



The Town of Kingsville

Contract Policing Proposal

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Ontario Provincial Police
Municipal Policing Bureau

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Executive Summary

The Ontario Provincial Police (OPP) has over 100 years of experience in providing effective community-based policing and protection throughout Ontario. The OPP has provided municipal police services under contract for over 70 years and currently maintains contracts with over 140 communities across Ontario.

The Town of Kingsville requested a contract proposal for OPP municipal policing. This proposal is based on the OPP Billing Model, with the Town paying an amount equal to the sum of its allocated portion of the OPP's total municipal policing Base and Calls for Service costs, as well as the costs for Overtime, Prisoner Transportation, Court Security, and Accommodation/Cleaning Services as applicable. Where a municipality chooses to receive police services from the OPP pursuant to a contract, the OPP will provide the level of police services required to provide adequate and effective policing, including providing the services set out in Regulation 3/99, Adequacy and Effectiveness of Police Services under the *Police Services Act*.

This proposal reflects the integrated policing concept, incorporating a police services contract for the Town of Kingsville with OPP highway patrol services and provincial responsibilities under one administration. The resources will be deployed to the municipality from the Essex County OPP Detachments.

The Essex County OPP Detachment Commander will be responsible to oversee all aspects of service delivery. The detachment management including Staff Sergeant(s) and Sergeant / Platoon Leaders as applicable will provide assistance and supervision to members of the Essex County Detachments.

It is the intent to maintain all existing community service programs and community policing committees, in consultation with the Police Services Board.

Any new community service program considered may be implemented after consultation with the Town of Kingsville Council, the Town's Police Services Board and the Essex County OPP Detachment Commander.

When a municipality chooses to receive police services from the OPP under contract, the OPP will ensure that the municipality receives adequate and effective police services in accordance with the *Police Services Act* and Regulations. The shared infrastructure of the OPP broadens local access to resources, expertise, solutions, training and management without duplicating services. The Town of Kingsville will continue to benefit as additional staff are readily available from within the Essex County OPP Detachments as well as neighboring detachments and regions, should the need arise.

The Town of Kingsville will be required to maintain a Police Services Board, as mandated by Section 10 of the *Police Services Act* that will generally determine objectives and priorities for police services within the community, after consultation with the Detachment Commander. The Commissioner is committed to ensuring that the Detachment Commander of the Essex County OPP Detachments responds appropriately to the Board's advice and priorities in a manner consistent with the Board's identified concerns, expectations and needs.

It is long-standing OPP policy and practice to be accountable to the communities we serve. The Commander of the Essex County OPP Detachments, or designee, will report to the Police Services Board on a regular basis, as per the direction of the Board. The OPP is experienced in being accountable to the municipalities we serve. With over 100 contracts currently in place and future contracts pending, there is great emphasis placed on OPP accountability to Police Services Boards.

The OPP is required to provide provincial level emergency response that can be mobilized in times of emergency, disaster or a specialized investigative need. The OPP meets such emergent needs, on an on-call, as-needed basis, by deploying small numbers of officers from multiple locations and assignments, both provincial and municipal. During such times, the OPP is responsible to ensure that appropriate resources remain in place to make certain the municipality receives adequate and effective police services in accordance with the *Police Services Act* and Regulations. The use of OPP officers in cases where there is a provincial obligation to respond will be accounted for as part of the billing model.

If the Town of Kingsville chooses to accept an OPP contract for its policing service, the Essex County OPP Detachment Commander will assign resources, focusing on meeting the Town's unique policing needs.

Value for the Town of Kingsville:

- Assurance of adequacy and effectiveness of police services;
- Dedication to resolving community issues through local involvement and community policing committees;
- Availability of additional staffing support from neighbouring detachments, regional headquarters and general headquarters;
- Work with the Detachment Commander in determining the local policing priorities and objectives through the Town's Police Services Board; and
- Access to a comprehensive infrastructure and specialized services

The estimated policing cost for 2019 associated to this proposal as presented in the Annual Billing Statement is **\$3,212,810**. It also includes the cost of enhancement(s) requested by the municipality. This amount is reflective of the most current cost estimates under the OPP Billing Model, exclusive of the year-end adjustments.

The year-end adjustment for the year 2017 totalling **\$-24,298** is listed separately from the 2019 estimated cost, but forms part of the Grand Total Billing as shown near the bottom of the Annual Billing Statement.

Not included in this proposal are:

- The cost of maintaining the Police Services Board
- Any applicable revenues accruing to the municipality as a result of police activity

Dedicated Enhancement Positions

Municipalities entering into a contract under Section 10 of the *Police Services Act* may choose to receive dedicated enhanced positions.

Municipalities will be billed for the cost of dedicated enhanced positions using actual salaries, wages, overtime and benefits and the latest approved municipal cost-recovery formula. Any additional unique costs associated with the dedicated enhanced positions will be detailed on the Annual Billing Statement and the municipality will be billed accordingly.

The service delivered by these positions will be tracked and reconciled on an annual basis.

Your contract enhancements are listed below:

FTE* Enhancements	Classification	Position Description
1.00	Constable	Municipal Liaison Officer

*Uniform FTE enhancement means a unit of at least 1,417 hours of policing services delivered to the municipality by enhancement officer(s) each year.

Note:

- **Dedicated Enhancement Reconciliation - Uniform Positions:**
 - Total hours of service provided by all dedicated enhancement positions will be reconciled annually.
 - In accordance with the officer availability factor calculations, it is currently estimated that each uniform dedicated enhancement position will provide 1,417 hours of service per year in order to fulfill the requirements of their respective positions. If this number of hours is not met, the total cost of all uniform dedicated enhancement positions will be reduced accordingly.
 - Total hours of service for dedicated enhancement positions include hours of work performed in a municipality by all officers assigned to enhancement positions.

Total hours do not include:

- overtime hours
- hours recorded for duties accounted for in the availability factor such as court attendance, training and specific administrative duties
- hours calculated for billable calls for service by officers assigned to dedicated enhancement positions unless the officer's position is general law enforcement.

OPP 2019 Annual Billing Statement

Kingsville T

Estimated cost for the period January 1 to December 31, 2019

Please refer to www.opp.ca for 2019 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	8,760		
	Commercial and Industrial	<u>373</u>		
	Total Properties	<u>9,133</u>	189.54	1,731,069
Calls for Service				
	Total all municipalities	156,778,914		
	Municipal portion	0.7702%	132.21	1,207,512
Overtime			9.34	85,335
Contract Enhancements (pre-2015)			18.41	168,163
Prisoner Transportation	(per property cost)		<u>2.27</u>	<u>20,732</u>
Total 2019 Estimated Cost			<u>351.78</u>	3,212,810
Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)				
2018 Estimated Cost per Property			342.72	
2019 Estimated Cost per Property (see above)			<u>351.78</u>	
Cost per Property Variance	(Increase)		9.06	
2017 Year-End Adjustment				(24,298)
Grand Total Billing for 2019				<u>3,188,512</u>
2019 Monthly Billing Amount				265,709

OPP 2019 Contract Enhancement Cost Summary

Kingsville T

Estimated cost for the period January 1 to December 31, 2019

2018 Cost-Recovery Formula

Salaries and Benefits

Uniform Members	(Note 1)	\$/FTE	Positions	\$	Sub-Total	Total
Constables		100,708	1.00	100,708		
Total Uniform Salaries					100,708	
Statutory Holiday Payout		3,564			3,564	
Shift Premiums		685			685	
Benefits (28.09% of Salaries)					28,289	
Total Uniform Salaries & Benefits						133,246
Support Costs - Salaries and Benefits						
Communication Operators		6,564		6,564		
Prisoner Guards		1,715		1,715		
Operational Support		4,642		4,642		
RHQ Municipal Support		2,477		2,477		
Telephone Support		122		122		
Office Automation Support		644		644		
Mobile and Portable Radio Support		188		188		
Total Support Staff Salaries and Benefits Costs						16,352
Total Salaries & Benefits						149,598
Other Direct Operating Expenses						
Communication Centre		182			182	
Operational Support		811			811	
RHQ Municipal Support		232			232	
Telephone		1,373			1,373	
Mobile Radio Equipment Repairs & Maintenance		163			163	
Office Automation - Uniform (Note 2)		2,140			4,970	
Vehicle Usage		8,351			8,351	
Detachment Supplies & Equipment		539			539	
Uniform & Equipment		1,944			1,944	
Total Other Direct Operating Expenses						18,565
TOTAL ESTIMATED ENHANCEMENT COST						168,163
Total OPP Policed Municipal Properties						9,133
Cost per Property						\$18.41

OPP 2019 Contract Enhancement Cost Summary

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Estimated cost for the period January 1 to December 31, 2019

Notes

- 1) Salary rates are based on weighted average rates for municipal detachment staffing by rank, level and classification. The 2019 salaries were estimated based on the 2018 rates set in the 2015 to 2018 OPPA Uniform and Civilian Collective Agreements with an estimated overall general salary rate increase of 1.9% for 2019 applied. The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2018-19). Salary rates, Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.
- 2) Office Automation - Uniform is calculated at \$2,140 per uniform member and includes two (2) additional laptops at the current Cost-Recovery Formula rate of \$1,415 each/annually.

OPP Contacts

Please forward any questions or concerns to Inspector Glenn Miller, Detachment Commander, Essex County Detachments, or Sergeant Peter Marshall, Municipal Policing Specialist, Municipal Policing Bureau, OPP General Headquarters.

Inspector Glenn Miller (519) 723-2491

Sergeant Peter Marshall (705) 329-6857