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Date: March 1, 2020
To: Mayor and Council
Author: Chuck Parsons, Fire Chief
RE: Replacement SUV for Car 1
Report No.: FD-2020-02

AIM

To request council approval to award a tender for the purchase of a Police Package SUV to replace Car 1 to be delivered in the 2020 budget year.

BACKGROUND

Council recently approved the capital budget for a replacement for the Fire Department's SUV known as Car1. Tenders were posted on the Bids and Tenders section of the town's website and closed on Friday, February 29th at 1400 hours. Two dealerships responded to the call for tenders. The tenders were properly downloaded and reviewed.

DISCUSSION

The current Fleet Management Program for the fire department has been in place for several years and the vehicle in question has been slated for replacement in 2020. The cost of the vehicle replacement was approved in the 2020 capital budget at a cost of \$55,000.00 which includes the vehicle purchase and fit up costs (emergency equipment, lighting and graphics).

The tender results, net of HST, are as follows;

Blue Mountain Chrysler	\$38,504.00
Ken Knapp Ford	\$41,209.00

Both tenders were reviewed and met the specifications of the tender. Delivery dates varied from 16 weeks for the Chrysler product and 12 weeks for the Ford product. The municipality currently has a positive history of relationship with Ken Knapp Ford for service

and parts of its current Ford vehicles. Due to the shorter delivery time and the historical service, it is recommended to accept the tender from Ken Knapp Ford.

LINK TO STRATEGIC PLAN

To promote a safe community.

FINANCIAL CONSIDERATIONS

The Ken Knapp Ford tender for the replacement of Car 1 would amount \$41,934.28 including non-refundable HST. There will be some additional costs for fit up when the truck is delivered, however, the total acquisition cost is expected to be well within budget.

CONSULTATIONS

Deputy Chief Jeff Dean

RECOMMENDATION

That council approves the acquisition of a replacement SUV vehicle from Ken Knapp Ford of Essex, Ontario for the purchase price of \$41,934.28 inclusive of the rebated HST assessed to the Fire Department Fleet Reserves (account # 01-121-360-72016).

Chuck Parsons

Chuck Parsons, C.M.M. III
Fire Chief

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer