



# MINUTES

**POLICE SERVICES BOARD MEETING**  
**Wednesday, November 28, 2018 at 5:00 p.m.**  
**Council Chambers, Municipal Offices**  
**2021 Division Road N., Kingsville, ON N9Y 2Y9**

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## **A. CALL TO ORDER**

Chairperson, Nelson Santos called the Meeting to order at 5:03 p.m. with the following persons in attendance:

Nelson Santos	-	Chairperson
Nancy Wallace-Gero	-	Vice Chairperson
Larry Patterson	-	Board member
Gary Bain	-	Board member
Glenn Miller	-	O.P.P. Inspector
Brian Higgins	-	O.P.P. Sergeant
Tracy Blanchard	-	O.P.P. Staff Sergeant

Member of Administration: Roberta Baines, Deputy Clerk-Administrative Services

## **B. DISCLOSURE OF PECUNIARY INTEREST**

Chairperson, Nelson Santos reminded members that any declaration and its general nature are to be made prior to each item being discussed.

## **C. PRESENTATIONS/DELEGATIONS**

## **D. ADOPTION OF ACCOUNTS**

### **1. Police Services Accounts – RE: Budget actuals ending October 31, 2018**

**45-2018** Moved by Larry Patterson, seconded by Gary Bain to receive the financial report as information.

**CARRIED**

## **E. REPORTS**

## **1. Monthly Status Reports**

- i.) Town of Kingsville PSB report and Crime Stoppers report for October 2018

Inspector Miller provided an overview of the monthly reports.

**46-2018** Moved by Nancy Wallace-Gero, seconded by Gary Bain to receive Kingsville PSB Report and Crime Stoppers report for October 2018 as information.

**CARRIED**

## **F. BUSINESS/CORRESPONDENCE**

### **1. Ministry of Community Safety and Correctional Services:**

- i.) Memorandum: RE: Police Record Checks Reform Act, 2015 – Regulation Amendments and Coming into Force, issued October 29, 2018 (Index:18-0073)
- ii.) Memorandum: RE: Approved Drug Screening Equipment Update, issued November 7, 2018 (Index: 18-0074)
- iii.) Memorandum: RE: Seizure and Disposition Report form under the Controlled Drugs and Substances Act (CDSA) and the Federal Cannabis Act, issued November 13, 2018 (Index: 18-0075)
- iv.) Memorandum: RE: Amendment to Ontario Regulation 267/10 (Conduct and Duties of Police Officers Respecting Investigations by the Special Investigations Unit), issued November 13, 2018 (Index: 18-0076)
- v.) Memorandum: RE: Risk-driven Tracking Database 2017 Annual Report, issued November 14, 2018 (Index: 18-0077)
- vi.) Memorandum: RE: Cannabis Updates, issued November 15, 2018 (Index: 18-0078)
- vii.) Memorandum: RE: Police Record Checks Reform Act, 2015 – Regulation Amendment for Cannabis Retail Screening, Issued November 15, 2018 (Index: 18-0079)

- 2. News Release RE: New Minister of Community Safety and Correctional Services, issued: November 5, 2018

**47-2018** Moved by Larry Patterson, seconded by Gary Bain to receive communication items 1 and 2 as presented.

**CARRIED**

## **G. ADOPTION OF MINUTES OF PREVIOUS MEETING**

### **1. Adoption of Police Services Board Minutes – held on October 24, 2018.**

**48-2018** Moved by Gary Bain, seconded by Larry Patterson to adopt the Police Services Board meeting minutes held on October 24, 2018.

**CARRIED**

## **H. NEW AND UNFINISHED BUSINESS**

### **1. 2019 Budget**

Chair Santos provided an overview of the draft budget line items. It was noted that provincial grant money is currently on hold and will be updated at a later time. An inquiry into the total in the reserve fund was raised and the amount will be confirmed. No capital repair items were identified at this time.

**49-2018** Moved by Gary Bain, seconded by Nancy Wallace-Gero that the Board receive the draft 2019 Police Services Board budget.

**CARRIED**

**2. Ongoing Noise By-law Enforcement Issue – Email**  
This was noted as an operational matter.

### **3. 194 Division St N**

OPP reported an increase in calls regarding criminal activity at this apartment building. As a result, police patrolling has increased in the area. It was noted that the housing authority cannot ask individuals for a criminal record check when new residents apply for housing.

## **I. CLOSED SESSION**

None presented.

## **J. ADJOURNMENT**

**50-2018** Moved by Larry Patterson, seconded by Gary Bain that Police Services Board adjourns the meeting at the hour of 5:52 p.m. and to meet again on January 23, 2019 or at the call of the Chair.

**CARRIED**

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**CHAIRPERSON, Nelson Santos**

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**DEPUTY CLERK-ADMINISTRATIVE SERVICES,  
Roberta Baines**