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**Date:** September 5, 2019  
**To:** Mayor and Council  
**Author:** G.A. Plancke  
**RE:** Cottam Woods Phase 3A / Final Assumption  
**Report No.:** MS 2019 - 37

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## **AIM**

To recommend "Final Acceptance" of the Cottam Woods Phase 3A subdivision (Joaney Lane).

## **BACKGROUND**

In a formal written request dated September 5<sup>th</sup>, 2019 via email to Municipal Services, the Developer's Engineer (Kyle Edmunds P. Eng. / Dillon Consulting Limited) has requested that the subdivision Development be granted Final Acceptance and that all securities be returned to the Developer, Cottam Solar Limited.

As per the Town's current Development Standards Manual, The Developer/Consultant is to formally request "Final Acceptance" from the Director of Municipal Services in order for the Town to accept the subdivision as complete.

Provided the Director endorses the request, a Resolution of Council officially accepting the subdivision is to be passed in order to transfer responsibility of the roadway and infrastructure to the Municipality.

Once the Resolution has been passed, the Developer is no longer obligated to maintain or repair the infrastructure in the subdivision.

## **DISCUSSION**

Phase 3A / Joaney Lane was initially accepted by Council resolution # 273-2016, April 25<sup>th</sup>, 2016. This Twenty (20) single-family lot subdivision is nearly full with no available lots remaining.

All infrastructure has been satisfactorily constructed and installed, and all outstanding infrastructure deficiencies for this subdivision including surface asphalt as well as any Development Agreement requirements for this Development have been satisfied.

The request of the Developer's Engineer is supportable at this time.

Any further maintenance or repair of the roadway and infrastructure would fall to the municipality in perpetuity beyond the date of endorsement of Final Acceptance.

## **LINK TO STRATEGIC PLAN**

Manage residential growth through sustainable planning.

## **FINANCIAL CONSIDERATIONS**

None at this time.

## **CONSULTATIONS**

Kyle Edmunds P. Eng. / Dillon Consulting Limited  
Cottam Solar Limited / Gary Taveirne  
Municipal Service  
Development Services

## **RECOMMENDATION**

That Council grant "Final Acceptance" of the roadway and infrastructure for the Cottam Woods Phase 3A (Joaney Lane) subdivision, and that all securities held in support of this Development be released,

and further that the Clerk provide formal confirmation of the Final Acceptance designation to the Developer, Cottam Solar Limited.

*G.A. Plancke*  
G.A. Plancke  
Director of Municipal Services

*Peggy Van Mierlo-West*  
Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer