

SCHEDULE A

FEES AND CHARGES

| ADMINISTRATIVE SERVICES | | |
|--|------------|-----------------------------------|
| 911 Sign and Post (with or without building) | \$60.00 | |
| Accounts Receivable (accounts outstanding after 60 days following invoice date) | 1.25% | per month |
| Administration fee - misdirected payment - adding outstanding charges to tax roll - arrangements for weed cutting | \$25.00 | |
| Advertising Hosting Fee | \$50.00 | |
| By-law Appeal – Filing Fee | \$100.00 | per appeal |
| Certified Copies of Municipal Documents | \$15.00 | per document |
| Code of Conduct Complaint (refundable on recommendation of Integrity Commissioner) | \$250.00 | |
| DVD/CD (any copied document or documents) | \$10.00 | |
| Election Sign Removal | \$20.00 | per sign |
| Fireworks Permit | \$100.00 | |
| NSF cheque | \$25.00 | |
| Map (Town) | \$30.00 | |
| - PLUS - | \$3.00 | per square foot |
| Marriage Solemnization | | |
| - during business hours | \$250.00 | |
| - after business hours | \$350.00 | |
| - PLUS - travel from and return to municipal office | \$0.58 | per kilometer |
| Merchandise and Apparel | Cost + 15% | |
| MYKingsville website advertising space | \$85.00 | per month |
| Notice of Registration of Death (Form 17) | \$10.00 | |
| Noise Permit | \$50.00 | |
| Non-Objection Letter (AGCO) | \$25.00 | |
| Over the Road Banner | \$50.00 | |
| Photocopies | | |
| - on-site | \$0.50 | per copy |
| - off-site | Cost | |
| Portable Signs | | |
| - permit | \$65.00 | |
| - removal | \$75.00 | per hour |
| - storage | \$20.00 | per day |
| - variance | \$65.00 | |
| Property Information Report (PIR) | \$100.00 | |
| - within 5 days, excluding holidays | \$200.00 | |
| Property Report (for information not included in the PIR) | \$50.00 | per department |
| Property File Document Retrieval | | |
| - picked up at Town office | \$7.50 | |
| - delivered by mail, email or fax | \$17.50 | |
| Refund Charge | \$25.00 | |
| Request for Fence Viewers | \$750.00 | |
| Severance – property roll creation | \$100.00 | |
| Signing of Document as a Commissioner for Taking Affidavits | \$15.00 | up to 3 documents, seniors exempt |
| Signing of Document as a Notary Public | \$50.00 | up to 3 documents |
| Statement of Death (Form 15) | \$15.00 | |
| Statement of Account | | |
| - picked up at Town office | \$7.50 | seniors exempt |
| - delivered by mail, email or fax | \$17.50 | |
| Tax Certificate (includes outstanding water) | \$75.00 | per property |
| - within two business days | \$150.00 | per property |
| Tax Notice – Duplicate | | |
| - picked up at Town office | \$7.50 | seniors exempt |
| - delivered by mail, email or fax | \$17.50 | |
| Tax Registration | cost | |

| | | |
|--|---------|----------------|
| Tax Sale Tender Package | \$10.00 | |
| Town Flag | cost | |
| Utility Account Set Up (Plus Security Deposit) | \$25.00 | |
| Water Notice – Duplicate | | |
| - picked up at Town office | \$7.50 | seniors exempt |
| - delivered by mail, email or fax | \$17.50 | |

| CEMETERY SERVICES | | | | |
|--|---|------------------|---|----------------------------------|
| GRAVE | | INTERMENT RIGHTS | CARE AND MAINTENANCE | TOTAL PRICE |
| Greenhill Cemetery - Adult or Child (standard 3'4" X 8') | | \$600.00 | \$400.00 | \$1,000.00 |
| Greenhill Cemetery - Cremation | | \$300.00 | \$200.00 | \$500.00 |
| Greenhill Cemetery - Infant (standard 12" X 24") | | \$150.00 | \$150.00 | \$300.00 |
| All Other Active Cemeteries - Adult or Child (standard 3'4" X 8') | | \$450.00 | \$300.00 | \$750.00 |
| All Other Active Cemeteries - Cremation | | \$150.00 | \$100.00 | \$250.00 |
| INTERMENT (includes opening/closing grave, lowering/raising device, grass seeding) | | | | |
| Dates and Times | | | Adult or Child Grave | Infant Grave or Cremated Remains |
| March 16 – December 14 | Weekdays 10:00 a.m. to 3:30 p.m. | | \$725.00 | \$300.00 |
| | Saturdays 10:00 a.m. to 2:00 p.m. | | \$885.00 | \$425.00 |
| December 15 – March 15 | Weekdays 10:00 a.m. to 3:30 p.m. | | \$775.00 | \$350.00 |
| | Saturdays 10:00 a.m. to 2:00 p.m. | | \$935.00 | \$475.00 |
| MAXIMUM FOR ASSISTED SERVICES (in accordance with O. Reg. 184/12 made under the Funeral, Burial and Cremation Services Act, 2002) | | | | |
| Interment Rights and Interment – Adult or Child Grave | | | | \$1,300.00 |
| Interment Rights and Interment – Cremated Remains | | | | \$500.00 |
| Interment Rights and Interment – Receipt from Irregular Burial Site | | | | \$650.00 |
| DISINTERMENT (includes opening/closing grave, lowering/raising device, grass seeding) | | | | |
| Dates and Times | | | Adult or Child Grave | Infant Grave or Cremated Remains |
| March 16 – December 14 | Weekdays 10:00 a.m. to 3:30 p.m. | | \$1,500.00 | \$300.00 |
| | Saturdays 10:00 a.m. to 2:00 p.m. | | \$1,870.00 | \$400.00 |
| December 15 – March 15 | Weekdays 10:00 a.m. to 3:30 p.m. | | \$1,615.00 | \$350.00 |
| | Saturdays 10:00 a.m. to 2:00 p.m. | | \$1,985.00 | \$450.00 |
| MARKER / MONUMENT CARE AND MAINTENANCE | | | | |
| Flat | Less than 173 square inches | | | \$0.00 |
| | At least 173 square inches | | | \$50.00 |
| Upright | 4 feet or less in height and 4 feet or less in length, including base | | | \$100.00 |
| | More than 4 feet in either height or length, including base | | | \$200.00 |
| OTHER SERVICES | | | | |
| Transfer Of Interment Rights | | | \$40.00 | |
| Marker Locating | | | \$25.00 | |
| Marker Inspection | | | \$25.00 | |
| Tent Rental (March 16 to December 14 only) | | | \$100.00 | |
| License (<i>HST exempt</i>) | | | as set by Ministry of Consumer Services | |

Note: Interment services outside the above listed dates and times will be performed at cost.
Please contact the Public Works Manager for more information.

| FIRE SERVICES | | | |
|--|---------------|---|--|
| ACGO Letters (for liquor related premises and events) | \$100.00 | | |
| Inspection Order with violations re-inspection | \$100.00 | | |
| Non-resident Motor Vehicle Accident or Fire Attendance | as set by MTO | | |
| Non Emergency Alarm Activation (following third alarm within 6 months) | as set by MTO | | |
| Occurrence Report Normal | \$40.00 | | |
| Occurrence Report with Full Investigation | \$100.00 | | |
| Fire Safety Request for Training Services | \$100.00 | Per session (up to 2 hrs) | |
| Fire Training provided to other Fire Departments | Cost | | |
| Persistent Prohibited Open Burn (following second attendance at same property or properties owned by the same owner) | as set by MTO | | |
| - PLUS - heavy equipment | cost | | |
| - foam | cost | | |
| Inspection (from PIR report) | \$100.00 | | |
| Propane Review / Documentation | | | |
| - Level I | \$80.00 | | |
| - Level II | \$80.00 | | |
| - PLUS - legal or engineering review | Cost | | |
| Technical Rescue Team Services | Cost | | |
| LICENSES | | | |
| Charitable Gaming | | | |
| Bingo | 3% | of prize | |
| Media Bingo | 3% | of prize | |
| Break Open (Nevada) Tickets | 3% | of prize | |
| Raffle | 3% | of prize | |
| Bazaar | | | |
| - Raffle & Bingo | 3% | of prize | |
| - Wheel of Fortune | \$10 | | |
| Dog | | | |
| - January 1 to March 31 | \$20.00 | | |
| - April 1 to December 31 | \$40.00 | | |
| - PLUS – By-law Enforcement Officer attendance | \$15.00 | | |
| Kennel (includes one dog license) | \$110.00 | | |
| Hunting | | | |
| Pheasant | | | |
| - resident | \$12.50 | | |
| - non-resident | \$18.00 | | |
| Rabbit | | | |
| - resident | \$10.00 | | |
| - non-resident | \$10.00 | | |
| Marriage | \$125.00 | | |
| Refreshment Vehicle | | | |
| - first vehicle | \$250.00 | | |
| - second vehicle | \$125.00 | | |
| Taxi / Limousine / Vehicle for Hire | | | |
| Vehicle | | | |
| - new | \$300.00 | | |
| - renewal | \$100.00 | per year payable on or before January 1 | |
| Driver | \$25.00 | per year payable on or before January 1 | |
| POLICE SERVICES | | | |
| Note: All fees for Police Services <i>include</i> HST where applicable | | | |
| Criminal Records Check | \$25.00 | | |
| Duplicate Copy of Criminal Record Check Certificate | \$5.00 | | |
| Criminal Record Check (Volunteer) | No Charge | | |
| Finger Prints | \$26.50 | | |
| Traffic Reports | \$42.25 | | |
| Incident Reports | \$42.25 | | |
| Statements | \$42.25 | | |
| Technical Traffic Collision Reports | \$565.00 | | |
| Reconstruction Report | \$1,130.00 | | |
| Paid Duty – Administrative | \$68.50 | | |
| Paid Duty – Hourly Vehicle Usage Fee | \$28.25 | | |

| RECREATION SERVICES | | |
|--|------------------------|----------------------------|
| Note: All fees for Recreation Services <i>include</i> HST where applicable. | | |
| Individuals wishing to rent Lakeside Park Pavilion or Grovedale Arts & Culture Centre will be required to provide a rental deposit equal to 50% of the rental fee at the time of booking. This amount will be forfeited if the rental is cancelled within 30 days of the scheduled event date. | | |
| Carnegie | | |
| - 2 hours or less | \$ 45.00 \$ 56.50 | BIA Mem. Non-BIA Member |
| - Full Day | \$ 170.00 \$ 200.00 | BIA Mem. Non-BIA Member |
| Grovedale Arts & Culture Centre | | |
| - private event with alcohol o PLUS INDEMNITY DEPOSIT | \$2,000.00 | per day |
| - private event without alcohol | \$500.00 | per day |
| Lakeside Park Pavilion | | |
| - private event with alcohol o PLUS INDEMNITY DEPOSIT | \$800.00 | per day |
| - private event without alcohol | \$300.00 | per day |
| Kingsville Recreational Complex | | |
| Ice Time | | |
| - Adult – prime | \$190.00 | per hour |
| - Adult - non-prime (weekdays before 5:00 6:00-p.m.) | \$158.00 | per hour |
| - Minor Sports – prime | \$175.00 | per hour |
| - Minor Sports - non-prime (weekdays before 5:00 4:00- p.m.) | \$150.00 | per hour |
| - Public Skating – general | \$3.50 | per person |
| - Public Skating – general – family | \$9.00 | per family |
| - Parent & Tot / Home School / Adult Skate | \$2.50 | per person |
| - Shinny Hockey / Club | \$5.50 | per person |
| Arena Floor | \$55.00 \$300.00 | per hour per day |
| Auditorium A | | |
| - private event with alcohol o PLUS INDEMNITY DEPOSIT | \$450.00 | per day |
| - private event without alcohol | \$200.00 | per day |
| - private event without alcohol | \$120.00 | 4 hours |
| - instructional | \$27.00 | per hour |
| Auditorium B, C or D | | |
| - private event with alcohol (B, C or D) o PLUS INDEMNITY DEPOSIT | \$190.00 | per day, per room |
| - private event without alcohol (B, C or D) | \$100.00 | per day, per room |
| - instructional | \$27.00 | per hour |
| Ball Diamond Pavilion | | |
| - evening with alcohol | \$175.00 | |
| - day with alcohol | \$250.00 | |
| Baseball | | |
| - Diamond – without lights | \$40.00 | per game (up to 2 hrs) |
| - Diamond – with lights | \$55.00 | per game (up to 2 hrs) |
| - Diamond – minor sports | \$13.00 | per child, per season |
| - Diamond – Tournament | \$100.00 | per day, per diamond |
| Soccer | | |
| - Field | \$30.00 | per game (up to 2 hrs) |
| - Field – minor sports | \$13.00 | per child, per season |
| - Field – Tournament | \$75.00 | per day, per field |
| Tennis Courts (Kingsville only) | | |
| - access card | \$10.00 | |
| - entry | \$6.00 | per court |

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|--|----------------|-----------|
| Marina | | |
| - Seasonal Ramp Pass | \$130.00 | per craft |
| - Senior Ramp Pass | \$100.00 | per craft |
| - Dockage – Cedar Island | \$48.00 | per foot |
| - Dockage – West Marina | \$38.00 | per foot |
| - Dockage – Docks 63 and 64 | \$56.00 | per foot |
| - Transient Wells | | |
| o Daily | \$2.00 | per foot |
| o Monthly | \$15.00 | per foot |
| - Ramp Pass | | |
| o Daily | \$12.00 | per day |
| o Monthly | \$50.00 | per month |
| - Fuel | cost + \$0. 30 | per litre |
| Ridgeview Park | | |
| - hall and pavilion with alcohol o PLUS INDEMNITY DEPOSIT | \$350.00 | per day |
| - hall and pavilion without alcohol | \$100.00 | per day |
| - instructional | \$27.00 | per hour |
| Unico Community Centre | | |
| - private event with alcohol o PLUS INDEMNITY DEPOSIT | \$390.00 | per day |
| - private event without alcohol | \$180.00 | per day |
| - private event without alcohol | \$90.00 | 4 hours |
| - instructional | \$27.00 | per hour |
| Municipal Parking Lots (subject to approval) | \$160.00 | per day |
| Advertising | | |
| - Arena Walls | \$125.00 | per year |
| - Illuminated sign | \$300.00 | per year |
| - Ice surface boards | \$450.00 | per year |
| - Ice surface | \$865.00 | per year |
| - Marina display | \$58.00 | per year |
| - Zamboni (\$1,100.00 per side) | \$2,200.00 | per year |
| Programs | | |
| - All Programs | Cost | |
| - Standard First Aid/Level C | \$120.00 | |
| - Standard First Aid Renewal | \$75.00 | |

| PLANNING SERVICES | | |
|--|------------|----------------------------|
| Committee of Adjustment: | | |
| Consent (1 new lot or lot addition) | \$1,000.00 | |
| - PLUS ERCA | as set by | ERCA |
| Minor Variance | \$635.00 | |
| - PLUS ERCA | as set by | ERCA |
| Joint Application (combined consent and minor variance) | \$1,425.00 | |
| - PLUS ERCA | as set by | ERCA |
| Development Agreements: | | |
| Minor Agreement (ie: consents) | \$500.00 | |
| - PLUS EXTERNAL COSTS | | |
| - PLUS SECURITY DEPOSIT | | |
| Major Agreement (ie: subdivisions) | \$1,000.00 | |
| - PLUS EXTERNAL COSTS | | |
| - PLUS SECURITY DEPOSIT | | |
| Development Agreement Amendment | \$500.00 | |
| - PLUS EXTERNAL COSTS | | |
| - PLUS SECURITY DEPOSIT | | |
| Official Plan: | | |
| Amendment | \$2,700.00 | |
| - PLUS EXTERNAL COSTS | | |
| - PLUS ERCA | as set by | ERCA |
| Joint Application (combined Official Plan Zoning By-law Amendments) | \$3,700.00 | |
| - PLUS EXTERNAL COSTS | | |
| - PLUS ERCA | as set by | ERCA |
| Parkland Dedication or Fees in Lieu: | | |
| Commercial or Industrial Land | 2% | of appraised value of land |
| Residential Land | \$1,500.00 | Per new lot |
| Part Lot Control: | | |
| Part Lot Control | \$1,600.00 | |
| Part Lot Control Extension | \$1,000.00 | |
| Plan of Condo/Subdivision: | | |
| Plan of Condominium | \$3,200.00 | |
| - PLUS EXTERNAL COSTS | | |
| - PLUS ERCA | as set by | ERCA |
| Plan of Subdivision | \$4,700.00 | |
| - PLUS EXTERNAL COSTS | | |
| - PLUS ERCA | as set by | ERCA |
| Recirculation of Application (after 3 months of inaction by applicant) | \$50.00 | |
| Plan of Subdivision (Redline) | \$1,000.00 | |
| - PLUS EXTERNAL COSTS | | |
| - PLUS ERCA | as set by | ERCA |
| Site Plan Control: | | |
| Site Plan Agreement | \$1,800.00 | |
| - PLUS SECURITY DEPOSIT | | |
| - PLUS ERCA | as set by | ERCA |
| Site Plan Agreement Amendment | \$1,100.00 | |
| - PLUS SECURITY DEPOSIT | | |
| - PLUS ERCA | as set by | ERCA |
| Site Plan Agreement (Tower) | \$650.00 | |
| - PLUS EXTERNAL COSTS | | |
| - PLUS SECURITY DEPOSIT | | |
| - PLUS ERCA | as set by | ERCA |
| Zoning By-law: | | |
| Zoning By-law Amendments | \$2,300.00 | |
| - PLUS EXTERNAL COSTS | | |
| - PLUS ERCA | as set by | ERCA |
| Temporary Use | \$1,300.00 | |
| - PLUS ERCA | as set by | ERCA |
| Temporary Use Extension | \$700.00 | |
| - PLUS ERCA | as set by | ERCA |
| Removal of Holding (h) | \$600.00 | |
| - PLUS ERCA | as set by | ERCA |
| Surplus Dwelling | \$2,000.00 | |
| - PLUS ERCA | as set by | ERCA |
| Other Services: | | |
| Renewable Energy Review and Approval PLUS EXTERNAL COSTS | \$1,500.00 | |
| Sidewalk Patio | \$100.00 | Per month / space |

| | | |
|--|----------|--|
| - PLUS USE OF PARKING SPACE | \$100.00 | |
| - PLUS INDEMNITY DEPOSIT | | |
| Compliance Letter (Subdivision / Site Plan, Development Agreement) | \$100.00 | |
| Documents: | | |
| Comprehensive Zoning By-law (hard copy) | \$100.00 | |
| Official Plan Amendment (hard copy) | \$100.00 | |

| MUNICIPAL SERVICES | | |
|---|-------------|-----------|
| Encroachment / Entrance Permit | \$150.00 | |
| - PLUS INDEMNITY DEPOSIT | | |
| Encroachment Agreement | | |
| - prepared / reviewed by Administration | \$500.00 | |
| - prepared / reviewed by external legal services | Cost | |
| Local Improvement Charges (full details can be obtained from the Local Improvement Policy) <i>The cost of the works shall be assessed upon benefitting properties based upon a maximum fixed rate per metre of assessable frontage as follows:</i> | | |
| Sanitary Sewers | \$165.00 | per metre |
| Storm Sewers | \$125.00 | per metre |
| Road Works (curb and gutter only) | \$65.00 | per metre |
| Sewer Services Connections | Actual Cost | |
| Road Crossing Agreement | \$150.00 | |
| - PLUS INDEMNITY DEPOSIT | | |
| Road Use Agreement | \$1,500.00 | |
| - PLUS INDEMNITY DEPOSIT | | |
| Temporary Culvert Installation Permit | \$100.00 | |
| Solar Signs | | |
| Blank Sign | \$40.00 | |
| New Post and hardware, if required | \$15.00 | |
| Installation by Public Works | \$25.00 | |
| Weed Cutting (on hour minimum) | \$75.00 | per hour |
| TRANSIT | | |
| Note: | | |
| If an attendant is required, only half of the fee is payable by the attendant. | | |
| Erie Shores Transit: | | |
| Kingsville, Leamington, Wheatley | \$5.00 | one way |
| Essex, Harrow, Tilbury, Woodslee | \$10.00 | one way |
| Amherstburg, Belle River, LaSalle, St. Clair Beach, Tecumseh, Windsor | \$10.00 | one way |

| WATER / SEWER SERVICES | | |
|--|---|----------------------|
| Hydrant Hook Up | \$80.00 + water consumption at current rate | |
| Water Meter (5/8" x 3/4" residential meter and MXU radio) | \$335.00 | |
| Turn On | \$25.00 | |
| - after Town business hours | \$200.00 | |
| Turn Off | \$25.00 | |
| - after Town business hours | \$200.00 | |
| Frozen Meter Replacement | \$200.00 | |
| - after Town business hours | \$400.00 | |
| Frost Plate Repair | \$60.00 | |
| - after Town business hours | \$260.00 | |
| New Water Service Connection | | |
| - 3/4" | \$5,000.00 | |
| - 1" | \$7,700.00 | |
| - 2" or larger | Cost | |
| Raising / Lowering Curb Box / Meter Pit (result of owner grade change) | cost | |
| Lowering of Clean Out (result of owner grade change) | \$85.00 | |
| Replace Clean Out Cap | \$85.00 | |
| Minicam investigation | \$75.00 | first hour |
| - PLUS - | \$50.00 | each subsequent hour |
| Steaming Frozen Private Water Services | \$100.00 | first hour |
| -PLUS - | \$75.00 | each subsequent hour |
| Steaming Frozen Private Water Services after Town business hours | \$500.00 | first hour |
| -PLUS - | \$175.00 | each subsequent hour |
| Service Vehicle | \$24.00 | per hour |
| Watermain and Appurtenance Application Review and Approval | \$1,200.00 | |

NOTE: For the purposes of this Schedule:

- 1. except where otherwise noted, fees are exclusive of HST;
- 2. “cost” shall mean an amount equal to the cost to the Town of labour, vehicle(s), materials, supplies or services used or purchased for the purpose of the service or activity;
- 3. “prime” shall mean all day Saturday and Sunday, and 5 pm to close Monday – Friday
- 4. “senior” shall mean a person 65 years of age or older; and
- 5. “holidays” include the following days:

| | |
|----------------|------------------|
| New Year’s Day | Labour Day |
| Family Day | Thanksgiving Day |
| Good Friday | Remembrance Day |
| Easter Monday | December 24 |
| Victoria Day | Christmas Day |
| Canada Day | Boxing Day |
| Civic Holiday | December 31 |