



**REGULAR MEETING OF COUNCIL
AGENDA**

Monday, February 12, 2018, 6:00 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Pages

- A. CALL TO ORDER**
- B. MOMENT OF SILENCE AND REFLECTION**
- C. SINGING OF NATIONAL ANTHEM**
- D. DISCLOSURE OF PECUNIARY INTEREST**

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

- E. PRESENTATIONS/DELEGATIONS**
- F. MATTERS SUBJECT TO NOTICE**

1. PUBLIC MEETING-5 year Official Plan Review

1

Robert Brown, Manager of Planning and Development Services, and
Randall Roth, WSP Canada Group Limited, Consulting Planner

i) Notice of a Public Meeting--5 Year Official Plan Review, dated January 2, 2018

ii) Report of R. Brown, Manager of Planning and Development Services, dated February 7, 2018

iii) Report of Randall Roth, MCIP, RPP, WSP Canada Group Limited, dated February 7, 2018.

Recommended Action

That Council receive this report prepared by WSP dated February 7, 2018, respecting the Town of Kingsville 5-Year Official Plan Review:

Statutory Special Meeting of Council under Section 26(3)(b) of the Planning Act for information purposes;
That Council direct Administration and WSP Canada Group Limited to consider all public comments received during the Official Plan Review process.

2. PUBLIC MEETING--Proposed Changes – 2018 Fees and Charges By-law 13

J. Astrologo, Director of Corporate Services

- i) Public Notice, dated January 19, 2018
- ii) Report of J. Astrologo, Director of Corporate Services.

Recommended Action

That Council passes By-law 17-2018, being a by-law to impose fees and charges by The Corporation of the Town of Kingsville.

3. PUBLIC MEETING--2018 Building Department Fees 25

J. Astrologo, Director of Corporate Services

- i) Public Notice, dated January 19, 2018
- ii) Report of J. Astrologo, Director of Corporate Services

Recommended Action

Council Pass By-law 18-2018, at this Regular Meeting.

4. PUBLIC MEETING--2018 Wastewater Rates 29

R. McLeod, Director of Financial Services

- i) Public Notice, dated January 19, 2018
- ii) Report of R. McLeod, Director of Financial Services, dated February 6, 2018

Recommended Action

Council to approve the wastewater rates as proposed, effective April 1, 2018

5. PUBLIC MEETING--2018 Water Rates 35

R. McLeod, Director of Financial Services

- i) Public Notice, dated January 19, 2018
- ii) Report of R. McLeod, dated February 6, 2018

Recommended Action

That Council approve the 2018 water rates, as proposed, effective April 1, 2018.

G. AMENDMENTS TO THE AGENDA

H. ADOPTION OF ACCOUNTS

1. **Town of Kingsville Accounts for the monthly period ended January 31, 2018 being TD cheque numbers 0064297 to 0064621 for a grand total of \$1,846,493.20** 40

Recommended Action

That Council approve Town of Kingsville Accounts for the monthly period ended January 31, 2018 being TD cheque numbers 0064297 to 0064621 for a grand total of \$1,846,493.20.

I. STAFF REPORTS

1. **Final Acceptance / Mettawas Lane Development** 68

G. A. Plancke, Director of Municipal Services

Recommended Action

That Council concur with the request of the Developer's solicitor and the Director of Municipal Services for the Town to grant "Final Acceptance" of the services for the Mettawas Lane Development, and for the Clerk to draft the appropriate By-Law in order to transfer ownership of the roadway and services to the Municipality.

2. **Sun Valley Estates / Mucci Branco Phase 1 Final Acceptance** 70

G. A. Plancke, Director of Municipal Services

Recommended Action

That Council concur with the request of the Developer's consulting engineer and the Director of Municipal Services for the Town to grant "Final Acceptance" of the services for the Sun Valley Estates / Mucci Branco Phase 1, and for the Clerk to draft the appropriate By-Law in order to assume ownership of the roadway and services by the Municipality.

3. **Municipal Access Agreement 157 Sumac Dr.** 74

S. Martinho, Manager of Public Works

Recommended Action

That Council endorses the Municipal Access Agreement for a 6m Temporary Easement at 157 Sumac Dr. between William and Linda Marck and the Corporation of the Town of Kingsville.

4. **On-Call Tree Service Contract** 80

S. Martinho, Manager of Public Works

Recommended Action

Recommend Council approve the awarding of the Request for Proposal for On-call Tree Services to County Wide Tree Service.

5. **SPA/18/17 - Application for Site Plan Approval HVM Holdings Inc. Part of Lot 2, Concession 1 ED Part 1 & 2, RP 12R 26799 Roll No. 3711 220 000 00400**

82

R. Brown, Manager of Planning and Development Services

Recommended Action

That Council:

Approve SPA/18/17 to permit the development of a 1,100 sq. m (12,000 sq. ft.) medical clinic, and a two phased residential condominium consisting of two, six storey buildings with a total of up to 120 dwelling units, both subject to separate site plan agreements.

Authorize the Mayor and Clerk to sign the site plan agreements and register said agreements on title of each of the respective properties.

6. **Kingsville Economic Development Plan**

114

P. Van Mierlo-West, CAO

Recommended Action

That Council approves the attached Kingsville Economic Development Plan

J. BUSINESS/CORRESPONDENCE-ACTION REQUIRED

1. **Deanna Sinasac, Windsor resident--Request that the Town of Kingsville recognize March 26, 2018 as 'Purple Day for Epilepsy' in the Town of Kingsville**

132

Recommended Action

That Council pass a motion to recognize March 26, 2018 as 'Purple Day for Epilepsy' in the Town of Kingsville

2. **Royal Canadian Legion Ontario Command--Request for support of 5th Annual Military Service Recognition Book**

133

Recommended Action

That Council consider request for support for the 5th Annual Military Service Recognition Book of The Royal Canadian Legion Ontario Command

K. MINUTES OF THE PREVIOUS MEETINGS

1. **Regular Meeting of Council--January 29, 2018** 135

Recommended Action

That Council adopt Regular Meeting of Council Minutes, dated January 29, 2018.

L. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. **Police Services Board--November 1, 2017** 149

Recommended Action

That Council receive Police Services Board Meeting Minutes, dated November 1, 2017.

2. **Parks, Recreation, Arts and Culture Committee--November 23, 2017** 153

Recommended Action

That Council receive Parks, Recreation, Arts and Culture Committee Meeting Minutes dated November 23, 2017, together with the following Sub-Committee Minutes: Fantasy of Lights dated September 26, 2017 and The 55+ Advisory Committee dated October 19, 2017.

3. **Kingsville Municipal Heritage Advisory Committee--December 13, 2017** 162

Recommended Action

That Council receive Kingsville Municipal Heritage Advisory Committee Meeting Minutes, dated December 13, 2017.

M. BUSINESS CORRESPONDENCE - INFORMATIONAL

1. **City of Windsor--Office of Council Services- City Council Decision dated January 29, 2018 RE: Report of the Windsor Essex County Environment Committee** 167

2. **Knights of Columbus Belle River Council 2775--Correspondence dated January 17, 2018 RE: Fundraising dinner in support of Ronald McDonald House Windsor** 168

Recommended Action

That Council receives information items 1 and 2.

N. NOTICES OF MOTION

1. **Deputy Mayor Queen in his capacity as a Council representative to the BIA may move, or cause to have moved, that Council members:** 170

1. Each be provided with a complete copy of By-law 77-2016;

2. and approve or authorize the Clerk Jennifer Astrologo and Manager of Municipal Facilities and Property Tim Del Greco to respond to the

question presented by the BIA as to what the requirements might reasonably be for consideration of a sub-lease of part of the site,

i) from a legal perspective; and

ii) from a building perspective,

in the event that the BIA might wish at some future date to consider same.

O. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

P. BYLAWS

- | | |
|---|-----|
| 1. By-law 118-2017 | 171 |
| Being a by-law to provide for the repair and improvements to the Ruscom River Drain in the Town of Kingsville, in the County of Essex | |
| To be read a third and final time. | |
| 2. By-law 17-2018 | 189 |
| Being a by-law to impose fees and charges by The Corporation of the Town of Kingsville | |
| To be read a first, second and third and final time. | |
| 3. By-law 18-2018 | 204 |
| Being a By-law to Regulate Permits Issued Under the Building Code Act, Set Fees, and Establish a Code of Conduct for the Chief Building Official and Inspectors | |
| To be read a first, second and third and final time. | |
| 4. By-law 19-2018 | 217 |
| Being a By-law to impose a Water Rate and Sewage Rates | |
| To be read a first, second and third and final time. | |
| 5. By-law 24-2018 | 228 |
| Being a by-law authorizing the entering into of a Clean Water and Wastewater Fund (CWWF) (Ontario) Transfer Payment Agreement Amendment No. 1 | |
| To be read a first, second and third and final time. | |
| 6. By-law 27-2018 | 231 |
| Being a By-law to amend By-law 101-2004, as amended, and to appoint a Director of Financial Services/Treasurer of The Corporation of the Town of Kingsville | |

To be read a first, second and third and final time.

7. By-law 26-2018

232

Being a By-law authorizing the entering into of a Medical Tiered Response Agreement with Essex Windsor EMS

To be read a first, second and third and final time

8. By-law 28-2018

245

Being a By-law authorizing the entering into of a municipal access agreement with Linda Marck and William Marck

To be read a first, second and third and final time.

Q. CLOSED SESSION

Pursuant to section 239(2) of the *Municipal Act, 2001*, Council will enter into Closed Session to address the following items:

1. **Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board, being a report from the Director of Municipal Services RE: the Town's proposed acquisition of land.**
2. **Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board, being a matter relating to the Town's proposed or pending disposition of a strip of vacant land adjacent to 225 North Talbot Road**
3. **Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board, being an update by CAO P. Van Mierlo-West regarding Agreement of Purchase and Sale with Edward Remark & Sons Limited;**

R. REPORT OUT OF CLOSED SESSION

S. CONFIRMATORY BY-LAW

1. By-law 29-2018

250

Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its February 12, 2018 Regular Meeting.

To be read a first, second and third and final time

T. ADJOURNMENT



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca

NOTICE OF A PUBLIC MEETING - 5 YEAR OFFICIAL PLAN REVIEW

PURSUANT TO SECTION 26(3) AND (4) OF THE *PLANNING ACT*, R.S.O. 1990 (AS AMENDED) TAKE NOTICE THAT A PUBLIC MEETING WILL BE HELD BY THE TOWN OF KINGSVILLE:

WHEN: February 12, 2018
WHERE: Town of Kingsville Council Chambers, 2021 Division Road N, Kingsville, ON
TIME: 6:00 pm

A location map is not provided with this notice, as the Official Plan Review applies to all lands within the corporation limits of the Town of Kingsville.

Purpose

The Official Plan is a statement of goals, objectives and policies intended to guide future land use, physical development, and growth within the boundaries of the Town of Kingsville. The policies of the Plan are designed to promote the public interest in the future development of the Town, reduce uncertainty relating to future development, and to provide a basis for the Zoning By-law and other land use controls.

Ontario's *Planning Act* requires municipalities to conduct an Official Plan Review every five years. The Town's current Official Plan was approved in February 2012. Based on the requirements of the *Planning Act*, it is now time to update the Official Plan to ensure that the policies of the Plan are consistent with the latest Provincial policies, the County of Essex Official Plan, and other various planning studies and strategies that have been completed by the Town since the current Official Plan was approved. The focus of this scoped Official Plan Review is intended to primarily address matters of Provincial and County policy conformity.

Tell Us What You Think

The public is invited to attend this statutory public meeting to provide input into the Official Plan Review process and scope of work. We would like your input to identify areas of the Official Plan which may be revised through the review process. Input received from the public will be considered in the review and update to the Official Plan.

Written Submissions

If you are unable to attend this meeting but would like your comments and/or concerns received by members of Council, please submit your comments in writing to: c/o the Manager of Planning Services, Robert Brown, H. Ba, MCIP, RPP, 2021 Division Road North, Kingsville ON, N9Y 2Y9, or email: rbrown@kingsville.ca, and indicate your name and mailing address.

Additional Information

For further information on the 5-Year Official Plan Review, please contact:

Robert Brown, H. Ba, MCIP, RPP
Manager of Planning Services
Planning & Development Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305 Ext # 250
rbrown@kingsville.ca

DATED THIS 3rd day of January, 2018



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: February 7, 2018

To: Mayor and Council

Author: Robert Brown H. Ba, MCIP, RPP
Manager, Planning Services

RE: Official Plan Review – Special Meeting of Council

Report No.: PDS 2018-007

AIM

The Town is undertaking a 5-Year review and update to its Official Plan. The purpose of this Special Meeting of Council is to discuss potential revisions that may be required to the Town's Official Plan and provide an opportunity for the public to offer comments to Council regarding any issues or matters that should be considered in the Official Plan Review.

Pursuant to Section 26(3)(b) of the *Planning Act*, before making revisions to the Town's Official Plan, the Town is required to hold a Special Meeting of Council, open to the public, to discuss the revisions that may be required.

BACKGROUND

The purpose of the Special Meeting of Council is to discuss potential revisions that may be required to the Official Plan and provide an opportunity for the public to offer comments to Council regarding any issues or matters that should be considered in the Official Plan Review. Comments received from the public at this meeting will be valuable information to obtain before updating and formulating policy directions. Staff will review all submissions received and will consider them during the review process.

DISCUSSION

The Town's current Official Plan will need to be updated to implement new Provincial and County plans, policies and legislation. The major components that will need to be addressed in the Official Plan Review that have been identified to date are summarized below, but not limited to:

- a) **Growth Management**
- b) **Community Structure / Settlement Area Hierarchy**
- c) **Settlement Area Expansions / Local Comprehensive Review**
- d) **Residential Intensification**
- e) **Affordable Housing**
- f) **Special Needs Housing**
- g) **Parks & Open Space**
- h) **Natural Heritage Policies**
- i) **Source Protection Plan**
- j) **Agricultural Policies**
- k) **Minimum Agricultural Lot Sizes**
- l) **Transportation Policies**
- m) **Active Transportation Network**
- n) **Energy Conservation**
- o) **Implementation and Interpretation**
- p) **Consolidation of Recent Official Plan Amendments and Housekeeping Matters**

NEXT STEPS

The next steps in the Official Plan Review process will include the preparation of the Draft Issues and Policy Directions Report, which will form the basis for consultation with the public and identify matters to be reviewed and recommended policy approaches. Based upon the input received, the consulting team and staff will work to prepare a Draft Official Plan Amendment to implement the recommended policy directions.

LINK TO STRATEGIC PLAN

Manage growth through sustainable planning.

FINANCIAL CONSIDERATIONS

There are no direct financial considerations which result from the update aside from the cost of the review itself which was already accounted for in the 2017 budget.

CONSULTATIONS

This Special Council Meeting represents the formal initiation of the Town's 5-Year Official Plan Review, to provide an opportunity for the public to offer comments to Council regarding any issues or matters that should be considered in the Official Plan Review. Over the course of the Study there will be numerous opportunities for public consultation and engagement.

RECOMMENDATION

It is recommended that Council:

Council receive the attached report prepared by WSP dated February 7, 2018, respecting the Town of Kingsville 5-Year Official Plan Review: Statutory Special Meeting of Council under Section 26(3)(b) of the Planning Act for information purposes.

Council direct Administration and WSP Canada Group Limited to consider all public comments received during the Official Plan Review process.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



February 7, 2018

Robert Brown, H. Ba., MCIP, RPP
Manager of Planning Services
Planning & Development Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario N9Y 2Y9

Dear Sir:

The Town is undertaking a 5-Year review and update to its Official Plan. The purpose of this Special Meeting of Council is to discuss potential revisions that may be required to the Town's Official Plan and provide an opportunity for the public to offer comments to Council regarding any issues or matters that should be considered in the Official Plan Review.

Pursuant to Section 26(3)(b) of the *Planning Act*, before making revisions to the Town's Official Plan, the Town is required to hold a Special Meeting of Council, open to the public, to discuss the revisions that may be required.

BACKGROUND

The purpose of the Special Meeting of Council is to discuss potential revisions that may be required to the Official Plan and provide an opportunity for the public to offer comments to Council regarding any issues or matters that should be considered in the Official Plan Review. Comments received from the public at this meeting will be valuable information to obtain before updating and formulating policy directions. Staff will review all submissions received and will consider them during the review process.

In accordance with the Planning Act, notice of today's Special Meeting of Council appeared in the Kingsville Report on January 2 and 9, 2018, in the Southpoint Sun on January 3 and 10 and the Essex Free Press on January 11, 2018.

In this regard, the purpose of this report is to provide an outline of the potential revisions that may be required to the Town's Official Plan, as well as to provide a summary of the tasks that have been completed and the next steps to be undertaken during the Official Plan Review process.

The Town initiated the 5-Year Official Plan in November 2017, and retained WSP Canada Group Limited (WSP) to assist in the Official Plan Review. The Town of Kingsville's Official Plan came into effect on February 1, 2012, and since this time there have been several planning framework changes at the Provincial and County level that need to be addressed. The *Planning Act* requires Municipalities to ensure that their Official Plan has regard to matters of provincial interest and is consistent with the Provincial Policy Statement (PPS), 2014. The PPS was revised in 2014, and provides direction on matters of provincial interest related to land use planning and development, as a result, the Town's Official Plan needs to be examined and updated to ensure consistency with the PPS. There is also further legislation that has been created or amended, which will impact policies in the Town of Kingsville's Official Plan. Examples of these applicable Acts include recent amendments to the Planning Act (*Smart Growth for Our Communities Act*, 2015 (Bill 73) and *Building Better Communities and Conserving Watersheds Act*, 2017 (Bill 139)), and the *Clean Water Act*.

In addition, Section 27 of the *Planning Act* requires lower-tier municipalities to amend their Official Plans to conform to the upper-tier Official Plan. Therefore, the Town of Kingsville is required to conform to Essex County's Official Plan that was approved on April 28, 2014.

The primary purpose of the Town's Official Plan Review is to undertake a "scoped" review to address matters of consistency and conformity with applicable Provincial and County policies and legislation. It is not the intent of the Official Plan Review to consider requests for site-specific amendments to the Town's Official Plan, which would be better addressed through supporting justification and planning analysis undertaken through a site-specific Official Plan Amendment process.

Supporting Studies

In support of the Official Plan Review, the Town just completed an update to its Development Charge Study and implemented a development charges fee schedule, and the Essex Region Conservation Authority (ERCA) will be preparing a Natural Heritage Review Discussion Paper to inform policy updates.

Furthermore, the Town has also recently completed studies which will inform policy development for the updated Official Plan, including: Kingsville Strategic Plan (2017-2022); Kingsville Transportation Master Plan, 2012; Parks, Recreation, Arts & Culture Master Plan, 2013; and the Kingsville Active Transportation Master Plan, 2012. The Official Plan Review should also implement new County plans and policies arising from the County Wide Active Transportation System (CWATS), Essex Region Natural Heritage System Strategy, and the ongoing County of Essex Agricultural Lot Size Study.

The consulting team is currently undertaking comprehensive background reviews and are preparing a Draft Issues and Policy Directions Report to identify issues and policies which should be reviewed and updated through the Review.

Study Work Program

The Official Plan Review is being undertaken in three Stages which generally include:

- **Stage 1 – Background Review and Consultation Strategy (Winter 2018):** includes a review of key issues and proposed policy directions to be considered to implement new Provincial and County planning frameworks. Holding a Special Meeting of Council, which is the purpose of this meeting, to allow the public opportunity to identify matters to be reviewed. Stage 1 also includes the preparation of a Communications and Consultation Strategy to outline methods to engage with the community and stakeholders.
- **Stage 2 – Policy Formulation (Spring 2018):** includes the preparation of a Draft Issues and Policy Directions Report to identify recommended policy approaches to address the key planning issues, based on background reviews and community consultation. This will include the preparation of a Draft Official Plan Amendment to update the Official Plan policies based on the recommended policy directions. A series of three public open houses will be held throughout the Town to present the Draft Official Plan Amendment.
- **Stage 3 – Prepare Final Official Plan Amendment (Fall 2018):** a Final Official Plan Amendment will be prepared and presented at a Statutory Public Meeting, followed by consideration of Council for adoption. The Adopted Official Plan Amendment will then be submitted to the County of Essex for approval.

Over the course of the Study there will be numerous opportunities for public consultation and engagement through a series of Public Open Houses, as well as a Statutory Public Meeting before Council to bring forward a recommended Official Plan Amendment to update the Town's Official Plan. It is anticipated that the Official Plan Amendment may be brought forward to Council for consideration in Fall 2018.

DISCUSSION OF MATTERS TO BE ADDRESSED

The Town's current Official Plan will need to be updated to implement new Provincial and County plans, policies and legislation. The major components that will need to be addressed in the Official Plan Review that have been identified to date are summarized below, but not limited to:

- a) **Growth Management** – Updates to the growth projections and policies (Section 1.5) is required to reflect the County's updated growth management work and the policies of the County Official Plan. The County as the upper-tier planning authority is responsible for establishing population, housing, and employment projections on a County-wide basis, and allocating these forecasts to the lower-tier municipalities. The County Official Plan projects a 2031 population of 24,400 persons to the Town, whereas the current Town of Kingsville Official Plan forecasts a 2026 population ranging from 22,762 (low scenario) to 26,467 (high scenario) persons. As such, the population forecasts are generally

consistent with the Town's current projections, and extended to the year 2031. The Town's planning horizon year should be updated to 2031 to conform to the County Official Plan. The Town's existing settlement area boundaries are reflected in the County Official Plan, and the Town's settlement area boundaries must conform to the delineated boundaries in the County Official Plan. In accordance with the County Plan, the settlement areas contain sufficient land for the County as a whole, and each local municipality to accommodate all employment and residential growth to the year 2031.

- b) **Community Structure / Settlement Area Hierarchy** – Updates to the community structure and settlement area hierarchy are required to conform to the County Official Plan. The County Official Plan identifies Primary and Secondary Settlement Areas, where Primary Settlement areas represent the largest and traditional centres of settlement and commerce and are to be the focus of growth and investment. The County Official Plan identifies the Primary Settlement Areas of Kingsville and a portion of the abutting Lakeshore Residential West designated lands. Secondary Settlement Areas include: Village of Cottam, Hamlet of Ruthven, portions of the Lakeshore Residential Areas, the Special Residential designation (Country Village) and areas of Industrial designations. The Town may consider identifying the Primary and Secondary Settlement Areas as identified in the County Official Plan with a particular policy emphasis on focusing growth to the Primary Settlement Areas on full municipal services.

- c) **Settlement Area Expansions / Local Comprehensive Review** – In accordance with the County Plan, the delineated settlement areas contain sufficient land for the County as a whole, and each local municipality to accommodate all employment and residential growth to the year 2031. Expansions to the aggregate amount of land within the Settlement Areas are not permitted, as this would require a comprehensive review of the County Official Plan. However, the County Official Plan provides policies for municipalities to undertake a local comprehensive review, which may result in an alteration to one or more settlement area boundaries provided the adjustment would maintain or reduce the aggregate amount of land within the Settlement Areas. In doing so, the expansion of any Settlement Area shall be limited to only Primary Settlement Areas, which would require a similar reduction in designated area in a Secondary Settlement Area. The Town's Official Plan should establish a framework and criteria for undertaking a local comprehensive review in the future, should that be determined to be appropriate by the Town.

- d) **Residential Intensification** – A review of the Official Plan residential intensification policies is required, including identification of an intensification target, and policy updates to implement the new County of Essex Official Plan requirements. The County Official Plan requires that 15% of all new residential development annually occur by way of residential intensification (i.e., development within the existing built-up areas through redevelopment of vacant or underutilized lands, infill development, and conversions). Residential intensification is to be directed to the Primary Settlement Areas to increase their vitality and offer a range of housing choices, efficient use of land and optimize existing infrastructure. The Official Plan should provide policies to direct

residential intensification to appropriate locations within Primary Settlement Areas (Kingsville) and to a lesser extent to Secondary Settlement Areas where full municipal water and sanitary services are provided. Consideration should be given to establishing built form policies for residential intensification to ensure intensification is contextually appropriate to Kingsville and the character of existing stable residential neighborhoods are protected. Through discussions with Town staff it has been identified that the Town is currently achieving the 15% residential intensification target.

- e) **Affordable Housing** – Review affordable housing policies to support the provision of affordable housing (rental and ownership housing) to low and moderate income households. The County Official Plan requires that the Town plan to achieve a minimum affordable housing target of 20% of all new development. The Town’s policies and strategies to encourage alternative forms of affordable housing and achieve affordable housing targets should be reviewed. The County encourages the preparation of a housing strategy to outline opportunities to increase the supply of affordable housing consistent with the Windsor Essex Housing and Homelessness Plan. The Town’s secondary dwelling unit policies (Official Plan Amendment 5) is a means to assist the Town in achieving their affordable housing target.

- f) **Special Needs Housing** – A review of the Town’s special needs housing policies related to group homes (Section 3.6.1 p)) is required to be consistent with recent decisions from the Ontario Human Rights Commission. Consideration should be given to revising policies which identify specific groups/users as well as locational criteria, which may be in conflict with Human Rights Commission decisions. Furthermore, the policies should be consistent with the Town’s Zoning By-law which permits group homes in all Residential zones, whereas the Official Plan permits them in the form of single unit detached dwellings, anywhere single unit dwellings are permitted.

- g) **Parks & Open Space** – Review Official Plan policies of Section 3.5 with respect to the provision of parks and open spaces and parkland dedication requirements consistent with the *Planning Act*, and implement the policy recommendations from the Town’s Parks, Recreation, Arts and Culture Master Plan. Recommendations from the Master Plan include: policy direction on when to take parkland vs. cash-in-lieu of parkland dedication; identify lands that are unsuitable for parkland dedication (i.e., hazard constraints and natural heritage features); and how to calculate parkland dedication requirements. The Master Plan also recommends the Town increase its target to 2.5 hectares of active parkland per 1,000 residents.

Additionally, Bill 73 included changes to parkland dedication requirements under the Planning Act, including the need to prepare a Parks Plan in order to identify policies for payment-in-lieu of parkland, which only applies to new Official Plan policies. Additionally, the ratio to be used to calculate payment-in-lieu of parkland dedication is 1 hectare for every 500 dwelling units proposed. This is reduced from the requirement of 1 hectare for every 300 dwelling units.

- h) **Natural Heritage Policies** – Updates to the natural heritage policies are required to ensure consistency with the Natural Heritage Reference Manual, Second Edition, the new PPS, 2014, and County Official Plan. The Official Plan should be updated to implement the Essex Region Natural Heritage System Strategy (ERNHSS) as implemented in the County Official Plan to identify a Natural Heritage System for the Town, including the identification of natural linkages and restoration opportunities to enhance natural heritage features and connectivity. Policy recommendations with respect to natural heritage will be further identified through the Natural Heritage Discussion Paper, being undertaken by ERCA in support of the Official Plan review.
- i) **Source Protection Plan** – Implementation of the Essex Region Source Protection Plan including significant threats and designated vulnerable areas will be addressed. As part of the review, new policies will be developed with associated mapping to implement the Source Protection Plan and ensure that planning decisions are in conformity with the policies that address significant drinking water threats as per Section 39(1)(a) of the Clean Water Act. Official Plan mapping will be required to identify: Intake Protections Zones (IPZ's), Significant Groundwater Recharge Areas (SGRA's), and Highly Vulnerable Aquifers (HVA's), and restrict certain uses within these areas which may pose a contamination threat.
- j) **Agricultural Policies** – Review of agricultural land uses policies (Section 3.1) for consistency with PPS, 2014, and the Province's Guidelines on Permitted Uses in Ontario Agricultural Areas, 2016. Updates to definitions and terms to be consistent with the PPS, including: agricultural uses, agriculture-related uses, and on-farm diversified uses are required. The policies should ensure sufficient flexibility to accommodate a range of agricultural uses, including home occupations, home industries, agri-tourism and uses that produce value-added agricultural products. Additional policies and criteria should be established to regulate agriculture-related uses, and on-farm diversified uses, as well as policies for greenhouses. Minimum Distance Separation (MDS) policies will be reviewed in relation to the Province's new Minimum Distance Separation (MDS) Document - Publication 853 (2017) with respect to compliance with minimum distance separation requirements from agricultural uses.
- k) **Minimum Agricultural Lot Sizes** – Review of minimum agricultural lot size requirements, in light of the ongoing County of Essex Agricultural Lot Size Study. The Town's current Official Plan establishes a minimum lot size of 40 hectares, however, exceptions are currently provided for specialty crop operations (minimum of 16 hectares).
- l) **Transportation Policies** – Update policies to implement the Town's Transportation Master Plan, 2012, including road classifications and road improvements.
- m) **Active Transportation Network** – Include new policies and mapping to implement the Town's Active Transportation Master Plan, 2012, including a new Schedule to identify existing and proposed active transportation networks

(bikeways, multi-use paths, etc.). Consideration should be given to identifying the County Wide Active Transportation System (CWATS).

- n) **Energy Conservation** – New policies and tools to support sustainability and energy conservation should be considered, including the preparation of Local Energy Plans to support municipal conservation initiatives.
- o) **Implementation and Interpretation** – Recent amendments to the Planning Act, as a result of the Planning Statute Law Amendment Act, 2014, (Bill 73) and Building Better Communities and Conserving Watersheds Act, 2017 (Bill 139), should be reflected in the new Official Plan. Official Plan policy updates related to Bill 73, may include:
 - the list of matters of Provincial interest is expanded to include built form that is well-designed, encourages a sense of place and provides for public spaces that are of high quality, safe accessible, attractive and vibrant;
 - the required contents of an Official Plan are expanded to include a description of the measures and procedures for informing and obtaining the views of the public in regards to Official Plans/Amendments, Zoning By-laws, Plans of Subdivisions and consents;
 - the review timeframe for an Official Plan is modified to ten years after a new Official Plan has come into effect and every 5 years thereafter;
 - requirements for the preparation of a Parks Plan (prior to adopting new policies regarding cash-in-lieu of parkland);
 - municipalities may, by by-law, establish criteria to be complied with in order to approve minor variances; and
 - changes to regulations regarding amendments to Official Plans and alternative dispute resolution in certain Ontario Municipal Board (OMB) appeals.

Consideration will be given to the amendments related to Bill 139, which proposes an extensive range of reforms including placing a greater scope of authority with local Councils and planning authorities. Under the proposed new appeal process, the OMB will be replaced with a new Local Planning Appeal Tribunal (LPAT). While many of the proposed procedures and practices of the new LPAT mirror those of the OMB, some of the amendments introduced by Bill 139 have an impact on how planning appeals are processed.

- p) **Consolidation of Recent Official Plan Amendments and Housekeeping Matters** - Update the Official Plan to consolidate recent Official Plan amendments that have been approved since the Official Plan was approved, including the following:
 - OPA 1 – By-law no. 08-2013 – Waterfront Development – July 2013
 - OPA 2 – By-law no. 64-2013 – Highway Commercial (Seacliffe Drive) – July 2013
 - OPA 3 – By-law no. 39-2014 – Medical Marihuana Production Facilities – April 2014
 - OPA 4 – By-law no. 43-2014 – Kingsville Golf and Country Club – April 2014

- OPA 5 – By-law no. 30-2016 – Secondary Dwelling Units – December 2015

NEXT STEPS

The next steps in the Official Plan Review process will include the preparation of the Draft Issues and Policy Directions Report, which will form the basis for consultation with the public and identify matters to be reviewed and recommended policy approaches. Based upon the input received, the consulting team and staff will work to prepare a Draft Official Plan Amendment to implement the recommended policy directions. The Draft Official Plan Amendment will be presented at a series of Public Open Houses for review and comment. The final stage will include revisions to the Draft Official Plan Amendment, and consultation with the public at a Statutory Public Meeting, prior to bringing forward a recommended Official Plan Amendment to Council for consideration for adoption (anticipated in Fall 2018). The Adopted Official Plan Amendment will then be submitted to the County of Essex for approval.

CONSULTATIONS

This Special Council Meeting represents the formal initiation of the Town's 5-Year Official Plan Review, to provide an opportunity for the public to offer comments to Council regarding any issues or matters that should be considered in the Official Plan Review. Over the course of the Study there will be numerous opportunities for public consultation and engagement.

Yours sincerely,

WSP Canada Group Limited



Randall Roth
Senior Project Manager
Planning, Landscape Architecture and Urban
Design



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**NOTICE OF CONSIDERATION OF AMENDMENTS TO
FEES AND CHARGES BY-LAW,
WATER RATE AND SEWAGE RATES BY-LAW
AND
BUILDING SERVICES FEES BY-LAW**

TAKE NOTICE that The Council of The Corporation of the Town of Kingsville will consider amendments to the following By-laws:

- Fees and Charges By-law 9-2017
- *Water Rate and Sewage Rates By-law 10-2017, and
- Building Services By-law 11-2017 (Permits Fees and Fees for Other Services)

at its Regular Meeting to be held on:

**Monday, February 12, 2018 at 6:00 p.m.
at Kingsville Council Chambers,
2021 Division Road North, Kingsville**

*The proposed Amendment to the Water Rate and Sewage Rates By-law includes an increase to the sewage rate and an increase to the water rate.

A Summary of the Proposed Amendments pertaining to each of the above-mentioned By-laws will be available online at www.kingsville.ca on Friday, February 2, 2018. Anyone wishing to appear before Council to speak to this matter may advise the Clerk in writing not later than 12:00 noon on Wednesday, February 7, 2018. Comments which are made at the meeting or in writing will become part of the public record which is available for anyone to view on the Town of Kingsville website.

DATED at Kingsville, Ontario this 19th day of January, 2018.

Jennifer Astrologo, Director of Corporate Services/Clerk
The Corporation of the Town of Kingsville
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Date: January 31, 2018
To: Mayor and Council
Author: Jennifer Astrologo, Director of Corporate Services/Clerk
RE: Proposed Changes – 2018 Fees and Charges By-law
Report No.: CS-2018-04

AIM

To provide Council with an explanation of the proposed changes to the fees and charges by-law.

BACKGROUND

In accordance with section 391 of the *Municipal Act, 2001* (the “Act”), the municipality is authorized to pass by-laws imposing fees or charges on persons:

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control.

Each year, Administration reviews the proposed changes to the fees charged for various services and activities provided to the public.

DISCUSSION

Attached is the proposed Fees and Charges By-law (17-2018), which incorporates and highlights the proposed changes. Schedule “A” to the By-law has been condensed to highlight only the fee changes that are proposed.

Cemetery Services

Notwithstanding the increased costs associated with the provision of cemetery services, the fees for providing this service have remained the same for at least the past five (5) years. Contractor rates and employee wages continue to rise. Therefore, Administration recommends a moderate increase to these rates. It is proposed that interment rights for an adult be increased by \$75.00 and cremations be increased by \$25.00. The proposed fees remain comparable to the rates charged by our neighbouring municipalities.

Administration is also recommending the elimination of burial services on Sunday's and Holidays. In the past five (5) years, the municipality has only carried out one interment on a Sunday or holiday. Further, the cost of an interments outside of regular working hours is greater than the fee charged due to overtime rates and contractor fees.

Fire Services

Administration is proposing to remove the hourly rate charge for certain services. Providing a flat rate charge for services will reduce confusion. All non-compliance code infractions will be captured in one fee for re-inspection.

New fees that are added include P.I.R. inspections (where the building has not previously been inspected), AGCO inspections and letters and compensation for Technical Rescue Team Services. Smoke and CO alarm fees have been removed as the onus is on the property owner to provide their own devices to ensure proper compliance with the *Ontario Fire Code*.

Parks and Recreation

There is an increase proposed for the rental fees for all facilities which does not include ice, greens, diamonds and soccer fields. The increased fees for facilities reflect the increasing costs of maintenance, overhead and staffing. In 2017 the rental fees collected for facilities represent on average 50% of the cost of running these facilities. Additionally, in anticipation of the completion of the Grovedale in 2018, fees for rental of that facility have been established.

Due to an increased number of incidents where significant damages has occurred to facilities when a rental is "with alcohol", Administration is proposing to increase the Indemnity Deposit from \$100 to \$500 for all events in all facilities where alcohol is served. It is anticipated that the increased deposit will act as a deterrent for misconduct associated with licensed events.

The demand for Lakeside Pavilion continues to grow. In 2018, there are no available weekends, and bookings are being taken for 2019 and 2020. In 2017, a total of ten weekends were booked at Lakeside Pavilion by groups that paid a reduced fee or no fee to utilize this space. In an effort to maximize our return on investment of both facility and staff time, and to off-set the increasing costs of maintaining these facilities, Administration proposes that the users who are currently entitled to free rentals pursuant to Schedule "E" be entitled to **two free non-prime** time rentals of Lakeside Park Pavilion or the Grovedale

each calendar year. Weekend rentals will only be permitted subject to availability and at a fee of \$300 per day with or without alcohol.

As indicated above, Lakeside Park Pavilion is in high demand for weekend rentals. Currently, there is no system in place to compensate the Town in the event of a cancellation. The Town maintains a waiting list, however when a rental cancels at the last minute there is no ability to rebook the facility. The new rental deposit proposal for Lakeside and Grovedale requires a 50% deposit at time of booking. The deposit will not be refundable if a cancellation is received within 30 days of the rental. Once again this will allow us to recoup some of the lost revenue.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

The addition of certain fees and the increases recommended to other fees will result in an increase in revenue to the Town which was reflected in this year's budget. As indicated above, these increases are as a result of a fee for service, which will subsidize administrative costs, meaning less of an impact on general taxation.

CONSULTATIONS

The preparation of this report and the Fees and Charges By-law was a multi-department collaborative effort.

In some cases, when considering adding a new fee or increasing an existing fee, Administration will review fees and charges imposed by our neighbouring municipalities.

Notice that this By-law was being considered at this Regular Meeting of Council has been given to the public pursuant to the Town's Notice Policy.

RECOMMENDATION

That Council passes By-law 17-2018, being a by-law to impose fees and charges by The Corporation of the Town of Kingsville.

Jennifer Astrologo

Jennifer Astrologo, B.H.K. (hons), LL.B
Director of Corporate Services/Clerk

Peggy Van Mierlo-West
Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 17-2018

Being a by-law to impose fees and charges by The Corporation of the Town of Kingsville

WHEREAS section 391 of the *Municipal Act, 2001*, S.O. c. 25 (the “Act”) authorizes a municipality to pass by-laws imposing fees or charges on persons:

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control;

and the costs included in a fee or charge may include costs incurred by a municipality related to administration, enforcement and the establishment, acquisition and replacement of capital assets.

AND WHEREAS subsection 398(1) of the Act provides that such fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality.

AND WHEREAS subsection 398(2) of the Act provides that the treasurer of a municipality may add fees and charges imposed by the municipality to the tax roll for any property for which all of the owners are responsible for paying the fees and charges and collect them in the same manner as municipal taxes.

AND WHEREAS subsection 69(1) of the *Planning Act*, R.S.O. 1990 c. P.13 provides that the council of a municipality, by by-law may establish fees for the processing of applications made in respect of planning matters (the “Application”), which fees shall be designed to meet only the anticipated cost to the municipality in respect of the processing the Application.

AND WHEREAS the Town deems it advisable to repeal By-law 7-2017.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

Definitions

1. In this By-law, the following words shall have the corresponding meaning:

“Expense Deposit” means a fee or charge paid to the Town to meet all or a portion of the cost of those costs and expenses incurred by the Town or paid by the Town to a third party as a result of an Application.

“Indemnity Deposit” means a fee or charge paid to the Town to meet all or a portion of the cost and expenses of remediating or repairing any damage to Town property or infrastructure, including, but not limited to roads, sidewalks, curbing or paved boulevards, water or sewage works, caused as a result of the use of such property or infrastructure or as a result of the carrying on of construction or demolition or other works on adjacent property.

“Rental Deposit” means the fee or charge paid to the Town as partial payment toward the rental of Town owned facilities.

“Security Deposit” means a fee or charge paid to the Town to guarantee the due performance of certain obligations owing to the Town that the Town may draw upon in the event that such obligations are not performed in order to

complete all outstanding works or matters and pay the costs and expenses incurred.

Fees and Charges

2. Subject to section 12 of this By-law, the fee or charges as provided for in Schedule "A" attached hereto and forming part of this By-law shall be imposed and charged for the services, activities and use of property as indicated in said Schedule "A".

Rental Deposit

3. A rental deposit of 50% of the entire rental amount shall be paid to the Town at the time of booking either Lakeside Park Pavilion or Grovedale. The balance of the rental amount shall be payable in accordance with the Town's policies and procedures, as may be amended from time to time.
4. The rental deposit shall be forfeited in the event that the rental is cancelled within thirty (30) days of the scheduled event date.

Expense Deposits

5. Expense Deposits as provided for in Schedule "B" attached hereto and forming part of this By-law shall be imposed and charged as indicated in said Schedule "B".
6. Upon the disposition of an Application in respect of which an Expense Deposit has been paid and, upon request of the person who paid the Expense Deposit to the Town, the Expense Deposit, less those costs and expenses incurred by the Town or paid by the Town to a third party shall be refunded by the Town.

Indemnity Deposits

7. Indemnity Deposits as provided for in Schedule "C" attached hereto and forming part of this By-law shall be imposed and charged as indicated in said Schedule "C".
8. Following the use of the property or infrastructure or the completion of the construction or demolition in respect of which an Indemnity Deposit has been paid and, upon request of the person who paid the Indemnity Deposit to the Town, the Indemnity Deposit, less any costs and expenses of remediating or repairing any damage to Town property or infrastructure, shall be refunded by the Town.

Security Deposits

9. Security Deposits as provided for in Schedule "D" attached hereto and forming part of this By-law shall be imposed and charged as indicated in said Schedule "D".
10. Upon the performance of all obligations owing to the Town for which a Security Deposit has been paid and, upon request of the person who paid the Security Deposit to the Town, the Security Deposit, less any costs and expenses of completing any works or matters not performed, shall be refunded by the Town.

Unclaimed Deposits

11. Where an Expense Deposit, an Indemnity Deposit and/or a Security Deposit has been paid to the Town and remains unclaimed for a period of seven years, the Treasurer of the Town may transfer to the general funds of the Town, any such Expense Deposit, Indemnity Deposit and/or Security Deposit against which no claim has been made, free of and from any and all claims whatsoever.

Reduced Fee or No Fee

12. Those persons and organizations identified in Column III of Schedule "E" attached hereto and forming part of this By-law shall be subject to the corresponding reduced fee or no fee identified in Column II for the use of those facilities identified in Column I.
13. Subject to availability, organizations under Column III are permitted two (2) free non-prime time rentals of Lakeside Park Pavilion or Grovedale each calendar year. Weekend rentals for these groups will be permitted, subject to availability, at a reduced rate of \$300.00 per day, with or without alcohol.
14. Column III organizations are not permitted to transfer entitlements under Schedule "E" to any other group, organization, entity or individual and such bookings must be used by the organization for a purpose benefiting the organization or the community at large.

Repeal

15. By-law 9-2017 is hereby repealed.
16. This by-law shall come into force upon third reading and being finally passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF FEBRUARY, 2018.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

SCHEDULE ‘A’ TO PROPOSED FEES AND CHARGES BY-LAW 17-2018

ADMINISTRATIVE SERVICES

Service	Current Fee	Proposed Fee
Advertising Hosting Fee		\$50.00

CEMETERY SERVICES

Service	Current Fee	Proposed Fee
Interment (Adult or Child Grave)* March 16-December 14 Weekdays (10:00 am to 2:29 pm) 3:30 pm Saturdays (10:00 am to 2:59 pm) 2:00 pm	 \$650.00 \$810.00	 \$725.00 \$885.00
December 15-March 15 Weekdays (10:00 am to 2:29 pm) 3:30 pm Saturdays (10:00 am to 2:59 pm) 2:00 pm	 \$700.00 \$860.00	 \$775.00 \$935.00
Interment (Infant or Cremated Remains) * March 16-December 14 Weekdays (10:00 am to 2:29 pm) 3:30 pm Saturdays (10:00 am to 2:59 pm) 2:00 pm	 \$300.00 \$400.00	 \$425.00
December 15-March 15 Weekdays (10:00 am to 2:29 pm) 3:30 pm Saturdays (10:00 am to 2:59 pm) 2:00 pm	 \$350.00 \$400.00	 \$475.00
Disinterment (Adult or Child Grave) * March 16-December 14 Weekdays (10:00 am to 2:29 pm) 3:30 pm Saturdays (10:00 am to 2:59 pm) 2:00 pm	 \$1500.00 \$1870.00	
December 15-March 15 Weekdays (10:00 am to 2:29 pm) 3:30 pm Saturdays (10:00 am to 2:59 pm) 2:00 pm	 \$1615.00 \$1985.00	
Disinterment (Infant or Cremated Remains) * March 16-December 14 Weekdays (10:00 am to 2:29 pm) 3:30 pm Saturdays (10:00 am to 2:59 pm) 2:00 pm	 \$300.00 \$400.00	
December 15-March 15 Weekdays (10:00 am to 2:29 pm) 3:30 pm Saturdays (10:00 am to 2:59 pm) 2:00 pm	 \$350.00 \$450.00	

**Interment & Disinterment Services
The Town will no longer offer these services after 3:30 on weekdays or on Sundays and holiday.*

SCHEDULE ‘A’ TO PROPOSED FEES AND CHARGES BY-LAW 17-2018

FIRE SERVICES

Service	Current Fee	Proposed Fee
AGCO Letters (for liquor related premises and events)	\$100.00	
Inspection Order with violations re-inspection	\$100.00	
Carbon Monoxide Alarm Installation (includes the alarm) – first alarm	\$70.00	
Carbon Monoxide Alarm Installation (includes the alarm) – additional alarms	\$40.00	
Nuisance False Alarm Non-Emergency Alarm Activation (following third false alarm within 6 months)	as set by MTO	
Fire Code Inspection with Violations (includes re-inspection)	\$80.00 per hour	
Request for Inspection	\$80.00 per hour	
Fire Safety Plan Review	\$80.00 per hour	
Occurrence Report with Full Investigation	\$250.00	\$100.00
Ontario Fire College course training provided to other Fire Departments	Cost	
Fire Training provided to other Fire Department	Cost	
Inspection (from PIR report)		\$100.00
Propane Review/Documentation - Level 1	\$80.00 per hour	
Propane Review/Documentation - Level 2	\$80.00 per hour	
Technical Rescue Team Services	Cost	
Smoke Alarm Installation (includes alarm)	\$40.00	
Additional Alarms	\$10.00	

SCHEDULE ‘A’ TO PROPOSED FEES AND CHARGES BY-LAW 17-2018

PARKS AND RECREATION SERVICES

Note:

Individuals wishing to rent Lakeside Park Pavilion and Grovedale will be required to provide a rental deposit of 50% of the booking at the time of booking. This amount will be forfeited if the rental is cancelled within 30 days of the scheduled event date.

Service	Current Fee	Proposed Fee
Carnegie		
2 hours or less	\$45.00 (BIA and Assoc. Members)	
	\$56.50 (Non-BIA Members)	
Full Day	\$170.00 (BIA and Assoc. Members)	
	\$200.00 (Non-BIA Members)	
Lakeside Park Pavilion and Grovedale		
Private party with alcohol (Friday-Sunday) + Indemnity Deposit	\$700.00 per day	\$800.00 per day
Private party with alcohol (Monday-Thursday) + Indemnity Deposit	\$500.00 per day	
Private party without alcohol (under 75 persons)	\$175.00 per day	\$200.00 per day
Private party without alcohol (75 persons and over)	\$300.00 per day	\$325.00 per day
Set up and/or take down (only in conjunction with full day rental)	\$100.00 per day	\$150.00 per day
Auditorium		
Weekend with alcohol + Indemnity Deposit	\$345.00 per day	\$375.00 per day
Weekend or weekday without alcohol	\$145.00 per day	\$160.00 per day
Saturday without alcohol	\$130.00 for 4 hours	\$140.00 for 4 hours
Sunday or weekday without alcohol	\$90.00 for 4 hours	\$100.00 for 4 hours
Auditorium B, C or D		
Weekend with alcohol (B & C) + Indemnity Deposit	\$320.00 per day	\$380.00 per day
Weekday with alcohol (B, C or D) + Indemnity Deposit	\$130.00 per day	\$150.00 per day
Saturday without alcohol (B, C or D)	\$90.00 for 4 hours	\$100.00 for 4 hours
Saturday without alcohol (B & C)	\$130.00 for 4 hours	\$150.00 for 4 hours
Sunday or weekday without alcohol (B, C or D)	\$80.00 for 4 hours	\$90.00 for 4 hours
Weekend or weekday without alcohol (B, C or D)	\$150.00 per day	\$160.00 per day
Weekend or weekday without alcohol (B & C)	\$160.00 per day	\$180.00 per day
Ball Diamond Pavilion		
Evening with alcohol	\$150.00	\$175.00
Day with alcohol	\$220.00	\$250.00
Ridgeview Park		
Hall and Pavilion with alcohol + Indemnity Deposit	\$250.00 per day	\$350.00 per day
Hall with alcohol + Indemnity Deposit	\$180.00 per day	\$220.00 per day
Pavilion without alcohol	\$75.00 per day	\$85.00 per day
Unico Community Centre		
Weekend with alcohol + Indemnity Deposit	\$370.00 per day	\$390.00 per day
Weekend or weekday without alcohol	\$150.00 per day	\$160.00 per day
Sunday or weekday without alcohol	\$75.00 for 4 hours	\$80.00 for 4 hours
Saturday without alcohol	\$140.00 for 4 hours	\$150.00 for 4 hours

SCHEDULE ‘A’ TO PROPOSED FEES AND CHARGES BY-LAW 17-2018

~~PUBLIC WORKS~~ MUNICIPAL SERVICES

Service	Current Fee	Proposed Fee
Inspection for/to Damage Municipal Services (in conjunction with Building Permit)	\$150.00 + Indemnity Deposit	
Inspection for damage to Municipal Services (post building permit)		

WATER/SEWER SERVICES

Service	Current Fee	Proposed Fee
Turn On/Turn Off	\$50.00	\$25.00



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BUILDING SERVICES FEES BY-LAW**

TAKE NOTICE that The Council of The Corporation of the Town of Kingsville will consider amendments to the following By-laws:

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- *Water Rate and Sewage Rates By-law 10-2017, and
- Building Services By-law 11-2017 (Permits Fees and Fees for Other Services)

at its Regular Meeting to be held on:

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at Kingsville Council Chambers,
2021 Division Road North, Kingsville**

*The proposed Amendment to the Water Rate and Sewage Rates By-law includes an increase to the sewage rate and an increase to the water rate.

A Summary of the Proposed Amendments pertaining to each of the above-mentioned By-laws will be available online at www.kingsville.ca on Friday, February 2, 2018. Anyone wishing to appear before Council to speak to this matter may advise the Clerk in writing not later than 12:00 noon on Wednesday, February 7, 2018. Comments which are made at the meeting or in writing will become part of the public record which is available for anyone to view on the Town of Kingsville website.

DATED at Kingsville, Ontario this 19th day of January, 2018.

Jennifer Astrologo, Director of Corporate Services/Clerk
The Corporation of the Town of Kingsville
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Date: February 2, 2018
To: Mayor and Council
Author: Jennifer Astrologo, Director of Corporate Services/Clerk
RE: 2018 Building Department Fees
Report No.: CS-2018-005

AIM

To provide Council with information relating to changes to the fees in the Building Department.

BACKGROUND

The *Building Code Act, 1992*, S.O. 1992, c. 23 (the "Act") authorizes the Council of a municipality to pass by-laws applicable to the matters for which the municipality has jurisdiction. This authority extends to setting fees for applications, the issuance of permits and, for requiring the payment of fees for maintenance inspections.

Notice that this By-law was being considered at this Regular Meeting of Council has been given to the public pursuant to the Town's Notice By-law. The proposed fee changes were circulated via email to the contractors/builders contained on the email list maintained by the Building Department.

DISCUSSION

The Building Department is required to be financially self-sufficient. However, the 2018 budget projects a deficit of approximately \$98,000. In the past few years, the Department has been able to turn the deficit into a surplus due to the number of permits issued. However, that trend can't and won't continue indefinitely into the future. The proposed fee changes are recommended to minimize any further deficit and move toward financial self-sufficiency of the Department.

Attached at Schedule "A" are the proposed amendments.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

The Act indicates that the amount set in connection with these fees must not exceed the anticipated reasonable costs to administer and enforce the Act. Accordingly, the proposed new and amended fees are not in excess of the anticipated cost of the related activity, and will assist in the efficient and effective operation of the building department.

CONSULTATIONS

Financial Services Department

RECOMMENDATION

Council Pass By-law 18-2018, at this Regular Meeting.

Jennifer Astrologo

Jennifer Astrologo, B.H.K. (hons), LL.B.
Director of Corporate Services/Clerk

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

Schedule “A”

BUILDING SERVICES

CONSTRUCTION PERMITS

NOTES:

Permits reviewed and/or issued and not paid for or picked up will be charged a fee of \$250.00 for residential/Part 9 properties and ~~\$300.00~~ \$500.00 for commercial/Part 3 properties.

Municipal Services requires a \$1000.00 Indemnity Deposit upon the issuance of all Building Permit in accordance with the Fees and Charges By-law (17-2018), save and except for permits issued for: sheds, signs, decks, solar panels, and indoor plumbing.

Residential	Current Fee	Proposed Fee
New construction	\$1.00 per square foot	\$1.05 per square foot
Accessory buildings	\$0.35 per square foot	\$0.50 per square foot
Finished basements	\$0.35 per square foot	\$0.50 per square foot
Minimum fee	\$150.00	\$175.00
Swimming Pools		
In ground and above ground	\$150.00	\$175.00
Part 3 – Assembly/Residential/Commercial/Institutional & Industrial		
Value of construction up to \$1,000,000.00	\$11.25	\$11.50
	Per \$1,000 of value of construction	Per \$1,000 of value of construction
Minimum fee	\$150.00	\$175.00
Other Farm Structures	\$0.20 per square foot	\$0.25 per square foot
Minimum fee	\$150.00	\$175.00
Hot Water Storage Tanks		\$350.00
Temporary Structures	\$150.00	\$175.00
Other Permits (not specifically listed)	\$11.25	\$11.50
	Per \$1,000 of value of construction	Per \$1,000 of value of construction
Demolition		
Minimum fee	\$150.00	\$175.00
Change of Use	\$150.00	\$175.00
Other Services		
Inspection re: AGCO Liquor License Application	\$150.00	\$175.00
Change of Use Field Review	\$150.00	\$175.00
Defer/Revocation Letter	\$150.00	\$175.00
Sewer/Water Connection (additional costs apply to complete service):		
-Residential	\$150.00	\$175.00



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DATED at Kingsville, Ontario this 19th day of January, 2018.

Jennifer Astrologo, Director of Corporate Services/Clerk
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2021 Division Road North
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www.kingsville.ca



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(519) 733-2305
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kingsvilleworks@kingsville.ca

Date: February 6, 2018
To: Mayor and Council
Author: Ryan McLeod, CPA, CA
RE: 2018 Wastewater Rates
Report No.: FS-2018-07

AIM

To increase wastewater rates to ensure the Town generates sufficient revenue to finance the current and long-term obligations associated with its wastewater collection and treatment systems.

BACKGROUND

The Town's wastewater rate structure is comprised of a flat rate charge for residential homes and a consumption based charge for multi-residential, commercial and industrial customers. Separate rates are established for each sewage service area based on the operating and capital costs of the area. As the Kingsville and Lakeshore West (KLW) facilities are integrated, these service areas share common rates.

Proportionately, the Cottam Facility services the fewest people when compared to the number of people serviced by the KLW Facilities. Due to economies of scale, the individual cost to customers in the Cottam service area is typically higher than those charged to customers serviced by the other two facilities.

The flat rate and consumption based charges include an allocation for future capital costs. Based on the current sewage rate by-law, 16.5% of sewage revenue is to be allocated to reserves for capital expenditures. The balance of this levy is intended to fund operating expenditures.

The Town's current sewage rates are as follows;

BUILDING	AREA 1: COTTAM FACILITY	AREAS 2 & 3: KINGSVILLE / LAKE SHORE WEST FACILITY	
Residential	\$82.00	\$80.00	per quarter per residential unit
Multi-Residential, Commercial, Industrial	130%	130%	of total water charges
Greenhouse	\$1.20	\$1.20	per m3 of sewage discharge
Foreign Worker Housing	Occupant Load / 3.2 x \$82	Occupant Load / 3.2 x \$80	per quarter

DISCUSSION

After adjusting for approximately \$60,000 in non-recurring revenue, the Kingsville / Lakeshore West Sewage Facility is expected to generate an operating surplus of approx. \$100,000 in 2017. Administration considers a nominal rate increase necessary to address inflation and to help finance the significant capital expenditures that will be required at treatment plant over the next 5-year period. Administration will recommend applying any future operating surpluses to the KLV capital reserves.

The Cottam Facility continues to generate annual operating surpluses of approximately \$95,000 per year, however, in addition to the \$68,000 in capital expenditures forecasted by OCWA in the 2018 budget, the facility has significant deficits from prior year capital projects which need to be repaid.

Based on 2018 budget and future capital replacement needs, administration is proposing the following wastewater rates to be implemented as of April 1, 2018;

BUILDING	AREA 1: COTTAM FACILITY	AREAS 2 & 3: KINGSVILLE / LAKESHORE WEST FACILITY	
Residential	\$85.00	\$83.00	per quarter per residential unit
Multi-Residential, Commercial, Industrial	130%	130%	of total water charges
Greenhouse	\$1.24	\$1.24	per m3 of sewage discharge
Foreign Worker Housing	Occupant Load / 3.2 x \$85.00	Occupant Load / 3.2 x \$83.00	per quarter

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

To become a leader in sustainable infrastructure renewal and development.

FINANCIAL CONSIDERATIONS

The proposed fee increases will result in an additional \$1 per month for residential households in all sewage service areas.

Despite these increases, the average Kingsville household (consuming 27 m3 of water per month) will continue to enjoy the lowest sewage rates in the county. See appendix A for a comparison of local municipal water and sewage rates.

CONSULTATIONS

Andrew Plancke, Civil Eng.Tech (Env), Director of Municipal Services

RECOMMENDATION

Council to approve the wastewater rates as proposed, effective April 1, 2018

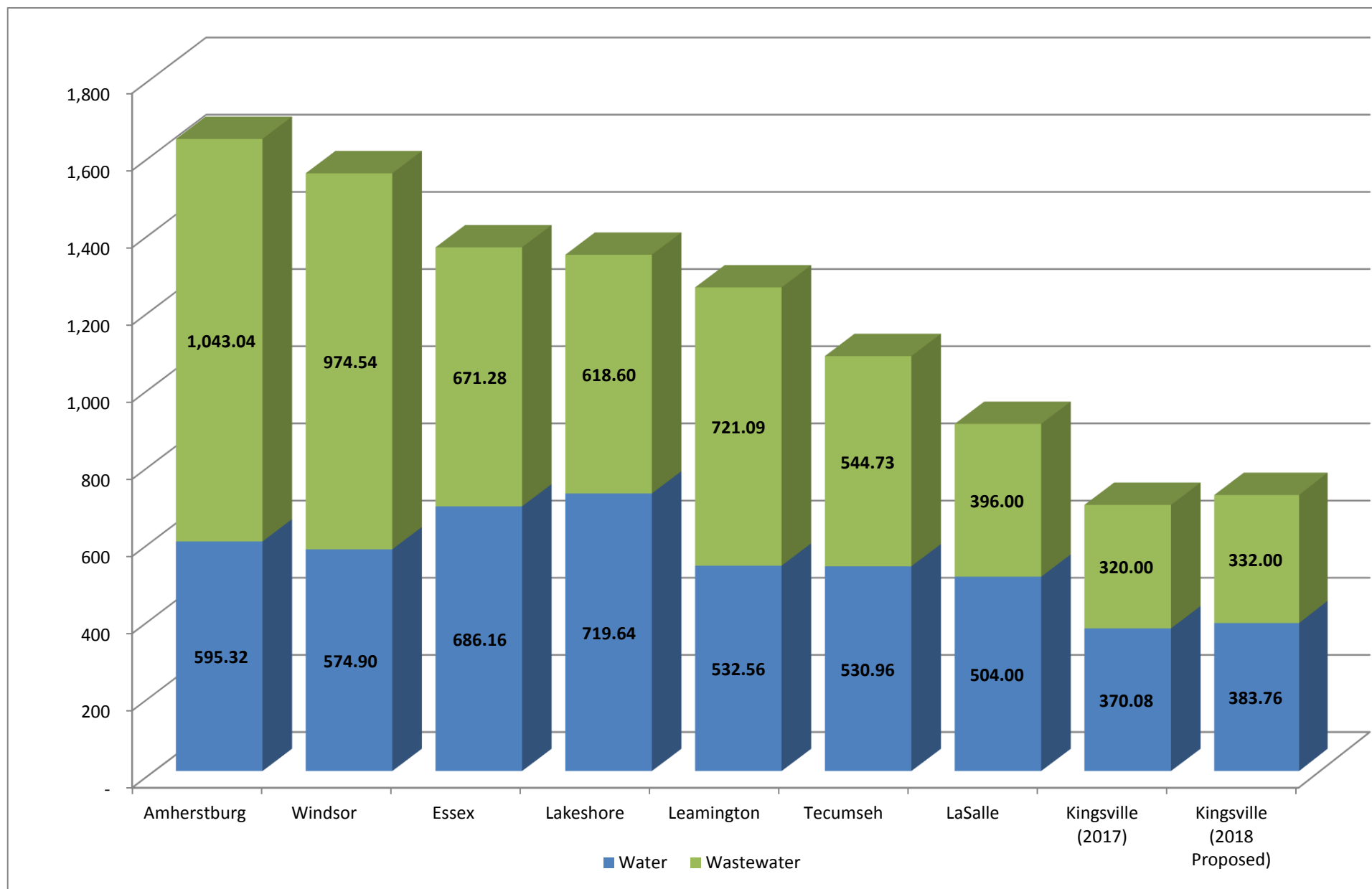
Ryan McLeod

Ryan McLeod, CPA, CA
Director of Financial Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

**2018 Windsor Essex Region Comparison
Based on water consumption of 27 m3 / month**



Municipality	Amherstburg	Windsor	Essex	Lakeshore	Leamington	Tecumseh	LaSalle	Kingsville (2017)	Kingsville (2018 Proposed)
Water	595.32	574.90	686.16	719.64	532.56	530.96	504.00	370.08	383.76
Wastewater	1,043.04	974.54	671.28	618.60	721.09	544.73	396.00	320.00	332.00
Total	1,638.36	1,549.44	1,357.44	1,338.24	1,253.65	1,075.68	900.00	690.08	715.76



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**NOTICE OF CONSIDERATION OF AMENDMENTS TO
FEES AND CHARGES BY-LAW,
WATER RATE AND SEWAGE RATES BY-LAW
AND
BUILDING SERVICES FEES BY-LAW**

TAKE NOTICE that The Council of The Corporation of the Town of Kingsville will consider amendments to the following By-laws:

- Fees and Charges By-law 9-2017
- *Water Rate and Sewage Rates By-law 10-2017, and
- Building Services By-law 11-2017 (Permits Fees and Fees for Other Services)

at its Regular Meeting to be held on:

**Monday, February 12, 2018 at 6:00 p.m.
at Kingsville Council Chambers,
2021 Division Road North, Kingsville**

*The proposed Amendment to the Water Rate and Sewage Rates By-law includes an increase to the sewage rate and an increase to the water rate.

A Summary of the Proposed Amendments pertaining to each of the above-mentioned By-laws will be available online at www.kingsville.ca on Friday, February 2, 2018. Anyone wishing to appear before Council to speak to this matter may advise the Clerk in writing not later than 12:00 noon on Wednesday, February 7, 2018. Comments which are made at the meeting or in writing will become part of the public record which is available for anyone to view on the Town of Kingsville website.

DATED at Kingsville, Ontario this 19th day of January, 2018.

Jennifer Astrologo, Director of Corporate Services/Clerk
The Corporation of the Town of Kingsville
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Date: February 6, 2018
To: Mayor and Council
Author: Ryan McLeod, CPA, CA
RE: 2018 Water Rates
Report No.: FS-2018-06

AIM

To increase municipal water rates to ensure the Town generates sufficient revenue to finance the current and long-term obligations associated with its water distribution system.

BACKGROUND

The Town's current water rate structure consists of 3 components; a wholesale rate, a distribution rate, and a quarterly capital charge. The wholesale rate is intended to cover the cost of water supplied by the Union Water Supply System (UWSS). The distribution rate funds the municipal water department's operating expenses. The quarterly capital charge is intended to fund future capital projects such as water main replacements.

DISCUSSION

Based on our average sales volumes, current operating expenditures and long-term asset replacement obligations, Administration is proposing the following increase to our water rates;

	Current	Proposed	Increase
Wholesale Rate (UWSS)	\$0.60 / m3	\$0.61 / m3	\$0.01 / m3
Distribution Rate	\$0.32 / m3	\$0.34 / m3	\$0.02 / m3
Total	\$0.92 / m3	\$0.95 / m3	\$0.03 / m3
Quarterly Capital Charge	\$18.00 / Quarter	\$19.00 / Quarter	\$1 / Quarter

The increase to the wholesale rate is necessary to keep pace with the rates established by the UWSS. On December 20, 2017, the UWSS Board approved a recommendation to increase their water rates to \$0.6088 per cubic metre, effective April 1, 2018.

The increase to the distribution rate is necessary to keep pace with rising operating costs and to protect the municipality from unexpected fluctuations in sales volumes, water losses or maintenance expenses.

The increase to the quarterly capital charge is necessary to ensure sufficient funds are available to replace the Town's existing infrastructure as required.

Overall, the proposed rates for 2018 are in line with the recommendations set out in the 2010 water rate study.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

To become a leader in sustainable infrastructure renewal and development.

FINANCIAL CONSIDERATIONS

According to the 2010 water rate study, the average household uses 27 m³ of water / month. Based on this consumption volume, the proposed fee increase would equate to an additional \$1.14 / month in water charges.

Despite this increase, the average Kingsville resident will continue to enjoy the lowest annual water charges in the County. See appendix A for a comparison of local municipal water rates.

CONSULTATIONS

Andrew Plancke, Civil Eng.Tech (Env), Director of Municipal Services

RECOMMENDATION

That Council approve the 2018 water rates, as proposed, effective April 1, 2018.

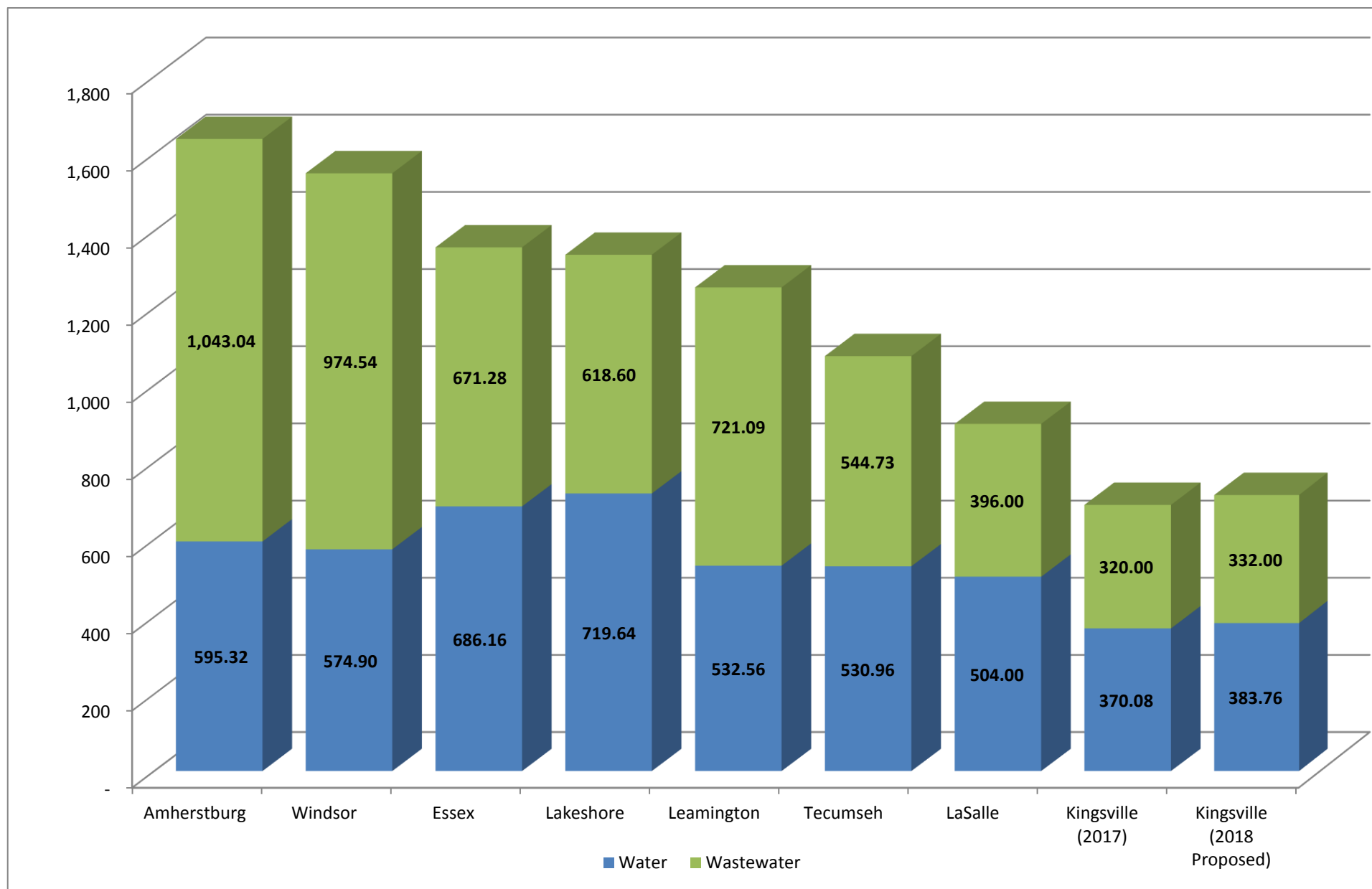
Ryan McLeod

Ryan McLeod, CPA, CA
Director of Financial Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

2018 Windsor Essex Region Comparison
Based on water consumption of 27 m3 / month



Municipality	Amherstburg	Windsor	Essex	Lakeshore	Leamington	Tecumseh	LaSalle	Kingsville (2017)	Kingsville (2018 Proposed)
Water	595.32	574.90	686.16	719.64	532.56	530.96	504.00	370.08	383.76
Wastewater	1,043.04	974.54	671.28	618.60	721.09	544.73	396.00	320.00	332.00
Total	1,638.36	1,549.44	1,357.44	1,338.24	1,253.65	1,075.68	900.00	690.08	715.76



**Town of Kingsville
Council Summary Report
2018**

Cheque Distributions for the Month of: JANUARY

Department Summary:

Dept. No.	Department Name	Amount
	Credit Card Transactions	\$ 6,943.47
000	Default - Clearing	\$ 50,616.19
110	Council	\$ 515.90
112	General Administration	\$ 116,248.32
114	Information Technology	\$ 23,941.85
120	Animal Control	\$ 1,040.16
121	Fire	\$ 38,415.46
122	OPP	\$ 262,982.69
124	Building	\$ 4,969.69
130	Transportation - Public Works	\$ 849,359.24
131	Sanitation	\$ 125,950.17
151	Cemetery	\$ 3,484.44
170	Arena	\$ 26,410.96
171	Parks	\$ 25,430.32
172	Fantasy of Lights	\$ 2,144.39
173	Marina	\$ 817.57
174	Migration Festival	\$ -
175	Recreation Programs	\$ 781.10
176	Communities in Bloom	\$ -
178	Facilities	\$ 59,851.02
180	Planning	\$ 9,174.91
181	BIA	\$ 15,786.77
184	Accessibility Committee	\$ 172.99
185	Tourism & Economic Development Committee	\$ 13,432.69
186	Heritage Committee	\$ 202.40
201	Environmental - Water	\$ 67,848.83
242	Kingsville/Lakeshore West Wastewater	\$ 122,869.91
243	Cottam Wastewater	\$ 17,101.76

Total of Current Expenditures: \$ 1,846,493.20

**Note HST Rebate details are omitted, but are included in the totals*

Total Number of Current Cheques Issued: 325

Comparison Data: JANUARY 2017

Total of Approved Expenditures: \$ 1,492,841.98

Total Number of Cheques Issued: 330

** denotes monies to be recouped, billed to third party*

**Council Summary Report
Credit Card Transactions
January 2018**

Cheque Number	Cheque Date	Vendor Name	Description	Account	Amount
64595	1/23/2018	TD Canada Trust - SI Visa	ROMA Conference - T Neufeld	01-110-105-60253	\$ 280.86
64595	1/23/2018	TD Canada Trust - SI Visa	Mayor's Breakfast	01-112-098-60258	\$ 330.72
64513	1/23/2018	TD Canada Trust - SI Visa	Job Posting	01-112-099-60306	\$ 56.97
64400	1/11/2018	TD Canada Trust - SI Visa	Job Posting	01-112-099-60306	\$ 507.37
64513	1/23/2018	TD Canada Trust - SI Visa	Job Posting	01-112-099-60306	\$ 4.84
64595	1/23/2018	TD Canada Trust - SI Visa	Facility Supervisor - Ad	01-112-099-60306	\$ 456.90
64400	1/11/2018	TD Canada Trust - SI Visa	Fred Fuller 40 years	01-112-099-60317	\$ 156.82
64400	1/11/2018	TD Canada Trust - SI Visa	Radios & Pagers	01-121-099-60702	\$ 420.23
64400	1/11/2018	TD Canada Trust - SI Visa	Radios & Pagers	01-121-099-60702	\$ 27.57
64461	1/11/2018	TD Canada Trust - SI Visa	BIA Clock Mtce Renewal	01-130-099-60648	\$ 817.36
64595	1/23/2018	TD Canada Trust - SI Visa	Arena - Facility Mtce	01-170-099-60315	\$ 43.85
64595	1/23/2018	TD Canada Trust - SI Visa	Arena - Facility Mtce	01-170-099-60315	\$ 20.25
64595	1/23/2018	TD Canada Trust - SI Visa	Arena - Facility Mtce	01-170-099-60315	\$ 25.99
64595	1/23/2018	TD Canada Trust - SI Visa	Arena - Facility Mtce	01-170-099-60315	\$ 74.12
64461	1/11/2018	TD Canada Trust - SI Visa	2018 Membership	01-170-099-60320	\$ 807.95
64595	1/23/2018	TD Canada Trust - SI Visa	2018 Renewal	01-170-099-60320	\$ 50.00
64400	1/11/2018	TD Canada Trust - SI Visa	Safety Supplies	01-170-099-60347	\$ 21.29
64400	1/11/2018	TD Canada Trust - SI Visa	Safety Supplies	01-170-099-60347	\$ 21.31
64400	1/11/2018	TD Canada Trust - SI Visa	P&R - Facility Mtce	01-171-099-60315	\$ 26.01
64400	1/11/2018	TD Canada Trust - SI Visa	P&R - Facility Mtce	01-171-099-60315	\$ 51.59
64595	1/23/2018	TD Canada Trust - SI Visa	London Food & Wine Show	01-185-099-63104	\$ 2,318.18
64513	1/23/2018	TD Canada Trust - SI Visa	Water Licence Upgrade - Martinho	02-201-098-60254	\$ 175.00
64597	1/23/2018	TD Canada Trust - PVMW	ROMA Conference - P VMWest	01-112-098-60254	\$ 248.29
TD Canada Trust - NS Visa				no transactions	\$ -
Total Credit Card Transactions					\$ 6,943.47

**Town of Kingsville
Council Summary Report**

Ranges:	From:	To:
Vendor ID:	First	Last
Vendor Name:	First	Last
Cheque Date:	1/1/2018	1/31/2018
Sorted By:	Cheque Number	

Distribution Types Included: PURCH

Cheque Number	Cheque Date	Vendor Name	Description	Amount
Total For Department				\$0.00
<u>000</u>	-			
0064305	1/4/2018	Ricci, Enns, Rollier & Settingtr	Deposit - Jasperson Purchase 01-000-018-13424	\$1,000.00
0064315	* 1/11/2018	Baird AE Inc	Union Ave Drain Extension 01-000-023-14080	\$7,379.58
0064315	* 1/11/2018	Baird AE Inc	Union Ave Drain Extension 01-000-023-14080	\$2,885.40
0064315	* 1/11/2018	Baird AE Inc	Union Ave Drain Extension 01-000-023-14080	\$362.03
0064315	* 1/11/2018	Baird AE Inc	Union Ave Drain Extension 01-000-023-14080	\$3,135.83
0064348	* 1/11/2018	I.B.E.W. #636	Remittance Dec 3-16/17 01-000-000-21006	\$594.37
0064355	* 1/11/2018	Kingsville Fire Fighter Assoc	Remittance - November 01-000-000-21014	\$372.00
0064371	* 1/11/2018	Minister of Finance (Fynbo)	Claim No. SC-17-58242 01-000-000-21016	\$83.09
0064389	1/11/2018	Ricci, Enns, Rollier & Settingtr	Legal Fees 01-000-018-13424	\$2,634.77
0064398	* 1/11/2018	Stantec Consulting Ltd.	M&M Farms - Design Services 01-000-006-13199	\$9,999.99
0064398	* 1/11/2018	Stantec Consulting Ltd.	JM Hydroponics-Design Services 01-000-006-13199	\$1,944.81
0064417	1/11/2018	Workplace Safety & Insurance f	Remittance 01-000-000-21007	\$9,419.89
0064436	* 1/11/2018	I.B.E.W. #636	Remittance 01-000-000-21006	\$1,090.94
0064454	* 1/11/2018	Purolator Courier Service	Courier Expense 01-000-006-13200	\$43.36
0064460	* 1/11/2018	TD Canada Trust	Refund Overpayment 270-02176 01-000-031-21418	\$957.56
0064512	* 1/23/2018	Stantec Consulting Ltd.	Design & Const. Eng Services 01-000-006-13200	\$2,535.68
0064525	* 1/23/2018	1797465 Ontario Limited	Refund Dep-1968 Settingtr 01-000-020-21501	\$1,000.00
0064557	* 1/23/2018	I.B.E.W. #636	Remittance 01-000-000-21006	\$625.06
0064569	* 1/23/2018	Scott & Michell McElwain	Refund Billing Deposit 01-000-020-22232	\$210.79
0064611	* 1/30/2018	HYDRO ONE	42 Conc Lot 22 Moroun Pump Stn 01-000-023-14080	\$4,341.04

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
Total For Department 000				\$50,616.19
110	-			
0064423	1/11/2018	CanAsyst Ltd	2018 Renewal 01-110-099-60327	\$18.32
0064440	1/11/2018	Laser Art Inc.	Basketball Fundraiser T-Shirts 01-110-099-60300	\$207.59
0064602	1/23/2018	Vernon's Tap & Grill	Lunch - Budget Deliberations 01-110-099-60317	\$289.99
Total For Department 110				\$515.90
112	-			
0064314	1/11/2018	Roberta Baines	MLP Unit 1 Completion 01-112-098-60254	\$356.16
0064319	1/11/2018	Compugen Inc.	CAO Copies 01-112-099-60301	\$2.81
0064319	1/11/2018	Compugen Inc.	Copies 01-112-099-60301	\$724.93
0064323 ✕	1/11/2018	D+H	Refund overpayment of Tax Cert 01-112-066-41210	\$75.00
0064334	1/11/2018	Essex Free Press	Christmas Ads 01-112-099-60306	\$390.53
0064339	1/11/2018	Jennifer Galea	AMCTO - MAP Unit 1 01-112-098-60254	\$391.78
0064342	1/11/2018	G&K Services Canada Inc	Town Hall - Mats 01-112-099-60315	\$65.54
0064345	1/11/2018	Hicks Morley Hamilton Stewart &	Period Ending November 30 01-112-099-60319	\$4,219.58
0064363 ✕	1/11/2018	Linda Lyman	Dec 30 - Sugdens/Wickens 01-112-072-60129	\$275.00
0064363 ✕	1/11/2018	Linda Lyman	Dec 30 - Sugdens/Wickens 01-112-072-60129	\$7.39
0064366	1/11/2018	McTague Law Firm	 01-112-099-60319	\$997.25
0064366	1/11/2018	McTague Law Firm	Part-Time Negotiations 01-112-099-60319	\$207.48
0064366	1/11/2018	McTague Law Firm	General Labour Matters 01-112-099-60319	\$119.06
0064368	1/11/2018	Merchant Paper Company	Town Hall - Janitorial Supplie 01-112-099-60315	\$263.17
0064380	1/11/2018	HYDRO ONE	2021 Division Admin #J027150 01-112-099-60314	\$2,445.90
0064383	1/11/2018	Pearsall Marshall Halliwell & Se	Title Search - 170 Main St E 01-112-099-60319	\$431.26
0064384	1/11/2018	Phasor Industrial	Town Hall - Bathroom Sinks 01-112-099-60315	\$431.25
0064386	1/11/2018	Purolator Courier Service	Courier Expenses 01-112-099-60305	\$19.17
0064389	1/11/2018	Ricci, Enns, Rollier & Settering	4.3 Drainage Abandonments 01-112-099-60319	\$473.60

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064389	1/11/2018	Ricci, Enns, Rollier & Settingr	2016 Audit Legal Letter 01-112-099-60319	\$83.95
0064392	1/11/2018	Crystal Segave	Police Clearance 01-112-099-60317	\$25.00
0064395	1/11/2018	Sims Publications Incorporated	Season's Greeting Ad 01-112-099-60306	\$241.17
0064395	1/11/2018	Sims Publications Incorporated	Holiday Hours 01-112-099-60306	\$153.45
0064401	1/11/2018	Telus Mobility	Blackberries 01-112-099-60327	\$1,406.87
0064413	1/11/2018	Watson & Associates Economis	Fees to November 30/17 01-112-360-71718	\$6,575.98
0064419	1/11/2018	AMCTO	Job Posting 01-112-099-60317	\$518.98
0064419	1/11/2018	AMCTO	2018 Membership - S Kitchen 01-112-099-60320	\$395.85
0064419	1/11/2018	AMCTO	2018 Membshership - S Zwiers 01-112-099-60320	\$395.85
0064419	1/11/2018	AMCTO	2018 Membership - J Astrologo 01-112-099-60320	\$210.64
0064419	1/11/2018	AMCTO	2018 Membership - D Broda 01-112-099-60320	\$395.85
0064419	1/11/2018	AMCTO	2018 Membership - P VMWest 01-112-099-60320	\$395.85
0064421	1/11/2018	Association of Municipalities of (AMO 2018 01-112-099-60320	\$5,713.94
0064423	1/11/2018	CanAsyst Ltd	2018 Renewal 01-112-099-60327	\$91.58
0064427	1/11/2018	Culligan Water	Water Cooler 01-112-099-60311	\$28.44
0064430	1/11/2018	G-Force Marketing	Roll Books 01-112-099-60301	\$294.42
0064434	1/11/2018	Sean Humenny	Storage Clipboard 01-112-099-60301	\$99.35
0064446	1/11/2018	Municipal Finance Off. Assoc.	Job Posting 01-112-099-60317	\$234.05
0064447	1/11/2018	Municipal Employer Pension Ce	Employee Contribution 2018 01-112-099-60320	\$288.49
0064449	1/11/2018	Stephanie Olewski	MAP Law Unit 1 (50%) 01-112-098-60254	\$178.08
0064456	1/11/2018	Sims Publications Incorporated	Parking Tickets 01-112-099-60301	\$351.07
0064456	1/11/2018	Sims Publications Incorporated	Tax Notices 01-112-099-60301	\$890.40
0064456	1/11/2018	Sims Publications Incorporated	Budget Meetings ad 01-112-099-60306	\$153.86
0064458	1/11/2018	Southpoint Sun	Budget Meetings 01-112-099-60306	\$225.91
0064476	1/23/2018	Boghosian + Allen LLP	Reid Matter 01-112-099-60313	\$3,383.73
0064487	1/23/2018	Sandra Kitchen	Mileage 01-112-099-60400	\$108.06
0064492	1/23/2018	Lloyd Burns McInnis LLP	Ats Porrone/GI Farms 01-112-099-60313	\$1,536.80
0064497	1/23/2018	Monarch Office Supply	Office Supplies - December 01-112-099-60301	\$428.28
0064497	1/23/2018	Monarch Office Supply	44 Office Supplies - December 01-112-099-60317	\$9.47

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064507	1/23/2018	Vicky Sawatzky	MTA Unit 3 - second half 01-112-098-60254	\$216.60
0064509	1/23/2018	Shred-It International ULC	Records Archive Destruction 01-112-099-60317	\$89.29
0064515	1/23/2018	Thomson Reuters Canada	Online Charges - Dec 2017 01-112-099-60320	\$113.03
0064516	1/23/2018	Town of Kingsville (water)	2021 Division Admin 01-112-099-60314	\$192.80
0064517	1/23/2018	Tri-County Copiers Plus	Printing Costs 01-112-099-60301	\$99.75
0064519	1/23/2018	Union Gas Limited	2021 Division Rd N - Town Hall 01-112-099-60314	\$860.82
0064520	1/23/2018	Watson & Associates Economis	Work to Dec 31/17 01-112-360-71718	\$5,101.59
0064524	✖ 1/23/2018	1552843 Ont Ltd.	Refund - withdrawn application 01-112-031-21471	\$75.00
0064524	✖ 1/23/2018	1552843 Ont Ltd.	Refund - application withdrawn 01-112-031-21471	\$75.00
0064524	✖ 1/23/2018	1552843 Ont Ltd.	Refund - application withdrawn 01-112-066-41270	\$60.00
0064527	1/23/2018	Advance Business Systems	Postage Machine Repairs 01-112-099-60316	\$127.20
0064529	1/23/2018	ATM Pharmacies Ltd	Rent - Unit 10, 59 Main St E 01-112-099-60376	\$1,664.08
0064531	1/23/2018	Bell Canada	2021 Division Rd-long dist/ext 01-112-099-60327	\$598.85
0064531	1/23/2018	Bell Canada	2021 Division - pipe 01-112-099-60327	\$559.68
0064533	1/23/2018	Canada Post Corporation	Tax PAP & Water Arrears 01-112-099-60303	\$1,539.53
0064536	1/23/2018	Compugen Finance Inc.	Copier Lease - February 01-112-099-60311	\$768.94
0064540	1/23/2018	Data Fix	Voter List Management 01-112-099-60325	\$1,653.60
0064542	1/23/2018	D.H.Kingsville Investments Inc	Medical Centre Rent 01-112-099-60366	\$3,013.68
0064543	1/23/2018	Dominion Voting Systems	2018 Election 01-112-099-60325	\$8,836.83
0064546	1/23/2018	E.L.K. Energy Inc	Rent - Pearl St 01-112-099-60311	\$450.02
0064547	1/23/2018	Ergonow Incorporated	Roller Mouse 01-112-099-60358	\$305.28
0064549	1/23/2018	Essex Free Press	2018 Budget Meeting 01-112-099-60306	\$166.90
0064550	1/23/2018	Essex Region Conservation Aut	Q1 - ERCA Levy 01-112-420-60950	\$48,286.50
0064555	1/23/2018	G&K Services Canada Inc	Town Hall - Mats 01-112-099-60315	\$65.54
0064577	1/23/2018	New Designs Flowers & Gifts	Fruit Basket for G Queen 01-112-099-60317	\$90.94
0064579	1/23/2018	O.R.F.A	Job Posting 01-112-099-60303	\$432.48
0064581	1/23/2018	PBS Business Systems	AP Cheques 01-112-099-60301	\$908.21
0064585	1/23/2018	Public Sector Digest Inc.	PSD 2018 Membership 01-112-099-60320	\$503.71
0064587	1/23/2018	R. Moir Cleaning Service	45 Cleaning - Town Hall 01-112-099-60341	\$2,442.24

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064595	1/23/2018	TD Canada Trust - SI Visa	Annual Fee 01-112-099-60346	\$149.00
0064596	1/23/2018	TD Canada Trust - NS Visa	2018 Annual Fee 01-112-099-60346	\$49.00
0064601	1/23/2018	Town of Tecumseh	CPTED Workshop - Plancke 01-112-098-60254	\$40.00

Total For Department 112 \$116,248.32

114

0064312	1/11/2018	Applied Computer Solutions Inc	Hard Drive 01-114-099-60309	\$365.09
0064317	1/11/2018	Kyle Campbell	Mileage 01-114-099-60400	\$4.86
0064320	1/11/2018	Corp. of the County of Essex	Cityworks 01-114-099-60309	\$455.63
0064320	1/11/2018	Corp. of the County of Essex	Cityworks 01-114-099-60310	\$400.00
0064347	1/11/2018	Tony Iacobelli	Mileage 01-114-099-60400	\$12.16
0064420	1/11/2018	Applied Computer Solutions Inc	VMWare Maintenance 01-114-099-60309	\$1,506.21
0064420	1/11/2018	Applied Computer Solutions Inc	Support Contract 01-114-099-60309	\$2,442.24
0064423	1/11/2018	CanAsyst Ltd	2018 Renewal 01-114-099-60327	\$36.63
0064426	1/11/2018	Corp. of the County of Essex	GIS Software Maintenance 01-114-099-60309	\$618.77
0064437	1/11/2018	Ingenious Software	FirePro Maintenance Contract 01-114-099-60309	\$2,408.15
0064452	1/11/2018	Park Place Technologies Canac	Hardware Mtce - Servers/SANS 01-114-099-60309	\$2,594.59
0064528	1/23/2018	Areo-Fire	Fire Extraction Software Renew 01-114-099-60309	\$1,200.77
0064530	1/23/2018	Attache Group Inc.	Barricuda Maintenance 01-114-099-60309	\$10,033.53
0064573	1/23/2018	MISA Ontario	MISA Membership 01-114-099-60327	\$453.85
0064592	1/23/2018	SolidCAD	Autocad Mtce Plan 01-114-099-60309	\$1,409.37

Total For Department 114 \$23,941.85

120

0064332	1/11/2018	Erie Veterinary Hospital	2017 Spay Neuter Voucher 01-120-280-60377	\$150.00
0064358	1/11/2018	Lakeside Animal Hospital	2017 Cat Voucher Program 01-120-280-60377	\$67.54
0064359	1/11/2018	LaSalle Animal Hospital	2017 Cat Voucher Program 01-120-280-60377	\$202.62
0064522	1/23/2018	Windsor Essex County Humane	2017 Cat Voucher Program 01-120-280-60377	\$50.00

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064522	1/23/2018	Windsor Essex County Humane	Stray Cats - December 01-120-280-60125	\$220.00
0064523	1/23/2018	Larry Wood	Animal Control - Nov 2017 01-120-280-60124	\$210.00
0064523	1/23/2018	Larry Wood	Animal Control - Dec 2017 01-120-280-60124	\$140.00
Total For Department 120				\$1,040.16
121				
0064309	1/11/2018	A.J. Stone Company Ltd.	Annual Flow Testing 01-121-099-60316	\$3,184.07
0064310	1/11/2018	AKA Solutions O/A Blacks Adve	Specialty Team Equipment 01-121-099-60756	\$6,436.11
0064311	1/11/2018	Allstream Business Inc	Fire Emerg Calls 01-121-099-60327	\$41.72
0064328	1/11/2018	E.L.K. Energy Inc	120 Fox St 01-121-099-60314	\$170.93
0064342	1/11/2018	G&K Services Canada Inc	Fire - Mats 01-121-099-60315	\$41.72
0064354	1/11/2018	Kingsville Home Hardware	Anti Freeze 01-121-099-60316	\$15.23
0064354	1/11/2018	Kingsville Home Hardware	Velcro for Accountability Tags 01-121-099-60358	\$28.48
0064354	1/11/2018	Kingsville Home Hardware	Fire - Equipment Repair 01-121-099-60316	\$3.75
0064354	1/11/2018	Kingsville Home Hardware	Fuel-Oil 01-121-099-60340	\$97.57
0064354	1/11/2018	Kingsville Home Hardware	Fuel & Oil 01-121-099-60340	\$97.57
0064354	1/11/2018	Kingsville Home Hardware	Fire - Facility Mtce 01-121-099-60315	\$29.34
0064360	1/11/2018	Leamington Sanitation	Ambulance Bay floor Drain 01-121-099-60315	\$457.92
0064372	1/11/2018	Mister Mat	Fire - Mats 01-121-099-60315	\$43.30
0064373	1/11/2018	M&L Supply	Nozzles 01-121-099-60358	\$2,601.36
0064386	1/11/2018	Purolator Courier Service	Courier Expense 01-121-099-60305	\$10.11
0064386	1/11/2018	Purolator Courier Service	Courier Expenses 01-121-099-60305	\$3.99
0064387	1/11/2018	Queens Auto Supply	Unit 219 - Repair 01-121-099-60316	\$4.43
0064393	1/11/2018	Dorothy Shepley (fire)	Janitorial Contract 01-121-099-60341	\$333.33
0064394	1/11/2018	Silver Stitch Embroidery Inc	Winter Jackets 01-121-072-60216	\$1,146.63
0064397	1/11/2018	Southwest Diesel Service Inc	Unit 215 - Battery/Alternator 01-121-099-60316	\$596.73
0064397	1/11/2018	Southwest Diesel Service Inc	Unit 215 - Repairs 01-121-099-60316	\$356.95
0064403	1/11/2018	Town of LaSalle	Quarterly Dispatching Costs 4701-121-100-60715	\$10,830.93

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064405	1/11/2018	Troy Life & Fire Safety Ltd.	Fire - Gas Detection System 01-121-099-60315	\$1,228.75
0064406	1/11/2018	Universal Door Systems	Fire - Facility Mtce 01-121-099-60315	\$272.21
0064418	1/11/2018	Work Authority	Uniforms - R Tofflemire 01-121-072-60216	\$86.49
0064418	1/11/2018	Work Authority	Uniforms - M DeVries 01-121-072-60216	\$81.40
0064423	1/11/2018	CanAsyst Ltd	2018 Renewal 01-121-099-60327	\$91.58
0064429	1/11/2018	Fisher's Regalia & Uniform Ac	2018 Recognition Service Pins 01-121-072-60216	\$66.82
0064431	1/11/2018	G&K Services Canada Inc	Fire - Mats 01-121-099-60315	\$41.72
0064432	1/11/2018	Global Traffic Technologies Car	Q1 Lease 01-121-099-60311	\$2,026.19
0064434	1/11/2018	Sean Humenny	OADO Subscription 01-121-099-60320	\$77.55
0064445	1/11/2018	Mister Mat	Fire - Mats 01-121-099-60315	\$43.30
0064484	1/23/2018	Jim's Division Auto Ltd	Command 3 - Repairs 01-121-099-60316	\$60.65
0064484	1/23/2018	Jim's Division Auto Ltd	Comman 1 - Repairs 01-121-099-60316	\$262.54
0064484	1/23/2018	Jim's Division Auto Ltd	Command 1 - Repairs 01-121-099-60316	\$10.18
0064491	1/23/2018	Levitt-Safety	Fire - Equipment Repair 01-121-099-60316	\$1,973.90
0064497	1/23/2018	Monarch Office Supply	Office Supplies - December 01-121-099-60301	\$98.09
0064497	1/23/2018	Monarch Office Supply	Office Supplies - December 01-121-099-60358	\$904.65
0064497	1/23/2018	Monarch Office Supply	Office Supplies - December 01-121-099-60317	\$37.62
0064500	1/23/2018	HYDRO ONE	1720 Division Rd N 01-121-099-60314	\$598.10
0064516	1/23/2018	Town of Kingsville (water)	1720 Division Rd N 01-121-099-60314	\$81.48
0064518	1/23/2018	Truax Lumber	Fire - Facility Mtce 01-121-099-60315	\$7.91
0064519	1/23/2018	Union Gas Limited	1720 Division Rd N 01-121-099-60314	\$1,134.36
0064519	1/23/2018	Union Gas Limited	120 Fox St 01-121-099-60314	\$635.61
0064537	1/23/2018	Coxon's Sales and Rentals Ltd	Container Lease 01-121-099-60311	\$101.76
0064539	1/23/2018	Darch Fire	Fire - Equipment Repair 01-121-099-60316	\$71.49
0064541	1/23/2018	DeLage Landen	Fire Copier Lease - Feb 01-121-099-60311	\$71.25
0064552	1/23/2018	Fireservice Management Ltd.	Equipment Repair 01-121-099-60316	\$115.60
0064552	1/23/2018	Fireservice Management Ltd.	Equipment Repair 01-121-099-60316	\$91.68
0064553	1/23/2018	Fire Marshal's Public Fire Safety	2018 Membership 01-121-099-60320	\$100.00
0064572	1/23/2018	Mister Mat	Mats - Fire 01-121-099-60315	\$43.30

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064574	1/23/2018	M&L Supply	Gloves 01-121-072-60216	\$284.55
0064578	1/23/2018	Novack's Uniform Solutions	Coveralls 01-121-072-60216	\$169.62
0064586	1/23/2018	Purolator Courier Service	Courier Fees 01-121-099-60305	\$3.99
0064589	1/23/2018	Safedesign Apparel Ltd.	Bunker Gear - McCarthy 01-121-099-60701	\$434.50
0064593	1/23/2018	John Matthew Stewart	Police Clearance - Stewart 01-121-099-60317	\$25.00
0064598	1/23/2018	Thames Communications Ltd.	Fire - Equipment Repair 01-121-099-60316	\$70.72
0064598	1/23/2018	Thames Communications Ltd.	Fire - Equipment Repair 01-121-099-60316	\$120.03
0064619	1/30/2018	Chuck Parsons	Training Room Projector 01-121-099-60315	\$358.70
Total For Department			121	\$38,415.46
122				
0064302	1/4/2018	Minister of Finance (OPP)	OPP Contract - December 01-122-072-60120	\$256,009.00
0064328	1/11/2018	E.L.K. Energy Inc	41 Division St S 01-122-099-60314	\$519.69
0064342	1/11/2018	G&K Services Canada Inc	OPP - Mats 01-122-099-60315	\$65.10
0064368	1/11/2018	Merchant Paper Company	OPP - Janitorial Supplies 01-122-099-60315	\$191.12
0064369	1/11/2018	Minister of Finance (OPP)	Ride Program - Dec 2017 01-122-072-60122	\$1,389.40
0064414	1/11/2018	Warkentin Plumbing	OPP - Facility Mtce 01-122-099-60315	\$100.13
0064433	1/11/2018	Gosfield North Communications	OPP - Talbot St Cottam 01-122-099-60327	\$60.43
0064496	1/23/2018	Minister of Finance (OPP)	Ride - Dec 20, 2017 01-122-072-60122	\$1,389.40
0064504	1/23/2018	Ricoh Canada	OPP Photocopier 01-122-099-60311	\$292.06
0064519	1/23/2018	Union Gas Limited	41 Division St S 01-122-099-60314	\$549.99
0064526	1/23/2018	ABSOLUTE CANADIAN	OPP - Water 01-122-099-60317	\$55.60
0064555	1/23/2018	G&K Services Canada Inc	OPP - Mats 01-122-099-60315	\$65.10
0064559	1/23/2018	John and Michelle Ivanisko	Cottam OPP Lease 01-122-260-60342	\$540.31
0064567	1/23/2018	Margie's	Cell Cleaning 01-122-099-60341	\$127.20
0064587	1/23/2018	R. Moir Cleaning Service	Cleaning - Cottam OPP 01-122-099-60341	\$203.52
0064587	1/23/2018	R. Moir Cleaning Service	Cleaning - Kingsville OPP 01-122-099-60341	\$1,424.64

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
Total For Department 122				\$262,982.69
124				
0064378	1/11/2018	Novack's Uniform Solutions	Bldg/By-Law Uniforms 01-124-072-60216	\$2,013.60
0064385	1/11/2018	Preview Inspections and Consul	Contracted Services 01-124-072-60120	\$2,136.96
0064391	1/11/2018	Sam's Service Facility	Tire Repair 01-124-099-60316	\$65.13
0064408	1/11/2018	Peter Valore	Work Boots 2017 01-124-099-60347	\$147.03
0064423	1/11/2018	CanAsyst Ltd	2018 Renewal 01-124-099-60327	\$73.27
0064450	1/11/2018	Ontario Plumbing Inspectors As	2018 Membership 01-124-099-60320	\$70.00
0064497	1/23/2018	Monarch Office Supply	Office Supplies - December 01-124-099-60301	\$130.37
0064571	1/23/2018	Minister of Finance	BCIN Renewal 01-124-099-60320	\$333.33
Total For Department 124				\$4,969.69
130				
0064300	1/4/2018	Shaun Martinho	Plates for 17-05 01-130-099-60345	\$1,673.75
0064306	1/4/2018	Team Truck Centres	17-05 - SLA Snow Plow 01-130-360-71749	\$224,560.48
0064320	1/11/2018	Corp. of the County of Essex	Winter Forecast 01-130-122-60420	\$1,242.00
0064321	1/11/2018	County Wide Tree Service	Tree Removal - Bainbridge 01-130-099-60426	\$2,230.58
0064326	1/11/2018	Dillon Consulting	Design Changes 01-130-360-71339	\$4,184.88
0064326	1/11/2018	Dillon Consulting	Bridge Inspection 01-130-141-60415	\$4,019.52
0064327	1/11/2018	D&T Auto	F550 - Lights/Wiring 01-130-099-60335	\$28.45
0064328	1/11/2018	E.L.K. Energy Inc	390 Main St E Traffic Lights 01-130-110-60402	\$64.82
0064328	1/11/2018	E.L.K. Energy Inc	Wigle Traffic Lights 01-130-110-60402	\$51.98
0064328	1/11/2018	E.L.K. Energy Inc	Jasperson Traffic Lights 01-130-110-60402	\$183.90
0064328	1/11/2018	E.L.K. Energy Inc	Streetlights - Kingsville 01-130-114-60412	\$6,802.05
0064328	1/11/2018	E.L.K. Energy Inc	Division Traffic Lights 01-130-110-60402	\$142.66
0064328	1/11/2018	E.L.K. Energy Inc	Spruce Traffic Lights 01-130-110-60402	\$183.90
0064328	1/11/2018	E.L.K. Energy Inc	Santos & Main Traffic 01-130-110-60402	\$26.48

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064328	1/11/2018	E.L.K. Energy Inc	Streetlights - Cottam 01-130-114-60412	\$1,430.43
0064336	1/11/2018	Fix Auto Kingsville	11-01 Fix Body Damage 01-130-099-60316	\$1,423.42
0064337	1/11/2018	Fluid Basics Inc	Sensors for Snow Plows 01-130-099-60316	\$2,774.25
0064350	1/11/2018	Jeff Shepley Excavating Ltd.	Bulk Salt Trucking 01-130-122-60420	\$2,078.17
0064350	1/11/2018	Jeff Shepley Excavating Ltd.	Bulk Salt Trucking 01-130-122-60420	\$6,049.57
0064351	1/11/2018	Jireh Tools	Hammer Drill & Small Tools 01-130-099-60357	\$1,098.98
0064352	1/11/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$19,536.43
0064352	1/11/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$22,125.97
0064352	1/11/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$5,186.80
0064352	1/11/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$2,713.16
0064352	1/11/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$8,222.66
0064352	1/11/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$8,732.30
0064352	1/11/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$2,618.49
0064352	1/11/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$5,614.62
0064354	1/11/2018	Kingsville Home Hardware	PW - Keys for Shop 01-130-099-60315	\$13.37
0064354	1/11/2018	Kingsville Home Hardware	Mailbox Replacement Stock 01-130-122-60420	\$121.54
0064354	1/11/2018	Kingsville Home Hardware	Mailbox Replacements Stock 01-130-122-60420	\$179.02
0064354	1/11/2018	Kingsville Home Hardware	Snow Plow Marker Stakes 01-130-122-60420	\$31.80
0064354	1/11/2018	Kingsville Home Hardware	Stock Blades for Shop 01-130-099-60335	\$34.59
0064354	1/11/2018	Kingsville Home Hardware	Keys 01-130-099-60315	\$2.23
0064354	1/11/2018	Kingsville Home Hardware	Santa Claus Parade 01-130-099-60455	\$39.57
0064354	1/11/2018	Kingsville Home Hardware	Santa Claus Parade set up 01-130-099-60455	\$4.47
0064354	1/11/2018	Kingsville Home Hardware	Snow Plow Marker Stakes 01-130-122-60420	\$94.57
0064354	1/11/2018	Kingsville Home Hardware	Snow Plow Marker Stakes 01-130-122-60420	\$96.22
0064354	1/11/2018	Kingsville Home Hardware	Stakes for Winter Control 01-130-122-60420	\$31.80
0064354	1/11/2018	Kingsville Home Hardware	Shop Supplies - Washer Fluid 01-130-099-60335	\$19.12
0064354	1/11/2018	Kingsville Home Hardware	Snow Plow Marker Stakes 01-130-122-60420	\$31.80
0064356	1/11/2018	Kingsville Port Users Associatio	Streetlight at Harbour 01-130-114-60412	\$1,248.17
0064364	1/11/2018	Major Construction (2010) Ltd.	Maintenance Holdback - HST 01-130-360-71450	\$263.99

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064365	1/11/2018	Shaun Martinho	Meeting on Christmas Eve 01-130-099-60317	\$31.54
0064376	1/11/2018	N.J. Peralta Engineering Ltd.	Main St W Reconstruction 01-130-360-71724	\$1,159.05
0064380	1/11/2018	HYDRO ONE	Streetlights - Rd 3E 01-130-114-60412	\$4.33
0064386	1/11/2018	Purolator Courier Service	Courier Expenses 01-130-114-60413	\$62.39
0064387	1/11/2018	Queens Auto Supply	PW - Equipment Repair 01-130-099-60316	\$12.93
0064387	1/11/2018	Queens Auto Supply	Grease for Grease Gun 01-130-099-60335	\$70.38
0064387	1/11/2018	Queens Auto Supply	12-01 - Back up Alarm 01-130-099-60316	\$75.65
0064387	1/11/2018	Queens Auto Supply	Exhaust Fluid 01-130-099-60316	\$14.41
0064387	1/11/2018	Queens Auto Supply	13-06 - Service Trackless 01-130-099-60316	\$52.39
0064388	1/11/2018	Rene Blain Trucking Ltd	Bulk Cold Patch 01-130-110-60418	\$2,574.60
0064391	1/11/2018	Sam's Service Facility	04-04 Service 01-130-099-60316	\$427.46
0064391	1/11/2018	Sam's Service Facility	01-03 Repairs 01-130-099-60316	\$620.29
0064391	1/11/2018	Sam's Service Facility	Repair Dakota 01-130-099-60316	\$179.16
0064412	1/11/2018	Waddick Fuels	Clear ULS 01-130-099-60340	\$3,228.27
0064412	1/11/2018	Waddick Fuels	Clear ULS 01-130-099-60340	\$1,168.18
0064412	1/11/2018	Waddick Fuels	UNLD Gas 01-130-099-60340	\$418.30
0064412	1/11/2018	Waddick Fuels	Clear ULS 01-130-099-60340	\$3,492.19
0064412	1/11/2018	Waddick Fuels	UNLD Gas 01-130-099-60340	\$561.87
0064423	1/11/2018	CanAsyst Ltd	2018 Renewal 01-130-099-60327	\$201.48
0064424	1/11/2018	Chapman Signs	17-05 Decals 01-130-099-60316	\$632.54
0064438	1/11/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$8,007.66
0064441	1/11/2018	Leamington Int. Trucks	15-01 Repair 01-130-099-60316	\$45.98
0064443	1/11/2018	LSI Supply Inc	New Hose for Trackless 01-130-099-60316	\$47.79
0064453	1/11/2018	Phasor Industrial	Streetlight Repair - Lansdowne 01-130-114-60413	\$1,407.67
0064456	1/11/2018	Sims Publications Incorporated	Winter Control ad 01-130-099-60306	\$96.16
0064464	1/11/2018	Waddick Fuels	Clear ULS 01-130-099-60340	\$2,318.50
0064464	1/11/2018	Waddick Fuels	Dyed ULS 01-130-099-60340	\$392.54
0064464	1/11/2018	Waddick Fuels	Clear ULS 01-130-099-60340	\$2,045.36
0064464	1/11/2018	Waddick Fuels	UNLD Gas 01-130-099-60340	\$626.47

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064480	1/23/2018	Coco Paving Inc	Hot Asphalt for Potholes 01-130-110-60418	\$168.68
0064481	1/23/2018	Curry ReproGraphics Ltd	Printing Services 01-130-360-71744	\$308.43
0064482	1/23/2018	E.R.(Bill) Vollans Ltd.	Fix Door on Kioti 01-130-122-60421	\$542.12
0064485	1/23/2018	Kingsville Home Hardware	Wire Shrink Wrap 01-130-099-60316	\$7.11
0064485	1/23/2018	Kingsville Home Hardware	Stakes for Winter Control 01-130-122-60420	\$63.60
0064485	1/23/2018	Kingsville Home Hardware	Gloves 01-130-072-60216	\$10.15
0064485	1/23/2018	Kingsville Home Hardware	Shop Cut-Off Wheel 01-130-099-60335	\$15.76
0064485	1/23/2018	Kingsville Home Hardware	Salter Boards 01-130-099-60316	\$104.22
0064485	1/23/2018	Kingsville Home Hardware	17-02 New Boards 01-130-099-60335	\$133.61
0064485	1/23/2018	Kingsville Home Hardware	Marking Stakes 01-130-122-60420	\$95.40
0064485	1/23/2018	Kingsville Home Hardware	Hardware 01-130-099-60335	\$110.63
0064485	1/23/2018	Kingsville Home Hardware	Hardware for Salter 01-130-099-60335	\$21.65
0064485	1/23/2018	Kingsville Home Hardware	Clevis Pin for Plow 01-130-099-60316	\$22.25
0064485	1/23/2018	Kingsville Home Hardware	Clevis Pin for Plow 01-130-099-60316	\$7.42
0064485	1/23/2018	Kingsville Home Hardware	Keys for Cottam Shed 01-130-099-60315	\$8.91
0064489	1/23/2018	Leamington Int. Trucks	15-01 - Fix Sensor 01-130-099-60316	\$859.75
0064489	1/23/2018	Leamington Int. Trucks	12-03 - Fix Low Power 01-130-099-60316	\$1,355.99
0064494	1/23/2018	Mark's Commercial	Boot Allowance - S Martinho 01-130-072-60216	\$192.32
0064495	1/23/2018	Mill-Am Corporation	Main St W - Patching 01-130-110-60418	\$22,299.98
0064495	1/23/2018	Mill-Am Corporation	Main St W - Patching 01-130-099-60452	\$18,284.73
0064497	1/23/2018	Monarch Office Supply	Office Supplies - December 01-130-099-60301	-\$9.12
0064500	1/23/2018	HYDRO ONE	Streetlights - Mucci Drive 01-130-114-60412	\$24.89
0064500	1/23/2018	HYDRO ONE	PW Garage 01-130-099-60314	\$1,358.16
0064503	1/23/2018	Queens Auto Supply	Oil Seal for Trackless 01-130-099-60316	\$31.20
0064503	1/23/2018	Queens Auto Supply	Universal for Trackless 01-130-099-60316	\$14.19
0064503	1/23/2018	Queens Auto Supply	New Bearing for Trackless 01-130-099-60316	\$77.18
0064503	1/23/2018	Queens Auto Supply	Absorbent for Shop 01-130-099-60335	\$33.17
0064503	1/23/2018	Queens Auto Supply	11-03 Wiper Blades 01-130-099-60335	\$26.23
0064503	1/23/2018	Queens Auto Supply	Bulbs for Trackless 01-130-099-60335	\$12.05

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064503	1/23/2018	Queens Auto Supply	11-03 Fluid 01-130-099-60335	\$50.05
0064503	1/23/2018	Queens Auto Supply	Bulbs for Truck 01-130-099-60316	\$42.64
0064508	1/23/2018	Sherway Contracting	Park Street - PPC #3 01-130-360-71744	\$285,523.91
0064516	1/23/2018	Town of Kingsville (water)	PW Garage 01-130-099-60314	\$178.08
0064519	1/23/2018	Union Gas Limited	2021 Division Rd N - PW Garage 01-130-099-60314	\$1,018.53
0064519	1/23/2018	Union Gas Limited	2021 Division - Garage 01-130-099-60314	\$455.57
0064538	1/23/2018	Coxon's Towing Service	Winch Snow Plow out of Ditch 01-130-122-60420	\$686.88
0064545	1/23/2018	D&T Auto	Light for Big Red 01-130-099-60316	\$95.94
0064545	1/23/2018	D&T Auto	1/4" couplers 01-130-099-60335	\$50.02
0064554	1/23/2018	Gillett Sheet Metal Inc.	Kiote Salter Repair 01-130-122-60421	\$40.91
0064556	1/23/2018	Hurricane SMS Inc	Briarwood Storm Sewer 01-130-099-60452	\$508.80
0064560	1/23/2018	Jeff Shepley Excavating Ltd.	Trucking Bulk Road Salt 01-130-122-60420	\$10,690.67
0064561	1/23/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$2,486.88
0064561	1/23/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$10,415.28
0064561	1/23/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$13,166.65
0064561	1/23/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$7,858.39
0064561	1/23/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$10,617.19
0064561	1/23/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$10,351.13
0064561	1/23/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$16,269.95
0064561	1/23/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$16,672.50
0064561	1/23/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$14,308.04
0064561	1/23/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$2,958.09
0064561	1/23/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$3,101.28
0064561	1/23/2018	K+S Windsor Salt Ltd.	Bulk Road Salt 01-130-122-60420	\$11,157.51
0064562	1/23/2018	Kelcom Radio Division	PW - Fleet Tracking 01-130-099-60460	\$1,380.88
0064564	1/23/2018	Kucera Construction Equipment	Cutting Edge for Loader 01-130-099-60316	\$2,030.56
0064583	1/23/2018	Phasor Industrial	Broken wire on Sandybrook 01-130-114-60413	\$459.02
0064583	1/23/2018	Phasor Industrial	Broken wire on Queen St 01-130-114-60413	\$250.33
0064590	1/23/2018	Sam's Service Facility	547-01 Service 01-130-099-60316	\$168.90

**Town of Kingsville
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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064590	1/23/2018	Sam's Service Facility	17-01 - Service 01-130-099-60316	\$67.15
0064590	1/23/2018	Sam's Service Facility	Tow trackless 01-130-122-60421	\$101.76
0064600	1/23/2018	Tire Tyme	12-03 - Tire Repair 01-130-099-60316	\$183.17
0064604	1/23/2018	Viking Cives Ltd.	12-03 - Conveyer 01-130-099-60316	\$3,773.20
0064605	1/23/2018	Waddick Fuels	Clear ULS 01-130-099-60340	\$3,917.48
0064605	1/23/2018	Waddick Fuels	UNLD Gas 01-130-099-60340	\$735.14
0064605	1/23/2018	Waddick Fuels	Dyed ULS 01-130-099-60340	\$99.03
0064605	1/23/2018	Waddick Fuels	Clear ULS 01-130-099-60340	\$3,284.94
0064605	1/23/2018	Waddick Fuels	UNLD Gas 01-130-099-60340	\$525.03
0064609	1/23/2018	Wolseley Canada Inc	Catch Basin - Demo Tape 01-130-141-60439	\$308.60

Total For Department 130 \$849,359.24

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0064335	1/11/2018	Essex-Windsor Solid Waste	Waste Disposal - November 01-131-400-60370	\$16,947.53
0064335	1/11/2018	Essex-Windsor Solid Waste	Yard Waste - November 01-131-400-60370	\$6,918.99
0064465	1/11/2018	Windsor Disposal Services Ltd.	Waste Collection - Cottam Mini 01-131-400-60380	\$231.17
0064465	1/11/2018	Windsor Disposal Services Ltd.	Waste Collection - Crystal Apt 01-131-400-60380	\$231.17
0064465	1/11/2018	Windsor Disposal Services Ltd.	Waste Collection - January 01-131-400-60380	\$42,022.58
0064483	1/23/2018	Essex-Windsor Solid Waste	Yardwaste - December 01-131-400-60370	\$19.89
0064483	1/23/2018	Essex-Windsor Solid Waste	White Goods - Oct-Dec 01-131-400-60381	\$1,585.42
0064483	1/23/2018	Essex-Windsor Solid Waste	Fixed Costs - December 01-131-400-60370	\$32,090.00
0064483	1/23/2018	Essex-Windsor Solid Waste	Waste Disposal - December 01-131-400-60370	\$15,000.30
0064551	1/23/2018	Essex-Windsor Solid Waste	Perpetual Care - Jan/Feb 2018 01-131-400-60404	\$9,427.00
0064608	1/23/2018	Windsor Disposal Services Ltd.	Waste Collection-Arena/Gos S 01-131-400-60380	\$129.79
0064613	1/30/2018	Canada Post Corporation	Delivery of 2018 Calendars 01-131-400-60380	\$1,346.33

Total For Department 131 \$125,950.17

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064328	1/11/2018	E.L.K. Energy Inc	Greenhill Cemetery 01-151-099-60314	\$25.32
0064346	1/11/2018	Hutchins Monuments	Grave Opening 01-151-072-60121	\$675.00
0064349	1/11/2018	Janzen Equipment Limited	Cemetery Tractor Repairs 01-151-099-60316	\$146.00
0064416	1/11/2018	Wolseley Canada Inc	Locator Recalibration 01-151-099-60337	\$520.00
0064459	1/11/2018	Stone Orchard Software	2018 Maintenance Renewal 01-151-099-60309	\$1,987.34
0064519	1/23/2018	Union Gas Limited	Mill St Cemetery 01-151-099-60314	\$130.78
Total For Department			151	\$3,484.44
<u>170</u>	-			
0064311	1/11/2018	Allstream Business Inc	Arena Fax/Debit 01-170-099-60327	\$82.08
0064311	1/11/2018	Allstream Business Inc	Arena/Carnegie Elevator 01-170-099-60327	\$41.00
0064316	1/11/2018	Calder Equipment	Arena - Equipment Repair 01-170-099-60316	\$215.10
0064325	1/11/2018	D.H. Jutzi Limited	Arena - Equipment Rental 01-170-099-60318	\$75.00
0064331	1/11/2018	Empire Communications	Door Strike on Storage Barn 01-170-099-60315	\$220.00
0064342	1/11/2018	G&K Services Canada Inc	Arena - Mats 01-170-099-60315	\$41.00
0064354	1/11/2018	Kingsville Home Hardware	Benches 01-170-360-71730	\$35.99
0064354	1/11/2018	Kingsville Home Hardware	Benches 01-170-360-71730	\$36.47
0064354	1/11/2018	Kingsville Home Hardware	Arena - Equipment Repair 01-170-099-60316	\$15.47
0064354	1/11/2018	Kingsville Home Hardware	Arena - Facility Mtce 01-170-099-60315	\$32.99
0064354	1/11/2018	Kingsville Home Hardware	Arena - Shop Supplies 01-170-099-60335	\$53.98
0064354	1/11/2018	Kingsville Home Hardware	Arena - Shop Supplies 01-170-099-60335	\$2.99
0064354	1/11/2018	Kingsville Home Hardware	Arena - Facility Mtce 01-170-099-60315	\$62.88
0064354	1/11/2018	Kingsville Home Hardware	Arena - Facility Mtce 01-170-099-60315	\$0.35
0064354	1/11/2018	Kingsville Home Hardware	Arena - Facility Mtce 01-170-099-60315	\$30.15
0064354	1/11/2018	Kingsville Home Hardware	Fuel De-icer 01-170-099-60335	\$10.99
0064354	1/11/2018	Kingsville Home Hardware	Arena - Facility Mtce 01-170-099-60315	\$9.99
0064354	1/11/2018	Kingsville Home Hardware	Arena - Shop Supplies 01-170-099-60335	\$141.96
0064354	1/11/2018	Kingsville Home Hardware	Arena - Shop Supplies 01-170-099-60335	\$5.59

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064354	1/11/2018	Kingsville Home Hardware	Arena - Shop Supplies 01-170-099-60335	\$20.93
0064361	1/11/2018	Linde Canada Limited 15687	Arena - Propane 01-170-099-60340	\$192.06
0064361	1/11/2018	Linde Canada Limited 15687	Arena - Propane 01-170-099-60340	\$125.68
0064361	1/11/2018	Linde Canada Limited 15687	Arena - Rental Charges 01-170-099-60340	\$58.68
0064361	1/11/2018	Linde Canada Limited 15687	Arena - Rental Charges 01-170-099-60340	\$80.17
0064362	1/11/2018	Loblaw Inc.	Candy Machine 01-170-154-60446	\$81.92
0064362	1/11/2018	Loblaw Inc.	Machine Rental 01-170-099-60318	\$56.97
0064362	1/11/2018	Loblaw Inc.	Machine Rental 01-170-099-60318	\$137.92
0064362	1/11/2018	Loblaw Inc.	Machine Rental 01-170-099-60318	\$45.83
0064368	1/11/2018	Merchant Paper Company	Arena - Janitorial Supplies 01-170-099-60335	\$562.76
0064374	1/11/2018	Nella Cutlery (Hamilton) Inc.	Ice Resurficing Blade 01-170-099-60316	\$25.44
0064382	1/11/2018	Orkin Canada Corporation	Pest Control 01-170-099-60315	\$81.00
0064407	1/11/2018	Universal Design & Repair	Clothing Repair 01-170-072-60216	\$50.00
0064414	1/11/2018	Warkentin Plumbing	Delta Driver Board 01-170-099-60315	\$59.00
0064418	1/11/2018	Work Authority	Boots - B Mehaffey 01-170-072-60216	\$129.99
0064427	1/11/2018	Culligan Water	Water Cooler 01-170-099-60315	\$27.95
0064431	1/11/2018	G&K Services Canada Inc	Arena - Mats 01-170-099-60315	\$41.00
0064442	1/11/2018	Linde Canada Limited 15687	Arena - Propane 01-170-099-60340	\$58.77
0064457	1/11/2018	SOCAN	Arena - 2018 Membership 01-170-099-60320	\$111.92
0064479	1/23/2018	Carrier Truck Centers	Bobcat - Repairs 01-170-099-60316	\$2,250.66
0064490	1/23/2018	Leamington Source for Sports	Helmet 01-170-099-60347	\$179.97
0064498	1/23/2018	Nella Cutlery (Hamilton) Inc.	Ice Resurfacing Blade 01-170-099-60316	\$25.00
0064505	1/23/2018	Larry Rocheleau	Mileage 01-170-099-60400	\$43.25
0064511	1/23/2018	Skate Kingsville	P2P Forms 74 15 84 90 91 93 01-170-000-15000	\$2,142.00
0064516	1/23/2018	Town of Kingsville (water)	1741 Jasperson Lane 01-170-099-60314	\$28.12
0064516	1/23/2018	Town of Kingsville (water)	1741 Jasperson Lane 01-170-099-60314	\$1,625.24
0064517	1/23/2018	Tri-County Copiers Plus	Printing Costs 01-170-099-60301	\$53.71
0064518	1/23/2018	Truax Lumber	Paint Brushes 01-170-360-71730	\$6.99
0064519	1/23/2018	Union Gas Limited	571741 Jasperson Lane 01-170-099-60314	\$3,546.04

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064532	1/23/2018	BSM Technologies Ltd (formerly	P&R - Fleet Tracking 01-170-099-60327	\$47.50
0064535	1/23/2018	Cogeco	1741 Jasperson 01-170-099-60327	\$102.44
0064555	1/23/2018	G&K Services Canada Inc	Arena - Mats 01-170-099-60315	\$41.00
0064566	1/23/2018	Linde Canada Limited 15687	Arena - Propane 01-170-099-60340	\$126.27
0064575	1/23/2018	Modular Service Group Inc	Storage Container 01-170-099-60318	\$75.00
0064576	1/23/2018	Municipality of Leamington (LKF	Ice Rental - Leamington 01-170-150-60606	\$1,670.00
0064607	1/23/2018	Windsor Factory Supply	Safety Glasses 01-170-099-60347	\$34.08
0064611	1/30/2018	HYDRO ONE	Arena Complex 01-170-099-60314	\$11,351.72

Total For Department 170 \$26,410.96

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0064304	1/4/2018	Reliance Home Comfort	24 Mill St - Lions Hall 01-171-159-60314	\$24.00
0064307	1/4/2018	Union Gas Limited	315 Queen St 01-171-155-60314	\$255.57
0064308	1/11/2018	1797465 Ontario Limited	Port Rental - Lakeside Park 01-171-099-60318	\$274.75
0064311	1/11/2018	Allstream Business Inc	Park Pavilion 01-171-155-60327	\$44.30
0064311	1/11/2018	Allstream Business Inc	Lions Hall 01-171-159-60327	\$41.00
0064311	1/11/2018	Allstream Business Inc	Arena/Carnegie Elevator 01-171-171-60327	\$47.98
0064318	1/11/2018	Canada Chair Company	Folding and Round Tables 01-171-099-60315	\$3,278.70
0064328	1/11/2018	E.L.K. Energy Inc	Queen St - NE Corner 01-171-099-60314	\$34.61
0064328	1/11/2018	E.L.K. Energy Inc	Queen St - NW Corner 01-171-099-60314	\$39.22
0064328	1/11/2018	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$17.48
0064328	1/11/2018	E.L.K. Energy Inc	28 Division St S 01-171-171-60314	\$212.48
0064328	1/11/2018	E.L.K. Energy Inc	315 Queen St - Meter Cab 01-171-099-60314	\$54.07
0064328	1/11/2018	E.L.K. Energy Inc	315 Queen St - Pavilion 01-171-155-60314	\$144.23
0064328	1/11/2018	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$461.40
0064328	1/11/2018	E.L.K. Energy Inc	37 Beech St (42 Main) 01-171-172-60314	\$222.80
0064328	1/11/2018	E.L.K. Energy Inc	124 Fox - Ridgeview Park 01-171-176-60314	\$157.25
0064328	1/11/2018	E.L.K. Energy Inc	122 Fox St 01-171-173-60314	\$244.24

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064328	1/11/2018	E.L.K. Energy Inc	169 Cty Rd 34 W 01-171-099-60314	\$94.28
0064330	1/11/2018	EMCO	P&R - Facility Mtce 01-171-099-60315	\$106.87
0064333	1/11/2018	E.R.(Bill) Vollans Ltd.	P&R - Equipment Repair 01-171-099-60316	\$37.71
0064340	1/11/2018	Gillett Sheet Metal Inc.	P&R - Shop Supplies 01-171-099-60335	\$427.09
0064354	1/11/2018	Kingsville Home Hardware	HS - Saws 01-171-150-60344	\$35.60
0064354	1/11/2018	Kingsville Home Hardware	HS - Supplies 01-171-150-60344	\$56.93
0064387	1/11/2018	Queens Auto Supply	P&R - Equipment Repair 01-171-099-60316	\$29.77
0064387	1/11/2018	Queens Auto Supply	P&R - Equipment Repair 01-171-099-60316	\$43.27
0064387	1/11/2018	Queens Auto Supply	P&R - Equipment Repair 01-171-099-60316	\$7.98
0064387	1/11/2018	Queens Auto Supply	P&R - Equipment Repair 01-171-099-60316	\$43.27
0064387	1/11/2018	Queens Auto Supply	P&R - Equipment Repair 01-171-099-60316	\$43.59
0064390	1/11/2018	Ron Koudys Landscape Archite	Lion's Hall - Site Review/Plan 01-171-360-71645	\$6,164.78
0064391	1/11/2018	Sam's Service Facility	10-02 - Repair 01-171-099-60316	\$163.68
0064404	1/11/2018	Tremblar Building Supplies	Nova Hand Dryer 01-171-171-60315	\$737.76
0064405	1/11/2018	Troy Life & Fire Safety Ltd.	Library - Fire Alarm Panel 01-171-174-60315	\$80.90
0064405	1/11/2018	Troy Life & Fire Safety Ltd.	Pavilion - Fire Alarm System 01-171-159-60315	\$225.00
0064409	1/11/2018	Verhaegen Stubberfield	Prince Albert Street North 01-171-099-60337	\$2,415.78
0064411	1/11/2018	Panayiotakys Vourakes	Mileage 01-171-099-60400	\$18.48
0064423	1/11/2018	CanAsyst Ltd	2018 Renewal 01-171-099-60327	\$183.17
0064425	1/11/2018	Cogeco	37 Beech St 01-171-172-60327	\$54.95
0064477	1/23/2018	Canada Chair Company	Round Tables 01-171-099-60315	\$1,589.49
0064500	1/23/2018	HYDRO ONE	1741 Jasperson Lane 01-171-171-60314	\$134.39
0064500	1/23/2018	HYDRO ONE	ERCA Ticket Booth 01-171-099-60314	\$27.56
0064502	1/23/2018	Phasor Industrial	Receptical for Cogeco 01-171-155-60315	\$611.86
0064503	1/23/2018	Queens Auto Supply	P&R - Equipment Repair 01-171-099-60316	\$15.04
0064516	1/23/2018	Town of Kingsville (water)	ERCA Park Washrooms 01-171-099-60314	\$106.28
0064516	1/23/2018	Town of Kingsville (water)	Cedar Island Public Washrooms 01-171-099-60314	\$41.40
0064519	1/23/2018	Union Gas Limited	37 Beech St 01-171-172-60314	\$355.59
0064519	1/23/2018	Union Gas Limited	5921 Mill St - Lions Hall 01-171-159-60314	\$881.29

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064519	1/23/2018	Union Gas Limited	28 Division St S 01-171-171-60314	\$127.61
0064519	1/23/2018	Union Gas Limited	122 Fox St 01-171-173-60314	\$1,614.02
0064519	1/23/2018	Union Gas Limited	124 Fox St 01-171-176-60314	\$315.28
0064565	1/23/2018	Limelight & Electric	P&R - Facility Mtce 01-171-099-60315	\$248.62
0064570	1/23/2018	Merchant Paper Company	Arena - Supplies 01-171-099-60337	\$660.41
0064584	1/23/2018	Practica	Pick up Bags 01-171-099-60335	\$155.63
0064587	1/23/2018	R. Moir Cleaning Service	Cleaning - Unico 01-171-172-60315	\$407.04
0064603	1/23/2018	Vertechs Elevators Ontario Inc.	Elevator Maintenance 01-171-171-60315	\$330.72
0064606	1/23/2018	Warkentin Plumbing	Arena - Facility Mtce 01-171-099-60315	\$716.25
0064612	1/30/2018	Union Gas Limited	315 Queen St 01-171-155-60314	\$510.71
0064615	1/30/2018	Cogeco	37 Beech St 01-171-172-60327	\$56.19

Total For Department 171 \$25,430.32

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0064322	1/11/2018	CTV Two Windsor	FOL Advertising 01-172-099-60306	\$1,210.94
0064338	1/11/2018	Tony Gaffan	Breakfast with Santa 01-172-099-60625	\$183.10
0064486	1/23/2018	Kingsville District High School	FOL - Backlit Shadow Box 01-172-099-60316	\$280.00
0064488	1/23/2018	Bonnie Kozma	FOL - Dinner with Santa 01-172-099-60623	\$150.00
0064488	1/23/2018	Bonnie Kozma	Breakfast w/ Santa / Crafts 01-172-099-60631	\$180.00
0064488	1/23/2018	Bonnie Kozma	Breakfast w/ Santa / Crafts 01-172-099-60634	\$120.00
0064506	1/23/2018	Running Count Inc	Shadow Box 01-172-099-60315	\$20.35

Total For Department 172 \$2,144.39

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0064311	1/11/2018	Allstream Business Inc	Boat Ramp 01-173-099-60327	\$44.30
0064380	1/11/2018	HYDRO ONE	Cedar Island Washroom 01-173-099-60314	\$52.05
0064402	✱ 1/11/2018	Kathy Toews	Refund Docking Fee 01-173-031-21450	\$100.00
0064500	1/23/2018	HYDRO ONE	60 Cedar Beach Marina - West Dock 01-173-099-60314	\$72.60

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064516	1/23/2018	Town of Kingsville (water)	Docks - Cedar Island Dr 01-173-099-60314	\$18.00
0064516	1/23/2018	Town of Kingsville (water)	Heritage Rd - Docks 01-173-099-60314	\$411.76
0064610	1/23/2018	XPlornet Communications Inc	Equipment Rental 01-173-099-60315	\$49.99
0064611	1/30/2018	HYDRO ONE	Boat Ramp Booth 01-173-099-60314	\$41.83
0064611	1/30/2018	HYDRO ONE	Cedar Island Boat Slips 01-173-099-60314	\$27.04
Total For Department			173	\$817.57
<u>175</u>	-			
0064395	1/11/2018	Sims Publications Incorporated	Season's Greeting Ad 01-175-099-60306	\$141.04
0064478	1/23/2018	CanadaConnect.net	Business Connections 01-175-099-60626	\$640.06
Total For Department			175	\$781.10
<u>178</u>	-			
0064329	1/11/2018	Elmara Construction Co. Limite	Grovedale House - PPC #1 01-178-360-71630	\$23,064.81
0064329	1/11/2018	Elmara Construction Co. Limite	Grovedale House - PPC #2 01-178-360-71630	\$28,665.77
0064343	1/11/2018	Glos Associates Inc	Kings Landing 01-178-360-71630	\$8,120.44
Total For Department			178	\$59,851.02
<u>180</u>	-			
0064399	1/11/2018	Storey Samways Ltd	Mat Leave Coverage 01-180-072-60120	\$3,726.45
0064410	1/11/2018	Vernon's Tap & Grill	Lunch for OP Review Workshop 01-180-360-71742	\$198.43
0064456	1/11/2018	Sims Publications Incorporated	Sec 29 Notice 01-180-360-71742	\$288.49
0064497	1/23/2018	Monarch Office Supply	Office Supplies - December 01-180-099-60301	\$156.14
0064524	✕ 1/23/2018	1552843 Ont Ltd.	Refund - withdrawn application 01-180-062-40684	\$300.00
0064524	✕ 1/23/2018	1552843 Ont Ltd.	Refund - application withdrawn 01-180-062-40682	\$360.00
0064549	1/23/2018	Essex Free Press	Public Meeting - OP Review 01-180-360-71742	\$303.45
0064591	1/23/2018	Sims Publications Incorporated	Public Meeting - OP Review 01-180-360-71742	\$288.49

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064594	1/23/2018	Storey Samways Ltd	Mat Leave Coverage 01-180-072-60120	\$3,553.46
Total For Department			180	\$9,174.91
<u>181</u>	-			
0064297	1/4/2018	Cindy's Home and Garden	BIA Dollars 01-181-170-60812	\$430.00
0064298	1/4/2018	Dr. N. Whitfield	BIA Dollars 01-181-170-60812	\$300.00
0064298	1/4/2018	Dr. N. Whitfield	BIA Dollars 01-181-170-60812	\$160.00
0064299	1/4/2018	Kingsville I.D.A. Pharmacy	BIA Dollars 01-181-170-60812	\$490.00
0064301	1/4/2018	Merli's Coffeehouse & Eatery	BIA Dollars 01-181-170-60812	\$210.00
0064303	1/4/2018	Old Dutch Guys Chocolate	BIA Dollars 01-181-170-60812	\$30.00
0064375	1/11/2018	New Designs Flowers & Gifts	Ribbon for Autism Week 01-181-099-60317	\$48.84
0064377	1/11/2018	Northern Sun Creative	Creation of Website 01-181-099-60309	\$1,045.25
0064422	1/11/2018	Butcher of Kingsville	BIA Dollars 01-181-170-60812	\$1,430.00
0064439	1/11/2018	Kingsville Golf and Country	BIA Dollars 01-181-170-60812	\$30.00
0064444	1/11/2018	Main Street Pharmacy	BIA Dollars 01-181-170-60812	\$60.00
0064448	1/11/2018	New Designs Flowers & Gifts	BIA Dollars 01-181-170-60812	\$140.00
0064451	1/11/2018	O'Sarracino Trattoria & Wine Bar	BIA Dollars 01-181-170-60812	\$2,120.00
0064463	1/11/2018	Towne Emporium	BIA Dollars 01-181-170-60812	\$430.00
0064466	1/18/2018	Attic Treasures	BIA Dollars 01-181-170-60812	\$200.00
0064467	1/18/2018	Beach House Grill	BIA Dollars 01-181-170-60812	\$550.00
0064468	1/18/2018	Flower Fashions	BIA Dollars 01-181-170-60812	\$160.00
0064469	1/18/2018	Jack's Gastropub & Inn 31	BIA Dollars 01-181-170-60812	\$750.00
0064470	1/18/2018	Kingsville I.D.A. Pharmacy	BIA Dollars 01-181-170-60812	\$290.00
0064471	1/18/2018	Movati Athletic	BIA Dollars 01-181-170-60812	\$20.00
0064472	1/18/2018	My Cousin's Closet	BIA Dollars 01-181-170-60812	\$430.00
0064473	1/18/2018	Sam's Shell	BIA Dollars 01-181-170-60812	\$550.00
0064474	1/18/2018	Vernon's Tap & Grill	BIA Dollars 01-181-170-60812	\$570.00
0064475	1/23/2018	Advance Business Systems	Printing copies 01-181-099-60301	\$46.62

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064501	1/23/2018	Petty Cash (BIA)	Office Supplies 01-181-099-60301	\$15.71
0064501	1/23/2018	Petty Cash (BIA)	Candy for Trick or Treaters 01-181-099-60301	\$15.26
0064521	1/23/2018	The Windsor Star	Facebook Ads 01-181-099-60306	\$508.80
0064531	1/23/2018	Bell Canada	BIA Internet 01-181-099-60327	\$32.56
0064531	1/23/2018	Bell Canada	BIA - Phone 01-181-099-60327	\$103.05
0064534	1/23/2018	Cindy's Home and Garden	BIA Dollars 01-181-170-60812	\$230.00
0064544	1/23/2018	Dr. Mark Olivito & Associates	BIA Dollars 01-181-170-60812	\$390.00
0064548	1/23/2018	Ernie's TV and Appliances	BIA Dollars 01-181-170-60812	\$190.00
0064555	1/23/2018	G&K Services Canada Inc	BIA - Mats 01-181-099-60341	\$50.38
0064558	1/23/2018	Inside-Out	BIA Dollars 01-181-170-60812	\$270.00
0064563	1/23/2018	Kingsville I.D.A. Pharmacy	BIA Dollars 01-181-170-60812	\$140.00
0064568	1/23/2018	Mary Kathryns Ladies Shop	BIA Dollars 01-181-170-60812	\$240.00
0064577	1/23/2018	New Designs Flowers & Gifts	BIA Dollars 01-181-170-60812	\$60.00
0064580	1/23/2018	Ontario BIA Association	2018 Membership Fee 01-181-099-60320	\$220.30
0064582	1/23/2018	Pelee Island Winery	BIA Dollars 01-181-170-60812	\$150.00
0064588	1/23/2018	Ruthven Nursery & Garden Cen	BIA Dollars 01-181-170-60812	\$100.00
0064599	1/23/2018	The Grove Brewery	BIA Dollars 01-181-170-60812	\$550.00
0064614	1/30/2018	Cindy's Home and Garden	BIA Dollars 01-181-170-60812	\$130.00
0064616	1/30/2018	Kingsville I.D.A. Pharmacy	BIA Dollars 01-181-170-60812	\$200.00
0064617	1/30/2018	Mettawas Station	BIA Dollars 01-181-170-60812	\$450.00
0064618	1/30/2018	My Cousin's Closet	BIA Dollars 01-181-170-60812	\$630.00
0064620	1/30/2018	Sam's Shell	BIA Dollars 01-181-170-60812	\$360.00
0064621	1/30/2018	The Strand on Main	BIA Dollars 01-181-170-60812	\$260.00
Total For Department			181	\$15,786.77
184	-			
0064344	1/11/2018	Hall Telecommunications Suppl	Textnet 01-184-099-63300	\$172.99

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
Total For Department			184	\$172.99
<u>185</u>	-			
0064324	1/11/2018	dB Media	Billboard Rental 01-185-099-63100	\$3,052.80
0064353	1/11/2018	K Design Studio	Cap/Toque Design 01-185-099-63103	\$432.48
0064367	1/11/2018	Ashley Mentley	Tourism Video 01-185-099-63108	\$3,300.00
0064370	1/11/2018	Mincity Designs	Town of Kingsville logo 01-185-099-63103	\$2,516.01
0064428	1/11/2018	dB Media	Billboards 01-185-099-63102	\$3,052.80
0064462	1/11/2018	Tourism Windsor Essex Pelee I	London Food & Wine Show Booth 01-185-099-63104	\$763.20
0064514	1/23/2018	The Grove Hotel	Jan Hawley - speaker 01-185-099-63113	\$151.62
0064514	1/23/2018	The Grove Hotel	Doug Griffiths - speaker 01-185-099-63113	\$151.62
0064531	1/23/2018	Bell Canada	BIA Toll Free 01-185-099-60327	\$12.16
Total For Department			185	\$13,432.69
<u>186</u>	-			
0064383	1/11/2018	Pearsall Marshall Halliwell & Se	Title Search - 1422 Rd 3E 01-186-099-60319	\$192.22
0064510	1/23/2018	Sims Publications Incorporated	CD Archives Oct-Dec 2017 01-186-099-60301	\$10.18
Total For Department			186	\$202.40
<u>201</u>	-			
0064313	1/11/2018	B&T Waechter Holdings Ltd (Cc	Small Tools for Truck 02-201-099-60357	\$182.10
0064320	1/11/2018	Corp. of the County of Essex	Aerial Photo 02-201-099-63020	\$3,995.10
0064341	1/11/2018	Kevin Girard	Mileage 02-201-099-60400	\$112.82
0064354	1/11/2018	Kingsville Home Hardware	Env - Shop Supplies 02-201-099-60335	\$14.23
0064354	1/11/2018	Kingsville Home Hardware	Env - Battery for Flashlights 02-201-099-60357	\$11.97
0064357	1/11/2018	KTI Limited	Touchcoupler 02-201-099-63017	\$2,187.84
0064381	1/11/2018	Ontario One Call	Notifications - December 02-201-099-63020	\$123.13

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064385	1/11/2018	Preview Inspections and Consul	Backflow Prevention December 02-201-180-60405	\$1,831.68
0064387	1/11/2018	Queens Auto Supply	12-01 - Bracket 02-201-099-60316	\$7.43
0064396	1/11/2018	Southwestern Sales Corp. Ltd.	Main Break - Division 02-201-099-63030	\$434.18
0064415	1/11/2018	Windsor Factory Supply	Tube Cutters 02-201-099-60357	\$40.40
0064415	1/11/2018	Windsor Factory Supply	Small Tools 02-201-099-60357	\$35.34
0064415	1/11/2018	Windsor Factory Supply	Off-set Wrenches 02-201-099-60357	\$259.45
0064416	1/11/2018	Wolseley Canada Inc	Locator Recalibration 02-201-099-63020	\$529.15
0064423	1/11/2018	CanAsyst Ltd	2018 Renewal 02-201-099-60327	\$36.63
0064423	1/11/2018	CanAsyst Ltd	2018 Renewal 02-201-099-60327	\$128.22
0064455 *	1/11/2018	Dick Schellingerhout	Refund on Final 02-201-006-12067	\$68.45
0064493	1/23/2018	Marcovecchio Construction	Watermain Oversizing 02-201-360-71448	\$33,479.02
0064497	1/23/2018	Monarch Office Supply	Office Supplies - December 02-201-099-60301	\$206.44
0064508	1/23/2018	Sherway Contracting	Mainbreak - County Rd 34 02-201-099-63030	\$6,073.56
0064508	1/23/2018	Sherway Contracting	Park Street - PPC #3 02-201-360-71744	\$14,007.57
0064516	1/23/2018	Town of Kingsville (water)	Coin Meter 02-201-099-60314	\$18.00
0064533	1/23/2018	Canada Post Corporation	Tax PAP & Water Arrears 02-201-099-60303	\$330.43
0064533	1/23/2018	Canada Post Corporation	GS Water Bills 02-201-099-60303	\$2,795.35
0064609	1/23/2018	Wolseley Canada Inc	Mainbreak - Sumac 02-201-099-63030	\$940.34

Total For Department 201 \$67,848.83

242

0064328	1/11/2018	E.L.K. Energy Inc	98 McCallum Dr 02-242-099-60314	\$83.61
0064328	1/11/2018	E.L.K. Energy Inc	Bernath Pump Station 02-242-099-60314	\$85.63
0064328	1/11/2018	E.L.K. Energy Inc	67 Heritage Rd Sewage 2 02-242-099-60314	\$3,145.52
0064328	1/11/2018	E.L.K. Energy Inc	250 Queen St 02-242-099-60314	\$733.43
0064379	1/11/2018	Ontario Clean Water Agency	Emergency Repair of Scrubber 02-242-320-64360	\$30,858.61
0064379	1/11/2018	Ontario Clean Water Agency	Utility Expenses 02-242-099-60314	\$1,066.56
0064380	1/11/2018	HYDRO ONE	18 Hwy Lane Sewage Lagoon 02-242-099-60314	\$48.56

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0064397	1/11/2018	Southwest Diesel Service Inc	97-01 Safety 02-242-099-60316	\$2,205.59
0064435	1/11/2018	Hurricane SMS Inc	Flush Sewers on Bayview 02-242-320-64365	\$1,628.16
0064499	1/23/2018	Ontario Clean Water Agency	Repairs to Alarm Systems 02-242-360-71757	\$491.50
0064499	1/23/2018	Ontario Clean Water Agency	Probe holder for Scrubber 02-242-360-71757	\$396.88
0064499	1/23/2018	Ontario Clean Water Agency	K'ville Golf Course Operation 02-242-320-64360	\$4,000.00
0064499	1/23/2018	Ontario Clean Water Agency	Base Stand for Ferric Tank 02-242-360-71757	\$3,381.86
0064499	1/23/2018	Ontario Clean Water Agency	Fuel Tank Upgrades 02-242-360-71657	\$60,501.20
0064500	1/23/2018	HYDRO ONE	1460 Road 2 E Pump 02-242-099-60314	\$457.96
0064500	1/23/2018	HYDRO ONE	Normandy Pump Station 02-242-099-60314	\$68.76
0064500	1/23/2018	HYDRO ONE	1562 Heritage Rd Pump 4 02-242-099-60314	\$68.88
0064500	1/23/2018	HYDRO ONE	1053 Cedar Dr 02-242-099-60314	\$87.03
0064556	1/23/2018	Hurricane SMS Inc	Bayview 02-242-320-64365	\$712.32
0064611	1/30/2018	HYDRO ONE	Forcemain over Bridge 02-242-099-60314	\$27.80
0064611	1/30/2018	HYDRO ONE	1902 Heritage Rd Pump 5 02-242-099-60314	\$52.51
0064611	1/30/2018	HYDRO ONE	Pump Station Cedar Island 02-242-099-60314	\$276.90
0064611	1/30/2018	HYDRO ONE	690 Heritage Rd 02-242-099-60314	\$12,490.64
Total For Department			242	\$122,869.91
<u>243</u>				
0064328	1/11/2018	E.L.K. Energy Inc	168 County Rd 27 N 02-243-099-60314	\$392.30
0064328	1/11/2018	E.L.K. Energy Inc	Rear 17 Lyle 02-243-099-60314	\$82.25
0064328	1/11/2018	E.L.K. Energy Inc	16 Whitewood (Behind) 02-243-328-64365	\$15.98
0064328	1/11/2018	E.L.K. Energy Inc	168 Cty Rd 27N - Lagoon 02-243-099-60314	\$592.83
0064379	1/11/2018	Ontario Clean Water Agency	Upgrades at Cottam Sewage 02-243-360-71759	\$15,970.25
0064433	1/11/2018	Gosfield North Communications	Pump House Alarm 02-243-099-60327	\$48.15
Total For Department			243	\$17,101.76

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
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* Note GST Rebate details are omitted, but are included in the totals	<u><u>\$1,839,549.73</u></u>
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2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: December 7, 2017
To: Mayor and Council
Author: G.A. Plancke / Director of Municipal Services
RE: Final Acceptance / Mettawas Lane Development
Report No.: MS 2017 - 61

AIM

To recommend Final Acceptance of the Mettawas Lane Development.

BACKGROUND

In a formal written request via email to Municipal Services, the Developer's solicitor (Michael Laba of Karry & Laba Barristers & Solicitors) has requested that the listed subdivision be granted Final Acceptance and assume by By-Law.

As per the Town's current Development Standards Manual, The Developer is to formally request final acceptance from the Director of Municipal Services in order for the Town to accept the Development as complete. Provided the Director endorses the assumption, a By-law officially accepting the Development is to be prepared in order to transfer ownership of the roadway and services to the Municipality. Upon final reading of the By-law the Developer is no longer obligated to maintain or repair the services.

DISCUSSION

All services have been satisfactorily installed, and all outstanding infrastructure deficiencies for this Development as well as any Development Agreement requirements have been satisfied at this time.

The Mettawas Lane Development has been on "Maintenance" well beyond the prescribed minimum one year period.

The request of the Developer's solicitor is supportable at this time.

LINK TO STRATEGIC PLAN

Manage residential growth through sustainable planning.

FINANCIAL CONSIDERATIONS

None at this time

CONSULTATIONS

Michael Laba / Karry & Laba Barristers & Solicitors
Peaco Contracting
Municipal Services
Development Services

RECOMMENDATION

Municipal Services recommends that council concur with the request of the Developer's solicitor and the Director of Municipal Services for the Town to grant "Final Acceptance" of the services for the Mettawas Lane Development, and for the Clerk to draft the appropriate By-Law in order to transfer ownership of the roadway and services to the Municipality.

G.A. Plancke

G.A. Plancke
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: January 19, 2018
To: Mayor and Council
Author: G.A. Plancke / Director of Municipal Services
RE: Sun Valley Estates / Mucci Branco Phase 1 Final Acceptance
Report No.: MS 2018 - 02

AIM

To recommend Final Acceptance of Sun Valley Estates / Mucci Branco Phase 1.

BACKGROUND

In a formal written request via email to Municipal Services, the Developer's consulting Engineer (R.C. Spencer Associates Inc.) has requested that the listed subdivision be granted "final acceptance" and assumption and release of all securities.

As per the Town's current Development Standards Manual, The Developer is to formally request final acceptance from the Director of Municipal Services in order for the Town to accept the Development as complete. Provided the Director endorses the acceptance and assumption, a By-law officially accepting the Development is to be prepared in order to transfer ownership of the roadway and services to the Municipality. Upon final reading of the By-law the Developer is no longer obligated to maintain or repair the services, and all securities held specific to this phase of development can be released.

DISCUSSION

All services have been satisfactorily installed, and all outstanding infrastructure deficiencies for this phase of development have been satisfied at this time. Sun Valley Estates / Mucci Branco Phase 1 has been on "Maintenance" well beyond the prescribed minimum one year period. Phase 1 is completely built out with no vacant lots available.

The request of the Developer's Engineer is supportable at this time.

LINK TO STRATEGIC PLAN

Manage residential growth through sustainable planning.

FINANCIAL CONSIDERATIONS

As per the executed Development Agreement for this development:

Section 9.3 – The Town agrees to plant a minimum of 26 trees on Block 25 within six months of the time of dedication of Block 25 in compliance with the Development manual
Total estimated cost to the Town in 2018 - **\$6500**

Section 9.4 - The Town further agrees to place a minimum of 6 park benches within Block 25 with a style and model to the Town`s satisfaction and a location to the Town`s satisfaction at the time of dedication of the parkland to the Town.
Total estimated cost to the Town in 2018 - **\$6600.**

Section 9.5 – The Town further agrees to erect portable soccer nets on Block 25 within 6 months from the time of dedication of the parkland.
Total estimated cost to the Town in 2018 - **\$2000.**

Section 24.3 – The Town agrees to pay half the cost and the Owner agrees to pay half the cost to construct a fence on the western edge of Block 75 (26).
Total cost to the Town - **\$2000**

These cost can be absorbed by the 2018 operational budget.

CONSULTATIONS

R.C. Spencer Associates Inc.
Noah Homes/ Nevan Construction
Development Services

RECOMMENDATION

Municipal Services recommends that council concur with the request of the Developer's consulting engineer and the Director of Municipal Services for the Town to grant "Final Acceptance" of the services for the Sun Valley Estates / Mucci Branco Phase 1, and for the Clerk to draft the appropriate By-Law in order to assume ownership of the roadway and services by the Municipality.

G.A. Plancke

G.A. Plancke

Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.

Chief Administrative Officer



RC SPENCER ASSOCIATES INC.
Consulting Engineers

19 January 2018
File No.: 11-143

**Town of Kingsville
2021 Division Road North
Kingsville, Ontario
N9Y 2Y9**

**Attention: Andrew Plancke Civil Eng. Tech (Env)
Director of Municipal Services**

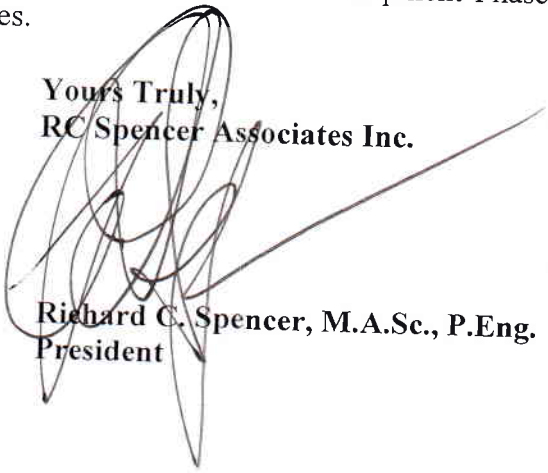
**Re: Mucci Developments
Phase 1
Final Acceptance and Assumption
Town of Kingsville**

Dear Andrew:

Please be notified that all work for the above noted subdivision has been completed in accordance with Town of Kingsville Subdivision Agreement and final inspections have been carried out satisfactorily for same.

We therefore recommend final acceptance and assumption of Mucci Development Phase 1 by the Town of Kingsville and release of all securities.

Yours Truly,
RC Spencer Associates Inc.


Richard C. Spencer, M.A.Sc., P.Eng.
President

cc: **Walter Branco**





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: May 2, 2018
To: Mayor and Council
Author: Shaun Martinho, Manager of Public Works
RE: Municipal Access Agreement 157 Sumac Dr.
Report No.: MS 2018-05

AIM

To seek endorsement of the Municipal Access Agreement between Linda and William Marck and The Corporation of The Town of Kingsville for temporary access at 157 Sumac Dr. in Kingsville, ON.

BACKGROUND

In October 2017, a resident expressed concerns about the Health and Safety of several Willow Trees in the Municipal Right-of-Way along Mill Creek. After an initial investigation, the Town hired a certified arborist to assess the condition of the all the trees on public property along Mill Creek from McCallum Dr. to Sumac Dr. It was determined that there are six tree's in the Right-of-Way that require immediate removal (see attached reports).

DISCUSSION

Mill Creek is a natural watercourse that crosses the Municipal Right-of-Way at several locations. Mill Creek, natural obstructions, and private landscaping make it difficult to access the Right-of Way at the McCallum Dr. entrance. Access to the Right-of-Way is only feasible through private property. The Municipal Services Department, along with Corporate Services, negotiated a Municipal Access Agreement for a "6.0m Temporary Easement" on the south side of the Marck property at 157 Sumac Dr. (see attached). This property provides our contractor with unobstructed access to the all the trees that require removal within the Right-of-Way.

LINK TO STRATEGIC PLAN

To promote a safe community.

FINANCIAL CONSIDERATIONS

In accordance with the Town's procurement policy the Municipal Services Department has retained Dominion Tree Services to remove the trees for \$19500.00.

CONSULTATIONS

Municipal Services Department
Corporate Services Department
Certified Tree Arborist

RECOMMENDATION

That council endorse the Municipal Access Agreement for a 6m Temporary Easement at 157 Sumac Dr. between William and Linda Marck and the Corporation of the Town of Kingsville.

Shaun Martinho

Shaun Martinho, H.B.Sc., C.E.T.
Public Works Manager

G. Andrew Plancke

G. Andrew Plancke, Civil Eng. Tech (Env)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

MUNICIPAL ACCESS AGREEMENT

Dated: January 18, 2018

Between

WILLIAM AND LINDA MARCK

(the "Owner")

And

THE CORPORATION OF THE TOWN OF KINGSVILLE

(the "Town")

WHEREAS the Owner is the owner of Lot 114 Plan M20 known locally as 157 Sumac Drive in the Town of Kingsville, County of Essex (the "Owner's Lands");

AND WHEREAS the Town proposes to remove trees (the "works") located on Town property behind the Owner's Lands and requires temporary access over the Owner's Lands for persons and vehicles to and from Block D Plan M20;

AND WHEREAS the Town has hired a contractor to complete the removal of the trees on the Town's behalf;

AND WHEREAS the Town and the Owner have agreed to the Town using the Owners Lands for the temporary access on the terms and conditions of this Agreement.

NOW THEREFORE IN CONSIDERATION of the undertakings and agreement hereinafter expressed and upon the terms hereinafter set forth the Town and Owner mutually covenant and agree as follows:

1. The Owner grants, transfers and conveys to the Town, the free, uninterrupted and unobstructed right, or rights in the nature of a non-exclusive temporary access on, over, upon and through the existing access on the Owner's Lands in the location shown as "6.0 m Temporary Easement" on the Plan attached as Schedule "A" to in this Agreement (the "Laneway") for the purposes of constructing, using, operating and maintaining a temporary access for persons and vehicles to and from Block D Plan M20 for the use and benefit of the Town for tree removal, at the Town's sole cost and expense (the "Temporary Access").
2. The Owner hereby consents to the use of the easement for the Temporary Access on the terms and conditions of this Agreement specifically listed herein.
3. The aforesaid rights and access are hereby granted on the following terms and conditions which are hereby mutually covenanted and agreed to by and between the Owner, and the Town.

- a) The Town and its employees, agents, contractors and workmen and other persons duly authorized by the Town, at all times and from time to time, may enter on the easement with their machinery, material, vehicles and equipment for all purposes necessary or incidental to the exercise of the rights and easements herein granted.
- b) The Town agrees that the work will be completed on or before April 30th, 2018.
- c) The Town shall, during the term of this agreement keep the easement and adjacent lands free and clear of all debris, garbage and other litter deposited on the Owner's Lands by users of the easement to the same extent that a reasonable landowner would do.
- d) The Owner shall not in any way interfere with the rights and easements hereby granted to the Town or do or suffer to be done any other thing which might injure or damage the Temporary Access.
- e) The Town agrees to exercise care to avoid damaging the Owner's property in any manner not consistent with the purpose for which this agreement is issued. If the Owner's property is damaged by the Town, its employees, agents, contractors, workmen or other persons duly authorized by the Town during the course of the works, the Town shall ensure, as far as reasonably possible, that the Owner's property is restored to the condition it was in immediately prior to the works being undertaken.
- f) The Town shall indemnify and save completely harmless the Owner, including defending the Owner, from and against all actions, causes of actions, suits, claims and demands whatsoever which may arise directly or indirectly or in any way connected with the construction and operation of the Temporary Access by the Town. The Town shall defend at its expense any actions, suits, claims or demands whatsoever against the Owner resulting from the construction and operation of the Temporary Access by the Town. In the event that any court finds that the Owner or any person that the Owner is responsible for in law has contributed to such loss, then the Owner shall be responsible for the payment of such portion of the loss.
- g) Prior to commencing any work the Town shall take out and keep in full force and effect until this Agreement is terminated, at its sole cost and expense, Commercial General Liability insurance applying to all operations of the Temporary Access which shall include coverage for bodily injury liability, property damage liability, products and completed operations liability, contractor's protective liability, contractual liability, non-owned automobile liability, contingent employers liability and employees as additional insureds.

This policy shall be written with limits of not less than FIVE MILLION DOLLARS (\$5,000,000) exclusive of interest or costs, per occurrence and shall include the Owner as an additional insured;

h) The rights and easements hereby granted shall commence on the date that the Agreement is executed by all parties and shall terminate at such time as the works are completed. In any event, this Agreement shall terminate on April 30th, 2018.

4. The rights and easements hereby granted shall endure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns including successors in title from time to time of the Owner's Lands

5. The Town shall pay all its costs associated with the preparation of this Agreement and the Town agrees to reimburse the Owner for 100% of any reasonable legal fees incurred by the Owner to review and revise this agreement.

IN WITNESS WHEREOF of the parties hereto have executed this Agreement by affixing thereto their hands and corporate seals as duly attested by the hands of their proper signing officers in that behalf

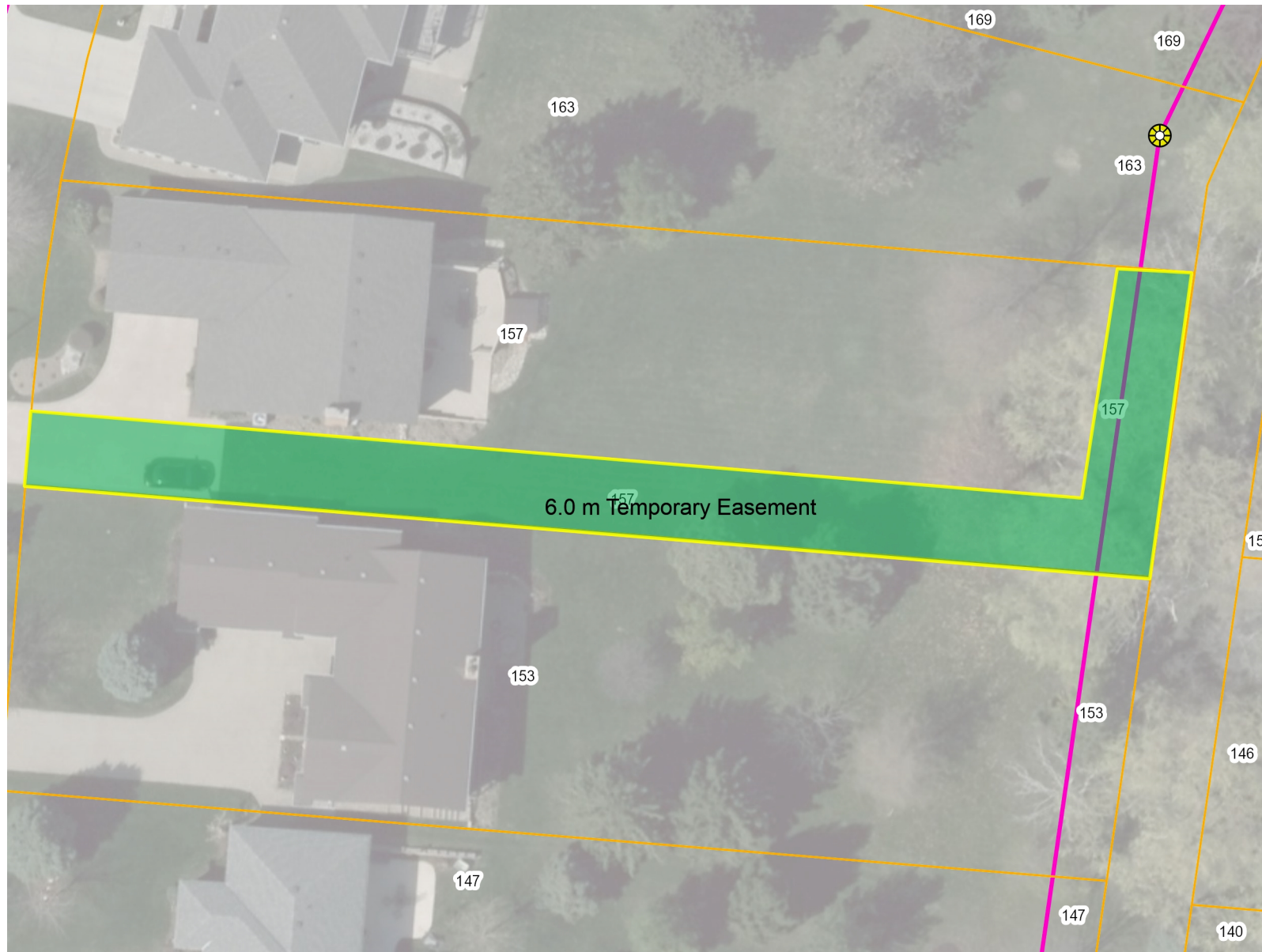
WILLIAM AND LINDA MARCK
(Owners of 157 Sumac Dr.)

THE CORPORATION OF THE TOWN OF KINGSVILLE

Mayor, Nelson Santos



Clerk, Jennifer Astrologo

157 Sumac Temporary Working Easement



Legend

Essex Municipalities

-  <all other values>
-  Kingsville

Street




Severance

Kingsville Assessment



Hydrants

-  <all other values>
-  BLUE
-  GREEN
-  ORANGE
-  OTHERS
-  RED

Water Main Valves

-  <all other values>
-  CLOSED
-  OPEN

Water Mains

-  Sanitary Manholes
-  Sanitary Lines

Notes

Enter Map Description

THIS MAP IS NOT TO BE USED FOR NAVIGATION
Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

0 6.93 13.9Meters

1: 416



1/18/2018



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: January 23, 2018
To: Mayor and Council
Author: Shaun Martinho, Manager of Public Works
RE: On-Call Tree Service Contract
Report No.: MS 2018-02

AIM

To advise council on the Request for Proposal for On-call Tree Services and seek approval to award the contract to County Wide Tree Service.

BACKGROUND

For many years, the Town of Kingsville has used the services of outside contractors for the maintenance and removal of trees on public property. To ensure the Town is receiving the highest level of service at the most competitive rates the Municipal Services Department issued a Request for Proposal for Tree Services at the end of 2017. It is the intent of municipal services to establish an initial two-year contract with an optional three-year extension. Each extension will be based on a satisfactory annual review and a signed mutual agreement.

DISCUSSION

In response to the invitation, four local contractors submitted proposals for on-call tree services. The scope of work includes pruning, grubbing, tree removal, chipping, and stumping. Individuals within the Municipal Services Department scored each vendor's proposal separately and scores were based on service ability, on-call capabilities, and rates. The results are as follows:

Company	#1	#2	#3	AVERAGE
Goodreau Tree Care	305	405	305	338
Dominion Tree Services	275	475	355	368
Arbour Tree Care	325	430	375	377
County Wide Tree Service	445	445	430	440

Included within each contractors submission was their regular rates, overtime rates, equipment listings, number of employees, certificate of insurance, WSIB clearance and references. The references for County Wide Tree Services, which includes both private and municipal contacts, all report positive experiences with this contractor. In addition, over the last several years County Wide Tree Service has completed various works within the municipality with positive results. However, should the Town of Kingsville not continue to experience positive results this agreement does allow for the cancellation of services.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

In the Kingsville Municipal Service's Budget for 2018, there is \$120,000 for tree maintenance and removal (\$70,000 in Public Works, \$10,000 in Cemeteries, and \$40,000 in Parks and Recreation). This agreement will ensure that we continue to get the highest possible level of service at the most economical rates.

CONSULTATIONS

Municipal Services Team

RECOMMENDATION

Recommend Council approve the awarding of the Request for Proposal for On-call Tree Services to County Wide Tree Service.

Shaun Martinho

Shaun Martinho, H.B.Sc., C.E.T.
Public Works Manager

G. Andrew Plancke

G. Andrew Plancke, Civil Eng. Tech (Env)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: January 30, 2018

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: SPA/18/17 - Application for Site Plan Approval
HVM Holdings Inc.
Part of Lot 2, Concession 1 ED
Part 1 & 2, RP 12R 26799
Roll No. 3711 220 000 00400

Report No.: PDS 2018-006

AIM

To provide the Mayor and Council with information regarding a proposed site plan approval on lands known as 200 Main Street East, in the Town of Kingsville (see Appendix A).

BACKGROUND

In March of 2016 an application for consent to sever was approved to subdivide the subject lands into two lots. Part 1 is a 1.666 ha (4.118 ac.) parcel with frontage and access on Woodycrest Ave. and (Part 2) is a 0.578 ha (1.429 ac.) parcel with frontage and access to Main St. E. Later in October of 2017 a zoning amendment application was approved for the development of the property which would permit two six storey residential buildings with a total of 120 dwelling units on the Part 1 parcel and a medical clinic on the Part 2 parcel. The goal of the overall development to provide a centralized, walkable location with easy access to a variety of medical services for the residents and community at large. The residential component would also provide an additional housing opportunity which is in very limited supply in Kingsville.

The applicant has completed the design work on both the medical clinic and residential developments and would like to proceed with site plan approval. The development will occur in three phases. The initial phase would be the medical clinic on the smaller lot. Phase 2 would see an initial stage of construction followed soon after by the start of Phase 1.

DISCUSSION

1) Provincial Policy Statement (PPS), 2014:

There are no additional issue of provincial interest raised as result of the site plan approval request that were not addressed at the zoning amendment stage.

2) County of Essex Official Plan

The proposed development would be consistent with the County Official Plan.

3) Town of Kingsville Official Plan

The subject lands are designated Residential and permit all forms of residential development along with commercial development which is supportive of the residential area.

Comment: The proposed development is consistent with the concept plan that was presented at the time of the zoning amendment request.

4) Comprehensive Zoning By-law

The subject property is zoned Residential Zone 4 Urban, Exception 2 (R4.1-2) which permits the following uses:

- i) Apartment building (maximum 2 buildings, 6 stories each, 120 units)
- ii) A Medical Clinic
- iii) Office
- iv) Personal Service Shop
- v) Accessory Retail or Pharmacy

Site-specific regulations were also established to consider Part 1 and Part 2 as one lot for the purpose of zoning. This is done in order to allow for ongoing connectivity, joint use of parking as well as servicing access and storm water management. This zoning is also consistent with the goal of the development to provide a centralized residential complex close to all services particular health care needs.

5) Site Plan Layout

The layout that is being presented for approval has not significantly changed from the initial time of presentation to the public. The elevation and final designs (Appendix B & C) of the building have been refined as comment was submitted and the applicant determined the final exterior finish and look. The site incorporates an extensive amount of landscaping along with privacy fencing along the shared residential lot lines. All required setbacks have been reviewed and are in full compliance. The developer has provided extensive parking on the site along with the provision of underground parking for both of the residential buildings.

A lighting plan was requested and prepared that demonstrates full cut-off lighting on the property so as to not impact on abutting properties.

Although the property is being developed as a single joint phased development it does still consist of two separate properties. The severance approval required mutual blanket easements over both lots to facilitate access, parking, servicing and storm water management. The development requires a significant water installation from Main St. E. and will tie into Woodycrest Ave. It will include hydrants for fire protection along with the ability to sprinkler the development. Municipal Services has noted that the developer will need to convey an easement to Town for the water service to maintain the Town as the provider of water to both parcels.

As noted above an important part of the development is its centralized location giving it a strong walkability characteristic. This is supported on site by the provision of sidewalk connections internally that lead to Main St. E, Woodycrest Ave. and eventually the neighbouring Chartwell retirement home. In addition the site plan agreement will include a provision to also encourage pedestrian connection to the neighbouring school board lands if and when a redevelopment of this site occurs.

The developer has indicated that the construction for the medical clinic is for a best case start of May 2018 with a completion not later than May 2019. The first residential building would see a July 2018 start date with 20 months to final completion. This is however dependent on unit sales. The second building would depend on market demand to determine a start date but once started the anticipated construction time frame would be similar to that of the first building.

6) Infrastructure Review

The subject lands have access to all municipal services including water, sanitary sewer and storm sewer. Each property has access to a Town street and based on the proposed design both access points are available to both properties. As part of the zoning by-law amendment a traffic impact assessment was completed and concluded that the additional traffic generated by the development can be managed by Main St. E and access to Woodycrest Ave. In anticipation of possible additional development on the south side of Main St. E. Municipal Services has requested that the developer install the underground infrastructure at the Main St. E. access for future signalization if development on the south proceeds. There are no issues related to water supply or access to storm water drainage.

Sanitary sewer service for the property is currently limited as a result of the need for downstream collection system upgrading to increase capacity. This means that, at present, only the medical clinic can be serviced without restriction. However, the necessary upgrades to the downstream collection system are included in the 2018 budget, if approved, the project would be engineered and costed for construction in 2019. This timing would be consistent with the proposed construction schedule for the initial phase of the residential development on the subject lands. In the event that the upgrading is not approved or delayed there are two other options to service the property from a sanitary sewer standpoint so there is no concern with granting site plan approval for the entire development.

LINK TO STRATEGIC PLAN

Manage growth through sustainable planning.

FINANCIAL CONSIDERATIONS

Development of the property will represent a significant increase in assessment and collection of development charges. Upgrades to the downstream sanitary sewer also represent investment by the Town in the short term but will result in increased potential development opportunities along Main St. E to the east of the subject property.

CONSULTATIONS

Public Consultations

From the initial consultation and concept design the public has been provided with a number of opportunities to comment including public open house held by the applicant, Planning Advisory Committee and the required public meeting of Council. The final site plan layout was also circulated to the abutting landowners directly impacted by the final development.

Agency & Administrative Consultations

Agency or Administrator	Comment
Essex Region Conservation Authority Watershed Planner	<ul style="list-style-type: none">• ERCA expressed no objection to the proposed planning approvals but has recommended that storm water management be part of the final approval requirement
Town of Kingsville Management Team	<ul style="list-style-type: none">• The property will require new service connections, at the applicant's expense sized appropriately to the proposed use• Storm water management has been reviewed and is acceptable• The final building design will be subject review under the Building Code Act• A fire safety plan and lock box will be required for the building• Municipal Services will require that infrastructure be installed for future signalization of the entrance• There are a number of options for sanitary sewer servicing of the property. The preferred option is connection to the existing gravity line on Main St. E however for the residential phases to move forward this will require upgrading of the existing collection system through Lakeside Park which is an identified capital project in the 2018 budget.

RECOMMENDATION

It is recommended that Council:

Approve SPA/18/17 to permit the development of a 1,100 sq. m (12,000 sq. ft.) medical clinic, and a two phased residential condominium consisting of two, six storey buildings with a total of up to 120 dwelling units, both subject to separate site plan agreements.

Authorize the Mayor and Clerk to sign the site plan agreements and register said agreements on title of each of the respective properties.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West







Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

01 SITE PLAN

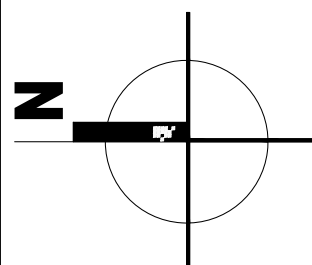
SP101 SCALE: 1/32" = 1'-0"

THE CONTRACTOR SHALL CHECK AND VERIFY ALL DIMENSIONS AND REPORT ANY ERRORS OR OMISSIONS TO THE ARCHITECT PRIOR TO COMMENCING OR PROCEEDING WITH ANY WORK ON THIS PROJECT. ALL DRAWINGS AND SPECIFICATIONS ARE THE PROPERTY OF THE ARCHITECT COPYRIGHT 2016[®]. THESE DRAWINGS AND SPECIFICATIONS ARE DESIGNED FOR THE CLIENT AND THE PROPERTY INDICATED ON THESE DRAWINGS ONLY AND SHALL NOT BE CONSTRUCTED FOR ANY OTHER CLIENT OR ANY OTHER PROPERTY. DO NOT SCALE DRAWINGS.

KINGSVILLE PICTURESQUE
200 MAIN STREET
KINGSVILLE, ONTARIO

					
DESIGN REVIEW	SITE PLAN APPROVAL	BUILDING PERMIT	TENDER DOCUMENTS	CONTRACT DOCUMENTS	CONSTRUCTION DOCUMENTS

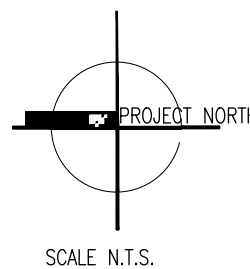
SITE PLAN

**KINGSVILLE DISTRICT HIGH SCHOOL**



























ROA studio inc.
67 King Street West, Chatham ON N7M 1C7
tel. 519.357.0943
email. info@roastudio.com



SITE CONSTRUCTION NOTES



SITE SYMBOL LEGEND

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	MATERIAL TAG		EXISTING BUILDING		ENTRANCE EXIT
	CONSTRUCTION NOTE		FIRE DEPT CONNECTION		BARRIER FREE ENTRANCE EXIT
	DEMOLITION NOTE		EXISTING TREE		EX CATCH BASIN
	DATUM POINT		GAS LINE		LIGHT STANDARD
	NORTH ARROW		WATER LINE		HYDRO POLE
	DOOR OPERATOR TAG ACTIVATION BUTTON		STORM SEWER		GUIDE WIRE
	NEW ASPHALT PAVING		SANITARY LINE		FIRE HYDRANT
	NEW CONCRETE PAVING		PROPERTY LINE		EXISTING VEGETATION
			6' HIGH CONSTRUCTION FENCE		MULCHED AREA

ZONING CHART

No.	DESCRIPTION	REQUIRED	ACTUAL	BYLAW REF.
1	LOT DESCRIPTION	CONCESSION 1, LOT 2, 200 MAIN STREET EAST, KINGSVILLE ONTARIO		
2	ZONING CLASSIFICATION	R4.1	R4.1	6.4.1
3	PERMITTED USE	APARTMENT BUILDING MEDICAL CLINIC	APARTMENT BUILDING MEDICAL CLINIC	6.4.1 C
4	SIZE OF PARKING SPACE	MIN WIDTH MIN LENGTH	2.7M (9 FT) 5.5M (18FT)	5.14.(C)
5	PARKING AISLE	MIN WIDTH OF AISLE	6.5M	5.6
6	PARKING SPACES REQUIRED	DWELLING UNIT MEDICAL CLINIC BARRIER FREE SPACES	1.25 PER UNIT 150 REQUIRED 60 PROVIDED 5 REQUIRED 215 REQUIRED	145 SURFACE 30 UNDERGROUND 60 PROVIDED 15 PROVIDED 250 PROVIDED
7	LOT FRONTAGE	MINIMUM	25M	6.4.1
8	FRONT YARD DEPTH	MINIMUM	8M	6.4.1
9	INTERIOR SIDE YARD	MINIMUM	4.5M	6.4.1
10	EXTERIOR SIDE YARD	MINIMUM	4.5M	N/A
11	REAR YARD DEPTH	MINIMUM	22M	6.4.1
12	LOT COVERAGE	MAXIMUM	45%	16.6%
13	BUILDING HEIGHT	MAXIMUM	22M	-
14	LOT AREA	MINIMUM	950 SQM	22,806 SQM

GENERAL SITE NOTES

GENERAL SITE NOTES

1. THIS DRAWING SHALL BE READ IN CONJUNCTION WITH THE CIVIL AND ELECTRICAL DRAWINGS AND THE SPECIFICATIONS. ALL WORK TO BE COORDINATED AND VERIFIED PRIOR TO CONSTRUCTION.
2. THE CONTRACTOR IS RESPONSIBLE FOR VISITING THE SITE TO VERIFY ALL SITE DIMENSIONS, SPOT ELEVATIONS AND REPORT AND DISCREPANCIES TO THE CONSULTANTS PRIOR TO CONSTRUCTION
3. REPLACE, REPAIR AND MAKE GOOD ALL EXISTING CONCRETE SIDEWALKS, GRASSED AND MULCHED AREAS THAT ARE DAMAGED AS A RESULT OF THIS WORK THIS INCLUDES ANY AREAS DAMAGED OUTSIDE THE LIMITS OF THE CONTRACT. CONTRACTOR TO DOCUMENT EXISTING SITE CONDITIONS WITH PHOTOGRAPHS PRIOR TO CONSTRUCTION.
4. CONTRACTOR IS RESPONSIBLE FOR MAINTAINING ACCESS AND EGRESS TO ALL EXISTING BUILDING, WALKWAYS, LANES ROADS AND PARKING LOTS IN THE SURROUNDING AREA.
5. CONTRACTOR IS RESPONSIBLE FOR REMOVAL OF ALL DEMOLISHED MATERIALS AND DEBRIS FROM THE SITE.

EXIT

KINGSVILLE PICTURESQUE

ROA16-021

AS101

SCHEMATIC ELEVATIONS

KINGSVILLE, ONTARIO



WEST ELEVATION



NORTH ELEVATION

SOUTH ELEVATION



EAST ELEVATION

SCHEMATIC ELEVATIONS

KINGSVILLE, ONTARIO



NORTH ELEVATION



----- CARBON SEQUESTRATION -----

EAST ELEVATION





SITE PLAN AGREEMENT

THIS AGREEMENT made (in triplicate) this 12th day of February 2018.

BETWEEN:

THE CORPORATION OF THE TOWN OF KINGSVILLE,

hereinafter called the "Corporation",

OF THE FIRST PART

-and-

HVM Holdings Inc.

hereinafter called the "Owner",

OF THE SECOND PART

WHEREAS the Owner is the registered owner of land described as Pt. Lot 2, Concession 1, ED, Part 1, RP 12R 26799 and further known as 190 & 224 Main St. E., in the Town of Kingsville in the County of Essex, Province of Ontario (the "subject lands");

AND WHEREAS the Corporation has enacted a by-law being a By-law to establish site plan control in the Town of Kingsville pursuant to the provisions of Section 41(2) of the Planning Act, R.S.O. 1990, c.P.13;

AND WHEREAS development of the subject lands is subject to site plan control as provided for in the By-law;

AND WHEREAS the Corporation has determined that this Agreement shall also jointly apply to land described as Pt. Lot 2, Concession 1, ED, Part 2 RP 12R 26799

AND WHEREAS as a condition of the approval of a building permit for the said lands the Corporation and the Owner must enter into this Agreement;

GENERAL

1. (a) **Covenant** - The Owner covenants and agrees to build, provide and maintain for the life of the development at the Owner's entire expense and to the Corporation's entire satisfaction all landscaping, buildings, parking facilities, lot grading, garbage and central storage areas, storm water management systems, rate of flow monitoring, lighting and other related items in compliance with relevant legislation and in accordance with drawings attached hereto as Schedule 'A-2018' approved and on file in the office of the Clerk of the Corporation. The Owner agrees that all development shall be in compliance with the relevant zoning provisions and in accordance with the Corporation's Development Standards Manual, as amended from time to time.

(b) **Name & Address of Corporation**
The Corporation of the Town of Kingsville
Attention: Corporation Solicitor
2021 Division Road North
Kingsville, Ontario N9Y 2Y9

(c) **Name & Address of Owner**
HVM Holdings Inc.
175 Pineway Park
Kingsville, ON
N9Y 1A2

(d) Approval Date – February 12, 2018

SCHEDULES ATTACHED:

2. Hereinafter referred to as Schedule 'A-2018' and forming part of this agreement:

SCHEDULE 'A-2018' - Site Plan (Prepared by: ROA Studio Inc. and Dated February 2, 2018)

A large format plan, referred to as Schedule 'A-2018', is available in the Development Services Department for the Town of Kingsville, 2021 Division Rd. in the Town of Kingsville and are available for review during regular business hours.

LOT GRADING PLAN

3. (a) **Lot Grading Plan** - The Owner further agrees to submit to the satisfaction of the Corporation's Chief Building Official, Ministry of Transportation (MTO), where applicable and Essex Region Conservation Authority (ERCA) in regulated areas throughout, a lot grading plan designed and executed under the seal of an engineer licenced under the *Professional Engineers Act* R.S.O. 1990, c. P.28, as amended ("Engineer") for the subject lands for the Corporation's consideration prior to the issuance of any building permits or construction permits for the subject lands, if applicable. The Owner shall ensure that the site drainage shall not affect adjacent properties.

SIGNS

4. a) **Signs** - Compliance with Approved Drawings - The Owner further agrees to submit a signage plan to the Corporation's Manager of Development Services for their approval prior to the issuance of a construction permit. Said signage plan shall include the design, size and location of all existing or proposed signs erected or located on or to be erected or located on the subject lands. In addition, this signage plan shall outline any lighting details and landscaping features associated with any signage.
- b) **Traffic Signage** - Prior to construction, the Owner agrees to provide on-site traffic and parking signage and pavement markings to the satisfaction of the Corporation (and/or the County of Essex, where applicable) and as detailed on Schedule 'A-2018'.

DIRT AND DEBRIS

5. **Dirt and Debris** - The Owner further agrees to keep the public highways adjacent to the subject lands free from dirt and debris caused by the construction and ongoing operation on the subject lands. The Owner further agrees to, within twenty-four (24) hours of being notified and instructed by the Corporation and/or County of Essex to do so, clean-up the streets adjacent to the subject lands and/or take dust control measures at the Owner's entire expense, failing which, the

Corporation and/or County of Essex may carry out or cause to have carried out the said work at the entire expense of the Owner.

REPAIR OF HIGHWAY

6. **Repair of Highway** - The Owner further agrees that any curbs, gutters, pavements, sidewalks or landscaped areas on the public highway which are damaged during the construction and maintenance period shall be restored by the Owner at the Owner's entire expense and to the satisfaction of the Corporation and/or County of Essex and/or Ministry of Transportation.

DRIVEWAY APPROACHES AND PARKING AREAS

7. (a) **Driveways** - The Owner agrees to maintain the existing driveway approaches in such manner, widths and location as approved by the Corporation or County. The portion of the entrance that is within the municipal or County right-of-way shall be maintained with a hard surface.

(b) **Surfacing** – The Owner further agrees that any portion of the internal driveway aisles, loading areas and parking areas as shown on Schedule 'A-2018' shall be hard surfaced.

PERMITS

8. **Permits** - The Owner further agrees to obtain the necessary access or other permit for any new driveway approaches, sewer taps, drain taps, or curb cuts from the Corporation and/or County of Essex, prior to the commencement of any construction on or adjacent to the public highway.

LIGHTING

9. **Lighting** - The Owner further agrees to provide all lighting of any parking area and/or building(s) located on the subject lands. Lights used for illumination shall be designed to full cut-off standards and shall be arranged as to divert the light away from adjacent roadways and properties and minimize impact on the night sky as shown on the attached lighting plan (Schedule B). All exterior lighting shown shall be designed to eliminate glare and reflection from the surfaces on which any lighting is mounted. The Owner further agrees that any future proposed changes to lighting of the subject lands shall require the approval of the Corporation and may require an amendment to this Agreement.

PARKING

10. **Parking** - The Owner further agrees to provide adequate on-site vehicle and bicycle parking for the proposed buildings in accordance with the Corporation's Zoning By-law, as amended, applicable to the development and as shown Schedule 'A-2018'.

GARBAGE, WASTE AND CENTRAL STORAGE FACILITIES

11. (a) **General** – The Owner covenants and agrees that no waste as defined in the *Environmental Protection Act*, or any regulations passed thereunder, may be deposited or stored on the subject lands except as approved by the Corporation's Chief Building Official in accordance with the diagrams attached hereto as Schedule 'A-2018' and forming part of this Agreement.

(b) **Storage** – The Owner further covenants and agrees that no garbage, waste, substance, product, by-product or any other thing (hereinafter collectively called the "Waste") shall be stored outside anywhere on the subject lands, save and except for in accordance and compliance with and as shown on Schedule 'A-2018'.

(c) **Default and Remedy** – The Owner further agrees that any Waste deposited or stored:

- i. in an area other than those specific areas shown in Schedule 'A-2018' for the storage of same;
- ii. without obtaining and providing to the Corporation a Certificate of Approval;
- iii. in contravention of any legislation; or
- iv. in contravention of this Site Plan Agreement;

shall be removed from the subject lands by the Owner at the entire expense of the Owner. The Owner further agrees that if the Owner fails to remove this Waste within 10 days of having received written notice from the Corporation to do so, the Owner agrees that the Corporation, its agents, servants, workmen or employees may enter upon the subject lands and remove the Waste; the cost of which shall be recovered by the Corporation out of the Performance Securities contemplated in this Agreement, and any additional costs incurred by the Corporation in excess of the said securities shall constitute a debt owing by the Owner to the Corporation and the Corporation may add such debt to the tax roll of the subject lands and collect and enforce them in the same manner as taxes.

LANDSCAPING

12. (a) **Landscaping**- The Owner further agrees to provide for landscaping as designed and depicted on the Site Plan as approved by the Manager of Planning Services for the Corporation.

(b) **Installation and Maintenance** - The Owner further agrees to install and maintain all landscaping features in accordance with the approved Site Plan and in a manner satisfactory to the Manager of Planning Services.

(c) **Undeveloped Lands** - In the event that the subject lands are to be developed in phases the Owner further agrees to grade and seed or crop, to the satisfaction of the Manager of Planning & Development Services, all vacant lands that are not developed within one (1) year of the issuance of the construction permit for the initial phase of the development.

STORM WATER MANAGEMENT

13. (a) **Consulting Engineer** - Prior to the issuance of a building permit, the Owner further agrees to retain a consulting engineer for the design and preparation of drawings for an internal storm water management system to service the proposed addition. Such drawings shall be satisfactory to the Corporation's Director of Municipal Services and Ministry of Transportation, if applicable.

(b) **Construction and Maintenance** - Upon approval of the drawings by the Corporation's Director of Municipal Services, Chief Building Official, Ministry of Transportation, if applicable, and the Owner further agrees to construct and maintain, at the Owner's entire expense, the storm water management system in accordance with the approved drawings and to the satisfaction of the Chief Building Official prior to the issuance of a building permit. Under no circumstance will a building permit be issued for construction until such time as the approved storm water management system has been constructed and is fully functional or a temporary approved storm water management system has been implemented, both to the satisfaction of the Town.

(c) **Undeveloped Lands** - The Owner further agrees to maintain, grade and keep groomed any undeveloped portions of the subject lands and that any changes to the surface material, grade or use of undeveloped lands shall require a review of the approved Storm Water Management System and will require an amendment to the site plan.

(d) **Use of Green Space** – The Owner further agrees to demonstrate the use of all available green space for the reduction and management of storm water run-off.

14. **Stormwater Management (abutting lands)** - That the Owner agrees to insure that storm water run-off is properly managed along the edge of the storm water management pond (if applicable) where it is within 20 m of an abutting property and that storm water flows on those abutting lands are not negatively impacted.

EXISTING WATERCOURSES AND NATURAL LAND DRAINAGE

15. **Existing Watercourses and Natural Land Drainage** - The Owner further agrees that no natural watercourse shall be blocked, abandoned or otherwise altered during the course of construction of the development unless approved by the Corporation and that no natural land drainage shall be cut off without adequate provision made for its interception to the satisfaction of the Corporation.

DEVELOPMENT CHARGES

16. **Development Charges** - The Owner agrees to pay to the Corporation on the issuance of a building permit, the appropriate development charge in accordance with the Corporation's Development Charges By-law, as amended.

POSTPONEMENT AND SUBORDINATION

17. **Postponement and Subordination** - The Owner covenants and agrees, at its entire expense, to obtain and register, from its mortgagees and/or encumbrancers, such documentation as may be deemed necessary by the Corporation to postpone and subordinate the interest of said mortgagees and/or encumbrancers in the subject lands to the interest of the Corporation to the extent that this Agreement shall take effect and have priority as if it had been executed and registered before the execution and registration of the document or documents giving to the mortgagees and/or encumbrancers their interest in the subject lands.

FINANCIAL SECURITY

18. (a) **Performance Security(applicable to Phase 1, 2 & 3)** - The Owner further agrees to deposit with the Corporation, to be held by the Corporation without interest, at the time a building permit is issued to it, a Performance Security in the form of a certified cheque, cash or an Irrevocable Letter of Credit which is automatically extended, or other security in form satisfactory to the Corporation's Solicitor, in the sum of **\$50,000 (CAD)** to guarantee the due performance of the Owner's obligations under this Agreement, within the time period specified in paragraph 19 hereof. No Performance Security shall be released until the Owner has complied fully with its obligations with the provisions of this Agreement. If the development on the subject lands is completed in phases a partial or full refund may be issued upon completion of the applicable phase or phases. However, securities will be required at the time of a building permit request for subsequent phases of development in an amount to be determined by the Town.

(b) **Deficiency** - The Owner acknowledges and agrees that should there be a deficiency in, or failure to carry out, any work, obligation or matter required by any provision of this Agreement, and the Owner fails to remedy same within 10 days of being given written notice with a direction to carry out such work or matter, the Corporation may draw on the security held and enter onto the property of the Owner and complete all outstanding works or matters, and pay all costs and expenses incurred thereby from the proceeds of any security held by it.

(c) **Shortfall** - The Owner further acknowledges and agrees that, notwithstanding any provision to the contrary in this Agreement specifying the return of security, in the event that the Corporation determines that any return of cash or certified funds held by it would create a shortfall with respect to securing the completion of any work or matter remaining to be carried out by the Owner pursuant to this Agreement, the Corporation will not be obliged to return the security held by it until

such time as such work is satisfactorily completed or the Corporation has sufficient security to insure that such work will be completed.

COMMENCEMENT/COMPLETION OF WORK/TERMINATION OF AGREEMENT

19. **Commencement/Completion of Work/Termination of Agreement** - The Owner further covenants and agrees that the proposed development governed by this Agreement will be commenced within one (1) year from the date of the execution of this Agreement. The Owner further covenants and agrees that all works, buildings, parking, access areas, landscaping, systems and all other required facilities required by this Agreement (applicable to each phase of development) shall be completed within two (2) years from the date on which the Corporation's Chief Building Official issues a building permit for the said development. If the Owner fails to meet either of the aforesaid deadlines, the Corporation may, at its sole option and on fourteen (14) days written notice to the Owner, declare this Agreement null and void and of no further force and effect. The refund of any monies paid by the Owner pursuant to this Agreement shall be at the sole discretion of the Corporation, but under no circumstances will interest be paid on any refund.

CONVEYANCES AND CONTRIBUTIONS

20. (a) **Conveyances and Contributions** - The Owner further agrees to gratuitously convey or dedicate, in fee simple and without encumbrance, to the Corporation any land, easement, right of way or otherwise as deemed required by the Corporation, Hydro One, Bell Canada or Union Gas in, through, over and under the subject lands for drainage purposes, sewers, hydro, gas, utilities, water mains and telephone.
- (b) **Surveys and Land Descriptions** - In the event that the Owner is required to convey lands, easements, rights of way or otherwise pursuant to this Agreement, then the Owner shall obtain all surveys and land plans or descriptions for lands to be conveyed to the Corporation at the Owner's entire expense.

GENERAL PROVISIONS

21. In addition to the standard site plan agreement requirements the Owner also agrees to:
- i) **Stand Pipe and Hydrants** – are to be located in such a manner as to be clearly visible and clear of all obstructions. Hydrant and stand pipe locations may also, at the discretion of the Town require appropriate signage.
 - ii) **Joint Pedestrian Access (east)** – the Owner agrees to make best efforts to provide a pedestrian linkage with the subject lands and the abutting property to the east with the co-operation of the abutting lands owner.
 - iii) **Joint Pedestrian Access (west)** – the Owner agrees to a future pedestrian linkage between the subject parcel and the lands to the west, if applicable) in co-operation with the Town and future owner(s) of those lands.
 - iv) **Main St. E Intersection Signalization** – the Owner agrees to install the necessary underground conduit at the access to 200 Main St. E. to facility the future signalization of the access at the time of development on the vacant lands to the south at 195 Main St. E. and to indicate on the final servicing drawings the location of the necessary pedestals.
 - v) **Construction Site Maintenance and Debris** – provide appropriate on-site construction waste management for the storage and disposal of construction waste and that at no time is waste allowed to accumulate on the site beyond a reasonable level.

22. **Enforcement and Remedies** – The Owner agrees:
- (a) All facilities and matters required by this Agreement shall be provided and maintained by the Owner at the Owner's sole risk and entire expense to the satisfaction of the Corporation and in default thereof the Owner acknowledges that the Corporation, in addition to any other remedy it may have at law, shall also be entitled to enforce this Agreement in accordance with Sections 444 to 446, inclusive, of the Municipal Act, S.O. 2001, c.25 as amended.
- (b) If the Owner is in default of any matter, obligation or thing required to be done by this Agreement and such default continues for more than 10 days after the Corporation having given written notice to the Owner of same, then in addition to and without limiting other remedies available to it, the Corporation may direct that such matter or thing be done at the entire expense of the Owner and the Corporation may recover the expense incurred in doing it by adding the costs to the tax roll and collecting them in the same manner as property taxes. The Owner hereby authorizes the Corporation to enter upon the subject lands to do such matters or things.
- (c) Any work done by the Corporation for or on behalf of the Owner or by reason of the Owner not having done the work in the first instance, shall be deemed to be done as agent for the Corporation and shall not, for any purpose whatsoever, be deemed as an acceptance or assumption of any works, services or faults by the Corporation.
23. **Successors and Assigns** - This Agreement and everything contained herein shall enure to the benefit of and be binding upon the Parties hereto and their respective heirs, administrators, executors, successors and permitted assigns.
24. **Enforceability** - If any term, covenant or condition of this Agreement is, to any extent, declared invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and each term, covenant or condition of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
25. **Amendments** - This Agreement may be amended at any time with the written consent of the Corporation and the registered Owner of the subject lands at the time of such amendment. This Agreement may be amended to permit further additions by replacing the drawings attached in Schedule 'A-2017' on file in the office of the Clerk, upon approval of the Corporation, without the need to alter this text or the registration of any additional material on title. Accordingly, it will be necessary for any new Owner to review drawings on file in the office of the Manager of Planning & Development Services to specifically determine that which is permitted at any given point in time. Financial securities may be required by the Corporation for any addition permitted by way of amendment to this Agreement.
26. **Extension of Time** – Time shall always be of the essence of this Agreement. Any time limit specified in this Agreement may be extended with the consent in writing of both the Owner and the Corporation, but no such extension of time shall operate or be deemed to operate as an extension of any other time limit, and time shall be deemed to remain of the essence of this Agreement notwithstanding any extension of any time limit. Any extension granted by the Corporation will be conditional upon the recalculations of all outstanding monies owed to the Corporation by the Owner pursuant to this Agreement.
27. **Registration** - The Owner hereby consents to the registration of this Agreement on the title of the subject lands at the Owner's expense.
28. **Officials** – The Director of Municipal Services, the Chief Building Official, the Corporation Solicitor, the Manager of Municipal Services and the Manager of Planning Services referred to herein are those of the Corporation.

IN WITNESS THEREOF the said parties hereto have duly executed the Site Plan Agreement on the date first written above.

SIGNED SEALED AND DELIVERED

Henry VanMinnen (President)

WITNESS

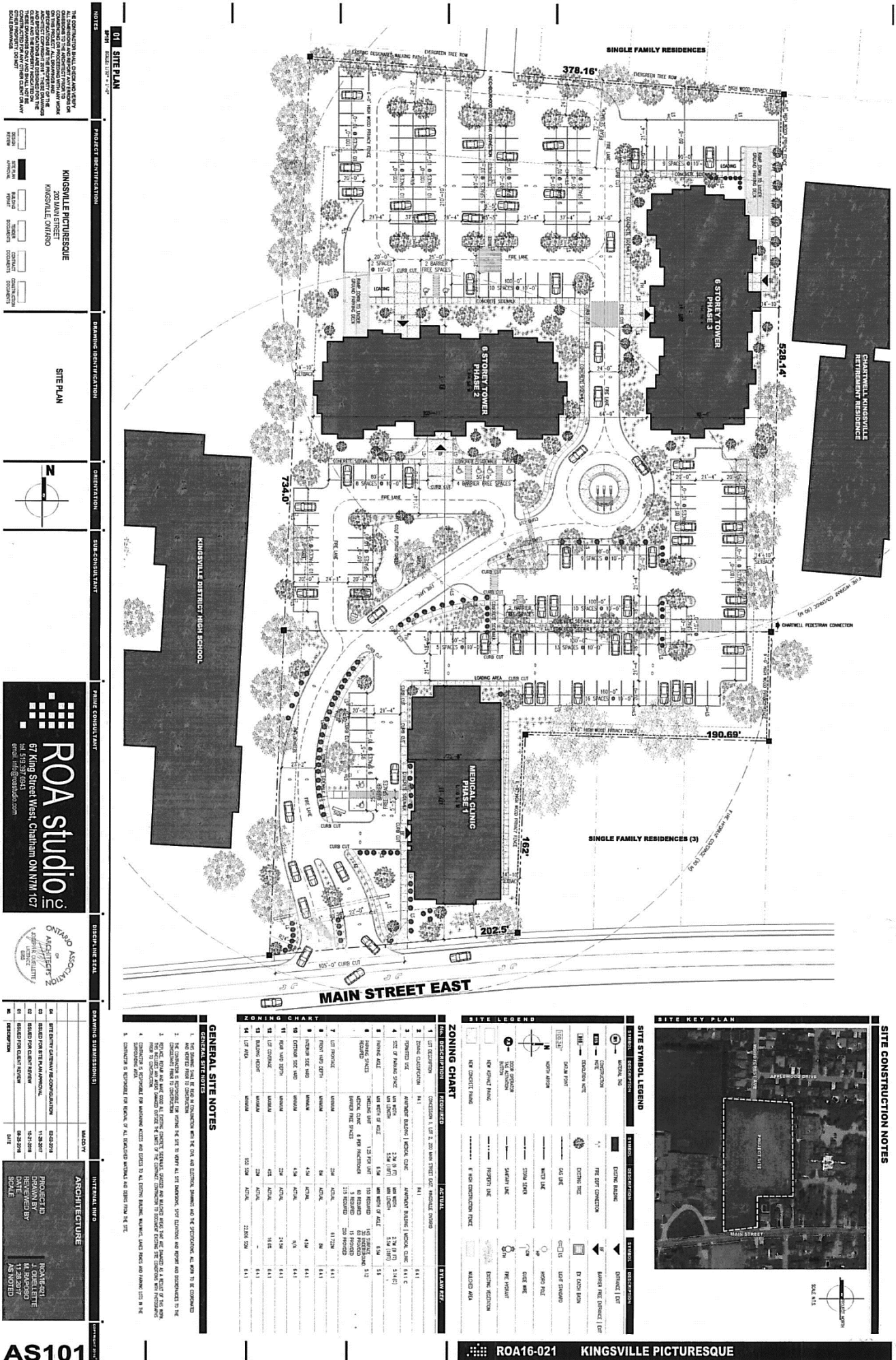
HVM HOLDINGS INC.
I/WE HAVE AUTHORITY TO BIND THE CORPORATION

THE CORPORATION OF THE TOWN OF KINGSVILLE

MAYOR NELSON SANTOS

CLERK JENNIFER ASTROLOGO

Schedule "A-2018" Site Plan



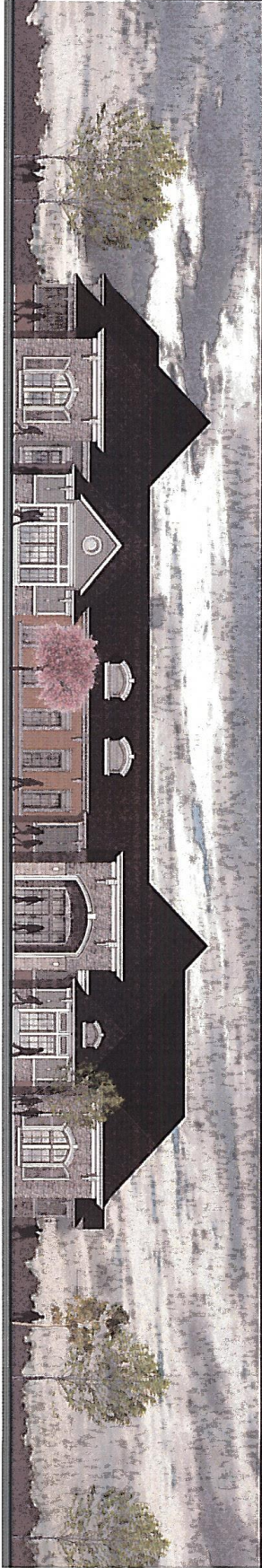
ROA16-021 KINGSVILLE PICTURESQUE

Elevations
Residential Buildings
190 & 224 Main St. E.



SCHEMATIC ELEVATIONS

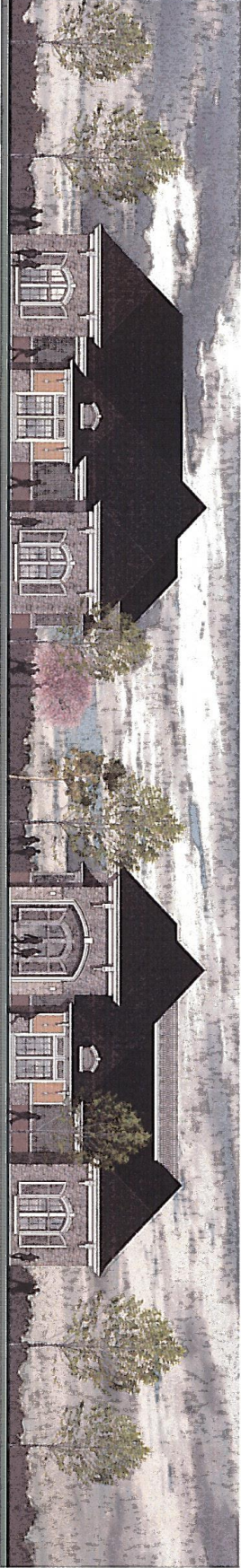
KINGSVILLE, ONTARIO



WEST ELEVATION



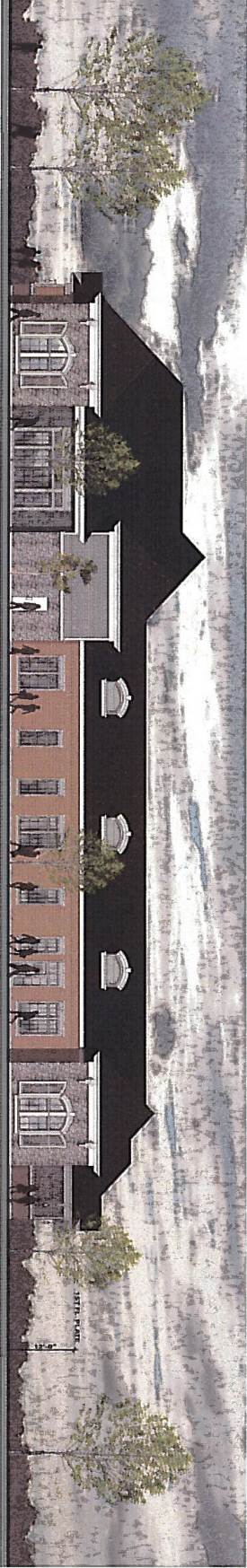
DATE: 07/11/2018



NORTH ELEVATION



SOUTH ELEVATION



EAST ELEVATION





SITE PLAN AGREEMENT

THIS AGREEMENT made (in triplicate) this 12th day of February 2018.

BETWEEN:

THE CORPORATION OF THE TOWN OF KINGSVILLE,

hereinafter called the "Corporation",

OF THE FIRST PART

-and-

HVM Holdings Inc.

hereinafter called the "Owner",

OF THE SECOND PART

WHEREAS the Owner is the registered owner of land described as Pt. Lot 2, Concession 1, ED, Part 2, RP 12R 26799 and further known as 200 Main St. E., in the Town of Kingsville in the County of Essex, Province of Ontario (the "subject lands");

AND WHEREAS the Corporation has enacted a by-law being a By-law to establish site plan control in the Town of Kingsville pursuant to the provisions of Section 41(2) of the Planning Act, R.S.O. 1990, c.P.13;

AND WHEREAS development of the subject lands is subject to site plan control as provided for in the By-law;

AND WHEREAS the Corporation has determined that this Agreement shall also jointly apply to land described as Pt. Lot 2, Concession 1, ED, Part 1 RP 12R 26799

AND WHEREAS as a condition of the approval of a building permit for the said lands the Corporation and the Owner must enter into this Agreement;

GENERAL

1. (a) **Covenant** - The Owner covenants and agrees to build, provide and maintain for the life of the development at the Owner's entire expense and to the Corporation's entire satisfaction all landscaping, buildings, parking facilities, lot grading, garbage and central storage areas, storm water management systems, rate of flow monitoring, lighting and other related items in compliance with relevant legislation and in accordance with drawings attached hereto as Schedule 'A-2018' approved and on file in the office of the Clerk of the Corporation. The Owner agrees that all development shall be in compliance with the relevant zoning provisions and in accordance with the Corporation's Development Standards Manual, as amended from time to time.

(b) **Name & Address of Corporation**
The Corporation of the Town of Kingsville
Attention: Corporation Solicitor
2021 Division Road North
Kingsville, Ontario N9Y 2Y9

(c) **Name & Address of Owner**
HVM Holdings Inc.
175 Pineway Park
Kingsville, ON
N9Y 1A2

(d) Approval Date – February 12, 2018

SCHEDULES ATTACHED:

2. Hereinafter referred to as Schedule 'A-2018' and forming part of this agreement:

SCHEDULE 'A-2018' - Site Plan (Prepared by: ROA Studio Inc. and Dated February 2, 2018)

A large format plan, referred to as Schedule 'A-2018', is available in the Development Services Department for the Town of Kingsville, 2021 Division Rd. in the Town of Kingsville and are available for review during regular business hours.

LOT GRADING PLAN

3. (a) **Lot Grading Plan** - The Owner further agrees to submit to the satisfaction of the Corporation's Chief Building Official, Ministry of Transportation (MTO), where applicable and Essex Region Conservation Authority (ERCA) in regulated areas throughout, a lot grading plan designed and executed under the seal of an engineer licenced under the *Professional Engineers Act* R.S.O. 1990, c. P.28, as amended ("Engineer") for the subject lands for the Corporation's consideration prior to the issuance of any building permits or construction permits for the subject lands, if applicable. The Owner shall ensure that the site drainage shall not affect adjacent properties.

SIGNS

4. a) **Signs** - Compliance with Approved Drawings - The Owner further agrees to submit a signage plan to the Corporation's Manager of Development Services for their approval prior to the issuance of a construction permit. Said signage plan shall include the design, size and location of all existing or proposed signs erected or located on or to be erected or located on the subject lands. In addition, this signage plan shall outline any lighting details and landscaping features associated with any signage.
- b) **Traffic Signage** - Prior to construction, the Owner agrees to provide on-site traffic and parking signage and pavement markings to the satisfaction of the Corporation (and/or the County of Essex, where applicable) and as detailed on Schedule 'A-2018'.

DIRT AND DEBRIS

5. **Dirt and Debris** - The Owner further agrees to keep the public highways adjacent to the subject lands free from dirt and debris caused by the construction and ongoing operation on the subject lands. The Owner further agrees to, within twenty-four (24) hours of being notified and instructed by the Corporation and/or County of Essex to do so, clean-up the streets adjacent to the subject lands and/or take dust control measures at the Owner's entire expense, failing which, the

Corporation and/or County of Essex may carry out or cause to have carried out the said work at the entire expense of the Owner.

REPAIR OF HIGHWAY

6. **Repair of Highway** - The Owner further agrees that any curbs, gutters, pavements, sidewalks or landscaped areas on the public highway which are damaged during the construction and maintenance period shall be restored by the Owner at the Owner's entire expense and to the satisfaction of the Corporation and/or County of Essex and/or Ministry of Transportation.

DRIVEWAY APPROACHES AND PARKING AREAS

7. (a) **Driveways** - The Owner agrees to maintain the existing driveway approaches in such manner, widths and location as approved by the Corporation or County. The portion of the entrance that is within the municipal or County right-of-way shall be maintained with a hard surface.

(b) **Surfacing** – The Owner further agrees that any portion of the internal driveway aisles, loading areas and parking areas as shown on Schedule 'A-2018' shall be hard surfaced.

PERMITS

8. **Permits** - The Owner further agrees to obtain the necessary access or other permit for any new driveway approaches, sewer taps, drain taps, or curb cuts from the Corporation and/or County of Essex, prior to the commencement of any construction on or adjacent to the public highway.

LIGHTING

9. **Lighting** - The Owner further agrees to provide all lighting of any parking area and/or building(s) located on the subject lands. Lights used for illumination shall be designed to full cut-off standards and shall be arranged as to divert the light away from adjacent roadways and properties and minimize impact on the night sky as shown on the attached lighting plan (Schedule B). All exterior lighting shown shall be designed to eliminate glare and reflection from the surfaces on which any lighting is mounted. The Owner further agrees that any future proposed changes to lighting of the subject lands shall require the approval of the Corporation and may require an amendment to this Agreement.

PARKING

10. **Parking** - The Owner further agrees to provide adequate on-site vehicle and bicycle parking for the proposed buildings in accordance with the Corporation's Zoning By-law, as amended, applicable to the development and as shown Schedule 'A-2018'.

GARBAGE, WASTE AND CENTRAL STORAGE FACILITIES

11. (a) **General** – The Owner covenants and agrees that no waste as defined in the *Environmental Protection Act*, or any regulations passed thereunder, may be deposited or stored on the subject lands except as approved by the Corporation's Chief Building Official in accordance with the diagrams attached hereto as Schedule 'A-2018' and forming part of this Agreement.

(b) **Storage** – The Owner further covenants and agrees that no garbage, waste, substance, product, by-product or any other thing (hereinafter collectively called the "Waste") shall be stored outside anywhere on the subject lands, save and except for in accordance and compliance with and as shown on Schedule 'A-2018'.

(c) **Default and Remedy** – The Owner further agrees that any Waste deposited or stored:

- i. in an area other than those specific areas shown in Schedule 'A-2018' for the storage of same;
- ii. without obtaining and providing to the Corporation a Certificate of Approval;
- iii. in contravention of any legislation; or
- iv. in contravention of this Site Plan Agreement;

shall be removed from the subject lands by the Owner at the entire expense of the Owner. The Owner further agrees that if the Owner fails to remove this Waste within 10 days of having received written notice from the Corporation to do so, the Owner agrees that the Corporation, its agents, servants, workmen or employees may enter upon the subject lands and remove the Waste; the cost of which shall be recovered by the Corporation out of the Performance Securities contemplated in this Agreement, and any additional costs incurred by the Corporation in excess of the said securities shall constitute a debt owing by the Owner to the Corporation and the Corporation may add such debt to the tax roll of the subject lands and collect and enforce them in the same manner as taxes.

LANDSCAPING

12. (a) **Landscaping**- The Owner further agrees to provide for landscaping as designed and depicted on the Site Plan as approved by the Manager of Planning Services for the Corporation.

(b) **Installation and Maintenance** - The Owner further agrees to install and maintain all landscaping features in accordance with the approved Site Plan and in a manner satisfactory to the Manager of Planning Services.

(c) **Undeveloped Lands** - In the event that the subject lands are to be developed in phases the Owner further agrees to grade and seed or crop, to the satisfaction of the Manager of Planning & Development Services, all vacant lands that are not developed within one (1) year of the issuance of the construction permit for the initial phase of the development.

STORM WATER MANAGEMENT

13. (a) **Consulting Engineer** - Prior to the issuance of a building permit, the Owner further agrees to retain a consulting engineer for the design and preparation of drawings for an internal storm water management system to service the proposed addition. Such drawings shall be satisfactory to the Corporation's Director of Municipal Services and Ministry of Transportation, if applicable.

(b) **Construction and Maintenance** - Upon approval of the drawings by the Corporation's Director of Municipal Services, Chief Building Official, Ministry of Transportation, if applicable, and the Owner further agrees to construct and maintain, at the Owner's entire expense, the storm water management system in accordance with the approved drawings and to the satisfaction of the Chief Building Official prior to the issuance of a building permit. Under no circumstance will a building permit be issued for construction until such time as the approved storm water management system has been constructed and is fully functional or a temporary approved storm water management system has been implemented, both to the satisfaction of the Town.

(c) **Undeveloped Lands** - The Owner further agrees to maintain, grade and keep groomed any undeveloped portions of the subject lands and that any changes to the surface material, grade or use of undeveloped lands shall require a review of the approved Storm Water Management System and will require an amendment to the site plan.

(d) **Use of Green Space** – The Owner further agrees to demonstrate the use of all available green space for the reduction and management of storm water run-off.

14. **Stormwater Management (abutting lands)** - That the Owner agrees to insure that storm water run-off is properly managed along the edge of the storm water management pond (if applicable) where it is within 20 m of an abutting property and that storm water flows on those abutting lands are not negatively impacted.

EXISTING WATERCOURSES AND NATURAL LAND DRAINAGE

15. **Existing Watercourses and Natural Land Drainage** - The Owner further agrees that no natural watercourse shall be blocked, abandoned or otherwise altered during the course of construction of the development unless approved by the Corporation and that no natural land drainage shall be cut off without adequate provision made for its interception to the satisfaction of the Corporation.

DEVELOPMENT CHARGES

16. **Development Charges** - The Owner agrees to pay to the Corporation on the issuance of a building permit, the appropriate development charge in accordance with the Corporation's Development Charges By-law, as amended.

POSTPONEMENT AND SUBORDINATION

17. **Postponement and Subordination** - The Owner covenants and agrees, at its entire expense, to obtain and register, from its mortgagees and/or encumbrancers, such documentation as may be deemed necessary by the Corporation to postpone and subordinate the interest of said mortgagees and/or encumbrancers in the subject lands to the interest of the Corporation to the extent that this Agreement shall take effect and have priority as if it had been executed and registered before the execution and registration of the document or documents giving to the mortgagees and/or encumbrancers their interest in the subject lands.

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IN WITNESS THEREOF the said parties hereto have duly executed the Site Plan Agreement on the date first written above.

SIGNED SEALED AND DELIVERED

Henry VanMinnen (President)

WITNESS

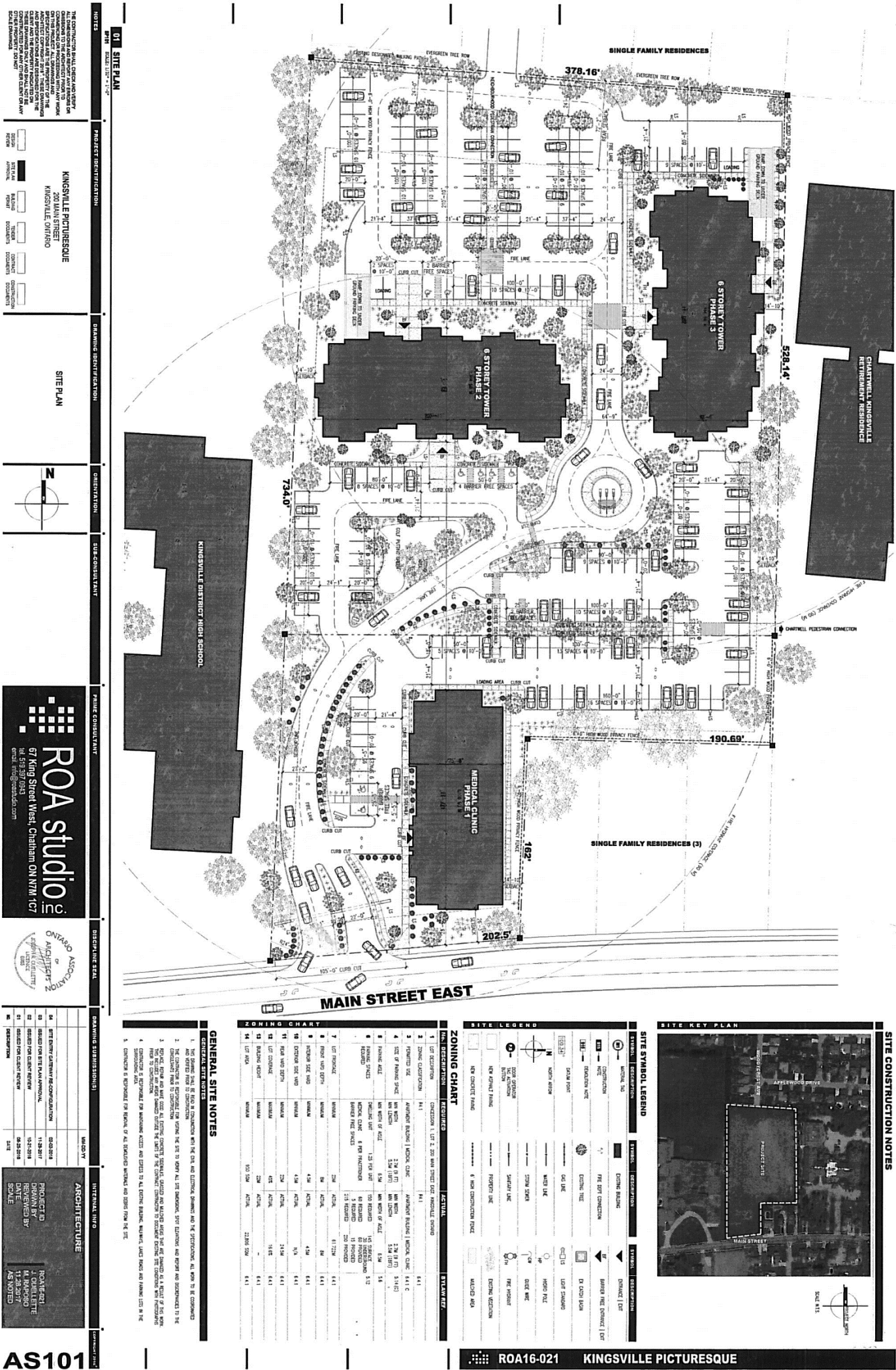
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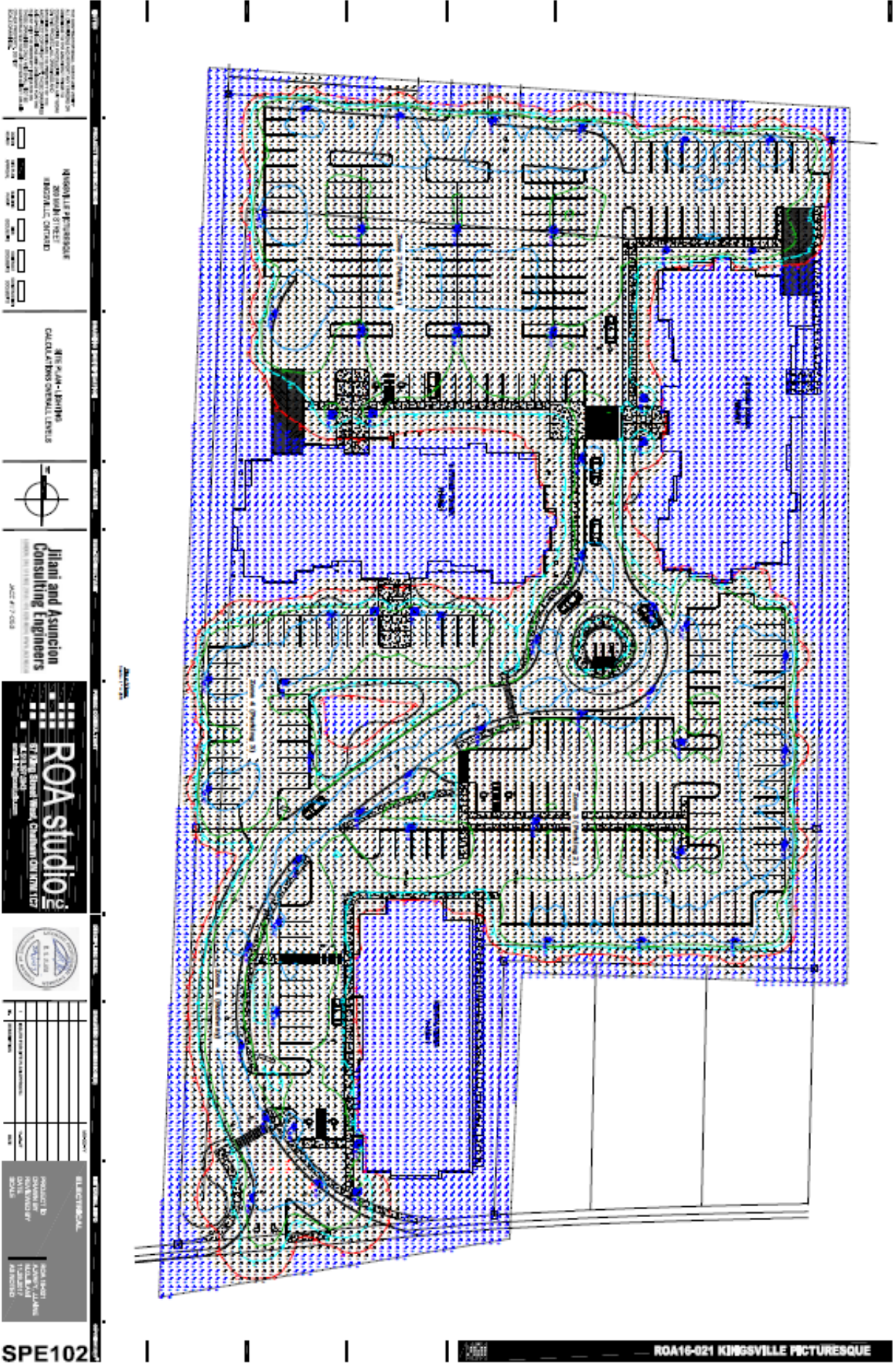
MAYOR NELSON SANTOS

CLERK JENNIFER ASTROLOGO

Schedule "A-2018"
Site Plan



Schedule "B"
Lighting Plan



SPE102

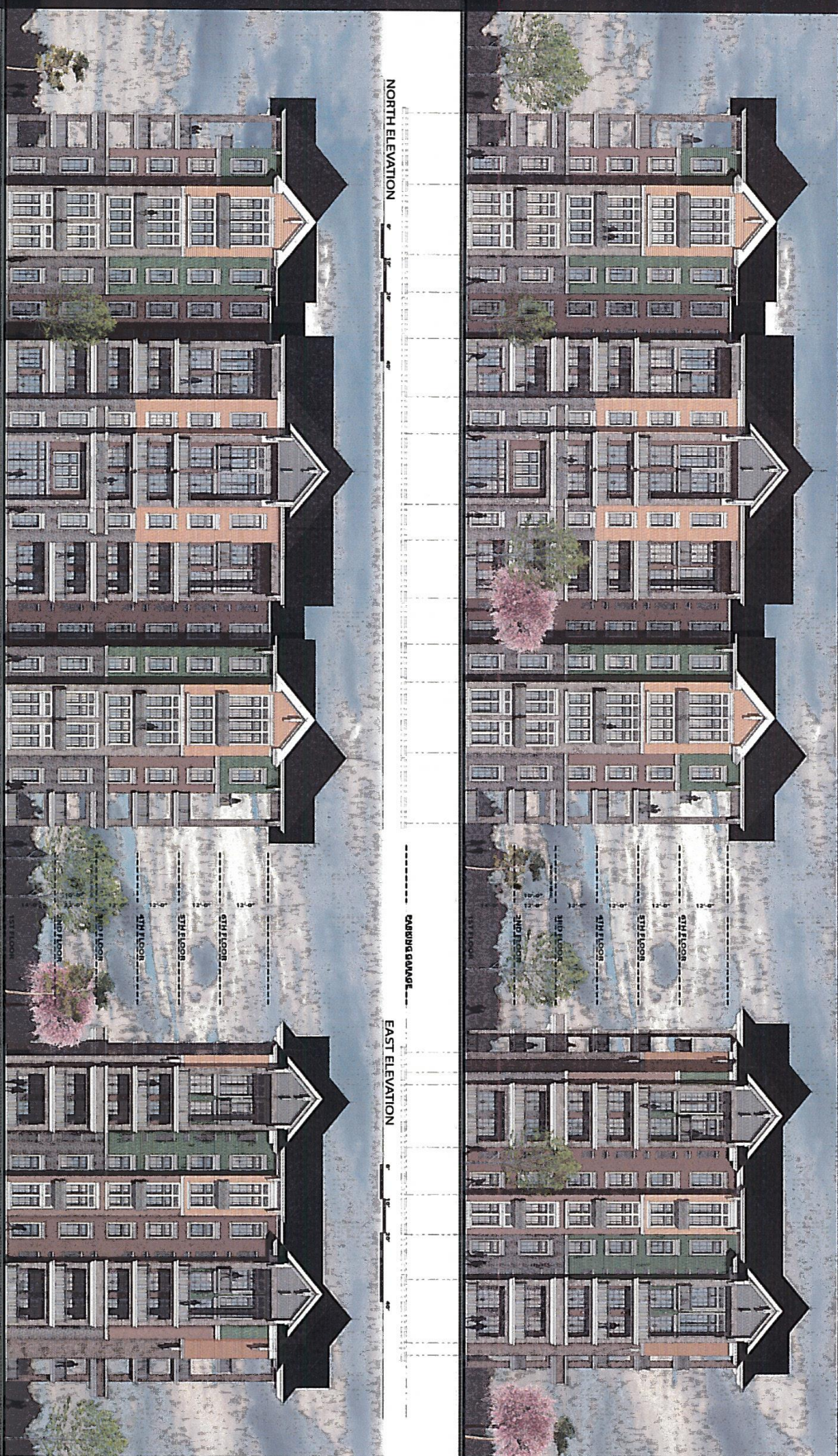
ROA16-021 KINGSVILLE PICTURESQUE

Elevations
Residential Buildings
190 & 224 Main St. E.



SCHEMATIC ELEVATIONS

KINGSVILLE, ONTARIO





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: February 6, 2018
To: Mayor and Council
Author: Peggy Van Mierlo-West, CAO
RE: Kingsville Economic Development Plan
Report No.:

AIM

To present to Council the Kingsville Economic Development Plan.

BACKGROUND

The Tourism Economic Development Committee (TEDC) undertook a strategic planning process in 2017 to help better define the business community, identify strengths, weaknesses, opportunities and threats of the local economy, create partnerships, identify new initiatives in Kingsville's target industries, and update the municipality's economic goals and objectives.

Public input occurred through online surveys, consultation with stakeholders and Mayor's Roundtable.

DISCUSSION

The Economic Development Strategy is designed to focus and refine activities of the Town and specifically the actions of TEDC. It is focused on talent and community building within the Town, and future positioning and reputation building outside the Town.

Drawing upon background research, economic analysis and consultation with local business leaders and community groups, the Economic Development Strategy direction is a refined and focused approach to conducting economic development activities. It focuses on supporting existing assets and strengths to grow. It works towards a future in which there is a strong local economic base in Kingsville.

Town of Kingsville Economic Development Strategy goals

1. Adopt a community-based focus
2. Grow specific business sectors
3. Encourage a positive business culture
4. Align and inspire town resources
5. Attract and retain a new generation of great entrepreneurs and workforce

Similar to the Town's Strategic Plan the above goals has been divided into action plans and measurable markers. This is to be monitored during the TEDC monthly meetings. Updates will be provided to Council during the Committee's updates every 6 months

LINK TO STRATEGIC PLAN

Support growth of the business community.

FINANCIAL CONSIDERATIONS

This document will be utilized as the basis for developing operational plans at the department level. The committee will continue to work in partnership with the community to implement, refine and share results.

Action items proposed for the 2018 budget have been included within operations.

CONSULTATIONS

Town of Kingsville Tourism and Economic Development Committee

RECOMMENDATION

That Council approves the attached Kingsville Economic Development Plan

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



KINGSVILLE ECONOMIC DEVELOPMENT STRATEGY_V3.DOCX

Abstract

The Economic Development Strategy is designed to focus and refine activities of the Town and specifically the actions of the Tourism and Economic Development Committee. It is focused on talent and community building within the municipality, and future positioning and reputation building outside the municipality.

Town of Kingsville Economic Development Strategy 2017

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Introduction

The Town of Kingsville is located on the north shore of Lake Erie in southwest Ontario. Kingsville is home to approximately 23,000 residents, and X # businesses.

Kingsville offers opportunities for an active lifestyle with access to unique assets where residents can shop locally for all of their needs and access fresh local food. It is our vision that the best and brightest young people will make Kingsville their family home with satisfying, well-paying jobs. It is a place with a vibrant cultural scene that attracts visitors who choose to re-locate here, and a place that attracts professionals, creative people and educated entrepreneurs.

In 2017 a new Strategic Plan was adopted establishing a vision for the municipality to help guide corporate activities, programs and resources. The Strategic Plan identified thirteen goals to achieve positive outcomes in the immediate future.

Economic development is identified in these goals, with a particular focus on “Supporting the growth of the business community.”

About the strategy

An economic development strategy provides a framework to guide activities and to gain an advantage beyond status quo. The Town of Kingsville's Economic Development Strategy includes goals and actions for the municipality as a whole, and opportunities for the broader business community to work together to make a difference.

Drawing upon background research, economic analysis and consultation with local business leaders, the Economic Development Strategy direction is a refined and focused approach to conducting economic development activities. It focuses on supporting existing assets and strengths to grow. It works towards a future in which there is a strong local economic base in Kingsville.

Kingsville offers opportunities for an active lifestyle with access to unique assets where; residents can shop locally for all of their needs and access fresh local food. It is our vision that the best and brightest young people will make Kingsville their family home with satisfying, well-paying jobs. It is a place with a vibrant cultural scene that attracts visitors who choose to re-locate here, and a place that attracts professionals, creative people and educated entrepreneurs.

Town of Kingsville Economic Development Strategy goals

1. Adopt a community-based focus
2. Grow specific business sectors
3. Encourage a positive business culture
4. Align and inspire town resources
5. Attract and retain a new generation of great entrepreneurs and workforce

Strategic goals, objectives and actions

Goal 1: Adopt a community-based focus

A positive awareness of Kingsville is important to focus activities and communications. This should be accomplished through unified marketing and developing community-based programs that leverage the advantage of being a town with a local approach.

Objectives	Actions
Build awareness of the Town of Kingsville as a destination	<ul style="list-style-type: none">• develop an economic development marketing campaign to align existing programs and messaging (2018-2019)• create and implement a digital marketing campaign to promote existing programs and new opportunities (2018)• develop a targeted Media Relations Plan to reach desired outside audiences (potential tourists, residents, investors) through earned media with a focus on regional/national/international media (2018)• develop and implement a Town of Kingsville brand across all departments to align and integrate messaging across the municipality (2020)

Objectives	Actions
Implementation of community economic development strategies	<ul style="list-style-type: none"> • develop, fund and implement a Cottam Downtown Community Improvement Plan (2017-2018) • develop Ruthven Community Improvement Plan and Kingsville Community Plan (2018) • seek new opportunities for place making initiatives to attract new residents, visitors and businesses (ongoing)

Measurement:

- advertising and marketing outreach
- number of Downtown Revitalization Action Plan activities completed
- return on investment from Community Improvement Plan

Goal 2: Grow specific business sectors

The significant majority of new jobs in a community will come from the growth of existing businesses. First, these programs should help existing businesses grow and new businesses enter the local market, and second work with these businesses to develop their respective clusters as a whole to grow employment in Kingsville.

Objectives	Objectives
Agriculture and food	<ul style="list-style-type: none">• grow the Town of Kingsville agri-brand; begin with a focus on the existing greenhouse and processing operations
Local	<ul style="list-style-type: none">• grow the food processing sector (expansion of existing processors, identify new opportunities for processing) to build employment around value added agriculture• distribution• support the innovation and diversification of local agriculture• grow agri-culinary participation among producers to tourism
Regional	<ul style="list-style-type: none">• partner with Leamington and surrounding greenhouse sector and processing

Clusters	Objectives
Tourism	<ul style="list-style-type: none"> • increase the volume of year-round accommodations of all kinds, in all markets • develop operator experiences to boost tourism traffic (cross-sector and cross promotion) • develop a guided touring sector (e.g. two wheels) • expand visitation into the shoulder-season and winter and connect these off peak activities to culture • identify and support unique retail that either generates tourism visits or extends those visits
Specialized manufacturing	<ul style="list-style-type: none"> • cultivate a community of specialized manufacturers that raises the profile of Kingsville • support the innovation, growth and expansion of existing businesses to increase sustainability and employment • create an active network of local manufacturing mentors • develop a program to attract new manufacturers (start-up and relocating) to existing employment areas • develop infrastructure to support the health of local industrial areas

Clusters	Objectives
Culture	<ul style="list-style-type: none"> • increase town arts, culture and heritage for profit and not-for-profit businesses • foster the development of cultural events and festivals (partnering with tourism) • develop the arts, heritage, culture brand of Kingsville so that it becomes an attraction for tourists, new residents and entrepreneurs working in the sector • grow the craft/ maker segment (number of small or micro businesses and sales per business due to increased tourism traffic) • action the Heritage and Cultural Implementation plans
Education	<ul style="list-style-type: none"> • develop opportunities with colleges, educational institutions and innovation organizations to expand business and employment opportunities in Kingsville (particular emphasis on environment and water engineering, and disruptive technology) • establish a network of existing business owners and leaders with ambitions to grow their cluster (to grow businesses and employment)

Refocus economic development programs	<ul style="list-style-type: none"> • identify an economic development team leader (pilot) for each cluster • each Pilot to undergo training to better understand trends and needs of the industry segment, how and what municipal services impact that segment and how best to partner with it (2020) • integrate programs (existing and new) around each cluster (network building, shared promotion, business skills training, youth business training)
---------------------------------------	--

Measurement:

- number of businesses participating in cluster networks
- business growth and sector inquiries
- number of tourists (based on Ministry reporting which lags current timelines)
- employment numbers

Goal 3: Encourage a positive community business culture

Identify, nurture and expand a positive Kingsville business culture that crosses community boundaries and is aligned with strategic goals. This will lead to an increased ability for the municipality, local businesses, organizations, and communities to work together to strengthen communities and support business growth.

Objectives	Actions
Develop peer-to-peer networks	<ul style="list-style-type: none">• work with leaders in each cluster to develop networks, and an annual summit focused on building the cluster through new ideas (2019)• create a peer-to-peer business ambassador program in each cluster to attract and connect with new business owners and promote the town (2020)
Support local community business organizations	<ul style="list-style-type: none">• continue to develop relationships and programming with local business organizations (ongoing)• support community based business organizations in local economic development activities (ongoing)

Measurement:

- participation in annual cluster summits
- number of ambassador program partnerships established
- business community engagement (number of businesses and organization sharing messaging through social media)

Goal 4: Align and inspire Town resources

Organizations that work together towards specific, common goals typically outperform organizations that operate in silos. Aligning internal resources that impact business development and attraction will improve the reputation of the town as a partner in economic development and encourage new investment.

Objectives	Actions
Establish business pilots	<ul style="list-style-type: none">• develop and implement a business pilot program where businesses have a single point of contact at the town that focuses on business expansion or start-up (2018)• integrate new economic development programs around, and in support of, growth in the five clusters (2019)
Enhance team building within Town of Kingsville staff to build the reputation for business receptiveness	<ul style="list-style-type: none">• develop and implement an integrated business owner support process within the pre-plan, planning and development process to encourage business growth and expansion (2018)
Improve municipal policies and procedures	<ul style="list-style-type: none">• integrate an economic development focus to projects town-wide (e.g. parks, trails, downtown redevelopment, infrastructure) (2017)• complete the Official Plan updates (2018 and beyond)

Objectives	Actions
Plan and execute critical infrastructure projects	<ul style="list-style-type: none"> • fund and implement infrastructure projects to accommodate growth and investment in a competitive manner (ongoing)

Measurement:

- number of new and expanding businesses in the pilot program

Goal 5: Attract and retain a new generation of entrepreneurs and workforce

It is the residents who are owners, employees, and leaders of business and community organizations. It is the ambition and decisions of these residents that will create employment growth and contribute significantly to a vibrant community. Kingsville naturally attracts an older demographic, therefore, attraction programs will focus on retaining and attracting a younger demographic to balance the population age and support a healthy, vibrant economy.

Objectives	Actions
Diversify the talent and age of our community	<ul style="list-style-type: none">• create a millennials steering group with representation from across Kingsville to guide youth retention, repatriation and attraction plans (2018)• promote Young Professionals week annually and support young professional groups (2018)• support the development of affordable housing across Kingsville, enabling young people in the early stages of their work life to have affordable, safe housing (2018)• <u>build the reputation</u> of Kingsville as a great place for young families in marketing programs (2019)

Objectives	Actions
Repatriate Kingsville alumni	<ul style="list-style-type: none"> • develop projects with colleges and universities to connect with and keep alumni in the community (2019) • create a Kingsville homecoming event in the summer to communicate the new opportunities for relocating back to Kingsville (2020)

Measurement:

- number of steering group participants under the age of 40
- social media engagement
- number of people at events

Implementation

The Economic Development Strategy is designed to focus and refine activities of the town and specifically the actions of the Tourism and Economic Development Committee. It is focused on talent and community building within the municipality, and future positioning and reputation building outside the municipality. The strategy will amplify the strengths of our existing business owners, support the creation of new jobs and businesses, engage younger business leaders, and improve the reputation and recognition of Kingsville as a desirable community for business and life.

This document will be utilized as the basis for developing operational plans at the department level. Staff will monitor and report on the results of this strategy on an annual basis. The committee will continue to work in partnership with the community to implement, refine and share results.

Sandy Kitchen

From: Sandy Kitchen
Sent: Tuesday, February 6, 2018 3:02 PM
To: Sandy Kitchen
Subject: FW: Epilepsy Proclamation
Attachments: Epilepsy Correspondence 02-10-2016.pdf

From: deanna sinasac [<mailto:deannasinasac@yahoo.com>]
Sent: Thursday, February 1, 2018 5:59 PM
To: Stephanie Olewski <solewski@kingsville.ca>
Subject: Epilepsy Proclamation

Hello,

It is that time of the year again, I was wondering if we could do the proclamation for epilepsy again this year.

"Purple Day" is on March 26 of every year. I would greatly appreciate it and your support.

If you could please mail it to me at the following address I would greatly appreciate it.

Thanks,
Deanna Sinasac

My address is:

3080 Coram CR
Windsor, Ont
N8R 1P3



The Royal Canadian Legion Ontario Command

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in **The Royal Canadian Legion Ontario Command**, representing **Ontario's Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

The Royal Canadian Legion Ontario Command is very proud to be printing **15,000 copies** of our 5th annual **“Military Service Recognition Book”**, scheduled for release by September 2018. This unique remembrance publication recognizes and honours our Province's Veterans, and helps us fulfill the Legion's role as the "Keepers of Remembrance". Proceeds raised from this annual appeal are also used to support Veterans Transition Programs to help modern day Veterans that suffer from PTSD and other challenges.

The Legion is recognized as one of Canada's largest Veterans Support Organizations and we are an integral part of the communities we serve. This project helps ensure the Legion's continued success.

We would like to have your organization's support for this Remembrance project by sponsoring an advertisement space in our "Military Service Recognition Book."

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **Ontario Command Campaign Office** toll free at **1-855-241-6967**.

Thank you for your consideration and/or support.

Sincerely,

**Sharon McKeown
President**



www.on.legion.ca

The Royal Canadian Legion Ontario Command

“Military Service Recognition Book”

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>HST</u>	<u>Total</u>
Full Colour Outside Back Cover	\$2,132.74	+	\$277.26 = \$2,410.00
Inside Front/Back Cover (Full Colour)	\$1,853.98	+	\$241.02 = \$2,095.00
2 Page Spread (Full Colour)	\$2,964.60	+	\$385.40 = \$3,350.00
Full Page (Full Colour)	\$1,482.30	+	\$192.70 = \$1,675.00
Full Page 7" X 9.735"	\$1,110.62	+	\$144.38 = \$1,255.00
½ Page (Full Colour)	\$831.86	+	\$108.14 = \$940.00
½ Page 7" X 4.735"	\$646.02	+	\$83.98 = \$730.00
¼ Page (Full Colour)	\$504.42	+	\$65.58 = \$570.00
¼ Page 3.375" X 4.735"	\$415.93	+	\$54.07 = \$470.00
1/10 Page (Full Colour)	\$300.88	+	\$39.12 = \$340.00
1/10 Page (Business Card) 3.375" X 1.735"	\$256.64	+	\$33.36 = \$290.00

H.S.T. Registration # 10686 2824 RT0001

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Ontario Command.



PLEASE MAKE CHEQUE PAYABLE TO:

The Royal Canadian Legion
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**REGULAR MEETING OF COUNCIL
MINUTES**

Monday, January 29, 2018

7:00 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor John Driedger Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson Absent: Councillor Susanne Coghill (on personal business)
Members of Administration	J. Astrologo, Director of Corporate Services R. Brown, Manager of Planning & Development Services K. Girard, Municipal Services Manager S. Kitchen, Deputy Clerk-Council Services R. McLeod, Manager of Financial Services C. Parsons, Fire Chief A. Plancke, Director of Municipal Services

A. CALL TO ORDER

Mayor Santos called the Regular Meeting to order at 7:01 p.m.

B. MOMENT OF SILENCE AND REFLECTION

Mayor Santos asked those present to stand and observe a moment of silence and reflection to be followed by the singing of O'Canada.

C. SINGING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

E. PRESENTATIONS/DELEGATIONS

**1. Kingsville Municipal Heritage Advisory Committee--Dr. Lydia Miljan, Chair--
Presentation recommending designation under the Ontario Heritage Act of
1422 Road 3 East as a property of heritage value**

i) Kingsville Municipal Heritage Advisory Committee Research Report, Statement of Significance, Resources Evaluation Sheet, and letter of consent of property owners, dated January 2, 2018.

Dr. Miljan presented the 27-pg. Research Report with respect to The John S. Bruner House, municipally known as 1422 Road 3 East, Ruthven. The John S. Bruner House is a 3-storey French Second Empire brick dwelling built in 1888.

88-2018

Moved By Councillor Larry Patterson

Seconded By Councillor Tony Gaffan

Council receive correspondence from property owners dated January 2, 2018 consenting to have the property municipally known as 1422 Road 3 East designated by the Town of Kingsville as a heritage building under the *Ontario Heritage Act*; and further Council authorize publication of Notice of Intention to Designate.

CARRIED

**2. Michael Damm, 69 Road 11, spokesperson on behalf of certain Road 11
Residents**

Mr. Michael Damm (speaking as property owner of 69 Road 11 and on behalf of certain other affected residents residing on Road 11) expressed concerns pertaining to the proposed 2018 Road 11 Water Works petition(Agenda Item H-1 / MS 2018-01).

Mayor Santos then brought forward staff report H-1, being Report of K. Girard, Manager of Municipal Services RE: 2018 Road 11 Water Works Petition

H-1 K. Girard, P. Eng., Manager of Municipal Services--Report, dated January 22, 2018

Mr. Girard presented his Report (with attached Petition for Waterworks from the North Talbot Road to 130 Road 11 filed January 22, 2018) and Recommendation as contained therein, and provided Council with information regarding the specifics of the proposed new running line.

89-2018

Moved By Councillor Thomas Neufeld

Seconded By Councillor Larry Patterson

That Council authorize Municipal Services to retain RC Spencer Associates Inc. to prepare the engineer's report for the benefitting property owners' consideration; approve funding of fire suppression in the amount of \$35,000.00; and direct Administration to assess benefitting vacant land 50% upon installation and the remaining balance (50%) upon water service connection in accordance with historical practice.

CARRIED

3. Richard Welker, 160 Road 5 West-Request dated January 16, 2018 RE: Road Repair Road 5 West, Drainage and conservation

Mr. Welker presented his concerns and photographs regarding the condition of the east end of Road 5 West. Mr. Welker stated that the photographs provided in the package of material were taken in 2014.

90-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council receive information package as provided by Mr. Richard Welker in regard to concerns with respect to Road 5 West (correspondences and photographs) and that Road 5 West be included in the Municipal Road Tour.

CARRIED

91-2018

Moved By Councillor Thomas Neufeld

Seconded By Councillor Tony Gaffan

That Council allow Mr. Richard Welker an additional 5 minutes beyond the ten-limit time allocation to address Council on drainage and conservation matters.

CARRIED

Mr. Welker stated that, as per his previous delegation to Council in September of 2017, he has requested repair of the Conklin Drain and other drains and further, he is looking for maintenance practices that preserves his right to drainage.

92-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council receive the information from Mr. Welker pertaining to his previously submitted Request(s) for Drain Maintenance and Repair and direct Administration to provide a further report, including ERCA comments regarding drain maintenance practices.

CARRIED

F. MATTERS SUBJECT TO NOTICE

1. PUBLIC MEETING--Zoning By-law Amendment ZBA/22/17; Mastron Enterprises Ltd., 2100 Road 4 E, Part of Lot 24, Concession 4

R. Brown, Manager of Planning and Development Services

- i) Notice of Complete Application and Public Meeting, dated December 21, 2017;
- ii) Notice of Rescheduled Public Meeting, dated January 16, 2018;
- iii) Report of D. French, Interim Town Planner, dated January 19, 2018;
- iv) Proposed By-law 11-2018, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

Mr. Brown presented the Planning Report and recommendation.

There were no questions or comments from Council and no questions or comments from anyone in attendance in the audience.

93-2018

Moved By Councillor Larry Patterson

Seconded By Councillor John Driedger

That Council approve zoning amendment application ZBA/22/17 (2100 Road 4 East, Part of Lot 24, Concession 4) to amend the zoning of the subject lands to a site-specific 'Agriculture Zone 1 Exception 61 (A1-61)' classification which will deem the two subject parcels to be a single lot or parcel of land for zoning purposes, and adopt the implementing by-law.

CARRIED

G. AMENDMENTS TO THE AGENDA

Mayor Santos added one announcement.

H. STAFF REPORTS

1. 2018 Road 11 Water Works Petition

K. Girard, Manager of Municipal Services

Report H-1 was presented above (SEE: Delegation E-2 / Motion 89-2018).

2. Development Charges – Revised By-law

R. McLeod, Acting Treasurer

Ms. Van Mierlo-West announced that Mr. Ryan McLeod has accepted the Town's offer to be appointed as the Town's Director of Financial Services/Treasurer.

94-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Tony Gaffan

That Council approves Bylaw 1-2018 to establish development charges in the Town of Kingsville for the period from January 30, 2018 to January 29, 2023.

CARRIED

3. Agreement with County Of Essex (Windsor-Essex Emergency Medical Services)

C. Parsons, Fire Chief

95-2018

Moved By Councillor Larry Patterson

Seconded By Councillor John Driedger

That Council approves the Lease Agreement between the Town of Kingsville and the County of Essex (Windsor-Essex Emergency Medical Services) and authorizes the Mayor and Clerk to sign the aforementioned agreement.

CARRIED

4. Tiered Response Agreement

C. Parsons, Fire Chief

96-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Tony Gaffan

That Council approves the Medical Tiered Response Agreement between The Corporation of the Town of Kingsville (Fire Department) and Essex-Windsor E.M.S. and authorizes Mayor Santos to sign the aforementioned agreement.

CARRIED

5. Artisan Alley Summary

G. A. Plancke, Director of Municipal Services

97-2018

Moved By Councillor Thomas Neufeld

Seconded By Councillor Tony Gaffan

That Council receives the information as requested under resolution 703-2017 regarding the Artisan Alley project.

CARRIED

6. Waiver of fees request

M. Durocher, Parks and Recreation Programs Manager

98-2018

Moved By Councillor Thomas Neufeld

Seconded By Councillor Tony Gaffan

That organizations looking to receive a waiver of fees for use of Town owned facilities be directed to utilize the Town of Kingsville Community Grant Application, and furthermore that these organizations fulfil the requirements as outlined in the grant process.

CARRIED

7. **Queen Valley Development Agreement (Porrone Lands) Pt. Lot 11, Concession 2, ED and Pt. Road Allowance between Conc. 1 and 2, Pt. 1, 2 3 and 4 RP 12R-25761**

R. Brown, Manager of Planning and Development Services

99-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council approve the Development Agreement for the Queen Valley Subdivision in the community of Ruthven for a 130 lot residential subdivision, authorize the Mayor and Clerk to sign the agreement and direct administration to have the agreement registered on title; and further that Council deny the applicant's request for a foregoing or reduction in the required cash-in-lieu of parkland dedication payment.

CARRIED

Mayor Santos called for a recess at 8:50 p.m. and the Meeting reconvened at 8:59 p.m.

I. BUSINESS/CORRESPONDENCE-ACTION REQUIRED

1. **Municipality of Leamington- Copy of Report to Leamington Council of Director R. Orton RE: Dedicated Gas Tax Funds for Public Transportation Program, and copy of Kingsville endorsement for the 2016/17 year**

100-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Tony Gaffan

That Council of The Corporation of the Town of Kingsville endorses the Municipality of Leamington to act in the capacity of host community for the 2017/2018 Dedicated Gas Tax Funds for Public Transportation Program.

CARRIED

101-2018

Moved By Councillor Thomas Neufeld

Seconded By Councillor Tony Gaffan

That Council direct Administration to engage in preliminary discussions with the Municipality of Leamington to expand the existing services of the Erie Shore Community Transit.

CARRIED

2. **The Hospice of Windsor and Essex County-Correspondence received January 19, 2018 from Executive Director Carol Derbyshire RE: Request for support/donation**

102-2018

Moved By Councillor Larry Patterson

Seconded By Councillor John Driedger

That Council receive donation request of The Hospice of Windsor and Essex County.

CARRIED

J. MINUTES OF THE PREVIOUS MEETINGS

1. **Special Meeting of Council--December 20, 2017**
2. **Regular Meeting of Council--January 8, 2018**

3. **Regular "Closed Session" Meeting of Council--January 8, 2018**
4. **Special Meeting of Council (Budget #1)--January 16, 2018**

103-2018

Moved By Councillor John Driedger

Seconded By Councillor Thomas Neufeld

That Council adopt Special Meeting of Council Minutes dated December 20, 2017, Regular Meeting of Council Minutes dated January 8, 2018, Regular 'Closed Session' Meeting of Council Minutes dated January 8, 2018, and Special Meeting of Council Minutes dated January 16, 2018

CARRIED

K. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. **Planning Advisory Committee--October 17, 2017**

104-2018

Moved By Councillor Thomas Neufeld

Seconded By Councillor Tony Gaffan

That Council receive Planning Advisory Committee Meeting Minutes, dated October 17, 2017

CARRIED

L. BUSINESS CORRESPONDENCE - INFORMATIONAL

1. **Ontario Good Roads Association--Correspondence dated January 17, 2018
RE: OGRA requests Support for Municipal Class Environmental
Assessment (MCEA) process**
2. **Ontario Municipal Board--Notice of Prehearing Conference-Case No.
PL171077 (1552843 Ontario Ltd. v. Kingsville;169 Prince Albert St. North)**
3. **Town of Amherstburg--Correspondence dated January 16, 2018 RE: Tax
Changes Proposed by the Federal Liberal Government**
4. **Town of Amherstburg--Correspondence dated January 16, 2018 RE:
Proposed Changes to the Cannabis Act (Bill C-45)**

5. **Town of Lakeshore--Correspondence dated January 16, 2018 RE: Allocate Infrastructure Funding Dedicated to Municipalities for Storm Water Management and Drainage Improvements**
6. **Town of Lakeshore--Correspondence dated January 22, 2018 RE: Population Growth Projections**
7. **Town of Lakeshore--Correspondence dated January 22, 2018 RE: Marijuana Tax Revenue**
8. **Ontario Municipal Fire Prevention Officers Association--RE: OMFPOA Symposium and Conference--Request dated January 12, 2018 for support through an advertisement**

105-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor John Driedger

That Council receive Business Correspondence Informational items L-1 through L-8.

CARRIED

M. NOTICES OF MOTION

N. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

Mayor Santos announced the 2nd Mayor's Roundtable to be held Tuesday, February 6, 2018 from 7:00 p.m. until 9:00 p.m. at the Kingsville Arena Complex, 1741 Jasperson Drive, Kingsville. The roundtable/open house discussion will pertain to the development of an Affordable Housing Strategy for the Town of Kingsville.

O. BYLAWS

1. By-law 1-2018

106-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council read By-law 1-2018, being a by-law for the imposition of development charges, a first, second and third and final time.

CARRIED

2. By-law 6-2018

107-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Tony Gaffan

That Council read By-law 6-2018, being a by-law to amend By-law 21-2005 as amended, being a By-law to Regulate Traffic and Parking on Highways within the Town of Kingsville, a first, second and third and final time.

CARRIED

3. By-law 11-2018

108-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor John Driedger

That Council read By-law 11-2018, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (ZBA/22/17; 2100 Road 4 East) a first, second and third and final time.

CARRIED

4. By-law 12-2018

109-2018

Moved By Councillor Larry Patterson

Seconded By Councillor Tony Gaffan

That Council read By-law 12-2018, being a By-law to provide for an Interim Tax Levy and to provide for the Payment of Taxes, a first, second and third and final time.

CARRIED

5. By-law 13-2018

110-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council read By-law 13-2018 being a By-law to amend By-law 1-2015, being a by-law to appoint certain members of Council and individuals to boards and committees a first, second and third and final time.

CARRIED

6. By-law 14-2018

111-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor John Driedger

That Council read By-law 14-2018 being a by-law authorizing the entering into of an agreement with Windsor/Essex County Humane Society (stray cats) a first, second and third and final time.

CARRIED

7. By-law 16-2018

112-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council read By-law 16-2018, being a By-law authorizing the entering into of an Animal Control and Pound Services Agreement with The Corporation of the Municipality of Leamington and with Essex County K9 Services

CARRIED

8. By-law 20-2018

113-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council read By-law 20-2018, being a By-law to appoint by-law enforcement Officers and municipal law enforcement officers for Purposes of the *Dog Owners' Liability Act*, a first, second and third and final time.

CARRIED

9. By-law 21-2018

114-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council read By-law 21-2018, being a By-law authorizing the entering into of a Lease Agreement between The Corporation of the Town of Kingsville and The Corporation of the County of Essex for an Emergency Medical Services Station, a first, second and third and final time.

CARRIED

P. CONFIRMATORY BY-LAW

1. By-law 22-2018

115-2018

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Tony Gaffan

That Council read By-law 22-2018, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its January 29, 2018 Regular Meeting a first, second and third and final time.

CARRIED

Q. ADJOURNMENT

Council adjourn this Regular Meeting at 9:08 p.m.

116-2018

Moved By Councillor Thomas Neufeld

Seconded By Councillor John Driedger

That Council adjourn this Regular Meeting at 9:08 p.m.

CARRIED



MINUTES

POLICE SERVICES BOARD MEETING
Wednesday, November 1, 2017 at 4:00 p.m.
Council Chambers, Municipal Offices
2021 Division Road N., Kingsville, ON N9Y 2Y9

A. CALL TO ORDER

Chairperson, Nelson Santos called the Meeting to order at 4:00 p.m. with the following persons in attendance:

Nelson Santos	-	Chairperson
Larry Patterson	-	Board member
Gary Bain	-	Board member
Glenn Miller	-	O.P.P. Inspector
Brian Higgins	-	O.P.P. Sergeant
Brad Sakalo	-	O.P.P. Staff Sergeant

Member of Administration: Sandra Kitchen, Deputy Clerk-Council Services

Absent: Nancy Wallace-Gero, Vice Chairperson

Also in attendance: Cst. Jeremy Kulwartian from the Essex County Traffic Management Unit (TMU)

B. DISCLOSURE OF PECUNIARY INTEREST

Chairperson, Nelson Santos reminded members that any declaration and its general nature are to be made prior to each item being discussed.

C. PRESENTATIONS/DELEGATIONS

1. Cst. Jeremy Kulwartian, Essex County Traffic Management Unit (TMU)

Inspector Miller introduced Constable Kulwartian. Cst. Kulwartian informed members that the Traffic Management Unit was formed in 2016 as part of an enhanced unit to increase public safety. The TMU works across the County collectively to reduce poor driving behaviours and to reduce collisions through education, awareness and enforcement. He indicated he is proud of the work being done by the Essex County TMU for everyone's safety, and the impact it has on lives being saved.

Chairman Santos thanked Constable Kulwartian for the informative update.

D. ADOPTION OF ACCOUNTS

1. Police Services Accounts – RE: Budget actuals ending September 30, 2017

58-2017 Moved by L. Patterson, seconded by G. Bain to receive the financial report as information.

CARRIED

2. Budget Review – Correspondence from Detachment Commander Glenn Miller, dated October 31, 2017 RE: Generator replacement

- 59-2017** Moved by G. Bain, seconded by L. Patterson that the Board recommend that Kingsville Council during its 2018 budget deliberations consider authorizing the purchase of a generator for the Kingsville Detachment at a projected budget cost of \$70,000.00 as per correspondence request item D-2 to be drawn out of capital reserve.

CARRIED

E. REPORTS

1. Monthly Status Reports

- i.) Town of Kingsville PSB report and Crime Stoppers report for September 2017

Staff Sergeant Sakalo presented the statistical information, referencing the new PSB report that is generated locally.

He highlighted that Project Safe Trade, which was supported by the Kingsville Police Services Board, has now been launched provincially and has been adopted by over 80 OPP Detachments. He thanked members for their support of this initiative.

- 60-2017** Moved by G. Bain, seconded by L. Patterson to receive Kingsville PSB Report and Crime Stoppers report for September 2017 as information.

CARRIED

F. BUSINESS/CORRESPONDENCE

1. Ministry of Community Safety and Correctional Services:

- i.) Memorandum: RE: Job Posting – Chief of Police, Aylmer Police Service, issued: September 15, 2017. (Index:17-0058)
- ii.) Memorandum: RE: Webinars: 2018/19 Grant Transformation and Policing Effectiveness and Modernization Grant, issued: September 26, 2017. (Index:17-0059)
- iii.) Memorandum: RE: Basic Constable Training Program, issued: October 19, 2017. (Index:17-0060)
- iv.) Memorandum: RE: Constable Selection System Symposium, issued: October 20, 2017. (Index:17-0061) with attached invitation and agenda
- v.) Memorandum: RE: Domestic Violence Investigation (DVI) Course, issued: October 20, 2017. (Index:17-0062)

2. Ontario Association of Police Services Boards RE: Registration information for the OAPSB's 2017 Labour Seminar

3. A. Maslov, Research Advisor, Community Safety and Countering Crime Branch, Public Safety Canada / Government of Canada RE: Measuring Trust in Policing Pilot Project, email dated: October 13, 2017

4. Lisa Pharand, Administrative Assistant, Command Staff, Essex County OPP – RE: CPP/1000 Office Grant vs PEM Grant, correspondence dated October 2, 2017

5. M.M. Bedard, Superintendent, Commander, OPP Municipal Policing Bureau - RE: OPP Municipal Policing 2018 Annual Billing Statement package, correspondence dated September 27, 2017

6. Safety, Licensing Appeals and Standards Tribunal Ontario – RE: Ontario Civilian Police Commission – Office Relocation, memo dated October 20, 2017

61-2017 Moved by L. Patterson, seconded by G. Bain to receive Business correspondences items 1 through 6 as outlined.

CARRIED

RE: Item F-1.iv)

Addendum Agenda Item F1.iv) being Memorandum from the Ministry of Community Safety and Correctional Services Re: 2017 Constable Selection System Symposium, will be discussed at the January 2018 PSB meeting. The symposium is to be held on Tuesday, November 28, 2017 at the Toronto Police College.

G. ADOPTION OF MINUTES OF PREVIOUS MEETING

- 1. Adoption of Police Services Board Minutes** – held on September 27, 2017.

62-2017 Moved by B. Bain, seconded by L. Patterson to adopt the Police Services Board Meeting minutes held on September 27, 2017.

CARRIED

H. NEW AND UNFINISHED BUSINESS

- 1. Francis Kennette, Chair, Lakeshore PSB** – RE: Monthly OPP reports/sharing amongst Essex County Municipalities, email correspondence dated October 12, 2017

Chair Santos noted that confirmation of Kingsville PSB's endorsement of the initiative to share statistical reports was provided to Lakeshore PSB. The Lakeshore PSB Chair has indicated that this now completes the endorsement by all 5 communities policed by the Essex OPP Detachment and that their Recording Secretary would be following up with Inspector Miller to initiate the sharing process.

- 2. Chair Santos – Update** – RE: Regional Crime Prevention through Environmental Design (CPTED) Workshop for businesses and response from Kingsville BIA

Chairman Santos indicated that there has been a positive response from some of the local Kingsville businesses to attend the CPTED Workshop.

I. CLOSED SESSION

None presented.

J. ADJOURNMENT

63-2017 Moved by L. Patterson, seconded by G. Bain that this meeting adjourn at the hour of 4:34 p.m. and to meet again on January 24, 2018 or at the call of the Chair.

CARRIED

CHAIRPERSON, Nelson Santos

**DEPUTY CLERK – COUNCIL SERVICES, Sandra
Kitchen**



MINUTES

**REGULAR MEETING OF PARKS/RECREATION/
ARTS AND CULTURE COMMITTEE**

**THURSDAY November 23 2017
KINGSVILLE ARENA
6:30 P.M**

A. CALL TO ORDER

Deputy Mayor Queen called the meeting to order at 6:30 p.m. with the following persons in attendance:

Mayor N. Santos
Councilor Gaffan
B. Riddiford
S. l'Anson
M. Tremaine-Snip
Program Manager M. Durocher
Facilities Manager T. Del Greco

Guest: S. Hughes Chair of 55+ Committee

Regrets:

None

B. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Queen reminded members that any declaration and its general nature be made prior to each item being discussed.

C. DELEGATIONS/PETITIONS/CORRESPONDENCE

S. Hughes provided the committee with an update regarding the 55+ committee and their mandate:

Points that were presented include:

1. Committee is struggling with events
2. No longer hosting dances due to pricing restrictions
3. Expo is well attended however the majority of work is undertaken by administration
4. Committee needs new blood and new energy
5. Mandate of the committee is to improve quality of life and provide representation for 55+ residents and act as an advocate for them

P&R 102-2017 Moved by S. l'Anson and seconded by Councilor T. Gaffan to receive report as presented

CARRIED

Letter from W. Halpert on behalf of Kingsville Pickleball

Letter from Kingsville Pickleball was received and reviewed.

Comments from committee included:

1. The Pickleball association has become increasingly outspoken
2. The Tennis agreement with the Town is 40+ years in existence and should be honoured

P&R 103-2017 Moved by B. Riddiford and seconded by M. Tremaine-Snip To request that administration work with the Director of Corporate Services to research the tennis agreement and historical dealings which the town has had with the Tennis association and report back.

CARRIED

D. AMENDMENTS TO THE AGENDA

None

E. STAFF REPORTS

Facility Managers Report

P&R 104-2017 Moved by Mayor N. Santos and seconded by Councillor T. Gaffan to receive report by T. Del Greco as presented

CARRIED

Program Managers Report

P&R 105-2017 Moved by S. l'Anson and seconded by Councillor T. Gaffan to receive report as presented.

CARRIED

F. Minutes of Previous Meetings

Regular Committee Minutes dated Thursday October 12 2017

P&R 106-2017 Motion made by B. Riddiford and seconded by Mayor N. Santos to receive minutes of Parks, Recreation, Arts and Culture meeting dated October 12 2017 as presented.

CARRIED

G. Committee Reports

P&R 107-2017 Motion made by Councillor T. Gaffan and seconded Mayor N. Santos to receive minutes of the Fantasy of Lights Committee meeting dated September 26 2017

CARRIED

P&R 108-2017 Moved by Councilor T. Gaffan and seconded by M. Tremaine-Snip to receive the minutes of the 55+ committee dated October 19, 2017

CARRIED

H. New and Unfinished Business

1. Town Christmas Tree

The Town Tree is set for decorating on December 6. M. Durocher has sent out invitations to all schools, invited Jack Miner Migratory Bird Sanctuary to participate, arranged for the Fire Department to attend, and Parks and Recreation and Jack Miner will provide hot chocolate and treats for the children.

2. Communities in Bloom

The Town has been invited to participate in 2018 at the National Level. The CIB committee will discuss this at their January meeting.

3. OHF Championships

The Erie North Shore Minor Hockey Association has been selected to host the OHF Pee Wee A Championships in April. Committee discussed several items around this that administration may wish to consider:

- On site programing for the more than 100 families that will be attending
- Dedicated dressing rooms
- List of restaurants and activities for families.

I. Notice of Motion

J. Next Meeting

**The Next meeting of the
Parks Recreation and Culture Committee
Will take place Thursday January 18 2018 at 6:30 pm
Kingsville Arena Room B**

P&R 109-2017

Moved by S. l'Anson and seconded by Councillor T. Gaffan to adjourn the meeting at 7:44 pm.

CARRIED

CHAIR: DEPUTY MAYOR GORD QUEEN

**RECORDING SECRETARY: M.
DUROCHER**



Minutes

MINUTES
THE CORPORATION OF THE TOWN OF KINGSVILLE
FANTASY OF LIGHTS COMMITTEE
SEPTEMBER 26 AT 4:00 P.M.
Kingsville Arena Room D, 1741 Jasperson Lane,
Kingsville, Ontario

A. CALL TO ORDER

Councilor Gaffan called the meeting to order at 4:05 pm with following persons in attendance:

Mayor N. Santos
P. Bain
M. Laman
D. Williams
D. Doey
M. Durocher, Manager Parks and Recreation

B. DISCLOSURE OF PECUNIARY INTEREST

Councilor Gaffan reminded members that any declaration and its general nature is to be made prior to each item being discussed

C. PRESENTATIONS/DELEGATIONS

D. AMENDMENTS TO THE AGENDA

E. Staff Report

M. Durocher provided a report with updates on new displays, parade, dates for Santa, and Silver Ball fundraiser.

FOL 15-2017 Moved by P. Bain and seconded by D. Williams to receive the Program Managers report as presented

CARRIED

F. MINUTES OF THE PREVIOUS MEETINGS

August 22

FOL 16-2017 Moved by Mayor N. Santos and seconded D. Williams to adopt the regular meeting of Fantasy of Lights Committee minutes dated August 22 2017

CARRIED

G. NEW AND UNFINISHED BUSINESS

Parade

Bands are confirmed, websites have all been updated to correspond to the new parade route. M. Durocher is now looking for volunteers to assist with the route.

Opening Ceremonies

Councillor T. Gaffan is working on sending out specialized invitations to previous committee members from year 1. D. Doey confirmed that music will be provided. D. Williams indicated that he will not be available Nov. 18 for opening ceremonies events. M. Durocher will ensure that Santa and Mrs. Claus are moved to the parade start.

Children's Activities

P. Bain indicated that Sailor Sue is confirmed for face painting, the colouring Pages have been sent to the Reporter and the rest is on track.

Sponsorship

M. Laman and P. Bain have begun to approach sponsors. Alexander winery will donate wine to Sip and Shop and Marccevechio has donated \$250 toward the children's activities.

Train

M. Durocher provided the committee with a volunteer sign up list and asked that committee members email her their availability. Mayor N. Santos indicated that we should also send a note to Fred Cross of the Lions Club as he had indicated last year that he may have volunteers for the Train.

Sip and Shop

Almost all vendor spaces are spoken for.

A1 Fundraiser

Event to take place on Nov. 13 at the Leamington Location. We will received 55% of the proceeds from this days sales. We require committee members at the door from 11:30-2pm and 4:30-8 pm.

11:30-2pm-Mayor Santos, P. Bain, M. Laman
4:30-8pm-Doug Doey
4L30-6pm-Concillor T. Gaffan

Displays

Questions for T. Del Greco

Where is the sphere for the top of the Barber Pole?
Lighting issue with the cement mixer is fixed

H. ADJOURNMENT

FOL 17-2017 Moved by D. Williams and seconded by M. Laman to adjourn
this regular meeting at 4:45 pm

CARRIED

Next meeting: October 24 at 4pm Kingsville Arena Room D

Chair: Councilor T. Gaffan

**RECORDING SECRETARY,
MAGGIE DUROCHER**



Minutes

MINUTES
THE CORPORATION OF THE TOWN OF KINGSVILLE
55+ ADVISORY COMMITTEE
OCTOBER 19TH 12:00PM
Unico Centre

A. CALL TO ORDER

M. Durocher called the meeting to order at 12:00 pm with the following members in attendance

M. Laman
S. Child
Councillor J. Driedger

B. DISCLOSURE OF PECUNIARY INTEREST

M. Durocher reminded members that any declaration and its general nature is to be made prior to each item being discussed.

C. PRESENTATIONS/DELEGATIONS

D. AMENDMENTS TO THE AGENDA

E. STAFF REPORTS

M. Durocher provided the committee with updates on the following:

Upcoming PRAC meeting and request for S. Hughes attendance

Flyers have been completed for Migration Fest

M. Durocher reviewed the budget items that the group had questions on at previous meeting.

M. Durocher provided review of the committee's mandate and code of conduct expectations.

F. MINUTES OF THE PREVIOUS MEETINGS

September 28 2017

OAC 22-2017

Moved by M. Laman and seconded by Councillor Driedger to adopt Regular Meeting of 55+ Advisory Committee dated September 28 , 2017.

CARRIED

G. NEW AND UNFINISHED BUSINESS

Anne and Sue will be attending the Migration Festival Marketplace, where they will be handing out the questionnaires.

H. Adjournment

OAC-23-2017

Moved by Councillor J. Driedger and seconded by M. Laman to adjourn the meeting at 1:00 pm

CARRIED

**Next meeting:
Thursday November 9 at 12 noon-following workshop
Unico Centre**

**RECORDING SECRETARY,
M. Durocher**



MINUTES

**KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE
WEDNESDAY, DECEMBER 13, 2017 AT 7:00 P.M.
Kingsville Council Chambers, 2021 Division Road North, Kingsville**

A. CALL TO ORDER

Chair Miljan called the Meeting to order at 7:05 p.m. with the following Members in attendance:

MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Mayor Nelson Santos
Annetta Dunnion
Kimberly DeYong
Anna Lamarche
Margie Luffman
Dr. Lydia Miljan
Corey Gosselin

MEMBERS OF ADMINISTRATION:

Sandra Kitchen, Deputy Clerk-
Council Services

Absent: Danielle Truax (on personal business)
Absent: Elvira Cacciavillani (on personal business)

Also in attendance: Veronica Brown, Researcher

B. DISCLOSURE OF PECUNIARY INTEREST

Dr. Miljan reminded the Committee that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. REPORTS

1. V. Brown—Research report

Ms. Brown updated that she has now created files and information sheets for 122 properties not on the Heritage Inventory but to be recommended based on identified date of construction and person associated with building and/or location of building. She circulated the binder of homes on the existing inventory list (filed chronologically according to date of construction) which provides a pictorial reference of evolving architectural influences and patterns.

Ms. Brown reported that she has completed the preliminary research of the property municipally known as 257 Lakeview Avenue (discussed below).

2. Research Report Updates: 1422 Road 3 East Research Report Update

Dr. Miljan updated that Ms. Cacciavillani has now provided the PDF version of the Research Report for the property municipally known as 1422 Road 3 East, and the Report and Recommendation for heritage designation will be presented to Kingsville Council in January.

3. Scoring and evaluation –Site visits follow-up

Dr. Miljan indicated that she, Ms. Lamarche and Ms. DeYong attended on Saturday, November 25, 2017 to view the properties at 136 Mill St. West and 257 Lakeview Avenue.

i) 136 Mill St. West (built in 1906; Queen Anne architectural style)

The Committee viewed the photographs taken during the recent site visit, and discussed, scored and evaluated the property under the criteria of History, Architecture and Context. The property scored 65 points and did not meet the threshold for designation (75 to 100 points). This property will remain on the Town of Kingsville Municipal Heritage Inventory List as a property of interest, but will not be recommended for designation at this time. The property owner will be notified.

ii) 257 Lakeview Avenue (built in 1926; Georgian architectural style)

Ms. Brown provided the preliminary research she has completed to date. The Committee viewed the photographs taken during the site visit, and discussed, scored and evaluated the property under the criteria of History, Architecture and Context. The property scored 85 points.

MH20-2017 Moved by A. Lamarche, seconded by A. Dunnion that the Kingsville Municipal Heritage Advisory Committee recommend the property municipally known as 257 Lakeview Avenue to Kingsville Council for heritage designation.

CARRIED

Ms. Brown will complete the full research, and once that is complete, Mayor Santos will prepare the research report write-up.

4. Accounts

The Kingsville Municipal Heritage Advisory Accounts update (for the period ended November 30, 2017) was received for information.

D. MINUTES OF THE PREVIOUS MEETINGS

1. Review and adoption of Minutes from the November 8, 2017 Meeting

MH21-2017 Moved by K. DeYong, seconded by M. Luffman, that the November 8, 2017 Minutes be adopted as presented.

CARRIED

E. BUSINESS / CORRESPONDENCE – INFORMATIONAL

1. Approved invoices:

- i) Invoice for research services—November, 2017
- ii) Receipt for HostPapa \$121.90 for hosting of Division of Time website
- iii) Host Papa \$40.54 for backup services of Division of Time website
- iv) Staples \$38.34 colour photocopies of updated Heritage Inventory Sheets
- v) Staples \$41.62 for binder and plastic page protectors
- vi) Kingsville Reporter for CD archives
- vii) Invoice for Research Services—December, 2017
- viii) Invoice for digitization services

The approved invoices were received for information.

2. Application for a Permit to Demolish—876 Seacliff (850 Seacliff) filed with the Town of Kingsville Building Dept. by Platinum Acres on December 7, 2017

The Committee indicated that it had no heritage objections to the Application to demolish the existing home at 876 Seacliff (850 Seacliff). Ms. Kitchen will so notify the Town of Kingsville Chief Building Official.

F. NEW AND UNFINISHED BUSINESS

A discussion was held regarding the existing www.kingsvilleheritage.ca website. Ms. Kitchen will inquire with the Town's IT department as to any available space on the Town's current website for a new, up-to-date website page.

G. NEXT MEETING DATE

The next meeting will be held on January 23, 2018. The Committee meeting schedule for the balance of the 2018 year will be:

Tues., February 27
Tues., March 27
Tues., April 24
Tues., May 22
Wed., June 13
Wed., July 11
Wed., August 8
Wed., September 12
Wed., October 10; and
Wed., November 14

H. ADJOURNMENT

The meeting adjourned at 8:15 p.m.

Chair, Lydia Miljan

Deputy Clerk-Council Services,
Sandra Kitchen

APPENDIX "A"

**TO THE MINUTES OF THE KINGSVILLE MUNICIPAL HERITAGE ADVISORY
COMMITTEE DATED DECEMBER 13, 2017**

1. RE: *Motion MH20-2017*

RECOMMENDATION:

That the Kingsville Municipal Heritage Advisory Committee recommend the property municipally known as 257 Lakeview Avenue to Kingsville Council for heritage designation.

(Research Report will be presented to Council for consideration in the future; no action required at this time)

Phone: (519)255-6211

**CITY HALL
WINDSOR, ONTARIO
N9A 6S1**

Fax: (519)255-6868

E-mail: clerks@citywindsor.ca

WEBSITE: www.citywindsor.ca

**City Council
Decision
Monday, January 29, 2018**

Decision Number: CR48/2018 ETPS 556

THAT Report No. 100 of the Windsor Essex County Environment Committee dated October 26, 2017 indicating:

WHEREAS, the City of Windsor has committed to enhancing the quality of Windsor's natural environment; and,

WHEREAS, the property known as Ojibway Shores and owned by the Windsor Port Authority, has important natural heritage characteristics, including significant wetland, habitat of threatened and endangered species, significant woodlands, significant wildlife habitat, ecological function, diversity, significant species, significant communities, and condition; and,

WHEREAS, the 2020 biodiversity goals and targets for Canada include by 2020 at least 17 percent of terrestrial areas are conserved; and,

WHEREAS, the Government of Canada is the sole shareholder of the Windsor Port Authority;

THEREFORE BE IT RESOLVED that the City of Windsor request the Government of Canada conserve the significant natural condition, biodiversity and biological function of the Ojibway Shores property as an environmentally protected area.

BE APPROVED.

Carried.

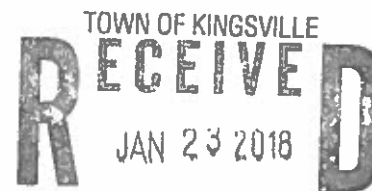
Report Number: SCM 220/2017
Clerk's File: MB2017 Item 11.2

Steve Vlachodimos

Deputy City Clerk/Senior Manager of Council Services
February 2, 2018



Keeping families close



PER _____

Knights of Columbus

Belle River Council 2775
267 Meunier Street
P.O. Box 1032, Belle River Ont., N0R 1A0

The Town of Kingsville
2012 Division Road North
Kingsville, Ont.
N9Y 2Y9

January 17, 2018

Dear Sir/Madam:

The Belle River Knights of Columbus, Council 2775 is excited to announce our inaugural Fundraising Dinner "A Night to Share" in support of Ronald McDonald House Windsor on Saturday, May 12, 2018 at the St. Simon & ST. Jude Hall in Belle River.

RMH Windsor provides a home-away-from-home for families when they need it most ... when they have a sick child in the hospital. Since RMH Windsor opened its doors in May 2016, more than 170 local families have been supported. The average stay of a family at the Windsor House is 14 nights, with the longest stay being 102 nights. In addition, more than 1,000 families have taken part in the House's Day Pass Program, which provides families with sick children in the NICU or Pediatrics Unit respite from the hospital setting so they can refresh and recharge.

Our goal, over three years, is to raise a total of \$30,000. We are asking your Municipality to consider joining us in supporting RMH Windsor by:

- Making a monetary donation to RMH Windsor to help achieve our goal; and/or
- Donating an item for our Silent Auction Table

If The Town of Kingsville is interested in donating a Silent Auction item, making a monetary contribution and/or purchasing tickets to the event (\$100.00 a ticket), please send your donation no later than April 15, 2018 to the address above (Attn: Luigi Domenicucci).

For charitable tax receipt purposes, please make your monetary donation payable to: Ronald McDonald House Southwestern Ontario, or if not, to Knights of Columbus #2775/Ronald McDonald House Charities.

Please don't hesitate to call or e-mail me if you have any questions.

Thank you very much for your consideration.

Sincerely,

Luigi Domenicucci
Treasurer – Knights of Columbus #2775
Phone: 519-728-3676
Hall Phone: 519-728-2828
E-Mail: cle_tor@yahoo.ca



Ronald McDonald House Charities
SOUTHWESTERN ONTARIO
Keeping families close.



December 27, 2017

To potential supporters of Ronald McDonald House:

This letter is to confirm that Ronald McDonald House Charities Southwestern Ontario (RMHC SWO) is aware and supportive of the efforts of The Belle River Knights of Columbus, Council 2775, to improve the lives of the families staying at our facilities.

When kids are sick, what they need most is the love and comfort of their families. RMH Windsor provides a temporary *home-away-from-home* for parents and families whose children are seriously ill. Since our Windsor House opened in May 2016, more than 183 families have been provided with 2683 Nights of Comfort. It costs an average of \$179 a day to support a family at a Ronald McDonald House. Because of generous donations, families pay only \$10/night. Your donations will help provide these local families with a place to relax, enjoy a home cooked meal, and be supported by others in similar situations when they need it most ... when they have a sick child in the hospital.

We are honoured to have the Belle River Knights of Columbus, Council 2775 as part of the Windsor Ronald McDonald House family. Their dedication and hard work is greatly appreciated and will no doubt make "*A Night to Share*", their inaugural event, a success!

Should you require any further information about this project or other ways that you might help Ronald McDonald House Windsor, please feel free to contact me at 519-254-5577, ext. 52286.

We sincerely thank you for your consideration.

Christine Richer
Manager, Ronald McDonald House Windsor

Ronald McDonald House Charities Southwestern Ontario
741 Base Line Road East, London, ON N6C 2R6
P: 519.685.3232 E: info@rmhsw.ca
F: 519.685.0703 W: www.rmhc-sw.ca



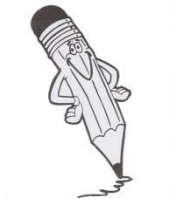
RONALD
MCDONALD
HOUSE
London



RONALD
MCDONALD
Family Room
London



RONALD
MCDONALD
HOUSE
Windsor



Paul Gordon Queen, 28 Pulford Street, Kingsville, Ontario N9Y 1B4

Gord.queen@gmail.com

February 2, 2018

The Corporation of the Town Of Kingsville
2021 Division Road North,
Kingsville, Ontario N9Y 2Y9

Attention: Jennifer Astrologo, Clerk & Solicitor
For Council

Subject: Notice of Motion

Kingsville Business Improvement Association Question

Reference Exclusive Lease Bylaw 77-2016

Background:

At a recent meeting of the BIA the terms, conditions and requirements of the lease were discussed.

A motion was duly moved, seconded and carried to maintain the existing exclusive lease as is for a period of at least one year.

Question:

Included within the lease is the possibility that the BIA might consider a sub-lease or rental of part of the building and such approval would not be withheld by the owner without reason. What might the typical requirements by the Council of the town in this regard?

Process

Minutes, questions and actions flowing out of Committees normally are presented to Council after the formal approval of the same said minutes. About two month delay.

In an effort to speed up an answer to the question, I offer the following Notice of Motion:

NOTICE OF MOTION TO COUNCIL

At the next regular meeting of Council, I may move or cause to have moved that Council members:

- 1. Each be provided with a complete copy of By-law 77-2016 ,**
- 2. and approve or authorise the Clerk Jennifer Astrologo, and Tim Del Greco, to respond to the question presented by the BIA as to what the requirements might reasonably be for consideration of a sub-lease of part of the site ,**
- 3. From a legal perspective, and**
- 4. From a building perspective**

In the event that the BIA might wish at some future date to consider same.

Gord Queen

As a Council Representative to the BIA

Cc

Tony Gaffan

As a Council Representative to the BIA

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 118-2017

Being a by-law to provide for the repair and improvements to the Ruscom River Drain in the Town of Kingsville, in the County of Essex

WHEREAS the Council of the Town of Kingsville, in the County of Essex, has procured a report under section 78 of the *Drainage Act* for improvements to the Ruscom River Drain;

AND WHEREAS the report dated September 27th, 2017 has been authored by Gerard Rood, P. Eng. and the attached report forms part of this by-law;

AND WHEREAS the estimated total cost of the drainage work is \$62,500.00;

AND WHEREAS \$48,196.00 is the amount to be contributed by the Town of Kingsville for the drainage works;

AND WHEREAS \$14,304.00 is being assessed in the Municipality of Leamington for the drainage works;

AND WHEREAS Council is of the opinion that the report of the area is desirable;

THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE, PURSUANT TO THE DRAINAGE ACT ENACTS AS FOLLOWS:

1. AUTHORIZATION

The attached report is adopted and the drainage works is authorized and shall be completed as specified in the report.

2. BORROWING

The Corporation of the Town of Kingsville may borrow on the credit of the Corporation the amount of \$62,500.00 being the amount necessary for the completion of the drainage works.

3. DEBENTURES

The Corporation may arrange for the issue of debenture(s) on its behalf for the amount borrowed less the total amount of:

- a) Grants received under section 85 of the *Drainage Act*;
- b) Monies paid as allowances;
- c) Commuted payments made in respect of lands and roads assessed with the municipality;
- d) Money paid under subsection 61(3) of the *Drainage Act*; and
- e) Money assessed in and payable by another municipality.

4. PAYMENT

Such debenture(s) shall be made payable within 2 (two) or 5 (five) years (as determined by the Director of Financial Services or designate) from the date of the debenture(s) and shall bear interest at a rate not higher than 2% more than the municipal lending rates as posted by Infrastructure Ontario on the date of sale of such debenture(s).

- 1) A special equal annual rate sufficient to redeem the principal and interest on the debenture(s) shall be levied upon the lands and roads as shown in the schedule and shall be collected in the same manner and at the same as other taxes are collected in each year for 2 (two) or 5 (five) years (as determined by the Director of Financial Services or designate) after the passing of this by-law.

2) For paying the amount \$62,500.00 being the amount assessed upon the lands and roads belonging to or controlled by the municipality a special rate sufficient to pay the amount assessed plus interest thereon shall be levied upon the whole rateable property in the Town of Kingsville in each year for 2 (two) or 5 (five) years (as determined by the Director of Financial Services or designate) after the passing of this by-law to be collected in the same manner and at the same time as other taxes collected.

3) All assessments of \$100.00 or less are payable in the first year in which the assessments are imposed.

5. SCHEDULE OF ASSESSMENTS OF LAND AND ROADS

CONSTRUCTION SCHEDULE OF ASSESSMENT

RUSCOM RIVER DRAIN

(Bank Repair - Northwest of County Road 14 Crossing)

TOWN OF KINGSVILLE

3. MUNICIPAL LANDS:

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
		County Road 14	12.85	5.200	County of Essex	\$ -	\$ 926.00	\$ 926.00
		County Road 31	12.68	5.131	County of Essex	\$ -	\$ 908.00	\$ 908.00
		Road 8 East	13.47	5.453	Town of Kingsville	\$ -	\$ 877.00	\$ 877.00
		Road 7 East	13.47	5.453	Town of Kingsville	\$ -	\$ 877.00	\$ 877.00
		Road 6 East	9.74	3.944	Town of Kingsville	\$ -	\$ 635.00	\$ 635.00
Total on Municipal Lands.....						\$ -	\$ 4,223.00	\$ 4,223.00

4. PRIVATELY OWNED - NON-AGRICULTURAL LANDS:

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
400-01400	5	22	16.00	6.475	Double B Investments	\$ -	\$ 208.00	\$ 208.00
400-01500	5	22	9.00	3.642	Walter & San Bunn	\$ -	\$ 129.00	\$ 129.00
400-01600	5	22	10.00	4.047	Wayne Epps	\$ -	\$ 130.00	\$ 130.00
400-01700	5	22	10.54	4.265	Mark & Heather Masironardi	\$ -	\$ 137.00	\$ 137.00
400-01800	5	22	4.56	1.845	Leslie & Beverly Chortos	\$ -	\$ 89.00	\$ 89.00
400-06001	5	22	0.78	0.316	1109172 Ontario Limited	\$ -	\$ 33.00	\$ 33.00

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Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
400-06101	5	22	0.70	0.283	Darren & Lori King	\$ -	\$ 30.00	\$ 30.00
400-06300	5	22	5.39	2.181	Benjamin & Roselina Dyck	\$ -	\$ 105.00	\$ 105.00
400-06400	5	23	0.37	0.150	Ronald Thompson	\$ -	\$ 18.00	\$ 18.00
400-06501	5	23	0.89	0.360	Peter & Lisa Harb	\$ -	\$ 36.00	\$ 36.00
400-06600	5	23	13.00	5.261	Erie Sand and Gravel Limited	\$ -	\$ 169.00	\$ 169.00
400-06700	5	23	10.00	4.047	Sterling Acre Farms Limited	\$ -	\$ 130.00	\$ 130.00
400-06800	5	23	3.00	1.214	Abraham & Sara Neufeld	\$ -	\$ 82.00	\$ 82.00
450-00300	6	23	7.50	3.035	Jacob Fehr	\$ -	\$ 117.00	\$ 117.00
450-00820	6	23	4.05	1.639	Jacob & Darlene Martens	\$ -	\$ 90.00	\$ 90.00
450-00850	6	22	4.19	1.696	Victor & Carol Martens	\$ -	\$ 93.00	\$ 93.00
450-00920	6	22	0.86	0.348	Terry & Tonja Bourne	\$ -	\$ 35.00	\$ 35.00
450-01100	6	21	6.93	2.805	Ronald Janzen	\$ -	\$ 126.00	\$ 126.00
450-02510	6	22	1.00	0.405	John & Agatha Giesbrecht	\$ -	\$ 39.00	\$ 39.00
450-02550	6	22	0.46	0.186	Ida Assinck	\$ -	\$ 22.00	\$ 22.00
450-02610	6	23	3.91	1.582	Christopher & Christina Lapointe	\$ -	\$ 92.00	\$ 92.00
450-02700	6	23	5.08	2.056	John & Helena Boschman	\$ -	\$ 99.00	\$ 99.00
450-02800	6	23	0.22	0.089	Garry & Wendy Foubert	\$ -	\$ 13.00	\$ 13.00
450-02900	6	23	5.23	2.117	Daniel & Carolin Robinet	\$ -	\$ 102.00	\$ 102.00
450-03000	6	23	9.00	3.642	Christopher Conrad	\$ -	\$ 129.00	\$ 129.00
450-03100	6	23	6.00	2.428	Jerry Vandergaag	\$ -	\$ 117.00	\$ 117.00
450-03200	6	24	1.35	0.546	John & Tina Quiring	\$ -	\$ 47.00	\$ 47.00
450-03300	6	24	0.72	0.292	Paul & Natasha Dugas	\$ -	\$ 30.00	\$ 30.00
450-03325	6	24	0.91	0.368	Jacob & Marlene Teigrob	\$ -	\$ 36.00	\$ 36.00
450-03520	6	24	0.51	0.206	Morgan Belanger & Joseph Teti	\$ -	\$ 23.00	\$ 23.00
470-00105	7	25	0.60	0.242	Donald & Margaret Brehaut	\$ -	\$ 26.00	\$ 26.00

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Tax Roll No.	Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
470-00110	7	25	5.22	2.113	Patrick & Darlene Wikds	\$ -	\$ 102.00	\$ 102.00
470-00350	7	24	0.48	0.194	Cornelius Loewen	\$ -	\$ 23.00	\$ 23.00
470-00390	7	24	1.28	0.518	Robert Pearson	\$ -	\$ 45.00	\$ 45.00
470-00550	7	24	1.09	0.441	Ronald & Janet Wilms	\$ -	\$ 41.00	\$ 41.00
470-00560	7	24	1.98	0.800	Michelle Brown	\$ -	\$ 59.00	\$ 59.00
470-01001	7	22	6.34	2.566	Canadian Broadcasting	\$ -	\$ 116.00	\$ 116.00
470-01110	7	22	6.42	2.598	Stephen Ryan	\$ -	\$ 117.00	\$ 117.00
470-01200	7	22	1.00	0.405	John Halbgebachs	\$ -	\$ 39.00	\$ 39.00
470-01390	7	21	0.46	0.186	William & Valerie Fox	\$ -	\$ 22.00	\$ 22.00
470-02850	7	22	0.47	0.190	Trevor & Valerie Henricks	\$ -	\$ 22.00	\$ 22.00
470-02900	7	22	0.48	0.194	Brenda Dixon	\$ -	\$ 23.00	\$ 23.00
470-03150	7	23	0.89	0.360	Derrick Damm	\$ -	\$ 36.00	\$ 36.00
470-03350	7	25	0.83	0.336	Jacob & Carolyn DeRaadt	\$ -	\$ 34.00	\$ 34.00
470-03360	7	25	2.06	0.834	James & Deborah Zsebok	\$ -	\$ 59.00	\$ 59.00
470-03700	7	25	0.62	0.251	Mark & Julia Taylor	\$ -	\$ 27.00	\$ 27.00
510-01510	8	20	0.55	0.223	Francis & Tammy Charette	\$ -	\$ 24.00	\$ 24.00
510-01600	8	20	0.53	0.214	Catherine & Gary Bondy	\$ -	\$ 23.00	\$ 23.00
510-01690	8	20	0.58	0.235	Louie & Linda Tannous	\$ -	\$ 26.00	\$ 26.00
510-01750	8	20	0.89	0.361	Jeffrey Wilson	\$ -	\$ 36.00	\$ 36.00
510-01900	8	21	2.21	0.894	Kendra VanBelle	\$ -	\$ 63.00	\$ 63.00
510-01901	8	21	0.91	0.368	James & Michelle Staley	\$ -	\$ 36.00	\$ 36.00
510-01950	8	21	2.72	1.101	Peter & Wanda Rempel	\$ -	\$ 74.00	\$ 74.00
510-02100	8	21	1.07	0.433	Denis Gauvreau & Ronda Seremack	\$ -	\$ 40.00	\$ 40.00
510-02450	8	22	0.64	0.259	Craig & Nicole Gerard	\$ -	\$ 28.00	\$ 28.00

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Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Heclares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
510-02455	8	22	0.50	0.202	Christopher McLean	\$ -	\$ 23.00	\$ 23.00
510-02550	8	23	1.27	0.514	Larry & Annette Doan	\$ -	\$ 45.00	\$ 45.00
510-02610	8	23	1.77	0.716	Michael & Mary Janzen	\$ -	\$ 58.00	\$ 58.00
510-02810	8	23	1.67	0.676	Romeo Beaulieu	\$ -	\$ 54.00	\$ 54.00
510-02900	8	24	1.05	0.425	James & Constance Heath	\$ -	\$ 40.00	\$ 40.00
510-03100	8	24	0.47	0.190	Betty Carder	\$ -	\$ 22.00	\$ 22.00
510-03205	8	24	0.78	0.316	Steven & Monica Bradley	\$ -	\$ 33.00	\$ 33.00
510-03400	8	24	0.34	0.138	Timothy & Tiffany Hamm	\$ -	\$ 17.00	\$ 17.00
510-03500	8	24	1.00	0.405	Jeffrey Drouillard	\$ -	\$ 39.00	\$ 39.00
510-03600	8	25	0.34	0.138	James Webb & Susan Russelo	\$ -	\$ 17.00	\$ 17.00
510-03720	8	25	0.52	0.210	Stephen & Paula Parish	\$ -	\$ 23.00	\$ 23.00
510-03900	8	25	0.99	0.401	Michael & Helen Frisch	\$ -	\$ 39.00	\$ 39.00
510-04300	8	25	2.59	1.048	Andrew & Yvonne Klein	\$ -	\$ 71.00	\$ 71.00
510-04401	8	25	0.34	0.138	Cornelius & Helena Fehr	\$ -	\$ 17.00	\$ 17.00
510-04402	8	25	1.47	0.595	Amy Maycock & Laurie Renaud	\$ -	\$ 50.00	\$ 50.00
510-04600	8	25	4.81	1.947	Gary Langeman	\$ -	\$ 100.00	\$ 100.00
540-00150	9	25	0.64	0.259	Cornelius & Helen Bergen	\$ -	\$ 28.00	\$ 28.00
540-00300	9	25	3.50	1.416	Georgette Denikx	\$ -	\$ 87.00	\$ 87.00
540-00400	9	25	0.42	0.170	Barbara Hunter & Penelope Dougherty	\$ -	\$ 21.00	\$ 21.00
540-00500	9	25	0.82	0.332	Paul & Glenda Tremblay	\$ -	\$ 33.00	\$ 33.00
540-00650	9	25	0.57	0.231	Brad Simon	\$ -	\$ 25.00	\$ 25.00
540-00750	9	25	0.50	0.202	Michael & Amanda Zimmerman	\$ -	\$ 23.00	\$ 23.00
540-00800	9	24	1.75	0.708	Murray & Brenda Hunter	\$ -	\$ 39.00	\$ 39.00
540-00950	9	24	1.07	0.432	Daniel Neufeld	\$ -	\$ 35.00	\$ 35.00

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Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
540-01100	9	24	0.59	0.239	Heinrich & Katharina Dyck	\$ -	\$ 26.00	\$ 26.00
540-01150	9	24	2.32	0.939	Bradley & Terri Raymond	\$ -	\$ 66.00	\$ 66.00
540-01300	9	24	0.50	0.202	Sharon Raymond	\$ -	\$ 23.00	\$ 23.00
540-01450	9	24	1.17	0.473	Thomas & Lisa Matis	\$ -	\$ 44.00	\$ 44.00
540-01500	9	24	1.15	0.465	Erni & Anna Matis	\$ -	\$ 43.00	\$ 43.00
540-01700	9	23	0.45	0.182	Ron & Darlene Bell	\$ -	\$ 22.00	\$ 22.00
540-01980	9	23	1.78	0.720	Gary & Susan Guyitt	\$ -	\$ 58.00	\$ 58.00
540-02350	9	22	0.44	0.178	Richard & Jenny Pearce	\$ -	\$ 21.00	\$ 21.00
540-02400	9	22	1.32	0.534	Adam Mailoux & Michelle Manlier	\$ -	\$ 46.00	\$ 46.00
540-02500	9	22	0.39	0.158	Clair & Sylvia Pearce	\$ -	\$ 19.00	\$ 19.00
540-02600	9	22	0.34	0.138	Marie-Rose Marion	\$ -	\$ 17.00	\$ 17.00
540-02700	9	21	0.54	0.219	Brandon & Jodi Hyatt	\$ -	\$ 24.00	\$ 24.00
540-02800	9	21	0.72	0.291	Bradey Miller & Tina Young	\$ -	\$ 30.00	\$ 30.00
540-02801	9	21	0.52	0.210	Courtney Nelson	\$ -	\$ 23.00	\$ 23.00
540-02900	9	21	1.98	0.801	Mario & Jean Ingratta	\$ -	\$ 59.00	\$ 59.00
Total on Privately Owned - Non-Agricultural Lands.....						\$ -	\$ 5,107.00	\$ 5,107.00

5. PRIVATELY OWNED - AGRICULTURAL LANDS (grantable):

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
400-00500	5	23	50.00	20.235	Erie Sand And Gravel Limited	\$ -	\$ 651.00	\$ 651.00
400-00800	5	23	1.59	0.643	Donald & Mary Sayers	\$ -	\$ 21.00	\$ 21.00
400-01001	5	23	6.40	2.590	Richard & Fredrick Sharp	\$ -	\$ 83.00	\$ 83.00

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Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
400-01300	5	22	0.54	0.219	Keller Bros Greenhouses Inc.	\$ -	\$ 10.00	\$ 10.00
400-02400	5	21	25.29	10.235	E. & B. Medel Orchards Ltd.	\$ -	\$ 329.00	\$ 329.00
400-02800	5	21	19.07	7.718	Ronald Hamm	\$ -	\$ 248.00	\$ 248.00
400-06000	5	21	11.43	4.626	Andy & Carol Tir	\$ -	\$ 149.00	\$ 149.00
400-06100	5	22	3.55	1.437	Steve & Martha Chobda	\$ -	\$ 83.00	\$ 83.00
400-06200	5	22	30.00	12.141	Richard Hamm	\$ -	\$ 391.00	\$ 391.00
400-06303	5	22	19.50	7.892	Andrews Greenhouses Inc.	\$ -	\$ 254.00	\$ 254.00
400-06500	5	23	24.60	9.955	Sterling Acre Farms Limited	\$ -	\$ 320.00	\$ 320.00
400-07000	5	24	26.71	10.809	515793 Ontario Limited	\$ -	\$ 348.00	\$ 348.00
400-07100	5	24	33.46	13.541	538269 Ontario Limited	\$ -	\$ 436.00	\$ 436.00
400-07200	5	24	46.15	18.677	Earl Dutoit	\$ -	\$ 601.00	\$ 601.00
450-00100	6	24	45.00	18.211	Barbara Langpeter	\$ -	\$ 586.00	\$ 586.00
450-00200	6	24	55.00	22.258	Julius Langpeter	\$ -	\$ 716.00	\$ 716.00
450-00400	6	23	7.50	3.035	Issac & Margaret Fehr	\$ -	\$ 117.00	\$ 117.00
450-00500	6	23	10.75	4.350	Andrew Boudry	\$ -	\$ 140.00	\$ 140.00
450-00600	6	23	9.29	3.760	Robert & Michele Neaves	\$ -	\$ 121.00	\$ 121.00
450-00700	6	23	15.71	6.358	Marko & Carmen Jeremic	\$ -	\$ 205.00	\$ 205.00
450-00800	6	23	82.59	33.424	Orton Farms Inc.	\$ -	\$ 1,076.00	\$ 1,076.00
450-00900	6	22	34.95	14.144	Andy Tir	\$ -	\$ 455.00	\$ 455.00
450-01000	6	22	55.95	22.643	Peter & Elizabeth Friesen	\$ -	\$ 729.00	\$ 729.00
450-01050	6	22	63.95	25.880	Orton Farms Inc.	\$ -	\$ 833.00	\$ 833.00
450-01300	6	21	89.63	36.273	Donald & Margaret Orton	\$ -	\$ 1,167.00	\$ 1,167.00
450-01400	6	21	64.98	26.297	Orton Farms Inc.	\$ -	\$ 846.00	\$ 846.00
450-01500	6	20	34.30	13.881	Julia & John Krosiak	\$ -	\$ 447.00	\$ 447.00
450-02500	6	22	48.54	19.644	Ida & William Assinck	\$ -	\$ 632.00	\$ 632.00

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Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
450-03400	6	24	47.06	19.045	Paul & Cindy Orton	\$ -	\$ 613.00	\$ 613.00
450-03500	6	24	49.49	20.028	Robert Woelk	\$ -	\$ 645.00	\$ 645.00
470-00100	7	25	67.18	27.187	Kevin Flood	\$ -	\$ 875.00	\$ 875.00
470-00200	7	25	48.62	19.676	Paul & Rosemary Rauch	\$ -	\$ 633.00	\$ 633.00
470-00300	7	24	23.73	9.603	David & Anna Dyck	\$ -	\$ 309.00	\$ 309.00
470-00400	7	24	23.71	9.595	David & Anna Dyck	\$ -	\$ 309.00	\$ 309.00
470-00500	7	24	97.14	39.312	Paul Orton	\$ -	\$ 1,265.00	\$ 1,265.00
470-00700	7	23	10.00	4.047	Abe & Maria Knelsen	\$ -	\$ 130.00	\$ 130.00
470-00800	7	23	40.00	16.188	Ronald & Marlene Regehr	\$ -	\$ 521.00	\$ 521.00
470-01100	7	22	42.62	17.248	Robert Cassels	\$ -	\$ 555.00	\$ 555.00
470-01400	7	21	25.00	10.117	William Fox	\$ -	\$ 326.00	\$ 326.00
470-02600	7	21	50.00	20.235	Walter & Annie VandenBerg	\$ -	\$ 651.00	\$ 651.00
470-02700	7	22	50.00	20.235	Walter & Annie VandenBerg	\$ -	\$ 651.00	\$ 651.00
470-02800	7	22	49.14	19.887	Murray & Bradley Simon	\$ -	\$ 640.00	\$ 640.00
470-03000	7	23	50.00	20.235	Joseph Palmer	\$ -	\$ 651.00	\$ 651.00
470-03100	7	23	49.11	19.875	Brian & Margaret Reid	\$ -	\$ 640.00	\$ 640.00
470-03200	7	24	50.00	20.235	Robert Sieler	\$ -	\$ 651.00	\$ 651.00
470-03300	7	25	45.96	18.600	Joseph Palmer	\$ -	\$ 599.00	\$ 599.00
470-03400	7	25	12.50	5.059	Janine Flood	\$ -	\$ 163.00	\$ 163.00
510-00100	8	24	42.40	17.159	Leonard & Elfrieda Flaming	\$ -	\$ 552.00	\$ 552.00
510-00200	8	24	32.43	13.124	George & John Krosiak	\$ -	\$ 422.00	\$ 422.00
510-00400	8	24	47.00	19.021	Janette Chevalier & Murray Simon	\$ -	\$ 612.00	\$ 612.00
510-00450	8	23	55.51	22.465	Jane Klassen	\$ -	\$ 723.00	\$ 723.00
510-00500	8	22	50.00	20.235	Janette Chevalier	\$ -	\$ 651.00	\$ 651.00

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Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
510-00600	8	22	50.00	20.235	Walter & Annie VandenBerg	\$ -	\$ 651.00	\$ 651.00
510-00700	8	21	25.00	10.117	Paul Repko	\$ -	\$ 326.00	\$ 326.00
510-01500	8	20	27.71	11.214	Douglas Trimble	\$ -	\$ 361.00	\$ 361.00
510-01700	8	20	50.46	20.421	Norman & Rose Jobin	\$ -	\$ 657.00	\$ 657.00
510-01800	8	21	73.76	29.850	Paul Repko	\$ -	\$ 961.00	\$ 961.00
510-02000	8	21	60.49	24.480	1394079 Ontario Inc.	\$ -	\$ 788.00	\$ 788.00
510-02020	8	21	12.35	4.998	Susan Will	\$ -	\$ 161.00	\$ 161.00
510-02200	8	22	25.00	10.117	George & Cynthia Prelli	\$ -	\$ 326.00	\$ 326.00
510-02300	8	22	25.00	10.117	Claire & Sylvia Pearce	\$ -	\$ 326.00	\$ 326.00
510-02400	8	22	38.56	15.605	Frank Klassen	\$ -	\$ 502.00	\$ 502.00
510-02500	8	22	44.86	18.155	Harold & Susan Klassen	\$ -	\$ 584.00	\$ 584.00
510-02575	8	23	1.11	0.449	Edward & Anne Verbeke	\$ -	\$ 42.00	\$ 42.00
510-02600	8	23	20.95	8.478	Budmar Farms Ltd.	\$ -	\$ 273.00	\$ 273.00
510-02800	8	23	55.44	22.436	Steven Bradley	\$ -	\$ 722.00	\$ 722.00
510-03000	8	24	28.51	11.538	Jill Jakob & Wendy Sabo	\$ -	\$ 371.00	\$ 371.00
510-03200	8	24	46.20	18.697	C.J. Bradley & Sons Limited	\$ -	\$ 602.00	\$ 602.00
510-03300	8	24	1.44	0.583	James & Deanne Carder	\$ -	\$ 49.00	\$ 49.00
510-03805	8	25	91.54	37.046	C.J. Bradley & Sons Limited	\$ -	\$ 1,192.00	\$ 1,192.00
510-04000	8	25	1.59	0.643	Daniel & Susan Kudroch	\$ -	\$ 54.00	\$ 54.00
510-04100	8	25	5.00	2.023	Howard Huy Greenhouses	\$ -	\$ 104.00	\$ 104.00
510-04200	8	25	47.17	19.089	Howard Huy	\$ -	\$ 614.00	\$ 614.00
510-04400	8	25	23.53	9.522	Timothy Flood	\$ -	\$ 306.00	\$ 306.00
510-04500	8	25	20.18	8.167	Timothy & Janine Flood	\$ -	\$ 263.00	\$ 263.00
540-00100	9	25	0.28	0.114	Pyramid Farms	\$ -	\$ 4.00	\$ 4.00
540-00200	9	21	0.50	0.201	Pyramid Farms Limited	\$ -	\$ 6.00	\$ 6.00

**Ruscom River Drain
Bank Repair**

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Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Declares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
540-00600	9	21	2.55	1.032	Kevin Flood	\$ -	\$ 33.00	\$ 33.00
540-00700	9	21	1.81	0.734	Jeff Andrews	\$ -	\$ 24.00	\$ 24.00
540-01000	9	21	5.41	2.190	Frank & Lucille Ryall	\$ -	\$ 70.00	\$ 70.00
540-01200	9	21	4.91	1.988	Bradley Raymond	\$ -	\$ 64.00	\$ 64.00
540-01400	9	21	2.65	1.071	Emil & Anna Malis	\$ -	\$ 34.00	\$ 34.00
540-01600	9	21	2.55	1.032	Ron Bell	\$ -	\$ 33.00	\$ 33.00
540-01800	9	21	2.00	0.810	Vincent & Camillia Mallia	\$ -	\$ 26.00	\$ 26.00
540-01900	9	21	2.00	0.809	John & Nellie Willemse	\$ -	\$ 26.00	\$ 26.00
540-02000	9	21	1.19	0.483	Lawrence Ouellette	\$ -	\$ 16.00	\$ 16.00
540-02200	9	21	3.00	1.214	C.J. Bradley & Sons Ltd.	\$ -	\$ 39.00	\$ 39.00
540-02300	9	21	5.57	2.253	C.J. Bradley & Sons Ltd.	\$ -	\$ 73.00	\$ 73.00
540-02550	9	21	5.01	2.027	Kenneth & Nina Pearce	\$ -	\$ 65.00	\$ 65.00
540-02650	9	21	2.13	0.863	Bonnie & Donald Sherk	\$ -	\$ 28.00	\$ 28.00
540-02850	9	21	1.67	0.675	1088003 Ontario Limited	\$ -	\$ 22.00	\$ 22.00
540-02950	9	21	0.69	0.280	Derrick Will	\$ -	\$ 9.00	\$ 9.00
Total on Privately Owned - Agricultural Lands (grantable).....						\$ -	\$ 36,588.00	\$ 36,588.00

5. PRIVATELY OWNED - AGRICULTURAL LANDS (non-grantable):

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Declares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
450-02600	6	23	21.09	8.535	Frank & Norrine Mattia	\$ -	\$ 275.00	\$ 275.00

**Ruscom River Drain
Bank Repair**

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Tax Roll No.	Plan No.	Lot or Part of Lot	Acres Aff'd	Heclaes Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
470-00600	7	23	50.00	20.235	George & John Krosiak	\$ -	\$ 651.00	\$ 651.00
470-00900	7	22	25.00	10.117	Joseph & Elizabeth Lamprecht	\$ -	\$ 326.00	\$ 326.00
470-01000	7	22	18.66	7.552	William & Barbara Mariens	\$ -	\$ 243.00	\$ 243.00
470-01300	7	21	24.54	9.931	Scott Sharp & Jessica Monteiro	\$ -	\$ 320.00	\$ 320.00
470-03500	7	25	12.50	5.059	Thomas & Wendy Murray	\$ -	\$ 163.00	\$ 163.00
470-03600	7	25	5.75	2.327	Benjamin & Sara Epp	\$ -	\$ 112.00	\$ 112.00
510-02577	8	23	30.39	12.299	Harold & Susan Klassen	\$ -	\$ 396.00	\$ 396.00
540-00900	9	24	0.43	0.174	Daniel Neufeld	\$ -	\$ 6.00	\$ 6.00
Total on Privately Owned - Agricultural Lands (non-grantable).....						\$ -	\$ 2,492.00	\$ 2,492.00
KINGSVILLE TOTAL ASSESSMENT						\$ -	\$ 48,410.00	\$ 48,410.00

CONSTRUCTION SCHEDULE OF ASSESSMENT

RUSCOM RIVER DRAIN

(Bank Repair - Northwest of County Road 14 Crossing)

MUNICIPALITY OF LEAMINGTON

3. MUNICIPAL LANDS:

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
		County Road 31	12.68	5.131	County of Essex	\$ -	\$ 871.00	\$ 871.00
		Mersea Road 8	2.53	1.022	Municipality of Leamington	\$ -	\$ 157.00	\$ 157.00
		Mersea Road 7	5.12	2.072	Municipality of Leamington	\$ -	\$ 339.00	\$ 339.00
		Mersea Road 6	6.00	2.429	Municipality of Leamington	\$ -	\$ 374.00	\$ 374.00
Total on Municipal Lands.....						\$ -	\$ 1,741.00	\$ 1,741.00

4. PRIVATELY OWNED - NON-AGRICULTURAL LANDS:

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
690-04300	5	2	22.21	8.988	Erie Sand And Gravel Limited	\$ -	\$ 277.00	\$ 277.00
690-04301	5	2	0.14	0.057	Erie Sand And Gravel Limited	\$ -	\$ 2.00	\$ 2.00
690-05100	5	1	0.00	0.000	Charles & Barbara Whittle	\$ -	\$ 17.00	\$ 17.00
690-05200	5	1	0.35	0.142	John & Linda Whittle	\$ -	\$ 17.00	\$ 17.00
690-05301	5	1	0.53	0.215	Heinrich & Helena Neufeld	\$ -	\$ 22.00	\$ 22.00
690-05302	5	1	0.53	0.214	Abraham & Maira Peters	\$ -	\$ 22.00	\$ 22.00

Ruscom River Drain
Bank Repair

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Tax Roll No.	Con. of Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
690-05303	5	1	0.47	0.190	John & Katharina Fehr	\$ -	\$ 21.00	\$ 21.00
690-05400	5	1	0.63	0.255	Gelya Giedziun	\$ -	\$ 26.00	\$ 26.00
690-05505	5	2	0.73	0.295	John & Betty Bartel	\$ -	\$ 29.00	\$ 29.00
690-05700	5	2	0.50	0.202	Morris & Katherine Wiper	\$ -	\$ 22.00	\$ 22.00
720-01900	6	1	0.86	0.348	Francisco & Nancy Boldt	\$ -	\$ 33.00	\$ 33.00
720-02000	6	1	1.00	0.405	Anthony & Lori Pouget	\$ -	\$ 37.00	\$ 37.00
720-02050	6	1	0.44	0.177	David Wall & Anna Friesen	\$ -	\$ 20.00	\$ 20.00
720-02100	6	1	7.85	3.179	Sidney Oliveira & Nicole Tremblay	\$ -	\$ 118.00	\$ 118.00
720-02310	6	1	2.47	1.000	Diane & Michael Hunt	\$ -	\$ 68.00	\$ 68.00
720-02401	6	1	1.15	0.464	Peter & Elizabeth Friesen	\$ -	\$ 41.00	\$ 41.00
720-02405	6	1	1.39	0.564	Johan & Maria Rempel	\$ -	\$ 47.00	\$ 47.00
720-02410	6	1	1.51	0.613	Peter & Maria Banman	\$ -	\$ 49.00	\$ 49.00
720-02415	6	1	0.99	0.402	Jacob & Agneta Guentler	\$ -	\$ 37.00	\$ 37.00
720-02510	6	1	1.00	0.404	Johan & Helena Dyck	\$ -	\$ 37.00	\$ 37.00
720-02550	6	1	1.24	0.501	Allan & Callie Kwiatkowski	\$ -	\$ 42.00	\$ 42.00
720-02610	6	1	1.48	0.598	Thomas & Cindy Hutchins	\$ -	\$ 48.00	\$ 48.00
720-02750	6	2	0.52	0.210	Michael Berry	\$ -	\$ 22.00	\$ 22.00
720-02800	6	2	0.56	0.226	Kent Dyke	\$ -	\$ 24.00	\$ 24.00
720-02900	6	2	0.43	0.174	Penny Arquette	\$ -	\$ 20.00	\$ 20.00
720-03005	6	2	0.45	0.181	James & Debbie Martinson	\$ -	\$ 21.00	\$ 21.00
720-03010	6	2	0.98	0.397	Peter & Katharina Fehr	\$ -	\$ 37.00	\$ 37.00
760-01400	7	2	1.00	0.405	Gary & Yvette Chalmers	\$ -	\$ 37.00	\$ 37.00
760-01500	7	2	2.28	0.921	John & Lisa Klassen	\$ -	\$ 62.00	\$ 62.00
760-01504	7	2	2.79	1.130	Douglas Young	\$ -	\$ 73.00	\$ 73.00
760-01505	7	2	6.43	2.600	Gregory Neufeld & Bailey Westgate	\$ -	\$ 112.00	\$ 112.00

**Ruscom River Drain
Bank Repair**

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Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
760-01601	7	1	0.50	0.203	Peter Thoman & Casey Preston	\$ -	\$ 21.00	\$ 21.00
760-01700	7	1	2.12	0.857	Robert Dietrich	\$ -	\$ 58.00	\$ 58.00
760-01800	7	1	0.62	0.251	Edward & Tanya DeJong	\$ -	\$ 26.00	\$ 26.00
760-01805	7	1	0.61	0.247	Edward & Tanya DeJong	\$ -	\$ 25.00	\$ 25.00
760-01810	7	1	0.62	0.251	Franz & Anna Wiebe	\$ -	\$ 26.00	\$ 26.00
760-01850	7	1	0.79	0.320	Bernhard & Anna Freese	\$ -	\$ 32.00	\$ 32.00
760-01950	7	1	1.02	0.414	Abram & Margaretha Rempel	\$ -	\$ 37.00	\$ 37.00
800-02701	8	1	0.42	0.171	Union Gas Ltd	\$ -	\$ 19.00	\$ 19.00
Total on Privately Owned - Non-Agricultural Lands.....						\$ -	\$ 1,684.00	\$ 1,684.00

5. PRIVATELY OWNED - AGRICULTURAL LANDS (grantable):

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
690-04200	5	2	13.50	5.465	Jacob & Abrah Friesen & Henry & Isaac Friesen	\$ -	\$ 168.00	\$ 168.00
690-05050	5	1	11.95	4.838	Erie Sand And Gravel Limited	\$ -	\$ 149.00	\$ 149.00
690-05110	5	1	28.24	11.427	Sterling Acre Farms Limited	\$ -	\$ 352.00	\$ 352.00
690-05300	5	1	28.95	11.716	Ruth Whittle & John & Charles Whittle	\$ -	\$ 361.00	\$ 361.00
690-05650	5	2	38.24	15.474	Gerald & Joan Wilms	\$ -	\$ 477.00	\$ 477.00
720-01700	6	2	51.49	20.838	Cheryl Wilms	\$ -	\$ 642.00	\$ 642.00
720-01800	6	2	51.64	20.898	Robert & Nancy Armstrong	\$ -	\$ 644.00	\$ 644.00
720-02200	6	1	41.79	16.912	Elizabeth Gerandt	\$ -	\$ 521.00	\$ 521.00

**Ruscom River Drain
Bank Repair**

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Tax Roll No.	Cont. or Plan No.	Lot or Part of Lot	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	TOTAL VALUE
720-02300	6	1	49.54	20.049	Katarina Barnesky & Joanne Vellinga	\$ -	\$ 618.00	\$ 618.00
720-02400	6	1	48.86	19.773	Gene Woodsit Inc.	\$ -	\$ 609.00	\$ 609.00
720-02500	6	1	27.25	11.028	Thomas & Cindy Hutchins	\$ -	\$ 340.00	\$ 340.00
720-02600	6	1	20.87	8.446	Thomas & Cindy Hutchins	\$ -	\$ 260.00	\$ 260.00
720-02700	6	2	25.88	10.473	George & Cheryl Wilms	\$ -	\$ 323.00	\$ 323.00
720-03000	6	2	24.80	10.036	George Wilms	\$ -	\$ 309.00	\$ 309.00
720-03100	6	2	25.35	10.259	1196977 Ontario Limited Attn: Howard Huy	\$ -	\$ 316.00	\$ 316.00
760-01302	7	2	16.30	6.597	Charles & Shirley Chevalier	\$ -	\$ 203.00	\$ 203.00
760-01585	7	1	25.53	10.333	Xiaotong Tang	\$ -	\$ 318.00	\$ 318.00
760-01590	7	1	31.95	12.932	Judy Kenna	\$ -	\$ 398.00	\$ 398.00
760-01600	7	1	35.61	14.411	Patricia Jewell	\$ -	\$ 444.00	\$ 444.00
760-01701	7	1	25.07	10.147	Gerhard, Agatha & Edward Krahn	\$ -	\$ 313.00	\$ 313.00
760-01702	7	1	19.74	7.989	Gerhard & Agatha Krahn	\$ -	\$ 246.00	\$ 246.00
760-01900	7	1	24.22	9.802	Thomas & Paul Keller	\$ -	\$ 302.00	\$ 302.00
760-02000	7	1 & 2	23.03	9.320	David Keller	\$ -	\$ 287.00	\$ 287.00
760-02100	7	2	20.02	8.100	Mary Kotulak	\$ -	\$ 250.00	\$ 250.00
760-02105	7	2	20.02	8.100	Mary Kotulak	\$ -	\$ 250.00	\$ 250.00
760-02200	7	2	26.51	10.730	Paul Keller	\$ -	\$ 331.00	\$ 331.00
800-02500	8	1	4.00	1.620	Annie Tultz	\$ -	\$ 50.00	\$ 50.00
800-02600	8	1	4.00	1.620	Douglas & Joanne Stockwell	\$ -	\$ 50.00	\$ 50.00
800-02700	8	1	11.05	4.470	Dolores & Michael Jones	\$ -	\$ 138.00	\$ 138.00
Total on Privately Owned - Agricultural Lands (grantable).....						\$ -	\$ 9,669.00	\$ 9,669.00

**Ruscom River Drain
Bank Repair**

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2017-12-07
Rev. per ColR 2018-01-16

Con. of		Plan		Lot or Part		Acres		Declares		Owner's Name		Value of		Value of		TOTAL	
Tax Roll	No.	No.		of Lot		Acres		Acres				Benefit		Outlet		VALUE	
5. PRIVATELY OWNED - AGRICULTURAL LANDS (non-grantable):																	
690-05305	5		1			49.85		20.175		Sis. George & Sharbel Holdings Ltd.		\$ -		\$ 622.00		\$ 622.00	
690-05600	5		2			29.95		12.122		Abe Fehr & Elizabeth Bergen		\$ -		\$ 374.00		\$ 374.00	
Total on Privately Owned - Agricultural Lands (non-grantable):												\$ -		\$ 996.00		\$ 996.00	
=====																	
LEAMINGTON TOTAL ASSESSMENT						952.15		385.329				\$ -		\$ 14,090.00		\$ 14,090.00	
=====																	
KINGSVILLE TOTAL ASSESSMENT						3271.24		1323.851				\$ -		\$ 48,410.00		\$ 48,410.00	
=====																	
PROJECT TOTAL ASSESSMENT						4223.38		1709.180				\$ -		\$ 62,500.00		\$ 62,500.00	
=====																	

1 Hectare = 2.471 Acres
Project No. REI2015D013
December 7th, 2017
Rev. per Court of Revision January 16th, 2018

6. **CITATION**

This by-law comes into force on the passing thereof and may be cited as the "Ruscom River Drain" by-law.

**READ A FIRST AND SECOND TIME AND PROVISIONALLY ADOPTED
THIS 11th DAY OF DECEMBER, 2017.**



MAYOR, Nelson Santos



CLERK, Jennifer Astrologo

**READ A THIRD TIME AND FINALLY PASSED ON THIS DAY OF
2018.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 17-2018

Being a by-law to impose fees and charges by The Corporation of the Town of Kingsville

WHEREAS section 391 of the *Municipal Act, 2001*, S.O. c. 25 (the “Act”) authorizes a municipality to pass by-laws imposing fees or charges on persons:

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control;

and the costs included in a fee or charge may include costs incurred by a municipality related to administration, enforcement and the establishment, acquisition and replacement of capital assets.

AND WHEREAS subsection 398(1) of the Act provides that such fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality.

AND WHEREAS subsection 398(2) of the Act provides that the treasurer of a municipality may add fees and charges imposed by the municipality to the tax roll for any property for which all of the owners are responsible for paying the fees and charges and collect them in the same manner as municipal taxes.

AND WHEREAS subsection 69(1) of the *Planning Act*, R.S.O. 1990 c. P.13 provides that the council of a municipality, by by-law may establish fees for the processing of applications made in respect of planning matters (the “Application”), which fees shall be designed to meet only the anticipated cost to the municipality in respect of the processing the Application.

AND WHEREAS the Town deems it advisable to repeal By-law 7-2017.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

Definitions

1. In this By-law, the following words shall have the corresponding meaning:

“Expense Deposit” means a fee or charge paid to the Town to meet all or a portion of the cost of those costs and expenses incurred by the Town or paid by the Town to a third party as a result of an Application.

“Indemnity Deposit” means a fee or charge paid to the Town to meet all or a portion of the cost and expenses of remediating or repairing any damage to Town property or infrastructure, including, but not limited to roads, sidewalks, curbing or paved boulevards, water or sewage works, caused as a result of the use of such property or infrastructure or as a result of the carrying on of construction or demolition or other works on adjacent property.

“Rental Deposit” means the fee or charge paid to the Town as partial payment toward the rental of Town owned facilities.

“Security Deposit” means a fee or charge paid to the Town to guarantee the due performance of certain obligations owing to the Town that the Town may draw upon in the event that such obligations are not performed in order to

complete all outstanding works or matters and pay the costs and expenses incurred.

Fees and Charges

2. Subject to section 12 of this By-law, the fee or charges as provided for in Schedule "A" attached hereto and forming part of this By-law shall be imposed and charged for the services, activities and use of property as indicated in said Schedule "A".

Rental Deposit

3. A rental deposit of 50% of the entire rental amount shall be paid to the Town at the time of booking either Lakeside Park Pavilion or Grovedale. The balance of the rental amount shall be payable in accordance with the Town's policies and procedures, as may be amended from time to time.
4. The rental deposit shall be forfeited in the event that the rental is cancelled within thirty (30) days of the scheduled event date.

Expense Deposits

5. Expense Deposits as provided for in Schedule "B" attached hereto and forming part of this By-law shall be imposed and charged as indicated in said Schedule "B".
6. Upon the disposition of an Application in respect of which an Expense Deposit has been paid and, upon request of the person who paid the Expense Deposit to the Town, the Expense Deposit, less those costs and expenses incurred by the Town or paid by the Town to a third party shall be refunded by the Town.

Indemnity Deposits

7. Indemnity Deposits as provided for in Schedule "C" attached hereto and forming part of this By-law shall be imposed and charged as indicated in said Schedule "C".
8. Following the use of the property or infrastructure or the completion of the construction or demolition in respect of which an Indemnity Deposit has been paid and, upon request of the person who paid the Indemnity Deposit to the Town, the Indemnity Deposit, less any costs and expenses of remediating or repairing any damage to Town property or infrastructure, shall be refunded by the Town.

Security Deposits

9. Security Deposits as provided for in Schedule "D" attached hereto and forming part of this By-law shall be imposed and charged as indicated in said Schedule "D".
10. Upon the performance of all obligations owing to the Town for which a Security Deposit has been paid and, upon request of the person who paid the Security Deposit to the Town, the Security Deposit, less any costs and expenses of completing any works or matters not performed, shall be refunded by the Town.

Unclaimed Deposits

11. Where an Expense Deposit, an Indemnity Deposit and/or a Security Deposit has been paid to the Town and remains unclaimed for a period of seven years, the Treasurer of the Town may transfer to the general funds of the Town, any such Expense Deposit, Indemnity Deposit and/or Security Deposit against which no claim has been made, free of and from any and all claims whatsoever.

Reduced Fee or No Fee

12. Those persons and organizations identified in Column III of Schedule "E" attached hereto and forming part of this By-law shall be subject to the corresponding reduced fee or no fee identified in Column II for the use of those facilities identified in Column I.
13. Subject to availability, organizations under Column III are permitted two (2) free non-prime time rentals of Lakeside Park Pavilion or Grovedale each calendar year. Weekend rentals for these groups will be permitted, subject to availability, at a reduced rate of \$300.00 per day, with or without alcohol.
14. Column III organizations are not permitted to transfer entitlements under Schedule "E" to any other group, organization, entity or individual and such bookings must be used by the organization for a purpose benefiting the organization or the community at large.

Repeal

15. By-law 9-2017 is hereby repealed.
16. This by-law shall come into force upon third reading and being finally passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF FEBRUARY, 2018.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

SCHEDULE A

FEES AND CHARGES

ADMINISTRATIVE SERVICES		
911 Sign and Post (with or without building)	\$60.00	
Accounts Receivable (accounts outstanding after 60 days following invoice date)	1.25%	per month
Administration fee		
- misdirected payment		
- adding outstanding charges to tax roll	\$25.00	
- arrangements for weed cutting		
Advertising Hosting Fee	\$50.00	
Code of Conduct Complaint (refundable on recommendation of Integrity Commissioner)	\$250.00	
DVD/CD (any copied document or documents)	\$10.00	
Fireworks Permit	\$100.00	
NSF cheque	\$25.00	
Map (Town)	\$30.00	
- PLUS -	\$3.00	per square foot
Marriage Solemnization		
- during business hours	\$250.00	
- after business hours	\$350.00	
- PLUS - travel from and return to municipal office	\$0.54	per kilometer
Merchandise and Apparel	Cost + 15% + applicable taxes	
MYKingsville website advertising space	\$85.00	per month
Notice of Registration of Death (Form 17)	\$10.00	
Noise Permit	\$50.00	
Non-Objection Letter (AGCO)	\$25.00	
Over the Road Banner	\$50.00	
Photocopies		
- on-site	\$0.50	per copy
- off-site	Cost	
Portable Signs		
- permit	\$65.00	
- removal	\$75.00	per hour
- storage	\$20.00	per day
- variance	\$65.00	
Property Information Report (PIR)	\$100.00	
- within 5 days, excluding holidays	\$200.00	
Property Report (for information not included in the PIR)	\$50.00	Per department
Property File Document Retrieval		
- picked up at Town office	\$7.50	
- delivered by mail, email or fax	\$17.50	
Refund Charge	\$25.00	
Request for Fence Viewers	\$750.00	
Severance – property roll creation	\$100.00	
Signing of Document as a Commissioner for Taking Affidavits	\$15.00	seniors exempt
Signing of Document as a Notary Public	\$50.00	
Statement of Death (Form 15)	\$15.00	
Statement of Account		
- picked up at Town office	\$7.50	seniors exempt
- delivered by mail, email or fax	\$17.50	
Tax Certificate (includes outstanding water)	\$75.00	per property
- within two days, excluding holidays	\$150.00	per property
Tax Notice – Duplicate		
- picked up at Town office	\$7.50	seniors exempt
- delivered by mail, email or fax	\$17.50	
Tax Registration	cost	
Tax Sale Tender Package	\$10.00	
Town Flag	cost	
Utility Account Set Up	\$25.00	
- PLUS SECURITY DEPOSIT (Tenant Accounts)		
Water Notice – Duplicate		
- picked up at Town office	\$7.50	seniors exempt
- delivered by mail, email or fax	\$17.50	
Weed Cutting (one hour minimum)	\$75.00	per hour
BY-LAW ADMINISTRATION AND ENFORCEMENT		
Zoning Certificate	\$50.00	
Compliance / Review Letter	\$100.00	
By-law Enforcement		
- issue Order	\$100.00	
- registration of Order on title	cost	
- re-inspection attendance (no compliance following Order)	\$100.00	

CEMETERY SERVICES				
GRAVE		INTERMENT RIGHTS	CARE AND MAINTENANCE	TOTAL PRICE
Greenhill Cemetery - Adult or Child (standard 3'4" X 8')		\$600.00	\$400.00	\$1,000.00
Greenhill Cemetery - Cremation		\$300.00	\$200.00	\$500.00
Greenhill Cemetery - Infant (standard 12" X 24")		\$150.00	\$150.00	\$300.00
All Other Active Cemeteries - Adult or Child (standard 3'4" X 8')		\$450.00	\$300.00	\$750.00
All Other Active Cemeteries - Cremation		\$150.00	\$100.00	\$250.00
INTERMENT (includes opening/closing grave, lowering/raising device, grass seeding)				
Dates and Times			Adult or Child Grave	Infant Grave or Cremated Remains
March 16 – December 14	Weekdays 10:00 a.m. to 2:30-3:30 p.m.		\$650.00 725.00	\$300.00
	Weekdays after 2:30 p.m.		\$810.00	\$400.00
	Saturdays 10:00 a.m. to 2:00 p.m.		\$810.00 885.00	\$400.00 425.00
	Saturdays after 3:00 p.m., Sundays and holidays		\$970.00	\$485.00
December 15 – March 15	Weekdays 10:00 a.m. to 2:30-3:30 p.m.		\$700.00 775.00	\$350.00
	Weekdays after 2:30 p.m.		\$860.00	\$450.00
	Saturdays 10:00 a.m. to 2:00 p.m.		\$860.00 935.00	\$450.00 475.00
	Saturdays after 3:00 p.m., Sundays and holidays		\$1,020.00	\$535.00
MAXIMUM FOR ASSISTED SERVICES (in accordance with O. Reg. 184/12 made under the Funeral, Burial and Cremation Services Act, 2002)				
Interment Rights and Interment – Adult or Child Grave				\$1,300.00
Interment Rights and Interment – Cremated Remains				\$500.00
Interment Rights and Interment – Receipt from Irregular Burial Site				\$650.00
DISINTERMENT (includes opening/closing grave, lowering/raising device, grass seeding)				
Dates and Times			Adult or Child Grave	Infant Grave or Cremated Remains
March 16 – December 14	Weekdays 10:00 a.m. to 2:30-3:30 p.m.		\$1,500.00	\$300.00
	Weekdays after 2:30 p.m.		\$1,870.00	\$400.00
	Saturdays 10:00 a.m. to 2:00 p.m.		\$1,870.00	\$400.00
	Saturdays after 3:00 p.m., Sundays and holidays		\$2,235.00	\$485.00
December 15 – March 15	Weekdays 10:00 a.m. to 2:30-3:30 p.m.		\$1,615.00	\$350.00
	Weekdays after 2:30 p.m.		\$1,985.00	\$450.00
	Saturdays 10:00 a.m. to 2:00 p.m.		\$1,985.00	\$450.00
	Saturdays after 3:00 p.m., Sundays and holidays		\$2,350.00	\$535.00
MARKER / MONUMENT CARE AND MAINTENANCE				
Flat	Less than 173 square inches			\$0.00
	At least 173 square inches			\$50.00
Upright	4 feet or less in height and 4 feet or less in length, including base			\$100.00
	More than 4 feet in either height or length, including base			\$200.00
OTHER SERVICES				
Transfer Of Interment Rights			\$40.00	
Marker Locating			\$25.00	
Marker Inspection			\$25.00	
Tent Rental (March 16 to December 14 only)			\$100.00	
License (HST exempt)			as set by Ministry of Consumer Services	

FIRE SERVICES			
ACGO Letters (for liquor related premises and events)	\$100.00		
Inspection Order with violations re-inspection	\$100.00		
Carbon Monoxide Alarm Installation (includes the alarm)			
First Alarm	\$70.00		
Additional Alarms	\$40.00		
Non-resident Motor Vehicle Accident or Fire Attendance	as set by MTO		
Nuisance False Alarm Non Emergency Alarm Activation (following third alarm within 6 months)	as set by MTO		
Occurrence Report Normal	\$40.00		
Occurrence Report with Full Investigation	\$250.00 100.00		
Fire Code Inspection with Violations (incl. re-inspection)	\$80.00	Per hour	
Request for Inspection	\$80.00	Per hour	
Fire Safety Plan Review	\$80.00	Per hour	
Fire Safety Request for Training Services	\$100.00	Per session (up to 2 hrs)	
Ontario Fire College course training provided to other Fire Departments	cost		
Fire Training provided to other Fire Departments			
Persistent Prohibited Open Burn (following second attendance at same property or properties owned by the same owner)	as set by MTO		
- PLUS - heavy equipment	cost		
- foam	cost		
Inspection (from PIR report)	\$100.00		
Propane Review / Documentation			
- Level I	\$80.00	per hour	
- Level II	\$80.00	per hour	
- PLUS - legal or engineering review	Cost		
Technical Rescue Team Services	Cost		
Smoke Alarm Installation (includes alarm)	\$40.00		
Additional Alarms	\$10.00		
LICENSES			
Charitable Gaming			
Bingo	3%	of prize	
Media Bingo	3%	of prize	
Break Open (Nevada) Tickets	3%	of prize	
Raffle	3%	of prize	
Bazaar			
- Raffle & Bingo	3%	of prize	
- Wheel of Fortune	\$10		
Dog			
- January 1 to March 31	\$20.00		
- April 1 to December 31	\$40.00		
- PLUS – By-law Enforcement Officer attendance	\$15.00		
Kennel (includes one dog license)	\$110.00		
Hunting			
Pheasant			
- resident	\$12.50		
- non-resident	\$18.00		
Rabbit			
- resident	\$10.00		
- non-resident	\$10.00		
Marriage	\$125.00		
Refreshment Vehicle			
- first vehicle	\$250.00		
- second vehicle	\$125.00		
Taxi / Limousine / Vehicle for Hire			
Vehicle			
- new	\$300.00		
- renewal	\$100.00	per year payable on or before January 1	
Driver	\$25.00	per year payable on or before January 1	
POLICE SERVICES			
Note:			
All fees for Police Services <i>include</i> HST			
Criminal Records Check	\$25.00		
Duplicate Copy of Criminal Record Check Certificate	\$5.00		
Criminal Record Check (Volunteer)	No Charge		
Finger Prints	\$26.50		
Traffic Reports	\$42.25		
Incident Reports	\$42.25		
Statements	\$42.25		
Technical Traffic Collision Reports	\$565.00		
Reconstruction Report	\$1,130.00		
Paid Duty – Administrative	\$68.50		
Paid Duty – Hourly Vehicle Usage Fee	\$28.25		

PARKS AND RECREATION SERVICES		
Note: All fees for Parks and Recreation services <i>include</i> HST.		
Individuals wishing to rent Lakeside Park Pavilion and Grovedale will be required to provide a rental deposit of 50% of the booking at the time of booking. This amount will be forfeited if the rental is cancelled within 30 days of the scheduled event date.		
FACILITY RENTALS		
Carnegie		
- 2 hours or less	\$ 45.00 (BIA and Assoc. Members) \$ 56.50 (Non-BIA Member)	
- Full Day	\$ 170.00 (BIA and Assoc. Members) \$ 200.00 (Non-BIA Member)	
Lakeside Park Pavilion and Grovedale		
- private party with alcohol (Friday-Sunday) - PLUS INDEMNITY DEPOSIT	\$700.00 800.00	per day
- private party with alcohol (Monday-Thursday) - PLUS INDEMNITY DEPOSIT	\$500.00	per day
- private party without alcohol (under 75 persons)	\$175.00 200.00	per day
- private party without alcohol (75 persons and over)	\$300.00 325.00	per day
- set up and/or take down (only in conjunction with full day rental)	\$100.00 \$150.00	per day
- instructional	\$27.00	per hour
Kingsville Recreational Complex		
Ice Time		
- Adult - prime	\$186.56	per hour
- Adult - non-prime (before 6:00 p.m.)	\$158.00	per hour
- Minor Sports - prime	\$175.00	per hour
- Minor Sports - non-prime (before 4:00 p.m.)	\$150.00	per hour
- Public Skating – general	\$3.50	per person
- Public Skating – general – family	\$9.00	per family
- Parent & Tot / Home School / Adult Skate	\$2.50	per person
- Shiny Hockey / Club	\$5.50	per person
Arena Floor	\$55.00	per hour
Auditorium		
- weekend with alcohol - PLUS INDEMNITY DEPOSIT	\$345.00 375.00	per day
- weekend or weekday without alcohol	\$145.00 160.00	per day
- Saturday without alcohol	\$130.00 140.00	4 hours
- Sunday or weekday without alcohol	\$90.00 100.00	4 hours
- instructional	\$27.00	per hour
Auditorium B, C or D		
- weekend with alcohol (B & C) - PLUS INDEMNITY DEPOSIT	\$320.00 380.00	per day
- weekday with alcohol (B, C or D) - PLUS INDEMNITY DEPOSIT	\$130.00 150.00	per day
- Saturday without alcohol (B, C or D)	\$90.00 100.00	4 hours
- Saturday without alcohol (B & C)	\$130.00 150.00	4 hours
- Sunday or weekday without alcohol (B, C or D)	\$80.00 90.00	4 hours
- Sunday or weekday without alcohol (B & C)	\$90.00	4 hours
- weekend or weekday without alcohol (B, C or D)	\$150.00 160.00	per day
- weekend or weekday without alcohol (B & C)	\$160.00 180.00	per day
- box seating	\$50.00	
- instructional	\$27.00	per hour
Ball Diamond Pavilion		
- evening with alcohol	\$150.00 175.00	
- day with alcohol	\$220.00 250.00	
Greens		
Diamond – without lights	\$40.00	per game
Diamond – with lights	\$55.00	per game
Diamond – minor sports	\$13.00	per child
Double Header – without lights	\$75.00	

Double Header – with lights	\$100.00	
Marina		
Seasonal Ramp Pass	\$130.00	per craft
Senior Ramp Pass	\$100.00	per craft
Dockage – Cedar Island	\$48.00	per foot
Dockage – West Marina	\$38.00	per foot
Dockage – Docks 63 and 64	\$56.00	per foot
Transient Wells		
- Daily	\$2.00	per foot
- Monthly	\$15.00	per foot
Ramp Pass		
- Daily	\$12.00	per day
- Monthly	\$50.00	per month
Fuel	cost + \$0. 30	per litre
Ridgeview Park		
- weekend	\$700.00	
- hall and pavilion with alcohol	\$250.00	per day
- PLUS INDEMNITY DEPOSIT	350.00	
- hall with alcohol	\$180.00	per day
- PLUS INDEMNITY DEPOSIT	220.00	
- pavilion without alcohol	\$75.00	per day
	85.00	
- instructional	\$27.00	per hour
Tennis Courts (Kingsville only)		
- access card	\$10.00	
- entry	\$6.00	per court
Unico Community Centre		
- weekend with alcohol	\$370.00	per day
- PLUS INDEMNITY DEPOSIT	390.00	
- weekend or weekday without alcohol	\$450.00	per day
	160.00	
- Sunday or weekday without alcohol	\$75.00	4 hours
	80.00	
- Saturday without alcohol	\$140.00	4 hours
	150.00	
- instructional	\$27.00	per hour
Unico Parking Lot	\$160.00	per day
Carnegie Parking Lot	\$160.00	per day
King Street Parking Lot	\$160.00	per day
ADVERTISING		
Arena Walls	\$175.00	per year
Illuminated sign	\$300.00	per year
Ice surface boards	\$580.00	per year
Ice surface	\$865.00	per year
Marina display	\$58.00	per year
Zamboni (\$1,100.00 per side)	\$2,200.00	per year
PROGRAMS		
All Programs	Cost	
Standard First Aid/Level C	\$120.00	
Standard First Aid Renewal	\$75.00	

PLANNING SERVICES		
APPLICATIONS		
Note:		
A refund of 60% will be applied if an application is filed but withdrawn prior to the holding of any public open house or meeting.		
Committee of Adjustment:		
Consent (1 new lot or lot addition)	\$600.00	
- PLUS septic inspection	\$175.00	
- PLUS ERCA	as set by	ERCA
Minor Variance	\$500.00	
- PLUS ERCA	as set by	ERCA
Joint Application (combined consent and minor variance)	\$1,000.00	
- PLUS septic inspection	\$175.00	
- PLUS ERCA	as set by	ERCA
Development Agreements:		
Minor Agreement (ie: consents)	\$500.00	
- PLUS EXPENSE DEPOSIT		
- PLUS SECURITY DEPOSIT		
Major Agreement (ie: subdivisions)	\$1,000.00	
- PLUS EXPENSE DEPOSIT		
- PLUS SECURITY DEPOSIT		
Development Agreement Amendment	\$500.00	
- PLUS EXPENSE DEPOSIT		
- PLUS SECURITY DEPOSIT		
Official Plan:		
Amendment	\$2,000.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Joint Application (combined Official Plan Zoning By-law Amendments)	\$3,000.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Parkland Dedication or Fees in Lieu:		
Commercial or Industrial Land	2%	of appraised value of land
Residential Land	\$1,500.00	Per new lot
Part Lot Control	\$1,000.00	
- PLUS EXPENSE DEPOSIT		
Part Lot Control Extension	\$500.00	
- PLUS EXPENSE DEPOSIT		
Plan of Condominium	\$2,500.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Plan of Subdivision	\$2,500.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Recirculation of Application (after 3 months of inaction by applicant)	\$50.00	
Plan of Subdivision (Redline)	\$1,000.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Site Plan Control:		
Site Plan Agreement	\$1,000.00	
- PLUS EXPENSE DEPOSIT		
- PLUS SECURITY DEPOSIT		
- PLUS ERCA	as set by	ERCA
Site Plan Agreement Amendment	\$500.00	
- PLUS EXPENSE DEPOSIT		
- PLUS SECURITY DEPOSIT		
- PLUS ERCA	as set by	ERCA
Site Plan Agreement (Tower)	\$500.00	
- PLUS EXPENSE DEPOSIT		
- PLUS SECURITY DEPOSIT		
- PLUS ERCA	as set by	ERCA
Renewable Energy Review and Approval	\$1,500.00	
- PLUS EXPENSE DEPOSIT		
Sidewalk Patio	\$100.00	
- PLUS use of sidewalk		
- PLUS INDEMNITY DEPOSIT		
Zoning By-law:		
Minor (ie: consents, minor changes)	\$1,200.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Major	\$2,000.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Temporary Use	\$1,200.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA

Temporary Use Extension	\$600.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Removal of Holding (h)	\$700.00	
- PLUS EXPENSE DEPOSIT		
OTHER SERVICES		
Compliance Letter (Subdivision / Site Plan, Development Agreement)	\$100.00	
Documents:		
Comprehensive Zoning By-law (hard copy)	\$100.00	
Official Plan Amendment (hard copy)	\$100.00	
PUBLIC WORKS MUNICIPAL SERVICES		
Encroachment / Entrance Permit	\$150.00	
- PLUS INDEMNITY DEPOSIT		
Inspection for to Damage Municipal Services (in conjunction with Building Permit)-Inspection for damage to municipal services (post building permit)	\$150.00	
- PLUS INDEMNITY DEPOSIT		
Local Improvement Charges (full details can be obtained from the Local Improvement Policy) <i>The cost of the works shall be assessed upon benefitting properties based upon a maximum fixed rate per metre of assessable frontage as follows:</i>		
Sanitary Sewers	\$165.00	per metre
Storm Sewers	\$125.00	per metre
Road Works (curb and gutter only)	\$65.00	per metre
Sewer Services Connections	Actual Cost	
Road Crossing Agreement	\$150.00	
- PLUS INDEMNITY DEPOSIT		
Road Use Agreement	\$1,500.00	
- PLUS INDEMNITY DEPOSIT		
Temporary Culvert Installation Permit	\$100.00	
Solar Signs		
Blank Sign	\$40.00	
New Post and hardware, if required	\$15.00	
Installation by Public Works	\$25.00	
TRANSIT		
Note:		
If an attendant is required, only half of the fee is payable by the attendant.		
Erie Shores Transit:		
Kingsville, Leamington, Wheatley	\$5.00	one way
Essex, Harrow, Tilbury, Woodslee	\$10.00	one way
Amherstburg, Belle River, LaSalle, St. Clair Beach, Tecumseh, Windsor	\$10.00	one way
WATER / SEWER SERVICES		
Hydrant Hook Up	\$80.00 + water consumption at current rate	
Water Meter (5/8" x 3/4" residential meter and MXU radio)	\$335.00	
Turn On/Turn Off	\$50.00 25.00	
- after Town business hours	\$200.00	
Frozen Meter Replacement	\$200.00	
- after Town business hours	\$400.00	
Frost Plate Repair	\$60.00	
- after Town business hours	\$260.00	
New Water Service Connection		
- 3/4"	\$4,000.00	
- 1"	\$5,600.00	
- 2" or larger	cost	
Raising / Lowering Curb Box / Meter Pit (result of owner grade change)	cost	
Lowering of Clean Out (result of owner grade change)	\$85.00	
Replace Clean Out Cap	\$85.00	
Minicam investigation	\$75.00	first hour
- PLUS -	\$50.00	each subsequent hour
Steaming Frozen Private Water Services	\$100.00	first hour
- PLUS -	\$75.00	each subsequent hour
Steaming Frozen Private Water Services after Town business hours	\$500.00	first hour
- PLUS -	\$175.00	each subsequent hour
Service Vehicle	\$24.00	per hour
Watermain and Appurtenance Application Review and Approval	\$1,200.00	

NOTE: For the purposes of this Schedule:

1. except where otherwise noted, fees are exclusive of HST;

- 2. “cost” shall mean an amount equal to the cost to the Town of labour, vehicle(s), materials, supplies or services used or purchased for the purpose of the service or activity;
- 3. “senior” shall mean a person 65 years of age or older; and
- 4. “holidays” include the following days:

New Year’s Day	Labour Day
Family Day	Thanksgiving Day
Good Friday	Remembrance Day
Easter Monday	December 24
Victoria Day	Christmas Day
Canada Day	Boxing Day
Civic Holiday	December 31

SCHEDULE B

EXPENSE DEPOSITS

PLANNING SERVICES	
APPLICATIONS	
Development Agreements:	
Minor Agreement (ie: consents)	\$500.00
Major Agreement (ie: subdivisions)	\$500.00
Development Agreement Amendment	\$500.00
Official Plan:	
Amendment	\$2,000.00
Joint Application (combined Official Plan Zoning By-law Amendments)	\$2,000.00
Part Lot Control	\$500.00
Plan of Condominium	\$5,000.00
Plan of Subdivision	\$5,000.00
Site Plan Agreement or Amendment Agreement	\$500.00
Renewable Energy Review and Approval	\$5,000.00
Zoning By-law:	
Minor (ie: consents, minor changes)	\$1,000.00
Major	\$2,000.00
Temporary Use	\$2,000.00
Removal of Holding (h)	\$500.00

SCHEDULE C

INDEMNITY DEPOSITS

PARKS AND RECREATION SERVICES		
RENTALS		
Lakeside Park Pavilion and Grovedale	\$500.00	
Kingsville Recreational Complex (without alcohol)		
Auditorium	\$100.00	
Auditorium B, C or D	\$100.00	
Ridgeview Park (without alcohol)	\$100.00	
Unico Community Centre (without alcohol)	\$100.00	
Any Hall Rental with Alcohol	\$500.00	
PUBLIC WORKS-MUNICIPAL SERVICES		
*Building Permit	\$1,000.00	
Damage to Municipal Services (major construction)	\$1,000.00	
Encroachment / Entrance Permit	\$150.00	
	\$500.00	
Road Crossing Agreement	10%	of value of the works (\$500.00 minimum)
Road Use Agreement	100%	of value of the works

*Indemnity deposit not applicable to building permits issued for the following: sheds, signs, decks, solar panels, and indoor plumbing

SCHEDULE D

SECURITY DEPOSITS

ADMINISTRATIVE SERVICES			
Animal Control			
- Pick up at Pound (no dog tag or proof vaccination)	\$100.00	On or before Mar 31	
- Pick up at Pound (no dog tag or proof vaccination)	\$125.00	After Mar 31	
Utility Account Set Up (Tenant Accounts):			
Residential			
- no sewage	\$100.00		
- with sewage	\$200.00		
Business			
- no sewage	\$150.00		
- with sewage	\$250.00		
PLANNING SERVICES			
APPLICATIONS			
Development Agreements:			
Performance	50%	value of the works	
Maintenance	25%	value of the works	
Delayed Performance	100%	value of the approved delayed works	
- PLUS – maintenance			
Sidewalk Patio	\$500.00		
Site Plan Agreements:			
Minimal (obligation value less than \$10,000.00)	\$1,000.00		
Minor (new entrance, minor on-site construction, minor service connections)	\$5,000.00		
Major (new entrance, major internal services and connections, landscaping, additional studies, hard surfacing, lighting)	\$10,000.00	Minimum	
Greenhouse Minor Addition (no new entrances, storm water facilities)	\$5,000.00		
Greenhouse New or Major Addition (entrances, storm water facilities, buffering, internal facilities, parking areas, fire safety, outdoor large central storage locations installation of rate of flow control device)	\$30,000.00	Minimum	

SCHEDULE E

REDUCED OR NO FEE

PARKS AND RECREATION SERVICES		
FACILITY RENTALS – REDUCED FEE		
COLUMN I	COLUMN II	COLUMN III
Lakeside Park Pavilion	<div> <div>\$245.00</div> <div>\$300.00</div> </div> <div>per day</div>	<ul style="list-style-type: none"> Delta Waterfowl Lion’s Club (including auxiliaries) Neighbourhood Charitable Alliance Royal Canadian Legion (Including auxiliaries)
<div> <div>- anytime with or without alcohol</div> <div>- PLUS INDEMNITY DEPOSIT (with alcohol only)</div> </div>		
<div> <div>Kingsville Recreational Complex</div> <div>Ice Time</div> <div>- Minor Sports - non-prime (before 4:00 pm)</div> </div>	<div> <div>\$71.50</div> <div>per hour</div> </div>	<ul style="list-style-type: none"> Public or Secondary Schools
Unico Community Centre	<div> <div>\$100.00</div> <div>Per month</div> </div>	<ul style="list-style-type: none"> Kingsville Friendly Club Odd Fellows
Unico Community Centre	<div> <div>\$50.00</div> <div>Per month</div> </div>	<ul style="list-style-type: none"> Lily Rebekah
FACILITY RENTALS – NO FEE		
COLUMN I	COLUMN II	COLUMN III
*Lakeside Park Pavilion	No Fee	<ul style="list-style-type: none"> Business Improvement Area Board of Management Canadian Blood Services Cottam Cubs & Scouts Cottam Rotary Club Discovery Child Care Gosfield North Sportsmen Horticultural Society Kingsville Cubs & Scouts Kingsville Firefighters Association Kingsville Essex Associated Band Knights of Columbus (including auxiliaries) Optimist Club (including auxiliaries) Organizations under contract for use of Greens or Ice Time (maximum two rentals under Column I)
<div> <div>- anytime with or without alcohol</div> <div>- PLUS INDEMNITY DEPOSIT (with alcohol only)</div> </div>		
Kingsville Recreational Complex		
Auditorium		
<div> <div>- anytime with or without alcohol</div> <div>- PLUS INDEMNITY DEPOSIT (with alcohol only)</div> </div>		
Auditorium B, C or D		
<div> <div>- anytime with or without alcohol</div> <div>- PLUS INDEMNITY DEPOSIT (with alcohol only)</div> </div>		
Ridgeview Park		
<div> <div>- hall and pavilion with alcohol</div> <div>- PLUS INDEMNITY DEPOSIT (with alcohol only)</div> </div>		
<div> <div>- hall with alcohol</div> <div>- PLUS INDEMNITY DEPOSIT (with alcohol only)</div> </div>		
Unico Community Centre		
<div> <div>- anytime with or without alcohol</div> <div>- PLUS INDEMNITY DEPOSIT (with alcohol only)</div> </div>		
Marina Seasonal Ramp Pass	No Fee	<ul style="list-style-type: none"> Baldwin, Neil Balkwill, Gary Branch, Jim Clemente, Manual Hodgkins, Leslie Lacey, Eugene Mallott, Jim Miinch, Craig Pretli, Andy Woodall, N.

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 18-2018

Being a By-law to Regulate Permits Issued Under the Building Code Act, Set Fees, and Establish a Code of Conduct for the Chief Building Official and Inspectors

WHEREAS section 7 of the *Building Code Act, 1992*, S.O. 1992, c. 23 (the “Act”) authorizes the Council of a municipality to pass by-laws applicable to the matters for which and in the area in which the municipality has jurisdiction for the enforcement of the Act.

AND WHEREAS the authorization set out in section 7 of the Act includes the power to require the payment of fees on applications for and on the issuance of permits, requiring the payment of fees for maintenance inspections, and to set the amounts of such fees, the total amount of which must not exceed the anticipated reasonable costs to administer and enforce the Act.

AND WHEREAS section 391 of the *Municipal Act, 2001*, S.O. c. 25 authorizes a municipality to pass by-laws imposing fees or charges on persons:

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control;

and the costs included in a fee or charge may include costs incurred by a municipality related to administration, enforcement and the establishment, acquisition and replacement of capital assets.

AND WHEREAS subsection 398(2) of the *Municipal Act, 2001*, S.O. c. 25 provides that the treasurer of a municipality may add fees and charges imposed by the municipality, including such fees as authorized by the Act, to the tax roll for any property for which all of the owners are responsible for paying the fees and charges and collect them in the same manner as municipal taxes.

AND WHEREAS section 7.1(1) of the Act requires a municipality to establish and enforce a code of conduct for the Chief Building Official and inspectors appointed under the Act.

AND WHEREAS section 8 of the Act provides the authority to a Chief Building Official to revoke a permit in certain circumstances.

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

Definitions and Interpretation

1. In this By-law:
 - a) “applicant” means a person who applies for a permit and includes any person authorized by an owner to apply for a permit on the owner’s behalf;
 - b) “Code” means the regulations made under section 34 of the Act;

- c) “Chief Building Official” means the person appointed as such by Council of the Town for the purposes of enforcement of the Act;
 - d) “Council” means the Council of the Town;
 - e) “Inspector” means those persons appointed as such by Council of the Town for the purposes of enforcement of the Act;
 - f) “owner” means the registered owner of the property upon which the building is situate which is the subject of a permit or an application for a permit;
 - g) “permit” means a permit issued pursuant to the Act;
 - h) “person” means an individual, firm, corporation, association or partnership;
 - i) “permit holder” means the person to whom a permit has been issued; and
 - j) “Town” means The Corporation of the Town of Kingsville.
2. Any term not defined in this By-law shall have the same meaning ascribed to it in the Act or the Code.

Application for Permit

3. Every application for every permit shall:
- a) contain sufficient information to enable the Chief Building Official to determine whether or not the work will conform with the Act, the Code and any other applicable law;
 - b) include a statement that the application does not contravene any applicable law and include supporting document in connection with the same;
 - c) be appropriately signed by the applicant;
 - d) if the owner is not the applicant, include an authorization to the applicant, in the form approved by the Chief Building Official, appropriately signed by the owner;
 - e) be accompanied by the required fee as set out in Schedule A attached hereto and forming part of this By-law;
 - f) be submitted to the Chief Building Official.

Permits

4. The classes of permits and the additional information and documents required to be filed by the applicant and considered prior to the issuance of the corresponding permit shall be as follows:

CLASS OF PERMIT	INFORMATION AND DOCUMENTS REQUIRED
Construction	(a) the prescribed application form entitled “Application for a Permit to Construct or Demolish”; (b) plans and specifications in accordance with sections 5 to 10 inclusive;

CLASS OF PERMIT	INFORMATION AND DOCUMENTS REQUIRED
	<ul style="list-style-type: none"> (c) a detailed description of the work to be done and the existing and proposed use and occupancy of the building, or part thereof, for which the application for a permit is made; (d) drawings and commitments as set out in Schedule C attached to and forming part of this By-law; and (e) Energy Efficiency Design Summary, as prescribed by the Code.
Demolition	<ul style="list-style-type: none"> (a) the prescribed application form entitled “Application for a Permit to Construct or Demolish”; (b) plans and specifications in accordance with sections 5 to 10 inclusive; (c) a detailed description of the work to be done and the existing use and occupancy of the building, or part thereof, for which the application for a permit is made and the proposed use and occupancy of that part of the building, if any, that will remain upon completion of the demolition; (d) commitment to general review by engineer as required by the Code; (e) demolition control agreement, as required; (f) designated substance report and method of demolition report as required; and (g) confirmation that: <ul style="list-style-type: none"> (i) arrangements have been made with the proper authorities for the safe and complete disconnection of all existing water, sewer, gas, electric, telephone and other utilities; and (ii) that the owner and applicant will comply with the Town’s Property Standards By-law upon the completion of demolition.
Conditional	<ul style="list-style-type: none"> (a) the prescribed application form entitled “Application for a Permit to Construct or Demolish”; (b) plans and specifications in accordance with sections 5 to 10 inclusive; and (c) a written statement containing the following: <ul style="list-style-type: none"> (i) the reasons why the applicant believes that unreasonable delays in construction

CLASS OF PERMIT	INFORMATION AND DOCUMENTS REQUIRED
	<p>would occur if a conditional permit is not granted;</p> <p>(ii) information regarding the necessary approvals which must be obtained in respect of the proposed building and the time in which such approvals will be obtained; and</p> <p>(iii) the time in which plans and specifications of the complete building will be filed with the Chief Building Official,</p> <p>all of which shall be incorporated into the agreement required pursuant to section 8(c) of the Act.</p>
Change of Use	<p>(a) the application in the form approved by the Chief Building Official from time to time;</p> <p>(b) plans and specifications in accordance with sections 5 to 10 inclusive, including floor plans, details of walls, ceilings and roof assemblies, identifying required fire resistance ratings and load bearing capacities, and details of the existing sewage system if any;</p> <p>(c) a description of the building in which the occupancy is to be changed, which description shall readily identify and locate the building;</p> <p>(d) a detailed description of the existing and proposed use and occupancy of the building, or part thereof, for which the application for a permit is made; and</p> <p>(e) drawings and commitments as set out in Schedule C.</p>
Sewage System	<p>(a) the prescribed application form entitled "Application for a Permit to Construct or Demolish";</p> <p>(b) plans and specifications in accordance with sections 5 to 10 inclusive;</p> <p>(c) commitment to general review by architect and engineer where sewage system exceeds 10,00l/d;</p> <p>(d) soils analysis;</p> <p>(e) site plan and cross section detail;</p> <p>(f) a site evaluation which shall include all of the following items, unless otherwise specified by the Chief Building Official:</p>

CLASS OF PERMIT	INFORMATION AND DOCUMENTS REQUIRED
	<p>(i) the date the evaluation was done;</p> <p>(ii) the name, address, telephone number and signature of the person who prepared the evaluation;</p> <p>(iii) a scaled map of the site including the following:</p> <ul style="list-style-type: none"> • the legal description • lot size • property dimensions • existing rights-of-way, easements or municipal/utility corridors • the location of items listed in column 1 of Tables 8.2.1.5.A., 8.2.1.5.B. and 8.2.1.5.C. of the Code • the location of the proposed sewage system • the location of any unsuitable, disturbed or compacted areas • proposed access routes for system maintenance • depth to bedrock • depth to zones of soil saturation • soil properties, including soil permeability; and soil conditions, including the potential for flooding <p>(iv) a report completed by a geo-technical engineer verifying condition of soil</p>
Transfer	<p>(a) the application in the form approved by the Chief Building Official;</p> <p>(b) a written statement from the permit holder authorizing the transfer of the permit to the transferee;</p> <p>(c) proof of ownership of the property by the transferee;</p> <p>(d) confirmation that the work to be done and the existing and proposed use and occupancy of the building or part thereof, for which the application for the transfer of the permit is made, is the same as that identified in the application;</p> <p>(e) the name, address, telephone number and facsimile number of the proposed architect, professional engineer or other designer, and his/her/their respective qualifications, where they are different from those identified in the application;</p> <p>(f) written confirmation from the proposed architect, professional engineer or other designer that he/she/they have been retained to undertake general review of the</p>

CLASS OF PERMIT	INFORMATION AND DOCUMENTS REQUIRED
	<p>construction or demolition where required under the Code; and</p> <p>(g) where the proposed transferee is a builder as defined in the <i>Ontario New Home Warranties Plan Act</i>, or any successor thereto, the proposed transferee's registration number.</p>

Plans and Specifications

5. Each application shall, unless otherwise specified by the Chief Building Official, be accompanied by two (2) complete sets of the plans and specifications submitted upon paper or other suitable and durable material or, if approved by the Chief Building Official, in electronic format, and shall contain text that is legible and drawings that are legible, complete, fully dimensioned and to scale.
6. Site plans shall be referenced to a current plan of survey and a copy of the survey shall accompany the site plan submission except where the Chief Building Official waives the requirement to do so.
7. On the completion of the foundation for a detached, semi-detached, triplex, fourplex or townhouse dwelling, but prior to a framing inspection, the Chief Building Official may require a survey prepared by an Ontario Land Surveyor to be submitted, which survey shall indicate the location and elevation of the top of the foundation wall.
8. Upon completion of the construction of a building, or part of a building, the Chief Building Official may require the submission of a set of plans of the building or part of a building, as constructed, together with a plan of survey prepared and certified by an Ontario Land Surveyor showing the location of the building along with finished grade elevations.
9. In the event of a material change to a plan or specification on the basis of which a permit has been issued, the applicant shall give notice in writing to the Chief Building Official together with the details of such change.
10. Plans and specifications provided in accordance with this By-law shall become the property of the Town and shall be retained by the Town in accordance with the relevant legislation and the Town's Records Retention By-law, as amended from time to time.

Alternative Solutions

11. Where an applicant proposes using an alternative solution, the applicant shall provide, in addition to the prescribed documentation, a description of the proposed location(s) where the alternative solution is proposed to be used.
12. The Chief Building Official may accept or reject any alternative solution and may impose conditions or limitation on its use.
13. Alternative solutions which are accepted by the Chief Building Official shall be applicable only to the location proposed by the applicant and are not transferable to any other location.

Revoking Permits

14. Prior to revoking a permit, the Chief Building Official shall give written notice of his or her intention to revoke the permit to the permit holder at

the permit holder's address shown on the application or to such other address as the permit holder may provide to the Town for that purpose.

15. Notice under subsection 14 of this By-law shall be given either personally or by registered mail and where notice is by registered mail, it shall be deemed to have been given on the fifth day after the day of mailing.
16. A permit holder may request in writing that the Chief Building Official defer the revocation. Such request shall:
 - a) be received by the Chief Building Official within 30 days from the date of service of the notice given under subsection 14;
 - b) contain reasons why the permit should not be revoked; and
 - c) include the required fee as set out in Schedule A.
17. The Chief Building Official may, upon consideration of the request, defer the revocation of the permit and, in any event, shall provide notice in writing to the permit holder of his or her decision.
18. If no request for deferral is received by the Chief Building Official, the Chief Building Official may revoke the permit without further notice and dispose of all submitted plans, specifications, documents and other information which has been received in support of the application for a permit in accordance with the Records Retention By-law.

Fees

19. Fees shall be charged and paid as set out in Schedule A attached hereto and forming part of this By-law.
20. The calculation of fees shall be subject to the following:
 - a) building classifications and the square footage of buildings shall be determined by the Chief Building Official in accordance with the Code;
 - b) for a construction, demolition or conditional permit based on the value of the proposed work, the value of the proposed work shall mean the total cost of all work regulated by the permit including the cost of all material, labour, equipment, overhead and professional and related services as determined by the Chief Building Official;
 - c) for a construction, demolition permit or conditional permit based on floor area, floor area shall mean the total floor space of all storeys above grade (or below grade for an underground home) measured as the horizontal area within the outside surface of the exterior walls of the building;
 - d) for a change of use permit based on a floor area, floor area shall mean the total floor space of all storeys subject to the change of use; and
 - e) for a conditional permit, fees shall be paid based on the complete project.

Refund of Fees

21. In the event that applicant disputes the value of the proposed work as determined by the Chief Building Official pursuant to subsection 20(b), the applicant shall:

- a) pay the fee;
 - b) submit, together with the payment of the fee, a written notice of protest; and
 - c) within six (6) months of completion of the work, submit an audited statement of the actual costs of the work.
22. Where the actual costs of the work as indicated on the audited statement submitted pursuant to subsection 21(c) are less than the value of the proposed work as determined by the Chief Building Official, the Chief Building shall issue a refund for the difference between the fee paid and the fee calculated based upon the audited costs of the work.
23. Further, the Chief Building Official shall refund a fee paid in the following amounts and in the following circumstances:
- a) 80% in the event the application has been filed, but is withdrawn, in writing, prior to the permit being issued.
 - b) 75% in the event the application has been filed, the permit issued and/or picked up, and no inspection has been requested within 6 months of the permit being issued. The refund amount shall not be less than \$250.00 for Part 9 properties and \$500.00 for Part 3 properties.

Additional Notice Requirements for Inspections

24. When determined necessary by the Chief Building Official, the permit holder shall provide notice to the Chief Building Official of the following stages of construction:
- a) commencement of construction;
 - b) substantial completion of site grading;
 - c) the completion and availability of drawings of the building as constructed; and/or
 - d) completion of a building for which an occupancy permit is required under Article 1.3.3.4 of the Code.
25. For greater clarity, except as authorized by the Code, prior to the occupancy or use of a building or part of a building or prior to permitting the occupancy or use of a building or part of a building, notice of the date of completion of the building or part must be given to the Chief Building Official.

Code of Conduct

26. The Code of Conduct as set out in Schedule B attached hereto and forming part of this By-law is hereby established.
27. The Chief Building Official and Inspectors shall be governed by the Code of Conduct.

General

28. The requirements as set out in this By-law are in addition to the requirements of the Act and the Code.

29. Should any section, subsection, clause or provision of this By-law be declared by a Court of competent jurisdiction to be invalid, the same shall not affect the validity of this By-law.
30. By-law 11-2017 is hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF FEBRUARY, 2018.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

SCHEDULE “A”

BUILDING SERVICES		
CONSTRUCTION PERMITS		
NOTES: Permits reviewed and/or issued and not paid for or picked up will be charged a fee of \$250.00 for residential/Part 9 properties and \$300.00 \$500.00 for commercial/Part 3 properties. Municipal Services requires a \$1000.00 Indemnity Deposit upon the issuance of all Building Permit in accordance with the Fees and Charges By-law (17-2018), save and except for permits issued for: sheds, signs, decks, solar panels, and indoor plumbing.		
Residential		
- new construction	\$1.00 \$1.05	per square foot
- PLUS - if submitted under Residential - Fast Track Policy:		
- detached house	\$170.00	
- semi-detached house, 2 unit townhouse or row house	\$260.00	
- 3 unit townhouse or row house	\$340.00	
- 4 unit townhouse or row house	\$435.00	
- 5 unit townhouse or row house	\$500.00	
- renovations	\$11.25	per \$1,000.00 of value of construction
- accessory buildings	\$0.35 \$0.50	per square foot
- finished basements	\$0.35 \$0.50	per square foot
- minimum fee	\$150.00 \$175.00	
Swimming pools		
- in ground and above ground	\$150.00 \$175.00	
Part 3 – Assembly / Residential / Commercial / Institutional & Industrial		
- value of construction up to \$1,000,000.00	\$11.25 \$11.50	per \$1,000.00 of value of construction
- PLUS - value of construction thereafter	\$1.25	per \$1,000.00 of value of construction
- minimum fee	\$150.00 \$175.00	
Greenhouse		
- first 10 acres	\$0.04	per square foot
- PLUS - additional acreage thereafter	\$0.01	per square foot
- minimum fee	\$500.00	
Other Farm Structures	\$0.20 \$0.25	per square foot
- minimum fee	\$150.00 \$175.00	
Hot Water Storage Tanks	\$350.00	
Temporary Structures	\$150.00 \$175.00	
Wind Turbine With an Output of 1.5 Megawatts or More	\$10,000.00	
Construction Commenced Prior to Permit Being Issued	Fee x 2	
Other Permits (not specifically listed)	\$11.25 \$11.50	per \$1,000.00 of value of construction
- minimum fee	\$150.00	
Moving	\$300.00	
Signs	\$200.00	

DEMOLITION PERMIT		
Demolition	\$0.15	per square foot
- minimum fee	\$150.00	
	\$175.00	
CONDITIONAL PERMITS		
Fees as per Construction Permits		
CHANGE OF USE PERMIT WHERE NO PROPOSED CONSTRUCTION		
Change of Use	\$150.00	
	\$175.00	
SEWAGE SYSTEM PERMIT		
On Site Sewage		
- systems	\$750.00	
- repair	\$300.00	
TRANSFER PERMIT		
Transfer	\$150.00	
OTHER SERVICES		
Inspection re: AGCO Liquor License Application	\$150.00	
	\$175.00	
Conditional Permit Agreement	\$250.00	
- registration of Agreement on title	Cost	
Change of Use Field Review	\$150.00	
	\$175.00	
Defer/Revocation Letter	\$150.00	
	\$175.00	
Post Review Amendment	\$275.00	
Re-inspection (inspection booked, but work not ready or completed; or no one on site)	\$75.00	
Sewer/Water Connection (additional costs apply to complete service):		
- Residential	\$150.00	
	\$175.00	
- Commercial/Industrial/Greenhouse	\$350.00	
Water Meter (5/8" x 3/4" residential meter and MXU radio)	\$335.00	

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 19-2018

Being a by-law to impose a Water Rate and Sewage Rates

WHEREAS pursuant to section 391 of the *Municipal Act, 2001*, S.O. 2001, c.25 (the “Act”), a municipality may pass by-laws imposing fees or charges on persons:

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c) for the use of its property including property under its control,

and such fee or charge imposed for capital costs related to services or activities may be imposed on persons not receiving an immediate benefit from the services or activities but who will receive a benefit at some later point in time.

AND WHEREAS the costs included in a fee or charge may include costs incurred by the municipality related to administration, enforcement and the establishment, acquisition and replacement of capital assets.

AND WHEREAS section 394(2) of the Act provides that a fee or charge may be based on, be in respect of or be computed by reference to the location of the property, the physical characteristics of property, including buildings and structures on the property, or the zoning of property or other land use classification.

AND WHEREAS section 1 of the Act indicates that the definition of a “public utility” includes a system that is used to provide water and sewage for the public.

AND WHEREAS section 398 of the Act indicates that fees and charges for the supply of a public utility imposed by a municipality on a person constitute a debt of the person to the municipality and that such fees and charges may be added to the tax roll for the property in the municipality to which the public utility was supplied and be collected in the same manner as municipal taxes.

AND WHEREAS section 81 of the Act provides that, in addition to recovering all fees and charges payable, a municipality may, on reasonable notice, shut off the supply of a public utility to land if fees or charges payable by the owners or occupants of the land for the supply of the public utility to the land are overdue.

AND WHEREAS Council of The Corporation of the Town of Kingsville deems it expedient to consolidate the provisions of the aforementioned by-laws, establish new Sewage Service Areas and impose a Water Rate and Sewage Rates.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

Definitions

1. “Commercial” means property classified as such by the Municipal Property Assessment Corporation.
2. “Foreign Worker Housing” means a building used for the residential housing of workers who work in the agriculture industry, including, but not limited to, work in a Greenhouse.
3. “Greenhouse” means any building or portion of a building producing Greenhouse Sewage which is discharged into the Sewage Works, either directly or through a secondary treatment process.
4. “Greenhouse Sewage” means Sewage resulting directly from the process of growing plants, including, but not limited to watering, fertilizing, cultivating and/or exhibiting plants, in a building with transparent or semi-transparent walls and/or roof, under controlled conditions.
5. “Industrial” means property classified as such by the Municipal Property Assessment Corporation.
6. “Multi-residential” means property classified as such by the Municipal Property Assessment Corporation.
7. “Residential” means property classified as such by the Municipal Property Assessment Corporation.
- 7.1 “Residential Unit” means a self-contained set of rooms located in premises and contains kitchen and bathroom facilities that are intended for the use of the unit only.
8. “Sewage” means any liquid waste containing animal, vegetable or mineral or nutrient matter in solution or in suspension.
9. “Sewage Rate” means the fee and charge imposed for the purpose of raising funds to pay all or a portion of the capital costs of the Sewage Works or for the operation, repair and maintenance of the Sewage Works and any reserve fund for such purpose.
10. “Sewage Area 1 Rate” means the corresponding Sewage Rate for the identified property or building located in the area indicated in Schedule B attached to and forming part of this By-law and serviced by the “Cottam Facility”.
11. “Sewage Area 2 Rate” means the corresponding Sewage Rate for the identified property or building located in the area indicated in Schedule B attached hereto and forming part of this By-law and serviced by the “Lakeshore West Facility”.
12. “Sewage Area 3 Rate” means the corresponding Sewage Rate for the identified property or building located in the area indicated in Schedule B attached hereto and forming part of this By-law and serviced by the “Kingsville Facility”.
13. “Sewage Works” means the collection, transmission, storage, treatment and disposal of Sewage and any systems or works required for the same.
14. “Water” means potable water.
15. “Water Rate” means the fee and charge imposed for the purpose of raising funds to pay for Water and all or a portion of the capital costs of the Water Works or for the operation, repair and maintenance of the Water Works and any reserve fund for such purpose.

16. "Water Works" means the provision and distribution of Water and any systems or works required for the same.

Water Rate

17. The Water Rate as set out in Schedule "A" attached hereto and forming part of this By-law is hereby imposed on those owners, occupants or tenants of property who benefit from or who may benefit from Water Works.
18. Municipally owned splash pads shall be exempt from the Distribution Rate outlined in Schedule A.

Sewage Rates

19. The Sewage Rates as set out in Schedule "C" attached hereto and forming part of this By-law are hereby imposed on those owners, occupants or tenants of the following:
- a) a property or building that is connected to the Sewage Works, or
 - b) a property that is not connected to the Sewage Works, but has the facilities to produce Sewage and has frontage adjacent to any part of the Sewage Works.
20. For greater certainty:
- a. In the Residential Area, in the event there are one or more Residential Units on the property or in the building, the Sewer Rate imposed shall be imposed for each Residential Unit;
 - b. The owner, occupant or tenant of the remainder of the property upon which a Greenhouse (or portion thereof) or Foreign Worker housing is located shall remain subject to the Sewage Rate applicable to that property.
21. The owners, occupants or tenants of property or that portion of a property as described in Schedule "D" are exempt from section 18 of this By-law.
22. The owners, occupants or tenants of properties described in Schedule "E" are exempt from section 18 of this By-law until such time as said property is connected to the Sewage Works.
23. Funds raised from Sewage Rates shall be allocated as follows:
- a. 16.5% Capital Reserve
 - b. 83.5% Operation of Sewage System

General

24. In the event that a property does not appear to be, in whole or in part, within a Sewage Area as indicated in Schedule B, such property shall be deemed to be within the Sewage Area that is closest to said property.
25. If any court finds that any provision of this By-law is ultra vires or invalid, such provision shall be deemed to be severable and shall not invalidate any other provisions of this By-law which shall remain in full force and effect.
26. By-law 10-2017 and all amendments thereto, be and are hereby repealed.

27. This by-law, and all attached schedules shall come into effect, April 1, 2018.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF FEBRUARY, 2018.**

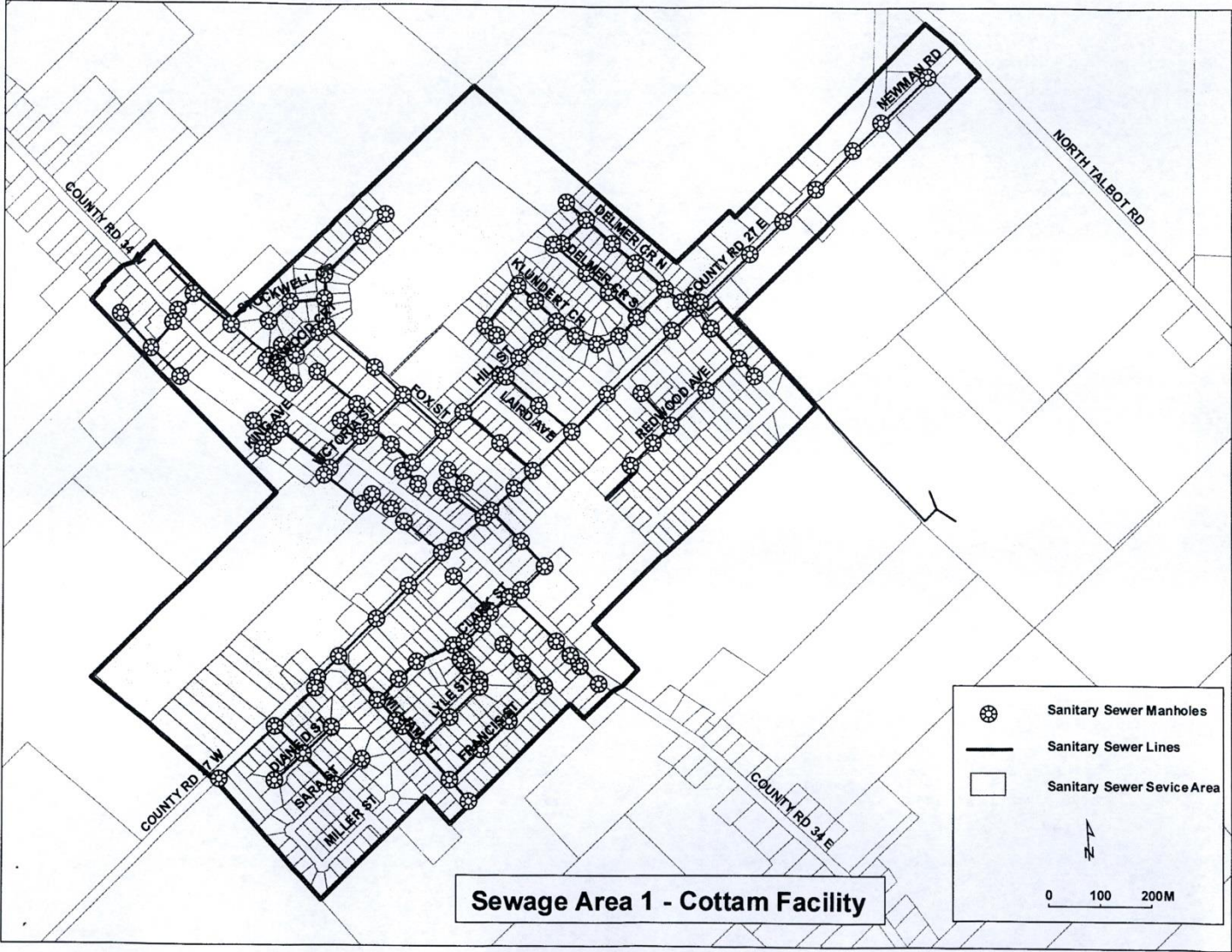
MAYOR, Nelson Santos

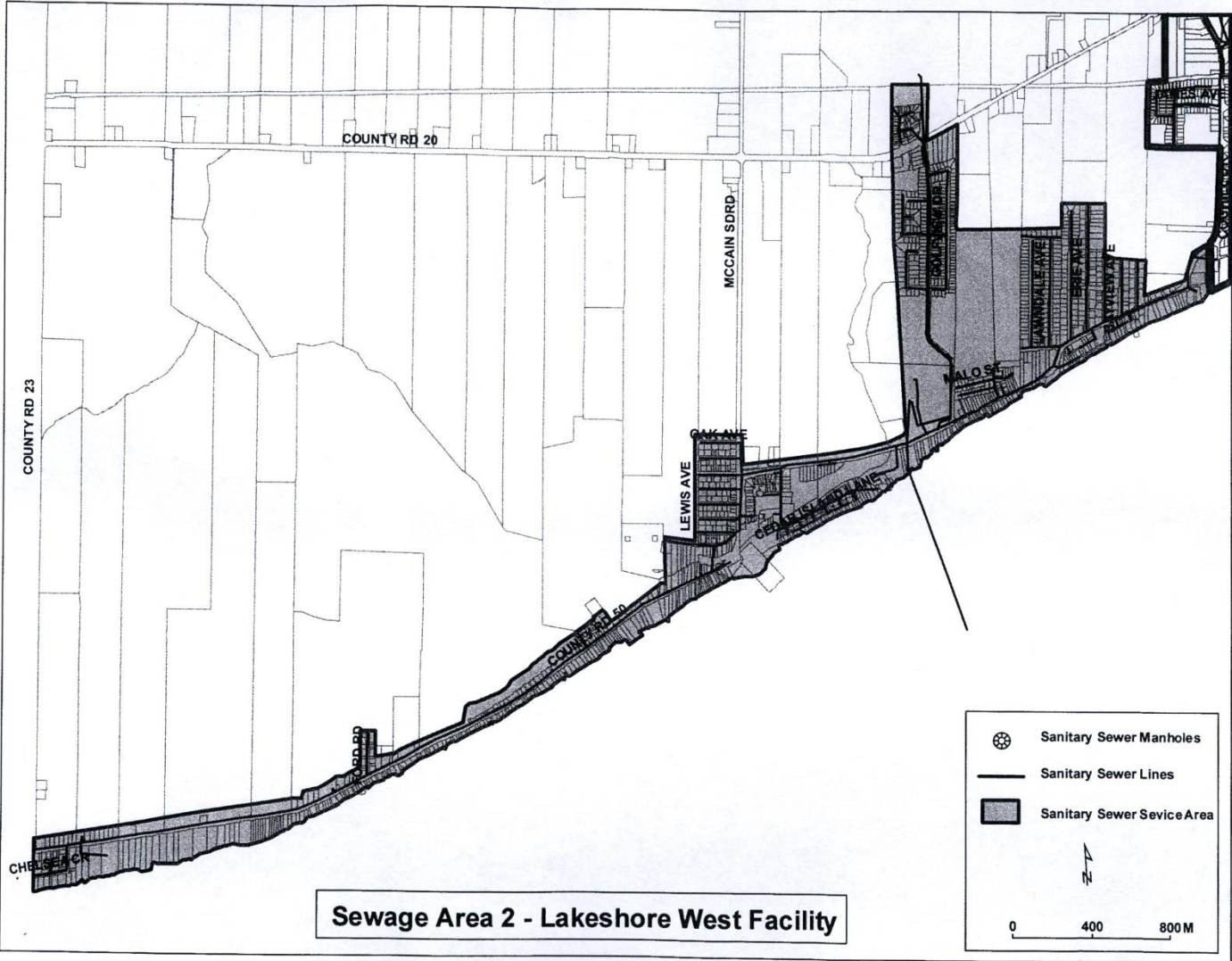
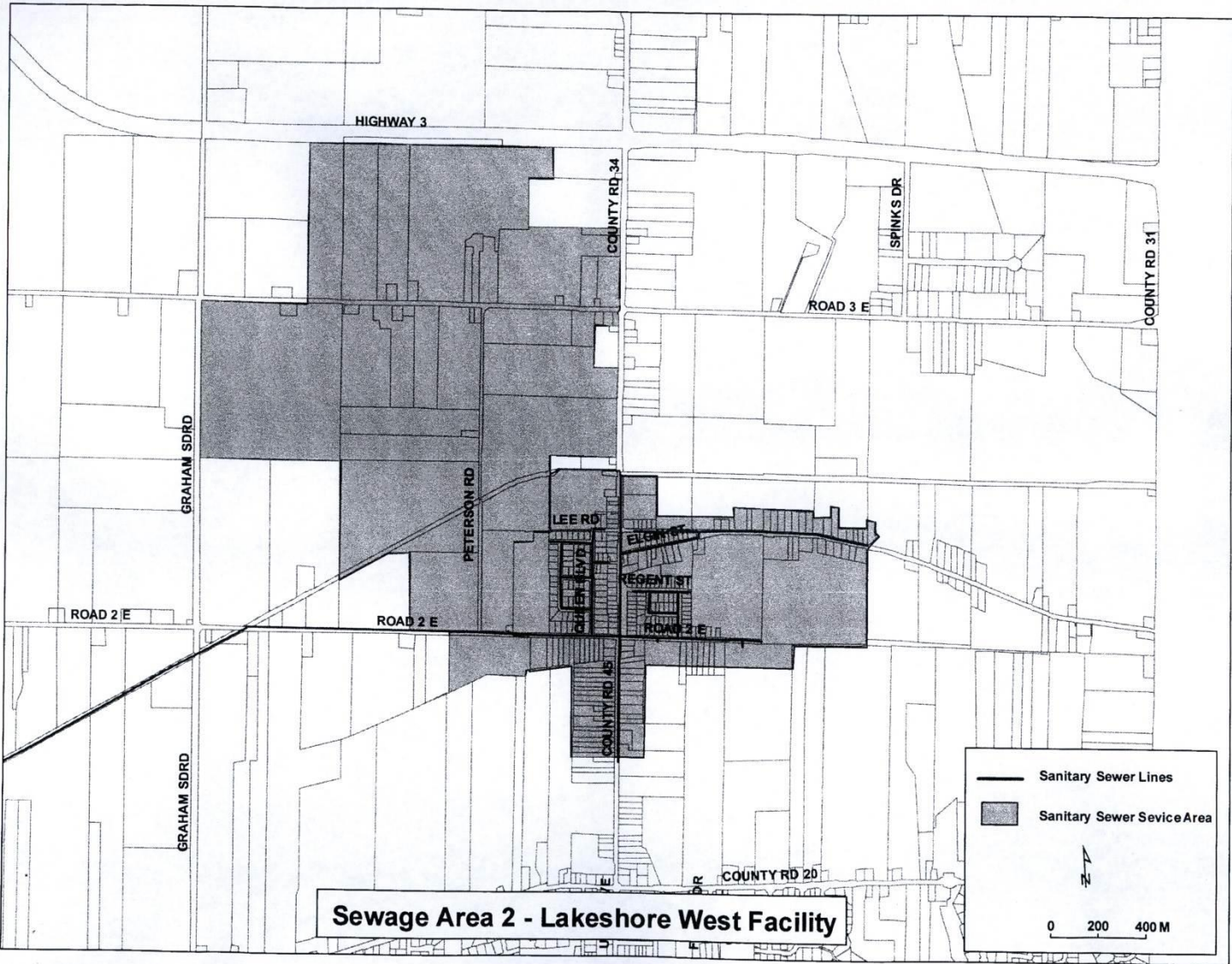
CLERK, Jennifer Astrologo

SCHEDULE “A”

Type of Rate	Rate per m ³	Capital Surcharge Rate per Quarter
Wholesale	\$0.60 \$0.61	N/A
Distribution	\$0.32 \$0.34	\$18.00 \$19.00
TOTAL	\$0.92 \$0.95	\$18.00 \$19.00

SCHEDULE “B”





SCHEDULE “C”

Property or Building	Sewage Area 1 Rate Cottam Facility	Sewage Area 2 Rate Lakeshore West Facility	Sewage Area 3 Rate Kingsville Facility	
Residential	\$82.00 \$85.00	\$80.00 \$83.00	\$80.00 \$83.00	per quarter per residential unit
Multi-Residential, Commercial, Industrial	130%	130%	130%	of total water charges
Greenhouse	\$1.20 \$1.24	\$1.20 \$1.24	\$1.20 \$1.24	per cubic meter of sewage discharge
Foreign Worker Housing	Occupant Load / 3.2 x \$82.00 \$85.00	Occupant Load / 3.2 x \$80.00 \$83.00	Occupant Load / 3.2 x \$80.00 \$83.00	per quarter

SCHEDULE “D”

Irrigation Systems located on a Commercial property if such system is independently metered

Ice Making Systems located on the property owned by the Town of Kingsville and the Kingsville Port Users Association and existing as of the date of the passing of this By-law (includes the former Kingsville Fisherman’s Co-Op Ice; 215 Industry Road, LaNassa Seafood Ice Water Meter and All Temp Foods Ltd. Ice Water Meter)

197 Pineway Park
137 County Road 34E
143 County Road 34E
1875 County Road 34 E

SCHEDULE “E”

203 County Road 34 W
198 County Road 27E
204 County Road 27E
46 County Road 27 W
48 County Road 27 W
50 County Road 27 W
54 County Road 27 W
56 County Road 27 W
58 County Road 27 W
60 County Road 27 W
62 County Road 27 W
68 County Road 27 W

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 24 - 2018

Being a By-law authorizing the entering into of Clean Water and Wastewater Fund (CWWF) (Ontario) Transfer Payment Agreement Amendment No. 1

WHEREAS Section 9 of the *Municipal Act, 2001*, S.O. c. 25 confers natural person powers on municipalities which include the power to enter into agreements with individuals and corporations;

AND WHEREAS by By-law 91-2017 the Council of The Corporation of the Town of Kingsville (the "Town") entered into a Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) (Ontario);

AND WHEREAS the Government of Canada has approved a program extension to the Clean Water and Wastewater Fund to allow projects to be completed before March 31, 2020 and in order to implement this change the Province and the Town have agreed to amend the Transfer Payment Agreement.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. **THAT** the Town enters into and executes with Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure Transfer Payment Agreement Amendment No. 1 attached hereto as Schedule "A" and forming part of this By-law.
2. **THAT** the Mayor and Clerk are hereby authorized and directed on behalf of the Town to execute the Transfer Payment Agreement Amendment No. 1 attached as Schedule "A".
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 12th DAY OF FEBRUARY, 2018.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

**CLEAN WATER AND WASTEWATER FUND (ONTARIO)
TRANSFER PAYMENT AGREEMENT AMENDMENT No. 1**

B E T W E E N :

**Her Majesty the Queen in right of Ontario
as represented by the Minister of Infrastructure**

 **(the "Province")**

- and -

the Recipient

BACKGROUND

The Government of Canada has agreed to extend the Project deadlines under the program to allow Projects to be completed before March 31, 2020. In order to implement this change the Province and Recipient have agreed to amend the Agreement.

CONSIDERATION

In consideration of the mutual covenants and agreements contained in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which is expressly acknowledged, the Parties agree as follows:

1. Capitalized terms used but not defined in this Amending Agreement No.1 have the meanings ascribed to them in the Agreement.
2. Pursuant to section 3.0 of the Agreement, the Agreement is amended as follows:
 - (a) Section E.2.3 (iii) is amended by replacing "March 31, 2018" with "March 31, 2020";
 - (b) Section E.2.3(iv) is deleted;
 - (c) Section E.3.1 (i) is deleted and replaced with:
"Costs incurred prior to April 1, 2016 and costs incurred after March 31, 2020";
 - (d) Section J.5.1 is amended by replacing "March 31st, 2019" with "March 31st, 2020";
 - (e) Section J.5.2 is amended by replacing "September 31st, 2019" with "September 31st, 2020";
 - (f) Paragraph (h) of Sub-schedule "J.4" - Form of Certificate from Professional Engineer is deleted and replaced with: "if the Sub-project is a new or expansion project, can be completed by March 31, 2020".

3. All other terms, conditions and provisions shall remain as provided for in the Agreement.

The Parties have executed the Amending Agreement No. 1 on the dates set out below.

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as represented by the Minister of Infrastructure

Jan 28/18

Date



Name:

Title:

ADAM REDISH
Assistant Deputy Minister
Infrastructure Policy Division
Ministry of Infrastructure

Donk

On behalf of **RECIPIENT**, the undersigned agrees to and accepts the within terms, conditions and provisions for the amendment of the Agreement.

Recipient Full Legal Name: _____
(Municipality/ LSB/ First Nation)

Signature: _____

Name: _____

Title: _____

I have authority to bind the Recipient.

Date:

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 27-2018

**Being a By-law to amend By-law 101-2004, as amended,
and to appoint a Director of Financial Services/Treasurer
of The Corporation of the Town of Kingsville**

WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001 c. 25 (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 286(1) of the Act, provides that a municipality shall appoint a Treasurer;

AND WHEREAS by By-law 58-2011 Ryan McLeod was appointed as Manager of Financial Services/Deputy Treasurer of The Corporation of the Town of Kingsville effective May 30, 2011;

AND WHEREAS by By-law 8-2018 Ryan McLeod was appointed as Acting Treasurer effective January 13, 2018;

AND WHEREAS the Corporation of the Town of Kingsville deems it advisable to further amend By-law 101-2004, as amended, in order to effect the appointment of Ryan McLeod as Director of Financial Services/Treasurer effective immediately.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. THAT Paragraph 1 of By-law 101-2004 be amended as follows:
 - i) Under the heading Financial Services Dept. (formerly Treasury Dept.) to add the appointment of Ryan McLeod as Director of Financial Services/Treasurer, who shall exercise all the authority, powers and rights and shall perform all the duties and obligations which are or may be conferred by statute or by-law.
2. THAT where this By-law may conflict with any other by-law setting out the powers and duties of a municipal officer or a municipal department, this by-law shall supersede and prevail over that other by-law to the extent of the conflict.
3. THAT all other terms as set out in By-law 101-2004 and amendments thereto shall remain in full force and effect.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF FEBRUARY, 2018.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 26-2018

Being a By-law authorizing the entering into of a Medical Tiered Response Agreement with Essex Windsor EMS

WHEREAS section 9 of the *Municipal Act, 2001* S.O. 2001 c. 25, confers natural person powers on municipalities which include the power to enter into agreements with individuals and corporations.

AND WHEREAS The Corporation of the Town of Kingsville (the "Town") deems it expedient for the Town to enter into a Medical Tiered Response Agreement.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. **THAT** the Town enters into and executes with Essex Windsor EMS a Medical Tiered Response Agreement attached hereto as Schedule "A" and forming part of this By -law.
2. **THAT** the Mayor and Clerk are hereby authorized and directed on behalf of the Town to execute the Medical Tiered Response Agreement attached as Schedule "A ".
3. That By-law 130-2015 is hereby repealed.
4. This By-Law comes into force and takes effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 12th DAY OF FEBRUARY, 2018.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

MEDICAL TIERED RESPONSE AGREEMENT

BETWEEN:

Essex Windsor EMS

(EWEMS)

-and-

Town of Kingsville Fire Services

(Fire Services)

The following agreement defines the criteria for EWEMS to initiate a Medical Tiered Response request for Fire Services. It is understood that the Windsor Central Ambulance Communications Centre (W-CACC) is the communication link between EWEMS and local Fire Services. W-CACC is responsible for all Medical Tiered Response communication between the agencies.

It is assumed that Fire Services will be tiered to calls in which their assistance is required as part of their responsibilities identified in the Fire Protection and Prevention Act, 1997 and any other applicable provincial and municipal legislation.

The Medical Tiered Response Agreement is a separate document that encompasses the following Emergency Call Types, Response Criteria Table and associated definitions;

Emergency Call Types

- a) Multi-Casualty Incidents
- b) Industrial Accidents
- c) Entrapment, Extrication and other Rescues
- d) Motor Vehicle Collision requiring EWEMS

Response Criteria Table

Fire Service	Cardiac Respiratory Arrest	Airway Obstruction	Unconscious Unresponsive	Limited Resource	When requested by Paramedics
Windsor					
Lakeshore					
LaSalle					
Amherstburg					
Essex					
Kingsville					
Tecumseh					
Leamington					

Definitions:

Fire Services include:

- City of Windsor
- Town of Lakeshore
- Town of LaSalle
- Town of Amherstburg
- Town of Essex
- Town of Kingsville
- Town of Leamington
- Town of Tecumseh

1. Industrial Accident

An injury at an industrial or construction setting that meets what is defined or perceived as a *critical injury* or involves entrapment.

*** Ford Canada, accessed from Henry Ford Boulevard is not included in Windsor Fire & Rescue Response area. Ford Security must be contacted*

2. Critical Injury

Places life or limb in jeopardy including, but not limited to;

Patient is unconscious **or**

Possibility of substantial loss of blood **or**

Possibility of fracture to leg or arm but not finger or toe **or**

Amputation of leg, arm, hand or foot, but not finger or toe **or**

Consists of burns to major portion of body **or**

Causes loss of sight in an eye

3. Motor Vehicle Collision (MVC)

Code 4 EMS response for a MVC including;

Air bag deployment **or**

Entrapment of occupants **or**

Hazards including but not limited to; electrical wires down, vehicle fluids leaking, natural gas leaks and ice or water rescue

4. Cardiac/ Respiratory Arrest

Cardiac Arrest is the sudden, unexpected loss of heart function (pulse rate), breathing (respiratory rate) and consciousness (awareness of self and surroundings). Respiratory Arrest is the sudden, unexpected loss of breathing (respiratory rate) and consciousness (awareness of self and surroundings) but will still have a palpable pulse rate.

5. Airway Obstruction

Is the partial or complete blockage of the breathing passages to the lungs. Without intervention, will lead to Cardiac/respiratory Arrest

6. Unconscious Unresponsive

Is the Interruption of awareness of oneself and one's surroundings, lack of the ability to notice or respond to stimuli in the environment. Without intervention, may lead to Cardiac/Respiratory Arrest.

7. Limited EMS Resource Deployment

Normal EMS Resource deployment is when twelve (12) ambulances are strategically located in the twelve (12) ambulance stations located throughout the region. When volumes demand increases, resources are deployed and ultimately EMS can move to limited status.

EMS has coded resource status as follows;

Yellow is when EMS Resources (ambulances) are equal to or less than six (6) available ambulances in the region.

Red is when EMS Resources (ambulances) are equal to or less than two (2) available ambulances in the region

Black is when EMS Resources (ambulances) are depleted and zero (0) ambulances are available in the region

Fire Service can be tiered on a Life or Limb initial response (Code 4) when EMS resources are in Red or Black Status only. Fire will not be tiered to long term care residents at any time or due to Code 3 delay in response enacting.

8. When Requested by Paramedics

When an EMS resource is on scene and requires the assistance of the Fire Services for the following, but not limited to;

Lift assistance that overwhelms the resources of the EMS Crew **or**

Extrication for a scene that requires the expertise and resources of the Fire Services **or**

Access and egress to the scene utilizing the staff and resources of the Fire Services **or**

MVC that is not identified upon receipt of response **or**

Hazardous scene

9. Exceptions

Fire Services shall not be Tiered for medical response when the following apply;

- When CACC is made aware the patient is to have a Do Not Resuscitate Validity Form **OR**
- The response is to a Long Term Care facility or Health Care facility where the staff are able to provide the same level of service or higher than as the responding Fire Service. Please refer to Schedule A

NOTE: Schedule A is a list of organizations and location which Fire Services should not be tiered for a Medical Assist. Schedule A is compiled from the Erie St. Clair LHIN. The schedule, although comprehensive, may not be reflective of the entire list of organizations. This list may be amended, expanded or lessened upon review of the status of ESCLHIN data set.

As a basic rule, Fire Services should not be tiered for a Medical Assist to;

- Doctor Offices
- Dentist Offices
- Family Health Teams
- Nurse Practitioner Led Offices
- Hospitals
- Hospice
- Community Health Centres

10. Disclosure

This agreement recognizes that the fire services may not be able to respond when occupied with a fire or for any other reason as determined by the senior on-duty fire officer. Further, Fire Service response is based upon circumstances and resources available at the time of the occurrence. This Medical Tiered Response Agreement will be maintained, reviewed and revised as required by the agencies involved.

Windsor CACC will not be held responsible for any associated financial cost with the application or interpretation of this agreement.

11. Tiered Medical Response Fire Service Grant

As per the Essex County Council Report 2007-R0005-LA-07-18-BB (attached), Fire Service Annual Grant, Essex Windsor EMS will grant the following Fire Services One Thousand dollars (\$1,000) per defibrillator;

- City of Windsor
- Town of Tecumseh
- Town of LaSalle
- Town of Lakeshore
- Town of Amherstburg
- Town of Essex
- Town of Kingsville

The grant funding is intended for the ongoing preventative maintenance programs of each defibrillator, replacement of defibrillators, ongoing supplies and associated training. At the commencement of each calendar year, each Fire service must submit an inventory list of Tiered Response Defibrillator to determine eligibility for the grant funding.

12. Expendable Medical Equipment/Supplies

Essex Windsor EMS will supply expendable medical supplies used by the Fire Service partners at medical response incidents. Such items include;

- Medical oxygen cylinders
- Defibrillator Pads
- Oxygen Masks
- Oropharyngeal airways
- Burn gel dressings
- Suction canisters

Replacement of supplies will be on a one for one basis and must be associated to a medical response. A Windsor CACC Ambulance Run Number must be placed with any orders. In some circumstances Fire Service may replace from the EMS Ambulance, understanding this should not delay transport or reduce stock in the ambulances below Standard.

If expendable supplies are scheduled to expire, EWEMS will exchange such equipment no later than six (6) months prior to the expiry date. Any items expiring within six (6) months or have expired, are the responsibility of the Fire Service to replace.

EWEMS will share vendors' lists and pricing to ensure the Fire Services experience the same pricing template as EWEMS.

13. Defibrillators

It is understood that the Fire Service defibrillators are the property of the individual Fire Services. Replacement or enhancement of defibrillators is also the responsibility of each Fire Service. EWEMS will provide guidance and consultation on the selection of any defibrillators to ensure compatibility and compliance, with both EMS and Public Access Defibrillation (PAD)

EWEMS will ensure Fire Services are aware of any future EWEMS replacement plans or decisions to ensure compatibility and compliance and to ensure any replacement is fiscally responsible to all parties.

14. Defibrillator Preventative Inspection Program (PIP)

EWEMS will coordinate a contract to ensure each Fire Service defibrillator is inspected by the manufacturer biometrics department. Preventative Inspection Program (PIP) reports on each defibrillator listed in the Grant Funding Inventory must be submitted annually to EWEMS for verification of Grant Funding responsibilities.

Ongoing maintenance and damage repair is the responsibility of the Fire Service.

Continuing Quality Assurance (CQI)

1. Training

EWEMS, in collaboration with the Fire Services and local medical direction will review the current International Liaison Committee On Resuscitation (ILCOR) guidelines, the current MOH<C Standards of Practice in Resuscitation, the Ontario Base Hospital Group (OBHG) protocols and the direction of the Provincial Medical Advisory Committee (MAC) to determine the current and future best practice in developing a robust, comprehensive and consistent resuscitation training curriculum to be delivered the respective fire services.

The intent is to deliver comprehensive, seamless and consistent resuscitation to the residents and visitors of Windsor and Essex County.

EWEMS, local medical direction and the fire services agree to train the trainers to allow for the local fire service to schedule, maintain and review the training provided. The medical director has oversight of all training being delivered to the local fire services.

EWEMS and the local fire services agree to utilize and share any resources or equipment to provide the ongoing annual training.

Training shall be completed annually and be comprised of:

- CPR
- AED Operation
- Review of current ILCOR and Provincial Protocols
- Review of local Protocols and equipment

Costs associated for all training is the responsibility of the individual Fire Service.

2. Call Response Audit

Upon completion of any Medical Assist Response (MAR), the Fire service shall, as soon as operationally feasible;

- Complete a MAR form and submit to EWEMS
- Download the applicable AED data and send to EWEMS, if available
- If Download is not available, Professional Standards Division will arrange for a defibrillator loaner while the download process is complete.
- Submit a expendable supply replacement form to EWEMS

Upon receipt of the above, EWEMS will, as soon as operationally feasible;

- Review the MAR form and attach to the corresponding eACR
- Review the AED download and attach to the corresponding eACR
- Review the AED download and complete a CPR Process report and submit to the applicable Fire Service
- Review and complete a restocking of the resupply order and notify the applicable Fire Service.

This agreement shall remain in force until any party provides written notification of their intent to change or discontinue the practices herein referenced. This Agreement shall be reviewed by all parties at the request of any participating agency.

Signed on this _____ day of _____ 2018

Chief Essex Windsor EMS
Bruce Krauter

Mayor, Nelson Santos

Clerk, Jennifer Astrologo

'Schedule A'

LONG TERM CARE FACILITIES		
Aspen Lake	9855 McHugh Street	Windsor
Banwell Gardens	3000 Banwell Rd	Windsor
Berkshire Care Centre	350 Dougall Ave	Windsor
Brouillette Manor	11900 Brouillette Crt	Windsor
Chateau Park Long Term Care Home	2990 Riverside Dr W	Windsor
Country Village Health Care Centre	440 County Road 8	Woodslee
Extendicare (Canada) Inc. – Tecumseh	2475 St. Alphonse St	Tecumseh
Extendicare (Canada) Inc. – Southwood Lakes	1255 North Talbot Road	Windsor
Heron Terrace Long Term Care Community	11550 McNorton St	Windsor
Huron Lodge Home for Seniors	1881 Cabana Road West	Windsor
Iler Lodge	111 Iler Ave	Essex

Franklin Gardens Long Term Care Home	24 Franklin Road	Leamington
Leamington United Mennonite Home & Apartments	35 Pickwick Drive	Leamington
Regency Park Long Term Care Home	567 Victoria Ave	Windsor
Richmond Terrace	89 Rankin Ave	Amherstburg
Riverside Place	3181 Meadowbrook Lane	Windsor
Royal Oak Long Term Care Centre	1750 Division Road North	Kingsville
Sun Parlor Home for Senior Citizens	175 Talbot Street East	Leamington
The Village at St. Clair	2000 Talbot Road West	Windsor
HOSPICE LOCATIONS		
The Hospice of Windsor and Essex County Inc. - Windsor	6038 Empress St	Windsor
The Hospice of Windsor and Essex County Inc. - Leamington	197 Talbot Street West Suite 701	Leamington
COMMUNITY HEALTH CENTRES		
City Centre Health Centre	1400 Windsor Ave.	Windsor

Diabetes Wellness	2885 Lauzon Parkway, Unit 107	Windsor
Windsor Essex Community Health Centre – Head Office	1361 Ouellette Ave	Windsor
Windsor Essex Community Health Centre - Leamington	33 Princess Street, Suite 450	Leamington
Windsor Essex Community Health Centre – Pickwick Plaza	7621 Tecumseh Road East	Windsor
Sandwich Community Health	3320 College Ave	Windsor
Street Health	711 Pelissier Street	Windsor
Teen Health	1361 Ouellette Ave	Windsor
HOSPITALS		
Hotel Dieu Grace Healthcare - Tayfour Campus	1453 Prince Road	Windsor
Leamington District Memorial Hospital	194 Talbot Street West	Leamington
Windsor Regional Hospital – Metropolitan Campus	1995 Lens Ave.	Windsor
Windsor Regional Hospital – Ouellette Campus	1030 Ouellette Ave.	Windsor

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 28 - 2018

Being a By-law authorizing the entering into of a Municipal Access Agreement between The Corporation of the Town of Kingsville and William Marck and Linda Marck

WHEREAS Section 9 of the *Municipal Act, 2001*, S.O. c. 25 confers natural person powers on municipalities which include the power to enter into agreements with individuals and corporations.

WHEREAS The Corporation of the Town of Kingsville (the “Town”) deems it expedient for the Town to enter into a Municipal Access Agreement with William Marck and Linda Marck.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. **THAT** the Town enters into and executes with William Marck and Linda Marck a Municipal Access Agreement attached hereto as Schedule “A” and forming part of this By-law.
2. **THAT** the Mayor and Clerk are hereby authorized and directed on behalf of the Town to execute the Lease Agreement attached as Schedule “A”.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 12th DAY OF FEBRUARY, 2018.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

MUNICIPAL ACCESS AGREEMENT

Dated: January 18, 2018

Between

WILLIAM AND LINDA MARCK

(the "Owner")

And

THE CORPORATION OF THE TOWN OF KINGSVILLE

(the "Town")

WHEREAS the Owner is the owner of Lot 114 Plan M20 known locally as 157 Sumac Drive in the Town of Kingsville, County of Essex (the "Owner's Lands");

AND WHEREAS the Town proposes to remove trees (the "works") located on Town property behind the Owner's Lands and requires temporary access over the Owner's Lands for persons and vehicles to and from Block D Plan M20;

AND WHEREAS the Town has hired a contractor to complete the removal of the trees on the Town's behalf;

AND WHEREAS the Town and the Owner have agreed to the Town using the Owners Lands for the temporary access on the terms and conditions of this Agreement.

NOW THEREFORE IN CONSIDERATION of the undertakings and agreement hereinafter expressed and upon the terms hereinafter set forth the Town and Owner mutually covenant and agree as follows:

1. The Owner grants, transfers and conveys to the Town, the free, uninterrupted and unobstructed right, or rights in the nature of a non-exclusive temporary access on, over, upon and through the existing access on the Owner's Lands in the location shown as "6.0 m Temporary Easement" on the Plan attached as Schedule "A" to in this Agreement (the "Laneway") for the purposes of constructing, using, operating and maintaining a temporary access for persons and vehicles to and from Block D Plan M20 for the use and benefit of the Town for tree removal, at the Town's sole cost and expense (the "Temporary Access").
2. The Owner hereby consents to the use of the easement for the Temporary Access on the terms and conditions of this Agreement specifically listed herein.
3. The aforesaid rights and access are hereby granted on the following terms and conditions which are hereby mutually covenanted and agreed to by and between the Owner, and the Town.

- a) The Town and its employees, agents, contractors and workmen and other persons duly authorized by the Town, at all times and from time to time, may enter on the easement with their machinery, material, vehicles and equipment for all purposes necessary or incidental to the exercise of the rights and easements herein granted.
- b) The Town agrees that the work will be completed on or before April 30th, 2018.
- c) The Town shall, during the term of this agreement keep the easement and adjacent lands free and clear of all debris, garbage and other litter deposited on the Owner's Lands by users of the easement to the same extent that a reasonable landowner would do.
- d) The Owner shall not in any way interfere with the rights and easements hereby granted to the Town or do or suffer to be done any other thing which might injure or damage the Temporary Access.
- e) The Town agrees to exercise care to avoid damaging the Owner's property in any manner not consistent with the purpose for which this agreement is issued. If the Owner's property is damaged by the Town, its employees, agents, contractors, workmen or other persons duly authorized by the Town during the course of the works, the Town shall ensure, as far as reasonably possible, that the Owner's property is restored to the condition it was in immediately prior to the works being undertaken.
- f) The Town shall indemnify and save completely harmless the Owner, including defending the Owner, from and against all actions, causes of actions, suits, claims and demands whatsoever which may arise directly or indirectly or in any way connected with the construction and operation of the Temporary Access by the Town. The Town shall defend at its expense any actions, suits, claims or demands whatsoever against the Owner resulting from the construction and operation of the Temporary Access by the Town. In the event that any court finds that the Owner or any person that the Owner is responsible for in law has contributed to such loss, then the Owner shall be responsible for the payment of such portion of the loss.
- g) Prior to commencing any work the Town shall take out and keep in full force and effect until this Agreement is terminated, at its sole cost and expense, Commercial General Liability insurance applying to all operations of the Temporary Access which shall include coverage for bodily injury liability, property damage liability, products and completed operations liability, contractor's protective liability, contractual liability, non-owned automobile liability, contingent employers liability and employees as additional insureds.

This policy shall be written with limits of not less than FIVE MILLION DOLLARS (\$5,000,000) exclusive of interest or costs, per occurrence and shall include the Owner as an additional insured;

h) The rights and easements hereby granted shall commence on the date that the Agreement is executed by all parties and shall terminate at such time as the works are completed. In any event, this Agreement shall terminate on April 30th, 2018.

4. The rights and easements hereby granted shall endure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns including successors in title from time to time of the Owner's Lands

5. The Town shall pay all its costs associated with the preparation of this Agreement and the Town agrees to reimburse the Owner for 100% of any reasonable legal fees incurred by the Owner to review and revise this agreement.

IN WITNESS WHEREOF of the parties hereto have executed this Agreement by affixing thereto their hands and corporate seals as duly attested by the hands of their proper signing officers in that behalf

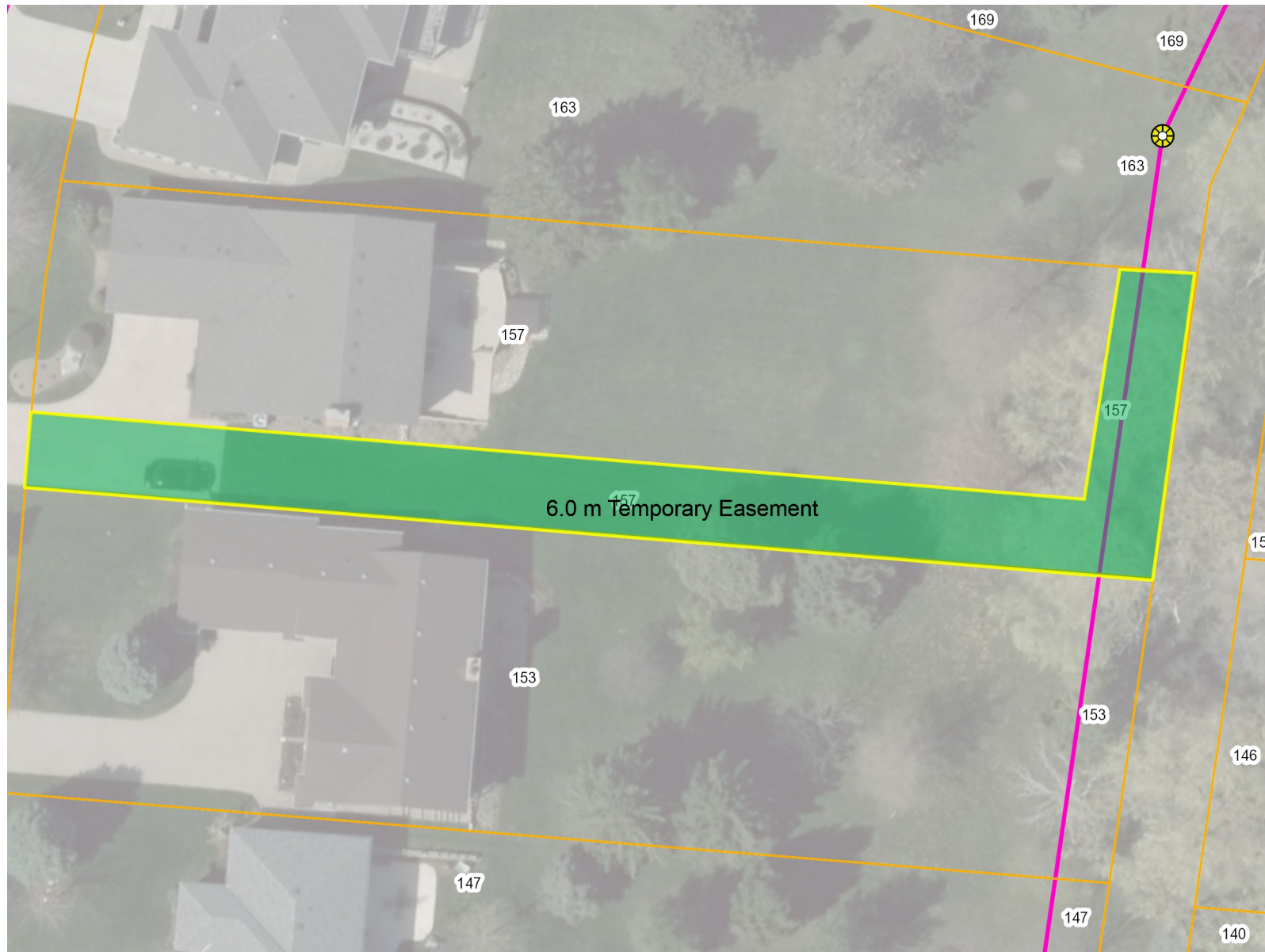
WILLIAM AND LINDA MARCK
(Owners of 157 Sumac Dr.)

THE CORPORATION OF THE TOWN OF KINGSVILLE

Mayor, Nelson Santos



Clerk, Jennifer Astrologo

157 Sumac Temporary Working Easement



Legend

Essex Municipalities



-  <all other values>
-  Kingsville

Street




Severance

Kingsville Assessment



Hydrants

-  <all other values>
-  BLUE
-  GREEN
-  ORANGE
-  OTHERS
-  RED

Water Main Valves

-  <all other values>
-  CLOSED
-  OPEN

Water Mains

-  Sanitary Manholes
-  Sanitary Lines

Notes

Enter Map Description

THIS MAP IS NOT TO BE USED FOR NAVIGATION
Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

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1/18/2018

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 29-2018

Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its February 12, 2018 Regular Meeting

WHEREAS sections 8 and 9 of the *Municipal Act, 2001* S.O. 2001 c. 25, as amended, (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

AND WHEREAS section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the “Town”) be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. The actions of the Council at its February 12, 2018 Regular Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF FEBRUARY, 2018.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo