



# COMMITTEE MINUTES

**KINGSVILLE BIA**  
**DECEMBER 10, 2019 @ 6:15 P.M.**  
**Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville**

## **A. CALL TO ORDER**

Beth Riddiford called the Meeting to order at 6:15 p.m. with the following Members in attendance:

### **MEMBERS OF BIA BOARD:**

Beth Riddiford  
Councillor Tony Gaffan  
Councillor Laura Lucier  
Heather Brown  
Roberta Weston  
Jason Martin  
Maria Edwards  
Trevor Loop  
Sarah Trudell  
Dave Debergh  
Amanda Everaert

### **MEMBERS OF ADMINISTRATION:**

Christina Bedal

Absent:  
Izabel Muzzin

Guests:  
None

## **B. DISCLOSURE OF PECUNIARY INTEREST**

Beth Riddiford reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

## **C. PRESENTATIONS/DELEGATIONS**

1. NONE

## **D. AMENDMENTS TO THE AGENDA**

1. NONE

**E. ADOPTION OF ACCOUNTS**

1. **BIA Accounts** – RE: Budget actuals ending NOVEMBER 2019

**BIA-160-2019**      Moved by Trevor Loop, seconded by Roberta Weston to receive the accounts ending November 2019

**CARRIED**

**F. STAFF REPORTS**

1. CHRISTINA BEDAL PRESENTED HER REPORT- Community support, Committees and meetings; Membership support and interactions; Project updates; Event updates; 2020 AGM planning update, Administrative work update; Welcomes, Facebook Contest, BIA Dollars.
2. TONY GAFFAN PRESENTED HIS REPORT – No parking signs & commercial parking signage, 15 minute parking zone, new stop signs, bus parking guidelines, banner bracket installation, 190 Main St. E. second story, easement agreement, facility rental advertisement, 2020 draft budget. Tony was asked to bring back information regarding catering business at Grovedale.
3. HEATHER BROWN PRESENTED HER REPORT- Santa Dinner was a success and School Program was successful and now completed.

**G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED**

1. NONE

**H. MINUTES OF THE PREVIOUS MEETING**

1. Kingsville BIA Meeting Minutes—November 13, 2019

**BIA-161-2019** Moved by Roberta Weston, seconded by Heather Brown to receive the minutes of the Kingsville BIA Meeting dated November 13, 2019

**CARRIED**

**I. BUSINESS/CORRESPONDENCE – INFORMATIONAL**

1. None

**J. NEW AND UNFINISHED BUSINESS**


1. FACELIFT GRANT PROGRAM REVIEW FOR 2020 – Coordinator reviewed proposed updates to assist in clarifying the process that the Board was satisfied with. It is to be communicated to the membership to take effect January 2020
2. BIA LEVY FOR 2020 – Coordinator was asked to invite Ryan McLeod to the January meeting to discuss levy options.

**K. NEXT MEETING DATE**

The next meeting of the Committee will be held on Tuesday, January 14, 2020 at 6:15 PM

**L. ADJOURNMENT**

The meeting adjourned at 7:09 p.m.

  
\_\_\_\_\_  
CHAIR, Beth Riddiford

  
\_\_\_\_\_  
RECORDING SECRETARY,  
Christina Bedal