



MINUTES

REGULAR MEETING OF HIGHLAND GAMES COMMITTEE

WEDNESDAY FEBRUARY 6, 2019

KINGSVILLE ARENA ROOM B
1741 JASPESON LANE

7:00 p.m.

A. CALL TO ORDER

Administrative support called the meeting to order at 7:00 p.m. with the following persons in attendance:

Councilor K. DeYong
D. Plumb
H. Noels
D. Noels
M. Dick
D. Robinson
B. Riddiford
R. Silvius
B. Wilson-7:08 pm
C.A.O P. Van Mierlo-West
Program Manager Maggie Durocher

B. DISCLOSURE OF PECUNIARY INTEREST

Administrative staff reminded members that any declaration and its general nature are to be made prior to each item being discussed.

C. DELEGATIONS/PETITIONS/CORRESPONDENCE

D. AMENDMENTS TO THE AGENDA

E. INTRODUCTIONS

P. Van Mierlo-West reviewed the code of conduct, and administrative duties and time lines with the group. P. Van Mierlo-West indicated that minutes and agendas would be available one week before meetings. She also indicated that minutes and meetings could not be done electronically. Staff responses to questions are required within 48 hours of receiving.

F. ELECTION OF CHAIR AND VICE CHAIR

HG-01-2019 MOVED BY D. NOELS AND SECONDED BY R. SILVIUS
TO NOMINATE D. PLUMB FOR THE POSITION OF CHAIR OF THE COMMITTEE.
D. PLUMB AGREES TO LET HIS NAME STAND FOR NOMINATION

HG-02-2019 **SEEING NO OTHER NOMINATIONS THE FLOOR IS CLOSED TO** NOMINATIONS-
WITH D. PLUMB BEING ACCLAIMED TO THE POSITION OF CHAIRMAN.

CARRIED

HG-03-2019 MOVED BY M. DICK AND SECONDED BY COUNCILOR K. DEYONG
NOMINATE H. NOELS FOR THE POSITION OF VICE CHAIR OF THE
COMMITTEE.
H. NOELS AGREES TO LET HER NAME STAND FOR NOMINATION

HG-04-2019 **SEEING NO OTHER NOMINATIONS THE FLOOR IS CLOSED TO** NOMINATIONS-
WITH H. NOELS BEING ACCLAIMED TO THE POSITION OF VICE CHAIRMAN.

CARRIED

G. MINUTES OF PREVIOUS MEETING

1. Regular Committee Minutes dated NOVEMBER 20 2018

HG-O5-2019 Moved by H. Noels and seconded by B. Wilson to receive the
regular committee meeting minutes dated NOVEMBER 20
2018

CARRIED

H. Staff Reports

1. TWEPI meeting

M. Durocher met with TWEPI with regard to marketing of the Highland Games. TWEPI staff have a number of suggestions and will follow up. D. Plumb asked that M. Durocher work with TWEPI to look for an accommodations host for 80 rooms.

M. Durocher also spoke about incident command, with Councilor K. DeYong also providing feedback for this type of communications system on site. M. Durocher agreed to assume the role of Incident Command Coordinator on the day of the games.

HG-O6-2019 Moved by D. Noels and seconded by B. Riddiford to receive
the Program Managers Report

CARRIED

Committee Reports

1. Vendors Area

H. Noels reported that there were four vendors signed up to date.
Question on information area at Festival for future direction. Question on
Not for profit involvement at Festival for future direction

HG-07-2019

Moved by B. Riddiford and seconded by Councilor K. De Yong
to receive the report of H. Noels as presented.

CARRIED

2. Town Website

H. Noels reports that the site is up to date

HG-08-2019

Moved by D. Plumb and seconded by B. Wilson to receive the
website report as presented

CARRIED

3. Clan Village

D. Noels reported he would have a further update at next meeting.

HG-09-2019

Moved by Councilor K. DeYong and seconded by M. Dick to
receive the report of D. Noels as presented

CARRIED

4. PPBSO Contract

D. Plumb noted that he was working on this, and D. Noels offered to vet it
once finalized.

HG-10-2019

Moved by D. Noels and seconded by B. Wilson to receive the
report of D. Plumb with reference to the PPBSO contract.

CARRIED

5. Heavy Games

D. Plumb is working on a practice waiver, which will be vetted by the
Town's Clerk/Internal Lawyer.

HG-11-2019

Moved by D. Robinson and seconded by B. Wilson to receive
the report of D. Plumb as presented

CARRIED

6. Tug of War

B. Stafford is working on this and will be inviting Police, Fire and
Ambulance to participate. There will not be any public participation

7. Volunteers

Councilor K. DeYong is working on Times, and Shifts and reports being
fifty percent complete. Her request was for Parks and Recreation to share
the information on their Facebook Page.

HG-12-2019

Moved by D. Noels and seconded by R. Silvius to receive the
Volunteer report as presented

CARRIED

8. Liquor Sales

B. Wilson and D. Plumb reported on organization of the liquor service. A 10x30 tent will be required. Profit sharing has been agreed to at an 80/20 level with the breweries and wineries providing staff. A Ceilidh will be held on the Friday night before at Pelee Island Winery from 6-8 pm.

HG-13-2019

Moved by Councilor K. DeYong and seconded by H. Noels to receive the liquor service report as presented

CARRIED

9. Kilt Run

D. Plumb reported that the deadline for Kilts is March 31. Medals will be secured for the event. T. Omstead to send M. Durocher information on the charities involved.

HG-14-2019

Moved by B. Riddiford and seconded by D. Robinson to receive the Kilt Run report as presented

CARRIED

10. Highland Dance

P. Crichton reported that 350 medals would be required for dancers for 1-6th place. Generic medals are acceptable. Dancers are to be given free entry to festival along with one parent.

11. Merchandise

Items are going to be scaled back from original plans. T. Shirt Monkey has agreed to an in store window display the week prior to the games to sell merchandise.

HG-15-2019

Moved by Councilor K. DeYong and seconded by M. Dick to receive the merchandise report as presented

CARRIED

12. Social Media

R. Silvius provided an update on social media. Looking for ways to connect all social media platforms and kilt run to current pages. M. Durocher raised question of ability to have separate Facebook Page.

HG-16-2019

Moved by D. Noels and seconded by D. Robinson to receive the social media report as presented

CARRIED

13. Budget

Budget as approved by council was reviewed. Committee would like a copy of the newest approved budget sent out.

HG-17-2019

Moved by D. Noels and seconded by B. Wilson to receive the budget report as presented

CARRIED

14. Pipe and Drum Trophy

D. Plumb would like approval to purchase sword for purpose of creating trophy.

HG-18-2019 Moved by H. Noels and seconded by D. Robinson to approve the purchase of a sword.

CARRIED

I. Notice of Motion

J. Date of Next Meeting:

March 6 AT 7:00 PM KINGSVILLE ARENA ROOM B

L. ADJOURN

HG-19-2019 Moved by Councilor K. DeYong and seconded by D. Robinson to adjourn the meeting at 9:35 pm.

CARRIED

CHAIR, D. Plumb

RECORDING SECRETARY, M. DUROCHER