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Date: February 5, 2019
To: Mayor and Council
Author: Shaun Martinho H.B.Sc, C.E.T.
RE: 2019 Fleet Replacement
Report No.: MS 2019- 08

AIM

To inform Council of the tendering process for new Fleet acquisition, and recommend approval of the award of tenders.

BACKGROUND

Included in Environmental Service's 2019 capital schedule is the replacement of a 2006 Ford F350 equipped with a service body. This vehicle has reached the end of its useful life and has begun to incur unnecessary maintenance and repair costs. See the line item listed below:

Budget Line	Description	Dept.	Capital Cost	Reserve Funding	Impact
10	Fleet - 2006 Ford F350 w/ Service Body	201	\$ 70,000	\$ 70,000	\$ -

DISCUSSION

As per the Town of Kingsville's procurement policy, the Municipal Services Department issued a tender for the replacement of this vehicle (See Appendix A). The proposals were reviewed and compared based on the criteria listed in the tender. It was determined that all of the vendors met the required specifications and the successful candidate was chosen based on lowest bid.

The results of the tendering and recommended vendor is as follows:

- Environmental Services will receive a 2019 Ford F350 from Joe Meloche Ford in Amherstburg. Pride Bodies will outfit the truck with a custom service body which will be used for maintaining infrastructure and emergency response.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

The total cost for replacement of this vehicle is outlined below. The totals include all additional items required for outfitting of the vehicle and all applicable taxes.

	Cost (with Non-Rebateable	Trade In	Net Cost	Approved Funding	Net Impact
ES - 2019 Ford F350 with Service Body	\$67,231.81	\$0.00	\$67,231.81	\$70,000.00	\$2,768.19

CONSULTATIONS

Municipal Services – Director, Supervisor, and all outside staff.

RECOMMENDATION

That council approves the acquisition of the Fleet asset as follows:

One (1) 2019 Ford F-350 from Joe Meloche Ford Sales Ltd. outfitted with a service body fabricated by Pride Bodies for the combined purchase price of \$67,231.81 inclusive of the HST burden.

Respectfully Submitted,

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