



## COMMITTEE MINUTES

### FANTASY OF LIGHTS COMMITTEE

SEPTEMBER 10, 2019 @ 4:00 P.M.

Kingsville Arena Room 'B', 1741 Jasperson Lane, Kingsville

#### A. CALL TO ORDER

Councillor T. Gaffan called the Meeting to order at 4:00 p.m. with the following persons in attendance:

##### MEMBERS OF FANTASY OF LIGHTS COMMITTEE:

Mayor N. Santos  
S. l'Anson  
D. Doey  
D. Laman  
J. Willoughby  
C. Anson  
T. Coke

##### MEMBERS OF ADMINISTRATION:

Maggie Durocher, Administrative Support

Regrets:

J. Mockler  
L. Duhig

#### B. DISCLOSURE OF PECUNIARY INTEREST

Councillor T. Gaffan reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

#### C. PRESENTATIONS/DELEGATIONS

1. NONE

#### D. AMENDMENTS TO THE AGENDA

1. NONE



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### **E. STAFF REPORTS**

#### **1. M. Durocher, Program Manager**

**017-2019** Moved by J. Willoughby seconded by D. Doey to receive the report as presented

**CARRIED**

### **F. MINUTES OF THE PREVIOUS MEETING**

#### **1. Fantasy of Lights Committee Meeting Minutes August 6, 2019**

**018-2019** Moved by Mayor N. Santos, seconded by C. Anson to receive the minutes of the Fantasy of Lights Committee Meeting dated August 6, 2019 as amended

**CARRIED**

### **G. NEW AND UNFINISHED BUSINESS**

#### **1. Santa Claus Parade**

D. Doey continues to work with the students on the new Santa Sleigh.

#### **2. Sip and Shop**

Vendor packages have been sent out, and the newly agreed to price has been incorporated. Response has been good to this point.

#### **3. Train**

Scout Colenut is interested in assisting with the train. Tony will be talking to Rotary about additional volunteers for the train.

#### **4. Breakfast with Santa**

Still waiting for update from Verns.

#### **5. Volunteers**

Still require more volunteers. M. Durocher to update schedule and send out.



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### **6. Sponsorship Package**

C. Anson provided mock up. Committee noted that different colours would be more appropriate. C. Anson to send completed copy to M. Durocher

**019-2019** Moved by S. l'Anson, seconded by D. Doey to receive the mock up as presented

**CARRIED**

### **7. Fundraiser**

With regard to the promotional event at Colasanti's, M. Durocher to provide a one page list of all events by Friday for distribution. A-1 Rack cards should be ready. D. Doey noted that having volunteers assist with bussing tables would be appreciated. Promotion for that event will be on digital sign at town hall shortly.

### **8. Paws and Claus**

M. Durocher provided a potential poster to the committee for review. This event will be advertised on rack cards as part of FOL. It has been included in website. Vendors are needed at the event to sell hot chocolate, snacks and cat treats and dog treats. Will need a photographer and volunteers for crowd control.

### **9. Cookies**

J. Willoughby is working on cookies will be approaching all of the bake shops

### **H. NEXT MEETING DATE**

1. The next meeting of the Fantasy of Lights Committee shall take place on October 22 at Kingsville Arena @ 4:00 p.m.

### **I. ADJOURNMENT**

**020-2019** Moved by D. Laman, seconded by T. Coke to adjourn this Meeting at 5:10 p.m.

**CARRIED**



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**CHAIR, Councillor T. Gaffan**

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**RECORDING SECRETARY,  
M. Durocher**