



# COMMITTEE MINUTES

**KINGSVILLE BIA**  
**JANUARY 14, 2020 @ 6:15 P.M.**  
**Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville**

## **A. CALL TO ORDER**

Beth Riddiford called the Meeting to order at 6:15 p.m. with the following Members in attendance:

### **MEMBERS OF BIA BOARD:**

Beth Riddiford  
Councillor Tony Gaffan  
Councillor Laura Lucier  
Heather Brown  
Roberta Weston  
Trevor Loop  
Sarah Trudell  
Amanda Everaert  
Izabel Muzzin

### **MEMBERS OF ADMINISTRATION:**

Christina Bedal

### **Absent:**

Jason Martin  
Maria Edwards  
Dave Debergh

### **Guests:**

Ryan McLeod

## **B. DISCLOSURE OF PECUNIARY INTEREST**

Beth Riddiford reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

## **C. PRESENTATIONS/DELEGATIONS**

1. RYAN MCLEOD – attended the meeting to help provide information to the Board of Managers regarding levy options to balance the budget



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**BIA-162-2020** Moved by Trevor Loop, seconded by Roberta Weston to raise the maximum levy amount to \$3500 effective January 2020.

**CARRIED**

## **D. AMENDMENTS TO THE AGENDA**

1. NONE

## **E. ADOPTION OF ACCOUNTS**

1. **BIA Accounts** – RE: Budget actuals ending DECEMBER 2019

**BIA-163-2020** Moved by Trevor Loop, seconded by Heather Brown to receive the accounts ending December 2019

**CARRIED**

## **F. STAFF REPORTS**

1. CHRISTINA BEDAL PRESENTED HER REPORT- Community support, Committees and meetings; Membership support and interactions; Project updates; 2020 AGM planning update, Administrative work update; BIA Dollars; Associate Membership Invoices, BRE interviews are taking place. Coordinator to price print ads to promote coupon book as well as look into CTV free community calendar and Blackburn station.
2. TONY GAFFAN PRESENTED HIS REPORT – The 5 Year Plan
3. IZABELA MUZZIN PRESENTED HER REPORT-EDDK raised \$156,000 during their school fund raising program and 2020 strategic planning has begun

## **G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED**

1. ASSOCIATE MEMBERSHIP APPLICATION from Kingsville Migration Hall request date December 2019 RE: Seeking Approval



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**BIA-164-2020** Moved by Izabela Muzzin, seconded by Amanda Everaert to approve membership for Kingsville Migration Community Hall.

**CARRIED**

## **H. MINUTES OF THE PREVIOUS MEETING**

1. Kingsville BIA Meeting Minutes—December 10, 2019

**BIA-165-2020** Moved by Tony Gaffan, seconded by Heather Brown to receive the minutes of the Kingsville BIA Meeting dated December 10, 2019

**CARRIED**

## **I. BUSINESS/CORRESPONDENCE – INFORMATIONAL**

1. None

## **J. NEW AND UNFINISHED BUSINESS**

1. CROSS ROAD BANNER INPUT – Information as of the date of the meeting has not yet been received from the town for the Board to review. Coordinator will follow up again.
2. BIA LEVY FOR 2020 – Options were reviewed with Ryan McLeod to best balance budget
3. AGM – Planning is in process and invitations have been sent
4. BUDGET PRESENTATION TO COUNCIL DATE IS SET – January 29, 2020

## **K. NEXT MEETING DATE**

The next meeting of the Committee will be held on Tuesday, February 11, 2020 at 6:15 PM



# COMMITTEE MINUTES

## **L. ADJOURNMENT**

The meeting adjourned 8:00 p.m.

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**CHAIR, Beth Riddiford**

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**RECORDING SECRETARY,  
Christina Bedal**