



MINUTES

REGULAR MEETING OF KINGSVILLE BIA

WEDNESDAY, JUNE 11 , 2019 AT 6:15 P.M.

Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville, Ontario

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:16 pm with the following persons in attendance:

Members of BIA Board: Beth Riddiford, Izabel Muzzin, Jason Martin, Maria Edwards, Amanda Everaert, Heather Brown, Roberta Weston, Tony Gaffan

Regrets: Sarah Trudell, Paul Thompson, Trevor Loop

Absent: Laura Lucier

Guests: Trevor Whaling

Members of Administration: Christina Bedal

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded members that any declaration and its general nature is to be made prior to each item being discussed.

C. DELEGATIONS

Trevor Whaling – discussed networking ideas as well as fund raising ideas

D. AMENDMENTS TO THE AGENDA

E. DISCLOSURE OF PECUNIARY INTEREST

F. ADOPTION OF ACCOUNTS

BIA Coordinator – Re: BIA Accounts as recorded in the monthly period ending May 2019.

BIA-112-2019 – Motion by Roberta Weston and seconded by Tony Gaffan to approve report. **CARRIED.**

F. STAFF REPORTS

1. **BIA Coordinator Christina Bedal – Re: Monthly Activity**
The Coordinator presented her written report.
2. **COUNCIL REP**
Tony Gaffan reviewed his report.
- 3 **EDDK**
Izabela Muzzin reviewed her report.

G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

1. Facelift Grant Application – Chiaroscuro Artists' Supplies & Showroom
BIA-113-2019 – Motion by Jason Martin and seconded by Heather Brown to approve application. **CARRIED.**

H. MINUTES OF THE PREVIOUS MEETINGS

BIA-114-2019 – motion to approve the minutes from the May 14, 2019 meeting made by Maria Edwards and seconded by Roberta Weston. **CARRIED**

I. BUSINESS/ CORRESPONDENCE – INFORMATIONAL

J. NEW AND UNFINISHED BUSINESS

1. **BANNERS**
 - Art to be reviewed at July meeting
2. **TALL SHIPS**
 - BIA Coordinator updated on progress in planning
3. **CLEAN SWEEP IDEA**
 - Board Members and volunteers are going out to do some weeding before Highland Games event
4. **TERRY FOX RUN TEAM**
 - Information reviewed, no team will be established this year

5. PARKING

- Sign dimensions are not yet made available to the BIA to progress with this project. BIA Coordinator to ask at the town again for information.

6. FACELIFT GRANT PROCESS REVIEW

- **BIA-115-2019** – motion to approve the updated program document made by Tony Gaffan and seconded by Roberta Weston. **CARRIED**

7. SECURITY PROGRAM PROCESS REVIEW

- **BIA-116-2019** – motion to approve the program document made by Heather Brown and seconded by Tony Gaffan. **CARRIED**

8. COUPON BOOK

- **BIA-117-2019** – motion to use gloss finish for the project made by Jason Martin and seconded by Maria Edwards. **CARRIED**

9. BOARD TOWN WALK ABOUT UPDATE

- Board was updated on findings

10. BLOOD DONOR CLINIC

- BIA Coordinator updated on progress

11. POP UP SHOPS/PATIOS/DOUBLED UP BUSINESS LOCATIONS

- Board discussed items

J. NEXT MEETING DATE

Tuesday, July 9, 2019

K. ADJOURNMENT

Meeting adjourned at 8:15 PM

A handwritten signature in black ink, reading "Beth Riddiford", written over a horizontal line.

CHAIR, Beth Riddiford



RECORDING SECRETARY, Christina Bedal