



**REGULAR MEETING OF COUNCIL  
MINUTES**

**Monday, April 9, 2018**

**7:00 PM**

**Council Chambers**

**2021 Division Road N**

**Kingsville, Ontario N9Y 2Y9**

Members of Council    Mayor Nelson Santos  
                                 Deputy Mayor Gord Queen  
                                 Councillor Susanne Coghill  
                                 Councillor Tony Gaffan  
                                 Councillor Thomas Neufeld  
                                 Councillor Larry Patterson

Absent: Councillor John Driedger (on personal business)

Members of                J. Astrologo, Director of Corporate Services  
Administration        M. Durocher, Parks & Recreation Program Manager  
                                 T. Del Greco, Manager of Municipal Facilities and Property  
                                 R. McLeod, Director of Financial Services  
                                 A. Plancke, Director of Municipal Services  
                                 P. Van Mierlo-West, CAO  
                                 R. Baines, Deputy Clerk - Administrative Services

**A.    CALL TO ORDER**

Mayor Santos called the Regular Meeting to order at 7:00 p.m.

**B.    MOMENT OF SILENCE AND REFLECTION**

Mayor Santos asked those present to stand and observe a moment of silence and reflection to be followed by the singing of O'Canada.

**C.    PLAYING OF NATIONAL ANTHEM**

**D. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

**E. PRESENTATIONS/DELEGATIONS**

**1. Rodney R. Bouchard, General Manager, Union Water Supply System, request dated March 7, 2018 RE: Potential restructuring of the Union Water Supply System (SEE: Staff Report Item H-2)**

i) Report of R. Bouchard, General Manager, UWWS, dated March 28, 2018 RE: Proposed Business Case for Restructuring UWSS into a Municipal Service Corporation with attached Exhibit 'A'

ii) UWSS Restructuring Business Case Powerpoint presentation.

Mr. Rodney Bouchard presented the Report and powerpoint presentation on the restructuring proposal.

Mayor Santos then brought forward Staff Report H-2 forward for discussion:

H-2--UWSS Business Case for Restructuring UWSS into a Municipal Service Corporation (Director of Municipal Services G. A. Plancke)

**258-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That the Council of the Town of Kingsville as a shared owner in the Union Water Supply System endorses and adopts the Business Case for Restructuring of the Union Water Supply System into a Municipal Services Corporation as outlined by the report prepared by the General Manager of the Union Water Supply System dated March 28th, 2018, in principle.

**CARRIED**

**F. AMENDMENTS TO THE AGENDA**

**1. Councillor Patterson added one announcement item and Deputy Mayor Queen added four Notices of Motion.**

**G. ADOPTION OF ACCOUNTS**

1. **Town of Kingsville Accounts for the monthly period ended March 31, 2018 being TD cheque numbers 0064926 to 0065208 for a grand total of \$1,415,744.95**

**259-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council approves Town of Kingsville Accounts for the monthly period ended March 31, 2018 being TD cheque numbers 0064926 to 0065208 for a grand total of \$1,415,744.95

**CARRIED**

## **H. STAFF REPORTS**

### **1. Carnegie Social**

M. Durocher, Parks and Recreation Programs Manager

**260-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council designate the Carnegie Social as an event of municipal significance for the purpose of acquiring a liquor permit through AGCO.

**CARRIED**

### **2. UWSS Business Case for Restructuring UWSS into a Municipal Service Corporation.**

G. A. Plancke, Director of Municipal Services

This staff report was discussed with agenda item E.1, the Union Water Supply System delegation.

### **3. Engineering Services for 2018 Bridge Program**

G. A. Plancke, Director of Municipal Services

**261-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That Council authorize Municipal Services to enter into an agreement with Dillon Consulting for engineering services for the following structures:

- *Project #37* – Engineering Design for Bridge #18 on Road 11 over Ruscom River (MS File No. 18-107)
- *Project #38* – Engineering Design for Bridge #46 on South Talbot Road over Boose Drain (MS File No. 18-108)
- *Project #32* – Engineering Design and Replacement of Culvert #503 on McCallum Drive over Mill Creek/Scratch-Wigle (MS File No. 18-109)

Moreover, that Council authorize funding the possible overages of Bridge #18 and #503 with the surplus from Bridge #46.

**CARRIED**

**4. Road 11 Water Works Petition Update**

G. A. Plancke, Director of Municipal Services

**262-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Deputy Mayor Gord Queen

That Council receive the results of the 2018 Road 11 Water Works Petition vote and authorize Municipal Services to direct RC Spencer Associates to finalize the design and tendering of the proposed watermain and appurtenances in accordance with the Town's current Water Works Policy.

**CARRIED**

**5. 37 Walnut Street Lease Agreement**

T. Del Greco, Manager of Municipal Facilities and Property

**263-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Larry Patterson

That Council authorizes the Manager of Municipal Facilities and Property to provide the tenant with notice to vacate the building located at 37 Walnut Street before December 31, 2018, and that the cost for removal of that building be included in the 2019 capital budget deliberations.

**CARRIED**

**6. Cottam Rotary Club – Bus Shelter Donation**

T. Del Greco, Manager of Municipal Facilities and Property

**264-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That Council defer the Cottam Rotary Club offer to construct a school bus shelter request until such time as the Revitalization Committee Meeting in May is held with the Cottam residents and such proposal be discussed at that meeting.

**CARRIED**

**7. Cottam Rotary Lease Agreement**

T. Del Greco, Manager of Municipal Facilities and Property

**265-20018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Larry Patterson

That Council directs the Mayor and Clerk to execute the lease agreement with Cottam Rotary Club for partial usage of the recreational facility located at 124 Fox Street in Cottam.

**CARRIED**

**8. Use of Municipal Resources for Election-Related Purposes**

J. Astrologo, Director of Corporate Services

Council requested an exception to the Policy in relation to the Migration Parade.

**266-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council approve the Use of Municipal Resources for Election-Related Purposes Policy and pass the corresponding by-law, as amended.

**CARRIED**

**I. MINUTES OF THE PREVIOUS MEETINGS**

**1. Regular Meeting of Council--March 26, 2018**

**2. Regular 'Closed Session' Meeting of Council--March 26, 2018**

**267-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Thomas Neufeld

That Council adopts Regular Meeting of Council Minutes dated March 26, 2018 and Regular 'Closed Session' Meeting of Council Minutes dated March 26, 2018

**CARRIED**

**J. MINUTES OF COMMITTEES AND RECOMMENDATIONS**

**1. Municipal Heritage Advisory Committee--January 23, 2018 and February 28, 2018**

**268-2018**

**Moved By** Councillor Susanne Coghill

**Seconded By** Deputy Mayor Gord Queen

That Council receives Kingsville Municipal Heritage Advisory Committee Meeting Minutes, dated January 23, 2018 and February 28, 2018.

**CARRIED**

**2. Kingsville Police Services Board--February 28, 2018**

**269-2018**

**Moved By** Councillor Tony Gaffan

**Seconded By** Deputy Mayor Gord Queen

That Council receives Kingsville Police Services Board Meeting Minutes, dated February 28, 2018.

**CARRIED**

**3. Parks, Recreation Arts and Culture Committee--January 18, 2018**

**270-2018**

**Moved By** Councillor Susanne Coghill

**Seconded By** Councillor Thomas Neufeld

That Council receives the Parks, Recreation, Arts and Culture Committee Minutes dated January 18, 2018, together with the Minutes of the following Sub-Committees: Fantasy of Lights, dated October 24, 2017 and November 28, 2017

**CARRIED**

**4. Parks, Recreation, Arts and Culture Committee--February 22, 2018**

**271-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Susanne Coghill

That Council receives the Parks, Recreation, Arts and Culture Committee Meeting Minutes dated February 22, 2018 together with the Minutes of the following sub-Committees: Fantasy of Lights, dated January 16, 2018; The 55+ Committee, dated January 18, 2018, and the Communities in Bloom Committee, dated January 25, 2018.

**CARRIED**

**K. BUSINESS CORRESPONDENCE - INFORMATIONAL**

- 1. Kingsville Lions Club--Email from President Fred Cross, dated March 20, 2018 RE: Lions Club Donation of Boulevard Shade Trees to the Town of Kingsville**
- 2. Windsor-Essex Community Foundation--2018 Vital Signs Program Sponsorship Opportunities**
- 3. Town of Essex Arts, Culture and Tourism Committee--Correspondence dated March 22, 2018 RE: Request for support for its Arts Excellence Awards initiative through the sharing of the Arts Excellence Awards information**

**272-2018**

**Moved By** Councillor Tony Gaffan

**Seconded By** Councillor Susanne Coghill

That Council receives Business Correspondence-Informational Items 1 through 3.

**CARRIED**

**L. NOTICES OF MOTION**

- 1. Deputy Mayor Queen may move, or cause to have moved:**

**273-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That Council invite our Director of Municipal Services Mr. Andrew Plancke that he might provide Council with an estimate as to when a) the Engineering work on the Waterline proposed to go west of the Old Town to the Golf Course area might be started and completed; and b) if the Engineering work is done in 2018, when might Council reasonably expect completion of the same said Waterline.

**CARRIED**

- 2. Deputy Mayor Queen may move, or cause to have moved:**



That Council approve the Kingsville Public School Track and Field Event for the morning of Friday May 11 that may require the temporary closing of Walnut Street from Chestnut Street to Prince Albert Street. Estimated time of closing 9 a.m. to 11 a.m.;

And That the school to provide notices to residents as in the past;

And That there be an adult volunteer with safety vest at west end of the closing;

And That Police assistance is requested for the closing at east end;

And That Municipal Services provides (drop off in advance and pick up after event) the necessary road closing barricades.

**3. Deputy Mayor Queen may move, or cause to have moved:**

That Council receive in the month or two the necessary report and enabling by-law to retain the firm of Montieth Brown Planners to return and complete next five year consultation process and report, noting a single source supplier.

**4. Deputy Mayor Queen may move, or cause to have moved:**

That the By-law regarding Cemetery clean up be updated and returned to council as required under past motion within the next two months for final Council approval and adoption;

And That Administration prepare a report to and for Council with recommendations as to how the items are damaged or destroyed by employees of the Town, or Contractors hired by the Town. Recognizing that for years the mailboxes of our rural residents have been granted some relief if the mailbox is hit and damaged by a snow plow, the desire to treat all families with respect. Such report to be received within two months.

**M. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES**

**1. Councillor Patterson reminded Council and those in attendance of the upcoming OHF hockey tournament being hosted by Kingsville this weekend.**

**N. BYLAWS**

**1. By-law 45-2018**

**274-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That Council read By-law 45-2018, being a By-law to adopt and maintain a policy with respect to the Use of Municipal Resources for Election-Related Purposes as amended, a first, second, third and final time.

**CARRIED**

**2. By-law 46-2018**

**275-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council read By-law 46-2018, being a By-law to authorize the entering into of an Agreement with Bruce Sovran and Barbara Sovran, operating as County Wide Tree Service a first, second and third and final time.

**CARRIED**

**3. By-law 47-2018**

**276-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council read By-law 47-2018, being a By-law authorizing the entering into of a Lease Agreement with the Rotary Club of Cottam for use of certain portions of the Town's recreational facility located at 124 Fox Street, Cottam a first, second and third and final time.

**CARRIED**

**O. CONFIRMATORY BY-LAW**

**1. By-law 48-2018**

**277-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council read By-law 48-2018, being a By-law to confirm the proceedings of the Council of the Corporation of the Town of Kingsville at its April 9, 2018 Regular Meeting a first, second and third and final time.

**CARRIED**

**P. ADJOURNMENT**

**278-2018**

**Moved By** Councillor Susanne Coghill

**Seconded By** Councillor Tony Gaffan

That Council adjourn this Regular Meeting at 8:43 p.m.

**CARRIED**