



MINUTES

REGULAR MEETING OF KINGSVILLE BIA

TUESDAY, AUGUST 14, 2018 AT 6:00 P.M.

Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville, Ontario

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:010 pm with the following persons in attendance:

Members of BIA Board: Beth Riddiford, Brian Sanford, Gord Queen, Heather Brown, Tony Gaffan, Izabel Muzzin, Trevor Loop

Regrets: Roberta Weston, Jason Martin

Absent: Mike Lauzon

Guests:

Members of Administration: Christina Bedal

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded members that any declaration and its general nature is to be made prior to each item being discussed.

C. DELEGATIONS

D. AMENDMENTS TO THE AGENDA

E. ADOPTION OF ACCOUNTS

BIA Coordinator – Re: BIA Accounts as recorded in the monthly period ending July 2018.

BIA- 057-2018 MOTION BY GORD QUEEN AND SECONDED BY TONY GAFFAN TO APPROVE THE ACCOUNTS FOR JULY 2018. **CARRIED**

F. STAFF REPORTS

1. BIA Coordinator Christina Bedal – Re: Monthly Activity

The Coordinator presented her written report.

2. COUNCIL REP Gord Queen presented his report. Tony Gaffan updated on EDT committee.

3 EDDK – Heather Brown and Trevor Loop updated that the swine and wine event is taking place and involving 5 restaurants. KEDC food is being done by EDDK members and that the EDDK membership is growing.

4 CARNEGIE SOCIAL – very well attended and very well received

G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

H. MINUTES OF THE PREVIOUS MEETINGS

BIA-058-2018 – motion to approve the minutes from the July 10, 2018 meeting made by Trevor Loop and seconded by Tony Gaffan. **CARRIED**

I. BUSINESS/ CORRESPONDENCE - INFORMATIONAL

J. NEW AND UNFINISHED BUSINESS

1. Kingsville Pocket Map –

- Map has gone for print and expect maps soon

2. Lease Amendment Request –

- New lease was reviewed by the Board
- Coordinator to contact CAO to pose question about the shared telephone line and to include a list of furniture to be attached to the lease

BIA-059-2018 – motion to approve the lease made by Heather Brown and seconded by Izabel Muzzin. **CARRIED**

3. Pop Up Shop – CAO Report to Council

- Report was reviewed

4. Flower Program Ideas 2019

- Reviewed the report and suggestions made by the Coordinator
- Coordinator to talk with a few people regarding flower options for next year and bring information back to the September meeting
- Coordinator to schedule a walk about for the Board before the September meeting.

5. Sidewalk Sale

- One of the busiest events in a while, very well received

6. Discover Kingsville Holiday Guide 2018

- Coordinator to pursue alternative guide covers and present to the board

7. Board Elections for 2019 Commencing Term

- Coordinator to solicit interested candidates in October

8. Culture Days Donation Request

- **BIA-060-2018** Motion by Heather Brown to donate \$100 and seconded by Gord Queen. **CARRIED**

K. Adjournment

BIA-061-2018 Motion by Brian Sanford and seconded by Heather Brown to adjourn the meeting at 7:39 p.m. **CARRIED**



CHAIR, Beth Riddiford



RECORDING SECRETARY, Christina Bedal