



**REGULAR MEETING OF COUNCIL  
MINUTES**

**Monday, February 26, 2018  
7:00 PM  
Council Chambers  
2021 Division Road N  
Kingsville, Ontario N9Y 2Y9**

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Susanne Coghill Councillor John Driedger Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson
Members of Administration	J. Astrologo, Director of Corporate Services R. Brown, Manager of Planning & Development Services Jennifer Galea, Human Resources Manager S. Martinho, Public Works Manager R. McLeod, Director of Financial Services A. Plancke, Director of Municipal Services Roberta Baines, Deputy Clerk - Administrative Services

**A. CALL TO ORDER**

Mayor Santos called the Regular Meeting to order at 7:00 p.m.

**B. MOMENT OF SILENCE AND REFLECTION**

Mayor Santos asked those present to stand and observe a moment of silence and reflection to be followed by the singing of O'Canada.

**C. PLAYING OF NATIONAL ANTHEM**

**D. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

**E. MATTERS SUBJECT TO NOTICE**

**1. PUBLIC MEETING--Zoning By-law Amendment ZBA/24/17--1552843 Ontario Ltd. 950 Seacliff (County Road 20) Pt. Lot 6, Concession 1 ED, Parts 1 and 2 RP 12R-23813**

R. Brown, Manager of Planning and Development Services

Mr. Brown advised that the applicant has requested a deferral to the March 12, 2018 Regular Meeting of Council.

**190-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Susanne Coghill

That Council defer Zoning By-law Amendment Application ZBA/24/17 to the March 12, 2018 Regular Meeting, to allow the Applicant an opportunity to gather additional documentation to support the Application.

**CARRIED**

**F. AMENDMENTS TO THE AGENDA**

Councillor Driedger and Councillor Neufeld each noted the addition of a notice of motion.

**G. STAFF REPORTS**

**1. Fleet Repair and Maintenance Contract**

**191-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council approves the awarding of the Request for Proposal for Fleet Service and Maintenance to Sam's Shell Service.

**CARRIED**

**2. Fleet Replacement Report**

**192-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Tony Gaffan

That Council approves the acquisition of the Fleet assets as follows:

One (1) 2018 Ford F-350 from Victory Ford in Chatham outfitted with a service body fabricated by Commander Industries for the combined purchase price of \$65,395.05 inclusive of the HST burden.

One (1) 2018 Dodge Ram Quad Cab pick-up truck from Oxford Dodge in London equipped as required for the purchase price of \$36,354.78 inclusive of HST burden.

One (1) 2018 Ford F-250 Regular Cab pick-up truck from Victory Ford outfitted with a tailgate loader for the combined purchase price of \$37,651.20 inclusive of HST burden.

Three (3) 2018 Chevy Regular Cab pick-up trucks from Victory Ford in Chatham equipped as required for the purchase price of \$31,603.60 each inclusive of HST burden.

**CARRIED**

**3. Policy Update- Terms of Reference**

**193-2018**

**Moved By** Councillor Susanne Coghill

**Seconded By** Councillor Tony Gaffan

That Council approves the Terms of Reference for the Joint Health and Safety Committee.

**CARRIED**

**4. Revised Job Description Manager of Municipal Services**

**194-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That Council approves the revised Manager of Municipal Services job description.

**CARRIED**

**H. BUSINESS/CORRESPONDENCE-ACTION REQUIRED**

**1. Union Water Supply System--Correspondence dated February 7, 2018 RE: Annual Report Requirement Section 11, Reg.170/03 and Summary Report Requirement Schedule 22, Reg. 170/03**

**195-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor John Driedger

That Council receives the Annual Report for the Kingsville Water Distribution System supplied by the Union Water Supply System and that Council direct administration to provide a copy of the Annual Report at no charge to the public on request and post on the municipal website; and further

That Council receives the Summary Report.

**CARRIED**

**2. Union Water Supply System--Correspondence dated February 7, 2018 RE: Union Water Supply System Annual Report for 2017 in accordance with Section 11 O. Reg.170/03**

**196-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Tony Gaffan

That Council receives the Union Water Supply System Annual Report for 2017 prepared in accordance with Section 11 of O. Reg. 170/03; and direct Administration to provide a copy of the report to anyone who requests it, free of charge, post a copy of the report on the Town's municipal website, and include a notice that the report is available at the municipal office and at the Ruthven Water Treatment Plant (through newsletter or other method).

**CARRIED**

- 3. Explore the Shore--Correspondence dated February 6, 2018 RE: Request for Funding, dated February 6, 2018**

**197-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council receives the request from Explore the Shore and directs Administration to remind them of the Kingsville Community Grant Fund Application process.

**CARRIED**

**I. MINUTES OF THE PREVIOUS MEETINGS**

- 1. Special Meeting of Council--February 5, 2018**
- 2. Regular Meeting of Council--February 12, 2018**
- 3. Regular 'Closed Session' Meeting of Council--February 12, 2018**

**198-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor John Driedger

That Council adopts Special Meeting of Council Minutes dated February 5, 2018, Regular Meeting of Council Minutes dated February 12, 2018, and Regular 'Closed Session' Meeting of Council Minutes dated February 12, 2018

**CARRIED**

**J. MINUTES OF COMMITTEES AND RECOMMENDATIONS**

- 1. Kingsville B.I.A.--December 12, 2017, January 9, 2018 and January 23, 2018**

**199-2018**

**Moved By** Councillor Tony Gaffan

**Seconded By** Deputy Mayor Gord Queen

That Council receives Kingsville B.I.A. Meeting Minutes dated December 12, 2017, January 9, 2018 and January 23, 2018.

**CARRIED**

**2. Tourism and Economic Development Committee--November 2, 2017 and December 7, 2017**

**200-2018**

**Moved By** Councillor Susanne Coghill

**Seconded By** Councillor Larry Patterson

That Council receives Tourism and Economic Development Committee Meeting Minutes dated November 2, 2017 and December 7, 2017.

**CARRIED**

**K. BUSINESS CORRESPONDENCE - INFORMATIONAL**

**1. Town of Essex-Copy of Correspondence from R. Auger, Clerk, Legal and Legislative Services, Town of Essex to Association of Municipalities of Ontario (AMO) and to Rural Ontario Municipal Association RE: Offering School Property to Municipalities**

**2. Township of Norwich--Copy of correspondence to Minister of Housing Re: Ontario Building Code Amendments, dated February 5, 2018**

**3. Town of Tecumseh--Copy of correspondence to Minister of Health and Long-Term Care RE: Proposed changes to the Cannabis Act (Bill C-45), dated February 9, 2018**

**4. Town of Essex--Notice of Public Meeting Regarding the Expansion of the Colchester Centre Community Improvement Plan**

**201-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Larry Patterson

That Council receives Business Correspondence-Informational items 1 through 4.

**L. NOTICES OF MOTION**

**1. At the next regular meeting of Council, Councillor Driedger may move, or cause to have moved:**

That Administration review the Town's existing policies, by-laws and the Official Plan in relation to the production of medical marihuana and provide a report back to Council to provide recommendations as to whether Council should:

- i) amend the zoning by-law to allow for the production of medical marihuana in newly constructed greenhouses that have proper odour control and security facilities, and if so, what is the process, the cost to undertake said amendment, and the implications of such an amendment;
- ii) consider medical marihuana has a legitimate greenhouse crop;
- iii) prohibit the use of old refurbished greenhouses for the production of medical marihuana, and what are the implications of such a restriction.

**2. At the next regular meeting of Council, Councillor Neufeld may move, or cause to have moved:**

Whereas the Avenues of Bainbridge, Nottingham and Oxford in the Municipality of Kingsville, formerly Gosfield South having not seen improvement prior to amalgamation;

And Whereas these avenues having no streetlights, no sidewalks or multi-use paths for safe pedestrian travel;

And Whereas the current condition of the roads do not allow for proper surface drainage to municipal storm sewers;

And Whereas these streets provide a natural walking loop for residents of this area and to those who visit primarily for walking;

And Whereas this Council has identified active transportation as a priority;

And Whereas Administration has identified these roads to be outside of the 1 to 5 year rehabilitation program;

Therefore at the next regular meeting of Council, I may move or cause to move that:

The avenues of Bainbridge, Nottingham and Oxford, in the municipality of Kingsville, formerly Gosfield South be brought within the 1 to 2 year priority range

of the current Roads Needs study and that any safety concerns or tripping hazards be addressed immediately.

**M. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES**

**N. CLOSED SESSION**

**202-2018**

**Moved By** Councillor Susanne Coghill

**Seconded By** Councillor Thomas Neufeld

Pursuant to Section 239(2) of the *Municipal Act, 2001* Council at 7:25 p.m. moved into Closed Session to address the following item:

1. Section 239(2)(d) labour relations or employee negotiations being Report of J. Galea, Human Resources Manager, RE: Non Union Pay Equity review.

**CARRIED**

Upon rising from Closed Session at 7:35 p.m. the Regular Meeting reconvened in Open Session.

1. **Section 239(2)(d) labour relations or employee negotiations, being Report of J. Galea, Human Resources Manager RE: Non Union Pay Equity review.**

**O. REPORT OUT OF CLOSED SESSION**

Mayor Santos reported RE: Closed Session Item N-1, stating that a discussion was held in closed session pertaining to non-union pay equity review and direction was provided to Administration to pursue the employee labour relations review.

**P. CONFIRMATORY BY-LAW**

1. **By-law 31-2018**

**203-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That Council read By-law -31-2018, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its February 26, 2018 Regular Meeting a first, second and third and final time.



**CARRIED**

**Q. ADJOURNMENT**

**204-2018**

**Moved By** Councillor Susanne Coghill

**Seconded By** Councillor Larry Patterson

That Council adjourn this Regular Meeting of Council at 7:36 p.m.

**CARRIED**