



**REGULAR MEETING OF COUNCIL
MINUTES**

Monday, May 13, 2019

7:00 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Members of Council	Mayor Nelson Santos
	Deputy Mayor Gord Queen
	Councillor Thomas Neufeld
	Councillor Larry Patterson
	Councillor Kimberly DeYong
	Councillor Laura Lucier
Members of Administration	J. Astrologo, Director of Corporate Services
	R. Brown, Manager of Planning Services
	M. Durocher, Parks & Recreation Program Manager
	T. Del Greco, Municipal Services Manager
	S. Kitchen, Deputy Clerk-Council Services
	S. Martinho, Public Works Manager
	R. McLeod, Director of Financial Services
	A. Plancke, Director of Municipal Services
	P. Van Mierlo-West, CAO
	T. Hong, Manager of Financial Services

A. CALL TO ORDER

Mayor Santos called the Regular Meeting to order at 7:00 p.m., noting that all Members are in attendance, except Councillor Gaffan, who is absent on personal business.

B. MOMENT OF SILENCE AND REFLECTION

Mayor Santos asked those present to stand and observe a moment of silence and reflection to be followed by the playing of O'Canada.

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

Councillor Lucier declared an interest in respect to Agenda Item E-2 (Leamington & Area Family Health Team Annual Kingsville Medical Services Update; LAFHT Kingsville Medical Centre) because her husband is the Chair of the LAFHT Board.

E. PRESENTATIONS/DELEGATIONS

1. Kingsville Municipal Heritage Advisory Committee--Elvira Cacciavillani, Chair and Members of the KMHAC--Presentation of Heritage Designation Plaque to the owners of The Jasperson House (321 Lakeview)

Sarah Sacheli, KMHAC Vice-Chair, Member Mary Baruth and Member Anna Lamarche were in attendance for the presentation to Mr. and Mrs. Matthew Biggley, the new owners of The Jasperson House. By way of background, Ms. Sacheli advised that the home was constructed in 1922 in the Cape Cod Style. She stated that along with the architectural features which provide many examples of fine craftsmanship, the building's cultural heritage value lies in its association with Lt.-Col. Frederick Kent Jasperson, for whom the Kingsville Branch of the Royal Canadian Legion is named.

2. Leamington & Area Family Health Team-Bill Baker, Executive Director, Dr. Sheila Horen, and Bill Orawski, Board Member RE: Annual Kingsville Medical Services Update; LAFHT Kingsville Medical Centre

Councillor Lucier having declared an interest in respect to Agenda Item E-2 refrained from discussion.

Mr. Baker and Dr. Horen were in attendance (Mr. Orawski was not in attendance).

Mr. Baker presented the PowerPoint presentation entitled "Leamington & Area Family Health Team (LAFHT) Kingsville Medical Centre/Kingsville Health Service Plan, Annual Update". The grand opening of the Expanded Family Health Team in the Kingsville Medical Centre located at 59 Main St. was officially held on April 24, 2019. He announced that once additional clinic renovations are completed,

three current Kingsville physicians from 273 Main St. East will also be joining LAFHT at the 59 Main St location. Dr. Horen explained the new patient rostering process through Health Care Connect. Handouts of the LAFHT brochure were also provided to Council, providing information pertaining to the urgent care hours and LAFHT Programs and Services.

3. Mike Cowan, CPA, CA, Partner, BDO Canada LLP--Presentation of 2018 Financial Statement Audit Report (SEE: draft Consolidated Financial Statements as at December 31, 2018 attached to Staff Report #I-1)

Mike Cowan of BDO Canada LLP, and Director of Financial Services Ryan McLeod were in attendance.

Mayor Santos brought forward Staff Report I-1, entitled "2018 Financial Year-End Review". Following Director McLeod's Report Presentation, Mr. Cowan presented the Independent Auditor's Report as contained in the draft Financial Statements.

271-2019

Moved By Councillor Larry Patterson

Seconded By Councillor Laura Lucier

That Council approves the Financial Statements for the year ending December 31, 2018, as audited by BDO Canada LLP; and That Council approves the allocation of \$411,376.00 from the 2018 general budget surplus to the Budget Stabilization Reserve.

CARRIED

4. Tourism Windsor Essex Pelee Island (TWEPI)--Gordon Orr, CEO and Lynnette Bain, Vice-President, Tourism Programs and Development, will be in attendance to present the 2018 Year in Review

Mr. Orr, Ms. Bain, Mr. Kris Racine (Director of Marketing), and Mr. Jason Toner (Director of Communications) were in attendance to present the PowerPoint and video presentation entitled "Where Can W.E. Take You?". They discussed plans for 2019, shared collaborations with the Town of Kingsville, and unveiled the new 2019/2020 Official Visitor Guide. Council was informed that TWEPI's 2019 Annual General Meeting will be held Thursday, June 13 at the Canadian Historical Aircraft Association.

Town of Kingsville Manager of Parks and Recreation Programs Maggie Durocher was also in attendance, and presented the 'Discover Kingsville' Campaign of upcoming Events & Festivals.

F. MATTERS SUBJECT TO NOTICE

1. Zoning By-law Amendment ZBA/03/19--255 County Road 14 East, Part of Lot 19, Concession 9

R. Brown, Manager of Planning Services

i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment ZBA/03/19 dated April 18, 2019.

Mr. Brown indicated that the Applicant has requested a deferral.

272-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council defer Zoning By-law Amendment Application ZBA/03/19 (255 County Road 14 East, Part of Lot 19, Concession 9) to a future Regular Meeting of Council.

CARRIED

G. AMENDMENTS TO THE AGENDA

Deputy Mayor Queen added one Notice of Motion, Councillor Neufeld added one Notice of Motion and one Update, and Councillor DeYong added one Notice of Motion.

H. ADOPTION OF ACCOUNTS

1. Town of Kingsville Accounts for the monthly period ended April 30, 2019 being TD cheque numbers 0068775 to 0069035 for a grand total of \$1,027,162.16

273-2019

Moved By Councillor Larry Patterson

Seconded By Councillor Kimberly DeYong

That Council receives Town of Kingsville Accounts for the monthly period ended April 30, 2019 being TD cheque numbers 0068775 to 0069035 for a grand total of 1,027,162.16

CARRIED

I. STAFF REPORTS

1. 2018 Financial Year-End Review

This Staff Report item was brought forward and presented concurrently with Delegation Item E-3.

2. Hillview Crescent Parking

T. Del Greco, Manager of Municipal Services

274-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council approves, as an interim measure, the 'fifteen-minute only' parking zone on the North side of Hillview Crescent (as indicated on Appendix A of the Report of T. Del Greco dated May 2, 2019) with extension to the driveway, and further, Council directs Administration to meet with the residents to get public input on the measure.

CARRIED

3. Application for Development Agreement Amendment by Timbercreek Estates Inc. - Emily Ave Part of Lot 3, Concession 1 ED, Part of Block 46, Plan 12M 565

R. Brown, Manager of Planning Services

275-2019

Moved By Councillor Larry Patterson

Seconded By Deputy Mayor Gord Queen

That Council approve the requested amendment to the Timbercreek Subdivision Development Agreement to:

permit the next phase(s) of development subject to the availability of sanitary sewage treatment capacity;

require the developer to release any claim on the existing forcemain components without consideration of compensation, and

include revised wording to indicate that completion of the remaining forcemain to the ERCA Greenway will be the developers responsibility at the time the remaining subdivision lands are developed.

CARRIED

4. York Phase 4B Initial Acceptance

G. A. Plancke, Director of Municipal Services

276-2019

Moved By Councillor Thomas Neufeld

Seconded By Councillor Kimberly DeYong

That Council initially accept York Phase 4B (Meghan Agosta Dr. / Corbin Watson Way) onto "Maintenance" for a period of no less than one year, and that the Clerk provide written confirmation to the Developer of the date of initial acceptance of the development by Council resolution.

CARRIED

5. Public Works Fleet Acquisition

S. Martinho, Manager of Public Works.

277-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Laura Lucier

That Council approves the acquisition of the Fleet asset as follows:

One (1) 2019 Kubota M6 131DTCC from Southpoint Equipment in Essex for the purchase price of \$73,709.12 inclusive of the HST burden.

CARRIED

6. Trade Mission

P. Van Mierlo-West, CAO

278-2019

Moved By Councillor Laura Lucier

Seconded By Councillor Kimberly DeYong

That Council approve the Mayor, Chief Administrative Officer, and Manager of Planning Services to attend the 2019 GreenTech Conference from June 9, 2019 to June 16, 2019.

CARRIED

J. MINUTES OF THE PREVIOUS MEETINGS

1. Regular Meeting of Council--April 23, 2019

279-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Laura Lucier

That Council adopts Regular Meeting of Council Minutes, dated April 23, 2019.

CARRIED

K. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. Union Water Supply System Joint Board of Management - February 27, 2019

280-2019

Moved By Councillor Larry Patterson

Seconded By Councillor Thomas Neufeld

That Council receives Union Water Supply System Joint Board of Management Meeting Minutes, dated February 27, 2019.

CARRIED

2. Committee of Adjustment - March 19, 2019

281-2019

Moved By Councillor Laura Lucier

Seconded By Deputy Mayor Gord Queen

That Council receives Committee of Adjustment Meeting Minutes, dated March 19, 2019.

CARRIED

3. Kingsville Municipal Heritage Advisory Committee - March 20, 2019

282-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Laura Lucier

That Council receives Kingsville Municipal Heritage Advisory Committee Meeting Minutes, dated March 20, 2019.

CARRIED

4. Parks, Recreation, Arts and Culture Committee - March 21, 2019

283-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Larry Patterson

That Council receive Parks, Recreation, Arts and Culture Committee Meeting Minutes dated March 21, 2019 together with Minutes of the following sub-committees: Communities in Bloom - February 5, 2019, Kingsville Highland Games - February 6, 2019, Fantasy of Lights - February 19, 2019, and Kingsville Migration Festival - February 19, 2019.

CARRIED

5. Police Services Board - March 27, 2019

284-2019

Moved By Councillor Larry Patterson

Seconded By Councillor Kimberly DeYong

That Council receives Police Services Board Meeting Minutes, dated March 27, 2019.

CARRIED

L. BUSINESS CORRESPONDENCE - INFORMATIONAL

- 1. Sandy Smith, Resident--Correspondence dated April 22, 2019 RE: Road concerns**
- 2. Town of Lakeshore--Correspondence dated April 12, 2019 RE: Support of Kingsville Council Resolution RE: Phragmites Control**
- 3. Town of LaSalle--Correspondence dated April 15, 2019 RE: Support of Kingsville Council Resolution RE: Phragmites Control**
- 4. Greater Essex County District School Board--Notice of the Passing of Education Development Charges By-laws, dated April 23, 2019**
- 5. Town of Minto--Ontario Municipal Partnership Fund (OMPF) Resolution COW 2019-069**
- 6. 2nd Kingsville Scouts--Note of thanks re: Pacific Jamboree 2019**
- 7. Township of McKellar--Copy of correspondence dated May 7, 2019 to the McKellar Public Library Board RE: Resolution 19-263-Ford Government Funding Cuts to Southern Ontario Library Service and Ontario Library Service North**

285-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Thomas Neufeld

That Council receives Business Correspondence-Informational Items 1 to 7.

CARRIED

In respect to Item L-1 (Sandy Smith, Resident--Correspondence dated April 22, 2019) Deputy Mayor Queen stated that he will be making a notice of motion in regard to road names later this evening.

In respect to Item L-4 (Greater Essex County District School Board-Notice of the Passing of Education Development Charges By-laws, dated April 23, 2019) Council directed that correspondence be sent from Administration to the Secretary of the GECD SB regarding the increase in development charges.

M. NOTICES OF MOTION

1. Deputy Mayor Queen may move, or cause to have moved:

286-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Kimberly DeYong

That Council direct Administration to provide an update as to the past drainage studies regarding the site (field) and adjacent lands near Train Court, including options and recommendations, and further, That Council directs Administration to notify the Train Court and other residents in the vicinity as to the date the report is being presented to Council.

CARRIED

2. Deputy Mayor Queen may move, or cause to have moved:

287-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Administration review and advise, within the next thirty days, as to how long a street sidewalk or Town public access alley may be blocked for construction of an adjacent building (e.g. the alley north of Main St. West between Mary Kathryn Ladies' Shop and Century 21).

CARRIED

3. Deputy Mayor Queen may move, or cause to have moved:

288-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Laura Lucier

That Council direct Administration to update Town mapping to correct the reference of "Cemetery Road" to the correct name, being 'Greenhill Lane'.

CARRIED

4. Councillor Neufeld may move, or cause to have moved:

289-2019

Moved By Councillor Thomas Neufeld

Seconded By Councillor Kimberly DeYong

That Administration prepare a report to amend the sidewalk café policy outlining strategies for improved communications between the municipality and affected landowners including, but not limited to, the Kingsville BIA, landlords, and residents within a 60-meter radius.

CARRIED

5. Deputy Mayor Queen may, at the next Regular Meeting, move or cause to have moved that Administration, within the next thirty days, review our current and past process of naming streets within our Municipality, taking into consideration the processes used in other Towns of similar size in Southwestern Ontario (e.g. some Towns are said to have a list of pre-approved street names); and that Administration welcome public input, and That Administration make Recommendations to Council for its thoughtful consideration.

6. Councillor DeYong may, at the next Regular Meeting, move or cause to have moved that Administration be directed to provide an update with respect to progress of the JK-12 Super School.

7. Councillor Neufeld may, at the next Regular Meeting, move or cause to have moved that the development manual for the Municipality of Kingsville be amended to include language that requires developers and/or contractors, that are contracted to do works within the municipality of Kingsville, construct and maintain accessibility corridors, that meet or exceed AODA standards during all

phases of construction and that a copy of the accessibility plan be vetted by our Kingsville Accessibility Advisory Committee (KAAC) prior to construction. I would further request that if passed by Council, KAAC provide comment to Administration with regard to specific language and/or solutions to be considered.

N. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

Councillor Neufeld indicated that he recently attended the 2019 Ontario Small Urban Municipalities (OSUM) Conference in Pembroke, Ontario. He urged all of Council to attend this worthwhile conference in 2020.

Mayor Santos thanked both Deputy Mayor Queen and Councillor Neufeld for attending the Citizenship Ceremony held in Leamington on May 7. Mayor Santos stated that 45 individuals officially became Canadian Citizens at the Special Ceremony.

O. BYLAWS

1. By-law 47-2019

290-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Kimberly DeYong

That Council reads By-law 47-2019, being a By-law authorizing the entering into of an Agreement with Coco Paving Inc. for the 2019 Urban Road Program a first, second and third and final time.

CARRIED

2. By-law 48-2019

291-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council reads By-law 48-2019, being a By-law authorizing the entering into of an Agreement with Shepley Road Maintenance Ltd. for the 2019 Rural Road Program-File Number MS19-108, a first, second and third and final time.

CARRIED

3. By-law 49-2019

292-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council reads By-law 49-2019 being a By-law authorizing the entering into of a Lease Agreement with Sun Parlour Folk Music Society for a portion of the building municipally known as 28 Division St. South, Kingsville, for use as an office and meeting space, a first, second and third and final time.

CARRIED

4. By-law 51-2019

293-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Laura Lucier

That Council reads By-law 51-2019, being a By-law to provide for the Code of Conduct for Members of Council, Local Boards and Committees a first, second and third and final time.

CARRIED

P. CONFIRMATORY BY-LAW

1. By-law 52-2019

294-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Kimberly DeYong

That Council reads By-law 52-2019, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its May 13, 2019 Regular Meeting a first, second and third and final time.

CARRIED

Q. ADJOURNMENT

295-2019

Moved By Councillor Thomas Neufeld

Seconded By Councillor Laura Lucier

That Council adjourns this Regular Meeting at 9:05 p.m.

CARRIED