



MINUTES

**KINGSVILLE ACCESSIBILITY ADVISORY COMMITTEE
SEPTEMBER 5, 2018 at 4:00 P.M.
Committee Room 'A', 2021 Division Road North, Kingsville**

A. CALL TO ORDER

Chairperson, Thomas Neufeld called the Meeting to order at 4:10 p.m. with the following persons in attendance:

Members:

Thomas Neufeld
Corey Gosselin
Jackie Barraco

Members of Administration:

Deputy Clerk – Administrative Services R. Baines

Absent: Todd Bradley
Michelle Chauvin

B. DISCLOSURE OF PECUNIARY INTEREST

Chairperson, Thomas Neufeld reminded members that any declaration and its general nature are to be made prior to each item being discussed.

C. PRESENTATIONS/DELEGATIONS

NONE

D. FINANCIAL REPORTS

1. Financial Report – 2018 Budget vs Actuals for August

22-2018 Moved by Corey Gosselin, seconded by Jackie Barraco the Committee adopts the Financial Report for the 2018 Budget vs Actuals for August

CARRIED

E. STAFF REPORTS

NONE



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F. BUSINESS CORRESPONDENCE – ACTION REQUIRED

NONE

G. MINUTES OF THE PREVIOUS MEETING

1. Kingsville Accessibility Advisory Committee Meeting Minutes —June 26, 2018

23-2018 Moved by Jackie Barraco, seconded by Corey Gosselin to receive the minutes of the Kingsville Accessibility Advisory Committee Meeting dated June 26, 2018

CARRIED

H. NEW AND UNFINISHED BUSINESS

1. Accessibility Survey – results discussion
Members reviewed and discussed the survey results. Highlighted areas of improvement are: sidewalks, curbs, more benches, rest areas, access ramps, door bells. Discussion on refining results by grouping same responses and Jackie offered to complete this task. The 2019 Action Plan will also be updated with areas identified for improvement.

As a follow up to the accessibility survey, it was suggested that a note be placed on the Town website thanking residents for taking survey, and to forward complaints and requests to CityWorks for safety concerns.

Chair Neufeld discussed the blocked sidewalk issue on Division Road and Park Street and will bring to council for discussion.

24-2018 Moved by Corey Gosselin, seconded by Jackie Barraco, that the Committee receive accessibility surveys and that the 2019 action plan be updated.

CARRIED

2. Accessibility Workshop – BIA
No firm date for workshop yet, in progress.



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I. NEXT MEETING DATE

1. The next meeting of the Kingsville Accessibility Advisory Committee shall take place at the call of the Chair.

J. ADJOURNMENT

25-2018 Moved by Jackie Barraco, seconded by Corey Gosselin to adjourn this Meeting at 4:43 p.m.

CARRIED

CHAIR, Thomas Neufeld

**DEPUTY CLERK – ADMINISTRATIVE SERVICES,
Roberta Baines**