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Date: December 4, 2018
To: Mayor and Council
Author: Jennifer Astrologo, Director of Corporate Services/Clerk
RE: Appointment Process – County Council Alternate
Report No.: CS-2018-24

AIM

To provide Council with information for the purpose of establishing a process to elect the County Council Alternate.

BACKGROUND

At the November 26, 2018 Regular Meeting, the following motion was carried:

Moved by Deputy Mayor Queen, seconded by Councillor Neufeld,
That Council receives Staff Report CS-2018-22, entitled, "Policy to Appoint an Alternate to Essex County Council" for information; and that Council direct Administration to proceed to appoint an Alternate in accordance with Option 1 of said Report, being a Call for Nominations.

DISCUSSION

On or about September 12, 2017, Council approved the Council Vacancy Policy. As discussed in Staff Report CS-2018-22, that Policy can provide guidance to Council for the process to be adopted when accepting nominations and appointing the County Council Alternate (the "Alternate").

In this regard, the following process is recommended for a Call for Nominations process:

- Members of Council wishing to be appointed as the Alternate put their name forward for consideration at an open meeting of Council.

- All members who put their name forward shall be considered for appointment.
- Each nominee shall be given two (2) minutes to give a brief statement, outlining his/her motivation and/or qualifications to be appointed as the Alternate.
- Following submissions, each Council Member may ask one (1) clarifying question of the nominee.
- Council votes to appoint the nominee.

With respect to the voting procedure, it is recommended that Council adopt the procedure outlined at provision 6.26 of the Council Vacancy Policy, attached at Appendix A. Specifically, that the Alternate must receive more than half of the votes of all voting members of Council in attendance. Voting can be conducted through a show of hands, or through a written ballot.

LINK TO STRATEGIC PLAN

No direct link to the Strategic Plan.

FINANCIAL CONSIDERATIONS

There are no financial considerations.

CONSULTATIONS

CAO

RECOMMENDATION

That Council provide direction to Administration regarding the procedure to be adopted for the purposes of appointing the County Council Alternate for the 2018-2022 Council Term.

Jennifer Astrologo

Jennifer Astrologo, B.H.K. (hons), LL.B
Director of Corporate Services/Clerk

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer