



COMMITTEE MINUTES

KINGSVILLE BIA
SEPTEMBER 10 2019 @ 6:15 P.M.
Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:16 p.m. with the following Members in attendance:

MEMBERS OF BIA BOARD:

Beth Riddiford
Councillor Tony Gaffan
Councillor Laura Lucier
Trevor Loop
Izabel Muzzin
Maria Edwards
Amanda Everaert
Heather Brown
Roberta Weston

MEMBERS OF ADMINISTRATION:

Christina Bedal

Absent: Jason Martin
Sarah Trudell

Guests: None

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

1. NONE

D. AMENDMENTS TO THE AGENDA

1. NONE



COMMITTEE MINUTES

E. ADOPTION OF ACCOUNTS

1. **BIA Accounts** – RE: Budget actuals ending AUGUST 2019

BIA-135-2019 Moved by Trevor Loop, seconded by Roberta Weston to receive the accounts ending August 2019

CARRIED

F. STAFF REPORTS

1. CHRISTINA BEDAL PRESENTED HER REPORT
2. LAURA LUCIER PRESENTED HER REPORT
3. IZABELLA MUZZIN PRESENTED HER REPORT

G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

1. Rene Everaert Correspondence request dated August 2019 RE: Security Grant Program

BIA-136-2019 Moved by Roberta Weston, seconded by Tony Gaffan to approve \$100 for the Security Grant.

CARRIED

2. Amanda Everaert Correspondence request dated August 2019 RE: Security Grant Program

BIA-137-2019 Moved by Maria Edwards, seconded by Roberta Weston to approve \$100 for the Security Grant.

CARRIED

3. Al's Automotive Correspondence request dated August 2019 RE: Facelift Grant

BIA-138-2019 Moved by Maria Edwards, seconded by Heather Brown to approve \$500 for the Facelift Grant.

CARRIED



COMMITTEE MINUTES

H. MINUTES OF THE PREVIOUS MEETING

1. Kingsville BIA Meeting Minutes—August 13, 2019

BIA-139-2019 Moved by Heather Brown, seconded by Maria Edwards to receive the minutes of the Kingsville BIA Meeting dated August 13, 2019

CARRIED

I. BUSINESS/CORRESPONDENCE – INFORMATIONAL

1. Letter from Migration Festival was reviewed
2. Letter regarding Tall Ships was reviewed

J. NEW AND UNFINISHED BUSINESS

1. BANNERS – Design options were reviewed and the board decided that we will move forward with 5 banners done in white font using the colours provided by the vendor. The Coordinator will work with the Town of Kingsville to have banners removed in the Fall Season if possible.
2. FLOWER PROGRAM 2020 – The BIA is approved to appear for Council as Delegates at the September 23, 2019 meeting. PowerPoint presentation was reviewed and edited by the Board which is to be updated by the Coordinator.
3. PARKING SIGNS –Coordinator did confirm sizing and project with Town CAO and will place the order. The town has communicated that they will install the new signage.
4. COUPON BOOK – Coordinator reviewed the status of the project.
5. BIA MIXER – November 27th will be the first mixer at the Banded Goose Brewing Company.



COMMITTEE MINUTES

6. CANADIAN FLAG – Coordinator to research costs to purchase a flag and pole for Carnegie building.

7. 2020 BUDGET - A draft 2020 budget was reviewed and updated

BIA-140-2019 Moved by Izabela Muzzin, seconded by Trevor Loop to increase BIA Coordinator wage to \$43,000 and pay 100% of benefit premium in 2020.

CARRIED

K. NEXT MEETING DATE

The next meeting of the Committee will be held on Tuesday, October 8, 2019 at 6:15 PM

L. ADJOURNMENT

The meeting adjourned at 8:15 p.m.

CHAIR, Beth Riddiford

**RECORDING SECRETARY,
Christina Bedal**