONAL ANTHEM**

**D. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

**1. Councillor Thomas Neufeld - Significant Event Status Request for 2020 Events**

Councillor Neufeld declared an interest in respect to Agenda Item H-1 (Report of M. Durocher, Parks and Recreation Programs Manager RE: Significant Event Status Request for 2020 Events) for the reason that he has had business dealings with one of the hosts of the events listed.

**E. PRESENTATIONS/DELEGATIONS**

**1. Essex Region Conservation Authority--Richard Wyma, General Manager/Secretary-Treasurer, and Tania Jobin, Vice Chair, ERCA will be in attendance to present ERCA's 2019 Annual Report and video presentation**

Ms. Jobin and Mr. Wyma presented ERCA's Annual Report and video presentation.

**167-2020**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Tony Gaffan

That Council receives the Essex Region Conservation Authority Presentation of the 2019 Annual Report.

**CARRIED**

**2. Bill Jamieson, Resident, and Mahayarrahh-Starr Livingstone of The Royal Astronomical Society of Canada/Windsor Centre--Request dated January 22, 2020 RE: Greenhouse light pollution**

Mr. Jamieson and Mr. Livingstone each presented PowerPoint presentations to Council.

**168-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council receives the PowerPoint presentations of Bill Jamieson entitled "A Lighting Plan for Kingsville" and the PowerPoint presentation of Mahayarrahh-Starr Livingstone, and the additional documentation filed this evening.

**CARRIED**

**F. MATTERS SUBJECT TO NOTICE**

**1. PUBLIC MEETING--Application for Removal of the H-Holding Symbol ZBA/02/2020 and Development Agreement by Cottam Solar Limited; Lots 1 to 42; Block 44 to 48, Plan 12M 392, and Parts 1 to 7 RP 12R 14958, Bellevue Drive, Victor Lane and Whitewood Avenue**

R. Brown, Manager of Planning Services

i) Notice of an Intention to Pass an Amending By-law to Remove a Holding Symbol, dated February 5, 2020;

ii) Report of R. Brown, Manager of Planning Services, dated February 6, 2020 together with attached Appendices A and B;

iii) Proposed By-law 19-2020, being a by-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

Mr. Brown informed Council that the Applicant has requested a deferral of this matter until the Monday, March 9, 2020 Regular Meeting of Council.

**169-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council defers Zoning By-law Amendment Application ZBA/02/2020 (Owner: Cottam Solar Limited) to the March 9, 2020 Regular Meeting of Council, as requested by the Applicant.

**CARRIED**

**G. AMENDMENTS TO THE AGENDA**

Deputy Mayor Queen noted the addition of an Update item, and Councillor Neufeld added one Notice of Motion.

**H. STAFF REPORTS**

**1. Significant Event Status Request for 2020 Events**

Councillor Thomas Neufeld declared a conflict on this item. (Councillor Neufeld declared an interest in respect to Agenda Item H-1 (Report of M. Durocher, Parks and Recreation Programs Manager RE: Significant Event Status Request for 2020 Events) for the reason that he has had business dealings with one of the hosts of the events listed.)

M. Durocher, Parks and Recreation Programs Manager

**170-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Tony Gaffan

That Council authorizes that the identified events which include: Kingsville Highland Games, Carnegie Social, Kingsville Folk Fest, Kingsville Migration Fest, Paint with a Pint, Sip and Paint, Spring Social for the 55+ Group, The Kingsville Wedding Show, Kingsville Volunteer Banquet, Kingsville Business Recognition Awards and Fantasy of Lights Festival, be designated by Council as an event of municipal significance in order to obtain Special Occasion Permits under the AGCO.

**CARRIED**

**2. Danube Drain Improvements (Section 78 (1))**

K. Vegh, Drainage Superintendent

**171-2020**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Laura Lucier

That Council appoints N.J. Peralta Engineering Ltd. to design a drain enclosure for the Jem Farms development adjacent to the Danube Drain.

**CARRIED**

**3. Demolition Permit Application for 183 Main St. E**

P. Valore, Chief Building Official

**172-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Larry Patterson

That Council receives the information provided for the demolition permit application at 183 Main St. E.;

And That the matter be referred to the Kingsville Municipal Heritage Advisory Committee for comment and recommendation as to whether the designation process should be initiated.

**CARRIED**

4. **Application for Site Plan Amendment SPA 01/2020 by 617885 Ontario Limited--JEM Farms, Part of Lot 9, Concession 2, ED, Pt. Part 1, RP 12R 2445 and Parts 1, 2 4 and 5, RP 12R 6875; 1581 and 1585 County Road 34 E**

R. Brown, Manager of Planning Services.

**173-2020**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Tony Gaffan

That Council approves Site Plan Amendment Application SPA/01/2020 for the requested addition of an irrigation building and bunkhouse expansion on property located at 1581-1585 County Rd 34 E, Part of Lot 9, Concession 2 ED, subject to the conditions outlined in the Amending Site Plan Agreement and authorizes the Mayor and Clerk to sign the Amending Agreement and register said Agreement on title.

**CARRIED**

5. **Application for Site Plan Approval SPA 19/19 by M & M Farms Ltd., 1775 Road 4 East (County Road 18), Pt. Lot 11, Concession 3, ED, Part 1, RP 12R 8831**

R. Brown, Manager of Planning Services

**174-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Kimberly DeYong

That Council receives the Report of R. Brown, Manager of Planning Services, dated February 7, 2020 (PS 2019-009) regarding the Application for Site Plan Approval SPA 19/19 by M & M Farms Ltd., 1775 Road 4 East.

**CARRIED**

At 8:50 p.m. Mayor Santos called for a brief recess, and the meeting reconvened at 8:58 p.m.

**6. Meeting Broadcasting Policy**

J. Astrologo, Director of Corporate Services

**175-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council adopts the Meeting Broadcasting Policy.

**Amendment:**

**176-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Tony Gaffan

That section 6.5 of the Meeting Broadcasting Policy be revised to retain electronic video recordings for a period of four years following the date of the meeting.

**CARRIED**

**Motion as Amended:**

**175-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council adopts the Meeting Broadcasting Policy, as revised at Section 6.5 to specify that the electronic video recordings shall be made available for public viewing for a period of four (4) years following a meeting.

**CARRIED**

**I. MINUTES OF THE PREVIOUS MEETINGS**

- 1. Regular Meeting of Council--February 10, 2020**
- 2. Regular Closed Session Meeting of Council--February 10, 2020**
- 3. Special Meeting of Council Minutes--February 13, 2020**
- 4. Special Closed Session Meeting of Council--February 13, 2020**

**177-2020**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Kimberly DeYong

That Council adopts Regular Meeting of Council Minutes dated February 10, 2020, Regular Closed Session Meeting of Council Minutes dated February 10, 2020, Special Meeting of Council Minutes dated February 13, 2020, and Special Closed Session Meeting of Council Minutes dated February 13, 2020.

**CARRIED**

**J. MINUTES OF COMMITTEES AND RECOMMENDATIONS**

- 1. Tourism and Economic Development Committee - January 9, 2020**

**178-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Larry Patterson

That Council receives the Tourism and Economic Development Committee Meeting Minutes dated January 9, 2020.

**CARRIED**

- 2. Kingsville B.I.A. - January 14, 2020**

**179-2020**

**Moved By** Councillor Tony Gaffan

**Seconded By** Councillor Laura Lucier

That Council receives the Kingsville B.I.A. Meeting Minutes dated January 14, 2020.

**CARRIED**

**3. Kingsville Municipal Heritage Advisory Committee--January 21, 2020**

**180-2020**

**Moved By** Councillor Laura Lucier

**Seconded By** Councillor Kimberly DeYong

That Council receives the Kingsville Municipal Heritage Advisory Committee Meeting Minutes dated January 21, 2020.

**CARRIED**

**181-2020**

**Moved By** Councillor Laura Lucier

**Seconded By** Councillor Kimberly DeYong

That Council supports Kingsville Municipal Heritage Advisory Committee Motion MHC8-2020, regarding the request that a report come back from Town Administration (Information Technology) regarding website usage.

**CARRIED**

**K. BUSINESS CORRESPONDENCE - INFORMATIONAL**

- 1. Margie Anson, Resident--Email correspondence received January 31, 2020  
RE: Pedestrian safety concerns**
- 2. Village of Merrickville-Wolford--Correspondence dated February 5, 2020  
RE: Provincially Significant Wetlands Designation**
- 3. County of Prince Edward--Correspondence dated February 10, 2020 RE:  
Prince Edward County's support for Quinte Conservation Authority**
- 4. Correspondences from various Municipalities in support of Bill 156:**



- a. **Township of South Glengarry--Resolution No 29-2020 passed February 3, 2020**
- b. **Township of Wellington North--Correspondence dated February 10, 2020**
- c. **Municipality of Chatham Kent--Correspondence dated February 11, 2020**
- d. **County of Prince Edward--Correspondence dated February 20, 2020**
- 5. **County of Prince Edward--Correspondence dated February 10, 2020 RE: Council's support for lobbying the Federal Government to review the regulations related to consumer packaging on single-use wipes**
- 6. **Municipality of Chatham-Kent--Correspondence dated February 11, 2020 RE: Resolution to Support Role of Conservation Authorities**

**182-2020**

**Moved By** Councillor Tony Gaffan

**Seconded By** Deputy Mayor Gord Queen

That Council receives Business Correspondence - Informational Items 1 through 6.

**CARRIED**

RE: Business Correspondence-Informational item #1--Margie Anson, Resident--Email correspondence received January 31, 2020 RE: Pedestrian Safety Concerns.

**183-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Thomas Neufeld

That Council directs Administration to forward Business Correspondence-Informational item 1 (correspondence from Margie Anson RE: Pedestrian Safety Concerns) to the Kingsville Accessibility Advisory Committee.

**CARRIED**

**184-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council directs that Administration provide a copy of the Kingsville Active Transportation Master Plan to Members of Council.

**CARRIED**

**L. NOTICES OF MOTION**

**1. Deputy Mayor Queen may move, or cause to have moved:**

That a letter be sent by the Mayor on behalf of Council to Douglas Doey acknowledging and recognizing his work getting the Town started with the Fantasy of Lights festival, along with the assistance over the years of many Kingsville District High School Students, and other community service.

**185-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That a letter be sent by the Mayor on behalf of Council to Douglas Doey acknowledging and recognizing his work getting the Town started with the Fantasy of Lights Festival, along with the assistance over the years of many Kingsville District High School students, and other community service.

**CARRIED**

**2. Councillor DeYong may move or cause to have moved:**

That Council direct Administration to: i) undertake a review of the current planning policies applicable to lands along Main St. E. and W.; ii) draft an interim control by-law to pause further zoning by-law amendments on Main St. E. and W. from Heritage Road to Kratz Road, for Council consideration at the March 9, 2020 meeting; iii) have the striking committee establish a Main St. Development Review Committee, as soon as possible, consisting of stakeholders from heritage, economic development, tourism, BIA, residents and Council; iv) have the Main St. Committee develop, as part of the planning policy review, a plan for future development on Main St. including identifying the key development areas,

establishment of urban design guidelines and a Downtown Community Improvement Plan, solutions to address traffic management, and other areas or issues identified by the Committee; and, v) have the plan developed by the Committee and endorsed by Council added as an Appendix to the Kingsville Official Plan to guide future development.

**186-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Larry Patterson

That Council directs Administration to undertake a review of the current planning policies applicable to lands along Main St. East and West, and report back to Council within thirty (30) days.

**CARRIED**

**187-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Laura Lucier

That Administration bring forward Terms of Reference for the establishment of a Main St. Development Review Committee, taking into consideration stakeholders from heritage, economic development, tourism, BIA, residents, and Council for the purposes of developing a Main St. Development Plan.

**CARRIED**

**188-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Tony Gaffan

That Council directs Administration to prepare a 'draft interim control by-law' to pause further zoning by-law amendments on Main St. E. and West from Heritage Road to Kratz Road, for Council consideration at the March 9, 2020 Regular Meeting.

**CARRIED**

As part of the drafting of the Terms of Reference, Council is seeking suggestions for representation on the Committee.

Councillor Neufeld introduced a Notice of Motion, indicating that at the next Regular Meeting he may move, or cause to have moved, that a report be provided from Administration regarding alternatives to salt application on roads and sidewalks.

**M. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES**

Deputy Mayor Queen asked that Administration share with Council a list of the major issues that are coming up on the March 23, 2020 Regular Meeting of Council Agenda.

**N. BYLAWS**

**1. By-law 19-2020**

By-law 19-2020 was not read.

**2. By-law 20-2020**

**189-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Kimberly DeYong

That Council reads By-law 20-2020, being a By-law authorizing the entering into of a Mutual Drainage Agreement with 770022 Ontario Limited and Anna Jugovic, a first, second and third and final time.

**CARRIED**

**O. CONFIRMATORY BY-LAW**

**1. By-law 21-2020**

**190-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council reads By-law 21-2020, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its February 24, 2020 Regular Meeting a first, second and third and final time.

**CARRIED**

**P. ADJOURNMENT**

**191-2020**

**Moved By** Councillor Laura Lucier

**Seconded By** Councillor Thomas Neufeld

That Council adjourns this Regular Meeting at 9:35 p.m.

**CARRIED**