



## MINUTES

**REGULAR MEETING OF KINGSVILLE BIA  
TUESDAY, JUNE 12, 2018 AT 6:00 P.M.  
Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville, Ontario**

**A. CALL TO ORDER**

Beth Riddiford called the Meeting to order at 6:04 pm with the following persons in attendance:

Members of BIA Board: Beth Riddiford, Tim Sala, Brian Sanford, Gord Queen, Heather Brown, Jason Martin, Tony Gaffan

Regrets: Izabel, Muzzin, Roberta Weston

Absent: Mike Lauzon, Trevor Loop

Guests:

Members of Administration: Christina Bedal

**B. DISCLOSURE OF PECUNIARY INTEREST**

Beth Riddiford reminded members that any declaration and its general nature is to be made prior to each item being discussed.

**C. DELEGATIONS**

**D. AMENDMENTS TO THE AGENDA**

**E. ADOPTION OF ACCOUNTS**

**BIA Coordinator – Re: BIA Accounts as recorded in the monthly period ending May 2018.  
BIA- 050-2018 MOTION BY TIM SALA AND SECONDED BY TONY GAFFAN, TO APPROVE THE  
ACCOUNTS FOR MAY 2018. CARRIED**

**F. STAFF REPORTS**

**1. BIA Coordinator Christina Bedal – Re: Monthly Activity**

The Coordinator presented her written report.

**2. COUNCIL REP** Gord Queen reviewed report. Tony Gaffan updated on affordable housing discussions are in process and open fire by-law under review.

**3 EDDK** – Heather Brown updated new EDDK will work with three schools for the gift card promotion.

**G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED**

**H. MINUTES OF THE PREVIOUS MEETINGS**

**BIA-051-2018** – motion to approve the minutes from the May 8, 2018 meeting made by Jason Martin and seconded by Tony Gaffan. **CARRIED**

**I. BUSINESS/ CORRESPONDENCE - INFORMATIONAL**

**1.** Letter to Economic Development & Tourism – Bazaar Nights - provided

**J. NEW AND UNFINISHED BUSINESS**

**1. Lease Amendment Request –**

- Work is being done by the CAO to investigate the request and no other information available at this time.

**2. Kingsville Pocket Map –**

- Ads are being sold and work is being done to bring this to print

**3. Strategic Plan 2019-2012**

- BIA Coordinator will take the lead of this activity rather than outsourcing it. September is targeted timeline for questionnaire.

**4. Public Parking Lot Signage and Parking**

- Discussion took place to identify options for better signs and parking constraints in the downtown area. Letter to go out to membership via Canada Post regarding parking. Letter to go to Police Services Board to enforce 2 hour parking. **BIA-052-2018** – motion to send letters made by Jason Martin and seconded by Heather Brown. **CARRIED**

**5. Kingsville Bazaar Nights Update**

**6. HERO Program Update**

- Updated program to be communicated to membership and implemented

**7. Sidewalk Sale**


- To take place same weekend as folk festival

**K. Adjournment**

**BIA-053-2018** Motion by Jason Martin and seconded by Tim Sala to adjourn the meeting at 7:26 p.m. **CARRIED**

A handwritten signature in cursive script, appearing to read "Beth Riddiford", written over a horizontal line.

**CHAIR, Beth Riddiford**

A handwritten signature in cursive script, appearing to read "C. Bedal", written over a horizontal line.

**RECORDING SECRETARY, Christina Bedal**