



## COMMITTEE MINUTES

### KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE

WEDNESDAY, JULY 17, 2019 AT 6:30 P.M

Council Chambers, 2021 Division Rd N, Kingsville

#### A. CALL TO ORDER

In the absence of Chair Cacciavillani, Vice Chair Sacheli called the Meeting to order at 6:36 p.m.

#### MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Sarah Sacheli  
Mary Baruth  
Kimberly DeYong  
Bruce Durward  
Anna Lamarche  
Margie Luffman  
Shannon Olson  
Matthew Biggley (arrived at 6:38 p.m.)  
Elvira Cacciavillani (arrived at @ 6:59 p.m.)

#### MEMBERS OF ADMINISTRATION:

Sandra Kitchen, Deputy Clerk-  
Council Services

#### B. DISCLOSURE OF PECUNIARY INTEREST

Ms. Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

*Ms. Baruth declared an interest in respect to Agenda Item C-2 (Site visits update/reminder for 332 Road 3 West, Kingsville) because she is the Executive Director for the Jack Miner Migratory Bird Foundation.*

#### C. REPORTS AND ACCOUNTS

##### 1. V. Brown-July 2019 Research Report—Ruthven Properties

Ms. Sacheli presented the Research Report on the following Ruthven properties:

- i) 1672 Elgin St.—Built in 1875 as the office for the Ruthven Woollen Mill;
- ii) 1666 Elgin St.—Built in 1879 for John Wendel and Salome Wigle to replace the 1870 house that was destroyed by fire;



## COMMITTEE MINUTES

- iii) 1636 Talbot St.—Built in 1898 for Arthur and Cecilia Wood;
- iv) 1640 Talbot St.—Built in 1896 for Francis and Jane Wigle. Mr. Wigle was the third postmaster of Ruthven, having been appointed in 1885, and held the position until 1916, when he resigned in favour of his eldest son, T. H. Wigle.

**MHC37-2019** Moved by B. Durward, seconded A. Lamarche to receive the July 2019 Research Report submitted by Veronica Brown.

**CARRIED**

2. Site visits update/reminder – Site visits will be held July 21, 2019 for the following properties: 208 County Road 34 East, Cottam, and 332 Road 3 West, Kingsville

*Ms. Baruth, having declared an interest, refrained from discussion.*

Ms. Sacheli reminded that site visits will commence at Jack Miner Bird Sanctuary at 9:00 a.m. on July 21, and then the group will head to 208 County Road 34 East in Cottam.

Examples of the sample score sheets were reviewed. Criteria is grouped into three main categories: Historical Associations, Architecture, and Context. The scoring range was reviewed -- Class 1: 75-100 points; Class 2: 50-75 points; non heritage buildings: 49 points and below.

**MHC38-2019** Moved by S. Olson, seconded by K. DeYong to receive the Site Visit information update regarding the properties municipally known as 208 County Road 34 East, Cottam, and 332 Road 3 West, Kingsville.

**CARRIED**

3. KMHAC 2019 Operating Budget actuals to end of June 2019

The operating budget was reviewed.

**MHC39-2019** Moved by M. Baruth, seconded S. Olson to receive the Committee 2019 Operating Budget Actuals to end of June 2019 for information.

**CARRIED**



## COMMITTEE MINUTES

### D. MINUTES OF THE PREVIOUS MEETING

1. Kingsville Municipal Heritage Advisory Committee Meeting Minutes — June 26, 2019

**MHC40-2019** Moved by S. Olson, seconded M. Biggley to adopt the Minutes of the Kingsville Municipal Heritage Advisory Committee Meeting dated June 26, 2019.

**CARRIED**

### E. BUSINESS CORRESPONDENCE – INFORMATIONAL

1. Reminder—Essex County Area Municipal Heritage Committees Orientation Workshop, titled Municipal Heritage Committees: Establishing and sustaining an effective municipal heritage committee to be held in Tecumseh (July 24 at 5:00 p.m.)

Ms. Sacheli indicated that to date, five members have registered, and there is still time to register.

2. S. Sacheli—Slide Presentation and Conference Notes *(for information only—Report presented at the Committee's June meeting/see June 26 Minutes)*

Ms. Sacheli asked if there were any reports/takeaways from members who attended the conference. Ms. Baruth advised that one of the key takeaways was the importance of disaster planning and the need to have strong by-laws and building guidelines in place to ensure that the character of a town/city is not compromised in the event of a natural disaster such as the Goderich tornado.

**MHC41-2019** Moved by B. Durward, seconded by M. Baruth that Committee Member B. Durward will work on locating information and ideas pertaining to a potential disaster relief plan, and will bring such draft information to the Committee.

**CARRIED**

### F. NEW AND UNFINISHED BUSINESS

1. **Plaque order**--The bronze heritage plaques have now been received.

Ms. DeYong will arrange for the presentation of The Old Fire Hall plaque.



## COMMITTEE MINUTES

Ms. Cacciavillani will arrange for the presentation of both The John S. Bruner House plaque, and The Christopher Dresser House plaque.

2. **Cowan-Valentine House**—discussion regarding the trees on the 107 Elm St. property

The property owner is in agreement with the removal of the reference to 'trees' from the heritage designation by-law, through a By-law amendment. Currently, the by-law includes 5 old growth giant native trees and the owner is concerned that one tree needs attention. In fact, one old growth tree fell in June, 2019 because it was in a deteriorated state, and has since been removed.

The amending by-law will ensure that the property owner is able to either safely preserve any tree, or have a tree removed, without the necessity of an application to Council.

- MHC42-2019** Moved by M. Luffman, seconded by S. Olson that S. Kitchen draft an Amending By-law to remove the reference to designated trees from the Cowan-Valentine House Designation By-law (107 Elm Street), to be presented to the Committee for review.

**CARRIED**

3. Ms. Sacheli reminded that Ms. Brown will be in attendance to present the Kingsville Architectural Resource Binder at the Committee's upcoming August Meeting.

- MHC43-2019** Moved by E. Cacciavillani, seconded by M. Luffman that the Committee advertise the August 19, 2019 KMHAC meeting in the local newspapers.

**CARRIED**

### **G. NEXT MEETING DATE**

Monday, August 19, 2019 at 6:30 p.m. at Council Chambers



## COMMITTEE MINUTES

### H. ADJOURNMENT

**MHC44-2019**

Moved by K. DeYong, seconded by B. Durward that the meeting adjourn at 7:55 p.m.

**CARRIED**

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**VICE CHAIR, S. Sacheli**

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**DEPUTY CLERK-COUNCIL SERVICES,  
Sandra Kitchen**