



MINUTES

**REGULAR MEETING OF KINGSVILLE BIA
TUESDAY, JULY 10, 2018 AT 6:00 P.M.
Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville, Ontario**

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:02 pm with the following persons in attendance:

Members of BIA Board: Beth Riddiford, Brian Sanford, Gord Queen, Heather Brown, Tony Gaffan, Izabel, Muzzin, Roberta Weston, Trevor Loop

Regrets: Tim Sala, Jason Martin, Mike Lauzon

Absent:

Guests: Peggy Van Mierlo-West

Members of Administration: Christina Bedal

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded members that any declaration and its general nature is to be made prior to each item being discussed.

C. DELEGATIONS

D. AMENDMENTS TO THE AGENDA

E. ADOPTION OF ACCOUNTS

BIA Coordinator – Re: BIA Accounts as recorded in the monthly period ending June 2018. **BIA- 054-2018** MOTION BY TONY GAFFAN AND SECONDED BY HEATHER BROWN TO APPROVE THE ACCOUNTS FOR JUNE 2018. **CARRIED**

F. STAFF REPORTS

1. BIA Coordinator Christina Bedal – Re: Monthly Activity

The Coordinator presented her written report.

- 2. COUNCIL REP** Tony Gaffan updated progress with medical marijuana greenhouses, the PRAC master plan is having an open house, work is being done on the cemetery by-law, Cottam Rotary is building a bus shelter, the Grovedale is progressing and work on an agreement to share tennis courts with pickle ball as well as future courts. Gord Queen updated there are two items being reviewed by the Special Events Committee to include Hogs for Hospice and Highland Games.

3 EDDK – No information to share

4 CARNEGIE SOCIAL – very well attended

G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

H. MINUTES OF THE PREVIOUS MEETINGS

BIA-055-2018 – motion to approve the minutes from the June 10, 2018 meeting made by Izabel Muzzin and seconded by Roberta Weston. **CARRIED**

I. BUSINESS/ CORRESPONDENCE - INFORMATIONAL

1. Letter to membership regarding parking – provided
2. Letter to Police Board regarding parking - provided

J. NEW AND UNFINISHED BUSINESS

1. Lease Amendment Request –

- CAO discussed options with the Board.
- Proposed lease to be worked on for the next meeting.

2. Flower Basket Request – Schroeder Electric

- If a hanging basket becomes available this year we will ask to have it hung at this location.
- For 2019 this location is to be made a consideration for placement with the town.

3. Kingsville Pocket Map –

- Ads are sold and waiting for first proof.

4. HERO Program Update

- Updated program and has been communicated to membership and implemented

5. Sidewalk Sale

- Ad will be run in Essex Free Press

6. Discover Kingsville Holiday Guide 2018

- Coordinator to pursue the guide with the Windsor Star to see if there is enough interest to go to print

7. KET Marketing – request for sponsorship

- After discussion it was decided not to sponsor this event

8. Summer Student Update

- A new summer student began work on July 7th

K. Adjournment

BIA-056-2018 Motion by Brian Sanford and seconded by Roberta Weston to adjourn the meeting at 7:54 p.m. **CARRIED**



CHAIR, Beth Riddiford



RECORDING SECRETARY, Christina Bedal