



MINUTES

REGULAR MEETING OF KINGSVILLE BIA WEDNESDAY, NOVEMBER 14, 2018 AT 6:00 P.M.

Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville, Ontario

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:04 pm with the following persons in attendance:

Members of BIA Board: Beth Riddiford, Roberta Weston, Gord Queen, Heather Brown, Tony Gaffan, Trevo Loop, Izabel Muzzin, Brian Sanford

Regrets:

Absent:

Guests:

Members of Administration: Christina Bedal

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded members that any declaration and its general nature is to be made prior to each item being discussed. Jason Martin noted he would reclude himself from the Flower Program vote and discussion.

C. DELEGATIONS

D. AMENDMENTS TO THE AGENDA

E. ADOPTION OF ACCOUNTS

BIA Coordinator – Re: BIA Accounts as recorded in the monthly period ending October 2018. **BIA-067-2018** MOTION BY IZABEL MUZZIN AND SECONDED BY ROBERTA WESTON TO APPROVE THE ACCOUNTS FOR OCTOBER 2018. **CARRIED**

F. STAFF REPORTS

1. **BIA Coordinator Christina Bedal – Re: Monthly Activity**
The Coordinator presented her written report.
2. **COUNCIL REP**
Gord Queen shared his report. Tony Gaffan updated on the 2018 Christmas Parade.
- 3 **EDDK**
Heather Brown and Trevor Loop updated that the gift certificate promotion begins and 4 schools are participating and more members are joining the group.

G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

1. **Facelift Grant Application - BIA-068-2018** – motion to approve \$500 in Facelift Grant money to Colette Mouawad made by Jason Martin and seconded by Heather Brown. **CARRIED**
2. **Facelift Grant Application- BIA-069-2018** – motion to deny second Facelift Grant application to Colette Mouawad made by Jason Martin and seconded by Trevor Loop. **CARRIED**
3. **Facelift Grant Application- BIA-070-2018** – motion to approve \$214.50 Facelift Grant to Marina Gibala made by Jason Martin and seconded by Trevor Loop. **CARRIED**
4. **Associate Membership Application- BIA-071-2018** – motion to approve Trevor Whaling, IG Wealth Management as an Associate Member made by Roberta Weston and seconded by Heather Brown. **CARRIED**
5. **Beaufication Communication** – an email from a member was reviewed and discussion took place to consider ways to expand upon flower planters and potentially benches.

H. MINUTES OF THE PREVIOUS MEETINGS

1. **BIA-072-2018** – motion to approve the minutes from the September 11, 2018 meeting made by Heather Brown and seconded by Brian Sanford. **CARRIED**

I. BUSINESS/ CORRESPONDENCE - INFORMATIONAL

1. **Updated Lease Agreement** – copy of the signed agreement provided
2. **Business Registry Notifications** – copies provided
3. **Police Services Board Letter** – copies provided
4. **Attendance Report** – 2018 Board meeting attendance record provided and 2019 Meeting Dates
5. **Lamp Post Painting** – to take place summer of 2019

J. NEW AND UNFINISHED BUSINESS

1. Holiday Guide Update –

- These have been distributed
- Experience with vendor not positive and seeking alternatives for 2019
- **BIA-073-2018** – motion to use Windsor Star hockey tickets to raise money for Kingsville Food Bank made by Trevor Loop and seconded by Heather Brown. **CARRIED**

2. Flower Program –

- Reviewed bid received. **BIA-074-2018** – motion to approve the bid from Cindy's Gardens with option to not do fall flower planting with notification to Cindy's by end of January 2019 made by Trevor Loop and seconded by Izabel Muzzin. **CARRIED**

3. BIA Dollar Promotion

- Updated the program is in full motion

4. Tourism Trade Shows –

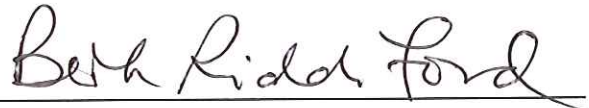
- **BIA-075-2018** – motion to approve the BIA Coordinator accompanying Tourism to three tradeshow in 2019 made by Trevor Loop and seconded by Heather Brown. **CARRIED**

5. 2019 Budget

- Draft budget was reviewed and discussed
- **BIA-076-2018** – motion to raise the BIA levy minimum to \$250 made by Tony Gaffan and seconded by Heather Brown. **CARRIED**

K. Adjournment

BIA-077-2018 Motion by Brian Sanford and seconded by Roberta Weston to adjourn the meeting at 8:04 p.m. **CARRIED**



CHAIR, Beth Riddiford



RECORDING SECRETARY, Christina Bedal