



COMMITTEE MINUTES

KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE

TUESDAY, JANUARY 21, 2020 AT 6:30 P.M.

Council Chambers, 2021 Division Rd N, Kingsville

A. CALL TO ORDER

Chair S. Sacheli called the Meeting to order at 6:31 p.m. with the following Members in attendance:

MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Elvira Cacciavillani (@ 6:38 p.m.)
Sarah Sacheli
Matthew Biggley
Kimberly DeYong
Bruce Durward
Margie Luffman
Anna Lamarche
Shannon Olson (@ 6:38 p.m.)

MEMBERS OF ADMINISTRATION:

Sandra Kitchen, Deputy Clerk-
Council Services

B. DISCLOSURE OF PECUNIARY INTEREST

Chair S. Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. REPORTS AND ACCOUNTS

1. V. Brown – January 2020 Research Report

Ms. Sacheli presented Ms. Brown's research report for January, 2020. The report pertains to the Jack Miner research, and in particular information about the property itself, including a map showing the 47 acre lot within the original 200 acre lot. She is presently reviewing deeds to compile the chain of ownership, and has obtained a copy of the 1936 Ontario Act to incorporate The Jack Miner Migratory Bird Foundation.

MHC1-2020

Moved by K. DeYong, seconded by B. Durward that the Committee receive the January 2020 Research Report of Veronica Brown.

CARRIED



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2. KMHAC 2019 Operating Budget actuals to end of December 2019

MHC2-2020

Moved by A. Lamarche, seconded M. Luffman that the Committee receives the 2019 Operating Budget actuals to end of December 2019 for information.

CARRIED

RE: KMHAC 2020 Budget

Ms. DeYong advised that Ms. Kitchen presented the proposed Committee budget to Council at its January 16, 2020 Special Meeting and the budget was approved. It was explained that in former years, the Chair of the Committee presented the Budget along with an annual report and update of the Committee's activities. This item will be discussed further under Information Item E-2 (Establishing By-law 43-2004)

D. MINUTES OF THE PREVIOUS MEETING

1. Kingsville Municipal Heritage Advisory Committee Meeting Minutes — December 11, 2019

MHC3-2020

Moved by B. Durward, seconded by M. Biggley to adopt the Minutes of the Kingsville Municipal Heritage Advisory Committee Meeting dated December 11, 2019.

CARRIED

E. BUSINESS CORRESPONDENCE – INFORMATIONAL

1. V. Brown—Approved Invoice for Research Services – November and December 2019

MHC4-2020

Moved by M. Biggley, seconded by B. Durward that the Committee receives the approved invoice of V. Brown for research services for November and December 2019.

CARRIED



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2. Copy of By-law 43-2004 (establishing by-law), and Copy of Terms of Reference of the Kingsville Municipal Heritage Advisory Committee—S. Sacheli

A copy of By-law 43-2004 was distributed for information purposes, outlining the mandate of the Committee. A report of the Committee's activities will be presented to Council in the near future (end of Feb / early March).

MHC5-2020 Moved by M. Luffman, seconded by S. Olson that S. Sacheli commences the preparation of the Committee's annual report to Council.

CARRIED

F. NEW AND UNFINISHED BUSINESS

1. Correspondence from Solicitor Peggy Golden (Golden Law Office) dated December 23, 2019 RE: Willy and Donna Krahn, 183 Main St. East, Kingsville—
Correspondence has been referred from Council to this Committee in accordance with Section 27(1.3) of the Ontario Heritage Act (*See: Excerpt from the unadopted Minutes of Council's Regular Meeting held Monday, January 13, 2020*).

Ms. Sacheli explained the nature of the inventory list. A report will be presented to Council clarifying the purpose of the inventory list and in regard to the property municipally known as 183 Main St. East at an upcoming Regular Meeting of Council.

MCH6-2020 Moved by B. Durward, seconded by K. DeYong that, in response to Council's Motion of January 13, 2020 (referring the request related to 183 Main St. East to the Heritage Advisory Committee) the Committee directs Sarah Sacheli to draft a Report for presentation to Council explaining the heritage value of the property, and the fact that it is on the inventory list as a property of interest, and reasons for the property to remain on the inventory list.

CARRIED

2. Ms. DeYong added the following New Business items:

- a) Kingsville Heritage Walking Tour Brochure—A self-guided tour of Kingsville's designated properties

Ms. DeYong indicated that the tour book is a priority item this term, and that the print version should be updated to reflect the recent designations. She reminded



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that a line item for Outreach is included in the Committee's approved budget toward this cost (\$1,000.00).

MCH7-2020

Moved by K. DeYong, seconded by E. Cacciavillani that a subcommittee be created to work on an updated brochure to be rolled out as an education/outreach piece.

CARRIED

Ms. Sacheli, Mr. Durward, Mr. Biggley and Ms. Lamarche indicated that they are interested in being part of the sub-committee. Others may join in as the work progresses.

b) Website update

Ms. DeYong indicated that, as discussed in prior Committee meetings, the Town's website needs updating to include information pertaining to the Committee, to designated properties, and other items, all in an accessible format for public viewing and information.

MHC8-2020

Moved by K. DeYong, seconded by B. Durward that the Committee request that a report come back from Town Administration (Information Technology Dept.) as to what space is available on the Town's website, and whether the Committee can use that space; such report to be brought back to the Committee by the end of May, 2020.

CARRIED

c) Membership vacancy

Ms. DeYong indicated that it would be in the best interests of the Committee to fill the recent vacancy as a result of Ms. Baruth's recent resignation. Members concurred, and the following motion was passed.

MHC9-2020

Moved by K. DeYong, seconded by S. Olson that the Committee supports that a motion be presented by Ms. DeYong at the Council table asking that the Kingsville Municipal Heritage Advisory Committee member vacancy be posted and filled.

CARRIED



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G. NEXT MEETING DATE

Tuesday, February 11, 2020 at 7:00 p.m.

H. ADJOURNMENT

MHC10-2020 Moved by S. Olson, seconded by M. Biggley that the meeting adjourn at 7:36 p.m.

CARRIED

CHAIR, Sarah Sacheli

**DEPUTY CLERK-COUNCIL SERVICES,
Sandra Kitchen**