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Date: April 2, 2019
To: Mayor and Council
Author: Peggy Van Mierlo-West, CAO
RE: Sun Parlour Folk Music Society Rental – Carnegie Arts & Visitor Centre
Report No.: CAO 04-2019

AIM

To provide Council with background and an update regarding negotiations with the Sun Parlour Folk Music Society and administration for the possibility of rental of a portion of the Carnegie Arts & Visitor Centre

BACKGROUND

The Sun Parlour Folk Music Society operates the Kingsville Folk Music Festival on an annual basis. In 2018 the Society approached the Town to possibly rent a portion of the Carnegie Arts & Visitor Centre (CAVC).

DISCUSSION

The CAVC is owned by the Town of Kingsville with the lower level currently being rented by the Kingsville BIA.

The proposal from Sun Parlour Folk Fest included:

- Lease of a corner space of the main level of the CAVC.
- 3-year term
- Monthly rental fee \$125.00 paid monthly
- Use of the space would be up to 10 hours per week
- Any other uses or additional time would be required to be approved by the Town

They have also requested that the Town provide the following:

- One small desk
- One small locking cabinet
- One office chair
- Internet

All of these items are currently available except for the locking cabinet however this will be at a minimal cost to the town to provide.

The addition of the Sun Parlour Folk Music Society will enhance the visibility of the Folk Festival, provide a place to sell tickets, encourage volunteer membership, improve communication with the Town and the Folk Festival.

Administration are in agreement with this proposal.

LINK TO STRATEGIC PLAN

Improve recreational and cultural facilities and opportunities within the Town of Kingsville.

FINANCIAL CONSIDERATIONS

Volunteers will be using the space during regular office hours. The approval of the proposal will include an additional \$1500/year towards the operations and maintenance of the CAVC.

CONSULTATIONS

Sun Parlour Folk Music Festival

RECOMMENDATION

That Council approve the proposal brought forth by the Sun Parlour Folk Music Society;

And that the Sun Parlour Folk Music Society be approved to rent space at the Carnegie Arts & Visitor Centre for a period of three years in the amount of \$1500.00 per year;

And that Administration be directed to complete a rental agreement to be brought to Council for approval.

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer