



**SPECIAL MEETING OF COUNCIL
AGENDA**

Monday, February 5, 2018, 12:30 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Pages

A. CALL TO ORDER

B. DISCLOSURE OF PECUNIARY INTEREST

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

C. PRESENTATIONS/DELEGATIONS

- | | | |
|----|--|---|
| 1. | Joanne Winger, Cottam resident--Request received January 29, 2018 RE: Questions regarding 2018 Draft Budget (See: Handwritten 4-pg. attachment provided by Ms. Winger) | 1 |
|----|--|---|

D. STAFF REPORTS

- | | | |
|----|--------------------------------------|---|
| 1. | 2018 Draft Budget Amendments – No. 2 | 5 |
|----|--------------------------------------|---|

R. McLeod, Acting Treasurer

Recommended Action

That Council approves the proposed amendments to the General Administration, Fire and Public Works operating budgets.

That Council approves the proposed amendments to the 2017 Carry-over projects.

That Council receives the revised Grant Request schedule and BIA Budget for budget deliberations.

E. PRESENTATION OF GRANTS AND DONATION REQUESTS

1. Artisan Alley Project (\$57,000)
2. Arts Society of Kingsville (\$3,400)
3. BIA - Floral Project (\$15,300)
4. BIA - Facelift Grant (\$5,000)
5. Cedar Island Yacht Club (\$10,525)
6. Cottam Rotary (\$2,500)
7. Erie North Shore Hockey - PeeWee OHF Championship (\$7,500)
8. Erie Shores Quilters Guild (\$960)
9. Jack Miner Migratory Bird Foundation (\$10,000)
10. KDHS - Bursary (\$3,500)
11. Kingsville Historical Park - Property Tax (\$4,500)
12. Kingsville Historical Park - Year 2 Funding Agreement (\$10,000)
13. Kingsville Horticultural Society (\$8,000)
14. Kingsville Lion's Club (\$8,361)
15. Kingsville-Essex Assoc. Band (\$10,000)
16. Kingsville-Gosfield Heritage Society (\$2,000)
17. Little Tomato Children's Theatre (\$3,000)
18. Migrant Worker Community Program (\$10,000)
19. Migration Hall (\$8,500)
20. Shooters Photography Club (\$900)
21. South Essex Arts Association/Leamington Arts Centre (\$1,000)
22. Sun Parlour Folk Music Society (\$30,000)

F. BUDGET DELIBERATIONS (CONTINUED)

1. Presentation of Capital and Operating Budgets (Continued)
 - a. Heritage Advisory Committee
 - b. Police

- c. Business Improvement Area (BIA)
- d. Accessibility Advisory Committee
- e. Tourism and Economic Development Committee
- f. Water
- g. Kingsville/Lakeshore West Wastewater
- h. Cottam Wastewater

2. Review of Previously Received Departmental Budgets (Time permitting)

G. CONFIRMATORY BY-LAW

1. By-law 23-2018

10

Being a By-law to confirm the proceedings of Council of The Corporation of the Town of Kingsville at its February 5, 2018 Special Meeting.

To be read a first, second and third and final time

H. ADJOURNMENT

Questions Regarding 2018 Draft Budget

pg 3 Consolidated.

30,367,394 rev. 27,887,148 exp. 2,848,612 res. & Long Term Debt

- numbers do not include Kingsville Utility Billing
- or various other income that comes to town to support amenities.
- H.C. medical support. Long Term Health & Care.
- Facilities County money to support Libraries
- First stage off Budgeting collection of income are numbers being sent to a higher level & not actually being shown to Council & Public?

BIA just what it is BIA Budget should of never been subtracted ratepayer money?

Pg 11 General Adm.

LINE ITEM 01-112-061-40655 Program Support Building & Water

This is ratepayer support?

- not understanding how assessment 201.50 per 200,001^{sq} household actually going to support department
- Kingsville receives money from Ministry of Long Term Care covers rent utilities & more not shown
- expenses Rent Shoppers & Guardian
- When did Janitor come out of Contract Services?

LINE ITEM - 01-124-066-40655 Bill Enforcement Building 166,000
Building has been torn down 4 yrs ago?

Public Works.

Stand Alone budgets when successful allow for more Capital Spending

- It does not charge first stage off of Budgeting collection of income

②

Queens - are we hiring more full-time?

Parks - why are Green fees Soccer not in Parks?

- Are there no fees for Baseball/Diamonds?

Facilities Green fees?

- Cotton Library/Dog no County Support shown

- Med Scientist 122 Fox St.

- replaced Dog care same space

- should read Cotton Library/Med Scientist

- Ridgview Park ^{HALL} County Lib/Med Scientist all 122 Fox ST

Fantasy Lights, Migration Festival not standalone budgets

- Part of Economic + Development.

BIA should not be subtracted not payer money.

pg 36 Environmental Budget

- not shown pg 3.

- Not showing all money town receives toward sewage & water Utility Billing

- capitol specific charge sewerage water should have specific account. not shown here or reserve pg 43-44

What happen to 2 million water reserve town claimed we had? not seeing it.

Sewage Pg 37 2018 Projects

COTTON ISF AND WWT LAGOONS

- sand filtration is bottom of LAGOON

- 1 LAGOON 2 CELLS sand filtration is not separate

Water

- Why is such a big difference in 2017 Kingtonville Water Pur.

- Actual purchase difference between Kingtonville + Gosfield

7,821

KLW

- pg 40 Sewage rates are a flat amount paid with steady yearly hikes last yr. 2.00 for us.
- 2017 Actuals are lower for S.S. Sewage, Gosfield & Ruthven, Only Kingsville Sewage high?
 - How do Kingsville Sewage numbers make sense with such small water numbers.

LINE ITEM 02-241-320-64360 OCWA CONTRACT 970,000

- Batch treatment, maintenance & repairs over & above
- now I have questions on how much time actually spent at KLW plant?
- No batch treatment seen Kingsville Lagoons
- Former CAO claimed Kingsville was going to make a lot of money from monitored Greenhouse sewage Gosfield South Ruthven
- Why has budgets not reflected this?

Cotton Waste Water

GN

- pg 42 LINE ITEM 03-243-066-40854 Gosfield North Sewage
- should read COTTAM SEWAGE
 - been an issue since prior Council also this Council
 - had an issue with Water & Sewage by law
 - Still remains the same Gosfield N has not got sewage on Septic Tanks.
 - rates for sewage capital money collected from Gosfield N and Cotton have never been shown?

Capital Expenditures

- 54,646 2016 68,000 2018
- not required & questionable?

LINE ITEM 03-243-440-80506 159,126 (2016) 148,804 (2017)

- shown a surplus but not really (not understanding how none)

LINE ITEM 03-243-440-80100 Transfer to Res Capital 30,000 (2016) 32175 (2017)

- started paying debt charge since 2012

- debt from original 1977 Cottam Lagoon Project
- account from 104 ratepayers paid for 35 yr was not enough to cover origin debt.
- Cottam Sewage paid 5 more yrs ³⁰
- Now repayment of 1.6 million debt from 2011/2013 Cottam Lagoon Project
- 11 million not enough

Pg 43-44 Reserve
 FIR Report in Reporter Kingsville Report
 18 million Debt
 20 million in Reserves
 253 million capital eight %.

- between Financial Report & pg 43-43 not seeing how this number are being reported
- a number of questions regarding these pages
- including 1,047,893 down from 1,161,748 (2016)
- money I have been bringing attention to for a few years
- Last withdrawals from an account that was meant to be used for Cottam Expansion + Development.
- Last Withdrawals before Kingsville took all business out of CIBC Kingsville Branch.

35 year account mentioned
 Jan 29/18 meeting Project
 was paid by raising Sewage
 33 to 66 Dollars 1977. 35 yr
 was debt free account.!

Thank You
 James Wang



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: January 30, 2018
To: Mayor and Council
Author: Ryan McLeod, CPA, CA
RE: 2018 Draft Budget Amendments – No. 2
Report No.: FS-2018-05

AIM

To provide council with a summary of changes to the 2018 draft budget since the initial budget meeting on January 16, 2018.

BACKGROUND

The draft budget reflects management's best estimates based on the information available. Prior to the formal adoption of the budget, administration will propose changes to update the budget to reflect the most current information.

DISCUSSION

Administration is proposing the following changes to the 2018 draft budget:

General Administration

Salaries and benefits have been adjusted to reflect recent staff changes, resulting in a savings of \$24,618.

Professional Services – Legal / HR (01-112-099-60319) has been increased by \$8,500 to reflect recent developments in the ongoing part-time labour negotiations.

The Town currently rents a parking lot on Pearl St from E.L.K. Energy for \$5,400 per year. This expense has historically been coded to Equipment leases (01-112-099-60311) in the General Administration Budget. To more accurately assign costs to services, administration has transferred this expense to the Public Works department, under a new

line titled “Rent – Parking lot” (01-130-099-60329). As this is simply a reclassification, there is no budget impact.

Fire Department

Small capital (01-121-099-60358) has been increased by \$4,500 to replace a set of auto extrication cutters at the North Station. The existing tools were recently determined to be unrepairable. This is considered to be a critical piece of equipment for the Fire Department.

Public Works

The Drainage Superintendent Grant (01-130-058-40509) has been reduced by \$10,000 to more accurately reflect the maximum amount the Town is eligible to receive under this program.

2017 Carry-over Projects

When the draft budget was prepared, Administration was aware that certain projects would carry-over from 2017, however, at that time it was difficult to estimate the amount to provide for in the 2018 budget. Now that almost all of the 2017 invoices have been received, Administration would like to update the following projects on the 2018 Capital Schedule.

Project #	Original Budget	Revised Budget	Funding Source	Impact of Change on Taxation
# 43 – CWATS Kings 13 B	\$ -	\$240,000	100% Reserves	\$0
# 52 – Arena Generator	\$118,000	\$38,000	\$15,000 – Res. \$23,000 –Tax	\$0
# 70 – Grovedale Design & Input	\$640,000	\$457,000	100% Reserves / Grant	\$0
# 77 (new) – D.C. Study (Completion)	\$ -	\$15,000	100% DC	\$0

BIA Budget

Administration received the BIA budget on January 24, 2018. Please refer to Appendix A for details. With the exception of the BIA’s grant requests, the BIA is funded through their own levy. This budget has no impact on general taxation.

Grants & Donations

In accordance with Town Policy, the 2018 draft budget reflects a grants and donations budget of .5% of taxation or \$75,000. As of the date of this report, we have received grant requests totaling \$212,006. Please refer to Appendix B for an up-to-date Grant Request Listing. Please note that any grant awards in excess of the \$75,000 currently budgeted will increase taxation.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

The net impact of the proposed changes reduces the amount to be funded by taxation by \$1,618.

CONSULTATIONS

Fire Department
Municipal Services
Parks & Recreation

RECOMMENDATION

That council approve the proposed amendments to the General Administration, Fire and Public Works operating budgets.

That council approve the proposed amendments to the 2017 Carry-over projects.

That council receive the revised Grant Request schedule and BIA Budget for budget deliberations.

Ryan McLeod

Ryan McLeod, CPA, CA
Director of Financial Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

BIA					
Account Number		2016 Actuals	2017 Budget	2017 Actuals	2018 Budget
OPERATING BUDGET					
OPERATING REVENUE:					
01-181-040-40189	B.I.A.	\$ 93,004	\$ 98,889	\$ 98,889	\$ 98,889
01-181-058-40502	Provincial Grants	\$ -			
01-181-058-40500	Town Grant - Flower Program	\$ 13,000	\$ 15,000	\$ 15,000	\$ 15,300
01-181-058-40500	Town Grant - Operation Face Lift	\$ -	\$ 3,000	\$ 3,000	\$ 5,000
01-181-058-40521	Donations	\$ 334			
01-181-066-41255	Revenue - BIA	\$ 420		\$ 261	
01-181-066-41270	Misc	\$ 254		\$ 213	
01-181-066-41291	Spring Fashion Show	\$ 5,490			
01-181-066-41292	Assoc. Memberships	\$ 3,742	\$ 3,500	\$ 4,280	\$ 4,000
01-181-066-41363	Winter Runway Fashion Show	\$ -			
01-181-066-41364	Winter Walkthrough Fashion Show	\$ 5,490			
01-181-066-41365	Light up the Town	\$ -			
01-181-066-41366	Festivals & Events	\$ -			
TOTAL OPERATING REVENUE:		\$ 121,734	\$ 120,389	\$ 121,643	\$ 123,189
OPERATING EXPENDITURES:					
01-181-072-60120	Contracts	\$ 38,176	\$ 38,539	\$ 42,998	\$ 44,140
01-181-072-60104	Vacation Pay	\$ 932			\$ 932
01-181-072-60202	Benefits - EI	\$ 1,029	\$ 879	\$ 1,005	\$ 883
01-181-072-60204	Benefits - CPP	\$ 1,743	\$ 1,734	\$ 1,637	\$ 1,707
01-181-072-60206	Benefits - EHT	\$ 763	\$ 752	\$ 844	\$ 741
01-181-072-60212	Benefits - Health Coverage	\$ -	\$ -	\$ -	\$ 860
01-181-072-60214	Benefits - WSB	\$ 1,126	\$ 1,175	\$ 1,320	\$ 1,216
01-181-099-60301	Office Supplies	\$ 1,394	\$ 1,400	\$ 1,728	\$ 1,400
01-181-099-60306	Advertising & Marketing	\$ 4,954	\$ 10,000	\$ 4,751	\$ 6,000
01-181-099-60309	Computer & Web Site	\$ 107	\$ 200	\$ 1,155	\$ 1,000
01-181-099-60317	Miscellaneous	\$ 447	\$ 500	\$ 555	\$ 500
01-181-099-60320	Membership & Subscriptions	\$ 259	\$ 300	\$ 265	\$ 300
01-181-099-60323	Write Offs	\$ 830	\$ 1,000	\$ 965	\$ 1,000
01-181-099-60327	Communication	\$ 1,588	\$ 1,700	\$ 1,607	\$ 1,700
01-181-099-60329	Rent	\$ 5,778	\$ 5,900	\$ 5,894	\$ 6,012
01-181-099-60341	Janitorial (1/4 of office space)	\$ 688	\$ 1,000	\$ 607	\$ 1,000
01-181-099-60358	Small Capital	\$ -		\$ -	
01-181-099-60630	Clock Prog. / Maint	\$ -		\$ 1,838	
01-181-170-60806	Spring Fashion Show	\$ 3,693		\$ -	
01-181-170-60807	Winter Walkthrough Fashion Show	\$ 4,039		\$ -	
01-181-170-60810	Sidewalk Sale	\$ -		\$ -	
01-181-170-60812	BIA Dollar Promotion	\$ 9,802	\$ 17,000	\$ -	\$ 17,000
01-181-170-60814	BIA Christmas	\$ 773		\$ -	
01-181-099-60819	OBIAA Conference	\$ 1,059	\$ 2,250	\$ 1,333	\$ 1,500
01-181-099-60833	Operation Face Lift	\$ 3,109	\$ 6,000	\$ 7,446	\$ 5,000
01-181-170-60837	Spring Guide	\$ 1,526	\$ 1,530	\$ 1,526	\$ 1,530
01-181-170-60838	Holiday Guide	\$ 1,526	\$ 1,530	\$ -	\$ 1,530
01-181-170-60839	Beautification / Flower Program	\$ 25,802	\$ 30,000	\$ 28,394	\$ 30,000
01-181-170-60840	Light up the Town	\$ -		\$ 44	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 111,145	\$ 123,389	\$ 105,912	\$ 125,951
NET OPERATING REVENUES (EXPENSES):		\$ 10,589	\$ (3,000)	\$ 15,731	\$ (2,762)
CONTRIBUTIONS TO (FROM) RESERVES:					
	Prior year (Surplus)/Deficit	\$ -	\$ -		
03-181-032-41700	Trans. from Res. - Working Cap.	\$ (109)	\$ (3,000)		\$ (2,762)
03-181-440-80100	Transfer to Res. - Working Cap.	\$ 7,450	\$ -	\$ 10,492	
NET CONT. TO (FROM) RESERVES:		\$ 7,341	\$ (3,000)	\$ 10,492	\$ (2,762)
OPERATING SURPLUS/(DEFICIT):		\$ 3,248	\$ -	\$ 5,239	\$ -
CAPITAL BUDGET					
CAPITAL REVENUE:					
	Provincial Grant	\$ -	\$ -		
	Federal Grants	\$ -	\$ -		
01-181-066-41367	Clock Donations	\$ 26,000	\$ -		
01-181-066-41368	Clock Bricks	\$ 33,000	\$ -	\$ 2,800	
03-181-032-41710	Transfer from Res. - Capital	\$ 11,776	\$ -		
03-181-032-41720	Transfer from Res. - DC	\$ -	\$ -		
01-181-066-41424	Long-term Debt	\$ -	\$ -		
TOTAL CAPITAL REVENUE:		\$ 70,776	\$ -	\$ 2,800	\$ -
CAPITAL EXPENDITURES:					
	From Capital Schedule	\$ 70,776	\$ -	\$ 8,039	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ 70,776	\$ -	\$ 8,039	\$ -
CONTRIBUTIONS TO RESERVES:					
03-181-440-80300	Transfer to Res. - Capital	\$ 3,248			
CONTRIBUTIONS TO RESERVES		\$ 3,248	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:					
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (3,248)	\$ -	\$ (5,239)	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ -	\$ -	\$ -	\$ -

GRANT REQUESTS						
01-112-200-60390		2017	2018	Appl'n	2018	Notes
ORGANIZATION:		Approved	Requested	Received	Approved	
1	Artisan Alley Project		\$ 57,000	Yes		- Phase 1 of a multi-year project to establish an "Artisan Alley" in the Northwest corner of Division and Main. Phase 1 includes; drawings & plans, grading and asphaltting the alley, outdoor paintings / murals.
2	Arts Society of Kingsville	\$ 2,000	\$ 3,400	Yes		- to offset the cost of hosting various events and exhibits to promote local artists and to cultivate an appreciation for the arts.
3A	BIA - Floral Project	\$ 15,000	\$ 15,300	Yes		- to offset the cost of planters / hanging baskets and their maintenance in downtown Kingsville. The 2018 application includes costs to fund a Spring - Fall program and a Winter planter program.
3B	BIA - Facelift Grant	\$ 3,000	\$ 5,000	Yes		- to assist BIA members with façade improvements. The Facelift grant will cover 50% of the cost to a maximum of \$500 per application.
4	Cedar Island Yacht Club		\$ 10,525	Yes		- to offset 50% of the capital costs required to start a Youth Sailing Program. The CIYC is committed to funding all program costs beyond the first year.
5	Cottam Rotary	\$ 2,500	\$ 2,500	Yes		- to offset the cost of the Annual Horse Show / Fall festival & other activities for Cottam Youth
6	Erie North Shore Hockey - Pee wee OHF Championship		\$ 7,500	Yes		- to offset a portion of the cost to host the 2018 OHF Pee wee Championship in Kingsville on April 12 - 15, 2018. This event is estimated to draw 300 visitors to our area.
7	Jack Miner Migratory Bird Foundation	\$ 9,000	\$ 10,000	Yes		- to enhance facilities which are designed to educate the public on conservation & migratory birds. In 2018, they are specifically planning to improve signage and the accessibility of the facility.
8	KDHS - Bursary	\$ 3,000	\$ 3,500	Yes		- to offer 7 x \$500 post secondary education bursaries
9A	Kingsville Historical Park - Property Taxes	\$ 4,500	\$ 4,500	Yes		- to offset the cost of property taxes at their facility which is used to educate school groups, tourists and residents on our local military and civil history
9B	Kingsville Historical Park - Year 2 Funding Agreement	\$ 10,000	\$ 10,000	Yes		- K Gunning made a presentation to council on Sept. 26, 2016 seeking a 5-year financial commitment of \$10,000 per year. Council approved a 2 year commitment (2017-2018)
10	Kingsville Horticultural Society	\$ 7,000	\$ 8,000	Yes		- to maintain and construct flower beds, purchase planters and dedication plaques throughout the municipality. Historically, the Town has also earmarked \$10,000 in the Parks - Horticultural budget (60344) to be used at the Horticultural Society's discretion.
11	Kingsville Lion's Club	\$ 6,450	\$ 8,361	Yes		- to offset 50% of their cost to host various events. All proceeds from the events are directed to Lions charities and projects.
12	Kingsville-Essex Assoc. Band	\$ 8,000	\$ 10,000	Yes		- to support the operating costs of the Kingsville-Essex Associated Band
13	Kingsville-Gosfield Heritage Society	\$ 1,000	\$ 2,000	Yes		- to offset the cost of maintaining the Kingsville Archives which provides public access to information on local historical persons, places and events.
14	Little Tomato Children's Theatre		\$ 3,000	Yes		- to offset a portion of the production costs associated with their annual musical. They will also be using the funds to offset the cost of replacing microphones.
15	Migrant Worker Community Program	\$ 5,000	\$ 10,000	Yes		- to enrich the lives of migrant workers and to build cultural bridges with their host communities
16	Migration Hall	\$ 8,500	\$ 8,500	Yes		- Migration Hall hosts a variety of sports, theatre and other community events which benefit our residents and local businesses and non-profit groups
17	Shooters Photography Club		\$ 960	Yes		- to offset the cost of renting the Unico for 1 meeting / month. The group is willing to set-up / tear down any tables & chairs required for their meetings.
18	South Essex Arts Association / Leamington Arts Centre	\$ 500	\$ 1,000	Yes		- to support arts and cultural programming to enrich the lives of Kingsville / Leamington residents, promote local artisans and attract tourists.
19	Sun Parlour Folk Music Society	\$ 20,000	\$ 30,000	Yes		- to offset a portion of the cost of promoting and hosting the annual Folk Festival at Lakeside Park in August. This festival strives to be a long-term tourism draw and signature destination event for the Town of Kingsville.
	Erie Shores Quilters Guild	\$ -	\$ 960	No		- to offset the cost of renting the Unico 1 meeting / month.
	2nd Kingsville Scouts	\$ 1,000				- to help send 9 youth & 2 leaders to the Canadian Scout Jamboree in Nova Scotia, in July of 2017. Note: Councillors Queen & Coghill are contributing \$500 each from their conference budget to increase the grant to \$2,000.
	Access County Community Support Services	\$ 2,000				- to offset the cost of rent / property taxes. ACCESS provides a variety of social, health and housing assistance programs. They also operate the Ontario Early Years Program, provide youth programing and a community garden.
	Cottam Rotary - Drainage Relief	\$ 1,860				- to relieve the Cottam Rotary of drainage charges assessed to their park property
	Habitat For Humanity	\$ 11,500				- to offset the cost of development charges and permitting fees associated with a new build in The Town of Kingsville
	KDHS - Visual Arts Class	\$ 1,200				- to fabricate barn quilts and plan / install barn quilt trail
	KCC - Celebrate Canada	\$ 3,000				- to offset the cost of a Canada Celebration which is offered free of charge to the public - events include fireworks, activities for children, local musicians. A variety of local non-profit organizations participate in this event.
	Kingsville Minor Baseball	\$ 12,000				- to offset the cost of building a new batting cage near Diamond 2. The total cost of the project is estimated to cost \$27,900.
	Charitable Advertising / Sponsorships					
	MADD					- MADD Message Yearbook
	Unallocated					
						0.5% of taxes is estimated at \$75,000
TOTAL REQUESTS:		\$ 138,010	\$ 212,006		\$ -	

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 23 - 2018

Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its February 5, 2018 Special Meeting

WHEREAS sections 8 and 9 of the *Municipal Act, 2011* S.O. 2001 c. 25, as amended, (the "Act") provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

AND WHEREAS section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the "Town") be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. The actions of the Council at its February 5, 2018 Special Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 5th
day of February, 2018.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo