



COMMITTEE MINUTES

KINGSVILLE BIA
OCTOBER 8, 2019 @ 6:15 P.M.
Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:15 p.m. with the following Members in attendance:

MEMBERS OF BIA BOARD:

Beth Riddiford
Councillor Tony Gaffan
Councillor Laura Lucier
Izabel Muzzin
Amanda Everaert
Heather Brown
Roberta Weston
Jason Martin
Sarah Trudell

MEMBERS OF ADMINISTRATION:

Christina Bedal

Absent: Trevor Loop
Maria Edwards

Guests: None

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

1. NONE

D. AMENDMENTS TO THE AGENDA

1. NONE



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E. ADOPTION OF ACCOUNTS

1. **BIA Accounts** – RE: Budget actuals ending SEPTEMBER 2019

BIA-141-2019 Moved by Izabela Muzzin, seconded by Roberta Weston to receive the accounts ending September 2019

CARRIED

F. STAFF REPORTS

1. CHRISTINA BEDAL PRESENTED HER REPORT
2. TONY GAFFAN PRESENTED HIS REPORT
3. IZABELLA MUZZIN PRESENTED HER REPORT

G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

1. His and Hers Hairstyles Correspondence request dated September 2019 RE: Facelift Grant Program

BIA-142-2019 Moved by Roberta Weston, seconded by Tony Gaffan to review at November meeting with additional information to be provided by the BIA Coordinator

CARRIED

2. Rick Mastronardi Correspondence request dated October 2019 RE: Facelift Grant Program

BIA-143-2019 Moved by Heather Brown, seconded by Roberta Weston to review at November meeting with additional information to be provided by the BIA Coordinator

CARRIED

3. Kendrick Funeral Home Correspondence request dated October 2019 RE: Associate Membership Application

BIA-144-2019 Moved by Roberta Weston, seconded by Heather Brown to approve Associate Membership

CARRIED



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MINUTES OF THE PREVIOUS MEETING

1. Kingsville BIA Meeting Minutes—September 10, 2019

BIA-145-2019 Moved by Roberta Weston, seconded by Amanda Everaert to receive the minutes of the Kingsville BIA Meeting dated September 10, 2019

CARRIED

H. BUSINESS/CORRESPONDENCE – INFORMATIONAL

1. None

I. NEW AND UNFINISHED BUSINESS

1. FLOWER PROGRAM 2020

BIA-146-2019 Moved by Heather Brown, seconded by Tony Gaffan to approve the Cindy's quote for the 2020 Flower Program

CARRIED

2. PARKING SIGNS –Coordinator to send information to Jason Martin for additional quotes.

3. COUPON BOOK –

BIA-147-2019 Moved by Jason Martin, seconded by Amanda Everaert to create a 32 page booklet

CARRIED

4. CANADIAN FLAG – The board chose to not pursue this

5. 2020 BUDGET -



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BIA-148-2019 Moved by Laura Lucier, seconded by Roberta Weston to match pension for BIA Coordinator at █% and pay a salary of \$ █ effective January 1, 2020

CARRIED

6. CHRISTMAS DECORATING THEME FOR BIA DISTRICT – it was discussed and decided that the BIA will suggest a theme to membership that is in relation to the Christmas Green Planters to assist with continuity.
7. FACELIFT GRANT REQUEST REVIEW FOR 2020 - the new format was reviewed and a \$5000 request will be made of Council for 2020
8. SCARECROW FESTIVAL SUGGESTION FOR 2020 – the suggestion was reviewed and it is felt the event is better presented to Town resources for consideration. The Coordinator will speak to M. Durocher.

J. NEXT MEETING DATE

The next meeting of the Committee will be held on Wednesday, November 13, 2019 at 6:15 PM

K. ADJOURNMENT

The meeting adjourned at 7:46 p.m.

CHAIR, Beth Riddiford

**RECORDING SECRETARY,
Christina Bedal**