



COMMITTEE MINUTES

**MIGRATION FESTIVAL COMMITTEE
SEPTEMBER 17, 2019 @ 6:30P.M.
Kingsville Arena Room 'B', 1741 Jasperson Lane, Kingsville**

A. CALL TO ORDER

Chair S. Girardin called the Meeting to order at 6:31 p.m. with the following persons in attendance:

MEMBERS OF MIGRATION FESTIVAL COMMITTEE:

Diane-Marie Swiderski
Matt Kraus
Robyn Braybrook-Gard
Susan Girardin
Alison Araujo
Councilor L. Lucier
Mary Baruth

MEMBERS OF ADMINISTRATION:

M. Durocher

B. DISCLOSURE OF PECUNIARY INTEREST

Chair S.Girardin reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

None

D. AMENDMENTS TO THE AGENDA

None

E. STAFF REPORTS

1. **M. Durocher** provided a verbal report with the following updates:
 - Tickets for the BBQ have been completed
 - SOP has been applied for
 - Raffle tickets have been completed



COMMITTEE MINUTES

- Website has been updated
- Media-Reporter and Bell Media have been contacted and provided pricing
- Parade Marshalls have been contacted as directed
- SERT committee approved Parade application
- Straw for the park has been ordered
- Invoices for all events are requested
- Lower bowl will be available
- Pelee Winery has been booked
- Winery will label wine in honour of 50th

24-2019 Moved by R. Braybrook-Gard seconded by S. Allen-Santos to approve the Kingsville Reporter proposal.

CARRIED

25-2019 Moved by D. Swiderski and seconded by S. Allen-Santos to approve the bellmedia proposal

CARRIED

S. Allen-Santos agreed to investigate menu options at Pelee winery.

26-2019 Moved by S. Allen-Santos and seconded by M. Baruth to received M. Durocher's report as presented.

CARRIED

Report by Councilor L. Lucier

Councilor L. Lucier provided a verbal update with regard to the BIA meeting and the dress a goose program.

F. MINUTES OF THE PREVIOUS MEETING



COMMITTEE MINUTES

1. Migration Festival Committee Meeting Minutes—August 20, 2019

27-2019 Moved by D. Swiderski, seconded by A. Araugo to receive the minutes of the Migration Festival Committee Meeting dated August 20, 2019

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. Dress a Goose

M. Kraus reported that the committee members got a good response from businesses downtown with regard to the dress a goose concept. EDDK has also agreed to spread the word. R. Braybrook-Gard noted that A. Timmins at T-Shirt Monkey offered to allow committee members to set up a tent to sell various items in front of the store the week before Migration Fest. The committee also commented about the feasibility of setting up a display during Culture Days September 28. M. Durocher to inquire about pricing for Shirts, and Hoodies with the new logo.

2. Fundraiser with KFD, committee and Jack Miner

The tickets are printed and available for committee members to pick up. Discussion took place with regard to cost for volunteers working at the BBQ. The consensus was that if you eat you should pay for a ticket. M. Baruth noted that once she received the liquor permit from M. Durocher that she would be purchasing the alcohol. M. Baruth also noted that she would be purchasing the sides for the BBQ and desserts. M. Baruth will be printing reserved signs for the tables.

3. Golden Egg Hunt

D. Swiderski noted that there was only one golden egg and yet there were different age groups for the hunt. The committee decided that additional golden eggs would have special prizes in them. The large Golden Egg would have Kids T-Shirt, Free Skating passes, Dinner with Santa certificate, Breakfast with Santa Gift Certificate, along with one of the small golden eggs.

4. Parade



COMMITTEE MINUTES

M. Durocher was asked to send marshalling notes, rules, and regulations to R. Braybrook-Gard for the parade. M. Durocher was also asked to ensure that the microphone and speakers are set up at the Grove prior to the start of the parade for the announcer. Requested that this be completed prior to 9 a.m.

5. Children's Activities

Scouts are confirmed for their BBQ at the park. It was suggested that the Train also run around the upper bowl of the park, as it has been a great asset to the event in previous years. D. Swiderski has the rest of the activities set to go.

6. Promotional Brochure

The Committee decided that a threefold brochure outlining the history of Migration Fest, Message from the Mayor, and activities would be their preference. The new logo would also be included. Committee requested that M. Durocher prepare this.

H. NEXT MEETING DATE

The next meeting of the Migration Festival Committee shall take place on October 8, 2019 at Kingsville Arena @ 6:30 p.m.

I. ADJOURNMENT

28-2019 Moved by D. Swiderski seconded by A. Araugo to adjourn this Meeting at 8:00 p.m.

CARRIED

CHAIR, Sue Girardin

**RECORDING SECRETARY,
M. Durocher**