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**Date:** November 21, 2019

**To:** Mayor and Council

**Author:** Robert Brown, H. Ba, MCIP, RPP  
Manager, Planning Services

**RE:** Cottam Community Improvement Plan Application by  
Bernard & Kathryn Cormier  
125 County Road 34 W  
Pt. Lot 270, Concession STR, Part 5 & 10 RP 12R 16608

**Report No.:** PS 2019-059

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## **AIM**

To provide the Mayor and Council with details regarding an application for funding under the Cottam Community Improvement Plan.

## **BACKGROUND**

In November of 2017 Council approved the Cottam Community Improvement Plan and associated funding to support, maintain and enrich the Cottam downtown area by realizing the benefits of the area. The overall funding plan was to provide a total of \$50,000 over a five year time frame. Qualifying projects under the CCIP would be eligible for up to 25% of the cost of the project up to a maximum of \$2,500. Qualifying project could be one of the following:

1. Façade Upgrading & Improvement
2. Accessibility Upgrades
3. New Signage
4. Permanent Landscaping Infrastructure
5. Energy Efficiency Improvements

## **DISCUSSION**

The subject property is located at 125 County Road 34 W and is a commercial building currently housing Dusty Diamond Décor. The owners would like to replace the existing HVAC system in the building with a more energy efficient system. This type of work would

be considered as an energy efficiency improvement under the CCIP funding. The project details are outlined in Appendix A

## **LINK TO STRATEGIC PLAN**

Promote the betterment, self-image and attitude of the community.

## **FINANCIAL CONSIDERATIONS**

A total of \$20,000 was allocated to the initial year of the CCIP in 2018. None of this funding was used and as such was placed in reserve for use in future years in accordance with the CCIP funding plan. The remaining \$12,500 will continue to be available for funding requests in 2019.

## **CONSULTATIONS**

Management Staff

It is recommended that Council approve the Cottam Community Improvement Plan funding application for the design, purchase and installation of permanent landscaping infrastructure associated with the proposed prayer garden for Cottam United Church as follows:

## **RECOMMENDATION**

It is recommended that Council approve the Cottam Community Improvement Plan funding application for the purchase and installation of a new HVAC system as an energy efficiency improvement for 125 County Road 34 W in the amount of \$2,500 representing the maximum funding allowance per application.

*Robert Brown*

Robert Brown, H. Ba, MCIP, RPP  
Manager, Planning Services

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer