



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: October 30, 2018
To: Mayor and Council
Author: Shaun Martinho, Manager of Public Works
RE: Update to Cemetery By-law 120-2018
Report No.: MS 2018- 47

AIM

To provide Council with a revised Cemetery By-law (formerly 67-2018) which includes additional information that was identified by the Bereavement Authority of Ontario (BAO).

BACKGROUND

On August 13, 2018 Council passed By-law 67-2018, being a by-law to establish rules and regulations to be used in all Town owned cemeteries. That By-law is subject to review by the Registrar of the *Funeral, Burial, and Cremation Services Act, 2002 (FBCSA)*. During the review process, the BAO identified some changes that were essential to ensure compliance with the FBCSA.

DISCUSSION

A copy of the proposed By-law (120-2018), with the highlighted changes, is attached in the Appendix. The following changes are required before the BAO will approve the By-law:

1. Update the Care and Maintenance definition
2. Include a cancellation of contract policy
3. Include a Burial Permit and Certificate of Cremation as a requirement prior to interment
4. Clarify the wording of Notice of Resale and Transfer of Interment Rights
5. Include methods for reducing the risk to public safety for unstable markers/monuments

LINK TO STRATEGIC PLAN

Promote the betterment, self-image and attitude of the community.

FINANCIAL CONSIDERATIONS

There are no financial impacts to the Town.

CONSULTATIONS

Municipal Services Department
Corporate Services Department

RECOMMENDATION

That Council read the proposed Cemetery By-law (120-2018) a first and second time at this Regular meeting and direct Administration to move forward with the process established by the Bereavement Authority of Ontario to obtain approval of said By-law.

Respectfully Submitted,

Shaun Martinho

Shaun Martinho, H.B.Sc., C.E.T.
Public Works Manager

G.A. Plancke

G.A. Plancke, Civil Eng. Tech (Env.)
Chief Administrative Officer

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer