



**REGULAR MEETING OF COUNCIL
AGENDA**

Tuesday, November 14, 2017, 6:30 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Pages

A. CALL TO ORDER

B. DISCLOSURE OF PECUNIARY INTEREST

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

C. CLOSED SESSION

- 1. Pursuant to Section 239(2) of the Municipal Act, 2001 Council will enter into Closed Session to address the following item:**

Update report by Legal Counsel regarding the status of ongoing litigation pertaining to the expropriation of a portion of waterfront lands for park purposes.

D. MOMENT OF SILENCE AND REFLECTION

E. PLAYING OF NATIONAL ANTHEM

F. DISCLOSURE OF PECUNIARY INTEREST

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

G. PRESENTATIONS/DELEGATIONS

- 1. Karen Pickle on behalf of Andrew Banar and Group Hug Apparel will speak to the activities and blue and gold ribbon campaign of Canadian**

Down Syndrome Awareness Week that was held November 1-7, 2017

- | | | |
|----|--|---|
| 2. | Susan Dupont Baptista, Joan Cotte, Andrea Mercier, Arlene Murphy of Artisan Alley--Request dated October 30, 2017 RE: Presentation on Grant Funding Request of Artisan Alley initiative | 1 |
|----|--|---|

H. AMENDMENTS TO THE AGENDA

I. ADOPTION OF ACCOUNTS

- | | | |
|----|---|----|
| 1. | Town of Kingsville Accounts for the monthly period ended October 31, 2017 being TD cheque numbers 0063370 to 0063641 for a grand total of \$1,792,128.94 | 12 |
|----|---|----|

Recommended Action

That Council approve Town of Kingsville Accounts for the monthly period ended October 31, 2017 being TD cheque numbers 0063370 to 0063641 for a grand total of \$1,792,128.94

J. STAFF REPORTS

- | | | |
|----|---------------------------------------|----|
| 1. | Fantasy of Lights Sip and Shop | 39 |
|----|---------------------------------------|----|

M. Durocher, Parks and Recreation Programs Manager

Recommended Action

Council approves the request for Event of Municipal Significance status for the 2017 Fantasy of Lights Festival

- | | | |
|----|---|----|
| 2. | Q3 Financial Status Update Report to September 30 2017 | 41 |
|----|---|----|

S. Zwiers, Director of Corporate Services

Recommended Action

That council approve the transfer of any unspent balances in General Administration Professional Services (60319) and General Insurance Deductible (60313) to the General Administration Working Capital Reserve (31060) for use against future legal and claim expenses.

That council approve the transfer of \$11,500 from Donations and Grants (60390) to the Affordable Housing Initiative Reserve (31060) representing the approved 2017 allocation to Habitat for Humanity.

That council approve the transfer of any positive budget variance from the Marina budget to the Marina Reserve (31057).

- | | | |
|----|--|----|
| 3. | External Audit Services – Extension Agreement | 91 |
|----|--|----|

R. McLeod, Manager of Municipal Services

Recommended Action

Council authorize the municipality to engage BDO Canada LLP for the audit of the municipality's Financial and Trust Fund statements for the years ending 2017 through 2021.

4. **Royal Oak at the Creek Phase 8b (Robin Crt. / Lukas Dr.) Initial Acceptance** 95
- A. Plancke, Director of Municipal Services
- Recommended Action**
That Council concur with the request of the Developer's Consultant to initially accept the Royal Oak at the Creek Phase 8b Subdivision onto "Maintenance" for a period of no less than one year, and that the Clerk provide written confirmation to the Developer of the date of initial acceptance of the development by Council resolution.
5. **Millbrook Phase 2 Stage 2 (Woodland St. Hazel Cr.) Initial Acceptance** 100
- A. Plancke, Director of Municipal Services
- Recommended Action**
Municipal Services recommends that council concur with the request of the Developer's Consultant to initially accept the Millbrook Phase 2 Stage 2 Subdivision onto "Maintenance" for a period of no less than one year, and that the Clerk provide written confirmation to the Developer of the date of initial acceptance of the development by Council resolution.
6. **Contract No. MS17-202 - County Road 18 Watermain Extension** 104
- K. Girard, Manager of Municipal Services
- Recommended Action**
That Council:
1. Receive the letter of recommendation from Stantec Consulting and authorize the award of Contract Number MS17-202 for the County Road 18 Watermain Extension to Coco Paving in the amount of \$536,959.20 (not including HST).
 2. Pre-approve the oversizing capital cost of \$26,833.90 (not including HST), which will form part of the 2018 Water Capital Budget and be funded by a transfer from the Water Future Waterline Maintenance Reserve.
 3. Direct administration to prepare the necessary authorizing by-law.
7. **Bridge and Culvert Inspections Report** 113
- K. Girard, Manager of Municipal Services
- Recommended Action**
That Council receives the 2017 Bridge and Culvert Inspections report.
8. **Dog Park Fence Screening** 174
- T. Del Greco, Manager of Municipal Facilities and Property
- Recommended Action**
Recommend Council receive this report regarding dog park fencing for their information and administration to monitor and address any concerns

received following the annual tree planting program.

9. Arena Generator 177

T. Del Greco, Manager of Municipal Facilities and Property

Recommended Action

Recommend Council approve the proposal submitted by Phasor Industrial in the amount of \$74,995 (excluding HST) for the supply of a 300kw Sommers generator to Kingsville Arena.

10. Posthumus v Ontario, Tribunal Hearing, Case No.: 16-110 180

J. Astrologo, Director of Corporate Services/Clerk

Recommended Action

That Council authorize Administration to further investigate participating in the Environmental Land Tribunal Hearing (Case No: 16-110) involving Matthew Posthumus and the Ministry of Environment and Climate Change as either a Participant or Presenter and to provide the requisite notification to the Case Coordinator of same.

11. Animal Control Committee Matters – Tender, Pound Budget, and temporary Pound use by Amherstburg 188

J. Astrologo, Director of Corporate Services/Clerk

Recommended Action

That Council authorize the entering into of an agreement with Essex County K9 Services for the provision of animal control and pound services in the Town of Kingsville and Municipality of Leamington for a term of three years at an annual cost of \$70,000, plus HST; and a cost of \$70, plus HST for each wildlife removal call;

And that Council consider the recommendation from the Committee to pre-approve the 2018 Joint Animal Control Committee Budget;

And that Council approve the entering into of an agreement with the Town of Amherstburg to utilize the dog pound facility from October 25, 2017 until December 31, 2017 at a per diem rate of \$25.00 and one-time fee of \$75.00 per dog; and further that the Municipality of Leamington and Town of Kingsville enter into agreement with Larry Wood to pay a per diem rate of \$25.00 in respect of the care of dogs received from the Town of Amherstburg and housed at the dog pound facility during the period commencing October 25, 2017 until December 31, 2017.

K. BUSINESS/CORRESPONDENCE-ACTION REQUIRED

1. MADD Message Yearbook Advertising Information--Request for supportive advertisement (business card \$279) in last edition of the MADD message yearbook. 193

Recommended Action

That Council consider the request from MADD Canada.

2. WindsorEssex Economic Development Corporation--Request for Council Resolution highlighting the importance of the auto industry to Municipalities in Ontario 194

Recommended Action

That Council consider request to pass such resolution in the form provided.

L. MINUTES OF THE PREVIOUS MEETINGS

1. Regular Meeting of Council-October 23, 2017 197
2. Regular 'Closed Session' Meeting of Council--October 23, 2017
3. Special Meeting of Council--November 6, 2017 218

Recommended Action

That Council adopt Regular Meeting of Council Minutes dated October 23, 2017, Regular 'Closed Session' Meeting of Council Minutes dated October 23, 2017, and Special Meeting of Council Minutes dated November 6, 2017.

M. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. Kingsville BIA--September 12, 2017 222

Recommended Action

That Council receive Kingsville B.I.A. Meeting Minutes dated, September 12, 2017.

2. Planning Advisory Committee--September 19, 2017 226

Recommended Action

That Council receive the Planning Advisory Committee Meeting Minutes, dated September 19, 2017.

3. Parks, Recreation, Arts and Culture Committee--September 21, 2017 231

Recommended Action

That Council receive the Parks, Recreation, Arts and Culture Committee Meeting Minutes dated September 21, 2017 together with the Minutes of the following sub-committees: Fantasy of Lights, dated June 20, 2017; Communities in Bloom, dated July 14, 2017; Migration Festival Committee, dated July 25, 2017; and The 55+ Committee, dated July 12, 2017.

4. Kingsville Police Services Board--September 27, 2017 246

Recommended Action

That Council receive Kingsville Police Services Board Meeting Minutes, dated September 27, 2017.

5. Kingsville Municipal Heritage Advisory Committee--September 28, 2017 251

Recommended Action

That Council receive Kingsville Municipal Heritage Advisory Committee Meeting Minutes dated, September 28, 2017.

N. BUSINESS CORRESPONDENCE - INFORMATIONAL

1. Town of Essex--Correspondence dated October 13, 2017 to Town of Halton Hills in support of Town of Halton Hills resolution supporting zero tolerance for racism of any kind 256
2. Town of Essex--Notice of Public Meeting for Revisions to the Zoning By-law of the Town of Essex 259
3. Municipality of Morris-Turnberry--Correspondence dated October 17, 2017 RE: Resolution concerning the Tenanted Farm Tax Class properties being changed to the Residential Tax Class 263
4. Town of Tecumseh--Correspondence from Mayor McNamara and CAO Haddad to Minister of Labour, dated November 3, 2017 RE: Bill 148, Fair Workplaces, Better Jobs Act 265
5. Town of Mono--Correspondence dated October 30, 2017 to Premier of Ontario RE: Resolution by Town of Mono Council supporting the Township of Montague's resolution regarding the on-call provision of Bill 148 267
6. Township of North Frontenac--Correspondence dated October 19, 2017 for support of Motion 470-17 re: the negative impacts of Bill 148, including potential increase of costs on Volunteer Fire Departments. 270
7. Town of Amherstburg--Correspondence dated October 20, 2017 from Deputy Clerk T. Fowkes advising of Amherstburg Town Council Resolution in support of concrete barriers on Highway 401 271
8. Tracey Ramsey MP-Essex--Correspondence dated October 24, 2017 to Minister of Environment and Climate Change 274
9. Ontario Minister of Finance--Correspondence dated October 27, 2017 RE: Cannabis Legalization 276
10. Email correspondence to Mayor Santos from Lynn Dollin, Association of Municipalities of Ontario President dated October 20, 2017, with link to AMO 2016 Federal Gas Tax Fund Annual Report 280
11. Minister of Housing / Minister Responsible for the Poverty Reduction Strategy--Correspondence dated October 20, 2017 about the Fair Housing Plan 282

Recommended Action

That Council receive Business Correspondence -Informational items 1 to 11.

O. NOTICES OF MOTION

1. **Councillor Neufeld may move, or cause to have moved, that in light of the ammonia leak that occurred in an arena in British Columbia, which resulted in the deaths of three men:**

That Administration provide a report to Council outlining the preventative maintenance schedule at the arena and best practices that should be implemented to prevent this type of incident from occurring at the arena in Kingsville.

2. **Deputy Mayor Queen may move, or cause to have moved, that**

In follow up to the matter involving the lands at 194 Division St. N., Council direct Administration to explore the possibility of seeking a resolution that will satisfy all interested parties.

3. **Deputy Mayor Queen may move, or cause to have moved, that Administration provide an update regarding lands and contracts that affect lands owned by the Town at 85 Park Street (correspondence attached)**

286

P. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

Q. BYLAWS

1. **By-law 110-2017**

288

Being a by-law to provide for the collection of the costs incurred for drainage works completed for numerous drains all in the Town of Kingsville

To be read a first, second and third and final time.

2. **By-law 112-2017**

290

Being a By-law under the Municipal Act, 2001, Part 8, Section 408; to authorize the issue of three series of debentures to consolidate the financing of construction and/or maintenance of numerous drains all in the Town of Kingsville

To be read a first, second and third and final time

3. **By-law 117-2017**

295

Being a By-law authorizing the entering into of an Agreement with Shilson Excavation & Trucking Inc. for the general improvements to the McDonald Drain (Geographic Township of Gosfield South), along with the replacement and improvements to existing access bridges and road crossing culverts within the McDonald Drain (N. J. Peralta Engineering Ltd. Project No.: D-13-028) (full contract document available for review in Department of Corporate Services)

To be read a first, second and third and final time.

R. REPORT OUT OF CLOSED SESSION

S. CONFIRMATORY BY-LAW

1. By-law 119-2017

300

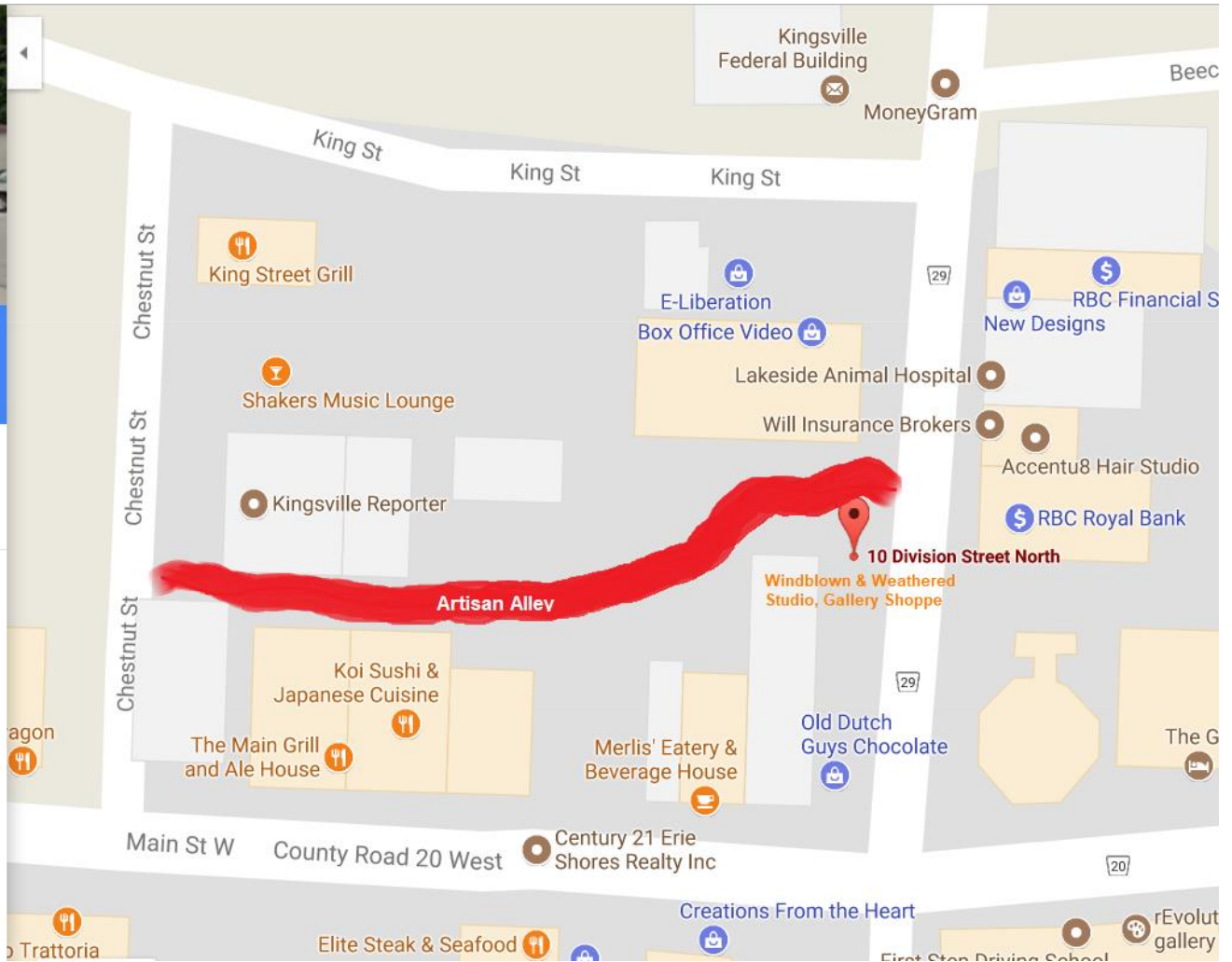
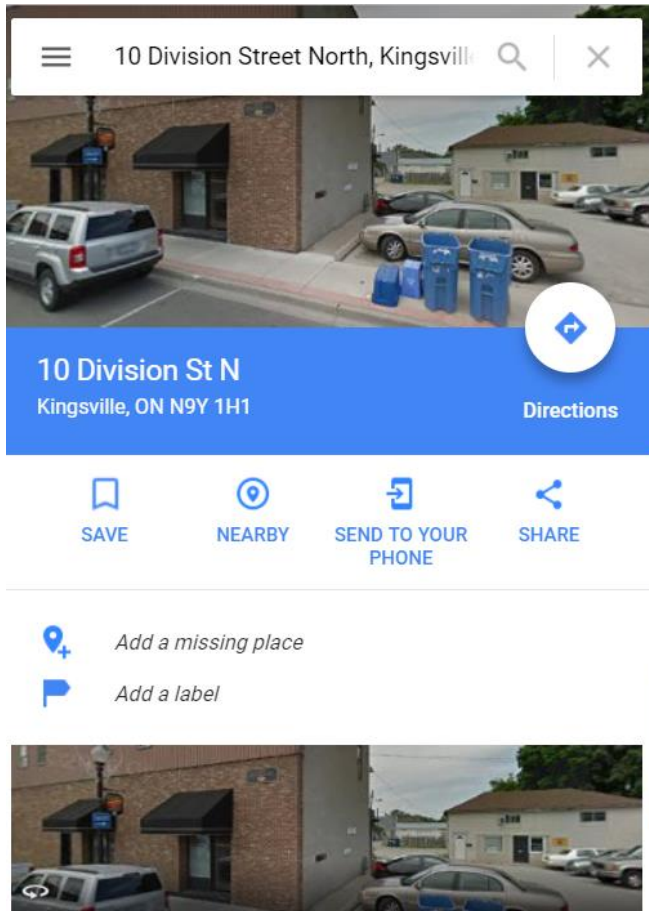
Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its November 14, 2017 Regular Meeting

To be read a first, second and third and final time

T. ADJOURNMENT

Proposed Artisan Alley Project

Reference Map for PowerPoint Presentation



Kingsville Community Grant Fund **Application for Grant Funding**

1. Name of Organization/Group/Project:

Artisan Alley (Northwest corner of Division Street North and Main Streets)
c/o 10 Division Street North
Kingsville, Ontario
N9Y 1H1

Contact Person:

Susan Dupont-Baptista

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

2. Type of Organization:

Other – A volunteer grassroots group of local artists and business owners
Number of Volunteers – 8
Number of Paid Employees in Organization – 0

3. Type of Grant & General Grant Information:

Cash Grant and In-kind Grant – *Please see attached Detailed Budget*

Has your organization received a grant in previous years?

No

Will your organization require grants in future years?

Yes

4. Project/Organization Details:

Please see attached Economic Development Vision / Mayor's Roundtable Version 1.1

5. Benefit to the Town of Kingsville

Is your organization based in the Town of Kingsville?

Yes

What is the anticipated % participation by the Town of Kingsville Residents?

33%

Demographic Information:

No. of Town of Kingsville residents using the service/participating

3,300

Total number of persons using service/participating

10,000

% Benefit to the Town of Kingsville

33

6. Grants from Other Municipalities

Have you applied for a grant from another municipality?

No

7. Financial & Other Information

Please see attached Detailed Budget

Kingsville Community Grant Fund - Application for Grant Funding **Detailed Budget for Proposed Artisan Alley Project**

1. PHASE 1 – CASH FUNDING REQUEST FOR 2018

Planning for Phase 1 to be completed is in the Spring/Summer of 2018 and includes the following breakdown for a Cash Funding Request of **\$57,000**:

- a. Professional Drawings and Plans** \$5,000
- b. Grading/Asphalt** \$32,000
 - The Alley requires approximately 11,500 sq. ft. of parking lot quality grading and asphalt. This price does not include tie-ins for drainage; however, there are two existing drain sewers that may be able to be used. Peggy Van Mierlo-West is going to pull some maps of the alley from archives that will give better details about the sewers; and a locator service is needed for finding underlying lines. Footings and rough-ins for any plumbing and/or structures (i.e. public washroom, rooftop deck, and pergola) should be considered at this time before asphalt is laid.
- c. Outdoor Painting/Murals on Buildings** \$20,000
 - Murals in the Alley are a very time consuming project that will take several months and should begin as soon as possible. Additional murals will be added in each phase of the project and will be approximately \$4,000 to \$5,000 for each mural plus façade painting. It may be possible to fund some of this through Capital Improvement Project (CIP) Business Improvement Association (BIA) allocated funding and private sponsorship. The planning group envisions 10 to 15 murals plus coloured façades to create the ambiance and inviting atmosphere in the Alley.

2. PHASE 2 – CASH FUNDING REQUEST FOR EARLY 2019

Planning for Phase 2 to be completed is in the Spring/Summer of 2019 and includes the following breakdown for a Cash Funding Request of **\$58,000**:

- a. Wooden Pergola** \$10,000-14,000
 - Build a free-standing wooden pergola approximately 40' x 15' in pressure-treated lumber with partially shaded roof. This edifice will serve as the central location for vendor and farmers' markets, Culture Days, arts and music events.
- b. Rooftop Deck (Approximate Pricing)** \$24,000
 - Build a rooftop deck on top of The Collective 6 building approximately 32' x 62' from pressure-treated lumber with a steel carrying structure and a wooden staircase. Final price dependant on Engineer's specifications.
- c. Outdoor Painting/Murals on Buildings (Continuation)** \$20,000
 - \$4,000 to \$5,000 for each mural plus façade painting. It may be possible to fund some of this through Capital Improvement Project (CIP) Business Improvement Association (BIA) allocated funding and private sponsorship. The planning group envisions 10 to 15 murals plus coloured façades to create the ambiance and inviting atmosphere in the Alley.

3. PHASE 3 – CASH FUNDING REQUEST FOR LATE 2019 / EARLY 2020

Planning for Phase 3 to be completed is in the Fall/Winter of 2019 or in early Spring of 2020 and includes the following breakdown for a Cash Funding Request of **\$50,000**:

- a. Outdoor Public Washroom (per unit)** \$20,000
 - Build one or two public washrooms that can be used year round and complies with Ontario Building Code (OBC) and Handicapped Accessibility
- b. Signs/Gateways** \$10,000
 - Build two (2) Artisan Alley metal signs/arches/gateways at the Main Street and Division Street North entrances to the Alley and complete with lighting and landscape boxes. The Main Street gateway/sign will be permanent and the Division Street North gateway/sign will be easily moveable/closable/openable to allow for large vehicle alley access if required.
- c. Outdoor Painting/Murals on Buildings (Continuation)** \$20,000
 - \$4,000 to \$5,000 for each mural plus façade painting. It may be possible to fund some of this through Capital Improvement Project (CIP) Business Improvement Association (BIA) allocated funding and private sponsorship. The planning group envisions 10 to 15 murals plus coloured façades to create the ambiance and inviting atmosphere in the Alley.

4. IN-KIND FUNDING REQUEST FOR DURATION OF THE PROJECT

- a. Kingsville Culture Days** n/a
 - A list of in-kind funding/support for the duration of the project that will allow the current group to continue offering Culture Days until the Alley is completed and the event can be centralized from the Pergola structure.
 - Access to Town-owned portions of the Alley
 - Access to Unico Building rent-free for the duration of the event
 - Insurance premiums covered for the duration of the event
 - Liaison with a Town staff person, to help with CERT application and to help with event planning like flag raising, event promotion, etc...
 - If CERT is applied for and approved, a Town staff person(s) to help with street closures, barricades and such tasks that the five volunteers cannot oversee
- b. Artisan Alley** n/a
 - A list of in-kind funding/support for the duration of the project that will allow the current group to continue improving The Collective 6 building and holding events.
 - Access to Town-owned portions of the Alley
 - Installation of temporary washrooms from May to October (porta-potties)
 - Installation and maintenance of flowerboxes
 - Waiving of town fees if applicable
 - A list of in-kind funding/support after the project is complete that will ensure that the Alley attracts as much exposure and far reaching audience as possible
 - Support with promoting events on Town website and literature that goes out to stakeholders, third party organizations and private organizations
 - Lighting/signage to co-ordinate with beautiful downtown main street light posts



Town of Kingsville Economic Development Vision Mayor's Roundtable

Version 1.1

Date: Monday, October 02, 2017
Place: Unico Building, 37 Beech Street, Kingsville, Ontario
Time: 7:00 to 9:00 p.m.

Compiled by: Andrea Mercier on behalf of:
Kingsville Culture Days Planning Committee and
The Collective 6

Last Updated: October 01, 2017.

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Revision History

Version	Date Changes Made	Changes Made	Changes Made By
0.01	Sep 14, 2017	Draft Document	Andrea Mercier
0.02	Sep 20, 2017	Arlene Murphy input Section 2.1 and 2.5	Andrea Mercier
0.03	Sep 21, 2017	Joan Cotte input Section 1.0 and 2.2	Andrea Mercier
0.04	Sep 28, 2017	Susan Baptista input Section 2.3	Andrea Mercier
0.05	Sep 28, 2017	John Dutton input Section 2.4	Andrea Mercier
1.0	Sep 30, 2017	Final version for committee final review	Andrea Mercier
1.1	Oct 01, 2017	Final version presented at the Roundtable	Andrea Mercier

1. BACKGROUND

In 2014, Joan Cotte, Susan Baptista and other local artists were approached to start Culture Days in Kingsville, Ontario. After managing the event on their own for three years; they banded together with like-minded artistic individuals and have created a grassroots group of people that all have a common purpose of enlarging the Arts and Culture movement/community in Kingsville. This group is not associated with any individual organization, but have worked together to bring Culture Days 2017 to fruition and have already started planning for its 2018 iteration.

1.1 Purpose

The purpose of this document is to give a high level description of the ideas/projects that this group has with regards to Arts and Culture in the Town of Kingsville and how both parties can benefit from working together towards a streamlined Economic Development Vision for 2018 to 2019 and beyond. This document is to accompany the speakers' oral presentations which are summarized to save time during this forum.

1.2 Scope

The scope of this document is for information purposes only; to be discussed at this roundtable and afterwards with participating people. This group does NOT represent all Arts and Culture interests in Kingsville; only those of the parties present at the roundtable. There is no intent by this paper to seek immediate decision making or commitments at this time.

1.3 Out of Scope

Items out of scope are:

- Other interests by other groups involved in Arts and Culture in Kingsville
- Ongoing events or festivals that have already gained ground and support in Kingsville

2. AREAS OF DISCUSSION

2.1 Overall Economic Benefit of Arts and Culture to the Town of Kingsville (Andrea Mercier)

There have been many papers, opinion pieces and research into how Arts and Culture economically benefit local economies, tourism and smaller communities in Ontario, Canada and around the world. It is impractical to list them all here, however, there is a short [bibliography](#) at the end of this document with articles that will give a broader picture.

Kingsville is a town in the midst of great change and growth, with boomers retiring from the GTA and looking for a community with great weather and short winters; the revitalization of Grovedale House; expansion of fine dining establishments; the attraction of surrounding wineries, the new Grove Hotel and brewery; and a booming real estate market. This all contributes to Kingsville becoming a place to put down new roots, have a weekend getaway or destination vacation spot for people in Southern Ontario, Michigan, Ohio and even farther afield. Once they are here, have eaten, dined, gone on a wine tour or checked out the waterfront, they will need things to do, explore, discover and write home about.

This is where Arts and Culture come in and keeps visitors here for an extra day to see galleries, festivals or markets; influences people to book a getaway that includes an activity as well as a wining and dining experience; encourages Windsorites to take a daytrip to the counties; or ultimately brings new tourists in from previously untapped areas in Eastern Ontario, Western Québec, New York and Pennsylvania for week-long vacations in surrounding cottages, bed and breakfasts, and hotels.

The Arts and Culture movement has been gaining traction in recent years, including at Merli's Coffeehouse and Eatery, Windblown & Weathered Studio, Gallery Shoppe, The Painted Bee, Chiaroscuro, the soon to be opened Sissy & Roché Fine Arts and many other arts-based businesses helping to expand the positive economic impact on the Kingsville downtown core and the local job market. The Kingsville council, with a modest financial and/or resources investment (Resources are defined as personnel, buildings and/or space) can target grassroots Arts and Culture projects that will have a significant positive financial impact on retail and service industry businesses, an increase in its tourism dollars and retention of repeat visitors ensuring jobs year round.

Social media is a small town's best friend and provides enormous exposure to a large audience for no advertising dollars. Artists, of all disciplines, use social media to attract the public to their events, openings and **supporting partners**. Again, the Town can get additional exposure for free to a larger audience that may not normally have Kingsville on their radar for outings, daytrips and vacations; by simply **partnering and/or supporting** artists and their projects; without necessarily providing funding dollars. Out-of-county, out-of-town and out-of-country friends and families of these artists will come to see and support them; bringing shopping, dining and accommodation dollars.

The Arts and Culture projects described in this document are stepping stones designed to bring more people and dollars to Kingsville, have them return on a regular basis for events and/or festivals and ultimately put Kingsville on the larger radar of places to visit in Southwestern Ontario and Canada.

2.2 Downtown Kingsville Focused Economic Benefits (Arlene Murphy and John Dutton)

The reasons that people from all over the world visit this part of southwestern Ontario are varied and include: Point Pelee, Greenway Trail, over two dozen wineries, birding and an abundance of sun and warmth. People are retiring and moving down here or relocating for lifestyle choices and Kingsville has an excellent opportunity to position itself as the "go to" destination as the population continues to grow in the area.

Kingsville already boasts beautiful architecture, thriving businesses and an emerging arts and culture scene. The current concentration is within the downtown core and it is important to maximize opportunities to expand on current successes. So what makes a downtown appealing to visitors?

The most popular activities for visitors to a downtown or high-density area is shopping, dining and entertainment, in a pedestrian-friendly, intimate setting. One of the main ingredients is creating a critical mass of things to do and places to visit and becoming known as a destination is key. There needs to be numerous restaurants, art galleries, artisan shops, retail, etc. to attract people looking to be engaged and entertained, as well as spend money. Mixed-use facilities that combine local food, beverages and creativity have proven to be successful; an excellent example of this in action is the village of Tubac in Arizona. This started out with one artist opening a gallery who had a vision and it is now a destination for people from all over the world, with a substantial mix of restaurants, lodging, shopping and numerous art galleries and artisan studios. To go to Tubac is to have an "experience" and that is the key ingredient for its success.

Developing gathering places is another important ingredient in a vibrant downtown core. People want places to sit and enjoy food and beverages in an environment that feeds the soul and is visually pleasing. Kingsville has a wonderful collection of alleys that can be converted to a vibrant, colourful gathering place. Events like Kingsville Culture Days Art Free-for-All offer great reasons for people to visit and spend time in downtown Kingsville and see all that it has to offer. Kingsville Culture Days 2017 was a resounding success, with many merchants across a variety of sectors reporting that their businesses have never had so many people in their establishments spending money. The Kingsville Culture Days planning committee looks forward to expanding the event in 2018 and increasing awareness of this popular creative gathering. More events like this in the downtown core would be great asset to bringing people to Kingsville.

Another key ingredient in becoming a destination is to have consistent opening hours with the majority of merchants so that visitors coming to town are able to eat, drink and wander amongst a critical mass of shops. This creates a positive energy and encourages people to spend more time in the downtown core. Planned events where the majority of merchants participate can also be an effective way to get people into the downtown core and Christmas is an excellent time for owners to come together and co-ordinate opening times and events. Future ideas could be a trolley bus with "hop on/hop off" options to entice people to visit several shops along the Main Street, and could perhaps extend all the way to Pelee Island Winery to add to the fun. Events such as a "Men's Night" where merchants would cater to men with their Christmas shopping finishing up at the Grove Hotel Brewery could be popular.

People coming to Kingsville may need a place to stay for a period of time and currently there are some excellent options with The Grove Hotel and various bed and breakfast establishments in and around Kingsville. There could be some wonderful partnerships in this business sector to expand on opportunities between the business owners, artists, and the Town of Kingsville. Kingsville is currently positioned as the perfect "hub" in Essex County as a vacation destination, and some really innovative, long-term benefits could

be realized for the Town of Kingsville, business owners and artists by working together towards a common economic vision. See additional [Bibliography](#) links for this section.

2.3 Kingsville Culture Days – Art Free-For-All (Joan Cotte)

Culture Days was created in response to the growing recognition that a vibrant arts and cultural sector contributes directly to a healthy and stable society. In 2007 ... leaders of Canada's largest arts organizations ... commissioned a feasibility study to assess the viability and appropriateness of launching an annual cross-country celebration of arts and culture. In April 2008, the Summit participants voted and agreed unanimously to initiate and support a strategic collaboration ... to encourage and facilitate a(n) ...event across Canada.

Conceived as a citizen-focused volunteer initiative, Culture Days was also seen as a timely Canadian initiative in the global context responding directly to issues addressed by the UNESCO Convention for the Protection and Promotion of the Diversity of Cultural Expressions, of which Canada is a founding member. Initiated by The Canadian Arts Summit, Culture Days was endorsed and supported from its early beginnings. Since its official launch in 2010, Culture Days has generated enthusiastic interest, participation and support from a rapidly growing network of artists, organizations, municipalities, as well as the private and public sector and media across the country. (Full article at: <https://culturedays.ca/en/about-culture-days>)

Over 12 million Canadians have participated in 45,000 Culture Days activities, hosted by tens of thousands of Canadian artists, cultural organizations and groups since 2010! This year's event was on September 29, 30, and October 1st and was the eighth annual Culture Days weekend taking place in every province of Canada from coast to coast.

The first Cultures Day event in Kingsville was organized by a small group of artists in 2014 and the Art Free-For-All event has grown every year with more artists, artisans, musicians and performers from across Essex County. The 2017 event marks the first year of having a full volunteer planning committee and collaboration with the Town of Kingsville.

It is planning committee's goal to continue to grow and develop the event each year. This includes more participation/liasing from the Town, applying for grants at multiple levels of government, holding it over more than one day, possibly closing down Main Street to centralize and expand the activities and create a destination event for the entire Windsor/Essex area. Public announcements in print and on radio are essential to ensure that all business owners, residents and visitors to Kingsville know about this wonderful and creative family friendly event.

2.4 Artisan Alley (Susan Dupont-Baptista)

Behind the northwest block of businesses at the corners of Division Road North and Main Streets in Kingsville, there is a non-descript and somewhat "greige" alleyway. It is steps off the main corridor and is ripe for development and can capitalize on hard-to-come-by space within the downtown core. Last week, there was a meeting between Peggy Van Mierlo-West, Maggie Durocher, Frank Merlihan, Susan Dupont-Baptista and David Creed to discuss the possibilities of working together in a partnership between property owner Frank Merlihan, the Town of Kingsville, the Business Improvement Association (BIA), and the Economic Development Committee, to create an "Artisan Alley".

The intention of the "Artisan Alley" is to provide a place for creative energy, while incorporating nature and remaining accessible to the public. As a result of this meeting it was determined that Maggie Durocher would look into grant opportunities in the arts, culture and tourism sectors; Peggy Van Mierlo-West would research town maps and report on ownership, drainage and pavement options; Susan Dupont-Baptista would collect quotes for the construction wish list and necessities, and that Frank Merlihan and David Creed would liaise with the alleyway's tenants and property owners in preparation for the next steps in moving forward and possible private sponsorships.

Frank Merlihan owns two parking lots and a laneway within the alley, as well as the right of way; however no parking will be lost due to this development and the functionality of the alley will not be compromised. During any events tenant parking may be temporarily relocated to one of the nearby public parking lots for the duration of the event.

Included in this report are four thumbnail images which represent conceptual drawings, depicting a colourful, flexible event space suitable for artisan vendors, markets, music and other entertainment and festivals. The four concepts evoke a European pedestrian street market vibe, where bright coloured facades, murals and artwork abound, and bistro tables under sunbrellas create a relaxed ambiance to draw locals and tourists alike. Unique to our area, the concept has been successful in other Canadian markets such as Quebec City's Rue de Trésor, Sherbrooke Quebec, Niagara on the Lake and Kingston's Martello Alley, just to name a few. This space will serve Kingsville well, enriching the cultural mosaic and energy downtown, augmenting the growing "Kingsville as a destination" vibe.

Currently, a group of artisans called "The Collective 6" are developing a disused warehouse space within the alley to host art shows and sales, classes and events. This group of local talent will serve as the permanent anchor to the Artisan Alley and they have already given their time, talent, money and vision to making this a reality. The warehouse space is scheduled to be partially operational in early summer 2018 and fully operational within 3 years.



3. SUMMARY

In summary, we feel that the Arts and Culture movement, whether already established, grassroots, organized or emerging will be the foundation to creating the Town of Kingsville as a destination for visitors of all walks of life and interests year round.

4. SUPPORTING INFORMATION

4.1 Glossary of Acronyms

Terms / Acronyms	Definition
A.S.K.	The Arts Society of Kingsville

4.2 Bibliography

Links to Articles, Websites and Further Reading
Organisation for Economic Co-operation and Development http://www.oecd.org/cfe/tourism/theimpactofcultureontourism.htm
The Globe and Mail https://beta.theglobeandmail.com/report-on-business/economy/the-economic-imperative-for-investing-in-arts-and-culture/article10463290/
Canadian Arts Coalition http://www.canadianartscoalition.com/resources/economics-and-the-arts/
Statistics Canada http://www.statcan.gc.ca/pub/13-604-m/2014075/culture-4-eng.htm
Statistics Canada's 2010 General Social Survey – Hill's Strategies Research http://www.hillstrategies.com/content/arts-and-individual-well-being-canada
Cultures Day Canada https://culturedays.ca/en
Tubac, Arizona http://tubacaz.com/village-map/
Roger Brooks International – 20 Ingredients for an Outstanding Destination http://mainstreetmotence.com/Documents/20%20Ingredients%20of%20an%20Outstanding%20Downtown%20(1).pdf

5. APPROVAL

Joan Cotte – Co-founder, Kingsville Culture Days dandj@cogeco.ca	Signature: _____
Susan Baptista – Co-founder, Kingsville Culture Days susandupontbaptista@gmail.com	Signature: _____
Arlene Murphy – Artist and Volunteer arlenemurphyart@bell.net	Signature: _____
Andrea Mercier – Artist and Volunteer andrea.mercier@cogeco.ca	Signature: _____
John Dutton – Artist and Volunteer photoartbyjohnnie@gmail.com	Signature: _____



**Town of Kingsville
Council Summary Report
2017**

Cheque Distributions for the Month of:

OCTOBER

Department Summary:

Dept. No.	Department Name	Amount
	Credit Card Transactions	\$ 8,537.46
000	Default - Clearing	\$ 106,445.90
110	Council	\$ 631.68
112	General Administration	\$ 85,512.19
114	Information Technology	\$ 31,769.72
120	Animal Control	\$ 1,134.55
121	Fire	\$ 27,136.76
122	OPP	\$ 249,041.43
124	Building	\$ 5,262.15
130	Transportation - Public Works	\$ 902,181.01
131	Sanitation	\$ 104,308.75
151	Cemetery	\$ 1,174.26
170	Arena	\$ 30,713.82
171	Parks	\$ 67,683.07
172	Fantasy of Lights	\$ 1,098.73
173	Marina	\$ 5,839.94
174	Migration Festival	\$ 10,761.64
175	Recreation Programs	\$ 171.69
176	Communities in Bloom	\$ 372.58
178	Facilities	\$ 5,495.04
180	Planning	\$ 10,122.17
181	BIA	\$ 345.46
184	Accessibility Committee	\$ 172.99
185	Tourism & Economic Development Committee	\$ 8,912.41
186	Heritage Committee	\$ 213.19
201	Environmental - Water	\$ 37,500.82
242	Kingsville/Lakeshore West Wastewater	\$ 83,139.00
243	Cottam Wastewater	\$ 6,450.53

Total of Current Expenditures: \$ 1,792,128.94

**Note HST Rebate details are omitted, but are included in the totals*

Total Number of Current Cheques Issued: 268

Comparison Data: OCTOBER 2016

Total of Approved Expenditures: \$ 1,690,505.89

Total Number of Cheques Issued: 296

** denotes monies to be recouped, billed to third party*

**Council Summary Report
Credit Card Transactions
October 2017**

Cheque Number	Cheque Date	Vendor Name	Description	Account	Amount
63629	10/24/2017	TD Canada Trust - SI Visa	Payroll Seminar - D Broda	01-112-098-60254	\$ 303.24
63629	10/24/2017	TD Canada Trust - SI Visa	Training Courses	01-114-098-60254	\$ 127.07
63629	10/24/2017	TD Canada Trust - SI Visa	SSD Hard Drives	01-114-099-60302	\$ 1,577.14
63629	10/24/2017	TD Canada Trust - SI Visa	Website Certificate	01-114-099-60302	\$ 181.52
63629	10/24/2017	TD Canada Trust - SI Visa	OBOA Conf. - P Valore	01-124-098-60254	\$ 10.18
63629	10/24/2017	TD Canada Trust - SI Visa	OBOA Conf. - P Valore	01-124-098-60254	\$ 167.05
63629	10/24/2017	TD Canada Trust - SI Visa	OACETT Training - Plancke	01-130-098-60254	\$ 265.60
63629	10/24/2017	TD Canada Trust - SI Visa	2017 Essex County - K Girard	01-130-098-60254	\$ 37.00
63629	10/24/2017	TD Canada Trust - SI Visa	Street Light Cover	01-130-114-06413	\$ 10.68
63629	10/24/2017	TD Canada Trust - SI Visa	Puckboard	01-170-099-60315	\$ 421.23
63629	10/24/2017	TD Canada Trust - SI Visa	Arena - Gloves	01-170-099-60347	\$ 68.87
63629	10/24/2017	TD Canada Trust - SI Visa	P&R - Facility Mtce	01-171-099-60315	\$ 39.35
63629	10/24/2017	TD Canada Trust - SI Visa	P&R - Facility Mtce	01-171-099-60315	\$ 52.81
63629	10/24/2017	TD Canada Trust - SI Visa	P&R - Facility Mtce	01-171-099-60315	\$ 39.36
63629	10/24/2017	TD Canada Trust - SI Visa	FOL - Equipment Repair	01-172-099-60316	\$ 52.67
63629	10/24/2017	TD Canada Trust - SI Visa	Pole Light Fixtures	01-178-360-71630	\$ 539.12
63629	10/24/2017	TD Canada Trust - SI Visa	Poles - Mettawas	01-178-360-71630	\$ 1,968.95
63629	10/24/2017	TD Canada Trust - SI Visa	WWC Class II Upgrade - Mackie	02-201-098-60254	\$ 175.00
63631	10/24/2017	TD Canada Trust - PVMW	Lunch & Learn	01-112-098-60254	\$ 94.70
63631	10/24/2017	TD Canada Trust - PVMW	Paper/Name Tags	01-112-099-60301	\$ 81.11
63631	10/24/2017	TD Canada Trust - PVMW	Name Tags	01-112-099-60301	\$ 44.72
63631	10/24/2017	TD Canada Trust - PVMW	Mayor's Round Table	01-112-099-60317	\$ 79.33
63631	10/24/2017	TD Canada Trust - PVMW	Golf Tournament - PVMW	01-112-099-60348	\$ 190.00
63631	10/24/2017	TD Canada Trust - PVMW	Zoomers Show Room Booking	01-185-099-63103	\$ 1,406.04
63630	10/24/2017	TD Canada Trust - NS Visa	ACAPO - Hotel	01-110-099-60300	\$ 298.18
63630	10/24/2017	TD Canada Trust - NS Visa	ACAPO - Parking	01-110-099-60300	\$ 8.10
63630	10/24/2017	TD Canada Trust - NS Visa	ACAPO - Fuel	01-110-099-60300	\$ 55.83
63630	10/24/2017	TD Canada Trust - NS Visa	ACAPO - Fuel	01-110-099-60300	\$ 52.23
63630	10/24/2017	TD Canada Trust - NS Visa	ACAPO - Westin Hotel	01-110-099-60300	\$ 43.48
63630	10/24/2017	TD Canada Trust - NS Visa	Albert Inn - Stratford	01-112-099-60348	\$ 146.90
Total Credit Card Transactions					\$ 8,537.46

**Town of Kingsville
 Council Summary Report**

Ranges:	From:	To:
Vendor ID:	First	Last
Vendor Name:	First	Last
Cheque Date:	10/1/2017	10/31/2017
Sorted By:	Cheque Number	

Distribution Types Included: PURCH

Cheque Number	Cheque Date	Vendor Name	Description	Amount
Total For Department				\$0.00
<u>000</u>	-			
0063391 *	10/12/2017	Chris King & Sons Construction	Deposit Rfnd - 55 Robin Crt 01-000-000-21410	\$1,000.00
0063391 *	10/12/2017	Chris King & Sons Construction	Deposit Rfnd - 59 Robin Crt 01-000-000-21410	\$1,000.00
0063438 *	10/12/2017	I.B.E.W. #636	Remittance Sept 10-23/17 01-000-000-21006	\$697.74
0063438 *	10/12/2017	I.B.E.W. #636	Remittance 01-000-000-21006	\$1,244.90
0063448 *	10/12/2017	Kingsville Fire Fighter Assoc	Remittance August 2017 01-000-000-21014	\$372.00
0063469 *	10/12/2017	Noah Homes	Deposit Rfnd - 1698 Noah Cres 01-000-000-21410	\$1,000.00
0063486 *	10/12/2017	REALTAX INC	280-383-Land Tfr/Pmt to Court 01-000-030-21307	\$274.08
0063486 *	10/12/2017	REALTAX INC	170-0895-Land Tfr/Pmt to Court 01-000-030-21307	\$322.80
0063497 *	10/12/2017	Scotiabank	Refund Overpayment 600-12406 01-000-031-21418	\$624.14
0063507 *	10/12/2017	Stantec Consulting Ltd.	M&M Waterline Design Services 01-000-006-13200	\$6,628.66
0063510 *	10/12/2017	Adam Sulja	Deposit Rfnd - 921 Park Ave 01-000-000-21410	\$1,000.00
0063512 *	10/12/2017	Sunparlour Machine Maintenanc	Phragmites Control 01-000-023-14080	\$9,260.15
0063512 *	10/12/2017	Sunparlour Machine Maintenanc	Phragmites Control 01-000-023-14080	\$5,189.76
0063512 *	10/12/2017	Sunparlour Machine Maintenanc	Phragmites Control 01-000-023-14080	\$6,614.40
0063512 *	10/12/2017	Sunparlour Machine Maintenanc	Phragmites Control 01-000-023-14080	\$7,261.87
0063512 *	10/12/2017	Sunparlour Machine Maintenanc	Phragmites Control 01-000-023-14080	\$8,039.03
0063512 *	10/12/2017	Sunparlour Machine Maintenanc	Phragmites Control 01-000-023-14080	\$9,158.39
0063524 *	10/12/2017	United Way	Remittance 01-000-000-21012	\$74.00
0063532 *	10/12/2017	Rudolf Wartlik	Cancellation of P 3223 01-000-000-21410	\$1,000.00
0063541	10/12/2017	Workplace Safety & Insurance	Remittance 01-000-000-21007	\$10,989.63

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063545 *	10/13/2017	Superior Court of Justice	Payment into Court-Tax Sale 01-000-030-21307	\$577.40
0063546 *	10/13/2017	Superior Court of Justice	Payment into Court - Tax Sale 01-000-030-21307	\$21,952.78
0063567 *	10/24/2017	Dave Cours	Deposit Refund 01-000-000-21413	\$150.00
0063589 *	10/24/2017	Kingsville Gosfield Heritage	2 Sets of Books 01-000-030-21376	\$70.00
0063590 *	10/24/2017	Phyllis & Thomas Lawrence	Refund Application ZBA/11/17 01-000-020-22234	\$1,000.00
0063599 *	10/24/2017	Ministry of Finance (Tile Loan)	Tile Debenture 98-2013 01-000-052-60441	\$2,331.29
0063599 *	10/24/2017	Ministry of Finance (Tile Loan)	Tile Debenture 98-2013 01-000-052-60442	\$1,174.10
0063600 *	10/24/2017	Minister of Finance (Fynbo)	Claim No. SC-17-58242 01-000-000-21016	\$78.57
0063609 *	10/24/2017	HYDRO ONE	1 Conc Lot 22 Moroun Pump Stn 01-000-023-14080	\$2,673.28
0063614 *	10/24/2017	RC Spencer Associates Inc.	Rd 11 Watermain-Design Changes 01-000-006-13201	\$2,864.54
0063615 *	10/24/2017	Reg Clark Trucking Ltd.	Ash Billings Drain 01-000-023-14080	\$1,713.35
0063619	10/24/2017	Royal Benefits Inc	Claims - September 01-000-006-12002	\$7.08
0063627 *	10/24/2017	Erin Squance	Refund Sept PAP 270-20600 01-000-031-21418	\$101.96

Total For Department 000 \$106,445.90

110 -

0063451	10/12/2017	Anna Lamarche	Framing Canada 150 Flag 01-110-099-60300	\$200.00
0063485	10/12/2017	Purolator Courier Service	Courier Expense 01-110-099-60300	\$29.70
0063495	10/12/2017	Nelson Santos	World Meeting - Toronto 01-110-099-60300	\$260.83
0063495	10/12/2017	Nelson Santos	Leaders Luncheon - NDP Caucas 01-110-099-60300	\$68.08
0063531	10/12/2017	Waffle's Laminating & Framing	Essex Band Plaque 01-110-099-60300	\$35.62
0063612	10/24/2017	Purolator Courier Service	Courier Fees 01-110-099-60300	\$37.45

Total For Department 110 \$631.68

112 -

0063384	10/12/2017	Bell Canada	2021 Division Rd N (pipe) 01-112-099-60327	\$559.68
0063390	10/12/2017	Chapman Signs	Nameplate - J Driedger 01-112-099-60301	\$43.86
0063396	10/12/2017	Compugen Inc.	15 Treasury/Clerk Copies 01-112-099-60301	\$534.44

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063396	10/12/2017	Compugen Inc.	CAO Photocopies 01-112-099-60301	\$0.79
0063412	10/12/2017	Essex Free Press	Volunteers Ad 01-112-099-60313	\$144.14
0063413	10/12/2017	Essex Region Conservation Aut	4th Quarter Levy 01-112-420-60950	\$47,183.25
0063423	10/12/2017	Fuerland Realty Limited	Appraisal Fee - 258 Main St W 01-112-099-60319	\$1,882.56
0063424	10/12/2017	Gallagher McDowall Associates	Projected Market Survey 01-112-099-60319	\$816.62
0063426	10/12/2017	Giffen Lawyers LLP	Algra - Sumarah 01-112-099-60313	\$790.85
0063429	10/12/2017	Global Leasing	Folder/Insertor 01-112-099-60311	\$887.84
0063452	10/12/2017	Local Authority Services Ltd.	LAS Retainer Agreement 01-112-099-60319	\$335.81
0063462	10/12/2017	Ryan McLeod	MFOA Conference 01-112-098-60254	\$789.80
0063463	10/12/2017	McTague Law Firm		\$1,606.03
0063466	10/12/2017	Monarch Office Supply	Office Supplies September 01-112-099-60301	\$435.61
0063466	10/12/2017	Monarch Office Supply	Office Supplies September 01-112-099-60317	\$9.14
0063467	10/12/2017	Municipality of Leamington	Accessibility Training 01-112-098-60254	\$295.96
0063473	10/12/2017	HYDRO ONE	2021 Division Admin J027150 01-112-099-60314	\$3,069.40
0063485	10/12/2017	Purolator Courier Service	Courier Expense 01-112-099-60305	\$50.44
0063492	10/12/2017	Royal Canadian Legion Br.188	2017 Remembrance Day Wreath 01-112-099-60317	\$40.00
0063493	10/12/2017	Royal Canadian Legion Br.201	2017 Remembrance Day Wreath 01-112-099-60317	\$40.00
0063501	10/12/2017	Shred-It International ULC	Records Archive Destruction 01-112-099-60317	\$86.63
0063502	10/12/2017	Sims Publications Incorporated	Subscription Renewal 01-112-099-60320	\$51.97
0063502	10/12/2017	Sims Publications Incorporated	Ruthven Apple Fest Ad 01-112-099-60306	\$98.71
0063502	10/12/2017	Sims Publications Incorporated	Ruthven Apple Fest ad 01-112-099-60306	\$38.67
0063502	10/12/2017	Sims Publications Incorporated	Committee Ad 01-112-099-60306	\$137.38
0063514	10/12/2017	Telus Mobility	Blackberry Bill 01-112-099-60327	\$1,369.41
0063518	10/12/2017	Town of Kingsville (water)	2021 Division Rd - Admin 01-112-099-60314	\$64.00
0063520	10/12/2017	Tri-County Copiers Plus	Front Desk Copies 01-112-099-60301	\$147.90
0063520	10/12/2017	Tri-County Copiers Plus	Front Desk Copies 01-112-099-60301	\$258.68
0063533	10/12/2017	Watson & Associates Economis	Work to Aug 31/17 01-112-360-71718	\$9,941.06
0063544	10/12/2017	Sandra Zwiers	MFOA Conference 01-112-098-60254	\$421.20
0063547	10/17/2017	AMCTO	16 Exemption Fee - J Astrologo 01-112-098-60254	\$76.32

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063548	10/17/2017	AMCTO	Bill 68 Workshop - J Astrologo 01-112-098-60254	\$310.37
0063548	10/17/2017	AMCTO	Bill 68 Workshop - S Kitchen 01-112-098-60254	\$310.37
0063553	10/24/2017	AMCTO	Elections Workshop-J Astrologo 01-112-098-60254	\$381.60
0063556	10/24/2017	ATM Pharmacies Ltd	Rent - Unit 10, 59 Main St E 01-112-099-60376	\$1,664.08
0063557	10/24/2017	Bell Canada	2021 Division Rd N 01-112-099-60327	\$610.99
0063562 *	10/24/2017	Isabel Carreira	Oct 13 - Parent & D'Alimonte 01-112-072-60129	\$175.00
0063562 *	10/24/2017	Isabel Carreira	Oct 13 - Parent & D'Alimonte 01-112-072-60129	\$42.89
0063564	10/24/2017	Compugen Finance Inc.	Copier Lease 01-112-099-60311	\$768.94
0063565	10/24/2017	Corp. of the County of Essex	AMCTO Seminar 01-112-098-60254	\$440.00
0063568	10/24/2017	Culligan Water	Cooler Rental 01-112-099-60311	\$28.44
0063574	10/24/2017	D.H.Kingsville Investments Inc	Medical Centre Rent 01-112-099-60366	\$3,013.68
0063575	10/24/2017	E.L.K. Energy Inc	Pearl St Rent 01-112-099-60311	\$450.02
0063593	10/24/2017	Lions Club of Kingsville	Lottery Licence Reduction 01-112-064-41150	\$122.35
0063595 *	10/24/2017	Linda Lyman	Whiteside & Young - Oct 14/17 01-112-072-60129	\$275.00
0063595 *	10/24/2017	Linda Lyman	Whiteside & Young - Oct 14/17 01-112-072-60129	\$4.09
0063596	10/24/2017	Mastronardi Estate Winery	Town - Christmas Party 01-112-099-60317	\$450.27
0063602 *	10/24/2017	Joe Moavro	Refund ERCA Fee OPA/02/16 01-112-031-21471	\$275.00
0063607	10/24/2017	New Designs Flowers & Gifts	Breault Surgery 01-112-099-60317	\$50.88
0063612	10/24/2017	Purolator Courier Service	CWWF Agreement 01-112-099-60305	\$21.26
0063612	10/24/2017	Purolator Courier Service	Courier Fees 01-112-099-60305	\$32.98
0063618	10/24/2017	R. Moir Cleaning Service	Town Hall - Cleaning 01-112-099-60341	\$1,831.68
0063620	10/24/2017	Rural Ontario Municipal Associa	2018 Conf Registration 01-112-006-12085	\$1,119.36
0063620	10/24/2017	Rural Ontario Municipal Associa	2018 Conf Registration 01-112-006-12085	\$610.56
0063624	10/24/2017	Sims Publications Incorporated	Business Cards - J Driedger 01-112-099-60301	\$76.32
0063632	10/24/2017	Thomson Reuters Canada	Online Charges 01-112-099-60320	\$113.03
0063635	10/24/2017	Union Gas Limited	2021 Division Rd N - Town Hall 01-112-099-60314	\$124.88

Total For Department 112

\$85,512.19

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
114	-			
0063379	10/12/2017	Applied Computer Solutions Inc	Service Call 01-114-099-60310	\$127.20
0063388	10/12/2017	CDW Canada	Monitor Replacement 01-114-099-60309	\$4,058.35
0063388	10/12/2017	CDW Canada	Computer Hardware Upgrade 01-114-099-60309	\$706.36
0063388	10/12/2017	CDW Canada	Computer Hardware Upgrade 01-114-099-60302	\$407.04
0063437	10/12/2017	Tony Iacobelli	Mileage 01-114-099-60400	\$38.90
0063437	10/12/2017	Tony Iacobelli	Memory Upgrade 01-114-099-60309	\$150.58
0063445	10/12/2017	Kingsville Home Hardware	Analog Phone for Testing 01-114-099-60308	\$17.80
0063578	10/24/2017	eSolutionsGroup Limited	MyKingsville Website #3 01-114-360-71717	\$5,088.00
0063578	10/24/2017	eSolutionsGroup Limited	Kingsville website #2 01-114-360-71717	\$9,512.85
0063623	10/24/2017	SHI CANADA ULC	Microsoft Licensing 01-114-099-60309	\$10,977.63
0063623	10/24/2017	SHI CANADA ULC	Microsoft Licensing 01-114-099-60309	\$685.01

Total For Department 114 \$31,769.72

120	-			
0063410	10/12/2017	Erie Veterinary Hospital	Spay Neuter Voucher Program 01-120-280-60125	\$75.00
0063410	10/12/2017	Erie Veterinary Hospital	Spay Neuter Voucher Program 01-120-280-60125	\$75.00
0063502	10/12/2017	Sims Publications Incorporated	Public Notice - Dog Tags 01-120-280-60137	\$124.55
0063506	10/12/2017	South Howard Animal Clinic	Spay Neuter Voucher Program 01-120-280-60125	\$75.00
0063506	10/12/2017	South Howard Animal Clinic	Spay Neuter Voucher Program 01-120-280-60125	\$225.00
0063535	10/12/2017	Windsor Essex County Humane	Spay Neuter Vouchers 01-120-280-60125	\$50.00
0063535	10/12/2017	Windsor Essex County Humane	Spay Neuter Voucher 01-120-280-60125	\$100.00
0063577	10/24/2017	Erie Veterinary Hospital	Spay Neuter Voucher 01-120-280-60125	\$75.00
0063581	10/24/2017	Essex Animal Hospital	Spay Neuter Voucher 01-120-280-60125	\$75.00
0063639	10/24/2017	Windsor Essex County Humane	Stray Cats - September 01-120-280-60125	\$260.00

Total For Department 120 \$1,134.55

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063372	10/12/2017	AED4Life	Electrodes 01-121-099-60315	\$122.45
0063374	10/12/2017	A.J. Stone Company Ltd.	Fire - Equipment Repair 01-121-099-60316	\$341.87
0063375	10/12/2017	Allstream Business Inc	Fire Emerg Calls 519 733-2399 01-121-099-60327	\$41.74
0063396	10/12/2017	Compugen Inc.	Photocopies 01-121-099-60301	\$63.20
0063398	10/12/2017	Coxon's Sales and Rentals Ltd	Container Lease 01-121-099-60311	\$101.76
0063401	10/12/2017	Darch Fire	Metalfab Pump Test 01-121-099-60316	\$293.28
0063401	10/12/2017	Darch Fire	Engine 122 Pump Test 01-121-099-60316	\$417.93
0063401	10/12/2017	Darch Fire	Engine 216 Pump Test 01-121-099-60316	\$937.31
0063401	10/12/2017	Darch Fire	Engine 218 Pump Test 01-121-099-60316	\$495.06
0063401	10/12/2017	Darch Fire	Engine 219 -Door Switch Repair 01-121-099-60316	\$129.39
0063401	10/12/2017	Darch Fire	2001-UL - Holmatro Tool Mtce 01-121-099-60316	\$152.64
0063401	10/12/2017	Darch Fire	3150-UL - Holmatro Tool Mtce 01-121-099-60316	\$152.64
0063401	10/12/2017	Darch Fire	2007 Spreader - Halmatro Mtce 01-121-099-60316	\$152.64
0063401	10/12/2017	Darch Fire	2005-UL Ram - Holmatro Mtce 01-121-099-60316	\$152.64
0063402	10/12/2017	Jeff Dean	HDMI Coupler 01-121-099-60358	\$40.68
0063402	10/12/2017	Jeff Dean	Peer Support Book 01-121-072-60118	\$41.01
0063404	10/12/2017	Dependable Emergency Vehicle	Adapter 01-121-099-60316	\$127.57
0063409	10/12/2017	E.L.K. Energy Inc	120 Fox St 01-121-099-60314	\$205.12
0063418	10/12/2017	Federal Express Canada Ltd.	Courier Expense 01-121-099-60305	\$42.45
0063419	10/12/2017	Fireservice Management Ltd.	Fire - Equipment Repair 01-121-099-60316	\$87.90
0063420	10/12/2017	Fire Marshal's Public Fire Safety	Junior Fire Chief Helmet 01-121-100-60710	\$244.22
0063428	10/12/2017	G&K Services Canada Inc	Fire - Mats 01-121-099-60315	\$41.72
0063430	10/12/2017	Global Traffic Technologies Car	Q4 Lease payment 01-121-099-60311	\$2,026.19
0063432	10/12/2017	Gosfield North Communications	Cottam Fire Hall 839-4066 01-121-099-60327	\$183.26
0063435	10/12/2017	Sean Humenny	Recruit Training Lunch 01-121-099-60317	\$50.87
0063465	10/12/2017	Mister Mat	Fire - Mats 01-121-099-60315	\$43.30
0063466	10/12/2017	Monarch Office Supply	Office Supplies September 01-121-099-60317	\$33.12
0063466	10/12/2017	Monarch Office Supply	Office Supplies September 01-121-099-60301	\$112.86
0063471	10/12/2017	Ontario Association of Fire Chiefs	Midterm Meeting Reg 01-121-098-60254	\$356.16

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063471	10/12/2017	Ontario Association of Fire Chief	Midterm Meeting Reg 01-121-098-60254	\$356.16
0063476	10/12/2017	Chuck Parsons	Training for H2S 01-121-098-60254	\$50.79
0063476	10/12/2017	Chuck Parsons	Cell Phone Clip Replacement 01-121-099-60317	\$17.29
0063498	10/12/2017	Security One Alarm Systems	Battery 01-121-099-60315	\$50.87
0063500	10/12/2017	Dorothy Shepley (fire)	Cleaning Services - September 01-121-099-60341	\$333.33
0063505	10/12/2017	Southwest Diesel Service Inc	Unit 219 Mirror Inspection 01-121-099-60316	\$68.77
0063505	10/12/2017	Southwest Diesel Service Inc	Safety Trl - Annual Safety 01-121-099-60316	\$578.06
0063505	10/12/2017	Southwest Diesel Service Inc	Unit 218 Repair 01-121-099-60316	\$1,103.08
0063505	10/12/2017	Southwest Diesel Service Inc	Unit 215 - Repairs 01-121-099-60316	\$78.81
0063518	10/12/2017	Town of Kingsville (water)	1720 Division Rd N 01-121-099-60314	\$83.32
0063519	10/12/2017	Town of LaSalle	Q3 - Dispatching 01-121-100-60715	\$10,830.93
0063536	10/12/2017	Windsor Factory Supply	Uniforms 01-121-072-60216	\$139.33
0063542	10/12/2017	Work Authority	Workboots - E Fabok 01-121-072-60216	\$95.13
0063542	10/12/2017	Work Authority	Workboots - J McHardy 01-121-072-60216	\$73.51
0063542	10/12/2017	Work Authority	Workboots - S Ingall 01-121-072-60216	\$10.36
0063571	10/24/2017	Darch Fire	Fire - Equip Repair 01-121-099-60316	\$366.49
0063571	10/24/2017	Darch Fire	Spider Gas Pump Service 01-121-099-60316	\$203.88
0063571	10/24/2017	Darch Fire	Power Unit Service 01-121-099-60316	\$203.88
0063571	10/24/2017	Darch Fire	Spider Gas Pump Service 01-121-099-60316	\$203.88
0063571	10/24/2017	Darch Fire	Cutter Service 01-121-099-60316	\$162.98
0063571	10/24/2017	Darch Fire	T-Ram Service 01-121-099-60316	\$155.22
0063571	10/24/2017	Darch Fire	Spreader Service 01-121-099-60316	\$155.22
0063571	10/24/2017	Darch Fire	Pump Service 01-121-099-60316	\$199.85
0063571	10/24/2017	Darch Fire	Unit 219 Inspection 01-121-099-60316	\$1,467.87
0063572	10/24/2017	Jeff Dean	Keyboard for North Station 01-121-099-60358	\$26.19
0063573	10/24/2017	DeLage Landen	Fire - Copier 01-121-099-60311	\$71.25
0063580	10/24/2017	Essex County Locksmiths	Fire - Push Button Lock 01-121-099-60315	\$783.55
0063582	10/24/2017	Fire Marshal's Public Fire Safety	Public Ed Supplies 01-121-100-60710	\$40.60
0063587	10/24/2017	Jim's Division Auto Ltd	20 Command 1 - Tire Repair 01-121-099-60316	\$35.62

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063587	10/24/2017	Jim's Division Auto Ltd	Command 1 - Washer Fluid 01-121-099-60316	\$46.12
0063588	10/24/2017	Kingsville Home Hardware	South Station Flag 01-121-099-60315	\$36.62
0063588	10/24/2017	Kingsville Home Hardware	Fire - Small Capital 01-121-099-60358	\$48.76
0063601	10/24/2017	Mister Mat	Fire - Mats 01-121-099-60315	\$43.30
0063604	10/24/2017	Scott Moore	Public Ed Week Meals 01-121-099-60317	\$97.28
0063609	10/24/2017	HYDRO ONE	1720 Division Rd N 01-121-099-60314	\$931.64
0063611	10/24/2017	Chuck Parsons	Command 1 - Fuel 01-121-099-60340	\$40.52
0063619	10/24/2017	Royal Benefits Inc	Claims - September 01-121-072-60222	\$180.56
0063626	10/24/2017	Southwest Diesel Service Inc	Unit 219 - Actuators 01-121-099-60316	\$425.29
0063635	10/24/2017	Union Gas Limited	120 Fox St 01-121-099-60314	\$26.14
0063635	10/24/2017	Union Gas Limited	1720 Division Rd N 01-121-099-60314	\$34.19
0063640	10/24/2017	Windsor Factory Supply	Fire - Traffic Vest 01-121-099-60358	\$89.14

Total For Department 121 \$27,136.76

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0063371	10/12/2017	ABSOLUTE CANADIAN	OPP - Water 01-122-099-60317	\$55.60
0063409	10/12/2017	E.L.K. Energy Inc	41 Division St S 01-122-099-60314	\$813.86
0063425	10/12/2017	Genrep Ltd	OPP - Facility Mtce 01-122-099-60315	\$145.01
0063432	10/12/2017	Gosfield North Communications	OPP - Talbot St Cottam 01-122-099-60327	\$126.25
0063489	10/12/2017	Reliance Home Comfort	41 Division St S 01-122-099-60314	\$37.61
0063521	10/12/2017	Troy Life & Fire Safety Ltd.	Fire - Facility mtce 01-122-099-60315	\$411.31
0063534	10/12/2017	Warkentin Plumbing	OPP - Facility Mtce 01-122-099-60315	\$127.23
0063585	10/24/2017	John and Michelle Ivanisko	Cottam OPP Lease 01-122-260-60342	\$540.31
0063598	10/24/2017	Minister of Finance (OPP)	OPP Contract - October 01-122-072-60120	\$245,268.00
0063616	10/24/2017	Reliance Home Comfort	41 Division St S 01-122-099-60314	\$38.17
0063617	10/24/2017	Ricoh Canada	OPP - Copies 01-122-099-60301	\$303.62
0063618	10/24/2017	R. Moir Cleaning Service	Cottam OPP - Cleaning 01-122-099-60341	\$203.52
0063618	10/24/2017	R. Moir Cleaning Service	Kingsville OPP - Cleaning 201-122-099-60341	\$915.84

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063635	10/24/2017	Union Gas Limited	41 Division St S 01-122-099-60314	\$55.10
Total For Department 122				\$249,041.43
124	-			
0063422	10/12/2017	Rob Frias	Workboots 01-124-099-60347	\$174.00
0063477	10/12/2017	Albert J Peach	Contracted Services 01-124-072-60120	\$525.00
0063532 *	10/12/2017	Rudolf Wartlik	Cancellation of P 3223 01-124-064-41120	\$3,694.60
0063608	10/24/2017	Michael Olewski	Work Boots 01-124-099-60347	\$223.86
0063627 *	10/24/2017	Erin Squance	Cancellation of Permit 4095 01-124-066-40851	\$150.00
0063627 *	10/24/2017	Erin Squance	Cancellation of Permit 4095 01-124-064-41120	\$26.00
0063637	10/24/2017	Peter Valore	Bldg - 32G USB 01-124-099-60317	\$15.25
0063637	10/24/2017	Peter Valore	OBOA Conference 01-124-098-60254	\$453.44
Total For Department 124				\$5,262.15
130	-			
0063380	10/12/2017	Arbor Tree Care	Tree Removal 958 Erie Ave 01-130-099-60426	\$1,017.60
0063389	10/12/2017	Cervus Equipment	Brakes on Sweeper 01-130-110-60422	\$187.22
0063394	10/12/2017	Coco Paving Inc	Asphalt for Repairs 01-130-110-60418	\$179.92
0063397	10/12/2017	County Wide Tree Service	Tree Removal - Sandybrook 01-130-099-60426	\$325.63
0063397	10/12/2017	County Wide Tree Service	Tree Removal - Stanley St 01-130-099-60426	\$203.52
0063397	10/12/2017	County Wide Tree Service	Tree Removal - Queen St 01-130-099-60426	\$203.52
0063397	10/12/2017	County Wide Tree Service	Tree Trimming - Division St S 01-130-099-60426	\$732.67
0063397	10/12/2017	County Wide Tree Service	Tree Trimming - Main St W 01-130-099-60426	\$162.82
0063399	10/12/2017	D & L Digging	Streetlights on McCallum 01-130-114-60413	\$1,195.68
0063405	10/12/2017	Dillon Consulting	Bridge 028 Reconstruction 01-130-360-71339	\$14,083.58
0063406	10/12/2017	DiMenna Excavating	Gravel Road Repair - Lagoons 01-130-138-60432	\$610.56
0063409	10/12/2017	E.L.K. Energy Inc	390 Main St E Traffic Lights 01-130-110-60402	\$63.51
0063409	10/12/2017	E.L.K. Energy Inc	22 Wagle Traffic Lights 01-130-110-60402	\$49.08

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063409	10/12/2017	E.L.K. Energy Inc	Jasperson Traffic Lights 01-130-110-60402	\$189.44
0063409	10/12/2017	E.L.K. Energy Inc	Streetlights - Kingsville 01-130-114-60412	\$5,453.43
0063409	10/12/2017	E.L.K. Energy Inc	Division Traffic Lights 01-130-110-60402	\$146.88
0063409	10/12/2017	E.L.K. Energy Inc	Spruce Traffic Lights 01-130-110-60402	\$189.53
0063409	10/12/2017	E.L.K. Energy Inc	Santos & Main Traffic Lights 01-130-110-60402	\$29.17
0063409	10/12/2017	E.L.K. Energy Inc	Streetlights - Cottam 01-130-114-60412	\$1,139.20
0063411	10/12/2017	E.R.(Bill) Vollans Ltd.	Hyd Fitting for Loader 01-130-099-60316	\$22.02
0063431	10/12/2017	Jeffrey Godin	OACETT Membership Dues 01-130-098-60254	\$50.88
0063436	10/12/2017	Hurricane SMS Inc	Camera Catch Basin on Hazel 01-130-141-60439	\$892.94
0063436	10/12/2017	Hurricane SMS Inc	STM Sewer Video Inspection 01-130-360-71744	\$3,014.64
0063436	10/12/2017	Hurricane SMS Inc	STM Sewer Video Inspection 01-130-360-71744	\$1,808.78
0063436	10/12/2017	Hurricane SMS Inc	Camera Park St Storm 01-130-360-71744	\$3,406.41
0063436	10/12/2017	Hurricane SMS Inc	Daylight stm for 01-130-360-71744	\$1,099.01
0063436	10/12/2017	Hurricane SMS Inc	Sanitary Video of Park St 01-130-360-71744	\$4,220.49
0063436	10/12/2017	Hurricane SMS Inc	Sanitary Sewer Camera Insp. 01-130-360-71744	\$3,617.57
0063439	10/12/2017	Intrepid General Limited	Road 2 Bridge 028 - PPC #2 01-130-360-71339	\$130,498.81
0063442	10/12/2017	J.J.Tires Limited	13-03 New Tires 01-130-099-60316	\$864.59
0063455	10/12/2017	Lightning Equipment Sales Inc	17-01 Work Light 01-130-360-71748	\$480.31
0063461	10/12/2017	Mark's Commercial	Workboots - W Bailey 01-130-072-60216	\$162.81
0063461	10/12/2017	Mark's Commercial	Workboots - J Godin 01-130-072-60216	\$187.23
0063461	10/12/2017	Mark's Commercial	Workboots - K Vegh 01-130-072-60216	\$154.66
0063461	10/12/2017	Mark's Commercial	Workboots - D Cavers 01-130-072-60216	\$203.40
0063466	10/12/2017	Monarch Office Supply	Office Supplies September 01-130-099-60301	\$16.40
0063466	10/12/2017	Monarch Office Supply	Office Supplies September 01-130-099-60317	\$29.96
0063473	10/12/2017	HYDRO ONE	Streetlights - Conservation 01-130-114-60412	\$570.48
0063473	10/12/2017	HYDRO ONE	Streetlights - Kratz 01-130-114-60412	\$4.33
0063473	10/12/2017	HYDRO ONE	Cranberry Streetlights 01-130-114-60412	\$13.21
0063473	10/12/2017	HYDRO ONE	Holly St - Streetlights 01-130-114-60412	\$13.82
0063473	10/12/2017	HYDRO ONE	Streetlights - Road 3E 01-130-114-60412	\$4.33

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063473	10/12/2017	HYDRO ONE	Streetlights - Road 2W 01-130-114-60412	\$17.71
0063484	10/12/2017	Pro Bid Contractors Ltd.	Gravel Road to Lagoons 01-130-138-60432	\$2,482.94
0063484	10/12/2017	Pro Bid Contractors Ltd.	MH Repair Patch 01-130-110-60418	\$4,172.16
0063484	10/12/2017	Pro Bid Contractors Ltd.	Asphalt Patch behind New Desig 01-130-110-60418	\$4,680.96
0063484	10/12/2017	Pro Bid Contractors Ltd.	Edge Repairs 01-130-110-60418	\$2,683.41
0063485	10/12/2017	Purolator Courier Service	Courier Expense 01-130-360-71339	\$18.83
0063494	10/12/2017	Sam's Service Facility	13-04 Service 01-130-099-60316	\$182.87
0063494	10/12/2017	Sam's Service Facility	17-01 Service 01-130-099-60316	\$82.42
0063499	10/12/2017	Sherway Contracting	Park St Improvements PPC #1 01-130-360-71744	\$324,511.15
0063504	10/12/2017	Southwestern Sales Corp. Ltd.	Stone for Damaged Driveway 01-130-360-71339	\$98.61
0063504	10/12/2017	Southwestern Sales Corp. Ltd.	Road 5E Shouldering 01-130-138-60432	\$773.94
0063504	10/12/2017	Southwestern Sales Corp. Ltd.	Road 2W Shouldering 01-130-138-60432	\$2,510.90
0063504	10/12/2017	Southwestern Sales Corp. Ltd.	Pot Hole Repair 01-130-110-60418	\$82.68
0063504	10/12/2017	Southwestern Sales Corp. Ltd.	Gravel Road Repair Lagoon 01-130-138-60432	\$1,028.99
0063504	10/12/2017	Southwestern Sales Corp. Ltd.	Stock A Gravel 01-130-138-60432	\$254.67
0063504	10/12/2017	Southwestern Sales Corp. Ltd.	Ditch Bank Repair - Road 5 01-130-141-60429	\$76.42
0063504	10/12/2017	Southwestern Sales Corp. Ltd.	Road 7 Bridge Enbankment 01-130-141-60429	\$243.23
0063504	10/12/2017	Southwestern Sales Corp. Ltd.	Pot Hole Repair 01-130-110-60418	\$72.70
0063505	10/12/2017	Southwest Diesel Service Inc	Sign Truck Brakes 01-130-099-60316	\$187.59
0063507	10/12/2017	Stantec Consulting Ltd.	Design/ Construction Services 01-130-360-71744	\$25,361.79
0063509	10/12/2017	Strada Sign Supply Inc	Sign Replacement Program 01-130-132-60428	\$2,948.94
0063518	10/12/2017	Town of Kingsville (water)	PW Garage 01-130-099-60314	\$126.56
0063530	10/12/2017	Waddick Fuels	UNLD Gas 01-130-099-60340	\$1,034.18
0063530	10/12/2017	Waddick Fuels	Dyed ULS 01-130-099-60340	\$159.26
0063530	10/12/2017	Waddick Fuels	Clear ULS 01-130-099-60340	\$1,244.96
0063530	10/12/2017	Waddick Fuels	UNLD Gas 01-130-099-60340	\$1,285.18
0063530	10/12/2017	Waddick Fuels	Clear ULS 01-130-099-60340	\$2,834.12
0063530	10/12/2017	Waddick Fuels	UNLD Gas 01-130-099-60340	\$684.70
0063540	10/12/2017	Wolseley Canada Inc	24 Catch Basin at New Designs 01-130-141-60439	\$318.71

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063560	10/24/2017	BSM Technologies Ltd (formerly	PW - Fleet Tracking 01-130-099-60460	\$1,015.06
0063565	10/24/2017	Corp. of the County of Essex	AMCTO Seminar 01-130-098-60254	\$440.00
0063566	10/24/2017	County Wide Tree Service	Tree Trim/Remove - 4 Horwath 01-130-099-60426	\$1,506.05
0063566	10/24/2017	County Wide Tree Service	Tree Removal - 76 Augustine 01-130-099-60426	\$783.55
0063566	10/24/2017	County Wide Tree Service	Tree Removal - 270 Lansdowne 01-130-099-60426	\$824.26
0063566	10/24/2017	County Wide Tree Service	Clear Broken Limb - Bainbridge 01-130-099-60426	\$356.16
0063569	10/24/2017	D & L Digging	Catch Basin Repair - Lansdowne 01-130-141-60439	\$2,479.48
0063584	10/24/2017	Intrepid General Limited	Road 2 Bridge 028 - PPC#3 01-130-360-71339	\$237,775.09
0063586	10/24/2017	Jeff Shepley Excavating Ltd.	Rural Road Program - FINAL 01-130-360-71724	\$84,632.60
0063588	10/24/2017	Kingsville Home Hardware	Stock Screws for Shop 01-130-099-60335	\$17.29
0063588	10/24/2017	Kingsville Home Hardware	Sign Hardware 01-130-132-60428	\$11.48
0063588	10/24/2017	Kingsville Home Hardware	Catch Basin Repairs 01-130-141-60439	\$13.00
0063588	10/24/2017	Kingsville Home Hardware	Sprayer - 2 Gallons 01-130-099-60335	\$59.00
0063588	10/24/2017	Kingsville Home Hardware	CIB Repairs on Greenwood 01-130-141-60439	\$11.58
0063588	10/24/2017	Kingsville Home Hardware	CIB Repairs on Rd 5 01-130-141-60439	\$18.30
0063588	10/24/2017	Kingsville Home Hardware	Stock Fluids for Shop 01-130-099-60335	\$16.81
0063588	10/24/2017	Kingsville Home Hardware	Stock Fluids for Shop 01-130-099-60335	\$22.37
0063588	10/24/2017	Kingsville Home Hardware	Sign Hardware 01-130-132-60428	\$12.91
0063588	10/24/2017	Kingsville Home Hardware	Tractor Repair 01-130-099-60316	\$0.80
0063591	10/24/2017	Learnington Int. Trucks	12-03 Safety and Service 01-130-099-60316	\$1,758.77
0063592	10/24/2017	Leboeuf Trucking Inc.	Gravel Road Trucking 01-130-138-60432	\$502.69
0063597	10/24/2017	Mill-Am Corporation	Wigle Ave Holdback 01-130-110-60418	\$1,184.48
0063609	10/24/2017	HYDRO ONE	PW Garage 01-130-099-60314	\$676.47
0063613	10/24/2017	Queens Auto Supply	Fluid for Shop 01-130-099-60335	\$17.71
0063613	10/24/2017	Queens Auto Supply	Stock Fluids for Shop 01-130-099-60335	\$132.47
0063613	10/24/2017	Queens Auto Supply	Stock Fluids for Shop 01-130-099-60335	\$103.37
0063613	10/24/2017	Queens Auto Supply	Paint for Loader 01-130-099-60316	\$8.90
0063613	10/24/2017	Queens Auto Supply	Loader Repair 01-130-099-60316	\$5.08
0063619	10/24/2017	Royal Benefits Inc	Claims - September 01-130-072-60222	\$204.64

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063622	10/24/2017	Shepley Road Maintenance Ltd.	Surface Treatment over Bridge 01-130-360-71339	\$5,273.92
0063634	10/24/2017	Uline Shipping Supply Specialist	Various Supplies 01-130-099-60347	\$75.30
0063634	10/24/2017	Uline Shipping Supply Specialist	Various Supplies 01-130-099-60357	\$55.97
0063634	10/24/2017	Uline Shipping Supply Specialist	Various Supplies 01-130-099-60335	\$691.28
0063635	10/24/2017	Union Gas Limited	2021 Division Rd - Garage 01-130-099-60314	\$28.53
0063635	10/24/2017	Union Gas Limited	2021 Division Rd N - PW Garage 01-130-099-60314	\$22.16
0063638	10/24/2017	Waddick Fuels	UNLD Gas 01-130-099-60340	\$571.19
0063638	10/24/2017	Waddick Fuels	UNLD Gas 01-130-099-60340	\$1,165.70
0063638	10/24/2017	Waddick Fuels	Dyed ULS 01-130-099-60340	\$685.38
0063638	10/24/2017	Waddick Fuels	Clear ULS 01-130-099-60340	\$1,360.59

Total For Department 130 \$902,181.01

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0063414	10/12/2017	Essex-Windsor Solid Waste	White Goods - July - Sept 2017 01-131-400-60381	\$1,411.41
0063414	10/12/2017	Essex-Windsor Solid Waste	Fixed Costs - September 2017 01-131-400-60370	\$34,384.00
0063537	10/12/2017	Windsor Disposal Services Ltd.	Waste Collection - October 01-131-400-60380	\$42,049.04
0063537	10/12/2017	Windsor Disposal Services Ltd.	Waste Collection - Crystal Apt 01-131-400-60380	\$231.17
0063537	10/12/2017	Windsor Disposal Services Ltd.	Waste Collection - Cottam Mini 01-131-400-60380	\$231.17
0063579	10/24/2017	Essex-Windsor Solid Waste	Yardwaste - September 2017 01-131-400-60370	\$2,136.42
0063579	10/24/2017	Essex-Windsor Solid Waste	Waste Disposal - Sept 2017 01-131-400-60370	\$19,977.48
0063641	10/24/2017	Windsor Disposal Services Ltd.	Yard Waste - September 01-131-400-60382	\$3,888.06

Total For Department 131 \$104,308.75

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0063390	10/12/2017	Chapman Signs	Cemetery Bylaw 01-151-099-60337	\$120.96
0063400	10/12/2017	Daniher Top Soil Ltd	Cemetery - Top Soil 01-151-099-60337	\$216.97
0063400	10/12/2017	Daniher Top Soil Ltd	Cemetery - Top Soil 01-151-099-60337	\$217.50
0063408	10/12/2017	Economy Rental Centre	26 Cemetery - Recoil 01-151-099-60337	\$126.95

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063409	10/12/2017	E.L.K. Energy Inc	Greenhill Cemetery 01-151-099-60314	\$23.21
0063440	10/12/2017	Janzen Equipment Limited	Fix Cemetery Lawn Mower 01-151-099-60316	\$409.88
0063588	10/24/2017	Kingsville Home Hardware	Fix Guard House 01-151-360-71725	\$6.60
0063588	10/24/2017	Kingsville Home Hardware	Fix Cemetery Mower 01-151-099-60316	\$1.34
0063633	10/24/2017	Truax Lumber	Cemetery Signs 01-151-099-60306	\$25.97
0063635	10/24/2017	Union Gas Limited	Mill St Cemetery 01-151-099-60314	\$24.88
Total For Department 151				\$1,174.26
<u>170</u>				
0063373	10/12/2017	AGO Industries Inc.	Arena - Clothing 01-170-072-60216	\$126.35
0063375	10/12/2017	Allstream Business Inc	Arena/Carnegie Elevator 01-170-099-60327	\$41.00
0063375	10/12/2017	Allstream Business Inc	Arena - Fax/Debit 01-170-099-60327	\$82.00
0063381	10/12/2017	Athletica Sport Systems	Arena - Facility Mtce 01-170-099-60315	\$517.00
0063415	10/12/2017	Essex County Locksmiths	Arena - Door Repairs 01-170-099-60315	\$105.00
0063421	10/12/2017	Fire Safety Services	ABC c/w Vehicle Bracket 01-170-099-60347	\$67.00
0063428	10/12/2017	G&K Services Canada Inc	Arena - Mats 01-170-099-60315	\$41.00
0063428	10/12/2017	G&K Services Canada Inc	Arena - Mats 01-170-099-60315	\$41.00
0063446	10/12/2017	Kingsville Roofing	Arena Roof Maintenance 01-170-360-71628	\$849.90
0063456	10/12/2017	Linde Canada Limited 15687	Arena - Rental Charges 01-170-099-60340	\$58.68
0063456	10/12/2017	Linde Canada Limited 15687	Arena - Rental Charges 01-170-099-60340	\$80.17
0063456	10/12/2017	Linde Canada Limited 15687	Arena - Propane 01-170-099-60340	\$112.90
0063456	10/12/2017	Linde Canada Limited 15687	Arena - Propane 01-170-099-60340	\$116.11
0063456	10/12/2017	Linde Canada Limited 15687	Arena - Propane 01-170-099-60340	\$148.91
0063457	10/12/2017	Loblaw Inc.	Canteen Supplies 01-170-154-60446	\$25.98
0063458	10/12/2017	Tara Loop	P2P Form 92 01-170-000-15000	\$468.00
0063461	10/12/2017	Mark's Commercial	Workboots - H Keller 01-170-072-60216	\$169.11
0063461	10/12/2017	Mark's Commercial	Workboots - S Mathies 01-170-072-60216	\$134.99
0063466	10/12/2017	Monarch Office Supply	Office Supplies September 01-170-099-60301	\$145.90

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063466	10/12/2017	Monarch Office Supply	Office Supplies September 01-170-099-60317	\$88.32
0063468	10/12/2017	Nella Cutlery (Hamilton) Inc.	Blade Sharpened 01-170-099-60316	\$25.00
0063475	10/12/2017	Orkin Canada Corporation	Pest Control 01-170-099-60315	\$81.00
0063490	10/12/2017	Renteknik Group Inc	Energy Study 01-170-360-71729	\$3,500.00
0063502	10/12/2017	Sims Publications Incorporated	RFP Skate Shop 01-170-099-60306	\$122.40
0063518	10/12/2017	Town of Kingsville (water)	1741 Jasperson Lane 01-170-099-60314	\$129.32
0063518	10/12/2017	Town of Kingsville (water)	1741 Jasperson Lane 01-170-099-60314	\$1,015.28
0063521	10/12/2017	Troy Life & Fire Safety Ltd.	Annual Inspection 01-170-099-60315	\$815.00
0063521	10/12/2017	Troy Life & Fire Safety Ltd.	Gas Detection Syst -Inspection 01-170-099-60315	\$650.00
0063528	10/12/2017	Vollmer	Drainage Pit Grading 01-170-099-60315	\$9,992.00
0063529	10/12/2017	Panayiotakys Vourakes	Safety Glasses 01-170-072-60212	\$200.00
0063539	10/12/2017	Windsor Window Imaging Inc.	Arena - Facility Mtce 01-170-099-60315	\$2,730.00
0063550	10/24/2017	2nd Kingsville Scouts	P2P Form 94 01-170-000-15000	\$202.50
0063551	10/24/2017	Accurate Fire Equipment Serv	Arena - Facility Mtce 01-170-099-60315	\$120.00
0063555	10/24/2017	Athletica Sport Systems	Arena - Facility Mtce 01-170-099-60315	\$187.00
0063558	10/24/2017	Black & McDonald Limited	Compressor Repair 01-170-099-60316	\$1,600.20
0063558	10/24/2017	Black & McDonald Limited	Seasonal Start Up 01-170-099-60316	\$1,322.20
0063563	10/24/2017	Cogeco	1741 Jasperson 01-170-099-60327	\$102.44
0063568	10/24/2017	Culligan Water	Cooler Rental 01-170-099-60315	\$27.95
0063588	10/24/2017	Kingsville Home Hardware	Arena - Facility Mtce 01-170-099-60315	\$10.44
0063588	10/24/2017	Kingsville Home Hardware	Arena - Facility Mtce 01-170-099-60315	\$17.98
0063588	10/24/2017	Kingsville Home Hardware	Arena - Shop Supplies 01-170-099-60335	\$35.99
0063594	10/24/2017	Loblaw Inc.	Candy Machine 01-170-154-60446	\$96.04
0063605	10/24/2017	Municipality of Leamington (LKF	Ice Rental - Leamington 01-170-150-60606	\$1,274.54
0063606	10/24/2017	Nella Cutlery (Hamilton) Inc.	Ice Resurfacing Blade 01-170-099-60316	\$25.00
0063625	10/24/2017	Skate Kingsville	P2P Forms 74 15 84 90 91 93 01-170-000-15000	\$2,142.00
0063633	10/24/2017	Truax Lumber	Arena - Facility Mtce 01-170-099-60315	\$14.99
0063633	10/24/2017	Truax Lumber	Arena - Facility Mtce 01-170-099-60315	\$17.94
0063633	10/24/2017	Truax Lumber	Arena - Shop Supplies 01-170-099-60335	\$27.48

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063635	10/24/2017	Union Gas Limited	1741 Jaspersen Lane 01-170-099-60314	\$809.81
Total For Department 170				\$30,713.82
<u>171</u>	-			
0063370	10/12/2017	1797465 Ontario Limited	Port Rentals 01-171-099-60318	\$137.38
0063375	10/12/2017	Allstream Business Inc	Arena/Carnegie Elevator 01-171-171-60327	\$47.98
0063375	10/12/2017	Allstream Business Inc	Lions Hall 733-2573 01-171-159-60327	\$41.00
0063375	10/12/2017	Allstream Business Inc	Park Pavilion 733-8952 01-171-155-60327	\$44.30
0063378	10/12/2017	Anna's Flowers	HS - Mums/Purple Grass 01-171-150-60344	\$25.38
0063383	10/12/2017	Alan Batke	HS - Flowers 01-171-150-60344	\$342.10
0063390	10/12/2017	Chapman Signs	Community Infrastructure Sign 01-171-099-60315	\$253.89
0063395	10/12/2017	Cogeco	37 Beech St 01-171-172-60327	\$54.95
0063408	10/12/2017	Economy Rental Centre	P&R - Equipment Rental 01-171-099-60318	\$351.68
0063409	10/12/2017	E.L.K. Energy Inc	Queen St - NE Corner 01-171-099-60314	\$32.86
0063409	10/12/2017	E.L.K. Energy Inc	Queen St - NW Corner 01-171-099-60314	\$55.61
0063409	10/12/2017	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$22.65
0063409	10/12/2017	E.L.K. Energy Inc	28 Division St S 01-171-171-60314	\$365.58
0063409	10/12/2017	E.L.K. Energy Inc	315 Queen St - Pavilion 01-171-099-60314	\$24.85
0063409	10/12/2017	E.L.K. Energy Inc	315 Queen - Pavilion 01-171-155-60314	\$422.71
0063409	10/12/2017	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$504.16
0063409	10/12/2017	E.L.K. Energy Inc	37 Beech St (42 Main) 01-171-172-60314	\$156.12
0063409	10/12/2017	E.L.K. Energy Inc	124 Fox - Ridgeview Park 01-171-176-60314	\$243.24
0063409	10/12/2017	E.L.K. Energy Inc	122 Fox St 01-171-173-60314	\$348.81
0063409	10/12/2017	E.L.K. Energy Inc	169 Cty Rd 34W (Cottam Rotary) 01-171-099-60314	\$70.65
0063443	10/12/2017	Kelcom Telemessaging	Emerg Elevator Line 01-171-171-60327	\$25.95
0063444	10/12/2017	Kingsville Equipment Rentals	P&R - Equipment Rental 01-171-099-60318	\$35.62
0063444	10/12/2017	Kingsville Equipment Rentals	Rental - Concrete Vibrator 01-171-099-60318	\$38.67
0063445	10/12/2017	Kingsville Home Hardware	HS - Garden Tools 01-171-150-60344	\$43.82

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063450	10/12/2017	Lake Erie Concrete Supply Ltd	Grounds Mtce 01-171-099-60337	\$1,829.74
0063460	10/12/2017	Main West	Pavilion - Facility Mtce 01-171-155-60315	\$189.97
0063464	10/12/2017	Merchant Paper Company	Arena - Janitorial Supplies 01-171-099-60335	\$507.25
0063480	10/12/2017	Playpower Lt Canada Inc.	Playground 01-171-360-71735	\$51,327.92
0063481	10/12/2017	Plant Products	P&R - Grounds Mtce 01-171-099-60337	\$507.91
0063489	10/12/2017	Reliance Home Comfort	24 Mill St - Lions Hall 01-171-159-60314	\$24.00
0063494	10/12/2017	Sam's Service Facility	2004 Silverado Repairs 01-171-099-60316	\$185.01
0063494	10/12/2017	Sam's Service Facility	F150 Repairs 01-171-099-60316	\$71.69
0063503	10/12/2017	Simplistic Lines Inc.	Marking Paint 01-171-177-60337	\$845.00
0063504	10/12/2017	Southwestern Sales Corp. Ltd.	Pavilion - Facility Mtce 01-171-155-60315	\$53.49
0063508	10/12/2017	Stanton Construction & Restora	Repair Crossing Stairs 01-171-099-60315	\$2,950.88
0063516	10/12/2017	Tony's Auto Repair & Tire	P&R - Equipment Repair 01-171-099-60316	\$25.44
0063518	10/12/2017	Town of Kingsville (water)	Public Washrooms -Cedar Island 01-171-099-60314	\$170.48
0063518	10/12/2017	Town of Kingsville (water)	ERCA - Park Washrooms 01-171-099-60314	\$147.68
0063522	10/12/2017	TSC Stores L.P.	Spreader Edgeguard 01-171-176-60315	\$64.99
0063523	10/12/2017	Union Gas Limited	315 Queen St 01-171-155-60314	\$26.48
0063526	10/12/2017	Vertechs Elevators Ontario Inc.	Elevator Maintenance 01-171-171-60315	\$330.72
0063527	10/12/2017	Vichem Manufacturing	Pest Control 01-171-099-60335	\$654.42
0063529	10/12/2017	Panayiotakys Vourakes	Mileage 01-171-099-60400	\$53.01
0063530	10/12/2017	Waddick Fuels	P&R - Dyed ULS 01-171-099-60340	\$319.80
0063530	10/12/2017	Waddick Fuels	P&R - Dyed ULS 01-171-099-60340	\$748.48
0063534	10/12/2017	Warkentin Plumbing	Lakeside Park Washroom 01-171-155-60315	\$359.51
0063536	10/12/2017	Windsor Factory Supply	P&R - Facility Mtce 01-171-099-60315	\$185.06
0063588	10/24/2017	Kingsville Home Hardware	Ridgeview - Facility Mtce 01-171-176-60315	\$172.39
0063588	10/24/2017	Kingsville Home Hardware	Lion's Hall - Facility Mtce 01-171-159-60315	\$3.60
0063588	10/24/2017	Kingsville Home Hardware	Pavilion - Facility Mtce 01-171-155-60315	\$139.99
0063588	10/24/2017	Kingsville Home Hardware	K'ville Library - Facility Mtc 01-171-159-60315	\$2.85
0063588	10/24/2017	Kingsville Home Hardware	Pavilion - Facility Mtce 01-171-155-60315	\$41.85
0063588	10/24/2017	Kingsville Home Hardware	P&R - Shop Supplies 01-171-099-60335	\$10.17

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063588	10/24/2017	Kingsville Home Hardware	Pavilion - Facility Mtce 01-171-155-60315	\$41.26
0063588	10/24/2017	Kingsville Home Hardware	P&R - Facility Mtce 01-171-099-60315	\$51.46
0063588	10/24/2017	Kingsville Home Hardware	P&R - Facility Mtce 01-171-099-60315	\$19.32
0063588	10/24/2017	Kingsville Home Hardware	Pavilion - Facility Mtce 01-171-155-60315	\$42.63
0063588	10/24/2017	Kingsville Home Hardware	P&R - Facility Mtce 01-171-099-60315	\$14.22
0063588	10/24/2017	Kingsville Home Hardware	P&R - Shop Supplies 01-171-099-60335	\$30.52
0063588	10/24/2017	Kingsville Home Hardware	Ridgeview - Facility Mtce 01-171-176-60315	\$22.35
0063588	10/24/2017	Kingsville Home Hardware	P&R - Shop Supplies 01-171-099-60335	\$15.25
0063603	10/24/2017	Modular Service Group Inc	Storage Container 01-171-099-60318	\$76.32
0063609	10/24/2017	HYDRO ONE	1741 Jaspersen 01-171-177-60314	\$345.67
0063609	10/24/2017	HYDRO ONE	ERCA - Ticket Booth 01-171-099-60314	\$31.90
0063613	10/24/2017	Queens Auto Supply	P&R - Equipment Repair 01-171-099-60316	\$23.03
0063613	10/24/2017	Queens Auto Supply	P&R - Equipment Repair 01-171-099-60316	\$48.36
0063613	10/24/2017	Queens Auto Supply	P&R - Equipment Repair 01-171-099-60316	\$39.86
0063613	10/24/2017	Queens Auto Supply	P&R - Equipment Repair 01-171-099-60316	\$17.93
0063613	10/24/2017	Queens Auto Supply	P&R - Equipment Repair 01-171-099-60316	\$65.32
0063616	10/24/2017	Reliance Home Comfort	315 Queen St 01-171-155-60314	\$78.84
0063618	10/24/2017	R. Moir Cleaning Service	Unico - Cleaning 01-171-172-60315	\$407.04
0063633	10/24/2017	Truax Lumber	Lions Hall - Facility Mtce 01-171-159-60315	\$24.50
0063633	10/24/2017	Truax Lumber	P&R - Facility Mtce 01-171-099-60315	\$28.48
0063633	10/24/2017	Truax Lumber	P&R - Facility Mtce 01-171-099-60315	\$8.13
0063633	10/24/2017	Truax Lumber	Pavilion - Facility Mtce 01-171-155-60315	\$57.23
0063633	10/24/2017	Truax Lumber	P&R - Facility Mtce 01-171-099-60315	\$11.18
0063633	10/24/2017	Truax Lumber	KSB - Facility Mtce 01-171-177-60315	\$311.40
0063633	10/24/2017	Truax Lumber	P&R - Facility Mtce 01-171-099-60315	\$87.77
0063633	10/24/2017	Truax Lumber	P&R - Facility Mtce 01-171-099-60315	\$11.17
0063635	10/24/2017	Union Gas Limited	37 Beech St 01-171-172-60314	\$24.91
0063635	10/24/2017	Union Gas Limited	122 Fox St 01-171-173-60314	\$39.80
0063635	10/24/2017	Union Gas Limited	3124 Fox St 01-171-176-60314	\$24.32

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063635	10/24/2017	Union Gas Limited	21 Mill St - Lions Hall 01-171-159-60314	\$21.79
0063635	10/24/2017	Union Gas Limited	28 Division St S 01-171-171-60314	\$21.37
Total For Department			171	\$67,683.07
<u>172</u>	-			
0063403	10/12/2017	Dekra-Lite Industries Incorporat	FOL - Facility Mtce 01-172-099-60315	\$463.73
0063447	10/12/2017	Kingsville District High School	Wood Shop - Shadow Box Signs 01-172-099-60316	\$360.00
0063449	10/12/2017	KDHS Welding Shop	FOL Displays 01-172-099-60315	\$275.00
Total For Department			172	\$1,098.73
<u>173</u>	-			
0063375	10/12/2017	Allstream Business Inc	Boat Ramp 733-6020 01-173-099-60327	\$44.30
0063473	10/12/2017	HYDRO ONE	Cedar Island Washrooms 01-173-099-60314	\$289.80
0063487	10/12/2017	Receiver General for Canada S	Cedar Beach, Site #4555 01-173-099-60329	\$1,667.19
0063518	10/12/2017	Town of Kingsville (water)	Docks - Cedar Island Dr 01-173-099-60314	\$71.66
0063518	10/12/2017	Town of Kingsville (water)	Heritage Rd - Docks 01-173-099-60314	\$363.92
0063530	10/12/2017	Waddick Fuels	Marina - UNLD Gas 01-173-099-60383	\$1,708.10
0063530	10/12/2017	Waddick Fuels	Marina - UNLD Gas 01-173-099-60383	\$951.90
0063588	10/24/2017	Kingsville Home Hardware	Marina - Facility Mtce 01-173-099-60315	\$11.97
0063609	10/24/2017	HYDRO ONE	Boat Ramp Booth 01-173-099-60314	\$64.86
0063609	10/24/2017	HYDRO ONE	Cedar Island Boat Slips 01-173-099-60314	\$532.37
0063609	10/24/2017	HYDRO ONE	Cedar Beach Marina - West Dock 01-173-099-60314	\$133.87
Total For Department			173	\$5,839.94
<u>174</u>	-			
0063382	10/12/2017	Back-N-Time	Mig Fest Children's Activities 01-174-099-60821	\$600.00
0063385	10/12/2017	Border Cities Caledonian Pipe E	Mig Fest Parade 2017 01-174-099-60608	\$1,000.00

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063392	10/12/2017	CLaroL the CLown	Mig Fest 2017 01-174-099-60608	\$381.60
0063416	10/12/2017	EZE Riders	Mig Fest - Parade 2017 01-174-099-60608	\$350.00
0063433	10/12/2017	Clinton Hammond	Mig Fest Children's Activities 01-174-099-60821	\$300.00
0063441	10/12/2017	Jangles the Magic Clown	Mig Fest Children's Activities 01-174-099-60821	\$200.00
0063454	10/12/2017	Karen Lessard	Mig Fest Children's Activities 01-174-099-60821	\$150.00
0063470	10/12/2017	Off Kilter Equine Entertainment	Mig Fest Parade 2017 01-174-099-60608	\$500.00
0063478	10/12/2017	Petty Cash (Arena)	Mig Fest - Marketplace Float 01-174-099-60820	\$100.00
0063482	10/12/2017	Andrea Pottle	Mig Fest Children's Activities 01-174-099-60821	\$350.00
0063491	10/12/2017	Douglas Robinson (storyteller)	Mig Fest - Storyteller 01-174-099-60823	\$1,100.00
0063496	10/12/2017	Sarah Parks Horsemanship	Mig Fest - Horses 01-174-099-60608	\$500.00
0063496	10/12/2017	Sarah Parks Horsemanship	Mig Fest Children's Activities 01-174-099-60821	\$1,000.00
0063511	10/12/2017	SunParlor Pipes & Drums	Mig Fest - Parade 2017 01-174-099-60608	\$800.00
0063515	10/12/2017	The Diplomats	Mig Fest Parade 2017 01-174-099-60608	\$1,250.00
0063538	10/12/2017	Windsor Optimist Youth Band	Mig Fest Parade 2017 01-174-099-60608	\$900.00
0063624	10/24/2017	Sims Publications Incorporated	Mig Fest - Rack Cards 01-174-099-60306	\$620.74
0063624	10/24/2017	Sims Publications Incorporated	Mig Fest Ads 01-174-099-60306	\$475.83
0063624	10/24/2017	Sims Publications Incorporated	Mig Fest - Ad 01-174-099-60306	\$34.19
0063624	10/24/2017	Sims Publications Incorporated	Mig Fest - Rack Cards 01-174-099-60306	\$104.30
0063636	10/24/2017	Marilyn Uprichard	Migration Fest - Candy 01-174-099-60821	\$44.98

Total For Department 174 \$10,761.64

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0063407	10/12/2017	Maggie Durocher	Mileage 01-175-099-60400	\$146.96
0063457	10/12/2017	Loblaw Inc.	Older Adults Workshop 01-175-099-60632	\$17.48
0063588	10/24/2017	Kingsville Home Hardware	Keys 01-175-099-60628	\$7.25

Total For Department 175 \$171.69

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063383	10/12/2017	Alan Batke	CIB Symposium 2017 01-176-099-60654	\$372.58
Total For Department 176				\$372.58
<u>178</u>	-			
0063525	10/12/2017	Verhaegen Stubberfield	Kings Landing 01-178-360-71630	\$5,495.04
Total For Department 178				\$5,495.04
<u>180</u>	-			
0063386	10/12/2017	Robert Brown (Employee)	EDAC Conference 01-180-099-60254	\$1,245.50
0063417	10/12/2017	FastSigns	Notice Signs 01-180-099-60306	\$340.90
0063466	10/12/2017	Monarch Office Supply	Office Supplies September 01-180-099-60301	\$26.36
0063559	10/24/2017	Bondy, Riley, Koski	Valente Appeal (2016) 01-180-099-60326	\$916.45
0063590 *	10/24/2017	Phyllis & Thomas Lawrence	Refund Application ZBA/11/17 01-180-062-40680	\$1,200.00
0063624	10/24/2017	Sims Publications Incorporated	Notice - Fency ByLaw 01-180-099-60306	\$124.55
0063628	10/24/2017	Storey Samways Ltd	Contracted Services 01-180-072-60120	\$2,714.95
0063628	10/24/2017	Storey Samways Ltd	Contracted Services 01-180-072-60120	\$3,553.46
Total For Department 180				\$10,122.17
<u>181</u>	-			
0063377	10/12/2017	Annabelle's Tea Room	A03-01 01-181-170-60812	\$161.50
0063384	10/12/2017	Bell Canada	BIA - Phone 01-181-099-60327	\$103.05
0063384	10/12/2017	Bell Canada	BIA - Internet 01-181-099-60327	\$30.53
0063428	10/12/2017	G&K Services Canada Inc	BIA - Mats 01-181-099-60306	\$50.38
Total For Department 181				\$345.46
<u>184</u>	-			
0063583	10/24/2017	Hall Telecommunications Supply	Texnet Service 01-184-099-63300	\$172.99

**Town of Kingsville
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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
Total For Department 184				\$172.99
<u>185</u>	-			
0063549	10/24/2017	13 Ways, Inc	Keynote Speaker - Nov 10/17 01-185-099-63113	\$8,675.03
0063557	10/24/2017	Bell Canada	BIA Toll Free 01-185-099-60327	\$12.25
0063596	10/24/2017	Mastronardi Estate Winery	Business Awards Breakfast 2018 01-185-099-63104	\$225.13
Total For Department 185				\$8,912.41
<u>186</u>	-			
0063488	10/12/2017	Register.ca	KMHAC Website Hosting Fee 01-186-099-63203	\$203.01
0063502	10/12/2017	Sims Publications Incorporated	CD Archives - April - June 01-186-099-60301	\$10.18
Total For Department 186				\$213.19
<u>201</u>	-			
0063387	10/12/2017	Canada Post Corporation	GS Water 02-201-099-60303	\$2,817.04
0063393	10/12/2017	Neil Coates	Refund on Final 02-201-006-12067	\$17.49
0063427	10/12/2017	Gillett Sheet Metal Inc.	Valve Keys for Water 02-201-099-60357	\$71.64
0063434	10/12/2017	Heaton Sanitation	Watermain Break - CR 34 02-201-099-63030	\$1,107.15
0063436	10/12/2017	Hurricane SMS Inc	Hydrant Leak on Division 02-201-099-63045	\$915.84
0063436	10/12/2017	Hurricane SMS Inc	Curb Box Repairs 02-201-180-60403	\$1,933.44
0063436	10/12/2017	Hurricane SMS Inc	Valve Box Repairs 02-201-099-63040	\$1,933.44
0063445	10/12/2017	Kingsville Home Hardware	Env - Facility Mtce 02-201-099-60315	\$42.01
0063445	10/12/2017	Kingsville Home Hardware	Water Service connection 02-201-099-63025	\$14.24
0063459	10/12/2017	Rob Mackie	Work Clothing 02-201-072-60216	\$73.17
0063461	10/12/2017	Mark's Commercial	Workboots - R Mackie 02-201-072-60216	\$137.37
0063461	10/12/2017	Mark's Commercial	Workboots - M Dagenais 02-201-072-60216	\$228.95
0063466	10/12/2017	Monarch Office Supply	Office Supplies September 02-201-099-60317	\$29.96

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063474	10/12/2017	Ontario One Call	Notifications - September	\$308.38
0063479 *	10/12/2017	Candi Pfeifer	02-201-099-63020 Refund on Final	\$52.19
0063483	10/12/2017	Preview Inspections and Consul	02-201-006-12067 Backflow September 2017	\$1,831.68
0063484	10/12/2017	Pro Bid Contractors Ltd.	02-201-180-60405 Water Valve on CR 34	\$3,484.31
0063484	10/12/2017	Pro Bid Contractors Ltd.	02-201-099-63040 Water Service Repair	\$3,866.88
0063484	10/12/2017	Pro Bid Contractors Ltd.	02-201-099-60418 Hillview Watermain Break	\$4,355.32
0063494	10/12/2017	Sam's Service Facility	02-201-099-60418 08-01 Service & Blower	\$307.29
0063494	10/12/2017	Sam's Service Facility	02-201-099-60316 06-02 Turbo	\$395.31
0063494	10/12/2017	Sam's Service Facility	02-201-099-60316 04-06 New Rad	\$867.15
0063494	10/12/2017	Sam's Service Facility	02-201-099-60316 04-06 Service	\$169.46
0063494	10/12/2017	Sam's Service Facility	02-201-099-60316 13-05 Service	\$117.32
0063517 *	10/12/2017	Tudor George Tonita	02-201-099-60316 Refund Overpayment	\$732.51
0063518	10/12/2017	Town of Kingsville (water)	02-201-006-12067 Coin Meter	\$18.00
0063540	10/12/2017	Wolseley Canada Inc	02-201-099-60314 CR 34 - Valve Replacement	\$1,694.72
0063540	10/12/2017	Wolseley Canada Inc	02-201-099-63040 Sample Station on Oak Glen	\$2,019.93
0063540	10/12/2017	Wolseley Canada Inc	02-201-099-63040 Hydrant Repairs Regent St	\$355.37
0063543	10/12/2017	WWOTC	02-201-099-63045 Training for Water Certs	\$746.92
0063543	10/12/2017	WWOTC	02-201-098-60254 Training for Water Certs	\$582.07
0063543	10/12/2017	WWOTC	02-201-098-60254 Training for Water Certs	\$746.92
0063552	10/24/2017	Allsop Plumbing	02-201-098-60254 Plumb By-passed Meter	\$131.78
0063561	10/24/2017	Canada Post Corporation	02-201-099-63017 King/GN Reminders	\$388.85
0063570 *	10/24/2017	Donatantonio Dalimonte	02-201-099-60303 Refund - 442 Waterview	\$191.59
0063576	10/24/2017	EMCO	02-201-006-12067 Blue Paint Locates	\$366.34
0063588	10/24/2017	Kingsville Home Hardware	02-201-099-63020 Env - Install VX4 on F250	\$8.13
0063597	10/24/2017	Mill-Am Corporation	02-201-360-71755 Holdback for County Rd 20	\$1,320.00
0063610	10/24/2017	Orbit Excavating & Sanitation S	02-201-099-60418 Water Service - Kratz	\$1,628.16
0063619	10/24/2017	Royal Benefits Inc	02-201-099-63025 Claims - September	\$373.17
0063621	10/24/2017	Sentry Fire & Safety Services	02-201-072-60222 Southgate Fire Line tie in	\$691.97
0063633	10/24/2017	Truax Lumber	02-201-360-71744 Env - Small Tools	\$43.75

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0063634	10/24/2017	Uline Shipping Supply Specialist	Various Supplies 02-201-099-60335	\$383.61

Total For Department 201 \$37,500.82

242

0063409	10/12/2017	E.L.K. Energy Inc	98 McCallum Dr 02-242-099-60314	\$98.10
0063409	10/12/2017	E.L.K. Energy Inc	Bernath Pump Station 02-242-099-60314	\$15.90
0063409	10/12/2017	E.L.K. Energy Inc	67 Heritage Rd Pump Station 02-242-099-60314	\$2,093.24
0063409	10/12/2017	E.L.K. Energy Inc	250 Queen St 02-242-099-60314	\$459.10
0063472	10/12/2017	Ontario Clean Water Agency	Operations and Maintenance 02-242-320-64360	\$76,049.44
0063473	10/12/2017	HYDRO ONE	18 Hwy Lane Sewage Lagoon 02-242-099-60314	\$31.32
0063505	10/12/2017	Southwest Diesel Service Inc	97-01 Repair Tarp 02-242-099-60316	\$2,356.43
0063569	10/24/2017	D & L Digging	Sewer Repair - 133 McCallum 02-242-099-64368	\$1,081.71
0063609	10/24/2017	HYDRO ONE	1460 Road 2E Pump 02-242-099-60314	\$502.35
0063609	10/24/2017	HYDRO ONE	Pump Station Cedar Island 02-242-099-60314	\$122.85
0063609	10/24/2017	HYDRO ONE	1902 Heritage Rd Pump 5 02-242-099-60314	\$50.07
0063609	10/24/2017	HYDRO ONE	Forcemain Over Bridge 02-242-099-60314	\$27.79
0063609	10/24/2017	HYDRO ONE	Normandy Pump Station 02-242-099-60314	\$77.42
0063609	10/24/2017	HYDRO ONE	1562 Heritage Rd Pump 4 02-242-099-60314	\$67.10
0063609	10/24/2017	HYDRO ONE	1053 Cedar Dr 02-242-099-60314	\$106.18

Total For Department 242 \$83,139.00

243

0063409	10/12/2017	E.L.K. Energy Inc	168 County Rd 27 N 02-243-099-60314	\$262.94
0063409	10/12/2017	E.L.K. Energy Inc	Rear 17 Lyle 02-243-099-60314	\$89.90
0063409	10/12/2017	E.L.K. Energy Inc	16 Whitewood (Behind) 02-243-328-64365	\$63.21
0063409	10/12/2017	E.L.K. Energy Inc	168 Cty Rd 27 - Lagoon 02-243-099-60314	\$126.57
0063432	10/12/2017	Gosfield North Communications	Pump House Alarm 02-243-099-60327	\$48.15
0063472	10/12/2017	Ontario Clean Water Agency	Operations and Maintenance 02-243-320-64360	\$5,859.76

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
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Total For Department 243 \$6,450.53

* Note GST Rebate details are omitted, but are included in the totals \$1,783,591.48



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 6, 2017
To: Mayor and Council
Author: M. Durocher
RE: Fantasy of Lights Sip and Shop
Report No.: PR-2017-07

AIM

Designation of the 2017 Kingsville Fantasy of Lights Sip and Shop as an “event of municipal significance” for the purposes of their application with the AGCO

BACKGROUND

Kingsville’s Fantasy of Lights Sip and Shop is a long standing community event in the Town of Kingsville. In an effort to raise funds and awareness for the festival the committee has chosen to undertake a number of fundraising events throughout the year including the very popular Sip and Shop event Dec. 2 and 3.

DISCUSSION

LINK TO STRATEGIC PLAN

Improve recreational and cultural facilities and opportunities within the Town of Kingsville.

FINANCIAL CONSIDERATIONS

Without municipal designation a Special Occasion permit is not attainable

CONSULTATIONS

LCBO Special Occasion Permit Process
Fantasy of Lights Committee

RECOMMENDATION

Council approves the request for Event of Municipal Significance status for the 2017
Fantasy of Lights Festival

Maggie Durocher

Maggie Durocher Hons. BHK
Manager of Parks and Recreation Programs

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
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Date: October 26, 2017

To: Mayor and Council

Author: Sandra Zwiers, Director of Financial Services

RE: Q3 Financial Status Update Report to September 30 2017

Report No.: FS-2017-20

AIM

To provide council with a report on the financial status of the municipality to the end of the third quarter ending September 30, 2017.

BACKGROUND

Administration is provided with monthly budget to actual reports and a capital project status log for their departmental review. On a quarterly basis the Director of Financial Services prepares a summary report of review findings for presentation to council along with updates on other financial indicators in order to give an opinion on the financial health of the municipality.

DISCUSSION

The following is a summary of departmental variance analysis completed to the end of the reporting period. For all departments not specifically listed, it is confirmed that departmental revenues and expenditures are consistent with budget targets to date.

Taxation

Supplemental revenues were budgeted to reach \$325,000 during 2017. These revenues represent new assessment processed by MPAC as a result of building activity. A meeting was held during the quarter with the Town's MPAC Account Manager, Tracy Pringle to discuss concerns about the status of open building files and the impact the timing of completion may have on returning assessment to the Town before year end. Without confirmed assessment from MPAC the Town cannot prepare a supplemental tax bill and collect tax revenue. A review of open permits was conducted and based on added information from our building department it was confirmed that our budget target will not be reached by year end. We anticipate the supplemental shortfall will be approximately \$118,000. While all open permits will eventually be closed and processed by MPAC, these supplemental revenues will not be realized until future budget years.

Write off expenses were budgeted to reach \$235,000 during 2017. A review of assessment at risk and known write off adjustments was undertaken. Due to a favourable appeal settlement the total write offs for the year are expected to remain under budget. It is anticipated that the surplus in the write off account will be sufficient to offset the deficit in supplemental revenues.

General Administration

Revenue from the preparation of tax certificates exceeds the annual budget. A total of 391 certificates have been issued to the end of the reporting period compared to 349 for the same period in 2016.

Marriage solemnization services continue to be popular and as a result both revenues and corresponding expenses exceed their budget targets.

The Town's portion of aggregate licence fees was increased from \$0.04/tonne to \$0.06/tonne during 2017. As a result, our payment for Pits & Quarries exceeded the budget target by \$7,000. The intent of these revenues is to address road maintenance and other administrative matters relating to the management of local aggregate resources. To improve transparency of their application against related expenses, the 2018 budget will recommend reclassification of these revenues from the general administration budget to the public works budget.

Investment income continues to exceed budget targets. Please refer to the attached investment summary which highlights investment instruments and rates of return.

Expenses relating to professional fees and general insurance deductibles are not expected to reach budget targets. A review of open claim files suggests resolution will extend into next year. The surpluses in these two accounts is recommended to be transferred to reserve at year end and used against legal and claim expenses anticipated in 2018.

Included in the approved listing of donations and grants was \$11,500 for Habitat for Humanity. Based on information obtained from the Planning and Development Services department this project is not likely to begin in 2017. It is recommended that the approved funds for this project be transferred to the Affordable Housing Reserve and held for payment to Habitat for Humanity when the project moves forward in future budget years.

Animal Control

Administration costs of enforcing the dog tag program were reduced in 2017 by the decision to not use contract commissionaire services. Instead, administration undertook a well attended dog tag and vaccine clinic to reach pet owners that had not yet purchased valid tags.

Fire

Further to comments included in the second quarter report which detailed new user fees proposed as part of the 2017 budget, total fire revenues are not expected to reach budget targets. A shortfall of approximately \$25,000 is expected by year end. This amount may increase to \$30,000 as a result of uncontrollable delays in scheduling training services under contract with Brighton Beach.

The cost of volunteer firefighting services is below the third quarter target at 63% of the total annual budget. Fire calls during the period totaled 240 compared to 236 for the same period in 2016.

Bunker gear exceeds the budget target due to the hiring of additional department personnel.

The surplus aerial fire truck was budgeted to be sold upon the purchase of the new apparatus. To date efforts to sell the vehicle have been unsuccessful. The vehicle is currently listed for auction however administration does not anticipate receiving the budgeted sale price.

Police

Reports from the Manager of Provincial Offences at the City of Windsor indicate that charging volumes continue to lag in 2017 at rates 9.2% below the prior year. While collection efforts remain strong, the realization of POA revenue is behind budget targets to the end of the reporting period. Council can expect to see a reduction in Provincial Offenses Revenue as we continue to move through 2017.

Building

Building permits continue to trend ahead of budget targets and are expected to exceed the annual budget well before year end.

The high volume of permits, combined with full time staff shortages, resulted in contract inspectors being retained to maintain service levels. Savings realized from full time staff shortages are being used to offset the increased cost of contracted services.

Transportation

Advertising costs exceed the budget due to increased notifications of the town wide weed spraying program. In 2017, staff undertook a town wide program rather than spraying half the municipality each year on a two year rotating cycle. The additional advertising required was not considered in the 2017 budget. These costs will be budgeted for in 2018.

Cemetery

Grave openings at cemeteries in more remote areas of the municipality are contracted to a third party. During the reporting period, a larger than budgeted number of burials in these remote cemeteries occurred resulting in a budget deficit in grave openings.

Investment returns on trust funds are expected to exceed the budget target. The anticipated surplus in investment returns will be used to offset the negative budget variance in grave openings.

Arena

A number of capital revenue sources are not expected to be realized by year end. The provincial grant relating to the results of an energy audit is currently delayed as administration works through the audit findings with the consultant. A previous report by the Manager of Facilities & Properties sought support to forgo fundraising efforts to fund the purchase of wall mounted seating. A surplus generator is currently advertised for sale but not yet sold. The combination of these at risk revenue sources amounts to \$20,500.

Parks

Equipment rental expense exceeds the annual budget due to the rental of equipment to perform restorative site work on grounds adjacent to the dog park.

Marina

Council may wish to consider transferring any surplus in the Marina budget to the Marina Reserve. In anticipation of implementing aspects of a marina master plan, these surplus funds could be used to fund marina specific capital improvements. The marina was budgeted to generate a \$23,000 loss. Once year end closing procedures are complete, the marina operation is expected to generate an overall profit of approximately \$2,000. This positive budget variance of \$25,000 could be allocated to reserve for future marina application.

Planning

Contracted planning services have been used to address a staff vacancy in the department. While contract costs exceed vacancy related wage savings, the Manager of Planning and Development is confident that increased planning application revenues will offset any negative expense impacts.

Water

Water revenues are expected to exceed budget targets by \$125,000 (2%) by year end.

As noted in the second quarter report, a review of water purchases compared to water sales was to be undertaken during the third quarter. Calculations suggest an increase in the water loss ratio. Water loss can be caused by a number factors: hydrant flushing, water main breaks, leaking pipes, fire fighting use, bypassed connections, etc. The timing of billing from Union Water for water purchased compared to water billed to our customers can also artificially impact a water loss ratio analysis. Administration will continue to monitor the loss ratio and identify opportunities for network and operational improvements.

Kingsville / Lakeshore West / Ruthven Wastewater

Revenues are expected to exceed budget targets by \$150,000 by year end. Of that amount, approximately \$60,000 is attributable to an unbudgeted payment relating to a one time disposal at the Kingsville Lagoons approved by the Ministry of the Environment.

Our fixed price contract with OCWA is expected to remain within budget even after the annual reconciliation is performed. Batch treatment is not anticipated to be required this year.

The combined impact of increased revenues and lower than budgeted expenses is forecasted to result in a surplus of approximately \$200,000 by year end. The surplus will remain within the waste water fund and offset significant capital expenditures that will be budgeted in 2018.

Other Items

Also attached to this report for council's information are:

- Year to Date Departmental Income Statements as of September 30, 2017
- Capital Project Status Log as of September 30, 2017
- Tax Data Summary as of September 30, 2017

- Water / Wastewater Data Summary as of September 30, 2017
- Investment Summary as of September 30, 2017
- Drain Status Report as of September 30, 2017

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

Certain transfers to and from reserves have been made for projects completed to the end of the third quarter. The financial activities of the municipality, with the above noted exceptions, are consistent with the budgetary expectations to the end of the third quarter ending September 30, 2017.

Administration will continue to monitor revenue and expenses with the goal of maintaining a balanced budget.

CONSULTATIONS

Senior Management Team

RECOMMENDATION

That council approve the transfer of any unspent balances in General Administration Professional Services (60319) and General Insurance Deductible (60313) to the General Administration Working Capital Reserve (31060) for use against future legal and claim expenses.

That council approve the transfer of \$11,500 from Donations and Grants (60390) to the Affordable Housing Initiative Reserve (31060) representing the approved 2017 allocation to Habitat for Humanity.

That council approve the transfer of any positive budget variance from the Marina budget to the Marina Reserve (31057).

Sandra Zwiers

Sandra Zwiers, MAcc, CPA, CA
Director of Financial Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

2017 CAPITAL BUDGET STATUS LOG																	
	Project Description	Account	Budget Total	Staff Contact	Approved Budget Adjustment	Estimated Start Date	Estimated End Date	Status Update - Q1	Status Update - Q2	Status Update - Q3	Status Update - Q4	Change Orders	Amount of Change Orders	Forecasted Spent to Date	Actual Spent to Date (Entered by Finance)	Project Projected to Remain on/under Budget?	Budget Variance (Based on Forecasted)
	GEN ADMIN - Strategic Plan Completion	01-112-360-71505	\$ 3,500	Peggy		Jan 10 2017	In Progress	Motion to Table	Meeting to be held June 27, 2017	Completed				\$ 900			
	GEN ADMIN - DC Study Update	01-112-360-71718	\$ 50,000	Sandra		March/April	December	Obtained Proposal from Watson	In progress	In Progress				\$ 6,086	Yes		
	GEN ADMIN - Diamond Enhancements (Phase 1 of 3)	01-112-360-71719	\$ 7,000	Sandra		On hold	On hold	Considering postponing to 2018	Will be postponed to 2018	N/A	N/A						
	GEN ADMIN - Non Union Pay Equity Mtce Review	01-112-360-71720	\$ 5,000	Jen Galea		May-17	Sep-17	Waiting to hire HR Manager	Waiting to hire HR Manager	In Progress							
	GEN ADMIN - Union Pay Equity Full Review (\$10,000 paid	01-112-360-71721	\$ 5,000	Jen Galea		May-17	Sep-17	Waiting to hire HR Manager	Waiting to hire HR Manager	Nov-28							
	GEN ADMIN - Physician Recruitment	01-112-360-71743	\$ 65,000	Peggy		Jan 10 2017	Dec-17	Discussions									
	IT - Licensing for new hires	01-114-360-71663	\$ 3,000	Tony		Jan 10 2017	Jan 20 2017	completed	completed	N/A				\$ 2,595			
	IT - Laptop - Fire Part Time	01-114-360-71701	\$ 2,100	Tony		preapproved	Dec 20 2016	completed	completed	N/A			coded to	1525	\$ 1,323		
	IT - Workstation - PW/Env Service Supervisor	01-114-360-71702	\$ 950	Tony		preapproved	Dec 20 2016	completed	completed	N/A			coded to	854	\$ 854		
	IT - Municipal Phone System Replacement	01-114-360-71703	\$ 34,000	Tony		March 1 2017	April 1 2017	completed	completed	N/A					\$ 5,682		
	IT - New Server VMWARE Host and back up licence	01-114-360-71704	\$ 14,000	Tony		Feb 1 2017	Feb 28 2017	completed	completed	N/A				13809	\$ 12,810		
	IT - Citrix/Terminal server transition	01-114-360-71705	\$ 11,300	Tony		Feb 15 2017	June 30 2017	in progress	testing currently underway, thin client users	Completed				10811	\$ 10,811		
	IT - Network Assessment	01-114-360-71706	\$ 12,000	Tony		June 21 2017		Awarded	in progress, internal completed, external	Completed				11989	\$ 11,989		
	IT - Large Format plotter	01-114-360-71707	\$ 11,000	Tony		Jan 10 2017	Feb 1 2017	completed	completed	N/A					\$ 10,413		
	IT - Radio upgrade - Fire hall	01-114-360-71708	\$ 5,200	Tony		May 15 2017	?	no update	waiting on tower status - tentative August	Completed					\$ 4,980		
	IT - Workstation - Computer Technician	01-114-360-71709	\$ 950	Tony		Feb 1 2017	March 9 2017	completed	completed	N/A					\$ 853		
	IT - Workstation - GIS Technician	01-114-360-71710	\$ 950	Tony		Feb 1 2017	March 9 2017	completed	completed	N/A					\$ 1,280		
	IT - Workstation - Planner	01-114-360-71711	\$ 950	Tony		Feb 1 2017	March 9 2017	completed	completed	N/A					\$ 853		
	IT - Everbridge Notification System	01-114-360-71712	\$ 9,000	Tony		April 1 2017	?	Consultation Mtg Held with Staff	completed go live date June 14 2017	Completed				8955	\$ 8,955		
	IT - Workstation - Manager M.S.	01-114-360-71713	\$ 950	Tony		Feb 1 2017	March 9 2017	completed	completed	N/A					\$ 853		
	IT - Workstation - Laserfiche Scanning	01-114-360-71714	\$ 1,500	Tony		Feb 1 2017	March 9 2017	completed	completed	N/A					\$ 1,295		
	IT - Records Retention System - TOMRMS plus integration	01-114-360-71715	\$ 10,000	Tony		March 1 2017	?	training completed May 11	waiting on Thinkdox	data migration in	IT completed			7530	\$ 8,111		
	IT - Adobe Professional Licenses (3 + 1 laserfiche licences)	01-114-360-71716	\$ 2,200	Tony		Jan 10 2017	Feb 28 2017	completed	completed	N/A					\$ 2,059		
	IT - Website Replacement (kingsville.ca, FOL, Miq Fest	01-114-360-71717	\$ 40,000	Tony		March 3 2017	December 10 2017	RFP posted	Awarded, design in progress	In Progress/ongoing					\$ 19,689		
	FIRE - Traffic Pre-Emption Installation	01-121-360-71616	\$ 12,000	Chuck		In Progress	June 30 2017	Installation Stalled	waiting for installation	awaiting installation							
	FIRE - Aerial Truck (assumes used truck)	01-121-360-71722	\$ 450,000	Chuck		In Progress	June 30 2017	Arrived	complete	N/A					\$ 443,448		
	FIRE - Extractor Washing Machine	01-121-360-71723	\$ 8,500	Chuck		July-10-17	July-10-17	Completed	completed	N/A					\$ 8,488		
	PW - Road 2 W Bridge #28 over Wigle Creek	01-130-360-71339	\$ 700,000	Andrew		May 29th	September	Tendered	Under Construction	Substantially Complete					\$ 71,846	Under	
	PW - Murray / Wigle Ave Storm Project	01-130-360-71450		Andrew											\$ 15,000	Over	
	PW - CWATS Kings13B (Phase 2 of 3)	01-130-360-71542	\$ 361,144	Andrew		July	September	Pre-Tender	Pending start of Construction	Construction Start 09/18					\$ 30,524	On	
	MS - Lakeview Ave Completion	01-130-360-71545	\$ 100,000	Andrew		May/June	June/July	Pre-Design	In Progress	Nearing Completion					\$ 18,226	On	
	PW - Esseltine Drain	01-130-360-71547	\$ 4,072,005	Andrew		TBD	TBD	Engineering	Engineering	Final Desgin					\$ 326,601		
	PW - CWATS Kings9 (OMCIP Phase 2 of 2)	01-130-360-71618	\$ 314,605	Andrew		June	July	Tendered	Under Construction	Completed						On	
	PW - Cottam Storm - Klundert SWM pond	01-130-360-71621													\$ 593		
	PW - Road Programs (See Appendix D)	01-130-360-71724	\$ 820,000	Andrew		April/May	June/July	Construction	Under Construction	Rural Roads Complete					\$ 749,983	On	
	MS - Park Street Reconstruction (PW)	01-130-360-71744	\$ 1,496,000	Andrew		August	December	Engineering	Pre-Tender Engineering	Construction Started					\$ 52,403	On	
	PW - Bridge #014 - Road 10 over Paterson Drain - Engineering	01-130-360-71745	\$ 33,000	Andrew		2018	2018	Engineering	Engineering	Engineering Design						On	
	PW - Bridge #030 - Road 5 W over West Townline Drain - Engineering	01-130-360-71746	\$ 57,000	Andrew		2018	2018	Engineering	Engineering	Engineering Design						On	
	PW - Development Contribution School Property	01-130-360-71747	\$ -	Andrew		TBD	TBD	TBD	Pending	Pending					\$ 2,544		
	PW - Replace - 2006 F-150	01-130-360-71748	\$ 48,000	Andrew		In progress	May-17	Tender	Delivered	Complete					\$ 39,344	On	
	PW - Replace - 2006 Sterling 10 ton s/a w/ plow & dump	01-130-360-71749	\$ 170,000	Andrew		In progress	May-17	Tender	Pending	November Delivery						Over	
	PW - Land Acquisition (including legal costs) Jasperson	01-130-360-71750	\$ 60,500	Andrew		June/July	July/August	Pending	Pending	Pending C.A.O.							
	PW - Sidewalk Program (See Appendix D)	01-130-360-71751	\$ 124,400	Andrew		June	August/ September	Tendered	Awarded / Sept Start	Start 10/2017							
	CEM - Greenhill Guard House Improvements	01-151-360-71725	\$ 5,000	Andrew				Spring/Summer	Summer	In Progress							
	ARENA - Roof maintenance	01-170-360-71628	\$ 8,000	Tim		June	June	Awarded	In Progress	50% Complete							
	ARENA - tighten roof bracing to original condition per engineers report	01-170-360-71726	\$ 4,500	Tim		May	May	Awarded	Complete	Complete Q2					\$ 3,285		
	ARENA - Generator	01-170-360-71727	\$ 105,000	Tim		In progress	October	Design Stage	Searching for used unit	Engineering Design Prequalification of unit							
	ARENA - New suction lines in compressor room - TSSA order - must be completed in 2017	01-170-360-71728	\$ 16,000	Tim		In progress	August	Preparing RFP	Complete	N/A					\$ 14,861		
	ARENA - Renteknik energy study	01-170-360-71729	\$ 27,000	Tim		In progress	December	Awarded	In Progress	In Progress					\$ 18,883		
	ARENA - User Group/PRAC request - 8 wall mounted seats	01-170-360-71730	\$ 3,500	Tim				No update	No progress as of yet	Budget for 2018							
	PARKS - Mettawas Development Phase 1	01-171-360-71154	\$ 20,000	Andrew			June	90% Complete	95% Complete	95% Complete					\$ 24,604	On	

2017 CAPITAL BUDGET STATUS LOG																	
	Project Description	Account	Budget Total	Staff Contact	Approved Budget Adjustment	Estimated Start Date	Estimated End Date	Status Update - Q1	Status Update - Q2	Status Update - Q3	Status Update - Q4	Change Orders	Amount of Change Orders	Forecasted Spent to Date	Actual Spent to Date (Entered by Finance)	Project Projected to Remain on/under Budget?	Budget Variance (Based on Forecasted)
	PARKS - Lakeside Park Box Culvert/Bridge	01-171-360-71428	\$ 25,000	Tim		In progress	Sept / Oct	Pre-Design	Pending	Engineering Design						On	
	PARKS - Playground Equipment Ruthven	01-171-360-71436	\$ 40,000	Tim				On Hold	On Hold	On Hold							
	PARKS - Final payment Kings Landing	01-171-360-71440	\$ 143,750	Sandra		Completed	Jan-17	Completed	Complete	N/A					\$ 143,750		
	PARKS - 1251 Heritage shoreline improvements	01-171-360-71564	\$ 15,000	Andrew		In progress	July / Aug	Pending ERCA	Pending ERCA	Pending ERCA							
	PARKS - Bernath Gardens Parkland Dev.	01-171-360-71639	\$ -	Tim				Design Stage	Design Stage	Design Stage					\$ 619		
	PARKS - Lions Park Drainage	01-171-360-71645	\$ 30,000	Tim				Master Plan to be implemented	RFP out for master plan	Design Stage							
	PARKS - Coghill Park Playground equipment	01-171-360-71732	\$ 50,000	Tim		In progress	August	Pre-Tender	Awarding project soon	Installing now					\$ 430		
	PARKS - Cottam Rotary Park upgrades pending transfer (risk	01-171-360-71734	\$ 10,000	Tim				Pending	In progress	Complete					\$ 8,880		
	PARKS - Timbercreek playground equipment	01-171-360-71735	\$ 55,000	Tim		In progress	August	Pre-Tender	Awarding project soon	Installing now							
	PARKS - Timberlake Park Development - site amenities	01-171-360-71736	\$ 10,000	Tim		In progress	August	Pre-Tender	In progress	Installing now							
	PARKS - Recreational bocce court on arena grounds	01-171-360-71737	\$ 5,000	Tim		In progress	May	In progress	Nearing Completion	Complete					\$ 3,678	Under	
	PARKS - Additional beach water testing	01-171-360-71752	\$ 6,000	Tim				Health Unit presentation rec'd by council	Funding not required	Not required							
	PARKS - Replace - 2001 F-550 s/a dump	01-171-360-71753	\$ 70,000	Tim		In progress	May-17	Tender	Awarded / Pending Delivery	Complete					\$ 65,194	Under	
	PARKS - Replace - 2005 Chev C5500 3 ton s/a dump	01-171-360-71754	\$ 75,000	Tim		In progress	May-17	Tender	Awarded / Pending Delivery	Complete					\$ 65,560	Under	
	PARKS - Timbercreek Parkland Purchase	01-171-360-71760	\$ -	Tim		Complete	Mar-17	Phase 1 Purchase Complete	No further purchases expected in 2017	N/A					\$ 30,150		
	PARKS - War Memorial Tree Carving	01-171-360-71761		Tim						In Progress					\$ 788		
	FOL - Decorations downtown - to replace snowflakes (Phase	01-172-360-71738	\$ 20,000	Tim			September	No progress as of yet	No progress as of yet	In Progress						On	
	RECREATION / PLAN - Sound System	01-175-360-71739	\$ 2,000	Maggie/Robert				No progress as of yet	No progress as of yet	complete					\$ 1,801		
	FAC - Grovedale Design and Input	01-178-360-71630	\$ 640,000	Tim/Maggie				Public Consultations Held	RFP Awarded	Design Stage					\$ 13,931		
	FAC - Rooftop Unit (Mad Science/Library Bldg)	01-178-360-71731	\$ 6,000	Tim		In progress	June	Quoting	Complete	Complete					\$ 8,027	Over	
	FAC - AED for Carnegie	01-178-360-71733	\$ 2,000	Tim		In progress	May	Quoting	Complete	Complete					\$ 1,985	On	
	FAC - 94 Division St S Demolition	01-178-360-71740	\$ 20,000	Tim		In progress	May/June	Pending	Complete	Complete					\$ 7,487	On	
	PLAN - Cottam CIP	01-180-360-71741	\$ 5,000	Robert		In progress	December	pending	Draft CIP Complete, Finance options pending	CIP					\$ 2,852		
	PLAN - Official Plan 5 year Review (Year 1 of 2)	01-180-360-71742	\$ 75,000	Robert		In progress	Mar/Apr 18	pending	RFP - Complete & online	In Progress RFP					\$ 3,043		
	BIA - Town Clock	01-181-360-71644	\$ -	Karen/Andrew					Engraved plaques for base now complete	Project Complete					\$ 8,039		
	W - Ruthven Industrial Park Oversizing within Dev	02-201-360-71448	\$ 100,000	Andrew		In progress	Jun-17	In progress	Complete	Waiting on invoice					\$ 487	On	
	W - Waterline Looping Cedar Island (2 Canal Crossings)	02-201-360-71649	\$ 75,000	Andrew		TBD	Oct-17	Pending	Pending	On Hold							
	W - Source Water Protection (Year 2 of 3)	02-201-360-71651	\$ 18,000	Andrew		In progress	Dec-17	In progress	In progress	In progress						On	
	W - Park St Reconstruction (Water)	02-201-360-71744	\$ 704,000	Andrew		August	Nov-17	Engineering	Pre-Tender Engineering	Under Construction						On	
	W - Replace - 2009 Ford Ranger	02-201-360-71755	\$ 62,000	Andrew		In progress	May-17	Tender	Awarded / Pending Delivery	Complete					\$ 58,576	On	
	W - Water Rate Study / Financial Plan	02-201-360-71756	\$ 25,000	Andrew		TBD	Dec-17	Pending discussion with C.N. Watson	Pending	Pending							
	KLW - Sanitary Master Plan w/ Flow Monitoring	02-242-360-71357	\$ 65,000	Andrew		TBD	Dec-17	Pending	Pending RFP Development	Deferred to 2018					\$ -		
	KLW - OCWA - LSW Treatment Plant Capital	02-242-360-71757	\$ 182,000	Andrew		In progress	Dec-17	In progress	In progress CWWF Approval	In Progress					\$ 31,016	On	
	KLW - OCWA - Kingsville Lagoons Capital	02-242-360-71758	\$ 78,000	Andrew		In progress	Dec-17	In progress	In progress CWWF Approval	In Progress						On	
	KLW - Peterson Sanitary Sewer	02-242-360-71359	\$ -	Andrew		Complete		Complete	Complete	Complete					\$ 5,878	Over	5878
	KLW - Fuel System Upgrades	02-242-360-71659		Andrew						In Progress					\$ (570)		
	COT - OCWA - Cottam Lagoons Capital	02-243-360-71759	\$ 53,000	Andrew		In progress	Dec-17	In progress	In progress CWWF Approval	In Progress						On	
	Total		\$ 11,978,454												\$ 2,394,621		

TOWN OF KINGSVILLE INVESTMENTS
as of September 30, 2017

<u>Acct Number</u>	<u>Name</u>		<u>Principal</u>	<u>Financial Institution</u>	<u>Type of Instrument</u>	<u>Interest Rate</u>	<u>Term</u>	<u>Maturity</u>	<u>Functional Department</u>
107-2009	Town of Kingsville	\$	566,158.11	T/K	Debenture	4.10%	2 years	Dec 30th	ELK
143-2011	Town of Kingsville - Annuity	\$	281,136.89	T/K	Debenture	5.00%	5 years	Nov 21st	ELK
18-2015	Town of Kingsville - Annuity	\$	661,077.60	T/K	Debenture	2.83%	8 years	March 10th	ELK
72-2016	Town of Kingsville - Annuity	\$	208,157.34	T/K	Debenture	3.25%	4 years	Dec 30th	ELK
72-2016	Town of Kingsville - Annuity	\$	25,362.56	T/K	Debenture	5.00%	9 years	Dec 30th	ELK
73-2016	Town of Kingsville - Annuity	\$	21,745.56	T/K	Debenture	2.25%	2 years	Dec 30th	ELK
73-2016	Town of Kingsville - Annuity	\$	93,595.18	T/K	Debenture	3.25%	5 years	Dec 30th	ELK
73-2016	Town of Kingsville - Annuity	\$	13,950.34	T/K	Debenture	5.00%	10 years	Dec 30th	ELK
47-2017	Town of Kingsville - Annuity	\$	167,305.76	T/K	Debenture	2.25%	2 years	Dec 30th	ELK
47-2017	Town of Kingsville - Annuity	\$	280,067.24	T/K	Debenture	3.25%	5 years	Dec 30th	ELK
47-2017	Town of Kingsville - Annuity	\$	51,446.06	T/K	Debenture	4.50%	10 years	Dec 30th	ELK
80-2017	Town of Kingsville - Annuity	\$	10,437.56	T/K	Debenture	2.25%	2 years	Dec 30th	ELK
00089-5612976	Cottam Cemetery	\$	3,879.86	CIBC	GIC	0.50%	1 year	Oct. 17/17	Cottam Cem.
4321-8559469-01	T/K Migration Festival	\$	10,907.94	TD	Term Inv.	1.26%	1 year	Apr 3/18	
4321-8541021-03	Town of Kingsville	\$	3,009,348.49	TD	Term Inv.	1.31%	90 days	Oct. 4/17	Operating
4321-8541021-01	Town of Kingsville	\$	2,062,278.51	TD	Term Inv.	1.90%	365 days	Sept. 12/18	Loan
4321-8541021-02	Town of Kingsville	\$	422,889.71	TD	Term Inv.	1.75%	180 days	Mar. 26/18	ELK
4321-8541021-04	Town of Kingsville	\$	2,000,000.00	TD	Term Inv.	1.24%	182 days	Oct. 4/17	ELK
8T0816A - MLF	Town of Kingsville	\$	1,280,193.52	TD	Savings	0.75%	n/a	n/a	ELK
8T0816A - ISA	Town of Kingsville	\$	215,860.43	TD	Savings	0.85%	n/a	n/a	ELK
8T0816A - REN	Town of Kingsville	\$	4,100.53	TD	Savings	0.75%	n/a	n/a	ELK
			\$ 11,389,899.19						

CEMETERY TRUST

4321-8559451-02	Cemetery Trust	\$	6,708.33	TD	Term Inv.	1.60%	1 year	Jul 30/18	Cem. Trust
4321-8559451-03	Cemetery Trust	\$	10,941.09	TD	Term Inv.	1.60%	1 year	Jul 30/18	Cem. Trust
4321-8559451-01	Cemetery Trust	\$	10,206.05	TD	Term Inv.	1.26%	1 year	Apr 3/18	Cem. Trust
8T0816A - Cash	Cemetery Trust	\$	927,828.00	TD	GIC	2.10%	2 years	Jun 8/18	Cem. Trust
			\$ 955,683.47						

Bank Accounts

5005121	Cemetery Trust	\$	133,814.00	TD	Savings		n/a	n/a	Cem. Trust
5005199	Development Charges	\$	277,929.72	TD	Savings		n/a	n/a	
5005466	Grants	\$	337,136.50	TD	Savings		n/a	n/a	

TAX DATA SUMMARY PAGE - 2017

2017 Tax Pre-Authorized Payment Transactions - Number of Accounts Processed

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Special	-	1	2	3	3	6	6	7	7				35
Monthly	1,894	1,907	1,904	1,895	1,888	1,878	1,909	1,916	1,918				17,109
Due Date	-	1,141	1	-	1,148	-	-	1,145	-				3,435
Total	1,894	3,049	1,907	1,898	3,039	1,884	1,915	3,068	1,925	-	-	-	20,579

2017 Tax Pre-Authorized Payment Transactions - Transaction Dollars

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Special	-	250	735	1,085	1,085	1,891	1,891	2,318	2,318				11,573
Monthly	484,852	488,526	487,384	484,690	486,249	481,599	502,887	506,396	505,085				4,427,669
Due Date	-	913,245	1,167	-	931,056	-	-	973,297	-				2,818,765
Total	484,852	1,402,020	489,286	485,775	1,418,391	483,490	504,778	1,482,012	507,403	-	-	-	7,258,007

2017 Tax Certificates Processed

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
39	38	30	46	34	47	56	59	42			

2017 Active Tax Registrations

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
10	10	10	19	17	16	14	12	11	10		

2017 Number of Properties Removed from Tax Sale Status as Result of Successful Collections

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
-	-	-	2	1	2	2	1	1			

2017 Number of Tax Arrears Letters Printed

	Mar	Jun	Sep	Dec	Average
2017	911	1,020	926		

2017 Number of Tax Bills Printed

	Interim	Final	Supp #1	Supp #2	Supp #3	Mini Supps
2017	9,601	9,651	126	118		7

2017 Supp Billing Revenue (Municipal Only)

	Supp #1	Supp #2	Supp #3	Mini Supps
2017	97,391	64,647		4,382

Write-Offs Processed in 2017 (# of Transactions)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Heritage	-	-	-	25	-	-	-	-	-				25
Vacancy	-	-	-	6	-	-	-	-	-				6
Charity	4	-	2	-	-	-	5	-	-				11
Low Income	2	-	-	-	-	-	2	-	-				4
Other	1	-	91	-	-	9	5	28	39				173
Total	7	-	93	31	-	9	12	28	39	-	-	-	219

Write-Offs Processed in 2017 (Municipal \$ Impact)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Heritage	-	-	-	15,564	-	-	-	-	-				15,564
Vacancy	-	-	-	2,741	-	-	-	-	-				2,741
Charity	1,414	-	893	-	-	-	1,655	-	-				3,961
Low Income	5,182	-	-	-	-	-	7,348	-	-				12,530
Other	11	-	30,969	-	-	80,082	4,454	26,610	6,403				148,527
Total	6,606	-	31,861	18,305	-	80,082	13,457	26,610	6,403	-	-	-	183,324

MONTHLY WATER BILLING SUMMARY 2017													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
REMINDERS:													
1 BILL - GS		367	116		356	96		336	117				1,388
2 BILL - GS		129	78		120	73		128	77				605
1 BILL - GN	24		136	45		126	48		154				533
2 BILL - GN	24		82	53		64	45		66				334
1 Bill - King	232	95		285	99		271	103					1,085
2 Bill - King	137	73		116	75		134	76					611
Finals	30	29	23	22	21	19	24	22	24				214
Total Reminder Notices	447	693	435	521	671	378	522	665	438	0	0	0	4,770
SHUT OFF NOTICES	45	27	16	34	26	20	21	29	19				237
BILLINGS:													
GOSFIELD SOUTH	3603			3614			3614						10,831
GOSFIELD NORTH		1431			1430			1431					4,292
KINGSVILLE			2949			2964			2953				8,866
FINALS	30	31	40	45	59	50	71	45	43				414
SHUT OFFS....													
Actual Shut-offs	1	3	4	1	0	2	1	3	3				18
Paid in full (exc. Shut-offs)	5	6	5	2	4	1	5	3	3				34
Sufficient Partial payment	9	34	16	12	25	21	11	14	21				163
Transfer to Taxes	0	0	2	0	1	0	0	0	0				3
Payment Arrangements	1	2	0	1	4	2	3	1	2				16
ORIGINAL LIST	16	45	27	16	34	26	20	21	29	0	0	0	234
LOCATE REQUESTS	120	109	224	336	374	331	279	258	255				2,286
A/R INVOICES:													
WATER	1	0	4	0	0	2	3	0	0				10

Municipal Drains - Metrics

Drain Ledger Balance as of December 31, 2016: \$ 2,143,239.33

Drain Ledger Balance as of September 30, 2017: \$ 1,768,505.90

Billed/Closed Projects:	16	\$ 89,527.40	<i>Waiting for payments, tax levy, MTO</i>
Open "Works in Progress" Projects:	47	\$ 1,121,809.55	<i>Includes Phragmites program</i>
Open/Held with Engineering:	20	\$ 398,485.83	<i>Engineered projects or maintenance that require a new schedule</i>
			<i>Esseltine (01-130-360-71547) is currently \$326,601.12</i>

Outstanding Grants (unpaid as of September 30, 2017):

2016 Construction:	\$ 31,035.99	
2016 Maintenance:	\$ 201,175.09	
	<u>\$ 232,211.08</u>	<i>Accrued to 01-000-006-12132</i>

2017 Activity as of September 30, 2017

Drain Projects Billed/Closed:	22	
Actual Cost of Drainage Works:		\$ 388,536.21
Value of Grant Applications:		\$ 25,512.03
Total Poperties/Roads Assessed:	487	
Cost of Works (net grant):		\$ 362,997.18
Number of Town/Road Assessments:	22	
Value of Town/Road Assessments:		\$ 47,849.41
Number of Assessments "Under \$10":	92	
Value of "Under \$10" Assessments:		\$ 449.31
Actual Number of Invoices Issued:	373	
Actual Value of Invoices Issued:		\$ 314,698.46

2016 Activity Recap

Drain Projects Billed/Closed:	62	
Actual Cost of Drainage Works:		\$ 2,014,158.76
Value of Grant Applications:		\$ 269,798.46
Total Poperties/Roads Assessed:	2,895	
Cost of Works (net grant):		\$ 1,737,548.29
Number of Town/Road Assessments:	104	
Value of Town/Road Assessments:		\$ 273,719.79
Number of Assessments "Under \$10":	956	
Value of "Under \$10" Assessments:		\$ 3,595.15
Actual Number of Invoices Issued:	1,835	
Actual Value of Invoices Issued:		\$ 1,460,233.35

Town of Kingsville
Default
For the Nine Months Ending September 30, 2017

Acct No.	2017 Budget	2017 Actual	Variance
OPERATING REVENUES			
40105 Residential	\$0.00	\$11,458,588.10	\$11,458,588.10
40110 Multi Residential	\$0.00	\$237,143.44	\$237,143.44
40115 Commercial	\$0.00	\$2,204,356.82	\$2,204,356.82
40120 Commercial Vacant Unit	\$0.00	\$16,141.75	\$16,141.75
40125 Commercial V. L. & Parking	\$0.00	\$14,234.32	\$14,234.32
40127 New Construction	\$0.00	\$452,911.68	\$452,911.68
40128 Com New Ex Ld	\$0.00	\$2,593.15	\$2,593.15
40130 Industrial	\$0.00	\$388,896.91	\$388,896.91
40131 Ind New Const Full	\$0.00	\$188,662.36	\$188,662.36
40132 Ind New Ex Ld	\$0.00	\$2,100.52	\$2,100.52
40135 Industrial V.U.	\$0.00	\$9,883.27	\$9,883.27
40137 Industrial VL & Parking	\$0.00	\$16,580.98	\$16,580.98
40155 Large Industrial	\$0.00	\$138,452.25	\$138,452.25
40156 Large Industrial - New Const	\$0.00	\$151,189.30	\$151,189.30
40161 Large Industrial Ex Land - New Const	\$0.00	\$1,022.74	\$1,022.74
40165 Pipelines	\$0.00	\$270,653.52	\$270,653.52
40170 Farmlands	\$0.00	\$971,876.73	\$971,876.73
40171 Farm Await Dev 1	\$0.00	\$2,290.17	\$2,290.17
40175 Managed Forests	\$0.00	\$1,121.30	\$1,121.30
40177 Shopping Centres	\$0.00	\$29,234.03	\$29,234.03
40178 Shopping Centres - New Const Ex Land	\$0.00	\$1,152.50	\$1,152.50
40179 Shopping Centres - New Const	\$0.00	\$59,253.48	\$59,253.48
40195 Hydro	\$0.00	\$5,184.32	\$5,184.32
40305 Supps - Residential	\$0.00	\$151,650.82	\$151,650.82
40315 Supps - Commercial	\$0.00	\$8,716.50	\$8,716.50
40327 Supps - New Construction	\$0.00	\$7,669.46	\$7,669.46
40337 Supps - Industrial Vac Land	\$0.00	\$9,408.34	\$9,408.34
40365 Supps - Pipelines	\$0.00	\$2,529.29	\$2,529.29
40370 Supps - Farmlands	\$0.00	\$213.22	\$213.22
40371 Supps - Farm Await Dev 1	\$0.00	\$265.14	\$265.14
Total Operating Revenue	\$0.00	\$16,803,976.41	\$16,803,976.41
OPERATING EXPENDITURES			
60348 Tax & Bank Differences	\$0.00	(\$14.96)	(\$14.96)
60388 FX Differences	\$0.00	(\$294.76)	(\$294.76)
60441 LTD Repayment - Locals	\$0.00	\$276,330.53	\$276,330.53
60442 LTD Interest - Locals	\$0.00	\$57,835.96	\$57,835.96
60905 County of Essex	\$0.00	\$7,884,371.59	\$7,884,371.59
60910 Public School Board	\$0.00	\$3,273,777.73	\$3,273,777.73
60920 French Public School Board	\$0.00	\$29,534.41	\$29,534.41
60930 Separate School Board	\$0.00	\$1,076,687.97	\$1,076,687.97
60940 French Separate School Board	\$0.00	\$207,199.92	\$207,199.92
Total Operating Expenditures	\$0.00	\$12,805,428.39	\$12,805,428.39
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	\$0.00	\$3,998,548.02	\$3,998,548.02
CAPITAL REVENUE			
40205 Locals - Watermain	\$0.00	\$18,240.46	\$18,240.46
40210 Locals- Tile Loans	\$0.00	\$31,195.28	\$31,195.28
40220 Locals- Drains	\$0.00	\$411,514.09	\$411,514.09
40230 Local Improvement Charges	\$0.00	\$761,659.52	\$761,659.52
Total Capital Revenue	\$0.00	\$1,222,609.35	\$1,222,609.35
CAPITAL EXPENDITURES			
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			

Town of Kingsville
Default
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
NET CAPITAL REV. / (EXP.)	<u>\$0.00</u>	<u>\$1,222,609.35</u>	<u>\$1,222,609.35</u>
NET SURPLUS / (DEFICIT)	<u>\$0.00</u>	<u>\$5,221,157.37</u>	<u>\$5,221,157.37</u>

Town of Kingsville
Taxation
For the Nine Months Ending September 30, 2017

Acct No.		2017 Budget	2017 Actual	Variance
	OPERATING REVENUES			
40105	Residential	\$11,648,312.73	\$11,648,309.44	(\$3.29)
40110	Multi Residential	\$278,644.64	\$278,644.73	\$0.09
40115	Commercial	\$1,105,577.44	\$913,020.92	(\$192,556.52)
40120	Commercial Vacant Unit	\$10,790.95	\$6,178.37	(\$4,612.58)
40125	Commercial V. L. & Parking	\$5,452.84	\$5,452.84	\$0.00
40127	New Construction	\$0.00	\$196,047.19	\$196,047.19
40128	Com New Ex Ld	\$0.00	\$1,122.46	\$1,122.46
40130	Industrial	\$335,959.51	\$218,782.40	(\$117,177.11)
40131	Ind New Const Full	\$0.00	\$117,740.34	\$117,740.34
40132	Ind New Ex Ld	\$0.00	\$1,310.89	\$1,310.89
40135	Industrial V.U.	\$7,028.79	\$5,498.13	(\$1,530.66)
40137	Industrial VL & Parking	\$9,567.51	\$9,224.13	(\$343.38)
40155	Large Industrial	\$203,981.40	\$92,479.87	(\$111,501.53)
40156	Large Industrial - New Const	\$0.00	\$111,501.54	\$111,501.54
40161	Large Industrial Ex Land - New C	\$754.27	\$754.27	\$0.00
40165	Pipelines	\$116,147.81	\$116,147.87	\$0.06
40170	Farmlands	\$990,295.82	\$987,970.45	(\$2,325.37)
40171	Farm Await Dev 1	\$0.00	\$2,328.24	\$2,328.24
40175	Managed Forests	\$1,139.84	\$1,139.84	\$0.00
40177	Shopping Centres	\$36,837.94	\$11,189.52	(\$25,648.42)
40178	Shopping Centres - New Const E	\$498.87	\$498.87	\$0.00
40179	Shopping Centres - New Const	\$0.00	\$25,648.44	\$25,648.44
40195	Hydro	\$21,000.00	\$21,112.57	\$112.57
40305	Supps - Residential	\$325,000.00	\$152,995.60	(\$172,004.40)
40315	Supps - Commercial	\$0.00	\$3,336.30	\$3,336.30
40327	Supps - New Construction	\$0.00	\$3,307.23	\$3,307.23
40337	Supps - Industrial Vac Land	\$0.00	\$5,233.99	\$5,233.99
40365	Supps - Pipelines	\$0.00	\$1,066.18	\$1,066.18
40370	Supps - Farmlands	\$0.00	\$211.85	\$211.85
40371	Supps - Farm Await Dev 1	\$0.00	\$269.53	\$269.53
40480	PIL - Other	\$100,000.00	\$125,192.44	\$25,192.44
	Total Operating Revenue	\$15,196,990.36	\$15,063,716.44	(\$133,273.92)
	OPERATING EXPENDITURES			
60323	Write Offs	\$235,000.00	\$183,323.65	(\$51,676.35)
	Total Operating Expenditures	\$235,000.00	\$183,323.65	(\$51,676.35)
	TRANSFER TO (FROM) RESERVES			
	NET OPERATING REV. (EXP.)	\$14,961,990.36	\$14,880,392.79	(\$81,597.57)
	CAPITAL REVENUE			
	CAPITAL EXPENDITURES			
	TRANSFER TO RESERVES			
	LONG-TERM DEBT REPAYMENTS			
	NET SURPLUS / (DEFICIT)	\$14,961,990.36	\$14,880,392.79	(\$81,597.57)

Town of Kingsville
Council
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
OPERATING REVENUES			
OPERATING EXPENDITURES			
60110 Council Honourarium	\$134,556.00	\$99,038.42	(\$35,517.58)
60204 Benefits - CPP	\$4,207.00	\$3,387.01	(\$819.99)
60206 Benefits - EHT	\$2,726.00	\$1,378.89	(\$1,347.11)
60253 Conferences	\$25,200.00	\$13,250.79	(\$11,949.21)
60300 Mayor's Promotional	\$7,700.00	\$9,251.65	\$1,551.65
60312 General Insurance	\$4,571.00	\$4,571.00	\$0.00
60327 Communication	\$600.00	\$416.65	(\$183.35)
60690 Charitable Advertising	\$900.00	\$677.64	(\$222.36)
Total Operating Expenditures	\$180,460.00	\$131,972.05	(\$48,487.95)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$180,460.00)	(\$131,972.05)	\$48,487.95
CAPITAL REVENUE			
CAPITAL EXPENDITURES			
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
NET SURPLUS / (DEFICIT)	(\$180,460.00)	(\$131,972.05)	\$48,487.95

Town of Kingsville
General Admin
For the Nine Months Ending September 30, 2017

Acct No.	2017 Budget	2017 Actual	Variance
OPERATING REVENUES			
40502 Prov Grants	\$1,074,200.00	\$805,650.00	(\$268,550.00)
40655 Inter. Dept. Revenues	\$269,000.00	\$201,735.00	(\$67,265.00)
40661 Rent - L'ton & Area Health Team	\$4,800.00	\$4,800.00	\$0.00
41110 Lic & Per - Hunting	\$800.00	\$70.32	(\$729.68)
41150 Lic & Per - Raffles	\$4,000.00	\$4,114.35	\$114.35
41170 Lic & Per - Bingo	\$100.00	\$0.00	(\$100.00)
41180 Lic & Per - Marriage	\$8,000.00	\$8,125.00	\$125.00
41182 Lic & Per - Taxi	\$1,100.00	\$1,025.00	(\$75.00)
41183 Lic & Per - Portable Signs	\$600.00	\$585.00	(\$15.00)
41187 Lic & Per - Business Licences	\$1,000.00	\$1,500.00	\$500.00
41210 Revenue - General & T/C	\$29,000.00	\$30,500.00	\$1,500.00
41230 Building Certificate	\$10,000.00	\$9,300.00	(\$700.00)
41235 Marriage Solemnization	\$4,000.00	\$6,214.24	\$2,214.24
41258 Revenue- Pits & Quarries	\$20,000.00	\$27,030.11	\$7,030.11
41259 HST Rebates	\$12,000.00	\$47.88	(\$11,952.12)
41260 Returned Cheque Charge	\$1,250.00	\$1,200.00	(\$50.00)
41270 Misc. Revenue	\$5,000.00	\$19,805.74	\$14,805.74
41284 Freedom of Information Requests	\$400.00	\$904.30	\$504.30
41310 Penalties & Interest	\$267,000.00	\$200,654.31	(\$66,345.69)
41410 Investment Income-Own funds	\$60,000.00	\$81,484.58	\$21,484.58
Total Operating Revenue	\$1,772,250.00	\$1,404,745.83	(\$367,504.17)
OPERATING EXPENDITURES			
60102 Salaries - Full Time	\$1,233,041.00	\$899,134.85	(\$333,906.15)
60103 Salaries - Over-Time	\$1,336.00	\$149.21	(\$1,186.79)
60104 Salaries - Part Time	\$8,858.00	\$11,320.71	\$2,462.71
60108 Salaries - Crossing Guard	\$47,931.00	\$30,818.88	(\$17,112.12)
60114 Committee Honourarium	\$8,920.00	\$3,566.68	(\$5,353.32)
60128 Contract - Tourism / PT & Studen	\$41,895.00	\$32,158.28	(\$9,736.72)
60129 Marriage Solemnisers	\$3,200.00	\$4,823.75	\$1,623.75
60202 Benefits - EI	\$19,561.00	\$17,366.76	(\$2,194.24)
60204 Benefits - CPP	\$42,191.00	\$35,765.75	(\$6,425.25)
60206 Benefits - EHT	\$25,297.00	\$18,603.24	(\$6,693.76)
60208 Benefits - Omers	\$128,741.00	\$94,014.94	(\$34,726.06)
60212 Benefits - Health Coverage	\$167,038.00	\$120,631.02	(\$46,406.98)
60214 Benefits - WSB	\$35,637.00	\$28,026.32	(\$7,610.68)
60216 Benefits- Uniforms	\$0.00	\$789.52	\$789.52
60220 Benefits - Meal Allowance	\$0.00	\$13.00	\$13.00
60222 Benefits - Eyeglasses	\$5,200.00	\$5,221.93	\$21.93
60223 Benefits - Ortho	\$7,000.00	\$4,607.52	(\$2,392.48)
60254 Training & Development	\$32,490.00	\$14,190.98	(\$18,299.02)
60258 Team Building / Wellness	\$15,000.00	\$6,129.40	(\$8,870.60)
60301 Office Supplies	\$26,000.00	\$14,191.38	(\$11,808.62)
60303 Postage Supplies	\$35,000.00	\$32,493.54	(\$2,506.46)
60305 Courier & Express	\$500.00	\$53.28	(\$446.72)
60306 Advertising	\$25,000.00	\$11,015.97	(\$13,984.03)
60307 Photocopier Supplies	\$600.00	\$155.69	(\$444.31)
60308 Office Machine Maintenance	\$1,000.00	\$1,110.77	\$110.77
60309 Computer Maintenance	\$3,655.00	\$0.00	(\$3,655.00)
60310 Computer Consultants	\$2,500.00	\$0.00	(\$2,500.00)
60311 Equipment Leases	\$21,000.00	\$15,124.42	(\$5,875.58)
60312 General Insurance	\$49,802.00	\$49,931.31	\$129.31
60313 General Insurance Deductible	\$175,650.00	\$66,862.01	(\$108,787.99)
60314 Utilities	\$40,000.00	\$27,174.50	(\$12,825.50)
60315 Facility Maintenance	\$9,500.00	\$21,063.40	\$11,563.40
60316 Equipment Repair	\$500.00	\$142.46	(\$357.54)
60317 Misc	\$16,150.00	\$5,113.51	(\$11,036.49)
60319 Professional Services	\$108,000.00	\$49,464.73	(\$58,535.27)
60320 Membership & Subscription	\$19,375.00	\$15,209.69	(\$4,165.31)
60325 Election Costs	\$2,000.00	\$1,653.60	(\$346.40)
60326 Professional Fees	\$30,000.00	\$25,897.90	(\$4,102.10)
60327 Communication	\$16,000.00	\$10,753.27	(\$5,246.73)
60341 Janitorial Services	\$23,000.00	\$16,485.12	(\$6,514.88)
60345 Licences & Permits	\$3,000.00	\$3,600.00	\$600.00
60346 Bank Fees & Interest	\$6,500.00	\$5,767.87	(\$732.13)

Town of Kingsville
General Admin
For the Nine Months Ending September 30, 2017

Acct No.		2017 Budget	2017 Actual	Variance
60348	Tax & Bank Differences	\$0.00	\$0.20	\$0.20
60354	911 costs	\$12,500.00	\$5,993.69	(\$6,506.31)
60358	Small Capital	\$8,750.00	\$7,760.08	(\$989.92)
60366	Rent - Health Centre (Shoppers)	\$55,000.00	\$49,938.24	(\$5,061.76)
60368	Crossing Guard Expense	\$2,300.00	\$1,959.66	(\$340.34)
60376	Rent - Health Centre (Guardian)	\$26,000.00	\$22,682.25	(\$3,317.75)
60378	Rent - New Health Centre	\$20,000.00	\$0.00	(\$20,000.00)
60389	Penny Rounding Diffs.	\$0.00	(\$0.35)	(\$0.35)
60390	Donations & Grants	\$138,010.00	\$125,999.68	(\$12,010.32)
60400	Mileage	\$3,000.00	\$1,089.39	(\$1,910.61)
60950	ERCA	\$188,733.00	\$141,549.75	(\$47,183.25)
60970	Erie Shore Transit	\$10,000.00	\$4,412.52	(\$5,587.48)
63055	Program Support	\$166,000.00	\$124,515.00	(\$41,485.00)
	Total Operating Expenditures	\$3,068,361.00	\$2,186,497.27	(\$881,863.73)
	TRANSFER TO (FROM) RESERVES			
41799	Prior Year Surplus	(\$479,000.00)	\$0.00	\$479,000.00
41700	Contribution from Reserves	(\$6,415.00)	(\$6,415.00)	\$0.00
80100	Contribution to Reserves	\$251,000.00	\$251,000.00	\$0.00
	Transfer to (from) Reserves	(\$234,415.00)	\$244,585.00	\$479,000.00
	NET OPERATING REV. (EXP.)	(\$1,061,696.00)	(\$1,026,336.44)	\$35,359.56
	CAPITAL REVENUE			
41710	Contribution from Reserves	\$38,144.00	\$0.00	(\$38,144.00)
41720	Contribution from D.C.'s	\$45,000.00	\$0.00	(\$45,000.00)
	Total Capital Revenue	\$83,144.00	\$0.00	(\$83,144.00)
	CAPITAL EXPENDITURES			
71505	Strategic Plan Facilitator	\$3,500.00	\$900.02	(\$2,599.98)
71718	DC Study Update	\$50,000.00	\$6,085.56	(\$43,914.44)
71719	Diamond Enhancements	\$7,000.00	\$0.00	(\$7,000.00)
71720	Non-Union Pay Equity Review	\$5,000.00	\$0.00	(\$5,000.00)
71721	Union Pay Equity Review	\$5,000.00	\$0.00	(\$5,000.00)
71743	Physician Recruitment	\$65,000.00	\$0.00	(\$65,000.00)
	Total Capital Expenditures	\$135,500.00	\$6,985.58	(\$128,514.42)
	TRANSFER TO RESERVES			
80300	Transfer to Capital Reserve	\$33,000.00	\$33,000.00	\$0.00
	Total Transferred to Capital Re	\$33,000.00	\$33,000.00	\$0.00
	LONG-TERM DEBT REPAYMENTS			
60396	LTD - Office Expansion	\$135,022.00	\$67,511.01	(\$67,510.99)
	Total Long-term Debt Repaymen	\$135,022.00	\$67,511.01	(\$67,510.99)
	NET CAPITAL REV. / (EXP.)	(\$220,378.00)	(\$107,496.59)	\$112,881.41
	NET SURPLUS / (DEFICIT)	(\$1,282,074.00)	(\$1,133,833.03)	\$148,240.97

Town of Kingsville
Information Technology
For the Nine Months Ending September 30, 2017

Acct No.	2017 Budget	2017 Actual	Variance
OPERATING REVENUES			
41270 Misc. Revenue	\$0.00	\$200.00	\$200.00
Total Operating Revenue	\$0.00	\$200.00	\$200.00
OPERATING EXPENDITURES			
60102 Salaries - Full Time	\$243,004.00	\$181,813.79	(\$61,190.21)
60104 Salaries - Part Time	\$0.00	\$496.64	\$496.64
60202 Benefits - EI	\$3,512.00	\$3,410.73	(\$101.27)
60204 Benefits - CPP	\$7,692.00	\$7,161.07	(\$530.93)
60206 Benefits - EHT	\$4,700.00	\$3,580.45	(\$1,119.55)
60208 Benefits - Omers	\$25,896.00	\$19,573.66	(\$6,322.34)
60212 Benefits - Health Coverage	\$23,901.00	\$15,235.25	(\$8,665.75)
60214 Benefits - WSB	\$6,697.00	\$5,600.10	(\$1,096.90)
60216 Benefits- Uniforms	\$0.00	\$253.04	\$253.04
60222 Benefits - Eyeglasses	\$1,200.00	\$662.07	(\$537.93)
60223 Benefits - Ortho	\$2,000.00	\$0.00	(\$2,000.00)
60254 Training & Development	\$7,000.00	\$3,922.95	(\$3,077.05)
60301 Office Supplies	\$500.00	\$402.74	(\$97.26)
60302 Computer Supplies	\$3,000.00	\$649.00	(\$2,351.00)
60305 Courier & Express	\$75.00	\$57.63	(\$17.37)
60308 Office Machine Maintenance	\$1,000.00	\$0.00	(\$1,000.00)
60309 Computer Maintenance	\$129,535.00	\$106,638.01	(\$22,896.99)
60310 Computer Consultants	\$5,000.00	\$1,749.00	(\$3,251.00)
60317 Misc	\$2,500.00	\$1,922.82	(\$577.18)
60320 Membership & Subscription	\$1,000.00	\$855.32	(\$144.68)
60327 Communication	\$1,400.00	\$860.85	(\$539.15)
60400 Mileage	\$1,000.00	\$510.72	(\$489.28)
Total Operating Expenditures	\$470,612.00	\$355,355.84	(\$115,256.16)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$470,612.00)	(\$355,155.84)	\$115,456.16
CAPITAL REVENUE			
41424 LTD - Proceeds	\$22,667.00	\$0.00	(\$22,667.00)
41710 Contribution from Reserves	\$19,000.00	\$9,000.00	(\$10,000.00)
Total Capital Revenue	\$41,667.00	\$9,000.00	(\$32,667.00)
CAPITAL EXPENDITURES			
71663 Microsoft Licensing	\$3,000.00	\$2,595.28	(\$404.72)
71701 Laptop - Fire Part Time	\$2,100.00	\$1,322.86	(\$777.14)
71702 Workstation - PW / ES Superviso	\$950.00	\$853.66	(\$96.34)
71703 Municipal Phone System Replac	\$34,000.00	\$5,682.12	(\$28,317.88)
71704 New Server	\$14,000.00	\$12,809.95	(\$1,190.05)
71705 Citrix / Terminal Server Transition	\$11,300.00	\$10,810.91	(\$489.09)
71706 Network Assessment	\$12,000.00	\$11,988.60	(\$11.40)
71707 Large Format Plotter	\$11,000.00	\$10,412.59	(\$587.41)
71708 Radio Upgrade - Fire Hall	\$5,200.00	\$4,979.52	(\$220.48)
71709 Workstation - Computer Tech.	\$950.00	\$852.90	(\$97.10)
71710 Workstation - GIS Tech.	\$950.00	\$1,279.63	\$329.63
71711 Workstation - Planner	\$950.00	\$852.90	(\$97.10)
71712 Everbridge Notification System	\$9,000.00	\$8,955.41	(\$44.59)
71713 Workstation - Mgr. M.S.	\$950.00	\$852.90	(\$97.10)
71714 Workstation - Laserfiche Scanni	\$1,500.00	\$1,295.27	(\$204.73)
71715 Records Retention System - T	\$10,000.00	\$8,111.04	(\$1,888.96)
71716 Adobe Pro Licenses	\$2,200.00	\$2,058.62	(\$141.38)
71717 Website Replacement	\$40,000.00	\$19,688.86	(\$20,311.14)
Total Capital Expenditures	\$160,050.00	\$105,403.02	(\$54,646.98)
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			

Town of Kingsville
Information Technology
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
NET CAPITAL REV. / (EXP.)	<u>(\$118,383.00)</u>	<u>(\$96,403.02)</u>	<u>\$21,979.98</u>
NET SURPLUS / (DEFICIT)	<u>(\$588,995.00)</u>	<u>(\$451,558.86)</u>	<u>\$137,436.14</u>

Town of Kingsville
Animal Control
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
OPERATING REVENUES			
41140 Lic & Per - Dog & Kennels	\$48,000.00	\$42,890.00	(\$5,110.00)
Total Operating Revenue	\$48,000.00	\$42,890.00	(\$5,110.00)
OPERATING EXPENDITURES			
60114 Committee Honourarium	\$400.00	\$200.00	(\$200.00)
60124 Animal Control Wildlife Control	\$3,000.00	\$2,450.00	(\$550.00)
60125 Animal Control - Cats	\$2,500.00	\$470.00	(\$2,030.00)
60126 Livestock Claims	\$300.00	\$0.00	(\$300.00)
60137 Administration	\$5,300.00	\$1,561.40	(\$3,738.60)
60206 Benefits - EHT	\$40.00	\$2.60	(\$37.40)
60371 Dog Pound Cost	\$49,708.00	\$51,797.13	\$2,089.13
60377 Cat Voucher Program	\$6,500.00	\$2,277.62	(\$4,222.38)
Total Operating Expenditures	\$67,748.00	\$58,758.75	(\$8,989.25)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$19,748.00)	(\$15,868.75)	\$3,879.25
CAPITAL REVENUE			
CAPITAL EXPENDITURES			
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
NET SURPLUS / (DEFICIT)	(\$19,748.00)	(\$15,868.75)	\$3,879.25

Town of Kingsville
Fire Dept.
For the Nine Months Ending September 30, 2017

Acct No.		2017 Budget	2017 Actual	Variance
OPERATING REVENUES				
40521	Donations from Public	\$1,500.00	\$0.00	(\$1,500.00)
41221	Smoke Alarm Instal	\$750.00	\$550.00	(\$200.00)
41222	Defibrillator Rebate	\$6,000.00	\$0.00	(\$6,000.00)
41223	Ambulance Bay Rental	\$12,400.00	\$9,300.00	(\$3,100.00)
41224	Third Party Billing	\$20,000.00	\$18,837.51	(\$1,162.49)
41226	Fire Inspections	\$14,035.00	\$260.00	(\$13,775.00)
41227	Fire Safety Plan Review	\$2,320.00	\$80.00	(\$2,240.00)
41228	Training Services	\$800.00	\$0.00	(\$800.00)
41229	Incident Reports	\$1,050.00	\$0.00	(\$1,050.00)
41231	Medical Standby	\$4,500.00	\$0.00	(\$4,500.00)
41232	Brighton Beach	\$11,520.00	\$5,000.00	(\$6,520.00)
41270	Misc. Revenue	\$0.00	\$459.45	\$459.45
	Total Operating Revenue	\$74,875.00	\$34,486.96	(\$40,388.04)
OPERATING EXPENDITURES				
60102	Salaries - Full Time	\$283,904.00	\$205,667.31	(\$78,236.69)
60104	Salaries - Part Time	\$71,484.00	\$50,177.05	(\$21,306.95)
60115	Vehicle Expense	\$600.00	\$0.00	(\$600.00)
60116	Fire Calls	\$222,005.00	\$164,549.96	(\$57,455.04)
60117	Firefighter Allowance	\$125,460.00	\$80,925.10	(\$44,534.90)
60118	Fire Training	\$152,000.00	\$68,336.26	(\$83,663.74)
60119	Other	\$25,375.00	\$14,400.93	(\$10,974.07)
60202	Benefits - EI	\$5,209.00	\$5,087.97	(\$121.03)
60204	Benefits - CPP	\$10,853.00	\$10,612.91	(\$240.09)
60206	Benefits - EHT	\$16,877.00	\$11,350.02	(\$5,526.98)
60208	Benefits - Omers	\$37,370.00	\$27,633.71	(\$9,736.29)
60212	Benefits - Health Coverage	\$24,742.00	\$20,214.45	(\$4,527.55)
60214	Benefits - WSB	\$25,680.00	\$19,610.33	(\$6,069.67)
60216	Benefits- Uniforms	\$9,000.00	\$3,660.83	(\$5,339.17)
60222	Benefits - Eyeglasses	\$2,400.00	\$1,220.62	(\$1,179.38)
60223	Benefits - Ortho	\$1,000.00	\$0.00	(\$1,000.00)
60228	Benefits - Volunteer's Insurance	\$16,400.00	\$15,508.80	(\$891.20)
60254	Training & Development	\$9,000.00	\$5,699.50	(\$3,300.50)
60301	Office Supplies	\$2,500.00	\$1,086.24	(\$1,413.76)
60305	Courier & Express	\$500.00	\$189.45	(\$310.55)
60306	Advertising	\$500.00	\$264.58	(\$235.42)
60309	Computer Maintenance	\$1,000.00	\$0.00	(\$1,000.00)
60311	Equipment Leases	\$14,980.00	\$7,799.96	(\$7,180.04)
60312	General Insurance	\$36,291.00	\$36,291.00	\$0.00
60314	Utilities	\$21,000.00	\$13,210.67	(\$7,789.33)
60315	Facility Maintenance	\$10,000.00	\$3,964.27	(\$6,035.73)
60316	Equipment Repair	\$60,000.00	\$29,900.98	(\$30,099.02)
60317	Misc	\$4,000.00	\$1,440.32	(\$2,559.68)
60319	Professional Services	\$1,000.00	\$0.00	(\$1,000.00)
60320	Membership & Subscription	\$1,500.00	\$977.18	(\$522.82)
60327	Communication	\$10,000.00	\$6,232.54	(\$3,767.46)
60340	Fuel & Oil	\$14,000.00	\$787.33	(\$13,212.67)
60341	Janitorial Services	\$4,000.00	\$2,666.64	(\$1,333.36)
60345	Licences & Permits	\$3,700.00	\$3,540.00	(\$160.00)
60352	Fire Hose	\$5,000.00	\$2,335.39	(\$2,664.61)
60358	Small Capital	\$18,450.00	\$11,440.00	(\$7,010.00)
60363	Foam	\$3,000.00	\$813.82	(\$2,186.18)
60400	Mileage	\$500.00	\$0.00	(\$500.00)
60701	Bunker Gear	\$19,700.00	\$21,441.75	\$1,741.75
60702	Radios & Pagers	\$5,000.00	\$2,738.11	(\$2,261.89)
60705	Fire Dept. Rescue Supplies	\$1,000.00	\$719.55	(\$280.45)
60710	Public Education Supplies	\$2,000.00	\$1,554.83	(\$445.17)
60711	Smoke Alarm Supplies	\$500.00	\$0.00	(\$500.00)
60715	Dispatching Costs	\$45,900.00	\$22,702.86	(\$23,197.14)
60755	Emergency Plan	\$500.00	\$0.00	(\$500.00)
60756	Specialty Team Equip Replace	\$7,500.00	\$673.65	(\$6,826.35)
	Total Operating Expenditures	\$1,333,380.00	\$877,426.87	(\$455,953.13)

TRANSFER TO (FROM) RESERVES

Town of Kingsville
Fire Dept.
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
NET OPERATING REV. (EXP.)	<u>(\$1,258,505.00)</u>	<u>(\$842,939.91)</u>	<u>\$415,565.09</u>
CAPITAL REVENUE			
41510 Sale of Equipment	\$40,000.00	\$0.00	(\$40,000.00)
41710 Contribution from Reserves	<u>\$410,000.00</u>	<u>\$0.00</u>	<u>(\$410,000.00)</u>
Total Capital Revenue	<u>\$450,000.00</u>	<u>\$0.00</u>	<u>(\$450,000.00)</u>
CAPITAL EXPENDITURES			
71616 Traffic Pre-emption (phase 1 of 4	\$12,000.00	\$0.00	(\$12,000.00)
71722 Aerial Truck	\$450,000.00	\$443,447.88	(\$6,552.12)
71723 Extractor Washing Machine	<u>\$8,500.00</u>	<u>\$8,487.80</u>	<u>(\$12.20)</u>
Total Capital Expenditures	<u>\$470,500.00</u>	<u>\$451,935.68</u>	<u>(\$18,564.32)</u>
TRANSFER TO RESERVES			
80300 Transfer to Capital Reserve	<u>\$247,000.00</u>	<u>\$247,000.00</u>	<u>\$0.00</u>
Total Transferred to Capital Re	<u>\$247,000.00</u>	<u>\$247,000.00</u>	<u>\$0.00</u>
LONG-TERM DEBT REPAYMENTS			
NET CAPITAL REV. / (EXP.)	<u>(\$267,500.00)</u>	<u>(\$698,935.68)</u>	<u>(\$431,435.68)</u>
NET SURPLUS / (DEFICIT)	<u>(\$1,526,005.00)</u>	<u>(\$1,541,875.59)</u>	<u>(\$15,870.59)</u>

Town of Kingsville
Police Services
For the Nine Months Ending September 30, 2017

Acct No.	2017 Budget	2017 Actual	Variance
OPERATING REVENUES			
40501 PEM Grant	\$95,000.00	\$0.00	(\$95,000.00)
40502 Prov Grants	\$0.00	\$11,665.00	\$11,665.00
40503 RIDE OPP Grant	\$8,913.00	\$3,895.00	(\$5,018.00)
40505 Prisoner Transport Grant (OMPF)	\$14,300.00	\$3,580.00	(\$10,720.00)
40507 Community Policing Partnership	\$0.00	\$13,330.00	\$13,330.00
40523 Provincial Offences Revenue	\$97,000.00	\$32,795.38	(\$64,204.62)
41240 Police Report Orders	\$19,000.00	\$13,231.33	(\$5,768.67)
41250 Parking Tickets & Fines	\$1,000.00	\$380.00	(\$620.00)
41270 Misc. Revenue	\$0.00	\$795.37	\$795.37
Total Operating Revenue	\$235,213.00	\$79,672.08	(\$155,540.92)
OPERATING EXPENDITURES			
60112 Police Service Board Honourarium	\$10,471.00	\$6,282.72	(\$4,188.28)
60120 Contracts	\$3,072,109.00	\$2,304,081.00	(\$768,028.00)
60122 Salaries - Ride Program	\$8,913.00	\$4,498.00	(\$4,415.00)
60253 Conferences	\$6,000.00	\$3,639.51	(\$2,360.49)
60254 Training & Development	\$1,500.00	\$546.13	(\$953.87)
60301 Office Supplies	\$500.00	\$0.00	(\$500.00)
60311 Equipment Leases	\$2,500.00	\$2,351.38	(\$148.62)
60312 General Insurance	\$4,397.00	\$4,397.00	\$0.00
60314 Utilities	\$14,000.00	\$7,993.45	(\$6,006.55)
60315 Facility Maintenance	\$7,500.00	\$5,398.73	(\$2,101.27)
60316 Equipment Repair	\$1,000.00	\$0.00	(\$1,000.00)
60317 Misc	\$1,000.00	\$507.63	(\$492.37)
60319 Professional Services	\$500.00	\$195.89	(\$304.11)
60320 Membership & Subscription	\$1,200.00	\$0.00	(\$1,200.00)
60327 Communication	\$2,500.00	\$1,114.11	(\$1,385.89)
60341 Janitorial Services	\$14,200.00	\$8,098.50	(\$6,101.50)
60342 Rent - Police	\$7,200.00	\$5,621.99	(\$1,578.01)
60343 Community Policing	\$5,000.00	\$5,000.00	\$0.00
Total Operating Expenditures	\$3,160,490.00	\$2,359,726.04	(\$800,763.96)
TRANSFER TO (FROM) RESERVES			
41799 Prior Year Surplus	(\$21,000.00)	\$0.00	\$21,000.00
41700 Contribution from Reserves	(\$200.00)	\$0.00	\$200.00
Transfer to (from) Reserves	(\$21,200.00)	\$0.00	\$21,200.00
NET OPERATING REV. (EXP.)	(\$2,904,077.00)	(\$2,280,053.96)	\$624,023.04
CAPITAL REVENUE			
CAPITAL EXPENDITURES			
TRANSFER TO RESERVES			
80300 Transfer to Capital Reserve	\$80,000.00	\$80,000.00	\$0.00
Total Transferred to Capital Re	\$80,000.00	\$80,000.00	\$0.00
LONG-TERM DEBT REPAYMENTS			
NET CAPITAL REV. / (EXP.)	(\$80,000.00)	(\$80,000.00)	\$0.00
NET SURPLUS / (DEFICIT)	(\$2,984,077.00)	(\$2,360,053.96)	\$624,023.04

Town of Kingsville
Building Dept.
For the Nine Months Ending September 30, 2017

Acct No.	2017 Budget	2017 Actual	Variance
OPERATING REVENUES			
40655 Inter. Dept. Revenues	\$166,000.00	\$124,515.00	(\$41,485.00)
40677 Property Standards Compliance Letters	\$0.00	\$600.00	\$600.00
40851 Sewer Connection	\$12,600.00	\$16,350.00	\$3,750.00
40904 Recovered Wages	\$0.00	\$241.18	\$241.18
41120 Lic & Per - Building	\$460,000.00	\$449,866.12	(\$10,133.88)
41125 Septic Permits	\$18,000.00	\$14,425.00	(\$3,575.00)
41267 Reinspection Fee	\$2,700.00	\$0.00	(\$2,700.00)
41268 Water Meter Sale	\$5,000.00	\$6,615.00	\$1,615.00
41270 Misc. Revenue	\$0.00	\$4,315.50	\$4,315.50
Total Operating Revenue	\$664,300.00	\$616,927.80	(\$47,372.20)
OPERATING EXPENDITURES			
60102 Salaries - Full Time	\$389,705.00	\$264,956.06	(\$124,748.94)
60103 Salaries - Over-Time	\$0.00	\$170.52	\$170.52
60120 Contracts	\$15,000.00	\$21,642.96	\$6,642.96
60202 Benefits - EI	\$6,033.00	\$5,106.45	(\$926.55)
60204 Benefits - CPP	\$13,038.00	\$10,922.94	(\$2,115.06)
60206 Benefits - EHT	\$7,580.00	\$5,210.53	(\$2,369.47)
60208 Benefits - Omers	\$40,991.00	\$27,697.55	(\$13,293.45)
60212 Benefits - Health Coverage	\$46,917.00	\$34,781.77	(\$12,135.23)
60214 Benefits - WSB	\$11,532.00	\$8,150.19	(\$3,381.81)
60216 Benefits- Uniforms	\$3,200.00	\$135.08	(\$3,064.92)
60220 Benefits - Meal Allowance	\$0.00	\$26.00	\$26.00
60222 Benefits - Eyeglasses	\$800.00	\$1,303.67	\$503.67
60223 Benefits - Ortho	\$2,000.00	\$2,303.76	\$303.76
60254 Training & Development	\$8,000.00	\$2,469.61	(\$5,530.39)
60301 Office Supplies	\$2,700.00	\$1,170.63	(\$1,529.37)
60312 General Insurance	\$5,714.00	\$5,714.00	\$0.00
60316 Equipment Repair	\$2,000.00	\$1,237.05	(\$762.95)
60317 Misc	\$500.00	\$37.00	(\$463.00)
60320 Membership & Subscription	\$2,800.00	\$1,769.79	(\$1,030.21)
60327 Communication	\$2,000.00	\$1,034.92	(\$965.08)
60340 Fuel & Oil	\$5,000.00	\$143.06	(\$4,856.94)
60345 Licences & Permits	\$300.00	\$360.00	\$60.00
60347 Safety Supplies	\$1,800.00	\$0.00	(\$1,800.00)
60357 Small Tools	\$700.00	\$0.00	(\$700.00)
63055 Program Support	\$77,000.00	\$57,735.00	(\$19,265.00)
Total Operating Expenditures	\$645,310.00	\$454,078.54	(\$191,231.46)
TRANSFER TO (FROM) RESERVES			
41700 Contribution from Reserves	\$8,490.00	\$0.00	(\$8,490.00)
Transfer to (from) Reserves	\$8,490.00	\$0.00	(\$8,490.00)
NET OPERATING REV. (EXP.)	\$10,500.00	\$162,849.26	\$152,349.26
CAPITAL REVENUE			
CAPITAL EXPENDITURES			
TRANSFER TO RESERVES			
80300 Transfer to Capital Reserve	\$10,500.00	\$10,500.00	\$0.00
Total Transferred to Capital Re	\$10,500.00	\$10,500.00	\$0.00
LONG-TERM DEBT REPAYMENTS			
NET CAPITAL REV. / (EXP.)	(\$10,500.00)	(\$10,500.00)	\$0.00
NET SURPLUS / (DEFICIT)	\$0.00	\$152,349.26	\$152,349.26

Town of Kingsville
Transportation
For the Nine Months Ending September 30, 2017

Acct No.		2017 Budget	2017 Actual	Variance
OPERATING REVENUES				
40509	Prov Grants - Drainage	\$50,286.00	\$0.00	(\$50,286.00)
40663	Rent - Patios	\$5,860.00	\$6,360.00	\$500.00
40667	Rent - Parking	\$1,000.00	\$500.00	(\$500.00)
40904	Recovered Wages	\$500.00	\$276.45	(\$223.55)
41254	Road & Encroachment Permits	\$3,000.00	\$2,250.00	(\$750.00)
41257	Revenue - 911 Signs	\$1,000.00	\$780.00	(\$220.00)
41265	MS Inspection Fee	\$14,000.00	\$12,600.00	(\$1,400.00)
41270	Misc. Revenue	\$250.00	\$15,100.00	\$14,850.00
41543	Commemorative Tree Program	\$1,225.00	\$0.00	(\$1,225.00)
	Total Operating Revenue	\$77,121.00	\$37,866.45	(\$39,254.55)
OPERATING EXPENDITURES				
60102	Salaries - Full Time	\$562,241.00	\$453,243.52	(\$108,997.48)
60103	Salaries - Over-Time	\$64,169.00	\$14,015.78	(\$50,153.22)
60104	Salaries - Part Time	\$0.00	\$1,288.08	\$1,288.08
60114	Committee Honourarium	\$2,000.00	\$1,000.00	(\$1,000.00)
60115	Vehicle Expense	\$230.00	\$0.00	(\$230.00)
60202	Benefits - EI	\$11,076.00	\$10,719.49	(\$356.51)
60204	Benefits - CPP	\$24,359.00	\$22,288.28	(\$2,070.72)
60206	Benefits - EHT	\$13,386.00	\$9,749.00	(\$3,637.00)
60208	Benefits - Omers	\$54,689.00	\$42,787.41	(\$11,901.59)
60212	Benefits - Health Coverage	\$80,203.00	\$56,415.15	(\$23,787.85)
60214	Benefits - WSB	\$20,724.00	\$15,132.44	(\$5,591.56)
60216	Benefits- Uniforms	\$6,000.00	\$2,993.17	(\$3,006.83)
60220	Benefits - Meal Allowance	\$2,405.00	\$845.00	(\$1,560.00)
60222	Benefits - Eyeglasses	\$2,000.00	\$2,257.05	\$257.05
60223	Benefits - Ortho	\$2,000.00	\$0.00	(\$2,000.00)
60254	Training & Development	\$15,000.00	\$13,083.08	(\$1,916.92)
60301	Office Supplies	\$1,000.00	\$755.49	(\$244.51)
60305	Courier & Express	\$450.00	\$145.30	(\$304.70)
60306	Advertising	\$2,000.00	\$5,105.33	\$3,105.33
60312	General Insurance	\$38,533.00	\$38,533.00	\$0.00
60314	Utilities	\$20,000.00	\$11,418.02	(\$8,581.98)
60315	Facility Maintenance	\$5,000.00	\$677.36	(\$4,322.64)
60316	Equipment Repair	\$75,000.00	\$45,122.97	(\$29,877.03)
60317	Misc	\$1,000.00	\$69.83	(\$930.17)
60318	Equipment Rental	\$3,500.00	\$1,277.52	(\$2,222.48)
60319	Professional Services	\$2,000.00	\$0.00	(\$2,000.00)
60320	Membership & Subscription	\$3,000.00	\$2,609.91	(\$390.09)
60326	Professional Fees	\$1,500.00	\$2,047.92	\$547.92
60327	Communication	\$7,500.00	\$3,485.86	(\$4,014.14)
60335	Shop Supplies	\$7,500.00	\$3,239.24	(\$4,260.76)
60336	Parking Lot Repairs	\$1,000.00	\$0.00	(\$1,000.00)
60340	Fuel & Oil	\$80,000.00	\$73,715.46	(\$6,284.54)
60345	Licences & Permits	\$15,000.00	\$9,151.18	(\$5,848.82)
60347	Safety Supplies	\$4,000.00	\$1,784.86	(\$2,215.14)
60357	Small Tools	\$3,500.00	\$1,913.78	(\$1,586.22)
60399	Larviciding	\$3,200.00	\$1,626.68	(\$1,573.32)
60400	Mileage	\$250.00	\$356.44	\$106.44
60401	Line Painting	\$15,000.00	\$13,292.83	(\$1,707.17)
60402	Traffic signals	\$10,000.00	\$6,014.68	(\$3,985.32)
60403	Curb Repairs	\$2,500.00	\$1,831.68	(\$668.32)
60405	Back Flow Program	\$5,000.00	\$0.00	(\$5,000.00)
60411	Streetlights - Monitoring	\$1,500.00	\$0.00	(\$1,500.00)
60412	Streetlights - Hydro	\$120,000.00	\$86,569.85	(\$33,430.15)
60413	Streetlights - Maintenance	\$50,000.00	\$31,850.95	(\$18,149.05)
60414	Culverts	\$45,000.00	\$48,764.07	\$3,764.07
60415	Bridge / Culvert Inspections	\$15,000.00	\$0.00	(\$15,000.00)
60416	Weed Spraying	\$25,000.00	\$21,160.69	(\$3,839.31)
60418	Hard Top Road Repair	\$60,000.00	\$18,910.57	(\$41,089.43)
60420	Winter Control	\$380,000.00	\$134,002.99	(\$245,997.01)
60421	Sidewalk Winter Control	\$5,000.00	\$786.07	(\$4,213.93)
60422	Street Sweeper	\$5,000.00	\$5,173.07	\$173.07
60424	Commemorative Tree Program	\$1,750.00	\$0.00	(\$1,750.00)
60425	Tree Planting	\$25,000.00	\$2,375.88	(\$22,624.12)

Town of Kingsville
Transportation
For the Nine Months Ending September 30, 2017

Acct No.		2017 Budget	2017 Actual	Variance
60426	Tree Brushing & Trimming	\$70,000.00	\$39,762.29	(\$30,237.71)
60427	Drainage	\$90,000.00	\$42,745.11	(\$47,254.89)
60428	Signs, Safety Devices	\$30,000.00	\$18,049.19	(\$11,950.81)
60429	Roadside Ditching	\$35,000.00	\$5,362.98	(\$29,637.02)
60432	Gravel Road & Shoulder Mtnc	\$70,000.00	\$59,508.79	(\$10,491.21)
60436	Dust Control	\$5,000.00	\$5,649.13	\$649.13
60438	PW Sidewalk Repair	\$27,000.00	\$128.90	(\$26,871.10)
60439	Catch Basins	\$40,000.00	\$24,108.64	(\$15,891.36)
60451	Crack Sealing Program	\$10,000.00	\$0.00	(\$10,000.00)
60452	Storm Drainage Mtce (Env)	\$30,000.00	\$61.51	(\$29,938.49)
60455	Beautification Maintenance	\$7,500.00	\$891.15	(\$6,608.85)
60456	Patio Maint / Construction	\$3,000.00	\$104.26	(\$2,895.74)
60460	GPS Equipment & Monitoring	\$17,500.00	\$9,448.74	(\$8,051.26)
60648	BIA Initiatives	\$1,000.00	\$7.80	(\$992.20)
63020	Locates	\$500.00	\$0.00	(\$500.00)
	Total Operating Expenditures	\$2,337,665.00	\$1,425,415.42	(\$912,249.58)
	TRANSFER TO (FROM) RESERVES			
	NET OPERATING REV. (EXP.)	(\$2,260,544.00)	(\$1,387,548.97)	\$872,995.03
	CAPITAL REVENUE			
40230	Local Improvement Charges	\$3,879,813.00	\$0.00	(\$3,879,813.00)
40504	Provincial Grants	\$1,691,649.00	\$1,069,446.50	(\$622,202.50)
40515	Federal Grants	\$1,039,157.00	\$541,357.00	(\$497,800.00)
41288	Gosfield Wind Contribution	\$46,000.00	\$46,000.00	\$0.00
41510	Sale of Equipment	\$0.00	\$69,433.83	\$69,433.83
41710	Contribution from Reserves	\$410,192.00	\$0.00	(\$410,192.00)
41720	Contribution from D.C.'s	\$184,005.00	\$0.00	(\$184,005.00)
	Total Capital Revenue	\$7,250,816.00	\$1,726,237.33	(\$5,524,578.67)
	CAPITAL EXPENDITURES			
71339	Road 2 W Bridge #028	\$700,000.00	\$71,846.32	(\$628,153.68)
71450	Wigle Ave Storm Project	\$0.00	\$15,000.00	\$15,000.00
71542	CWATS KINGS13B	\$361,144.00	\$30,523.98	(\$330,620.02)
71545	Lakeview Ave. E Recon. to Gran	\$100,000.00	\$18,225.86	(\$81,774.14)
71547	Esseltine Drain	\$4,072,005.00	\$326,601.12	(\$3,745,403.88)
71618	CWATS KINGS9	\$314,605.00	\$0.00	(\$314,605.00)
71621	Cottam Storm - Klundert SWM pond	\$0.00	\$592.75	\$592.75
71724	2017 Road Program	\$820,000.00	\$749,982.54	(\$70,017.46)
71744	Park St. Reconstruction	\$1,496,000.00	\$52,403.19	(\$1,443,596.81)
71745	Bridge #014 - Road 10 over Pate	\$33,000.00	\$0.00	(\$33,000.00)
71746	Bridge #030 - Road 5 W over W.	\$57,000.00	\$0.00	(\$57,000.00)
71747	Development of School Property	\$0.00	\$2,544.00	\$2,544.00
71748	Replace - 2006 F-150	\$48,000.00	\$39,344.48	(\$8,655.52)
71749	Replace - 2006 Sterling 10 ton w	\$170,000.00	\$0.00	(\$170,000.00)
71750	Jasperson Land Acquisition	\$60,500.00	\$0.00	(\$60,500.00)
71751	Sidewalk Program	\$124,400.00	\$0.00	(\$124,400.00)
	Total Capital Expenditures	\$8,356,654.00	\$1,307,064.24	(\$7,049,589.76)
	TRANSFER TO RESERVES			
80300	Transfer to Capital Reserve	\$490,000.00	\$490,000.00	\$0.00
	Total Transferred to Capital Re	\$490,000.00	\$490,000.00	\$0.00
	LONG-TERM DEBT REPAYMENTS			
60384	OILC Loan (Principle & Interest)	\$239,544.00	\$119,772.11	(\$119,771.89)
60385	ELK Repayment Program	\$22,103.00	\$22,103.00	\$0.00
60386	OSIFA Loan (2004 Road Capital)	\$151,366.00	\$146,556.69	(\$4,809.31)
60387	OILC Loan (2015)	\$182,085.00	\$91,042.74	(\$91,042.26)
60394	LTD - Road 3 / Graham	\$127,543.00	\$63,771.63	(\$63,771.37)
	Total Long-term Debt Repaymen	\$722,641.00	\$443,246.17	(\$279,394.83)
	NET CAPITAL REV. / (EXP.)	(\$2,318,479.00)	(\$514,073.08)	\$1,804,405.92

Town of Kingsville
Transportation
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
NET SURPLUS / (DEFICIT)	<u>(\$4,579,023.00)</u>	<u>(\$1,901,622.05)</u>	<u>\$2,677,400.95</u>

Town of Kingsville
Sanitation
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
OPERATING REVENUES			
OPERATING EXPENDITURES			
60102 Salaries - Full Time	\$8,276.00	\$4,159.74	(\$4,116.26)
60306 Advertising	\$500.00	\$0.00	(\$500.00)
60370 Waste Disposal	\$646,000.00	\$410,670.60	(\$235,329.40)
60380 Waste Collection	\$512,000.00	\$385,021.95	(\$126,978.05)
60381 White Goods Collection	\$3,500.00	\$1,610.88	(\$1,889.12)
60382 Yard Waste Collection	\$50,000.00	\$37,489.45	(\$12,510.55)
60404 Perp Care Landfill	\$60,000.00	\$53,436.00	(\$6,564.00)
Total Operating Expenditures	\$1,280,276.00	\$892,388.62	(\$387,887.38)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$1,280,276.00)	(\$892,388.62)	\$387,887.38
CAPITAL REVENUE			
CAPITAL EXPENDITURES			
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
NET SURPLUS / (DEFICIT)	(\$1,280,276.00)	(\$892,388.62)	\$387,887.38

Town of Kingsville
Cemetery- Operating
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
OPERATING REVENUES			
41185 Lic & Per - Burial Permits	\$3,525.00	\$2,577.00	(\$948.00)
41186 Tent Rentals	\$300.00	\$200.00	(\$100.00)
41712 Contribution from Perp Care	\$10,000.00	\$0.00	(\$10,000.00)
41801 Interment	\$45,000.00	\$39,064.00	(\$5,936.00)
41802 Sale of Plots	\$3,500.00	\$11,480.00	\$7,980.00
41803 Interment Transfer Fees	\$400.00	\$200.00	(\$200.00)
41804 Marker Locates & Inspections	\$3,000.00	\$2,200.00	(\$800.00)
41805 Disinterment	\$0.00	\$600.00	\$600.00
Total Operating Revenue	\$65,725.00	\$56,321.00	(\$9,404.00)
OPERATING EXPENDITURES			
60102 Salaries - Full Time	\$49,655.00	\$21,125.67	(\$28,529.33)
60103 Salaries - Over-Time	\$7,130.00	\$1,729.98	(\$5,400.02)
60120 Contracts	\$46,000.00	\$26,535.00	(\$19,465.00)
60121 Grave Openings	\$4,000.00	\$7,645.00	\$3,645.00
60306 Advertising	\$500.00	\$0.00	(\$500.00)
60309 Computer Maintenance	\$2,000.00	\$0.00	(\$2,000.00)
60312 General Insurance	\$81.00	\$81.00	\$0.00
60314 Utilities	\$1,500.00	\$858.48	(\$641.52)
60316 Equipment Repair	\$500.00	\$26.16	(\$473.84)
60317 Misc	\$500.00	\$18.98	(\$481.02)
60320 Membership & Subscription	\$1,300.00	\$1,464.46	\$164.46
60337 Grounds Maintenance	\$5,000.00	\$255.02	(\$4,744.98)
60364 Headstone Maintenance	\$10,000.00	\$26.42	(\$9,973.58)
60426 Tree Brushing & Trimming	\$10,000.00	\$1,740.00	(\$8,260.00)
Total Operating Expenditures	\$138,166.00	\$61,506.17	(\$76,659.83)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$72,441.00)	(\$5,185.17)	\$67,255.83
CAPITAL REVENUE			
CAPITAL EXPENDITURES			
71725 Greenhill Guard House Improv.	\$5,000.00	\$0.00	(\$5,000.00)
Total Capital Expenditures	\$5,000.00	\$0.00	(\$5,000.00)
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
NET CAPITAL REV. / (EXP.)	(\$5,000.00)	\$0.00	\$5,000.00
NET SURPLUS / (DEFICIT)	(\$77,441.00)	(\$5,185.17)	\$72,255.83

Town of Kingsville
Arena
For the Nine Months Ending September 30, 2017

Acct No.	2017 Budget	2017 Actual	Variance
OPERATING REVENUES			
40601 Ice Rental	\$260,000.00	\$144,124.91	(\$115,875.09)
40602 Hall Rental	\$9,500.00	\$5,154.97	(\$4,345.03)
40611 Floor Rentals	\$4,500.00	\$0.00	(\$4,500.00)
40616 Public Skating	\$4,000.00	\$2,030.14	(\$1,969.86)
40617 Rent - Canteen A	\$2,000.00	\$1,415.91	(\$584.09)
40620 Machine Revenue	\$2,500.00	\$2,543.10	\$43.10
40621 Sign Rentals	\$13,000.00	\$11,595.94	(\$1,404.06)
40627 Skate Shop Rental	\$500.00	\$800.00	\$300.00
41310 Penalties & Interest	\$1,000.00	\$1,015.45	\$15.45
Total Operating Revenue	\$297,000.00	\$168,680.42	(\$128,319.58)
OPERATING EXPENDITURES			
60102 Salaries - Full Time	\$193,993.00	\$115,272.96	(\$78,720.04)
60103 Salaries - Over-Time	\$1,492.00	\$3,125.72	\$1,633.72
60104 Salaries - Part Time	\$122,850.00	\$99,122.19	(\$23,727.81)
60105 Salaries - Seasonal	\$27,915.00	\$16,237.01	(\$11,677.99)
60114 Committee Honourarium	\$3,600.00	\$2,900.00	(\$700.00)
60115 Vehicle Expense	\$72.00	\$0.00	(\$72.00)
60202 Benefits - EI	\$6,629.00	\$8,111.23	\$1,482.23
60204 Benefits - CPP	\$12,846.00	\$14,898.26	\$2,052.26
60206 Benefits - EHT	\$15,055.00	\$10,575.63	(\$4,479.37)
60208 Benefits - Omers	\$48,652.00	\$34,848.84	(\$13,803.16)
60212 Benefits - Health Coverage	\$58,727.00	\$32,770.56	(\$25,956.44)
60214 Benefits - WSB	\$22,964.00	\$16,494.57	(\$6,469.43)
60216 Benefits- Uniforms	\$6,000.00	\$4,309.18	(\$1,690.82)
60220 Benefits - Meal Allowance	\$312.00	\$26.00	(\$286.00)
60222 Benefits - Eyeglasses	\$1,200.00	\$276.87	(\$923.13)
60223 Benefits - Ortho	\$2,000.00	\$240.75	(\$1,759.25)
60254 Training & Development	\$4,000.00	\$2,169.24	(\$1,830.76)
60301 Office Supplies	\$3,000.00	\$755.97	(\$2,244.03)
60302 Computer Supplies	\$750.00	\$74.69	(\$675.31)
60306 Advertising	\$1,800.00	\$0.00	(\$1,800.00)
60312 General Insurance	\$53,868.00	\$53,868.00	\$0.00
60314 Utilities	\$169,000.00	\$82,674.16	(\$86,325.84)
60315 Facility Maintenance	\$50,500.00	\$26,705.07	(\$23,794.93)
60316 Equipment Repair	\$21,500.00	\$4,037.38	(\$17,462.62)
60317 Misc	\$150.00	\$320.68	\$170.68
60318 Equipment Rental	\$300.00	\$184.51	(\$115.49)
60320 Membership & Subscription	\$1,200.00	\$1,050.38	(\$149.62)
60327 Communication	\$6,200.00	\$5,825.41	(\$374.59)
60335 Shop Supplies	\$7,500.00	\$4,220.74	(\$3,279.26)
60336 Parking Lot Repairs	\$500.00	\$0.00	(\$500.00)
60337 Grounds Maintenance	\$400.00	\$0.00	(\$400.00)
60340 Fuel & Oil	\$2,500.00	\$1,111.32	(\$1,388.68)
60345 Licences & Permits	\$100.00	\$104.31	\$4.31
60346 Bank Fees & Interest	\$1,500.00	\$1,641.15	\$141.15
60347 Safety Supplies	\$3,000.00	\$218.04	(\$2,781.96)
60348 Tax & Bank Differences	\$0.00	(\$6.50)	(\$6.50)
60349 Playground Mtce & Repair	\$2,500.00	\$0.00	(\$2,500.00)
60446 Material	\$1,000.00	\$423.81	(\$576.19)
60606 Ice Rental - Learn	\$11,000.00	\$6,162.50	(\$4,837.50)
60611 Junior Hockey Club Support	\$10,000.00	\$0.00	(\$10,000.00)
Total Operating Expenditures	\$876,575.00	\$550,750.63	(\$325,824.37)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$579,575.00)	(\$382,070.21)	\$197,504.79
CAPITAL REVENUE			
40504 Provincial Grants	\$7,000.00	\$0.00	(\$7,000.00)
41370 Donations - Capital	\$3,500.00	\$0.00	(\$3,500.00)
41510 Sale of Equipment	\$10,000.00	\$0.00	(\$10,000.00)
41710 Contribution from Reserves	\$8,000.00	\$0.00	(\$8,000.00)

Town of Kingsville
Arena
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
Total Capital Revenue	<u>\$28,500.00</u>	<u>\$0.00</u>	<u>(\$28,500.00)</u>
CAPITAL EXPENDITURES			
71628 Arena Roof Maintenance	\$8,000.00	\$0.00	(\$8,000.00)
71726 Arena Roof Bracing	\$4,500.00	\$3,285.00	(\$1,215.00)
71727 Generator	\$105,000.00	\$0.00	(\$105,000.00)
71728 Suction Lines	\$16,000.00	\$14,861.42	(\$1,138.58)
71729 Renteknik Energy Study	\$27,000.00	\$18,882.60	(\$8,117.40)
71730 Wall Mounted Seating	\$3,500.00	\$0.00	(\$3,500.00)
Total Capital Expenditures	<u>\$164,000.00</u>	<u>\$37,029.02</u>	<u>(\$126,970.98)</u>
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
60387 OILC Loan (2015)	<u>\$105,507.00</u>	<u>\$52,753.49</u>	<u>(\$52,753.51)</u>
Total Long-term Debt Repaymen	<u>\$105,507.00</u>	<u>\$52,753.49</u>	<u>(\$52,753.51)</u>
NET CAPITAL REV. / (EXP.)	<u>(\$241,007.00)</u>	<u>(\$89,782.51)</u>	<u>\$151,224.49</u>
NET SURPLUS / (DEFICIT)	<u>(\$820,582.00)</u>	<u>(\$471,852.72)</u>	<u>\$348,729.28</u>

Town of Kingsville
Parks
For the Nine Months Ending September 30, 2017

Acct No.	2017 Budget	2017 Actual	Variance
OPERATING REVENUES			
41270 Misc. Revenue	\$0.00	\$351.75	\$351.75
Total Operating Revenue	\$0.00	\$351.75	\$351.75
OPERATING EXPENDITURES			
60102 Salaries - Full Time	\$154,546.00	\$106,823.06	(\$47,722.94)
60103 Salaries - Over-Time	\$1,492.00	\$2,772.43	\$1,280.43
60104 Salaries - Part Time	\$38,784.00	\$31,024.63	(\$7,759.37)
60105 Salaries - Seasonal	\$61,271.00	\$42,881.76	(\$18,389.24)
60114 Committee Honourarium	\$3,600.00	\$1,100.00	(\$2,500.00)
60115 Vehicle Expense	\$72.00	\$0.00	(\$72.00)
60120 Contracts	\$50,000.00	\$19,176.66	(\$30,823.34)
60202 Benefits - EI	\$6,886.00	\$3,034.66	(\$3,851.34)
60204 Benefits - CPP	\$13,329.00	\$6,033.52	(\$7,295.48)
60254 Training & Development	\$2,500.00	\$2,279.36	(\$220.64)
60306 Advertising	\$1,000.00	\$0.00	(\$1,000.00)
60312 General Insurance	\$76,898.00	\$76,898.00	\$0.00
60314 Utilities	\$3,000.00	\$1,681.33	(\$1,318.67)
60315 Facility Maintenance	\$34,300.00	\$12,752.46	(\$21,547.54)
60316 Equipment Repair	\$30,000.00	\$24,632.06	(\$5,367.94)
60317 Misc	\$100.00	\$44.41	(\$55.59)
60318 Equipment Rental	\$5,500.00	\$6,457.42	\$957.42
60319 Professional Services	\$1,000.00	\$25.00	(\$975.00)
60327 Communication	\$700.00	\$279.85	(\$420.15)
60335 Shop Supplies	\$5,600.00	\$3,931.38	(\$1,668.62)
60336 Parking Lot Repairs	\$1,000.00	\$0.00	(\$1,000.00)
60337 Grounds Maintenance	\$35,000.00	\$14,940.84	(\$20,059.16)
60339 Tree Maintenance	\$40,000.00	\$15,462.83	(\$24,537.17)
60340 Fuel & Oil	\$22,000.00	\$6,908.10	(\$15,091.90)
60344 Horticulture	\$16,000.00	\$3,830.25	(\$12,169.75)
60345 Licences & Permits	\$2,300.00	\$2,450.55	\$150.55
60349 Playground Mnce & Repair	\$10,000.00	\$283.52	(\$9,716.48)
60365 Tree Planting	\$1,000.00	\$2,035.20	\$1,035.20
60400 Mileage	\$1,000.00	\$237.70	(\$762.30)
60454 Fundraising Events - Mettawas	\$0.00	(\$26.63)	(\$26.63)
Total Operating Expenditures	\$618,878.00	\$387,950.35	(\$230,927.65)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$618,878.00)	(\$387,598.60)	\$231,279.40
CAPITAL REVENUE			
40519 Misc. Energy Rebates	\$0.00	\$949.20	\$949.20
40524 Fundraising	\$20,000.00	\$14,355.50	(\$5,644.50)
41510 Sale of Equipment	\$0.00	\$221.24	\$221.24
41710 Contribution from Reserves	\$420,750.00	\$0.00	(\$420,750.00)
41720 Contribution from D.C.'s	\$76,500.00	\$0.00	(\$76,500.00)
Total Capital Revenue	\$517,250.00	\$15,525.94	(\$501,724.06)
CAPITAL EXPENDITURES			
71154 Waterfront Area Development Pl	\$20,000.00	\$24,603.88	\$4,603.88
71428 Box Culvert Bridge Repairs - La	\$25,000.00	\$0.00	(\$25,000.00)
71436 Playground Equipment - Ruthven	\$40,000.00	\$0.00	(\$40,000.00)
71440 Property Purchase - 103 Park St	\$143,750.00	\$143,750.00	\$0.00
71564 Waterfront Access/Shoreline Prot	\$15,000.00	\$0.00	(\$15,000.00)
71639 Bernath Gardens Parkland Development	\$0.00	\$618.90	\$618.90
71645 Lion's Hall Drainage (Bocce Area	\$30,000.00	\$0.00	(\$30,000.00)
71732 Coghill Park Playground Equip.	\$50,000.00	\$429.83	(\$49,570.17)
71734 Cottam Rotary Park Upgrades (p	\$10,000.00	\$8,880.10	(\$1,119.90)
71735 Timbercreek Playground Equipm	\$55,000.00	\$0.00	(\$55,000.00)
71736 Timbercreek Park Development	\$10,000.00	\$0.00	(\$10,000.00)
71737 Bocce Courts @ Arena	\$5,000.00	\$3,678.42	(\$1,321.58)
71752 Beach Water Testing	\$6,000.00	\$0.00	(\$6,000.00)

Town of Kingsville
Parks
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>		<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
71753	Replace - 2001 F-550 s/a Dump	\$70,000.00	\$65,193.52	(\$4,806.48)
71754	Replace - 2005 Chev. 5500 3 ton	\$75,000.00	\$65,559.86	(\$9,440.14)
71760	Timbercreek Parkland Purchase	\$0.00	\$30,150.00	\$30,150.00
71761	War Memorial Tree Carving	\$0.00	\$788.01	\$788.01
	Total Capital Expenditures	\$554,750.00	\$343,852.52	(\$211,097.48)
TRANSFER TO RESERVES				
80300	Transfer to Capital Reserve	\$163,542.00	\$163,542.09	\$0.09
	Total Transferred to Capital Re	\$163,542.00	\$163,542.09	\$0.09
	LONG-TERM DEBT REPAYMENTS			
	NET CAPITAL REV. / (EXP.)	(\$201,042.00)	(\$491,668.67)	(\$290,626.67)
	NET SURPLUS / (DEFICIT)	(\$819,920.00)	(\$879,267.27)	(\$59,347.27)

Town of Kingsville
Facilities
For the Nine Months Ending September 30, 2017

Acct No.	2017 Budget	2017 Actual	Variance
OPERATING REVENUES			
40607 Rent - Ridgeview Park Hall	\$2,000.00	\$2,533.58	\$533.58
40609 Lions Hall - Utility Rebate	\$1,545.00	\$1,158.39	(\$386.61)
40618 Rent - Baseball Canteen	\$1,000.00	\$884.95	(\$115.05)
40650 Rent - Ruthven Day Care	\$10,200.00	\$7,650.00	(\$2,550.00)
40651 Rent - Mad Science (122 Fox St)	\$19,200.00	\$14,400.00	(\$4,800.00)
40652 Rent - Lakeside Pavilion	\$25,000.00	\$20,239.15	(\$4,760.85)
40654 Rent - Y&F Resource Network	\$29,076.00	\$21,807.00	(\$7,269.00)
40657 Rent - Unico Community Centre	\$7,500.00	\$11,990.85	\$4,490.85
40658 Rent - BIA (Carnegie)	\$5,894.00	\$4,403.29	(\$1,490.71)
40664 Rent - Patterson Taxi	\$6,000.00	\$4,500.00	(\$1,500.00)
40665 Green Fees - Ridgeview	\$5,000.00	\$3,683.21	(\$1,316.79)
40666 Green Fees - Kingsville Soccer /	\$22,000.00	\$19,267.05	(\$2,732.95)
41270 Misc. Revenue	\$0.00	\$351.75	\$351.75
Total Operating Revenue	\$134,415.00	\$112,869.22	(\$21,545.78)
OPERATING EXPENDITURES			
60102 Salaries - Full Time	\$13,400.00	\$17,007.06	\$3,607.06
60104 Salaries - Part Time	\$18,850.00	\$11,412.97	(\$7,437.03)
60105 Salaries - Seasonal	\$69,000.00	\$52,525.44	(\$16,474.56)
60314 Utilities	\$43,370.00	\$23,394.10	(\$19,975.90)
60315 Facility Maintenance	\$35,800.00	\$24,732.02	(\$11,067.98)
60327 Communication	\$3,300.00	\$2,486.48	(\$813.52)
60337 Grounds Maintenance	\$15,500.00	\$15,646.15	\$146.15
60480 Rental Prop - 94 Division St S	\$0.00	\$969.49	\$969.49
60481 Rental Prop - King's Landing	\$2,000.00	\$4,197.77	\$2,197.77
Total Operating Expenditures	\$201,220.00	\$152,371.48	(\$48,848.52)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$66,805.00)	(\$39,502.26)	\$27,302.74
CAPITAL REVENUE			
40515 Federal Grants	\$181,500.00	\$0.00	(\$181,500.00)
41510 Sale of Equipment	\$0.00	\$221.24	\$221.24
41710 Contribution from Reserves	\$484,500.00	\$0.00	(\$484,500.00)
Total Capital Revenue	\$666,000.00	\$221.24	(\$665,778.76)
CAPITAL EXPENDITURES			
71630 Kings' Landing Renovation	\$640,000.00	\$13,930.93	(\$626,069.07)
71731 Cottam Library - Rooftop Unit	\$6,000.00	\$8,026.82	\$2,026.82
71733 AED for Carnegie	\$2,000.00	\$1,985.10	(\$14.90)
71740 Demo - 94 Division St S	\$20,000.00	\$7,486.89	(\$12,513.11)
Total Capital Expenditures	\$668,000.00	\$31,429.74	(\$636,570.26)
TRANSFER TO RESERVES			
80300 Transfer to Capital Reserve	\$220,000.00	\$220,000.00	\$0.00
Total Transferred to Capital Re	\$220,000.00	\$220,000.00	\$0.00
LONG-TERM DEBT REPAYMENTS			
NET CAPITAL REV. / (EXP.)	(\$222,000.00)	(\$251,208.50)	(\$29,208.50)
NET SURPLUS / (DEFICIT)	(\$288,805.00)	(\$290,710.76)	(\$1,905.76)

Town of Kingsville
Fantasy of Lights
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
OPERATING REVENUES			
40521 Donations from Public	\$5,000.00	\$2,950.00	(\$2,050.00)
40639 Kingsville Fantasy Express	\$2,500.00	\$0.00	(\$2,500.00)
40640 Dinner with Santa	\$2,000.00	\$0.00	(\$2,000.00)
40643 Ice Wine and Art	\$1,000.00	\$159.30	(\$840.70)
40644 Special Events	\$1,000.00	\$0.00	(\$1,000.00)
40645 Maintenance Program	\$2,500.00	\$0.00	(\$2,500.00)
Total Operating Revenue	\$14,000.00	\$3,109.30	(\$10,890.70)
OPERATING EXPENDITURES			
60306 Advertising	\$4,400.00	\$1,414.46	(\$2,985.54)
60315 Facility Maintenance	\$6,000.00	\$2,157.33	(\$3,842.67)
60316 Equipment Repair	\$500.00	\$87.00	(\$413.00)
60621 Fireworks	\$3,000.00	\$0.00	(\$3,000.00)
60622 Parade	\$10,000.00	\$0.00	(\$10,000.00)
60623 Dinner with Santa	\$50.00	\$0.00	(\$50.00)
60625 Food/Sundry Expenses	\$300.00	\$0.00	(\$300.00)
60634 Children's Activity	\$400.00	\$0.00	(\$400.00)
Total Operating Expenditures	\$24,650.00	\$3,658.79	(\$20,991.21)
TRANSFER TO (FROM) RESERVES			
41700 Contribution from Reserves	(\$2,000.00)	\$0.00	\$2,000.00
Transfer to (from) Reserves	(\$2,000.00)	\$0.00	\$2,000.00
NET OPERATING REV. (EXP.)	(\$8,650.00)	(\$549.49)	\$8,100.51
CAPITAL REVENUE			
CAPITAL EXPENDITURES			
71738 FOL - Decorations Downtown	\$20,000.00	\$0.00	(\$20,000.00)
Total Capital Expenditures	\$20,000.00	\$0.00	(\$20,000.00)
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
NET CAPITAL REV. / (EXP.)	(\$20,000.00)	\$0.00	\$20,000.00
NET SURPLUS / (DEFICIT)	(\$28,650.00)	(\$549.49)	\$28,100.51

Town of Kingsville
Marina
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
OPERATING REVENUES			
40615 Boat Dockage Fees	\$43,000.00	\$42,176.04	(\$823.96)
40624 Boat Ramp	\$12,000.00	\$11,949.24	(\$50.76)
40638 Fuel Sales	\$57,000.00	\$43,823.64	(\$13,176.36)
Total Operating Revenue	\$112,000.00	\$97,948.92	(\$14,051.08)
OPERATING EXPENDITURES			
60102 Salaries - Full Time	\$19,156.00	\$17,042.72	(\$2,113.28)
60103 Salaries - Over-Time	\$0.00	\$151.92	\$151.92
60104 Salaries - Part Time	\$13,972.00	\$10,630.46	(\$3,341.54)
60105 Salaries - Seasonal	\$27,915.00	\$4,698.05	(\$23,216.95)
60114 Committee Honourarium	\$600.00	\$300.00	(\$300.00)
60202 Benefits - EI	\$1,280.00	\$178.59	(\$1,101.41)
60204 Benefits - CPP	\$2,094.00	\$404.32	(\$1,689.68)
60306 Advertising	\$0.00	\$301.60	\$301.60
60314 Utilities	\$7,000.00	\$3,773.29	(\$3,226.71)
60315 Facility Maintenance	\$7,500.00	\$9,599.56	\$2,099.56
60318 Equipment Rental	\$1,000.00	\$270.00	(\$730.00)
60319 Professional Services	\$500.00	\$0.00	(\$500.00)
60320 Membership & Subscription	\$525.00	\$0.00	(\$525.00)
60327 Communication	\$650.00	\$548.67	(\$101.33)
60329 Rent	\$500.00	\$0.00	(\$500.00)
60333 Work Boat Maintenance	\$2,000.00	\$884.93	(\$1,115.07)
60335 Shop Supplies	\$300.00	\$51.31	(\$248.69)
60337 Grounds Maintenance	\$500.00	\$0.00	(\$500.00)
60340 Fuel & Oil	\$0.00	\$166.06	\$166.06
60346 Bank Fees & Interest	\$1,500.00	\$1,195.11	(\$304.89)
60360 Licences & Permits	\$100.00	\$223.62	\$123.62
60383 Fuel Purchased for Re-Sale	\$48,000.00	\$35,342.06	(\$12,657.94)
Total Operating Expenditures	\$135,092.00	\$85,762.27	(\$49,329.73)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$23,092.00)	\$12,186.65	\$35,278.65
CAPITAL REVENUE			
CAPITAL EXPENDITURES			
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
NET SURPLUS / (DEFICIT)	(\$23,092.00)	\$12,186.65	\$35,278.65

Town of Kingsville
Migration Festival
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
OPERATING REVENUES			
40521 Donations from Public	\$2,000.00	\$0.00	(\$2,000.00)
41270 Misc. Revenue	\$1,500.00	\$100.29	(\$1,399.71)
41272 Craft Vendor Fees	\$3,500.00	\$2,231.78	(\$1,268.22)
41285 Fine Art & Photography Competit	\$300.00	\$0.00	(\$300.00)
Total Operating Revenue	\$7,300.00	\$2,332.07	(\$4,967.93)
OPERATING EXPENDITURES			
60306 Advertising	\$5,000.00	\$0.00	(\$5,000.00)
60608 Parade	\$5,000.00	\$0.00	(\$5,000.00)
60820 Special Projects	\$1,500.00	\$26.57	(\$1,473.43)
60821 Children's Activities	\$3,500.00	\$0.00	(\$3,500.00)
60828 Prizes/Awards/Art Show Exp.	\$2,200.00	\$0.00	(\$2,200.00)
60829 Birds of Prey Show	\$900.00	\$508.80	(\$391.20)
Total Operating Expenditures	\$18,100.00	\$535.37	(\$17,564.63)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$10,800.00)	\$1,796.70	\$12,596.70
CAPITAL REVENUE			
CAPITAL EXPENDITURES			
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
NET SURPLUS / (DEFICIT)	(\$10,800.00)	\$1,796.70	\$12,596.70

Town of Kingsville
Recreation Programs
For the Nine Months Ending September 30, 2017

Acct No.	2017 Budget	2017 Actual	Variance
OPERATING REVENUES			
40511 Federal Grants - Operating	\$5,000.00	\$0.00	(\$5,000.00)
40619 Misc Revenue	\$5,000.00	\$3,992.85	(\$1,007.15)
40625 Recreation Programs	\$6,000.00	\$3,504.58	(\$2,495.42)
40626 Community Events	\$15,000.00	\$8,629.50	(\$6,370.50)
40648 Older Adults - Ticket Sales	\$3,000.00	\$376.10	(\$2,623.90)
40659 Older Adults - Expo Revenue	\$700.00	\$896.31	\$196.31
41277 Recreation - Day Camp	\$2,000.00	\$439.61	(\$1,560.39)
41298 Ball Hockey Tournament	\$1,000.00	\$0.00	(\$1,000.00)
41299 Family Day Events	\$500.00	\$600.00	\$100.00
Total Operating Revenue	\$38,200.00	\$18,438.95	(\$19,761.05)
OPERATING EXPENDITURES			
60102 Salaries - Full Time	\$52,865.00	\$39,669.79	(\$13,195.21)
60104 Salaries - Part Time	\$24,043.00	\$12,399.60	(\$11,643.40)
60114 Committee Honourarium	\$34,000.00	\$12,000.00	(\$22,000.00)
60202 Benefits - EI	\$1,291.00	\$999.58	(\$291.42)
60204 Benefits - CPP	\$4,325.00	\$2,208.50	(\$2,116.50)
60206 Benefits - EHT	\$2,181.00	\$1,266.07	(\$914.93)
60208 Benefits - Omers	\$8,063.00	\$5,509.63	(\$2,553.37)
60212 Benefits - Health Coverage	\$5,637.00	\$4,388.56	(\$1,248.44)
60214 Benefits - WSB	\$3,412.00	\$1,933.40	(\$1,478.60)
60222 Benefits - Eyeglasses	\$800.00	\$0.00	(\$800.00)
60223 Benefits - Ortho	\$1,000.00	\$0.00	(\$1,000.00)
60254 Training & Development	\$2,000.00	\$493.00	(\$1,507.00)
60301 Office Supplies	\$500.00	\$0.00	(\$500.00)
60306 Advertising	\$2,000.00	\$1,628.15	(\$371.85)
60317 Misc	\$300.00	\$27.41	(\$272.59)
60400 Mileage	\$800.00	\$0.00	(\$800.00)
60626 Activity Guide	\$2,500.00	\$0.00	(\$2,500.00)
60627 Recreation Programs	\$6,000.00	\$861.51	(\$5,138.49)
60628 Community Events	\$15,000.00	\$13,826.79	(\$1,173.21)
60629 In Motion Health Promotion Stra	\$1,000.00	\$1,000.00	\$0.00
60632 Older Adults	\$1,000.00	\$512.12	(\$487.88)
60644 Older Adults - Activity Guide	\$2,500.00	\$0.00	(\$2,500.00)
60645 Older Adults - Advertising	\$2,000.00	\$831.49	(\$1,168.51)
60646 Older Adults - Entertainment	\$1,500.00	\$680.26	(\$819.74)
60647 Older Adults - Other	\$1,000.00	\$644.72	(\$355.28)
60677 March Break Camp	\$1,000.00	\$479.56	(\$520.44)
60678 Day Camp	\$1,000.00	\$0.00	(\$1,000.00)
Total Operating Expenditures	\$177,717.00	\$101,360.14	(\$76,356.86)
TRANSFER TO (FROM) RESERVES			
80100 Contribution to Reserves	\$3,998.00	\$0.00	(\$3,998.00)
Transfer to (from) Reserves	\$3,998.00	\$0.00	(\$3,998.00)
NET OPERATING REV. (EXP.)	(\$143,515.00)	(\$82,921.19)	\$60,593.81
CAPITAL REVENUE			
40524 Fundraising	\$0.00	\$565.00	\$565.00
Total Capital Revenue	\$0.00	\$565.00	\$565.00
CAPITAL EXPENDITURES			
71739 Portable Sound System	\$1,000.00	\$900.53	(\$99.47)
Total Capital Expenditures	\$1,000.00	\$900.53	(\$99.47)
TRANSFER TO RESERVES			
80300 Transfer to Capital Reserve	\$15,000.00	\$15,000.00	\$0.00
Total Transferred to Capital Re	\$15,000.00	\$15,000.00	\$0.00
LONG-TERM DEBT REPAYMENTS			

Town of Kingsville
Recreation Programs
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
NET CAPITAL REV. / (EXP.)	<u>(\$16,000.00)</u>	<u>(\$15,335.53)</u>	<u>\$664.47</u>
NET SURPLUS / (DEFICIT)	<u>(\$159,515.00)</u>	<u>(\$98,256.72)</u>	<u>\$61,258.28</u>

Town of Kingsville
Communities in Bloom
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
OPERATING REVENUES			
OPERATING EXPENDITURES			
60306 Advertising	\$1,000.00	\$1,367.53	\$367.53
60320 Membership & Subscription	\$900.00	\$763.20	(\$136.80)
60365 Tree Planting	\$400.00	\$0.00	(\$400.00)
60650 Signage	\$500.00	\$640.89	\$140.89
60651 Community Profile Book	\$1,000.00	\$798.82	(\$201.18)
60652 Tour Costs	\$3,000.00	\$216.91	(\$2,783.09)
60653 Judges Expenses	\$1,700.00	\$1,704.16	\$4.16
60654 Awards Ceremony	\$1,500.00	\$144.08	(\$1,355.92)
Total Operating Expenditures	\$10,000.00	\$5,635.59	(\$4,364.41)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$10,000.00)	(\$5,635.59)	\$4,364.41
CAPITAL REVENUE			
CAPITAL EXPENDITURES			
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
NET SURPLUS / (DEFICIT)	(\$10,000.00)	(\$5,635.59)	\$4,364.41

Town of Kingsville
Planning & Development
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
OPERATING REVENUES			
40680 Planning - Zoning	\$18,000.00	\$26,150.00	\$8,150.00
40681 Planning - Official Plan Amend	\$2,000.00	\$0.00	(\$2,000.00)
40682 Planning - Consents	\$16,000.00	\$8,400.00	(\$7,600.00)
40683 Planning - Development Agreeemt	\$0.00	\$800.00	\$800.00
40684 Planning - Minor Variance	\$5,500.00	\$3,500.00	(\$2,000.00)
40685 Planning - Subdivision	\$5,000.00	\$3,000.00	(\$2,000.00)
40686 Planning - Site Plan Fee	\$12,000.00	\$13,250.00	\$1,250.00
40689 Planning - Misc Application Fees	\$0.00	\$500.00	\$500.00
Total Operating Revenue	\$58,500.00	\$55,600.00	(\$2,900.00)
OPERATING EXPENDITURES			
60102 Salaries - Full Time	\$161,381.00	\$106,221.25	(\$55,159.75)
60114 Committee Honourarium	\$13,471.00	\$9,353.40	(\$4,117.60)
60120 Contracts	\$0.00	\$20,202.02	\$20,202.02
60202 Benefits - EI	\$2,161.00	\$1,870.10	(\$290.90)
60204 Benefits - CPP	\$5,401.00	\$4,151.09	(\$1,249.91)
60206 Benefits - EHT	\$3,410.00	\$2,246.21	(\$1,163.79)
60208 Benefits - Omers	\$17,844.00	\$11,854.83	(\$5,989.17)
60212 Benefits - Health Coverage	\$17,195.00	\$13,334.22	(\$3,860.78)
60214 Benefits - WSB	\$4,922.00	\$3,435.15	(\$1,486.85)
60222 Benefits - Eyeglasses	\$800.00	\$748.73	(\$51.27)
60223 Benefits - Ortho	\$1,000.00	\$0.00	(\$1,000.00)
60254 Training & Development	\$7,000.00	\$1,834.32	(\$5,165.68)
60301 Office Supplies	\$500.00	\$130.95	(\$369.05)
60305 Courier & Express	\$100.00	\$27.26	(\$72.74)
60306 Advertising	\$1,500.00	\$0.00	(\$1,500.00)
60317 Misc	\$500.00	\$43.86	(\$456.14)
60320 Membership & Subscription	\$1,500.00	\$621.58	(\$878.42)
60326 Professional Fees	\$20,000.00	\$10,066.87	(\$9,933.13)
60327 Communication	\$1,000.00	\$430.43	(\$569.57)
60400 Mileage	\$500.00	\$27.72	(\$472.28)
Total Operating Expenditures	\$260,185.00	\$186,599.99	(\$73,585.01)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$201,685.00)	(\$130,999.99)	\$70,685.01
CAPITAL REVENUE			
41720 Contribution from D.C.'s	\$67,950.00	\$0.00	(\$67,950.00)
Total Capital Revenue	\$67,950.00	\$0.00	(\$67,950.00)
CAPITAL EXPENDITURES			
71739 Portable Sound System	\$1,000.00	\$900.53	(\$99.47)
71741 Cottam CIP	\$5,000.00	\$2,852.17	(\$2,147.83)
71742 Official Plan Review	\$75,000.00	\$3,042.62	(\$71,957.38)
Total Capital Expenditures	\$81,000.00	\$6,795.32	(\$74,204.68)
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
NET CAPITAL REV. / (EXP.)	(\$13,050.00)	(\$6,795.32)	\$6,254.68
NET SURPLUS / (DEFICIT)	(\$214,735.00)	(\$137,795.31)	\$76,939.69

Town of Kingsville
BIA
For the Nine Months Ending September 30, 2017

Acct No.	2017 Budget	2017 Actual	Variance
OPERATING REVENUES			
40189 BIA Levy	\$98,889.00	\$98,889.00	\$0.00
40500 Grant Funds - Town	\$18,000.00	\$18,000.00	\$0.00
41255 Revenue - BIA	\$0.00	\$260.60	\$260.60
41270 Misc. Revenue	\$0.00	\$213.00	\$213.00
41292 Assoc. Memberships	\$3,500.00	\$4,260.00	\$760.00
Total Operating Revenue	\$120,389.00	\$121,622.60	\$1,233.60
OPERATING EXPENDITURES			
60120 Contracts	\$38,539.00	\$32,736.25	(\$5,802.75)
60202 Benefits - EI	\$879.00	\$764.18	(\$114.82)
60204 Benefits - CPP	\$1,734.00	\$1,480.53	(\$253.47)
60206 Benefits - EHT	\$752.00	\$638.38	(\$113.62)
60214 Benefits - WSB	\$1,175.00	\$998.45	(\$176.55)
60301 Office Supplies	\$1,400.00	\$1,057.51	(\$342.49)
60306 Advertising	\$10,000.00	\$3,416.28	(\$6,583.72)
60309 Computer Maintenance	\$200.00	\$109.78	(\$90.22)
60317 Misc	\$500.00	\$494.65	(\$5.35)
60320 Membership & Subscription	\$300.00	\$264.78	(\$35.22)
60323 Write Offs	\$1,000.00	\$965.44	(\$34.56)
60327 Communication	\$1,700.00	\$1,202.19	(\$497.81)
60329 Rent	\$5,900.00	\$4,403.29	(\$1,496.71)
60341 Janitorial Services	\$1,000.00	\$506.59	(\$493.41)
60630 Clock Prog. / Maint.	\$0.00	\$1,837.77	\$1,837.77
60812 BIA Dollar Promotion	\$17,000.00	\$0.00	(\$17,000.00)
60819 OBIAA Conference	\$2,250.00	\$1,333.11	(\$916.89)
60833 Operation Face Lift	\$6,000.00	\$6,945.50	\$945.50
60837 Spring Guide	\$1,530.00	\$1,526.40	(\$3.60)
60838 Holiday Guide	\$1,530.00	\$0.00	(\$1,530.00)
60839 Beautification / Flower Program	\$30,000.00	\$23,814.87	(\$6,185.13)
Total Operating Expenditures	\$123,389.00	\$84,495.95	(\$38,893.05)
TRANSFER TO (FROM) RESERVES			
41700 Contribution from Reserves	(\$3,000.00)	\$0.00	\$3,000.00
Transfer to (from) Reserves	(\$3,000.00)	\$0.00	\$3,000.00
NET OPERATING REV. (EXP.)	\$0.00	\$37,126.65	\$37,126.65
CAPITAL REVENUE			
41368 Clock Bricks	\$0.00	\$2,200.00	\$2,200.00
Total Capital Revenue	\$0.00	\$2,200.00	\$2,200.00
CAPITAL EXPENDITURES			
71644 Town Clock	\$0.00	\$8,039.03	\$8,039.03
Total Capital Expenditures	\$0.00	\$8,039.03	\$8,039.03
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
NET CAPITAL REV. / (EXP.)	\$0.00	(\$5,839.03)	(\$5,839.03)
NET SURPLUS / (DEFICIT)	\$0.00	\$31,287.62	\$31,287.62

Town of Kingsville
Accessibility Committee
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
OPERATING REVENUES			
OPERATING EXPENDITURES			
60114 Committee Honourarium	\$3,000.00	\$1,800.00	(\$1,200.00)
60254 Training & Development	\$300.00	\$0.00	(\$300.00)
63300 Textnet Phone Line	\$2,100.00	\$1,383.92	(\$716.08)
Total Operating Expenditures	\$5,400.00	\$3,183.92	(\$2,216.08)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$5,400.00)	(\$3,183.92)	\$2,216.08
CAPITAL REVENUE			
CAPITAL EXPENDITURES			
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
NET SURPLUS / (DEFICIT)	(\$5,400.00)	(\$3,183.92)	\$2,216.08

Town of Kingsville
Tourism & EDC
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
OPERATING REVENUES			
41320 Promotional Clothing	\$4,000.00	\$1,202.51	(\$2,797.49)
41321 Web Advertising	\$1,500.00	\$0.00	(\$1,500.00)
41322 Community Group Signs	\$500.00	\$0.00	(\$500.00)
41325 Conference Sponsorships	\$0.00	\$2,500.00	\$2,500.00
Total Operating Revenue	\$6,000.00	\$3,702.51	(\$2,297.49)
OPERATING EXPENDITURES			
60114 Committee Honourarium	\$7,700.00	\$3,900.00	(\$3,800.00)
60254 Training & Development	\$470.00	\$473.61	\$3.61
60307 Photocopier Supplies	\$1,000.00	\$1,658.29	\$658.29
60320 Membership & Subscription	\$1,200.00	\$411.09	(\$788.91)
60327 Communication	\$0.00	\$111.96	\$111.96
63100 Billboard Signs	\$6,000.00	\$6,105.60	\$105.60
63101 Pucovsky Sign Area Rental	\$500.00	\$0.00	(\$500.00)
63102 Billboard Designs	\$2,400.00	\$0.00	(\$2,400.00)
63103 EDC Promotions	\$10,000.00	\$1,012.34	(\$8,987.66)
63104 Marketing Initiatives	\$10,000.00	\$7,894.81	(\$2,105.19)
63105 Community Group Signs	\$2,700.00	\$196.99	(\$2,503.01)
63106 Tourist Maps	\$0.00	\$632.16	\$632.16
63107 FICE Program	\$3,000.00	\$0.00	(\$3,000.00)
63108 Tourist Videos	\$15,000.00	\$800.00	(\$14,200.00)
63109 App Development	\$8,600.00	\$0.00	(\$8,600.00)
63110 Accommodation Update	\$10,000.00	\$0.00	(\$10,000.00)
63111 Community Profile Book	\$8,600.00	\$0.00	(\$8,600.00)
63113 EcDev Conference	\$0.00	\$66.00	\$66.00
Total Operating Expenditures	\$87,170.00	\$23,262.85	(\$63,907.15)
TRANSFER TO (FROM) RESERVES			
41700 Contribution from Reserves	(\$45,200.00)	\$0.00	\$45,200.00
Transfer to (from) Reserves	(\$45,200.00)	\$0.00	\$45,200.00
NET OPERATING REV. (EXP.)	(\$35,970.00)	(\$19,560.34)	\$16,409.66
CAPITAL REVENUE			
CAPITAL EXPENDITURES			
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
NET SURPLUS / (DEFICIT)	(\$35,970.00)	(\$19,560.34)	\$16,409.66

Town of Kingsville
Heritage Committee
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
OPERATING REVENUES			
OPERATING EXPENDITURES			
60114 Committee Honourarium	\$9,900.00	\$5,800.00	(\$4,100.00)
60254 Training & Development	\$5,250.00	\$2,030.74	(\$3,219.26)
60301 Office Supplies	\$500.00	\$20.18	(\$479.82)
60306 Advertising	\$720.00	\$529.15	(\$190.85)
60319 Professional Services	\$1,000.00	\$687.03	(\$312.97)
60320 Membership & Subscription	\$550.00	\$774.40	\$224.40
63200 Research Assistant / Student	\$4,800.00	\$2,400.00	(\$2,400.00)
63201 Plaques	\$2,400.00	\$0.00	(\$2,400.00)
63202 Outreach Programs	\$1,000.00	\$0.00	(\$1,000.00)
63203 Website Development	\$300.00	\$0.00	(\$300.00)
Total Operating Expenditures	\$26,420.00	\$12,241.50	(\$14,178.50)
TRANSFER TO (FROM) RESERVES			
NET OPERATING REV. (EXP.)	(\$26,420.00)	(\$12,241.50)	\$14,178.50
CAPITAL REVENUE			
CAPITAL EXPENDITURES			
TRANSFER TO RESERVES			
LONG-TERM DEBT REPAYMENTS			
NET SURPLUS / (DEFICIT)	(\$26,420.00)	(\$12,241.50)	\$14,178.50

Town of Kingsville
Water
For the Nine Months Ending September 30, 2017

Acct No.	2017 Budget	2017 Actual	Variance
OPERATING REVENUES			
40810 G.S. Water	\$4,236,000.00	\$3,441,428.69	(\$794,571.31)
40812 G.N. Water	\$528,000.00	\$406,774.33	(\$121,225.67)
40814 King Water	\$831,000.00	\$668,353.26	(\$162,646.74)
40901 Serv Connection Instal/Maint	\$50,000.00	\$17,000.82	(\$32,999.18)
40902 Meter Instal/Maint	\$7,500.00	\$2,140.00	(\$5,360.00)
40903 Extra Charges	\$2,500.00	\$2,810.00	\$310.00
40904 Recovered Wages	\$8,000.00	\$3,354.94	(\$4,645.06)
40905 Account Set-up Fees	\$12,000.00	\$10,925.00	(\$1,075.00)
40906 Watermain Development Review	\$2,000.00	\$0.00	(\$2,000.00)
41268 Water Meter Sale	\$22,000.00	\$19,509.10	(\$2,490.90)
41270 Misc. Revenue	\$1,000.00	\$425.00	(\$575.00)
41310 Penalties & Interest	\$18,000.00	\$10,429.44	(\$7,570.56)
Total Operating Revenue	\$5,718,000.00	\$4,583,150.58	(\$1,134,849.42)
OPERATING EXPENDITURES			
60102 Salaries - Full Time	\$519,474.00	\$372,698.71	(\$146,775.29)
60103 Salaries - Over-Time	\$13,571.00	\$9,041.11	(\$4,529.89)
60105 Salaries - Seasonal	\$20,248.00	\$16,023.98	(\$4,224.02)
60114 Committee Honourarium	\$12,034.00	\$8,826.04	(\$3,207.96)
60115 Vehicle Expense	\$336.00	\$0.00	(\$336.00)
60202 Benefits - EI	\$9,499.00	\$8,460.44	(\$1,038.56)
60204 Benefits - CPP	\$20,868.00	\$17,896.70	(\$2,971.30)
60206 Benefits - EHT	\$10,923.00	\$7,968.10	(\$2,954.90)
60208 Benefits - Omers	\$51,310.00	\$37,366.37	(\$13,943.63)
60212 Benefits - Health Coverage	\$70,205.00	\$45,929.53	(\$24,275.47)
60214 Benefits - WSB	\$10,866.00	\$8,079.61	(\$2,786.39)
60216 Benefits- Uniforms	\$5,500.00	\$2,848.52	(\$2,651.48)
60220 Benefits - Meal Allowance	\$806.00	\$364.00	(\$442.00)
60222 Benefits - Eyeglasses	\$3,200.00	\$824.58	(\$2,375.42)
60223 Benefits - Ortho	\$2,000.00	\$1,151.88	(\$848.12)
60254 Training & Development	\$15,000.00	\$6,129.55	(\$8,870.45)
60301 Office Supplies	\$2,000.00	\$806.42	(\$1,193.58)
60302 Computer Supplies	\$500.00	\$0.00	(\$500.00)
60303 Postage Supplies	\$28,500.00	\$22,294.80	(\$6,205.20)
60305 Courier & Express	\$500.00	\$65.66	(\$434.34)
60306 Advertising	\$1,000.00	\$0.00	(\$1,000.00)
60309 Computer Maintenance	\$500.00	\$0.00	(\$500.00)
60310 Computer Consultants	\$1,000.00	\$0.00	(\$1,000.00)
60312 General Insurance	\$23,268.00	\$23,268.00	\$0.00
60314 Utilities	\$0.00	\$34.83	\$34.83
60315 Facility Maintenance	\$1,500.00	\$403.84	(\$1,096.16)
60316 Equipment Repair	\$15,000.00	\$12,808.21	(\$2,191.79)
60317 Misc	\$500.00	\$152.95	(\$347.05)
60318 Equipment Rental	\$500.00	\$0.00	(\$500.00)
60319 Professional Services	\$2,500.00	\$1,424.64	(\$1,075.36)
60320 Membership & Subscription	\$2,500.00	\$1,628.26	(\$871.74)
60323 Write Offs	\$2,000.00	\$209.08	(\$1,790.92)
60326 Professional Fees	\$5,000.00	\$3,227.79	(\$1,772.21)
60327 Communication	\$3,000.00	\$1,764.48	(\$1,235.52)
60335 Shop Supplies	\$2,000.00	\$565.34	(\$1,434.66)
60340 Fuel & Oil	\$30,000.00	\$0.00	(\$30,000.00)
60345 Licences & Permits	\$4,200.00	\$5,665.26	\$1,465.26
60347 Safety Supplies	\$4,000.00	\$3,215.68	(\$784.32)
60357 Small Tools	\$3,000.00	\$2,104.76	(\$895.24)
60400 Mileage	\$500.00	\$353.51	(\$146.49)
60403 Curb Repairs	\$7,500.00	\$5,367.84	(\$2,132.16)
60405 Back Flow Program	\$25,000.00	\$16,673.37	(\$8,326.63)
60418 Hard Top Road Repair	\$17,500.00	\$12,457.81	(\$5,042.19)
60448 Subcontract	\$2,500.00	\$2,651.74	\$151.74
63005 Water Purchases - Kingsville	\$409,000.00	\$219,880.33	(\$189,119.67)
63006 Water Purchases - Gos. South	\$2,846,000.00	\$1,879,933.53	(\$966,066.47)
63007 Water Purchases - Gos. North	\$354,000.00	\$230,435.88	(\$123,564.12)
63015 Water Meters	\$55,000.00	\$43,701.71	(\$11,298.29)
63017 Water Meter Mtce	\$15,000.00	\$10,738.88	(\$4,261.12)
63020 Locates	\$7,500.00	\$3,825.04	(\$3,674.96)

Town of Kingsville
Water
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>		<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
63025	Water Service Connections	\$60,000.00	\$23,902.90	(\$36,097.10)
63030	Watermain Line Breaks	\$40,000.00	\$27,728.34	(\$12,271.66)
63040	Waterline Mtce	\$15,000.00	\$3,169.82	(\$11,830.18)
63045	Hydrant Mtce	\$20,000.00	\$6,609.33	(\$13,390.67)
63052	Property Taxes (PIL - Mun. & Co	\$1,100.00	\$0.00	(\$1,100.00)
63055	Program Support	\$192,000.00	\$144,000.00	(\$48,000.00)
	Total Operating Expenditures	\$4,966,408.00	\$3,254,679.15	(\$1,711,728.85)
	TRANSFER TO (FROM) RESERVES			
80100	Contribution to Reserves	\$651,592.00	\$0.00	(\$651,592.00)
	Transfer to (from) Reserves	\$651,592.00	\$0.00	(\$651,592.00)
	NET OPERATING REV. (EXP.)	\$100,000.00	\$1,328,471.43	\$1,228,471.43
	CAPITAL REVENUE			
41710	Contribution from Reserves	\$959,000.00	\$0.00	(\$959,000.00)
	Total Capital Revenue	\$959,000.00	\$0.00	(\$959,000.00)
	CAPITAL EXPENDITURES			
71448	Watermain - Ruthven Ind. Park	\$100,000.00	\$487.41	(\$99,512.59)
71649	Waterline Looping - Cedar Island	\$75,000.00	\$0.00	(\$75,000.00)
71651	Source Water Protection	\$18,000.00	\$0.00	(\$18,000.00)
71744	Park St. Reconstruction	\$704,000.00	\$0.00	(\$704,000.00)
71755	Replace - 2009 Ford Ranger	\$62,000.00	\$58,575.94	(\$3,424.06)
71756	Water Rate Study / Financial Pla	\$25,000.00	\$0.00	(\$25,000.00)
	Total Capital Expenditures	\$984,000.00	\$59,063.35	(\$924,936.65)
	TRANSFER TO RESERVES			
80300	Transfer to Capital Reserve	\$75,000.00	\$0.00	(\$75,000.00)
	Total Transferred to Capital Re	\$75,000.00	\$0.00	(\$75,000.00)
	LONG-TERM DEBT REPAYMENTS			
	NET CAPITAL REV. / (EXP.)	(\$100,000.00)	(\$59,063.35)	\$40,936.65
	NET SURPLUS / (DEFICIT)	\$0.00	\$1,269,408.08	\$1,269,408.08

Town of Kingsville
Sewer- Kingsville
For the Nine Months Ending September 30, 2017

Acct No.	2017 Budget	2017 Actual	Variance
OPERATING REVENUES			
40852 G.S. Sewage	\$475,000.00	\$366,539.50	(\$108,460.50)
40853 G.S. Sewage - Ruthven	\$231,000.00	\$194,025.53	(\$36,974.47)
40856 King Sewage	\$1,061,000.00	\$817,072.34	(\$243,927.66)
41270 Misc. Revenue	\$500.00	\$62,810.00	\$62,310.00
41310 Penalties & Interest	\$7,500.00	\$5,920.94	(\$1,579.06)
Total Operating Revenue	\$1,775,000.00	\$1,446,368.31	(\$328,631.69)
OPERATING EXPENDITURES			
60102 Salaries - Full Time	\$56,168.00	\$39,158.72	(\$17,009.28)
60103 Salaries - Over-Time	\$0.00	\$32.91	\$32.91
60115 Vehicle Expense	\$120.00	\$0.00	(\$120.00)
60202 Benefits - EI	\$865.00	\$766.66	(\$98.34)
60204 Benefits - CPP	\$1,893.00	\$1,634.52	(\$258.48)
60206 Benefits - EHT	\$1,095.00	\$761.74	(\$333.26)
60208 Benefits - Omers	\$5,914.00	\$4,186.75	(\$1,727.25)
60212 Benefits - Health Coverage	\$4,928.00	\$2,794.17	(\$2,133.83)
60214 Benefits - WSB	\$1,417.00	\$1,105.35	(\$311.65)
60254 Training & Development	\$2,000.00	\$195.00	(\$1,805.00)
60305 Courier & Express	\$100.00	\$0.00	(\$100.00)
60306 Advertising	\$250.00	\$0.00	(\$250.00)
60314 Utilities	\$275,000.00	\$184,979.85	(\$90,020.15)
60315 Facility Maintenance	\$500.00	\$34.21	(\$465.79)
60316 Equipment Repair	\$5,000.00	\$3,799.70	(\$1,200.30)
60317 Misc	\$1,000.00	\$0.00	(\$1,000.00)
60320 Membership & Subscription	\$250.00	\$0.00	(\$250.00)
60323 Write Offs	\$1,500.00	\$0.00	(\$1,500.00)
60326 Professional Fees	\$1,500.00	\$0.00	(\$1,500.00)
60330 Sewer Report	\$1,000.00	\$0.00	(\$1,000.00)
60345 Licences & Permits	\$500.00	\$0.00	(\$500.00)
60347 Safety Supplies	\$500.00	\$0.00	(\$500.00)
63052 Property Taxes (PIL - Mun. & Co	\$41,000.00	\$0.00	(\$41,000.00)
64360 OCWA Billings	\$970,000.00	\$680,307.76	(\$289,692.24)
64361 OCWA Billings Lagoon	\$25,500.00	\$0.00	(\$25,500.00)
64365 Sanitary Sewer Maint	\$35,000.00	\$41,592.71	\$6,592.71
64368 Sewer Service Connections	\$8,000.00	\$0.00	(\$8,000.00)
64370 Sanitary Backwater Valve Prog	\$2,000.00	\$0.00	(\$2,000.00)
Total Operating Expenditures	\$1,443,000.00	\$961,350.05	(\$481,649.95)
TRANSFER TO (FROM) RESERVES			
80100 Contribution to Reserves	\$292,000.00	\$0.00	(\$292,000.00)
Transfer to (from) Reserves	\$292,000.00	\$0.00	(\$292,000.00)
NET OPERATING REV. (EXP.)	\$40,000.00	\$485,018.26	\$445,018.26
CAPITAL REVENUE			
41710 Contribution from Reserves	\$325,000.00	\$0.00	(\$325,000.00)
Total Capital Revenue	\$325,000.00	\$0.00	(\$325,000.00)
CAPITAL EXPENDITURES			
71357 Kingsville Sanitary Master Plan	\$65,000.00	\$0.00	(\$65,000.00)
71359 Peterson Sanitary Sewer	\$0.00	\$5,877.71	\$5,877.71
71656 Fuel System Upgrades	\$0.00	(\$570.46)	(\$570.46)
71757 OCWA - LSW Treatment Plant C	\$182,000.00	\$31,016.41	(\$150,983.59)
71758 OCWA - Kingsville Lagoons Capi	\$78,000.00	\$0.00	(\$78,000.00)
Total Capital Expenditures	\$325,000.00	\$36,323.66	(\$288,676.34)
TRANSFER TO RESERVES			
80300 Transfer to Capital Reserve	\$40,000.00	\$0.00	(\$40,000.00)
Total Transferred to Capital Re	\$40,000.00	\$0.00	(\$40,000.00)
LONG-TERM DEBT REPAYMENTS			

Town of Kingsville
Sewer- Kingsville
For the Nine Months Ending September 30, 2017

<u>Acct No.</u>	<u>2017 Budget</u>	<u>2017 Actual</u>	<u>Variance</u>
NET CAPITAL REV. / (EXP.)	<u>(\$40,000.00)</u>	<u>(\$36,323.66)</u>	<u>\$3,676.34</u>
NET SURPLUS / (DEFICIT)	<u>\$0.00</u>	<u>\$448,694.60</u>	<u>\$448,694.60</u>

Town of Kingsville
Sewer- Cottam
For the Nine Months Ending September 30, 2017

Acct No.		2017 Budget	2017 Actual	Variance
	OPERATING REVENUES			
40854	G.N. Sewage	\$192,000.00	\$141,174.48	(\$50,825.52)
41310	Penalties & Interest	\$1,200.00	\$900.74	(\$299.26)
	Total Operating Revenue	\$193,200.00	\$142,075.22	(\$51,124.78)
	OPERATING EXPENDITURES			
60314	Utilities	\$11,000.00	\$6,789.67	(\$4,210.33)
60323	Write Offs	\$1,335.00	\$0.00	(\$1,335.00)
60327	Communication	\$600.00	\$433.35	(\$166.65)
63052	Property Taxes (PIL - Mun. & Co	\$3,100.00	\$0.00	(\$3,100.00)
64360	OCWA Billings	\$72,500.00	\$52,419.04	(\$20,080.96)
64361	OCWA Billings Lagoon	\$10,000.00	\$0.00	(\$10,000.00)
64365	Sanitary Sewer Maint	\$5,000.00	\$4,407.99	(\$592.01)
	Total Operating Expenditures	\$103,535.00	\$64,050.05	(\$39,484.95)
	TRANSFER TO (FROM) RESERVES			
80100	Contribution to Reserves	\$31,680.00	\$0.00	(\$31,680.00)
80500	Year-end Deficit	\$154,710.00	\$0.00	(\$154,710.00)
	Transfer to (from) Reserves	\$186,390.00	\$0.00	(\$186,390.00)
	NET OPERATING REV. (EXP.)	(\$96,725.00)	\$78,025.17	\$174,750.17
	CAPITAL REVENUE			
	CAPITAL EXPENDITURES			
71759	OCWA - Cottam Lagoons Capital	\$53,000.00	\$0.00	(\$53,000.00)
	Total Capital Expenditures	\$53,000.00	\$0.00	(\$53,000.00)
	TRANSFER TO RESERVES			
	LONG-TERM DEBT REPAYMENTS			
	NET CAPITAL REV. / (EXP.)	(\$53,000.00)	\$0.00	\$53,000.00
	NET SURPLUS / (DEFICIT)	(\$149,725.00)	\$78,025.17	\$227,750.17



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 6, 2017
To: Mayor and Council
Author: Ryan McLeod, Manager of Financial Services
RE: External Audit Services – Extension Agreement
Report No.: FS-2017-24

AIM

To obtain Council's authorization to enter an extension agreement with BDO Canada LLP ("BDO") for the audit of the municipality's Financial and Trust Fund statements for the years ending 2017 through 2021.

BACKGROUND

In 2012, administration issued an RFP for audit services for years 2012 through 2016. Three audit firms responded to the RFP and BDO was selected as the successful bidder. Please refer to appendix A for details on the 2012 tender results.

DISCUSSION

As we have been pleased with the level of service provided by the incumbent auditing firm, we asked BDO to provide a fee quotation for audit services from 2017 to 2021.

BDO responded to our request for quote with fees totaling \$132,553 over the next 5 years. Please refer to appendix B for a copy of BDO's fee quotation.

Given our level of satisfaction with their services and the fact that this fee quote continues to be less than the fees quoted by the 2 competitors who responded to the 2012 RFP, we feel that it is in the best interest of the municipality to extend our audit service agreement with BDO for the next 5 years.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

As noted above, the fees quoted for audit services from 2017 – 2021 are less than the competitive bids received in 2012, and represent a 3.3% increase over the total fees paid from 2012-2016. Extending the agreement with BDO would not have a significant impact on our annual operating budget.

CONSULTATIONS

Sandra Zwiers, Director of Financial Services

RECOMMENDATION

Council authorize the municipality to engage BDO Canada LLP for the audit of the municipality's Financial and Trust Fund statements for the years ending 2017 through 2021.

Ryan McLeod

Ryan McLeod, CPA, CA
Manager of Financial Services

Sandra Zwiers

Sandra Zwiers, MAcc, CPA, CA
Director of Financial Services

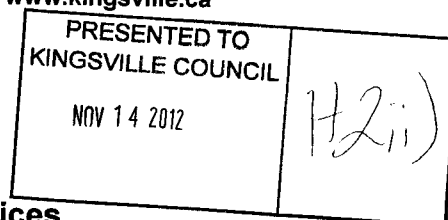
Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



THE CORPORATION OF THE TOWN OF KINGSVILLE

2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305 Fax: (519) 733-8108 www.kingsville.ca



Date: November 13, 2012
To: Mayor and Council
Author: Sandra Ingratta, Director of Financial Services
RE: RFP – External Audit Services Award of Contract

AIM

To provide Council with the results of the recent RFP for External Audit Services and to recommend an award of contract to the firm of BDO Canada LLP.

BACKGROUND

In August Council approved the draft RFP as presented by administration. The deadline for submission closed on September 13, 2012.

DISCUSSION

Three firms submitted qualifying RFP responses: our incumbent auditing firm of Graham, Settrington, McIntosh, Driedger & Hicks LLP, KMPG LLP and BDO Canada LLP.

The scoring results are as follows:

FIRM	SCORE (3 Person Panel)	TOTAL FEES (2012-2016)
BDO Canada LLP	224	\$128,350
KPMG LLP	205	\$142,900
GSMDH LLP	200	\$139,550*

*Fee for Federal Gas Tax was not quoted for term of proposal. 2011 fee of \$900 was used for each of the five years which may increase annually.

LINK TO STRATEGIC PLAN

To develop an economic vision based on our strengths and opportunities that will encourage leadership and management that will provide the direction to achieve our goals and maximize the effectiveness of our strategies.

FINANCIAL CONSIDERATIONS

Acceptance of the fee proposal from BDO Canada LLP is within the 2012 professional fee budget limit.

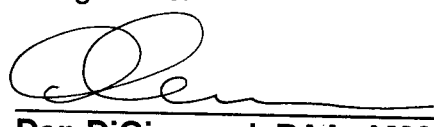
CONSULTATIONS

Donna Hunter, Town of Essex
Luc Gagnon, Town of Tecumseh

RECOMMENDATION

That Council appoints the public accounting firm of BDO Canada LLP (Essex Office) as the Town's external auditors for the period of 2012 through 2016.


Sandra Ingratta BA, MAcc, CA
Director of Financial Services


Dan DiGiovanni, BAA, AMCT
CAO



Tel: 519 776 6488
Fax: 519 776 6090
www.bdo.ca

BDO Canada LLP
180 Talbot Street S
Essex ON N8M 1B6 Canada

Via Email : szwiers@kingsville.ca

October 11, 2017

Ms. Sandra Zwiers, MAcc, CPA, CA
Director of Financial Services
The Corporation of the Town of Kingsville

Dear Sandra:

As requested, we are providing you with a fee quotation for the audit of the financial statements of the municipality for the years 2017 through 2021. There are similar notes to make with respect to our fee quotation for the past five years of audit services as provided in the initial fee proposal in the fall of 2012. Specifically, we would like to note that the fees noted exclude HST, the fees include assistance with the preparation of financial statements similar to the assistance provided over the past five years, and attending all meetings regarding the annual audit. This fee quotation also assumes that we will essentially carry forward with the same engagement terms that we have for the past five years. As we have noted in the past, we will discuss with you if there are unusual circumstances which would cause us to charge additional fees for work related to the audit and/or if you wish to engage us for other services.

Year	Proposed Fee For Main Audit	Audit of Trust Funds	Admin Fee at 6%	Total Before HST
2017	\$ 21,650	\$ 2,100	\$ 1,425	\$ 25,175
2018	22,500	2,100	1,476	26,076
2019	22,500	2,200	1,482	26,182
2020	23,500	2,200	1,542	27,242
2021	24,000	2,300	1,578	27,878

The above fees include our interim work which is typically scheduled between October and January. The staff scheduled to be assigned to the audit would include Zara Dharmasena, CPA, CA, Senior Accountant and Erica Persichilli, CPA, CA, Senior Manager, as well as supporting staff similar to the staff assigned over the past few years.

Please advise if you have any questions or concerns with the above schedule or any of the notes indicated above. Please also provide us with a copy of the resolution affirming the extension of our audit services for the next five years when it becomes available.

We thank you for choosing BDO Canada LLP as your auditors and we look forward to a long-lasting relationship with the Township. If you have any questions with respect to this, please do not hesitate to contact the writer.

Yours very truly,

Mike Cowan, CPA, CA
for BDO Canada LLP
Chartered Professional Accountants, Licensed Public Accountants

MC:tm

/cowan/corporate/Town of Kingsville/Correspondence/Town of Kingsville let re fee quote 2017 to 2021



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: October 24, 2017
To: Mayor and Council
Author: G.A. Plancke / Director of Municipal Services
RE: Royal Oak at the Creek Phase 8b (Robin Crt. / Lukas Dr.)
Initial Acceptance
Report No.: MS 2017- 41

AIM

To advise and recommend to Council that the Royal Oak at the Creek Phase 8b Subdivision be initially accepted onto "Maintenance".

BACKGROUND

In a formal written request to Municipal Services dated October 25, 2017, the Developer's consultant (Amico Engineering) has requested the Royal Oak at the Creek Phase 8b Subdivision be initially accepted and placed onto "Maintenance".

As per the Town's current Development Standards Manual, The Developer is to formally request initial acceptance from the Director of Municipal Services in order for the Town to accept the development onto a minimum one (1) year Maintenance period, once all services have been satisfactorily installed, and the road construction has been completed to the base asphalt stage.

The official commencement date of the maintenance period is the date when the Clerk's office provides written confirmation to the Developer of the initial acceptance of the infrastructure by Council resolution.

DISCUSSION

All services have been satisfactorily installed, and all outstanding significant deficiencies for this development have been addressed at this time, with all of the outstanding minor deficiencies, and natural gas servicing to be addressed over the next few weeks.

The request of the developer's consultant is supportable at this time.

LINK TO STRATEGIC PLAN

To become a leader in sustainable infrastructure renewal and development.

Manage residential growth through sustainable planning.

FINANCIAL CONSIDERATIONS

None at this time

CONSULTATIONS

Amico Engineering
Amico Contracting
Amico Properties
Union Gas
Municipal Services

RECOMMENDATION

Municipal Services recommends that council concur with the request of the Developer's Consultant to initially accept the Royal Oak at the Creek Phase 8b Subdivision onto "Maintenance" for a period of no less than one year, and that the Clerk provide written confirmation to the Developer of the date of initial acceptance of the development by Council resolution.

G.A. Plancke

G.A. Plancke Civil Eng Tech (Env)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



October 25, 2017

The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, ON N9Y 2Y9

Attention: G.A. Plancke, Civil Eng Tech (Env)
Director of Municipal Services

Dear Sir:

**RE: Royal Oak at the Creek Subdivision, Phase 8B
Maintenance Period**

On Thursday, July 04, 2016, a pre-maintenance period inspection was undertaken at the above noted subdivision in advance of the electrical distribution and gasmain installation. Attached are the inspection notes noting observed deficiencies.

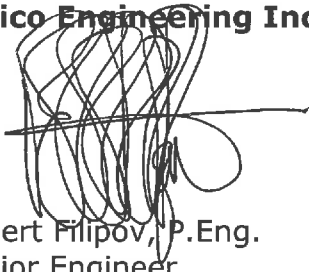
The electrical distribution network and street lighting has been constructed and energized. Gasmain system is scheduled to be installed within the next few weeks. At the time of writing this letter, the major deficiencies identified in the walkthrough have been addressed.

As all work has been completed in accordance with the Subdivision Agreement and a pre-maintenance period inspection has confirmed the status works, we recommend that the development be placed on its Maintenance Period and that Building Permits be made available.

Should you have any questions or comments, I can be contacted at (519) 737-1577
Ext. 257.

Sincerely,

Amico Engineering Inc.

A handwritten signature in black ink, appearing to read 'Robert Filipov', with a horizontal line extending to the right.

Robert Filipov, P.Eng.
Senior Engineer

C.c. Josh Burns – Amico Properties Inc.

MEETING MINUTES

Project: Royal Oak at the Creek Subdivision, Phase 8B
in the Town of Kingsville

Meeting: Pre-Maintenance Inspection

Meeting Date/Time: July 04, 2017, 1:30 AM

Location: On-Site

In Attendance: Andrew Plancke – Town of Kingsville
Norm MacAuley – E.L.K.
Mike Jones – Blackrock Consulting
Andy Coghill – Amico Infrastructures Inc.
Robert Filipov – Amico Engineering Inc.

Absent: Gudrin Beggs – Amico Properties Inc.

The following deficiencies were noted:

- Remove all debris in all manholes and catchbasins.
- Install filter cloth as a silt barrier in all catchbasins (to be regularly maintained).
- Water valves at the southern intersection of Lukas and Robin to be raised to be 2% above top of curb.
- Review fire hydrant at Block 85-86 when final grading complete.
- Parge adjustments in MHs 4 and S-45.

Electrical Distribution Installation

- E.L.K. indicated they could have a service crew available provided the Offer to Connect was executed and submittals received. The crew could be on-site following locates being called in and the site marked.
- E.L.K. requires the lot lines be staked if bars are not day-lighted.
- E.L.K. requires a grade stake at the property line for all transformers.

Amico Properties Inc. to:

- Provide the Builders with all cast iron clean-out caps.
- Install a Subdivision sign board detailing sidewalk location.
- Replace fence at temporary road location.

Amico Engineering will provide to the Town:

- As-Constructed drawings.
- Lot Grading and Connection Sheets.



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: October 12, 2017
To: Mayor and Council
Author: G.A Plancke / Director of Municipal Services
RE: Millbrook Phase 2 Stage 2 (Woodland St. Hazel Cr.)
Initial Acceptance
Report No.: MS 2017- 48

AIM

To advise and recommend to Council that the Millbrook Phase 2 Stage 2 Subdivision be initially accepted onto "Maintenance".

BACKGROUND

In a formal written request to Municipal Services dated October 12, 2017, the Developer's consultant (R.C. Spencer Associates) has requested the Millbrook Phase 2 Stage 2 Subdivision be initially accepted and placed onto "Maintenance".

As per the Town's current Development Standards Manual, The Developer is to formally request initial acceptance from the Director of Municipal Services in order for the Town to accept the development onto a minimum one (1) year Maintenance period, once all services have been satisfactorily installed, and the road construction has been completed to the base asphalt stage.

The official commencement date of the maintenance period is the date when the Clerk's office provides written confirmation to the Developer of the initial acceptance of the infrastructure by Council resolution.

DISCUSSION

All services have been satisfactorily installed, and all outstanding significant deficiencies for this development have been addressed at this time, with all of the outstanding minor deficiencies to be addressed over the next few weeks.

The request of the developer's consultant is supportable at this time.

LINK TO STRATEGIC PLAN

To become a leader in sustainable infrastructure renewal and development.

Manage residential growth through sustainable planning.

FINANCIAL CONSIDERATIONS

None at this time.

CONSULTATIONS

R.C. Spencer Associates
Amico Contracting
Amico Properties
Municipal Services

RECOMMENDATION

Municipal Services recommends that council concur with the request of the Developer's Consultant to initially accept the Millbrook Phase 2 Stage 2 Subdivision onto "Maintenance" for a period of no less than one year, and that the Clerk provide written confirmation to the Developer of the date of initial acceptance of the development by Council resolution.

G.A. Plancke

G.A. Plancke
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



RC SPENCER ASSOCIATES INC.
Consulting Engineers

12 October 2017
File No.: 16-519

Mr. Andrew Plancke
Director of Municipal Services
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario
N9Y 2Y9

Attn: Mr. Andrew Plancke, C.E.T.

Re: Millbrook Subdivision
Stage 2 Phase 2
Town of Kingsville

Dear Andrew:

Further to our pre-maintenance inspection of 15 June 2017 (attached) we have confirmed that excepting items 2 and 6, all deficiencies have been corrected.

Considering the deficiencies are minor, we therefore recommend that Millbrook Subdivision Stage 2 Phase 2 be placed on one year maintenance and that building permits be made available.

Yours Truly,
RC Spencer Associates Inc.

Bruce Ropat
Senior Manager/Associate

cc: Gudrin Beggs
Josh Burns



Pre-Maintenance Period Inspection Minutes
Project Name: Millbrook Subdivision Stage 2 – Phase 2

Date: 15 June 2017
Time: 1:30 p.m.
Place: On-Site
Project No.: 16-519

Present:	Andrew Plancke	Town of Kingsville
	Shaun Martinho	Town of Kingsville
	Andy Coghill	Amico Infrastructures
	Zac Santos	Amico Infrastructures
	Don Lépine	RC Spencer Associates Inc.

<u>Item</u>		<u>Action By</u>
1.	Parge the outside of the manhole covers: i) Storm Manhole 4, 5, 10, 8A and Catchbasin Manhole 12 ii) Sanitary Manhole C, D, E, K, & J	Amico
2.	Storm Manhole 12 to be a Catchbasin Manhole	Amico
3.	Clean up intersection of Hazel/Woodland (west) from dirt and mud	Amico
4.	Debris to be removed from bottom of catchbasin (fronting Lots No. 18, 24, 73 and 79). Other catchbasins to be cleaned and remove debris as required.	Amico
5.	Storm Manhole 8A, bottom of manhole to be cleaned out.	Amico
6.	The Tracer wire of the watermain to be inspected by the Town.	Town

Note: The foregoing represents the writer's understanding of the major items of discussion and the decisions reached and/ or future actions required. If the above does not accurately represent the understanding of all parties attending, please notify the undersigned within 48 hours of receiving these minutes at (519) 946-1134.

Minutes prepared by, **RC Spencer Associates Inc.**, Don Lépine, Inspector

Distribution

All Present
Bruce Ropat

RC Spencer Associates Inc.
Consulting Engineers
Windsor, Ontario

File No.: 16-519

Date: 15 June 2017



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 14, 2017
To: Mayor and Council
Author: Kevin Girard, Manager of Municipal Services
RE: Contract No. MS17-202 - County Road 18 Watermain Extension
Report No.: MS 2017-53

AIM

This report is presented to obtain Council's authorization to award the contract for the County Road 18 Watermain Petition for M&M Farms.

BACKGROUND

In early April 2016, Municipal Services was contacted by Mr. Mike Mastronardi of M&M Farms Ltd in order to facilitate next steps to proceed with a planned 24 acre hydroponic tomato greenhouse development. The development is to be located on vacant farm land described as Con 3ED PT LOT 11 RP Road 4 East (CR18) immediately east of Sun-Brite Canning.

As per report number MS 2017-24 and Council's resolution as follows:

M & M Farms Ltd Water Works Petition Next Steps

387-2017

*Moved by Councillor Larry Patterson
Seconded by Councillor Tony Gaffan*

Council authorizes Municipal Services to proceed to the next step in the M&M Farms Water Works Water Petition process; being to authorize final plan and specification preparation, and tendering in accordance with the defined steps pursuant to the Water Works Policy as previously endorsed by Council.

CARRIED

The Municipal Services Department carried out the tendering process in accordance with the Town's procurement and water works petition policies.

DISCUSSION

During the engineering phase of the project, it was realized that the use of this project for the potential upsizing of the requested watermain, for the Town's benefit, could be undertaken. The Town's Engineer, Stantec Consulting, had determined that M&M Farms Ltd, required a 250mm diameter watermain for the supply of the greenhouse facility. Further investigation was undertaken to explore the benefit of upsizing the 250mm diameter line to 300mm in order to increase the capacity of the watermain. This would accommodate an estimated 30% capacity increase for future growth in the area. After consultation with the Town's Planning department, there are potential developable lands in the area that could have the use for this watermain in the future.

With the potential to upgrade in mind, Stantec was requested to tender the project as a 250mm diameter watermain with a provisional option to upsize the line to a 300mm diameter watermain.

LINK TO STRATEGIC PLAN

Support growth of the business community.
To become a leader in sustainable infrastructure renewal and development.
Manage growth through sustainable planning.

FINANCIAL CONSIDERATIONS

Using the Town's electronic tendering system, the following results (not including HST) were received for the MS17-202 contract:

Bidder	250mm Dia.
Coco Paving	\$510,125.30
D'Amore Construction	\$514,796.00
Major Construction	\$615,625.50
SLR Contracting	\$624,616.00
J&J Lepera	\$627,625.00
Sherway Contracting	\$698,730.80
Amico Infrastructures	\$714,950.00
SheaRock Construction	\$806,635.00

Should Council agree to authorize the lowest bidder in accordance with Stantec's letter of recommendation found in the attached, the total a cost awarded to Coco Paving would be in the amount of \$510,125.30 (plus HST). This includes approximately \$59,700 in allowances in contingencies.

As stated in Municipal Services report 2017-24, Mr. Mike Mastronardi has acknowledged and further agreed to the costs identified in the M&M Farms Ltd. Water Works Petition – Engineers Report dated May 1, 2017. As the sole petitioner, M&M Farms would be solely

responsible for 100% of the total costs of the watermain in the amount of \$510,125.30 (plus HST).

As mentioned in the discussion section, there was a provision in the tender to provide the Town to upsize the diameter of the watermain to 300mm. The cost of this upgrade would be in the amount of \$536,959.20 (plus HST). Should Council agree to upsize the watermain from a 250mm to 300mm watermain, the costs to the Town for the difference would be as follows:

300mm diameter watermain	\$ 536,959.20
<u>250mm diameter watermain</u>	<u>\$ 510,125.30</u>
Subtotal	\$ 26,833.90
<u>HST Burden</u>	<u>\$ 472.28</u>
Total Impacting 2018 Budget	\$ 27,306.18

CONSULTATIONS

Municipal Services Department
Financial Services Department
Planning and Developmental Services Department
Stantec Consulting

RECOMMENDATION

That Council:

1. Receive the letter of recommendation from Stantec Consulting and authorize the award of Contract Number MS17-202 for the County Road 18 Watermain Extension to Coco Paving in the amount of \$536,959.20 (not including HST).
2. Pre-approve the oversizing capital cost of \$26,833.90 (not including HST), which will form part of the 2018 Water Capital Budget and be funded by a transfer from the Water Future Waterline Maintenance Reserve.
3. Direct administration to prepare the necessary authorizing by-law.

Respectfully submitted,

Kevin J. Girard

Kevin J. Girard, P.Eng
Manager of Municipal Services

G.A. Plancke

G.A. Plancke, Civil Eng. Tech (Env.)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

November 6, 2017
File: 165620120

Attention: Kevin Girard, P.Eng.
Manager of Municipal Services

Town of Kingsville
Corporation of the Town of Kingsville
2021 Division Road North
Kingsville Ontario N8X 4L4

Dear Kevin,

**Reference: County Road 18 Watermain Extension from County Road 34 Easterly
Report on Tenders**

Following is our report on tenders for Town of Kingsville Contract No. MS17-202 - County Road No.18 Watermain Extension from County Road No.34 Easterly to M&M Farms Ltd.

1.0 BACKGROUND

The project consists of two alternative watermain designs as follows:

- Alternate No.1 is based on the recommendations of the Engineer's Report accepted by Council in May 2017 under resolution 388-2017 which called for the construction of a new 250mm dia. watermain along County Road 18 from County Road 34 easterly for approximately 725 meters to service a proposed new 24-acre greenhouse development at Municipal No. 1755 owned by M&M Farms Ltd.
- Alternate No.2 is based on oversizing the above proposed 250mm dia. watermain to 300mm dia. so as to create spare conveyance capacity for long term future benefits along County Road 18 east of County Road 34.

2.0 TENDERS

Tenders for the above noted project were advertised on and received by the Town of Kingsville via the Town's electronic tendering system until 11:00 a.m. Thursday, November 2, 2017. A total of five (5) addenda were issued during the tender period to extend the closing date, undertake test pits, revise watermain configuration, clarify items in the tender documents and answer questions by prospective Tenderers.

The following table summarizes the Tenders received with total tender prices and date of completion for each of the two alternates. These total tender prices include costs for provisional items and contingency allowance but do not include HST.



November 6, 2017
 Kevin Girard, P.Eng.
 Manager of Municipal Services
 Page 2 of 5

**Reference: County Road 18 Watermain Extension from County Road 34 Easterly
 Report on Tenders**

RANK	TENDERER	TOTAL TENDER PRICE (HST excluded)	DATE FOR COMPLETION
ALTERNATIVE NO.1			
1	<i>Coco Paving Inc.</i>	<i>\$ 510,125.30</i>	<i>May 4, 2018</i>
2	D'Amore Construction (2000) Ltd.	\$ 514,796.00	May 4, 2018
3	Major Construction (2010) Ltd.	\$ 615,625.50	May 4, 2018
4	SLR Contracting	\$ 624,616.00	May 4, 2018
5	J&J Lepera Infrastructures	\$ 627,625.00	May 4, 2018
6	Sherway Contracting (Windsor) Ltd.	\$ 698,730.80	May 4, 2018
7	Amico Infrastructures Inc.	\$ 714,950.00	May 4, 2018
8	SheaRock Construction Group Inc.	\$ 806,635.00	May 4, 2018
ALTERNATIVE NO.2			
1	<i>Coco Paving Inc.</i>	<i>\$ 536,959.20</i>	<i>May 4, 2018</i>
2	D'Amore Construction (2000) Ltd.	\$539,902.00	May 4, 2018
3	Major Construction (2010) Ltd.	\$636,249.00	May 4, 2018
4	SLR Contracting	\$ 658,781.00	May 4, 2018
5	J&J Lepera Infrastructures	\$ 662,625.00	May 4, 2018
6	Amico Infrastructures Inc.	\$ 730,670.00	May 4, 2018
7	Sherway Contracting (Windsor) Ltd.	\$ 740,345.90	May 4, 2018
8	SheaRock Construction Group Inc.	\$ 830,492.00	May 4, 2018

3.0 Detailed Report on Two Lowest Tenders

The following is a more detailed report on the two lowest tenders received for both alternatives. In this Tender, the two lowest tenders received for both alternatives were submitted by the same bidders.

.1 **Coco Paving Inc.**

The tender price submitted by Coco Paving Inc. for Alternative No.1 of \$510,125.30 is the lowest of the eight (8) tenders received and ~\$4,644 (0.9%) lower than the second lowest tender submitted by D'Amore Construction (2000) Ltd. and ~\$129,000 (25.3%) lower than the \$639,138 average for all tenders.

The tender price submitted by Coco Paving Inc. for Alternative No.2 of \$536,959.20 is the lowest of the eight (8) tenders received and ~\$2,943 (0.5%) lower than the second lowest tender submitted by D'Amore Construction (2000) Ltd. and ~\$130,044 (24.2%) lower than the \$667,003 average for all tenders.

There do not appear to be any unbalanced prices in the tender for both alternatives.

Coco Paving Inc. is a well-established local general contractor having completed numerous watermain projects throughout Ontario for which Stantec was the Consulting engineer. Coco Paving Inc. is considered an experienced and qualified watermain contractor and capable of completing the proposed works satisfactorily.



November 6, 2017
Kevin Girard, P.Eng.
Manager of Municipal Services
Page 3 of 5

**Reference: County Road 18 Watermain Extension from County Road 34 Easterly
Report on Tenders**

.2 D'Amore Construction (2000) Ltd.

The tender price submitted by D'Amore Construction (2000) Ltd. for Alternative No.1 of \$514,796.00 is the second lowest of the eight (8) tenders received and ~\$124,340 (19.5%) lower than the \$639,138 average for all tenders.

The tender price submitted by D'Amore Construction (2000) Ltd. for Alternative No.2 of \$539,902.00 is the second lowest of the eight (8) tenders received and ~\$127,100 (19.1%) lower than the \$667,003 average for all tenders.

There do not appear to be any unbalanced prices in the tender for both alternatives.

D'Amore Construction (2000) Ltd. is a well-established local general contractor having completed numerous watermain projects throughout Ontario for which Stantec was the Consulting engineer. D'Amore Construction (2000) Ltd. is considered an experienced and qualified watermain contractor and capable of completing the proposed works satisfactorily.

4.0 DISCUSSION

.1 Tender Response

Based on the number of tenders received, we consider the response to the tender to be excellent.

.2 Overall and Pre-Tender Estimate Comparison

Overall, there is a price difference of approximately \$296,510 (36%) between the highest and lowest tenders for Alternative No.1 and approximately \$293,533 (35%) for Alternative No.2 both of which are considerable acceptable.

The lowest tendered price of \$510,125.30 for Alternative No.1 is approximately \$12,125 (2.4%) above the Engineer's pre-tender opinion of probable cost of \$498,000 and significantly less than the $\pm 10\%$ level of accuracy of what is projected to be the Tenderers bid.

The lowest tendered price of \$536,959.20 for Alternative No.2 is approximately \$3,960 (0.7%) above the Engineer's pre-tender opinion of probable cost of \$533,000 and significantly less than the $\pm 10\%$ level of accuracy of what is projected to be the Tenderers bid.

.3 Impact on Overall Capital Cost

The estimated total capital cost for Alternative No.1 was originally projected in the Engineers Report at approximately \$576,000 for Alternative No. 1 and \$612,000 for Alternative No. 2 including engineering and contingencies but excluding HST.

Based on the low tender prices received for Alternative No.1 and Alternative No.2 plus expenses incurred to date by the Town, the estimated total capital cost projection increases to approximately \$610,000 for Alternative No.1 and \$636,000 for Alternative No. 2. This represents a financial impact of approximately \$34,000 (5.6%) for Alternative No.1 and approximately \$24,000 (3.8%) for Alternative No.2.

However, this impact is predicated on spending the entire amounts allocated to provisionals and contingencies. Without provisionals and contingencies, the total estimated capital cost reduces to approximately \$550,300 for Alternative No.1 and \$576,300 for Alternative No.2.



November 6, 2017
Kevin Girard, P.Eng.
Manager of Municipal Services
Page 4 of 5

**Reference: County Road 18 Watermain Extension from County Road 34 Easterly
Report on Tenders**

Note that the above total capital costs are based on preliminary figures and final costs will be established after completion of the watermain project when all quantities have been finalized and all associated costs totaled including the addition of applicable HST costs which have not been included in any of the above figures.

.4 Cost Assessment and Oversizing

In May of 2017, Council was presented with the merits of oversizing the proposed 250mm watermain to 300mm diameter per the Engineer's report. In accordance with Council resolution's C388-2017 and C220-2017, the project was designed and tendered with both 250mm dia. and 300mm dia. watermain alternatives and the tender prices would be used to establish a cost sharing ratio between M&M Farms Ltd. and the Town of Kingsville. This arrangement would also provide the Town with the opportunity to review costs prior to making a final decision on whether to proceed with any oversizing.

In accordance with By-Law 34-2017 and the agreement between M&M Farms Ltd. and The Town of Kingsville; upon completion of construction, the Town is to total all costs to carry out the project and assess 100% of these costs to M&M Farms Ltd for reimbursement should the Town not proceed with oversizing under Alternative No.1.

Should the Town decide to proceed with oversizing under Alternative No. 2, then based on the difference between the low tenders received for Alternate No.1 and Alternate No.2, the construction component of the oversizing cost amounts to \$26,833.90 and originally estimated at approximately \$36,000.

Based on the ratio between the low tenders received for Alternative's No.1 and No.2, the cost sharing ratio would be established at 5% for the Town of Kingsville and 95% for M&M Farms Ltd.

Based on the revised total estimated capital cost of approximately \$636,000 for Alternative No.2, M&M Farms Ltd. would be assessed at 95% (approx. \$604,200) and the Town of Kingsville at 5% (approx. \$31,800) of the final total capital cost.

Please note that the above cost share amounts are based on preliminary figures and the final amount to be assessed will be established after completion of the watermain project when all quantities have been finalized and all associated costs totaled including the addition of applicable HST costs which have not been included in any of the above figures.

5.0 APPROVALS

Prior to advertising for tenders, draft tender issue contract documents were forwarded to the County of Essex for comments and approval. County of Essex approval was received by email on September 19, 2017.

Approval from the Ministry of Environment & Climate Change is not required for this project. However, a Form 1 – "Record of Watermain Authorized as a Future Alteration" has been completed and provided to the Town for their records.

We are not aware of any other regulatory approvals that are required to proceed with the construction of the subject works.



November 6, 2017
Kevin Girard, P.Eng.
Manager of Municipal Services
Page 5 of 5

**Reference: County Road 18 Watermain Extension from County Road 34 Easterly
Report on Tenders**

6.0 RECOMMENDATIONS

On the basis of the tenders received and the foregoing report, we recommend the Town of Kingsville award Contract No. MS17-202 for either Alternative No. 1 or Alternative No. 2 to Coco Paving Inc. for the total tender price of \$510,125.30 for Alternative No.1 or \$536,959.20 for Alternative No.2 respectively excluding HST with a completion date of May 4, 2018.

It is also our recommendation that based on the tender prices received, that Alternative No. 2 be the selected alternative. The additional cost to oversizing the proposed watermain is considered to be very low and it would be very advantageous for the Town to obtain the enhanced benefits offered by the larger watermain at such an economical price for in order to achieve these benefits at a later time would require additional watermain infrastructure at significantly much greater costs.

I trust the foregoing meets your present requirements and should you have any questions or require further information, please contact me directly.

Respectfully yours,

STANTEC CONSULTING LTD.

Tony Berardi, P.Eng.
Principal & Sector Leader
Phone: (519) 966-2250
Fax: (519) 966-5523
Cell: (519) 551-3891
Email: tony.berardi@stantec.com

Attachment: Overview of Schedules of Prices

MS17-202 - County Road No. 18 Watermain Extension - Overview of Schedule of Prices

Schedule	Coco Paving Inc.	D'Amore Construction (2000) Ltd	Major Construction (2010) Ltd.	SLR Contracting	J&J Lepera Infrastructures	Sherway Contracting (Windsor) Ltd.	Amico Infrastructures Inc.	SheaRock Construction Group Inc.	Average	Stantec Opinion of Probable Cost
Alternate No.1	\$ 450,400.30	\$ 458,836.00	\$ 544,895.50	\$ 560,791.00	\$ 563,000.00	\$ 625,230.80	\$ 650,600.00	\$ 746,635.00	\$ 575,048.58	\$ 438,000.00
Alternate No.2	\$ 477,234.20	\$ 483,942.00	\$ 565,519.00	\$ 594,956.00	\$ 598,000.00	\$ 666,845.90	\$ 666,320.00	\$ 770,492.00	\$ 602,913.64	\$ 473,000.00
Contingency	\$ 24,725.00	\$ 20,960.00	\$ 35,730.00	\$ 28,825.00	\$ 29,625.00	\$ 38,500.00	\$ 29,350.00	\$ 25,000.00	\$ 29,089.38	\$ 25,000.00
Allowances	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
Total Tender Price - Alternative No. 1	\$ 510,125.30	\$ 514,796.00	\$ 615,625.50	\$ 624,616.00	\$ 627,625.00	\$ 698,730.80	\$ 714,950.00	\$ 806,635.00	\$ 639,137.95	\$ 498,000.00
Total Tender Price - Alternative No. 2	\$ 536,959.20	\$ 539,902.00	\$ 636,249.00	\$ 658,781.00	\$ 662,625.00	\$ 740,345.90	\$ 730,670.00	\$ 830,492.00	\$ 667,003.01	\$ 533,000.00



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 14, 2017
To: Mayor and Council
Author: Kevin Girard
RE: Bridge and Culvert Inspections Report
Report No.: MS 2017-54

AIM

To provide Council with an update on the Bridge and Culvert Inspections Report.

BACKGROUND

In 2013, Dillon Consulting was obtained to conduct a bridge and culvert needs study which was completed in 2015. This study summarized the findings of the inspections conducted and identified improvements to the structures that were deficient or will become deficient within a ten year span.

As part of the *Highway Traffic Act (Section 123(2))* and the *Bridges Act (Section 2)*, regulations are outlined for municipal structures. Under the *Public Transportation and Highway Improvement Act*, inspections and evaluations of bridges shall conform to standards set out by the Ministry of Transportation in the following manuals (or equivalent):

- Structure Manual
- Structure Rehabilitation Manual
- Drainage Manual
- Roadside Safety Manual
- OPSS for Roads and Municipal Services
- Ontario Structure Inspection Manual (OSIM)
- Highway Traffic Act
- Ontario Highway Bridge Design Code (OHBDC)

The Town currently has an inventory of thirty-eight (38) bridges and twenty-three (23) culverts over the span three (3) metres as defined in the *Ontario Structure Inspection Manual (OSIM)*. The Town of Kingsville is responsible for ensuring that these structures

are in good repair. This is completed by conducting regular bridge inspections biennially in accordance with the *Ontario Structure Inspection Manual (OSIM)*.

Municipal Services had procured a consulting engineer through the Town's RFP process and carried out the work in accordance with council resolution 454-2017 as follows:

454-2017

Moved by Councillor Thomas Neufeld

Seconded by Councillor Tony Gaffan

Council approves Administration to proceed with the tendering for services to complete a Bridge and Culvert Study; and Council approves the transfer from the Development Charges Reserve in the amount of \$16,750 to be applied against the cost of the Bridge and Culvert Study.

CARRIED

DISCUSSION

Keystone Bridge Management has completed and filed with Municipal Services the Bridge and Culvert Inspections, which identifies the capital and maintenance needs for Town structures over the span of three metres. A total of 61 structures were evaluated of which 38 were considered bridges and 23 were culverts with an average age of approximately 41.3 years.

From the report, approximately \$3 million is required in capital investment to continue to maintain the structural inventory in good serviceable condition over the next ten years. It was identified that there is a backlog of approximately \$1 million in immediate capital needs. In the period from 20 years hence to 40 years there will be a need to replace almost \$13 million in road structure assets.

In comparison to the bridge and culvert needs study completed by Dillon in 2015, table 1 shows the updated capital expenses required for the Town owned structures.

	2015 Dillon Report	2017 Keystone Report
1-5 years rehab	\$ 966,000	\$ 1,139,000
1-5 years replace	\$ 955,000	\$ 1,333,000
1-5 years total	\$ 1,921,000	\$ 2,472,000
6-10 years rehab	\$ 976,000	\$ -
6-10 years replace	\$ 1,610,000	\$ 572,000
6-10 years total	\$ 2,586,000	\$ 572,000
Overall Total	\$ 4,507,000	\$3,044,000

Table 1: Comparing Reports

As you can see from the above table, the lack of capital funding to structures in accordance with the recommendation of the 2015 Dillon report has left certain structures in disrepair, which lead to an increased rate of deterioration. These structures will require capital funding in order to keep them in safe and operational condition. The structures outlined in Keystone's 1-5 year category are as follows:

Suggested Capital Year	Bridge I.D.	Name	Work	Estimated Cost
2018	5	Orton Road Drain Culvert	Rehab	\$ 36,000
	14	Rd 10 Bridge Patterson Drain	Replace	\$ 302,000
	18	Rd 11 Bridge Ruscom River	Rehab	\$ 259,000
	42	Maddox Drain Culvert	Rehab	\$ 24,000
	503	Mill Creek Scratch Wagle Drain Culvert	Replace	\$ 359,000
2019	24	Rd 3W Bridge E Branch 47 Drain	Rehab	\$ 208,000
	32	Cedar Island Bridge	Rehab	\$ 48,000
	52	Jasperson Lane Bridge	Rehab	\$ 329,000
2020	25	Rd 3W Bridge Centre Branch 47 Drain	Rehab	\$ 169,000
	30	Rd 5W Bridge W Townline Drain	Rehab	\$ 42,000
	46	Old No. 5 Drain S Talbot Rd	Replace	\$ 330,000
2021	26	Rd 3W Bridge Nelson Drain	Replace	\$ 342,000
2022	50	Mill Creek Bridge	Rehab	\$ 24,000
			Total	\$ 2,472,000

Table 2: 1-5 Year Summary

In terms of the overall depreciation of Town owned structures, the bridge assets are presently depreciating at a rate of approximately \$290k per year. Whereas, the culvert assets are depreciating at a rate of \$140k per year.

A total of 98.1% of the inspected structures have a Bridge Condition Index (BCI) greater than 70 out of 100. The remaining five structures have BCI values between 56.6 and 70. The ministry of Transportation Ontario's goal is to maintain at least 80% of its structures with a BCI greater than or equal to 70 out of 100.

Attached to this report is the executive summary, covering report and network reports prepared by Keystone Bridge Management. Individual structure reports can be viewed at the Municipal Services Office.

An updated report will be required biennially for these structures, as mandated in the *Ontario Structure Inspection Manual (OSIM)*. Therefore, the Town will be required to have updated inspections completed by the end of 2019.

LINK TO STRATEGIC PLAN

To promote a safe community.

To become a leader in sustainable infrastructure renewal and development.

FINANCIAL CONSIDERATIONS

Using the data from the report, the Municipal Services department will schedule the capital needs in the department's capital budget forecast. These capital needs will result in budget requests in line with the 5-year capital forecast.

The maintenance needs as identified by Keystone will be funded by the Public Works operations budget.

CONSULTATIONS

Keystone Bridge Management
Municipal Services Department

RECOMMENDATION

That Council receives the 2017 Bridge and Culvert Inspections report.

Respectfully submitted,

Kevin J. Girard

Kevin J. Girard, P.Eng
Manager of Municipal Services

A Plancke

G.A Plancke, Civil Eng. Tech (Env)
Director of Municipal Services

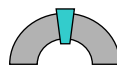
Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



2017 BRIDGE & LARGE CULVERT BIENNIAL INSPECTIONS

Town of Kingsville



Keystone Bridge Management Corp.

Your Bridge Asset Management Specialist

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Executive Summary

Keystone Bridge Management Corp. was retained by the Town of Kingsville to provide bridge assessments for all its bridges and large culverts. A total of 61 structures were evaluated of which 38 were considered bridges and 23 were culverts.

The structure inventory ranges in age from nearly new to 99 years old and represents 5,060 square metres of plan surface area. The asset value on a full replacement cost basis is of the order of \$28.4 million.

The average age of Kingsville structures is 41.3 years.

Approximately \$3 million is required in capital investment to continue to maintain the structural inventory in good serviceable condition for the next ten years. There is a back log of \$1M in immediate capital needs.

In the period from 20 years hence to 40 years hence there will be a need to replace almost \$13M in road structure assets.

The bridge assets are presently depreciating at a rate of nearly \$290K per year. They retain about 46% of their new value. In the absence of capital investment, the bridges will retain 14% of their new value in 20 years. The bridges have lost 4.6% in value due to deterioration.

The culvert assets are depreciating at a rate of \$140K per year. They currently retain about 66% of their new value. Without capital investment, the culverts will retain 30% of their new value in 20 years.

A total of 91.8% of the inspected structures have a Bridge Condition Index greater than 70. The remaining five structures have BCI values between 56.6 and 70. The Ministry of Transportation Ontario's goal is to maintain at least 80% of its structures with a BCI greater than or equal to 70.



Introduction

This is the first biennial cycle of bridge and large culvert assessments by Keystone Bridge Management (KBM) on behalf of the Town of Kingsville. Since 2006 KBM has continuously improved and developed new features and reports that better characterize the condition of bridge and large culvert inventories. It is now our pleasure to present these improved reports on the present condition and outlook of the Town of Kingsville road structure and park bridge assets.

Biennial inspection of bridges and culverts with a span equal to or exceeding 3.0 metres is mandated by provincial statute in Ontario. Municipalities seeking provincial funding for structure capital improvements are required to demonstrate their bridges receive a biennial inspection. Increasingly, the government is expecting municipalities to have an asset management plan as well.

All the structures were inspected in the period between August 21 and August 25, 2017. Water levels had receded in all the streams, and access to the structures was generally not limited by water depth. In most respects, conditions were ideal for visual inspection.

Provided herein are detailed capital needs, maintenance needs, individual bridge depreciations to date, forecast inventory depreciation, and the bridge condition index, for all the inspected structures. The estimated remaining service life and replacement cost is detailed for each structure. The individual inspection reports (380 pages) are bound with this Report.

The following network level reports are appended to this Summary Report and are further described and explained herein:

1. Statistical Report
2. Bridge List
3. Culvert List
4. Capital Needs
5. Two Year Priority Report
6. Maintenance List
7. Structure Replacement Cost & Estimated Remaining Service Life Report
8. Culvert Replacement Cost Report
9. Bridge Parabolic & Straight-Line Depreciation
10. Bridge Depreciation Forecast
11. Bridge Depreciation Forecast with Recommended Capital Investment
12. Bridge Average Depreciation with Investment Scenarios
13. Depreciation Forecast – Culverts
14. Average Culvert Depreciation with Investment Scenarios
15. Recommended Investigations
16. Performance Deficiencies
17. BCI Report
18. Bridge Images Report (On digital medium only)



Structure Summary Statistics

A snap-shot one-page **Structure Summary Statistics Report** immediately follows this Summary Report. The Structure Age Histogram shows that the Kingsville structures are very well distributed. The largest group of bridges are 15 structures constructed 40 to 50 years ago. Twelve structures are new or have been replaced in the past 20 years. The average age of Kingsville structures is 41.3 years. The oldest structure is estimated to be 99 years old.

The Structure Deck Area Histogram demonstrates that all 61 structures are comparatively small and all have less than 500 square metres of plan area. Fifty-seven of the structures have less than 200 square metres plan area. The largest structure has a plan area of 400 square metres. The average plan area is 83 square metres. The total plan area of structural assets is 5,060 square metres.

The Structure Deck Area per Age Histogram is a hybrid of the previous two histograms. It is a key piece of asset management information because this chart presents the age and size-weighted picture of the structure inventory. The plot shows a very balanced distribution. This is a favourable finding. Twenty-six percent of the deck area is greater than 50 years old. This latter cohort will have the greatest influence on capital needs.

Bridge and Culvert Lists

A print out of the client's bridges and culverts is provided. This print out clarifies what are considered as bridges and which structures are deemed culverts. Culverts are defined as an opening through the embankment, and by definition, have soil cover.

Bridges typically have no cover, although certain bridges may have had their riding surface elevated by infilling between the curbs. The Bridge List identifies 38 structures that are considered bridges. The remaining 23 structures on the inventory are culverts.

The bridge management analysis differentiates between bridges and culverts and this is further explained later in this Summary Report.

Capital Needs Report

The capital needs were estimated with an estimating tool contained in the Keystone Bridge Management System. This utility covers common items that include deck replacement, expansion joint replacement, barrier wall replacement, waterproofing and paving. The utility provides guidance for traffic management costs. All costs are marked up 20% to account for contingencies and engineering. Contract administration costs are not included.

The Capital Needs for The Town of Kingsville are summarized in a separate report, included in the Network Reports section of this Report.

The **Capital Needs Report** is organized from the most immediate needs to the less immediate needs by the Recommended Year sub-headings. Two capital needs pictures are graphically presented at the end of the Report. A Grand Total of **\$3,044,000** is the projected capital need from the present to 2027.

There are 15 Capital Projects identified over the 10-year planning period to 2027. The distribution of capital needs is depicted in two different graphs at the end of the Capital Needs



Report. The first graph shows the inventory needs and a line of “best fit” that describes the average needs over the next 10 years. The Town of Kingsville has \$1M in immediate capital needs. It is uncertain that these needs can be funded in 2018. It will be up to Kingsville to further prioritize these needs.

The second graph breaks down the capital expenditures between bridges and culverts.

Six structures are recommended for replacement in the next ten years.

The capital needs groupings in the Capital Needs Report suggests relative priority, but other considerations such as traffic demand, risk of failure, and combining projects should also be considered to establish actual priorities.

Please note the capital estimates provided are very approximate by nature. Environmental considerations, difficult foundations, dewatering requirements, and traffic management costs can be very significant variables that can only be estimated accurately at the preliminary design stage.

Two Year Priority Report

To help municipalities prioritize their immediate capital needs, Keystone provides a **Two-Year Priority Report**. Each structure on the list has been assigned a relative importance and the need has been assigned a relative urgency. Important structures with the most urgent needs are ranked first, with the recommended year taking precedence.

The importance of a structure is typically related to the volume of traffic it carries. The urgency of the need reflects the risk associated with not acting.

The Remarks column in the report offers additional guidance and rationale.

Keystone’s most pressing concern is the severely perforated Mill Creek Scratch Wagle Creek Culvert, ID 503. This is followed by the deteriorated and functionally deficient Road 10 Bridge Patterson Drain, ID 014. Municipalities should make their own assessments of relative priority based on all their competing needs.

Bridge Maintenance

Detailed maintenance needs are captured in the **Bridge Maintenance Report** in the Network Reports section of this Report.

Maintenance needs shown in **red font** are considered the most urgent. Kingsville has no urgent maintenance needs.

Some of the more common maintenance needs identified are:

- Replace or straighten delineator signs
- Removing brush and debris
- Concrete repairs

The Town of Kingsville is providing appropriate maintenance to most of the structures inspected. The maintenance list is provided to guide additional maintenance work that will help



maintain the life and serviceability of the structures, and in some instances, improve safety. These maintenance items are duplicated in the individual structure reports.

Bridge cleaning is widely recognized as an important maintenance activity. Ideally spring maintenance should include a thorough sweeping of the bridges' horizontal surfaces, and power washing of the bridge seats especially where expansion joints are open or the seal is compromised. Early sweeping removes brine laden winter sand from the bridge decks. This greatly helps forestall the onset of corrosion of the reinforcing steel. Expansion joints should be cleaned of debris caught inside the gaps in the spring and fall of each year.

Removal of obstructions in stream channels is mentioned in the Maintenance Report. Brushing out improves air circulation around structures and this is an important maintenance activity.

A common rule of thumb is to spend 1% of the replacement value per annum on structure maintenance. The most responsible division of capital and maintenance expenditures is elusive. Suffice to say that a productive and skilled maintenance crew can achieve significant reductions in capital needs while maximising the serviceability and service life of those structures they maintain.

Estimated Remaining Service Life and Replacement Costs

The estimated remaining service life (ERSL) and the replacement cost are vital asset management intelligence. These values are provided in a network level report.

Estimated Remaining Service Life

The structures are ordered based on the ERS�. The newest structures top the list. Two structures at the bottom of the list, Road 10 Bridge Patterson Drain, and the Mill Creek Scratch Wigle Drain Culvert, have effectively no remaining service life.

The ERS� is calculated based on the deemed life of the structure, and present age. This is modified by an algorithm that recognizes the actual condition of the structure. Old bridges in very good condition automatically have their lives extended. Newer structures in exceptionally poor condition have their life expectancy reduced. Thereafter, engineering judgement is applied to arrive at the listed ERS�.

Replacement Cost

The replacement costs are premised on replacement in kind. Typically, when a bridge is replaced, it is replaced with an improved structure type, and often to improved design criteria. Hence the replacement costs are not a reliable indicator of actual replacement costs. However, it is a very useful parameter for asset management purposes, particularly when assessing the level of asset depreciation.

The replacement cost considers numerous factors and is computed by an algorithm. The factors are listed below:

- Structure type
- Plan area of bridge (Overall length by overall width)
- Skew (cost increased by 10% if skew angle > 0)
- Symmetry (cost increased by 10% if irregular or unsymmetrical)



- Size (a discount factor is applied as the size increases)
- Aspect ratio (A very wide bridge has a lower unit cost)
- Allowance for existing structure removal

The base replacement cost is factored by an allowance for design costs and contingencies.

The culvert replacement costs are calculated separately and this is explained later in this report.

Summary Results

The end of the report summarizes the remaining service life and replacement cost data. The estimated total replacement cost for the Town of Kingsville bridges and large culverts is \$28,418,000. The average replacement cost per structure is \$465,869.

A graph forecasts the future costs for structure replacement by decade. In the period from 20 to 40 years hence, there is a forecast requirement to replace almost \$13M in structure assets. The Town needs to strategize on how best to prepare for this very significant road structure renewal cost. Timely rehabilitation of some of these structures may prolong their service life.

Caveat

The estimated remaining service life is a guideline only. Rehabilitation can extend the life of a structure by 20 to 50 years. In some instances, the ERS� will be optimistic.

The estimated replacement costs are a reasonable indication of actual replacement costs. However, there are numerous other considerations that influence replacement costs. Chief among these are market conditions, challenging foundation conditions, and traffic management requirements.

We welcome our clients actual cost experiences for structure replacements. This helps us better calibrate our estimating models.

Culvert Replacement Cost Report

The Culvert Replacement Cost Report is generated based on a complex algorithm within KBMS that considers parameters such as depth of cover, skew, water depth, road width, and presence of guide rail. The estimated replacement cost is generated for both a corrugated steel and concrete box type culvert.

The estimated cost to replace all The Town of Kingsville culverts, in kind,¹ is \$9,255,000.

Bridge Replacement Costs

From the previous two network level reports it is easily deduced that the replacement value of only the bridges is \$19,163,000.

Bridge Depreciation

Included in the Network Reports section of this Report is the **Parabolic & Straight-Line Depreciation Report** for all the bridges. The large culverts are not included in this report.

¹ Similar material and functionality



The New Value of each bridge is premised on the geometry and deemed unit price of the main components, and summing the individual values. The costs of foundations are not included. Foundations are very expensive bridge components that may cost from \$100K to \$1,000K per bridge foundation unit. The deemed unit prices are relative, and not necessarily reflective of current actual costs.

Depreciation is premised on the actual age of each bridge component. So, for example if a bridge has replacement components such as expansion joints or new barrier walls, the depreciation of these components is based on their year of installation rather than the age of the original bridge. In some instances, judgement was required to establish the installation date of replacement bridge components.

The loss in relative value of a bridge due to Defects and Damage is shown as a percentage, and actual cost. For example, near the top of the first page of the report the Hughes Drain Bridge ID 003 has lost 5.5% of its deemed New Value due to Defects and Damage assessed at the time of inspection. One percent damage devalues a component by five percent. Therefore, a component that is 20% damaged has lost all its value. Ten percent defects to a component is equivalent to one percent damage.

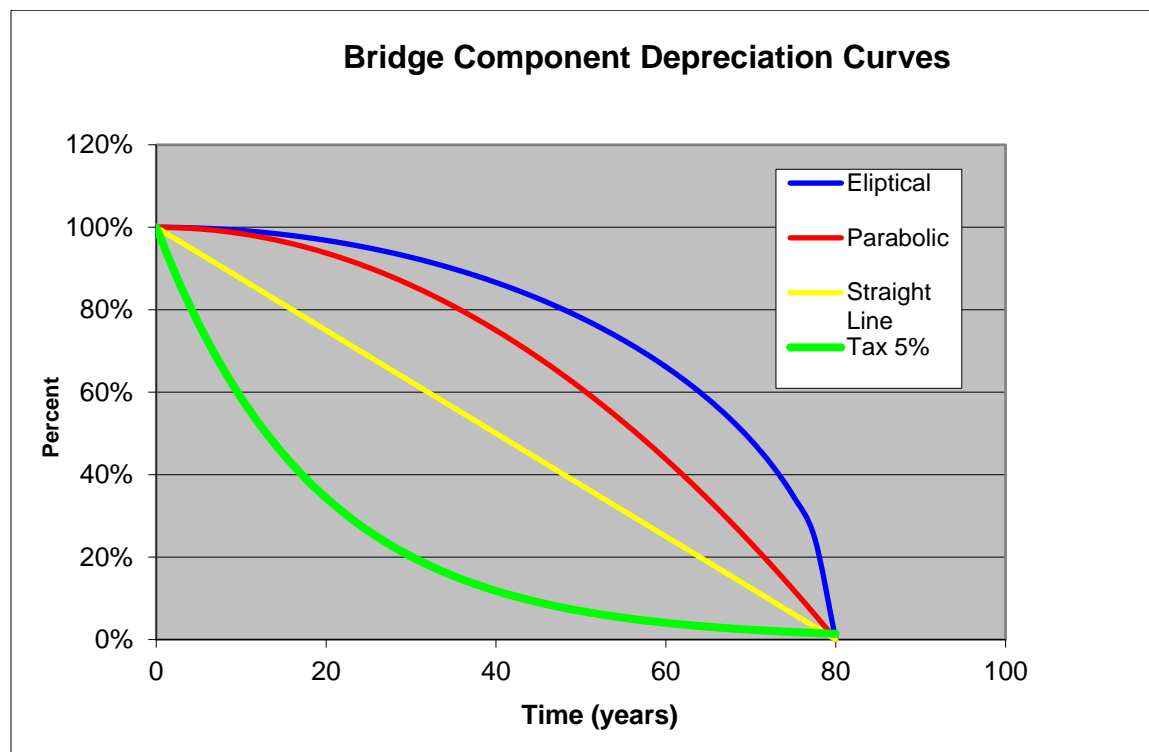


Figure 1. Examples of four depreciation functions for a bridge component with an 80-year deemed service life.

The Present Value (book value) of a bridge is expressed in terms of how much of the original value is retained after considering Depreciation, Defects and Damage. Depreciation is calculated as Parabolic or Straight-Line (S/L). With a parabolic depreciation function, only 25%



of the depreciation takes place in the first half of the components life. Parabolic depreciation sustains a bridge's value in the early part of its life. Straight-line depreciation is probably a more realistic and conservative approach to describing the current book value of a bridge. Examples of four depreciation functions are illustrated in Figure 1. on the preceding page.

The Road 11 Belle River Bridge ID 020 was constructed in 1990. The deemed New Value of the bridge is shown as \$521,085. If parabolic depreciation is assumed, the bridge still retains 80.2% of its original deemed value. The Straight-Line depreciated value of the bridge is 57.6% of the new value.

The most telling part of this report is the bottom line. The deemed new value of all the bridge assets is approximately \$10.5M. The loss in value to the assets due to Defects and Damage is assessed as 4.6% or \$482K. The total depreciated value of the bridge inventory is 52.8% of the deemed New Value if parabolic depreciation is assumed. Similarly, for straight-line depreciation the value has declined to 34.1% of the original deemed New Value.

Where the depreciation has reduced the value of a bridge by more than half, it is highlighted in amber in the report.

Assuming a 100 year write down period for bridges, it is a desirable goal to maintain the entire bridge inventory at nominally 50% depreciation or better if Straight Line Depreciation is adopted. Similarly, for Parabolic Depreciation, it is desirable to maintain the level of depreciation at or above 67%.

Depending on the choice of Depreciation function, The Town of Kingsville is behind target by 15.9% or 14.2% respectively. These numbers are comparable to many other rural municipalities in Ontario.

When the depreciation due to defects and damage exceeds 25% the number is highlighted in yellow. There is only one bridge where defects and damage account for more than 25% of the depreciation. These structures are identified on the capital program.

There is a significant disparity between the estimated full replacement value of the bridge assets (\$19.2M explained earlier in this report) and the value generated in the Parabolic & Straight-Line Depreciation Report. The principal reason for this is because the cost of the bridge foundations is not included in the depreciation calculations, and the deemed unit values of components is possibly too low. Also, the estimated replacement costs consider traffic management, design and contingency costs, whereas the deemed new values in the Depreciation Report do not.

Continued strategic investment in rehabilitation and renewal will improve the depreciation numbers. Those structures with more than 10% Damage/Defects should be prioritized for rehabilitation.

Bridge Depreciation Forecast

In the Network Reports Section of this report is a forward looking graphical representation of the projected depreciation of the inspected bridge components. The aggregate value of the inspected components is shown in terms of the Original Value as 100 percent, the Present Depreciated percentage level (Now), and the Forecast Depreciated percentage level in five-year increments extending 20 years hence.



The Depreciated percentage is calculated based on the deemed value, deemed life, and age of each bridge component. Once Defects or Damage is identified on a component, the Defects and/or Damage is assumed to grow at 0.5% per year non-compounded. Thus, a sidewalk that presently has 5% scaling (Defect, is assumed to have 7.5% scaling in another five years time.

Examining the mauve bars in the graph, the Original Value expressed as 100% has declined to 56% retained value considering only parabolic depreciation. A further 33 percentage points of depreciation is forecast over the following 20 years.

Contrast this against the scenario of straight-line depreciation including on-going growth of defects and damage. This is represented by the light green bars in the graph. The Original percentage declines to 34% retained value with a further 27 percentage points decline in the next 20 years.

The projected average depreciation is approximately 1.5 percent per year. Accepting an actual replacement cost of \$19.2M for only the bridge assets, the forecast depreciation loss in terms of replacement value is nominally \$290,000 per year. Hence an annual capital expenditure of not less than this amount is required just to maintain the bridge inventory at present levels of depreciation.

Bridge Depreciation Forecast with Recommended Capital Investment

Immediately following the **Depreciation Forecast** in the Network Reports, is a similar looking chart as the Depreciation Forecast. However, this second chart demonstrates the effects of investing the recommended Capital Needs into the bridge inventory. It is very clear that investing the recommended Capital expenditures helps increase the value of the bridges, and greatly improves the depreciation outlook.

It is very important to understand this chart speaks only to bridges. The culverts are discussed separately in the sections following.

The premise for this chart is as follows. The recommended capital investments from the Capital Needs Report are grouped in five-year groupings. Hence all of the recommended capital needs for bridges from the present to five years out is grouped, and so on and so on for 6 to 10-year needs, 11 to 15 year needs, and 16 to 20 year needs. The Capital is deemed to be spent exactly as recommended. The recapitalization of the bridge inventory offsets the depreciation. Interestingly, the graph shows that the recommended capital investment will very effectively hold the current levels of depreciation.

The deemed depreciated value is factored by the Estimated Replacement Value for all the bridges. Hence the recapitalization is applied against the Estimated Total Replacement Value rather than the deemed values utilized for calculating relative depreciation.

One further premise requires explanation. The graph is premised on one dollar of capital investment off sets one dollar of depreciation. This is reasonable when the replacement values of bridges include all the associated sundry costs of a bridge replacement in kind. However, one dollar of capital may only offset eighty cents of depreciation.

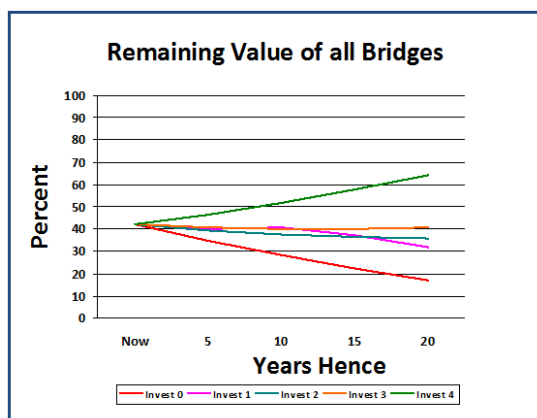
In summary, this **Bridge Depreciation Forecast with Recommended Capital Investment** demonstrates that the recommended expenditures in the Capital Needs Report will, if followed



exactly, offset depreciation in the first five years, and thereafter depreciation will outpace capital renewal.

Average Bridge Depreciation with Investment Report

In the Network Reports Section immediately following the previous chart is a related chart that tests various investment strategies and their impact on long term depreciation. This chart is named the **Average Bridge Depreciation with Investment Report**. An example is depicted below.



As the title suggests, this chart considers the Average Depreciation. In the previous two charts, four different types of depreciation assumptions are provided. In this chart, the four assumptions are averaged. The resulting average is shown as a red line captioned as “Invest 0”. For the Town of Kingsville, the average level of depreciation is about 46% of New Value and is projected to decline to 14% of New Value in 20 years in the absence of capital investment.

Superimposed on the Zero Investment scenario is four other colour coded investment scenarios

labelled Invest 1 to Invest 4. The Invest 1 scenario is the recommended capital investments per year. The average investment is \$94K per year.

Examining the chart, and in particular, the green line that represents this investment scenario, it is shown that the recommended capital expenditure will slightly improve the retained value to 34% in 20 years time.

The Invest 4 scenario expenditure of \$200K per year shows 44% retained value after 20 years. Clearly an annual expenditure of more than \$200K is required to maintain healthy levels of depreciation. The Town of Kingsville should commit to spending on average at least \$300K per year on its bridges to offset depreciation.

However, the average investment will need to be front-end loaded to address the immediate capital needs identified earlier. Capital investment of \$300K per annum in the medium to long term will sustain the bridges in a relatively satisfactory level of repair, and ensure that future generations inherit a well maintained and sustainable bridge inventory.



Culvert Depreciation Forecast

A chart showing forecast **Culvert Depreciation** is provided in the Network Reports. Culverts are treated very differently than bridges and this is explained next.

The new or Original Value of culverts is based on their replacement value. The replacement value of a culvert calculation was explained earlier in this report. Basically, the replacement value considers the costs of excavating the road surface, providing water control, removal of the existing culvert, and replacement in kind of the existing culvert. The costs include backfill and restoring the pavement structure of paved roads. The estimated cost to replace in kind the entire Kingsville culvert inventory is \$9,255,000. This works out to \$400,000 per culvert.

Straight-line depreciation is utilized to depreciate the culverts. Since the culvert conduit is only part of the cost of the entire replacement cost, it was deemed that only simple depreciation without considering the effects of defects and damage was the more appropriate depreciation model. Depreciation is based on the assumption of a 100-year life for concrete culverts and a 35-year life for corrugated steel and timber culverts. The assumed life is adjusted in the calculations to the estimated remaining service life.

The culverts are individually depreciated based on their age, condition and construction. The chart shows that the retained value of the culverts is about 66% of their Original or new value. In the absence of capital investment, the culverts will depreciate a further 30% in 20 years, or 1.5% per year.

Since the entire cost of culvert replacement is considered, then like the bridges, a dollar invested in culvert replacement yields a dollar improvement in the depreciated values. The depreciated value changes from \$6.1M to \$3.4M in 20 years. This is nominally \$140K per year. Thus, a minimum annual capital expenditure of \$140K per year is required just to maintain the present depreciated value of the culverts.

Previously it was noted the average cost of a culvert in Kingsville is \$400K. At a \$140K annual rate of depreciation, one culvert on average should be programmed for replacement every 2.8 years, to maintain the current retained value.

The culvert depreciation graph demonstrates that Kingsville has invested heavily in culvert renewal, thus the present retained value is at a very enviable 66%.

Average Culvert Depreciation with Investment

A second chart that examines five different investment scenarios for culverts is also provided. Based on the Capital Needs Report, it was identified that \$1,160K is required for culvert needs between the present and 2027.

The five investment scenarios correspond to no investment, spending \$58K per year for 20 years, \$60K, \$70K, and \$140K per year. The chart confirms that an annual average expenditure of \$60K per year is sufficient to maintain an acceptable level of depreciation over the next 20 years.



Recommended Investigations Report

Biennial inspection of bridges as mandated by OSIM (Ontario Structure Inspection Manual) provides a cost-effective means of inspecting and reporting on the general condition of a bridge. Where, in the opinion of the Engineer, additional investigation is required, it is prescribed as part of the Inspection Report.

A one-page **Recommended Investigations Report** has been included with the Network Reports.

Bridge deck condition investigations (BDI's) are recommended for all structures identified as requiring comprehensive rehabilitation. Three bridges are recommended for a BDI. The ideal time for a BDI is two years before the planned rehabilitation.

Four structures should have a structural evaluation. These bridges have a dead load surcharge of fill on their decks. It is unlikely that they were designed for this load condition. A structural evaluation may result in the need for a load posting.

Two structures would benefit from an ice inspection. Three structures are recommended for a planning study.

The Road 11 Bridge over the Ruscom River has four recommended investigations and merits a thorough review by a structural engineer.

Performance Deficiencies

The various components in and around a structure all have a purpose or functionality. Where the purpose or functionality is compromised, it is recorded as a performance deficiency. Included in the Network Reports is a **Performance Deficiencies Report**.

These deficiencies are often difficult or expensive to remedy. Ideally, a replacement structure should address the present performance deficiencies. These deficiencies should be reviewed when prioritizing the capital program.

Performance Deficiencies require risk management strategizing by the owner.

Bridge Condition Index

The calculation of BCI requires inspection following the OSIM Excellent-Good-Fair-Poor (EGFP) rating system. Up to 55 structural elements are considered in the calculation.

Keystone follows its proprietary Triple-D approach instead of the EGFP method of rating a bridge. To translate the Triple-D method to EGFP the following approach is observed. Anything considered Damaged in Triple-D format is mapped 1:1 as Poor in EGFP format. All bridge components transition from Excellent to Good in a straight-line decay function over a 20-year period. Thus, a new component becomes 10% Excellent and 90% Good after ten years of service. The determination of Fair is based on the percent Defects and considers the percent Damage loosely following OSIM philosophy and is performed following an algorithm implicit to KBMS. The percent Good is determined as 100% less the percent Excellent, Fair, and Poor. Excellent, Good, Fair, and Poor are weighted 1.00, 0.75, 0.40, and 0.0 respectively in the BCI calculations following the published MTO methods of July 2009.



The calculated BCI information is provided in the included report of the same name. Where the BCI is between 60 and 70 the index is printed in green font. Where the BCI is between 50 and 60 it is shown in orange font. Below 50 the BCI is shown in red font

Only five of the inspected structures, or 8.2% have a BCI less than 70. Conversely, 91.8% of the structures have a BCI exceeding 70. The MTO's goal is to maintain at least 80% of its structures with a BCI greater than or equal to 70. On this account, the Town of Kingsville is 11.8% ahead of this metric.

The lowest BCI of 56.6 is for the Mill Creek Scratch Wigle Drain Culvert. This culvert is recommended for replacement in 2018.

In summary, the BCI is a useful measure of the overall condition of common bridges and culverts, but is still highly variable and dependent on the judgement of the individual bridge inspector. The BCI calculations could easily be ten points less if determined by others essentially because of the ambiguity and lack of consistency in differentiating between Fair and Poor in strict OSIM methodology inspections.

Traffic Barriers

Many consultants point out that traffic barrier systems such as railings on bridges and guiderail on embankments do not conform to current codes. Keystone avoids doing this.

The reasoning for this goes as follows. MTO has always recognized that a railing system constructed to the relevant standards of that time can remain in service for as long as that system is maintained in good serviceable condition, up until a major rehabilitation. Hence Keystone refrains from identifying traffic barriers that may not conform to the present standards or codes. It is still the responsibility of the owner to maintain the barriers in good serviceable condition.

Where a traffic barrier is substantially deteriorated to the point where maintenance repair is no longer a reasonable option, then Keystone recommends replacement. Such replacement would of course be designed and constructed to the latest standards.

There are many situations where structures (mostly culverts) are not protected by barriers. Keystone has recommended a review of the guiderail warrants for those situations where the client may have excessive liability by maintaining the status quo.

Bridge Image Report

A Bridge Image Report is provided with the digital data but not included with the printed reports. This 19-page report catalogues all the photos by structure ID, date, image number and caption. In some instances, the photo caption is truncated on the inspection reports. The full caption is available on the Bridge Image Report.

All the images are provided in slightly compressed format in individual folders for each structure with the digital data provided as part of the assignment. We will retain the original images for not less than two years and they can be provided upon request.



Triple-D Inspections

The individual bridge inspection reports are bound together with this Summary Report. The reports are a slight departure from OSIM Reports in that the field inspection effort is directed at identifying deterioration and performance issues as explained below.

Keystone's approach to Bridge Management is fundamentally different from all others anywhere in the world. Keystone models bridge assets in terms of their **D**epreciation, **D**efects, and **D**amage. This "**Triple-D**" approach is unique to Keystone, and is the soundest and most reliable method ever conceived to accurately ascertain or predict the condition of a bridge.

The "**Triple-D**" approach is imbedded in a highly sophisticated MS Access database application developed by Keystone. The design of the database easily facilitates porting the data to any other application, and is highly customizable to any client.

Every bridge is modeled in terms of its components. Each component has a life expectancy and value based on its material and geometric properties. As a bridge ages, the components depreciate in accordance with a simple depreciation function that is client specified. Either a straight-line or parabolic depreciation function is recommended. The overall depreciation of a structure is expressed in terms of the sum of the depreciation of all the components.

This deterministic approach to assessing the condition of a bridge provides an extremely reliable, reproducible and predictable approach to stating the condition of not only a bridge, but an entire bridge inventory.

The concept of **D**efects and **D**amage is very easily understood and applied as compared to the more traditional subjective ratings of Excellent, Good, Fair or Poor. Consequently, the information resulting from bridge inspections is an order of magnitude more reliable and accurate.

Understanding the Inspection Forms

Inspection reports are headed **Bridge Inspection Report or Culvert Inspection Report**. In the top-right of each form is a general arrangement photograph of the structure taken on the day of inspection.

Tombstone Data

In the top-left box is basic tombstone data as follows:

- Name of the bridge in large bold font
- The road the structure is on
- The Owner identification alpha-numeric (Site ID)
- The type of bridge or culvert
- Name of the Owner
- Year of original construction per legacy information or our estimate.
- Length of the Bridge per legacy information or our measurement
- Width of the Structure per legacy information or our measurement
- Number of spans
- The span arrangement is shown in metres for bridges only.



- The main significant feature under the bridge
- The main feature the structure is crossing
- The name of the feature the structure is crossing
- Structure Location information

Inspection Summary Data

In the next box down is recorded the date of inspection, principal inspector, assistant inspector, the weather for the entire day, and the approximate temperature range on the day of inspection.

This is followed by summary comments for the structure, recommended additional investigations, and recommended capital works.

In the small box under the General Arrangement photograph is shown the AADT per legacy information, (or updated as the case may be), the number of available traffic lanes crossing the structure, the structure skew angle in degrees, and the general direction of the road that crosses the structure, for example E-W means East to West. Accompanying this information are the Latitude and Longitude at the centre of the structure expressed in decimal degrees. Also include is data where applicable or available for the road width, percent trucks, and any load posting.

Vital Statistics

On the bottom left of the front page of each inspection report is vital information that includes:

- ❖ Estimated Replacement Value
- ❖ Estimated Remaining Service Life
- ❖ Rehabilitation Year and Estimated Rehabilitation Cost (if applicable)

Bridge Condition

The bottom left of the front page provides a compelling graphical indication of the condition of the bridge with four key indicators:

- Bridge Condition Index
- Retained Value assuming Parabolic Depreciation
- Retained Value assuming Straight-Line Depreciation
- Loss of Structure Value due to Defect & Damage

These four indicators viewed together provide a very complete indication of the health and overall depreciation of the structure.

Component Inspection Information

The Component Inspection Information is recorded next. The number of components varies based on the complexity of the structure. In the left column for each component is listed:

- Component name in bold with the component count in parenthesis.
- The general category for the component in Italics.
- The Length, Width, Diameter, & Height of the component in metres based on legacy information, or field measure, and as appropriate.



Please note that measurements for substructure items are approximate only.

The second column of the Component Inspection Information captures the actual field inspection information for each component. Information is generally recorded on an exception basis. If there are no annotations it can be safely assumed that the component is generally in satisfactory condition for its age. The following sub-headings explain in detail the inspection information:

Defects

Defects are relatively benign changes to a bridge component that cannot be attributed to simple aging. They result from a material Defect or lack of required maintenance. The amount of Defects is estimated to the nearest five percent based on visual inspection of all similar components included in the component count. For example, bridges have typically four wing walls, so the estimated defects are applied over all four wing walls. The Defects are characterized with a qualifying comment that is computer generated from drop-down lists in the Keystone Bridge Management System. Where Defects exceed 10% they are highlighted in Yellow.

Damage

Damage is any change to a structure that alters its structural form, strength, or function. Damage may result from untended Defects. The Damage is estimated and reported analogous to Defects, except a level of accuracy of plus or minus 2% or better is maintained. Where Damage equals 5% to 10% it is highlighted in Amber. When Damage is equal to or greater than 10% it is highlighted in Red.

Red and amber flags appear to the right if damage is considered as critical or major respectively. This way an otherwise small amount of damage is brought to attention if the severity warrants it.

Maintenance

Maintenance recommendations are selected from a component specific drop-down menu in the Keystone Bridge Management System. Up to two maintenance recommendations can be selected and reported.

Capital Recommendation

Capital Recommendations are selected from a list of three options; Do Nothing, Repair, or Replace. The number of years in the future the Capital investment should take place is based on the inspector's best judgement, without considering the optimal timing for a comprehensive rehabilitation or replacement.

Remark

A remark field is populated from voice recorded comments generated when assessing the component.

Performance

If a component has a functional impairment, this may be noted in the Performance comment. The Performance comment is created through a context sensitive drop-down menu. The performance comment only appears when a performance defect has been identified.



Capital Needs Cost Estimate Breakdown

At the end of each Inspection Report is a section titled as per the above.

Capital costs estimates are automatically generated by the Keystone Bridge Management System for standard items which include:

- Deck Replacement
- Deck Concrete Overlay (O'Lay)
- Barrier Wall Replacement (B/Wall)
- Waterproof & Pave (WP&P)
- Expansion Joint (X-Jnt)

Unit prices for the above work are based on MTO and client supplied data and extensions are based on geometric data residing in the KBMS database. The unit costs are indicated on the form.

A 10% markup for contractor mobilization and general site work is surcharged to the base estimate. The Contract Administration & Contingencies is a straight 20% markup. The Estimated Traffic Management & Civil Items is usually included and is based on experience and the nature of the capital work.

Recommendations for additional investigations are included on the same page as the Capital Needs. A summary comment regarding the structure is included under the Inspection Comments heading.

At the bottom of the last page of each inspection report the BCI number, Straight-Line Depreciation percentage and Parabolic Depreciation percentage is expressed. Following these the Estimated Remaining Service Life and Estimated Replacement Cost is provided.

Inspection Images

All the photographs taken at the time of inspection are displayed six per page in the section immediately following the Inspection Report. The Image Number is displayed in the top-left corner of each photo. A brief caption is provided below each photo. For a more detailed look at a photo, the reduced images are available in digital format, in separate folders for each structure.

Also made available in digital format is a report indicating all the bridge image numbers and captions. In some instances, the caption is truncated due to lack of space on the printed report page. Reference to the Inspection Images Report will provide the full text of the caption.

Digital Copy

This entire report is reproduced in PDF format together with all the image files and will be made available through Dropbox or similar cloud services. Individual inspection reports are included in their own folder together with reduced images.

The original images are available on request, as well. The folder names correspond to the date of inspection. Keystone will maintain one copy of the original images on their file server for two years following the date of inspection.



Limitations

Keystone Bridge Management Corp. endeavours to provide valuable bridge asset management services that help its clients to prioritize and fund their bridge and large culvert capital and maintenance needs. Furthermore, we advise of structural performance deficiencies and attendant risks. In short, we help our clients sustain the life of their road structure inventory commensurate with economic and risk management considerations.

Decision Support

The information provided by Keystone should only be considered as a starting point in determining the fate of any given structure. Considerably more effort is required to meaningfully arrive at conclusive determinations respecting the management of any bridge or culvert. Keystone is a strong advocate of planning studies and life-cycle costing to establish a sound business case for all capital investments. As such, the information provided herein should only be considered as decision support information. Ultimately, the Owner must make the final determination for any of the recommendations given.

Other Caveats

Keystone provides these services in a fiercely competitive business environment. Our business value in terms of completing a routine biennial bridge inspection is to provide a competent highly experienced lead inspector and a student assistant. Our explicit attitude for the field work is “it takes as long as it takes.” The Client needs to understand however the following additional caveats with respect to the reporting provided herein:

1. Field measurements are only to an accuracy that reasonably supports depreciation modelling of the structure and should not be relied upon for any other purpose.
2. The inspection is mostly visual in nature and thus components of the structure that are not reasonably accessible due to depth of water, height, and the like will have a compromised assessment.
3. Ambient lighting and debris can hide or disguise defects and damage.
4. Heavy traffic will preclude a thorough inspection of deck surfaces.
5. Latent defects are not normally discoverable in a routine inspection.
6. There will always be inherent subjectivity when assessing defects and damage.
7. Cost estimates are based on average historical information and are not necessarily current or suitable for local conditions.
8. The comments provided are meant to augment the inspection observations. They are not intended to capture every nuance observed.
9. Where in our opinion the conventional visual inspection is insufficient to adequately and responsibly assess the structure, we will recommend follow-up investigations such as boat or ice access inspections, bridge deck condition surveys, and other enhanced inspection methods.



Closing

Keystone Bridge Management Corp. is pleased to report on the condition of the Town of Kingsville vehicle bridges and large culverts. Should there be any lingering concerns or additional information required with respect to this assignment, then Keystone will be happy to respond.

We trust the services rendered are complete, and in full keeping with the Terms of Reference. It is Keystone's sincerest desire that the recommendations stemming from this work will be helpful to the Town of Kingsville in keeping their structural inventory, safe, sound, serviceable, and sustainable. Keystone strives to help you get the most out of your road structure assets.

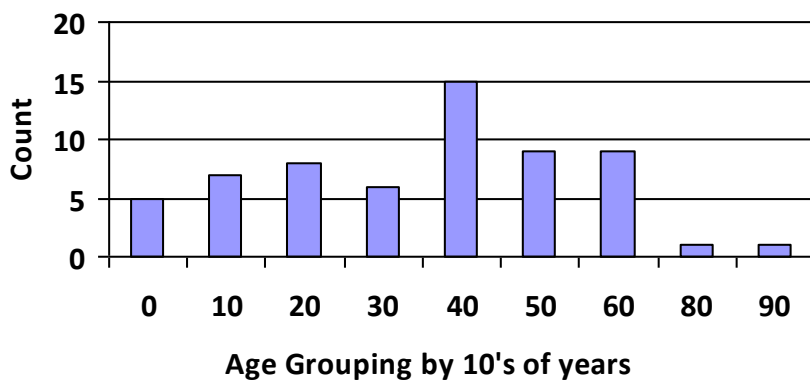
Harold Kleywegt, P.Eng.
Managing Director
Keystone Bridge Management Corp.



Keystone Bridge
Management Corp.

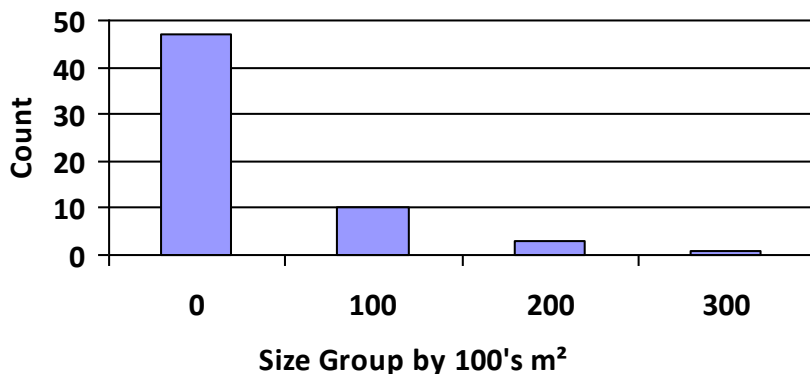
Structure Summary Statistics

Structure Age Histogram



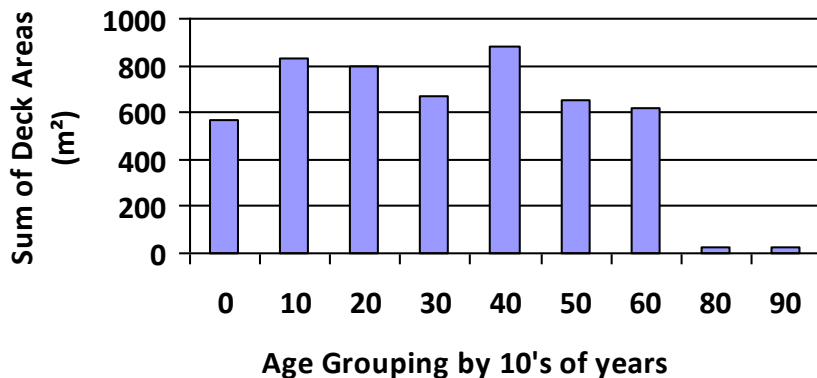
Average Age	41.3
Youngest Age	2
Oldest Age	99
Structure Count	61

Structure Deck Area Histogram



Average Deck Area	83 m²
Min Deck Area	15 m²
Max Deck Area	400 m²
Total Deck Area	5,060 m²

Structure Deck Area by Age Histogram



Deck area < 20 yrs old	1396 m²
Deck area < 50 yrs old	3739 m²
Deck area > 50 yrs old	1321 m²



Bridge List

Bridge ID	Name	Route	Length	Width	Spans	Const Yr
001	Ruscom River Bridge	Road 8 East	7.7	6.6	1	1960
002	Ferry Drain Bridge	Road 8 East	3.8	9.2	1	1960
003	Hughs Drain Bridge	Road 8 East	4.2	8.3	1	1950
004	Lovelace Outlet Drain Bridge	Road 8 East	4.9	8.1	1	1972
006	Orton Sideroad Drain	Road 7 East	4.9	7.8	1	1960
007	East Bridge Orton Drain	Road 7 East	4.9	10.8	1	1968
010	West Wigle Creek Bridge	Road 2 West	6.9	9.2	1	1960
012	Cameron Sideroad Bridge	Cameron Sideroad	4.9	8.1	1	1955
013	Rd 10 Bridge Ruscom River	Road 10	10.3	9.0	1	1960
014	Rd 10 Bridge Patterson Drain	Road 10	3.9	7.4	1	1918
016	Rd 10 Bridge Belle River	Road 10	10.3	9.7	1	1966
017	Rd 10 Bridge Jackson Drain	Road 10	6.8	8.8	1	1965
018	Rd 11 Bridge Ruscom River	Road 11	12.3	9.2	1	1970
019	Rd 11 Bridge Paterson Drain	Road 11	6.1	8.1	1	1950
020	Rd 11 Bridge Belle River	Road 11	13.7	9.3	1	1990
022	Rd 8 E Bridge Upcott Drain	Road 8 East	6.1	9.2	1	1970
023	Inman Sideroad Bridge Upcott Drain	Inman Side Rd	4.2	7.9	1	1954
024	Rd 3 W Bridge E Branch 47 Drain	Road 3 West	5.5	8.8	1	1970
025	Rd 3 W Bridge Centre Branch 47 Drain	Road 3 West	6.5	8.5	1	1955
026	Rd 3 W Bridge Nelson Drain	Road 3 West	5.2	9.1	1	1970
027	Rd 3 W Bridge W Townline Drain	Road 3 West	4.5	9.1	1	1970
028	Rd 2 W Bridge Wigle Creek	Road 2 West	14.9	10.8	1	1960
029	Rd 8 W Bridge Mulcaster Drain	Road 8 West	4.3	10.0	1	1970
030	Rd 5 W Bridge W Townline Drain	Road 5 West	5.0	9.9	1	1960
031	Centre Ave Bridge	Centre Ave.	18.3	3.7	1	1990
032	Cedar Island Bridge	Cedar Island Road	32.2	7.8	3	1957
033	Kratz Rd Bridge	Road 3 West	5.0	9.3	1	1970
034	Rd 5 W Bridge Centre Branch 47th Dra	Road 5 West	5.6	8.8	1	1970
035	Rd 6 W Bridge Central Branch 47th Dr	Road 6 West	5.2	9.8	1	1970
036	S Talbot Rd Bridge Tully Drain	South Talbot Road	5.3	15.5	1	1975
039	N Talbot Rd Bridge Burstyn Drain	North Talbot Road	3.8	14.8	1	1980
040	N Talbot Rd Bridge Tomengo Drain	North Talbot Road	3.7	8.6	1	1955



Bridge ID	Name	Route	Length	Width	Spans	Const Yr
043	N Talbot Rd Bridge Upcott Drain	North Talbot Road	5.8	11.6	1	1950
048	Lakeside Park Bridge 1	Trail	7.1	2.4	2	2000
049	Lakeside Park bridge 2	Trail	16.1	3.4	3	1950
050	Mill Creek Bridge	Trail	18.7	1.5	1	1990
051	Frank Remark Trail Ped Bridge	Frank Remark Trail	5.0	3.0	2	1990
052	Jasperson Lane Bridge	Jasperson Lane	5.2	15.0	1	1970

Total # of Bridges 38

Those bridges where the span is highlighted in amber are not subject to the Ontario Statute for biennial inspection.



Culvert List

Culvert ID	Name	Route	Length	Span	Cells	Const Yr
005	Orton Drain Culvert	Graham Sideroad	20.2	3.6	1	1970
008	Lane Drain	Road 2 East	42.5	6.8	1	2005
009	Division Rd Drain	Road 2 East	50.0	5.0	1	1980
011	Billings Drain	Road 11	20.1	5.2	1	2009
015	Rd 10 Culvert Orton Drain	Road 10	18.3	7.3	1	1980
021	Rd 8 E Culvert Orton Drain	Road 8 East	10.7	6.2	1	2004
037	Rd 9 W Culvert	Road 9 West	13.6	4.9	1	1990
038	N Townline Drain W Culvert	North Talbot Road	41.3	3.3	1	2003
041	Newman Kay Drain Culvert	North Talbot Road	13.6	4.3	1	1980
042	Maddox Drain Culvert	North Talbot Road	13.0	4.9	1	1970
044	S Talbot Rd Culvert	South Talbot Road	13.1	3.6	1	1995
045	Old No. 5 Drain S Talbot Rd.	South Talbot Road	13.5	3.0	1	1995
046	Old No. 5 Drain S Talbot Rd	South Talbot Road	6.6	3.9	1	1930
047	Boose Drain Culvert Rd 6 East	Road 6 East	37.7	10.6	1	1990
053	Sandy Brook Way Culvert	Sandy Brook Way	20.0	3.0	1	2010
054	Sandybrook Way Steel Culvert	Sandybrook Way	16.2	12.0	1	2015
055	Rd 3 East Culvert	Road 3 East	33.6	3.3	1	2015
056	Queen St. Culvert	Queen St.	38.0	4.6	1	2000
500	Irwin Drain Culvert Rd 11	Road 11	25.4	3.5	1	2000
501	Mill Creek Culvert	Prince Albert Road	20.4	4.6	1	2011
502	Mill Creek Culvert Division Rd	Divison Road	26.8	3.3	1	1985
503	Mill Creek Scratch Wigle Drain Culver	McCallum Drive	21.6	3.7	1	1980
504	W 7th Conc Rd Drain Culvert	McCain Sideroad	15.5	3.9	1	2000

Total # of Culverts 23

Those culverts where the span is highlighted in amber are not subject to the Ontario Statute for biennial inspection.



Capital Needs Report

Year **2018**

Structure ID	Name	Route	Work	Cost
005	Orton Drain Culvert	Graham Sideroad	Concrete repairs	\$36,000
014	Rd 10 Bridge Patterson Drain	Road 10	Replace Bridge	\$302,000
018	Rd 11 Bridge Ruscom River	Road 11	WP&P, X-jnt, Replace Distribution Slab	\$259,000
042	Maddox Drain Culvert	North Talbot Road	Concrete repairs	\$24,000
503	Mill Creek Scratch Wigle Drain Culvert	McCallum Drive	New Conc culvert	\$359,000
Sum for Year				\$980,000
Percentage of Grand Total				32.2%



Year 2019

Structure ID	Name	Route	Work	Cost
024	Rd 3 W Bridge E Branch 47 Drain	Road 3 West	Misc concrete repairs, O'Lay, WP&P, B/Wall, Size premium	\$208,000
032	Cedar Island Bridge	Cedar Island Road	Misc concrete repairs, Approach railing	\$48,000
052	Jasperson Lane Bridge	Jasperson Lane	Misc concrete repairs, O'Lay, WP&P, B/Wall, Approach GR, Widen structure	\$329,000
Sum for Year				\$585,000
Percentage of Grand Total				19.2%

Year 2020

Structure ID	Name	Route	Work	Cost
025	Rd 3 W Bridge Centre Branch 47 Drain	Road 3 West	O'Lay, WP&P, Curb Replacement, Size premium	\$169,000
030	Rd 5 W Bridge W Townline Drain	Road 5 West	Misc concrete repairs, Soffit Repairs	\$42,000
046	Old No. 5 Drain S Talbot Rd	South Talbot Road	Replace with Concrete Culvert	\$330,000
Sum for Year				\$541,000
Percentage of Grand Total				17.8%



Year 2021

Structure ID	Name	Route	Work	Cost
026	Rd 3 W Bridge Nelson Drain	Road 3 West	New concrete box culvert	\$342,000
Sum for Year				\$342,000
Percentage of Grand Total				11.2%

Year 2022

Structure ID	Name	Route	Work	Cost
050	Mill Creek Bridge	Trail	Replace I beam cross caps, New timber deck	\$24,000
Sum for Year				\$24,000
Percentage of Grand Total				0.8%

Year 2023

Structure ID	Name	Route	Work	Cost
051	Frank Remark Trail Ped Bridge	Frank Remark Trail	Replace	\$164,000
Sum for Year				\$164,000
Percentage of Grand Total				5.4%



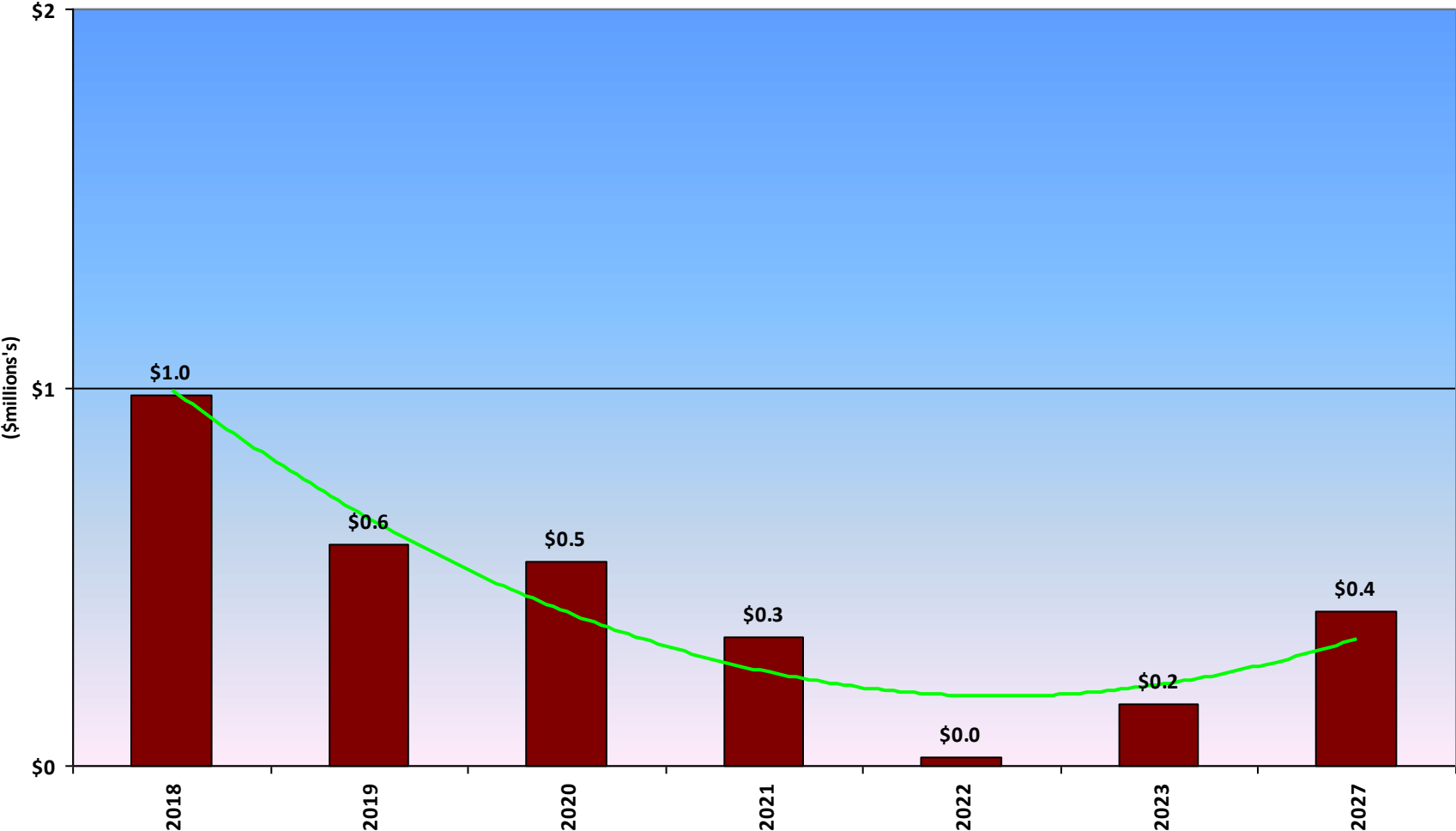
Year **2027**

Structure ID	Name	Route	Work	Cost
502	Mill Creek Culvert Division Rd	Divison Road	New Conc culvert	\$408,000
Sum for Year				\$408,000
Percentage of Grand Total				13.4%

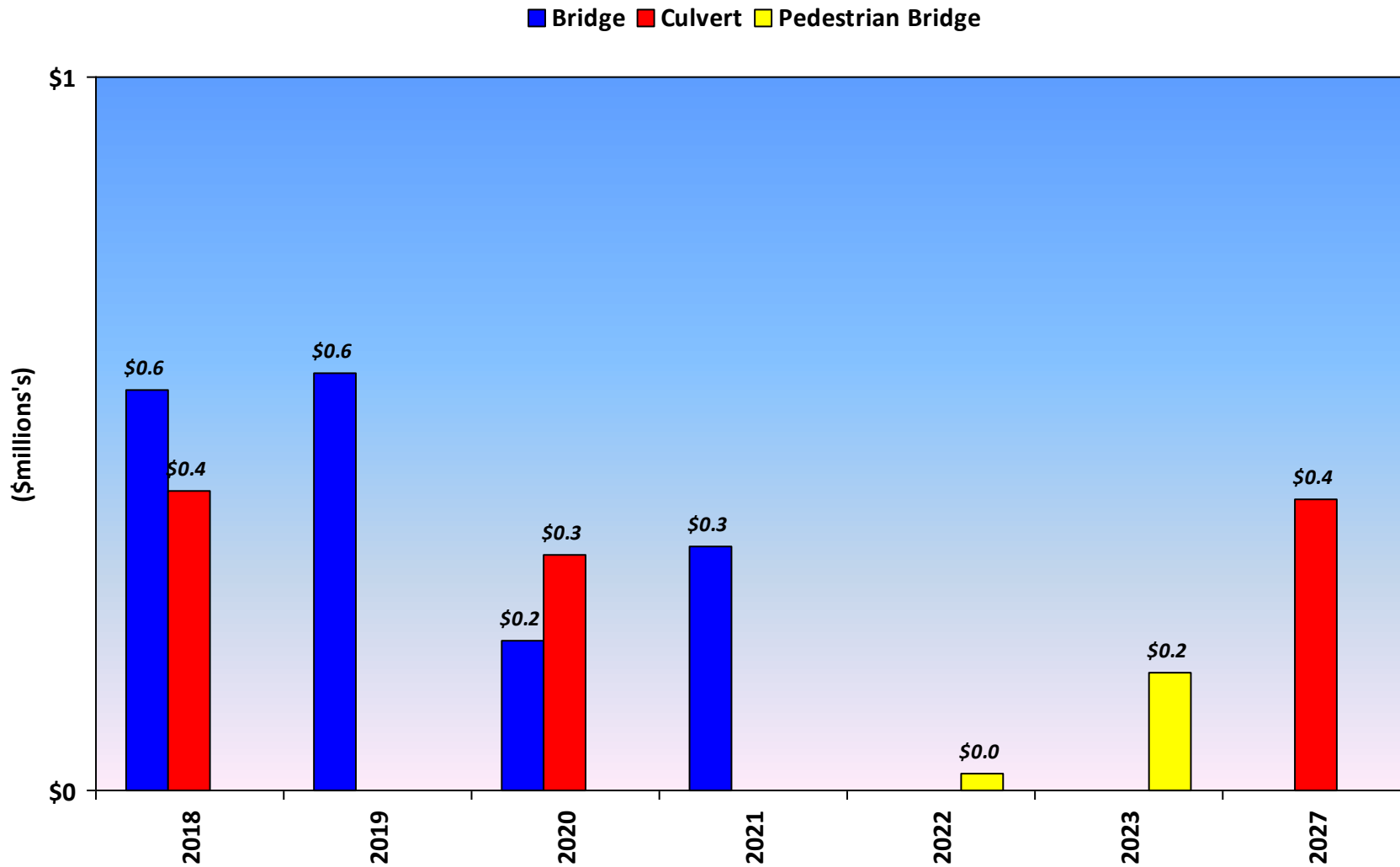


Total Capital Needs (m's) \$3,044,000 Over 10 Years

Capital Expenditure by Year



Capital Expenditure by Structure Type



2 Year Priority Report

Priority	Estimate	Bridge ID	CapYear	Remark
1	\$359,000.00	503 Mill Creek Scratch Wigle	2018	Culvert walls are perforated and backfill material is spilling in through perforated areas. If the water levels rise above the perforation line, loss of fill material will increase. Culvert needs immediate replacement as it is at risk of failure under the westbound lane. Regular monitoring of this structure and the pavement in the WBL should be maintained until time of culvert replacement.
2	\$302,000.00	014 Rd 10 Bridge Patterson Dr	2018	Bridge is old and suffering from extensive defects and damage. The current width is not adequate for the travelled road. Recommend replacing this bridge with a precast box culvert within 2 years.
3	\$24,000.00	042 Maddox Drain Culvert	2018	Construction year was estimated at 1970. Culvert ends are suffering from major disintegration. The interior of the culvert is in good condition. The disintegrating ends appearance is ugly but not effecting culvert function. Geodetic bench mark and attached telephone cables may be lost due to the disintegration at culvert ends. No delineators marking culvert.
4	\$36,000.00	005 Orton Drain Culvert	2018	Construction year was estimated at 1970. All 3 exposed ends have major disintegration with exposed rebars, this appearance looks bad but structurally the culvert is fine. Repairs to end would help appearance but are not necessary for these culverts to function as intended. Interior condition is very good.
5	\$259,000.00	018 Rd 11 Bridge Ruscom Rive	2018	Construction year was estimated at 1970. The extensive leaching between the girders suggests compromised or no distribution slab. Approximately 500mm of fill has been added to the bridge deck. Recommend a structural evaluation given the added dead load to this bridge. A load restriction may be warranted. Girder damage may make this bridge not economical to repair. Bridge should be programmed for immediate rehabilitation or replacement within 10-20 years.
6	\$329,000.00	052 Jasperson Lane Bridge	2019	Construction year was estimated at 1970. Bridge is to narrow for road platform. Exterior deck and walls have major disintegration and are in need repairs. Guide rail has extensive damage and needs replacement. Major rehabilitation of this structure is required within the next few years. Deck condition survey is recommended to determine condition of deck top prior to rehabilitation. Consider widening structure and improve road alignment.



Priority	Estimate	Bridge ID	CapYear	Remark
7	\$48,000.00	032 Cedar Island Bridge	2019	Bridge was rehabbed in 1993, new girders, deck, bearings, pier caps, and concrete repairs to abutments and piers. Bridge is currently in good condition. Some minor repairs to sidewalk and retaining walls are needed also the railings on approaches will need to be replaced within a couple of years.
8	\$208,000.00	024 Rd 3 W Bridge E Branch 4	2019	Construction age was estimated at 1970. Deck repairs with waterproofing and paving will stabilize soffit deterioration.
Estimated 2 Year Need		\$1,565,000.00		



Bridge Maintenance Report

Bridge ID	Name	Road	Component	Maintenance
001	Ruscom River Bridge	Road 8 East	Delineator	Replace Sign
<i>Sign in the NW is missing.</i>				
002	Ferry Drain Bridge	Road 8 East	Delineator	Add Signs
<i>Located at the NE and SW, consider adding delineators to all corners given tall curb height.</i>				
003	Hughs Drain Bridge	Road 8 East	Steel Post & Guide Rail	Repair Minor Damage
<i>End treatments at NE and SE are both damaged from vehicle impact. Guide rail appears to be a hazard for wide farm equipment.</i>				
004	Lovelace Outlet Drain Bridge	Road 8 East	Delineator	Add Signs
<i>Located in the NE and SW. Consider adding signs in the NW and SE.</i>				
005	Orton Drain Culvert	Graham Sideroad	Delineator	Add Signs
<i>No delineators at culvert consider adding signs.</i>				
006	Orton Sideroad Drain	Road 7 East	Delineator	Replace Sign
<i>2 signs on the north side have been damage from vehicle impact. Signs need to be replaced.</i>				
007	East Bridge Orton Drain	Road 7 East	Delineator	Straighten Sign
<i>Signs are at ends of wingwalls. SW sign is leaning.</i>				
013	Rd 10 Bridge Ruscom River	Road 10	Delineator	Adjust Height
<i>Delineators at ends of parapet walls. Sign in the NE is too low and obscured by vegetation.</i>				



Bridge ID	Name	Road	Component	Maintenance
014	Rd 10 Bridge Patterson Drain	Road 10	Delineator	Straighten Sign Replace Sign
<i>Signs leaning and multiple vehicle impacts.</i>				
017	Rd 10 Bridge Jackson Drain	Road 10	Delineator	Straighten Sign
<i>Sign in the SW is leaning otherwise all intact.</i>				
			Embankment	Remove Brush/Trees
<i>Make shift erosion control in the SW (steel beam section held in place with steel posts driven into ground). Trees in the NW should be brushed back.</i>				
020	Rd 11 Bridge Belle River	Road 11	Embankment	Remove Brush/Trees
<i>Heavy vegetation around bridge corners. Gas and telephone utilities noted on the north side.</i>				
022	Rd 8 E Bridge Upcott Drain	Road 8 East	Delineator	Add Signs
<i>Delineators in the NE and SW. Consider adding signs at ends of all wingwalls.</i>				
023	Inman Sideroad Bridge Upcott Drain	Inman Side Rd	Delineator	Replace Sign
<i>1 sign missing in the NW corner.</i>				
024	Rd 3 W Bridge E Branch 47 Drain	Road 3 West	Soffit	Repair Damage
<i>Large areas of spalling on soffit, notably at north and south ends. Recommend concrete repairs to soffit. Telephone utility attached to the south side.</i>				
025	Rd 3 W Bridge Centre Branch 47 Drain	Road 3 West	Conc Curb	Re & Re Concrete
<i>Major disintegration on the south curb, north curb also disintegrating but not as severe as south. Recommend minor concrete repairs to curbs.</i>				



Bridge ID	Name	Road	Component	Maintenance
032	Cedar Island Bridge	Cedar Island Road	X- Joint Conventional	Remove Debris
<i>Minor spalls in end dams and ballast walls along the length of armouring. Seals are full of debris, no evidence the joints are leaking.</i>				
033	Kratz Rd Bridge	Road 3 West	Conc Curb	Re & Re Concrete
<i>Curbs have major disintegration, west curb is the most severe. Wide cracks in exterior face of both curbs. Concrete repairs would be a benefit.</i>				
			Embankment	Remove Brush/Trees
<i>Thick brush on east side should be cleared. Embankment material partially sliding down at bridge corners.</i>				
035	Rd 6 W Bridge Central Branch 47th Drain	Road 6 West	RC Abutment Wall	Re & Re Concrete
<i>Spalls around wall drains east wall. Scaling from high water mark down.</i>				
			Embankment	Place rip-rap
<i>Erosion at the NW wingwall. Rip rap should be placed at this location.</i>				
			Delineator	Add Signs
<i>Located at the NE, NW, and SE. Recommend delineator installed at the SW corner.</i>				
039	N Talbot Rd Bridge Burstyn Drain	North Talbot Road	Delineator	Replace Sign
				Straighten Sign
<i>Sign in SW is missing, sign in NW is leaning.</i>				
041	Newman Kay Drain Culvert	North Talbot Road	Delineator	Replace Sign
				Straighten Sign
<i>1 Sign in NW corner, sign has some impact damage and is leaning. Assume sign in SW corner is missing.</i>				
042	Maddox Drain Culvert	North Talbot Road	CIP RF Box Culvert	Repair Damage
<i>Both exterior ends have major disintegration. The interior of the culvert is good. One small spall in soffit noted due to lack of cover over reinforcing bars. Geodetic bench mark in the NW corner may soon be lost due to the disintegration on culvert end. Telephone cables detached and hanging off east end this should be repaired.</i>				



Bridge ID	Name	Road	Component	Maintenance
048	Lakeside Park Bridge 1	Trail	Approach Slab	Repair Damage
<i>Approach slabs have settled. North slab has wide crack in middle due to settlement. Asphalt padding has been added at both approaches due to the settlement. Void noted under north slab.</i>				
			Water Channel	Remove Obstructions
<i>Debris caught up on the upstream pier wall.</i>				
			Steel Tube Rail & Post	Repair Minor Damage
<i>Post anchors are loose due to delaminated concrete at anchor locations.</i>				
050	Mill Creek Bridge	Trail	Timber-Sawn	Local repair
<i>Satisfactory condition. Decay on first few boards of both approach spans.</i>				
051	Frank Remark Trail Ped Bridge	Frank Remark Trail	Water Channel	Remove Obstructions
<i>Debris is caught up on upstream side (east) between barrels. Water was flowing through both cells.</i>				
053	Sandy Brook Way Culvert	Sandy Brook Way	Embankment	Remove Brush/Trees
<i>Rip rap stones at culvert ends. Brushing out at the south end is required.</i>				
055	Rd 3 East Culvert	Road 3 East	Timber Post & Guide Rail	Local repair
<i>Located over south end. Small area with impact damage. Extruder end treatments at both ends.</i>				
502	Mill Creek Culvert Division Rd	Divison Road	Timber Post & Guide Rail	Local repair
<i>Guide rail posts on east side may become unstable due to loss of material over culvert/under sidewalk which is where posts are anchored. This problem should be addressed with sidewalk.</i>				



Bridge ID	Name	Road	Component	Maintenance
502	Mill Creek Culvert Division Rd	Divison Road	Embankment	Remove Brush/Trees
<i>Heavy vegetation growth at ends of culvert needs to be brushed back. Erosion at east end under sidewalk.</i>				
			Sidewalk	Repair Damage
<i>Sidewalk on east side has settled due to the loss of fill material below at culvert ends, this problem needs to be addressed.</i>				



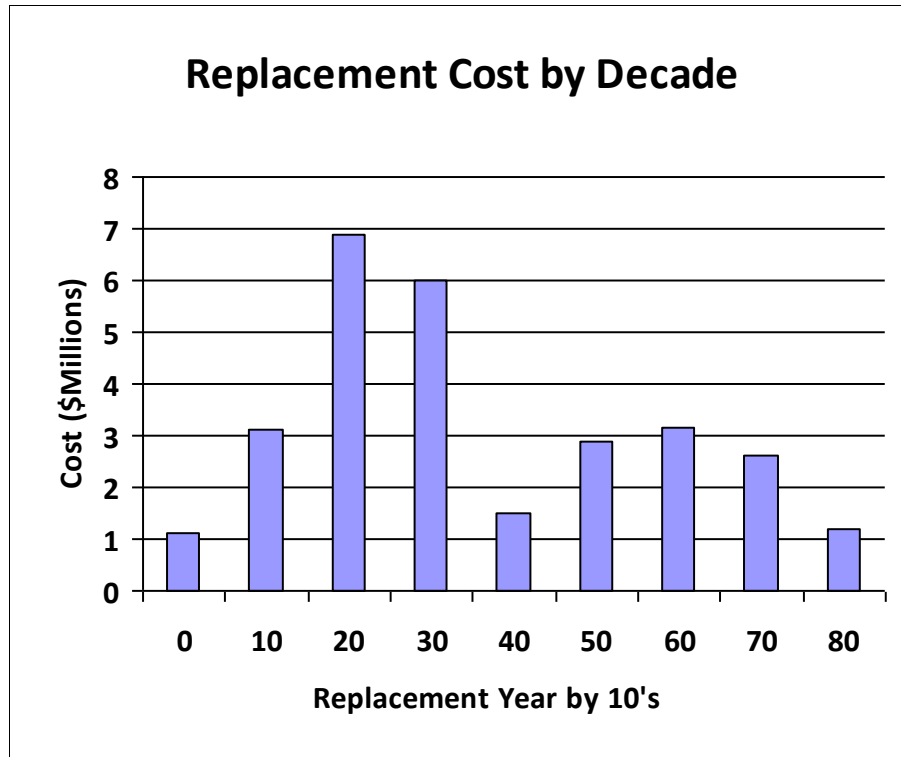
Structure Replacement Costs

Bridge ID	Name	Estimated Remaining Service Life	Estimated Replacement Cost
053	Sandy Brook Way Culvert	83	\$393,000
011	Billings Drain	82	\$791,000
008	Lane Drain	78	\$695,000
021	Rd 8 E Culvert Orton Drain	77	\$347,000
038	N Townline Drain W Culvert	76	\$428,000
020	Rd 11 Bridge Belle River	73	\$1,133,000
044	S Talbot Rd Culvert	68	\$188,000
045	Old No. 5 Drain S Talbot Rd.	68	\$197,000
028	Rd 2 W Bridge Wigle Creek	63	\$1,559,000
037	Rd 9 W Culvert	63	\$318,000
047	Boose Drain Culvert Rd 6 East	63	\$714,000
048	Lakeside Park Bridge 1	63	\$166,000
009	Division Rd Drain	53	\$635,000
015	Rd 10 Culvert Orton Drain	53	\$364,000
029	Rd 8 W Bridge Mulcaster Drain	53	\$324,000
041	Newman Kay Drain Culvert	53	\$281,000
032	Cedar Island Bridge	50	\$1,276,000
043	N Talbot Rd Bridge Upcott Drain	48	\$593,000
005	Orton Drain Culvert	43	\$246,000
039	N Talbot Rd Bridge Burstyn Drain	43	\$409,000
042	Maddox Drain Culvert	43	\$237,000
036	S Talbot Rd Bridge Tully Drain	38	\$628,000
004	Lovelace Outlet Drain Bridge	35	\$324,000
022	Rd 8 E Bridge Upcott Drain	33	\$462,000
024	Rd 3 W Bridge E Branch 47 Drain	33	\$398,000
027	Rd 3 W Bridge W Townline Drain	33	\$321,000
033	Kratz Rd Bridge	33	\$371,000
034	Rd 5 W Bridge Centre Branch 47th Dra	33	\$446,000
035	Rd 6 W Bridge Central Branch 47th Dr	33	\$406,000
054	Sandybrook Way Steel Culvert	33	\$780,000
055	Rd 3 East Culvert	33	\$260,000



Bridge ID	Name	Estimated Remaining Service Life	Estimated Replacement Cost
007	East Bridge Orton Drain	31	\$440,000
031	Centre Ave Bridge	30	\$1,164,000
016	Rd 10 Bridge Belle River	29	\$619,000
501	Mill Creek Culvert	29	\$678,000
017	Rd 10 Bridge Jackson Drain	28	\$510,000
001	Ruscom River Bridge	23	\$495,000
002	Ferry Drain Bridge	23	\$260,000
006	Orton Sideroad Drain	23	\$312,000
010	West Wigle Creek Bridge	23	\$536,000
012	Cameron Sideroad Bridge	23	\$352,000
013	Rd 10 Bridge Ruscom River	23	\$584,000
025	Rd 3 W Bridge Centre Branch 47 Drain	23	\$470,000
026	Rd 3 W Bridge Nelson Drain	23	\$420,000
030	Rd 5 W Bridge W Townline Drain	23	\$427,000
040	N Talbot Rd Bridge Tomengo Drain	23	\$240,000
056	Queen St. Culvert	23	\$480,000
504	W 7th Conc Rd Drain Culvert	23	\$222,000
023	Inman Sideroad Bridge Upcott Drain	22	\$266,000
003	Hughs Drain Bridge	18	\$475,000
019	Rd 11 Bridge Paterson Drain	18	\$419,000
049	Lakeside Park bridge 2	18	\$533,000
500	Irwin Drain Culvert Rd 11	18	\$234,000
018	Rd 11 Bridge Ruscom River	13	\$763,000
050	Mill Creek Bridge	13	\$98,000
052	Jasperson Lane Bridge	13	\$600,000
502	Mill Creek Culvert Division Rd	8	\$292,000
051	Frank Remark Trail Ped Bridge	7	\$135,000
046	Old No. 5 Drain S Talbot Rd	3	\$213,000
014	Rd 10 Bridge Patterson Drain	0	\$229,000
503	Mill Creek Scratch Wigle Drain Culvert	0	\$262,000





Total Replacement Cost

\$28,418,000

Average Replacement Cost

\$465,869

Total Deck Area

5060 m²

Culvert Replacement Cost

Culvert ID	Name	Culvert Type	Sub-Total Concrete	20% CA + Contingency Concrete	Total Cost of Concrete Replacement	Sub-Total Steel	20% CA + Contingency Steel	Total Cost of Steel Replacement
005	Orton Drain Culvert	Concrete Culvert	\$186,000	\$41,000	\$246,000	\$133,000	\$31,000	\$183,000
008	Lane Drain	Concrete Culvert	\$526,000	\$116,000	\$695,000	\$287,000	\$68,000	\$408,000
009	Division Rd Drain	Concrete Culvert	\$481,000	\$106,000	\$635,000	\$272,000	\$64,000	\$384,000
011	Billings Drain	Concrete Culvert	\$599,000	\$132,000	\$791,000	\$337,000	\$80,000	\$477,000
015	Rd 10 Culvert Orton Drain	Concrete Culvert	\$275,000	\$61,000	\$364,000	\$176,000	\$41,000	\$245,000
021	Rd 8 E Culvert Orton Drain	Concrete Culvert	\$263,000	\$58,000	\$347,000	\$214,000	\$48,000	\$288,000
037	Rd 9 W Culvert	Concrete Culvert	\$241,000	\$53,000	\$318,000	\$191,000	\$43,000	\$258,000
038	N Townline Drain W Culvert	Concrete Culvert	\$324,000	\$72,000	\$428,000	\$193,000	\$45,000	\$270,000
041	Newman Kay Drain Culvert	Concrete Culvert	\$213,000	\$47,000	\$281,000	\$166,000	\$38,000	\$225,000
042	Maddox Drain Culvert	Concrete Culvert	\$179,000	\$40,000	\$237,000	\$135,000	\$31,000	\$184,000
044	S Talbot Rd Culvert	Concrete Culvert	\$142,000	\$32,000	\$188,000	\$107,000	\$25,000	\$146,000
045	Old No. 5 Drain S Talbot Rd.	Concrete Culvert	\$149,000	\$33,000	\$197,000	\$110,000	\$25,000	\$150,000
046	Old No. 5 Drain S Talbot Rd	Concrete Culvert	\$161,000	\$36,000	\$213,000	\$140,000	\$32,000	\$188,000
047	Boose Drain Culvert Rd 6 East	Concrete Culvert	\$541,000	\$119,000	\$714,000	\$316,000	\$74,000	\$444,000
053	Sandy Brook Way Culvert	Concrete Culvert	\$297,000	\$66,000	\$393,000	\$234,000	\$53,000	\$317,000
054	Sandybrook Way Steel Culvert	Soil-Steel Structure	\$715,000	\$158,000	\$945,000	\$578,000	\$130,000	\$780,000
055	Rd 3 East Culvert	Soil-Steel Structure	\$293,000	\$65,000	\$387,000	\$187,000	\$44,000	\$260,000
056	Queen St. Culvert	Soil-Steel Structure	\$513,000	\$113,000	\$677,000	\$349,000	\$80,000	\$480,000
500	Irwin Drain Culvert Rd 11	Soil-Steel Structure	\$253,000	\$56,000	\$334,000	\$170,000	\$39,000	\$234,000



Culvert ID	Name	Culvert Type	Sub-Total Concrete	20% CA + Contingency Concrete	Total Cost of Concrete Replacement	Sub-Total Steel	20% CA + Contingency Steel	Total Cost of Steel Replacement
501	Mill Creek Culvert	Soil-Steel Structure	\$604,000	\$133,000	\$797,000	\$505,000	\$113,000	\$678,000
502	Mill Creek Culvert Division Rd	Soil-Steel Structure	\$309,000	\$68,000	\$408,000	\$212,000	\$49,000	\$292,000
503	Mill Creek Scratch Wigle Drain Culvert	Soil-Steel Structure	\$272,000	\$60,000	\$359,000	\$191,000	\$44,000	\$262,000
504	W 7th Conc Rd Drain Culvert	Soil-Steel Structure	\$216,000	\$48,000	\$286,000	\$163,000	\$37,000	\$222,000

Estimated cost is based on a new culvert of similar size.

Recorded values, Length, Width, Height, Fill Depth, # Lanes Over, Water Depth are used in the calculations.

Typical culvert works (dewatering, traffic, etc.) are estimated and totalled for each structure.

Total Number of Timber Structures: 0

Total Number of Steel Structures: 8

Total Number of Concrete Structures: 15

Total Cost of Culvert Replacement Based on Similar Size and Type: \$9,255,000



Parabolic & Straight Line Depreciation

(Does not include culverts)

Name	Bridge ID	Built	Value (New)	Damage/Defects		Present Val (Parab)		Present Val (S/L)	
Ruscom River Bridge	001	1960	\$157,820	3.9%	\$6,124	24.6%	\$38,866	12.8%	\$20,148
Ferry Drain Bridge	002	1960	\$143,168	1.3%	\$1,879	35.2%	\$50,344	20.2%	\$28,871
Hughs Drain Bridge	003	1950	\$475,556	5.5%	\$26,149	72.6%	\$345,467	56.1%	\$266,884
Lovlace Outlet Drain Bridge	004	1972	\$161,018	0.2%	\$295	56.3%	\$90,679	35.3%	\$56,844
Orton Sideroad Drain	006	1960	\$134,659	1.5%	\$2,019	41.8%	\$56,344	23.7%	\$31,918
East Bridge Orton Drain	007	1968	\$211,721	3.5%	\$7,497	48.5%	\$102,667	28.6%	\$60,504
West Wigle Creek Bridge	010	1960	\$280,358	0.3%	\$914	74.6%	\$209,250	63.5%	\$178,091
Cameron Sideroad Bridge	012	1955	\$128,549	0.8%	\$1,025	29.6%	\$38,032	16.2%	\$20,776
Rd 10 Bridge Ruscom River	013	1960	\$340,658	2.0%	\$6,668	36.4%	\$123,981	20.8%	\$70,942
Rd 10 Bridge Patterson Drain	014	1918	\$118,961	39.9%	\$47,482	0.0%	\$0	0.0%	\$0
Rd 10 Bridge Belle River	016	1966	\$474,651	1.2%	\$5,820	51.5%	\$244,625	30.8%	\$146,133
Rd 10 Bridge Jackson Drain	017	1965	\$207,509	0.0%	\$0	50.9%	\$105,589	30.3%	\$62,954
Rd 11 Bridge Ruscom River	018	1970	\$370,496	8.1%	\$29,850	45.7%	\$169,295	25.1%	\$93,105
Rd 11 Bridge Paterson Drain	019	1950	\$199,022	6.3%	\$12,511	17.0%	\$33,905	7.4%	\$14,723
Rd 11 Bridge Belle River	020	1990	\$521,085	1.2%	\$6,171	80.2%	\$417,957	57.6%	\$299,943
Rd 8 E Bridge Upcott Drain	022	1970	\$201,399	1.1%	\$2,180	55.2%	\$111,237	33.9%	\$68,278
Inman Sideroad Bridge Upcott Drain	023	1954	\$145,681	4.8%	\$6,949	26.0%	\$37,927	12.4%	\$18,008
Rd 3 W Bridge E Branch 47 Drain	024	1970	\$225,340	7.2%	\$16,263	45.4%	\$102,345	26.2%	\$59,056



(Does not include culverts)

Name	Bridge ID	Built	Value (New)	Damage/Defects		Present Val (Parab)		Present Val (S/L)	
Rd 3 W Bridge Centre Branch 47 Drain	025	1955	\$333,227	11.3%	\$37,623	28.0%	\$93,337	12.9%	\$42,896
Rd 3 W Bridge Nelson Drain	026	1970	\$139,934	11.0%	\$15,402	43.3%	\$60,567	26.6%	\$37,282
Rd 3 W Bridge W Townline Drain	027	1970	\$255,031	1.0%	\$2,545	59.1%	\$150,685	36.6%	\$93,396
Rd 2 W Bridge Wigle Creek	028	1960	\$534,770	0.0%	\$0	37.0%	\$197,655	21.2%	\$113,288
Rd 8 W Bridge Mulcaster Drain	029	1970	\$299,818	0.6%	\$1,922	56.7%	\$169,950	36.7%	\$109,996
Rd 5 W Bridge W Townline Drain	030	1960	\$295,242	3.0%	\$8,890	40.9%	\$120,616	22.7%	\$67,120
Centre Ave Bridge	031	1990	\$724,348	8.1%	\$58,583	73.6%	\$533,332	49.4%	\$357,775
Cedar Island Bridge	032	1957	\$1,038,173	2.5%	\$25,900	67.8%	\$703,741	47.3%	\$491,561
Kratz Rd Bridge	033	1970	\$154,906	7.3%	\$11,310	56.6%	\$87,710	34.7%	\$53,747
Rd 5 W Bridge Centre Branch 47th Drain	034	1970	\$344,456	8.7%	\$30,051	51.6%	\$177,612	29.0%	\$100,042
Rd 6 W Bridge Central Branch 47th Drain	035	1970	\$282,016	14.8%	\$41,664	44.3%	\$124,891	22.1%	\$62,361
S Talbot Rd Bridge Tully Drain	036	1975	\$271,456	1.3%	\$3,604	52.0%	\$141,170	32.4%	\$88,072
N Talbot Rd Bridge Burstyn Drain	039	1980	\$326,078	0.3%	\$1,107	73.5%	\$239,608	49.7%	\$162,122
N Talbot Rd Bridge Tomengo Drain	040	1955	\$102,766	10.8%	\$11,068	23.4%	\$24,035	11.6%	\$11,898
N Talbot Rd Bridge Upcott Drain	043	1950	\$264,340	4.2%	\$11,061	45.2%	\$119,425	31.3%	\$82,761
Lakeside Park Bridge 1	048	2000	\$57,748	4.3%	\$2,479	80.8%	\$46,680	60.0%	\$34,626
Lakeside Park bridge 2	049	1950	\$155,118	5.3%	\$8,234	8.4%	\$13,004	3.4%	\$5,271
Mill Creek Bridge	050	1990	\$33,079	12.5%	\$4,132	63.3%	\$20,953	40.9%	\$13,517



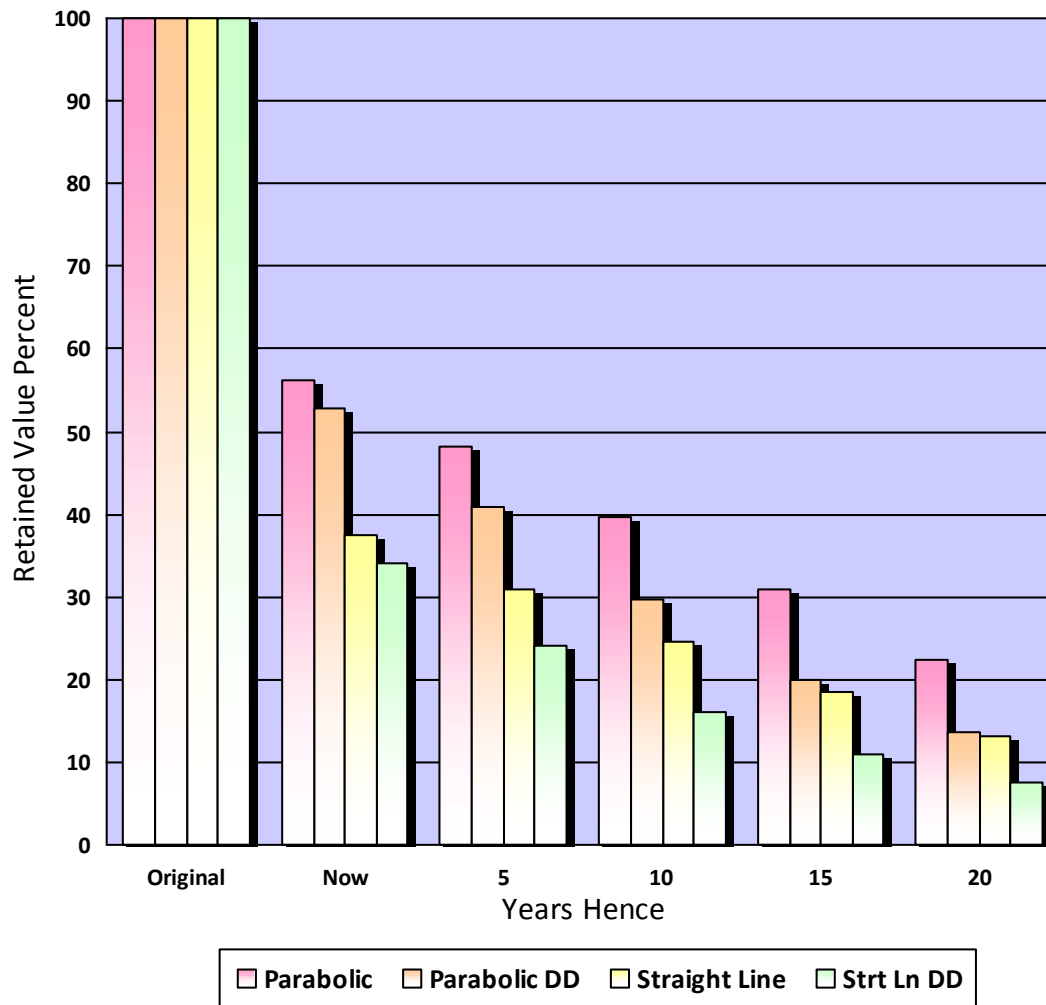
(Does not include culverts)

Name	Bridge ID	Built	Value (New)	Damage/Defects		Present Val (Parab)		Present Val (S/L)	
Frank Remark Trail Ped Bridge	051	1990	\$135,184	0.9%	\$1,200	82.2%	\$111,132	60.5%	\$81,814
Jasperson Lane Bridge	052	1970	\$285,480	8.8%	\$25,170	51.0%	\$145,687	29.0%	\$82,895
Grand Total			\$10,530,820	4.6%	\$481,742	52.8%	\$5,560,301	34.1%	\$3,589,619



Bridge Depreciation Forecast 1

Forecast Bridge Value - No Investment



Legend

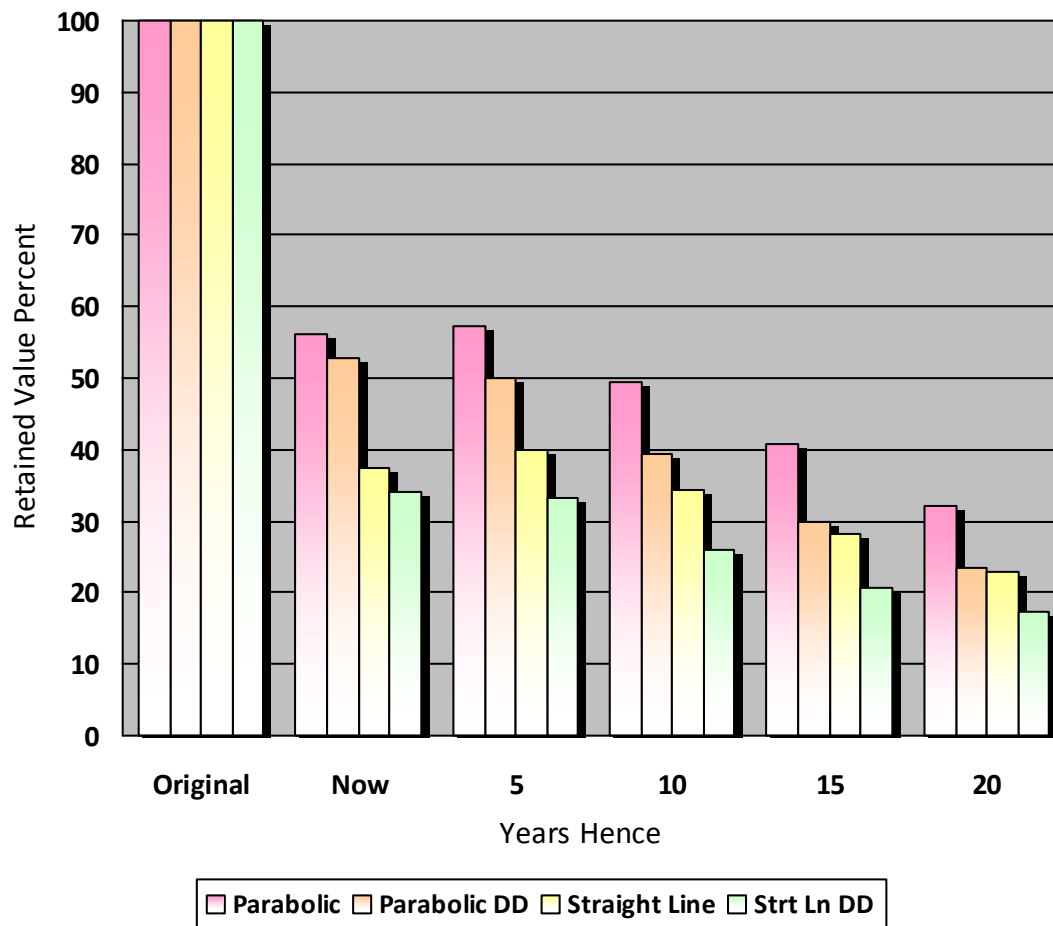
- Parabolic: Parabolic Depreciation not including effects of Defects & Damage
- Parabolic DD: Parabolic Depreciation including effects of Defects & Damage
- Straight Line: Straight-Line Depreciation not including effects of Defects & Damage
- Strt Ln DD: Straight-Line Depreciation including effects of Defects & Damage



Bridge Depreciation Forecast

With Recommended Capital Investment

Forecast Bridge Value with Investment



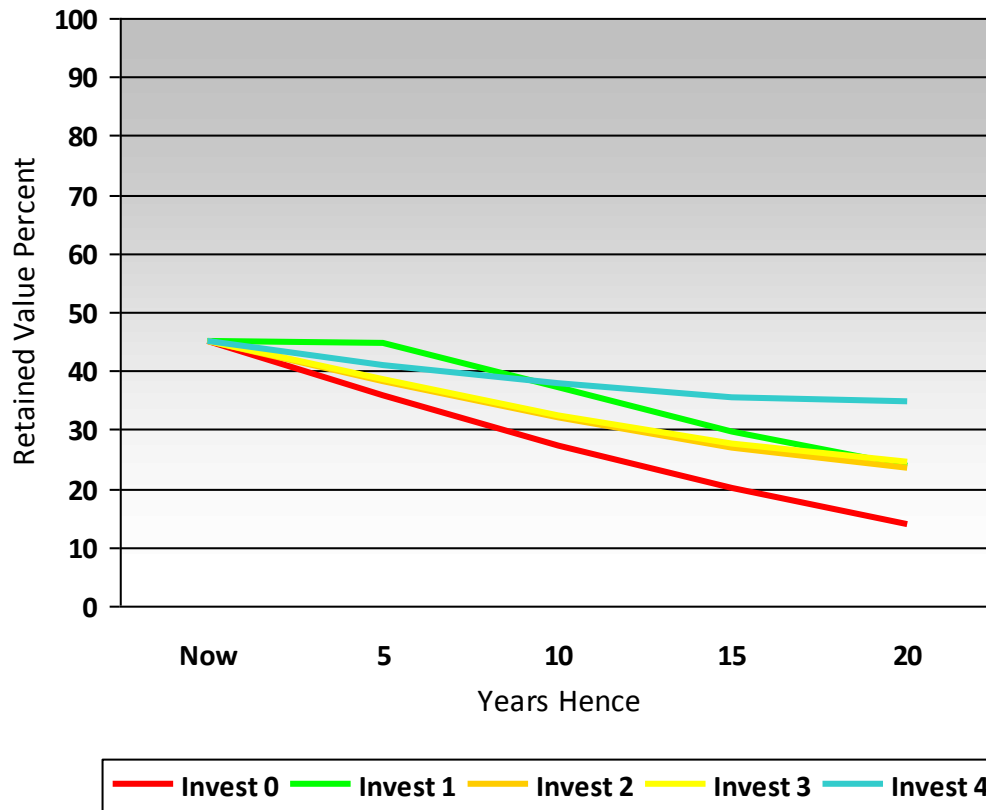
Legend

- Parabolic: Parabolic Depreciation not including effects of Defects & Damage
- Parabolic DD: Parabolic Depreciation including effects of Defects & Damage
- Straight Line: Straight-Line Depreciation not including effects of Defects & Damage
- Strt Ln DD: Straight-Line Depreciation including effects of Defects & Damage



Average Bridge Depreciation with Investment

Remaining Value of all Bridges

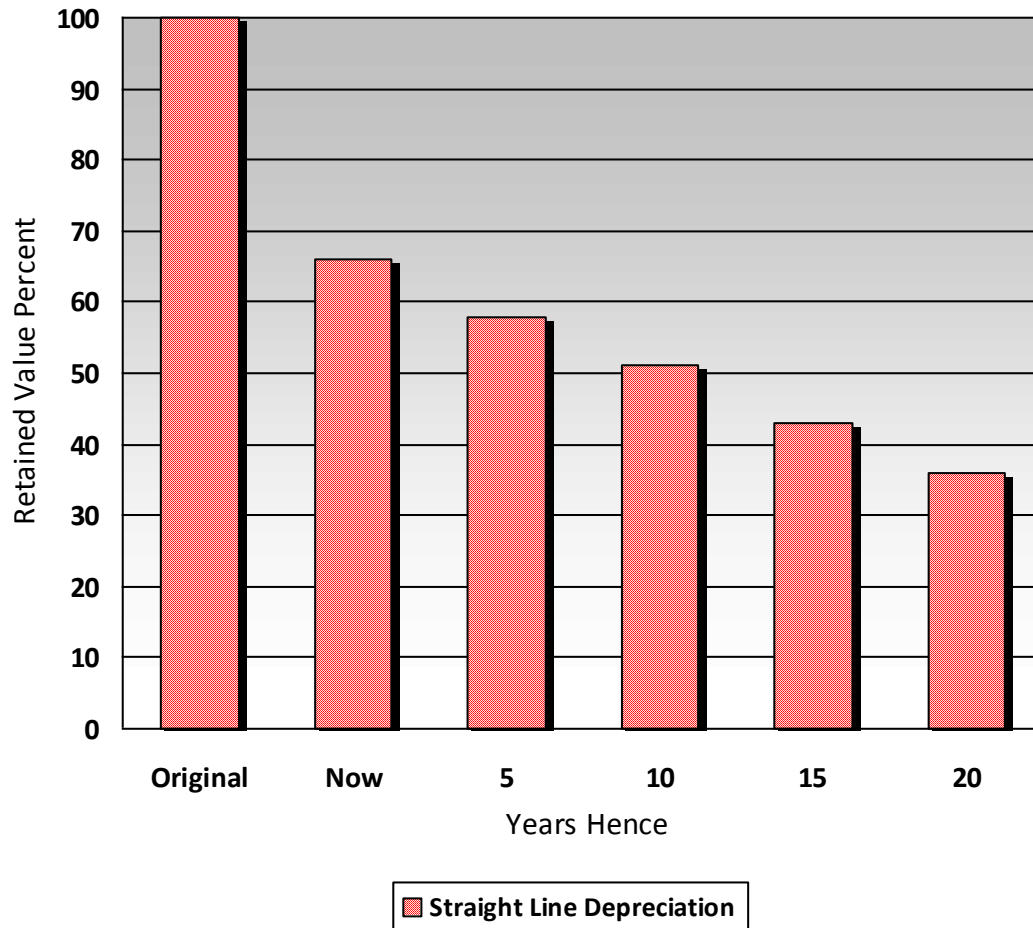


<u>Key</u>	<u>Investment Description</u>	<u>Annual Amount</u>
Invest 0	No Investment	\$0
Invest 1	Recommended Capital (Average)	\$94,000
Invest 2	Rounded Up Recommended Capital	\$90,000
Invest 3	Improved Uniform Capital	\$100,000
Invest 4	Greatly Improved Uniform Capital	\$200,000



Culvert Depreciation Forecast

Remaining Value of all Culverts



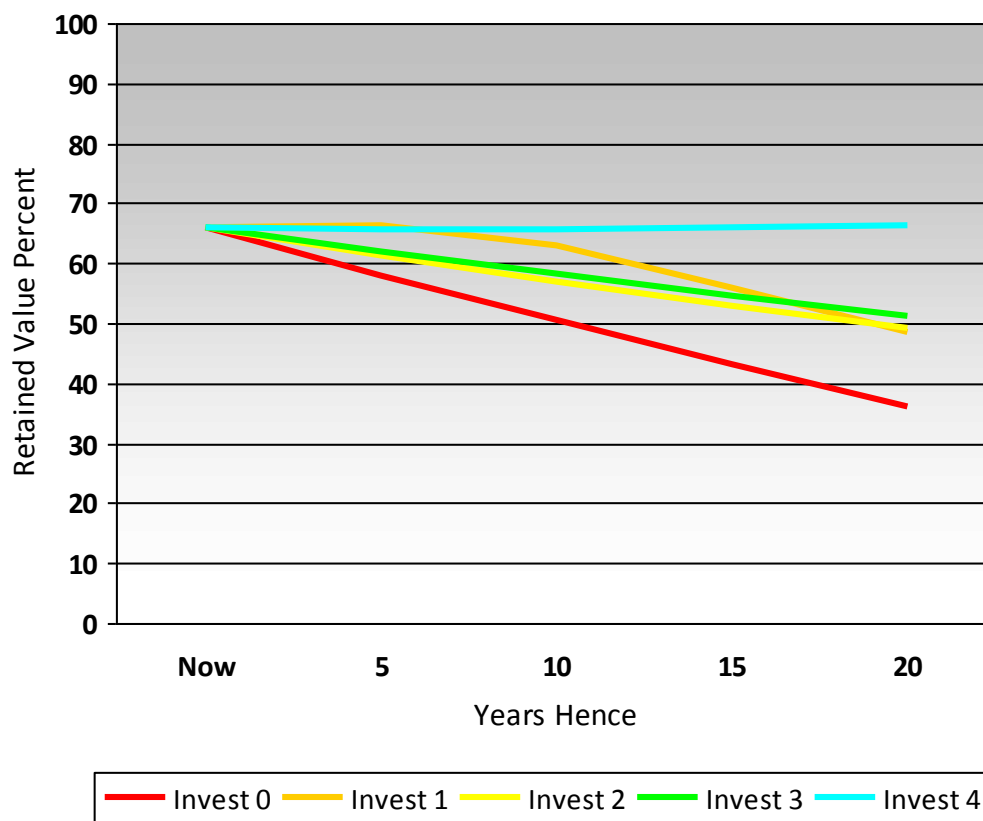
Original & Depreciated Values

Original	Now	5	10	15	20
\$9,255,000	\$6,104,564	\$5,385,614	\$4,689,741	\$4,018,896	\$3,361,428



Average Culvert Depreciation with Investment

Remaining Value of all Culverts



<u>Key</u>	<u>Investment Description</u>	<u>Annual Amount</u>
Invest 0	No Investment	\$0
Invest 1	Recommended Capital (Average)	\$58,000
Invest 2	Rounded Up Recommended Capital	\$60,000
Invest 3	Improved Uniform Capital	\$70,000
Invest 4	Greatly Improved Uniform Capital	\$140,000



Recommended Investigations

Bridge ID	Name	Deck Condition Survey	Enhanced Inspection	Underwater Investigation	Ice Inspection	Boat Inspection	Structure Evaluation	Load Posting	Planning Study
013	Rd 10 Bridge Ruscom River						✓		
016	Rd 10 Bridge Belle River						✓		
018	Rd 11 Bridge Ruscom River	✓					✓	✓	✓
026	Rd 3 W Bridge Nelson Drain								✓
030	Rd 5 W Bridge W Townline Drain	✓							
031	Centre Ave Bridge						✓	✓	
038	N Townline Drain W Culvert				✓				
047	Boose Drain Culvert Rd 6 East				✓				
052	Jasperson Lane Bridge	✓							
502	Mill Creek Culvert Division Rd								✓



Performance Deficiencies Report

Bridge ID	Name	Component	Deficiency
001	Ruscom River Bridge	Conc Curb	Inadequate Height
003	Hughs Drain Bridge	Steel Post & Guide Rail	Weakened
007	East Bridge Orton Drain	Spread Footing	Undermining
008	Lane Drain	Water Channel	Aggradation
009	Division Rd Drain	Water Channel	Obstructed
011	Billings Drain	Water Channel	Aggradation
012	Cameron Sideroad Bridge	Embankment	Erosion
		Water Channel	Poor Alignment
013	Rd 10 Bridge Ruscom River	Delineator	Obscured
		RC Parapet	Inadequate Height
016	Rd 10 Bridge Belle River	Twin Pipe Hand Rail	Miss-shapen
		Scupper & Pipe	Inadequate Length
018	Rd 11 Bridge Ruscom River	RC Parapet	Inadequate Height
025	Rd 3 W Bridge Centre Branch 47 Drain	Embankment	Erosion
031	Centre Ave Bridge	Water Channel	Lacking Freeboard
		RC T-Beam	Under Strength
032	Cedar Island Bridge	Steel Post & Panel	Weakened
036	S Talbot Rd Bridge Tully Drain	Water Channel	Poor Alignment
037	Rd 9 W Culvert	Water Channel	Poor Alignment
039	N Talbot Rd Bridge Burstyn Drain	Water Channel	Poor Alignment
041	Newman Kay Drain Culvert	Water Channel	Poor Alignment
046	Old No. 5 Drain S Talbot Rd	CIP RF Box Culvert	Insufficient Barrel Length
048	Lakeside Park Bridge 1	Steel Tube Rail & Post	Weakened
		Approach Slab	Settlement
052	Jasperson Lane Bridge	Embankment	Erosion
		Steel Post & Guide Rail	Weakened
053	Sandy Brook Way Culvert	Timber Post & Guide Rail	Inadequate Height
502	Mill Creek Culvert Division Rd	Water Channel	Poor Alignment
		Timber Post & Guide Rail	Weakened
		Sidewalk	Undermined/Voids



Bridge ID	Name	Component	Deficiency
503	Mill Creek Scratch Wigle Drain Culvert	CS Plate Pipe Arch	Load Carrying Capacity
504	W 7th Conc Rd Drain Culvert	Water Channel	Aggradation



Bridge Condition Index Report

Bridge ID	Name	BCI
001	Ruscom River Bridge	73.5
002	Ferry Drain Bridge	74.5
003	Hughs Drain Bridge	85.4
004	Lovelace Outlet Drain Bridge	75.0
005	Orton Drain Culvert	71.7
006	Orton Sideroad Drain	74.3
007	East Bridge Orton Drain	73.0
008	Lane Drain	84.9
009	Division Rd Drain	73.7
010	West Wigle Creek Bridge	82.9
011	Billings Drain	89.8
012	Cameron Sideroad Bridge	74.5
013	Rd 10 Bridge Ruscom River	74.1
014	Rd 10 Bridge Patterson Drain	58.3
015	Rd 10 Culvert Orton Drain	73.0
016	Rd 10 Bridge Belle River	74.2
017	Rd 10 Bridge Jackson Drain	75.0
018	Rd 11 Bridge Ruscom River	71.6
019	Rd 11 Bridge Paterson Drain	70.7
020	Rd 11 Bridge Belle River	73.9
021	Rd 8 E Culvert Orton Drain	82.7
022	Rd 8 E Bridge Upcott Drain	74.4
023	Inman Sideroad Bridge Upcott Drain	72.0
024	Rd 3 W Bridge E Branch 47 Drain	71.0
025	Rd 3 W Bridge Centre Branch 47 Drain	71.5
026	Rd 3 W Bridge Nelson Drain	73.0
027	Rd 3 W Bridge W Townline Drain	74.5
028	Rd 2 W Bridge Wigle Creek	75.0
029	Rd 8 W Bridge Mulcaster Drain	76.8
030	Rd 5 W Bridge W Townline Drain	73.2
031	Centre Ave Bridge	72.7
032	Cedar Island Bridge	74.3
033	Kratz Rd Bridge	73.5
034	Rd 5 W Bridge Centre Branch 47th Drain	70.2
035	Rd 6 W Bridge Central Branch 47th Drain	70.5
036	S Talbot Rd Bridge Tully Drain	73.9
037	Rd 9 W Culvert	74.6



Bridge ID	Name	BCI
038	N Townline Drain W Culvert	82.0
039	N Talbot Rd Bridge Burstyn Drain	74.8
040	N Talbot Rd Bridge Tomengo Drain	71.2
041	Newman Kay Drain Culvert	71.3
042	Maddox Drain Culvert	70.2
043	N Talbot Rd Bridge Upcott Drain	74.4
044	S Talbot Rd Culvert	75.0
045	Old No. 5 Drain S Talbot Rd.	73.8
046	Old No. 5 Drain S Talbot Rd	64.4
047	Boose Drain Culvert Rd 6 East	72.4
048	Lakeside Park Bridge 1	75.5
049	Lakeside Park bridge 2	72.3
050	Mill Creek Bridge	73.5
051	Frank Remark Trail Ped Bridge	70.7
052	Jasperson Lane Bridge	72.1
053	Sandy Brook Way Culvert	91.2
054	Sandybrook Way Steel Culvert	96.3
055	Rd 3 East Culvert	95.8
056	Queen St. Culvert	78.6
500	Irwin Drain Culvert Rd 11	69.4
501	Mill Creek Culvert	92.5
502	Mill Creek Culvert Division Rd	67.4
503	Mill Creek Scratch Wigle Drain Culvert	56.6
504	W 7th Conc Rd Drain Culvert	75.4

Total Number of Structures: 61

BCI < 50: 0	BCI Between 50 and 60: 2	BCI Between 60 and 70: 3	BCI Above 70: 56
Percent: 0	3.3%	4.9%	91.8%





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 8, 2017
To: Mayor and Council
Author: Tim Del Greco, Manager of Facilities and Properties
RE: Dog Park Fence Screening
Report No.: MS 2017 - 52

AIM

To advise Council on different methods of concealing the dog park fencing along Conservation Boulevard.

BACKGROUND

During the October 10th 2017 Council meeting, the following motion was made:

654-2017

Moved by Councillor Thomas Neufeld
Seconded by Councillor Susanne Coghill

That Administration prepare a report on costing to screen or paint fence at dog park and to determine whether the screening/painting is feasible.

DISCUSSION

Three methods of concealing the fence line along Conservation Boulevard would include painting, privacy screening, as well as natural landscaping.

Painting could be completed using Town labor with approximately \$500 in material costs. Paint will not conceal the fence but rather attempt to blend the fence into the surroundings using a natural color. Cosmetically the entire park may need painting as applying paint to one side may appear odd in appearance.

The privacy screening is constructed from a polyethylene material, green in color, and fastened to the existing chain link fence. Approximate cost for supply and delivery is

\$1300. Installation can be completed using Town labor. Screening will conceal the chain link, however it is expected to be much more obvious in appearance.

In terms of natural landscaping, Cedar trees are often used as hedging to create privacy and would be suitable for this application. Planted on four-foot centers, supply and installation is approximately \$9500. Although expensive, this option is likely to be the most visually appealing of the three.

In November of 2017, the Town intends on completing another round of annual tree planting. A number of trees are slated to be planted in the open space along Conservation Boulevard between the road and the chain link fence. These trees should detract from the appearance of the existing fence line and naturalize the area.

To date, there are no formal complaints registered with the Town regarding the appearance of the fence.

LINK TO STRATEGIC PLAN

Improve recreational and cultural facilities and opportunities within the Town of Kingsville.

FINANCIAL CONSIDERATIONS

Summary of budgetary options for concealing the fence line along Conservation Boulevard:

- Painting - \$500
- Polyethylene screening - \$1300
- Row of Cedar trees - \$9500

CONSULTATIONS

Ruthven Nursery

RECOMMENDATION

Recommend Council receive this report regarding dog park fencing for their information and administration to monitor and address any concerns received following the annual tree planting program.

Tim Del Greco

Tim Del Greco, P.Eng
Manager of Facilities and Properties

G. A. Plancke

G.A. Plancke, Civil Eng. Tech (Env.)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 8, 2017
To: Mayor and Council
Author: Tim Del Greco, Manager of Facilities and Properties
RE: Arena Generator
Report No.: MS 2017 - 50

AIM

To seek Council approval to proceed with the purchase of a generator for Kingsville Arena from the selected vendor.

BACKGROUND

During 2017 budgetary deliberations an account was approved to facilitate the purchase and installation of a generator at Kingsville Arena. This generator will provide backup power during outages enabling the arena to serve as an emergency shelter when required. Other benefits during outages include:

- continued rink refrigeration
- no disruption to public services when the building is occupied
- sustained power to IT equipment resulting in less damage and repair costs

DISCUSSION

Electrical design and sizing of a generator suitable for the arena is now complete. The design process concluded with two recommended options:

- A 230kw generator capable of powering the arena with only partial refrigeration
- A 300kw generator capable of powering the arena with full refrigeration

During the design process, the Town was approached by Phasor Industrial (Kingsville) with a sales proposition. Phasor was recently awarded work to supply and install a Sommers 300kw generator at a local greenhouse operation. This work however unfortunately failed to materialize following Phasor's receipt of the generator. Phasor has indicated their willingness to part with this unit at cost (without profit) as the value of this unit is too great to be sitting in inventory.

Pricing has been received direct from Sommers in an effort to verify the cost savings through Phasor. The following table summarizes this differential and also identifies additional quotes received:

Vendor	Manufacturer	Price (excluding HST)
Phasor Industrial	Sommers	\$74,995
Lighthouse Electric Generator Sales	T&T Power Group	\$75,000
Sommers Generator Systems	Sommers	\$80,295
Genrep	Seneca	\$97,700
Toromont Cat Power Systems	Caterpillar	\$125,000

The generators quoted by Phasor Industrial and Lighthouse Electric are extremely similar in design and pricing. The identical Volvo engine is used in each of these models. Both generators are assembled in Ontario and replacement parts as well as local technicians will be readily available when required.

Although challenging to differentiate between the top two proposals, it should be noted that Phasor Industrial has historically provided local, dependable, and quality service to the Town when called upon. As such, recommendation is to proceed with the proposal from Phasor Industrial.

Pending approval of this report, a "Request for Proposal" (RFP) will be advertised in an effort to secure pricing for installation.

LINK TO STRATEGIC PLAN

To promote a safe community.

FINANCIAL CONSIDERATIONS

\$105,000 was approved in the 2017 Budget for the supply and installation of a generator at Kingsville Arena.

CONSULTATIONS

Municipal Services
Phasor Industrial
Sommers Generator Systems
Lighthouse Electric Generator Sales
Dillon Consulting Ltd.

RECOMMENDATION

Recommend Council approve the proposal submitted by Phasor Industrial in the amount of \$74,995 (excluding HST) for the supply of a 300kw Sommers generator to Kingsville Arena.

Tim Del Greco

Tim Del Greco, P.Eng
Manager of Facilities and Properties

G. A. Plancke

G.A. Plancke, Civil Eng. Tech (Env.)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 5, 2017
To: Mayor and Council
Author: Jennifer Astrologo, Director of Corporate Services/Clerk
RE: Posthumus v Ontario, Tribunal Hearing, Case No.: 16-110
Report No.: CS-2017-021

AIM

To provide Council with information related to the pre-hearing conference that is scheduled for Thursday, November 23, 2017 in the matter between the Ministry of the Environment and Climate Change ("MOECC") and Matthew Posthumus and the option of the Town of Kingsville, as an interested party, to request some level of participation in the hearing.

BACKGROUND

The MOECC issued an order to Mr. Posthumus to submit an application for an environmental compliance approval for all air discharges and to perform various work at the site. This order was subsequently appealed and a pre-hearing conference is scheduled for Thursday, November 23, 2017 at 10:00 a.m., in Council Chambers at the Municipal Office.

The Town received notice of the pre-hearing as it was identified as someone who owns land near the property in question, or as someone who may be interested in the proceeding.

DISCUSSION

The purpose of a Pre-hearing Conference is two-fold: i) to allow submissions from groups who wish participate in the hearing in some manner, discussed more fully below, and ii) to deal with pre-hearing matters such as preliminary issues, pre-hearing procedures, hearing dates etc.

With respect to participation in the hearing, the Town has 2 options: i) do nothing and observe the proceeding, or ii) request to participate on some level. Should the Town wish to participate, there are three (3) different participation options: Party Status, Participant Status and Presenter Status. Each comes with its own set of rights and responsibilities. Attached as Schedule “A” are sections 62 through 71 of the Tribunal’s Rules of Practice and Practice Directions, which outline the rights and responsibilities of each status.

Should the Town wish to participate as a Party to the hearing, the Town would have the same rights and responsibilities as the appellants and respondent. The Town could give evidence, make motions, cross-examine witnesses etc. This is the most comprehensive form of participation in the hearing. The Town would need to secure a legal representative for the hearing, attend all dates associated with the hearing, and would be required to provide documentary disclosure to the other parties. Additionally, if the Town were added as a party it may claim or be liable for costs.

To be added as a party, the Town would need to establish that:

- i. Its interests are directly and substantially affected by the Hearing or result,
- ii. It has a genuine interest in the subject matter of the proceeding, and
- iii. It is likely to make a relevant contribution to the Tribunal’s understanding of the issues.

Participants are permitted to participate in all or part of the hearing on such conditions as the Tribunal considers appropriate. If the Town were a Participant, it may be permitted to give evidence, be cross-examined, make submissions and receive documents that are exchanged by the parties to the hearing. However, Participants are not permitted to: cross-examine witnesses, make motions, call witnesses etc. Further, a Participant cannot claim, nor be liable for costs.

In deciding whether to allow a person to be a Participant in the hearing, the Tribunal considers whether the person’s connection to the issues in dispute are more remote than that of a Party.

Similar to Participant Status, a Presenter can be added on such conditions as the Tribunal considers appropriate. A Presenter is permitted to give evidence at a pre-arranged time, be questioned by the parties, provide a statement to supplement oral testimony and receive a copy of documents exchanged by the parties that are relevant to its interests. A Presenter cannot claim costs, nor can it be liable for costs.

In deciding whether to allow a person to be a Presenter in the hearing, the Tribunal considers whether the person’s connection to the issues in dispute are more remote than that of a Party or Participant.

Over the years, the Town has received numerous complaints from surrounding residents about the odours emanating from the ATI facility. Unfortunately, the Town has no jurisdiction to resolve the odour concerns and refers them to the MOECC for action.¹

¹ The Town’s jurisdiction over the ATI Facility extends only as far as Site Plan Control. At the time of the current site plan approval there was no requirement for an ECA which is the only provision in a Site Plan Agreement that could regulate the odour issue. However, the ECA still would have required enforcement through MOECC and would not have given the Town the direct ability to address the odour issue.

Since the subject of the appeal is related to an order for environmental compliance approval for all air discharges and work at the site, it may be in the Town's interest to participate in some manner. Participation in the hearing may be the mechanism in which the concerns identified by residents and the enforcement issues experienced by the Town are communicated to the Tribunal and all parties involved.

If the Town wishes to participate in the hearing on any level identified above, it must notify the Case Coordinator by 5:00pm on Thursday, November 16, 2017.

Administration recommends that the Town seek participation in the hearing as a Participant, or a Presenter.

LINK TO STRATEGIC PLAN

No direct link to the strategic plan.

FINANCIAL CONSIDERATIONS

There are currently no direct financial costs associated with participating in the hearing. However, there are indirect costs such as staff time that will be required to prepare a request to the Tribunal and if participation is permitted, additional staff time will be required to prepare the requisite material and attend the hearing.

Based on the recommended participation status, it is not expected that outside legal costs will be incurred. It is not recommended that the Town seek Party Status and therefore, legal representation at the hearing is not necessary.

CONSULTATIONS

CAO
Manager of Planning Services

RECOMMENDATION

That Council authorize Administration to further investigate participating in the Environmental Land Tribunal Hearing (Case No: 16-110) involving Matthew Posthumus and the Ministry of Environment and Climate Change as either a Participant or Presenter and to provide the requisite notification to the Case Coordinator of same.

Jennifer Astrologo

Jennifer Astrologo, B.H.K. (hons), LL.B
Director of Corporate Services/Clerk

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

Schedule "A"

ENVIRONMENT AND LAND TRIBUNALS ONTARIO



Rules of Practice and Practice Directions of the Environmental Review Tribunal

Effective: September 12, 2016

Response by Director and Instrument-holder

54. The Director or Instrument-holder may serve and file a response within 15 days after the leave to appeal application is filed. If an Applicant receives an extension for filing additional material beyond the five days referred to in Rule 48, the Director and Instrument-holder shall be given an extension equal to the time granted to the Applicant. The Director or Instrument-holder may also file a written request to serve and file late and state the reason for the request.
55. The Director shall include in his or her response a copy of any government policy developed to guide decisions regarding the type of instrument that is the subject of the application.

Reply by Applicant

56. An Applicant may serve and file a reply to the response of the Director or Instrument-holder no later than three days from the date the response is filed.

Deadline for Tribunal's Decision

57. The Tribunal shall make its decision within 30 days after the day on which the application is filed, unless the Tribunal determines that, because of unusual circumstances, a longer period is needed. If the Director or Instrument-holder files after 15 days due to a decision of the Tribunal under Rule 48, or if the Tribunal grants a request to serve and file late under that Rule, the late filing will be deemed to constitute an unusual circumstance.
58. If the Tribunal determines that a longer period is needed than the 30 days referred to in Rule 57, it shall give notice of that determination to the Applicant, the Director, the Instrument-holder, the Environmental Commissioner and any other person whom the Tribunal considers should receive the notice.
59. Notice pursuant to Rule 58 shall state when the Tribunal expects that it will make a decision on the application.

Where Tribunal Grants Leave

60. The Tribunal may grant leave to appeal the decision regarding an instrument in whole or part.
61. If the Applicant is granted leave to appeal and wishes to commence an appeal, the Applicant shall serve and file a Notice of Appeal no later than 15 days from the date the Applicant receives the decision granting Leave to Appeal.

PARTIES, PARTICIPANTS AND PRESENTERS (RULES 62-67)

Naming of a Party

62. The following persons are Parties for the purpose of the Rules:
 - (a) persons specified as Parties by or under the statute under which the proceeding arises;
 - (b) persons otherwise entitled by law to be Parties to the proceeding; and
 - (c) persons who request Party status and are so specified by the Tribunal as Parties for all or part of the proceeding, and on such conditions as the Tribunal considers appropriate.
63. In deciding whether to name a person as a Party to the proceeding, the Tribunal may consider relevant matters including whether:
 - (a) a person's interests may be directly and substantially affected by the Hearing or its result;

- (b) a person has a genuine interest, whether public or private, in the subject matter of the proceeding; and
- (c) a person is likely to make a relevant contribution to the Tribunal's understanding of the issues in the proceeding.

Role of a Party

64. A Party to the proceeding before the Tribunal may:

- (a) bring motions;
- (b) be a witness at the Hearing;
- (c) be questioned by the Parties;
- (d) call witnesses at the Hearing;
- (e) cross-examine witnesses;
- (f) make submissions to the Tribunal, including final argument;
- (g) receive copies of all documents exchanged or filed by the Parties;
- (h) participate in a mediation;
- (i) attend site visits; and
- (j) claim costs or be liable to pay costs where permitted by law.

In proceedings other than those under section 142.1 of the *Environmental Protection Act*, a person granted Party status under Rule 62(c) may raise an issue that has not already been raised by persons referred to in Rule 62(a) and (b) with the permission of the Tribunal.

Co-operation of Parties

65. Parties shall co-operate with each other in matters such as scheduling, disclosure, procedure and agreements on uncontested facts to the fullest extent that is compatible with their interests.

Naming of a Participant

66. The Tribunal may name persons to be Participants in all or part of a proceeding on such conditions as the Tribunal considers appropriate. A Participant to a proceeding is not a Party to the proceeding. In deciding whether to name a person as a Participant, the Tribunal may consider whether the person's connection to the subject matter of the proceeding or issues in dispute is more remote than a Party's would be. A person who may otherwise qualify as a Party may request Participant status.

Role of a Participant

67. A Participant in a Hearing may:

- (a) be a witness at the Hearing;
- (b) be questioned by the Parties;
- (c) make oral and written submissions to the Tribunal at the commencement and at the end of the Hearing;
- (d) upon request, receive a copy of documents exchanged by the Parties that are relevant to the Participant's interests; and
- (e) attend site visits.

68. A Participant in a Hearing may not:

- (a) raise issues that have not already been raised by a Party;
- (b) call witnesses;
- (c) cross-examine witnesses;
- (d) bring motions;
- (e) participate in a mediation, unless permitted to do so by the Tribunal; and
- (f) claim costs or be liable for costs.

Naming of a Presenter

69. The Tribunal may name persons to be Presenters in all or part of a proceeding on such conditions as the Tribunal considers appropriate. A Presenter to a proceeding is not a Party to the proceeding. In deciding whether to name a person as a Presenter, the Tribunal may consider whether the person's connection to the subject matter of the proceeding or issues in dispute is more remote than a Party's or Participant's would be. A person who may otherwise qualify as a Party or Participant may request Presenter status.

Role of a Presenter

70. A Presenter in a Hearing may:
- (a) be a witness and present his or her relevant evidence at a pre-arranged time, either during a Hearing's regular day-time session or at a special evening session;
 - (b) be questioned by the Parties;
 - (c) provide the Tribunal with a written statement as a supplement to oral testimony; and
 - (d) upon request, receive a copy of documents exchanged by the Parties that are relevant to the Presenter's interests.
71. A Presenter in a Hearing may not:
- (a) raise issues that have not already been raised by a Party;
 - (b) call witnesses;
 - (c) cross-examine witnesses;
 - (d) bring motions;
 - (e) make oral and written submissions to the Tribunal at the commencement and at the end of the Hearing;
 - (f) participate in a mediation, unless permitted to do so by the Tribunal;
 - (g) attend site visits unless permitted to do so by the Tribunal; and
 - (h) claim costs or be liable for costs.

Similar Interests

72. The Tribunal may direct persons who have similar interests to designate one person to act as their representative or to co-ordinate their participation in the proceeding.

CONSTITUTIONAL QUESTIONS (RULES 73-83)

73. A Party, Participant or Presenter who intends to request a remedy under subsection 24(1) of the *Canadian Charter of Rights and Freedoms* in relation to an act or omission of the Government of Ontario or the Government of Canada or raise a question as to the constitutional validity or constitutional applicability of an Act applied by the Tribunal or a regulation or by-law made under the Act shall serve a Notice of a Constitutional Question on the Attorney-General of Canada and the Attorney-General of Ontario.
74. A Notice of a Constitutional Question to the Attorneys-General shall be given in accordance with Form 1 found in Appendix B.
75. The Form shall include the names and addresses of all Parties, Participants and Presenters.
76. The Notice shall be served on the Attorneys-General and provided to the other Parties, Participants and Presenters and the Tribunal as soon as the circumstances requiring the Notice of a Constitutional Question become known and, in any event, no later than 15 days prior to the commencement of the Hearing, unless otherwise ordered by the Tribunal.
77. Proof that the Notice was served on the Attorneys-General must be filed with the Tribunal when the Tribunal is provided with the Notice of a Constitutional Question.



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: October 31, 2017

To: Mayor and Council

Author: Jennifer Astrologo, Director of Corporate Services/Clerk

RE: Animal Control Committee Matters – Tender, Pound Budget, and temporary Pound use by Amherstburg

Report No.: CS-2017-020

AIM

To provide Council with information related to the various business items that the Joint Animal Control Committee (the "Committee") discussed at its last meeting and to obtain Council's approval of the award of Animal Control Tender, the 2018 Dog Pound Costs, and short-term use of the Pound by Amherstburg.

BACKGROUND

The contract with the current animal control officer, Mr. Larry Wood, has been in effect since 2002. Late in 2016, Mr. Wood indicated an intention to retire effective December 31, 2017.

On January 25, 2017, the Committee passed a motion recommending that a tender for animal control services for Leamington and Kingsville be prepared and released. This recommendation was brought to Council and the following resolution was carried:

248-2017 Moved by Councillor Patterson, seconded by Councillor Gaffan,

Council receive the Report of J. Alexander, Deputy Clerk – Administrative Services RE: Animal Control for Tender, dated March 1, 2017 for information; and further Council authorize Administration to work with members of Leamington Administration to prepare the requisite tender document for Animal Control Services.

A Request for Proposals ("RFP") for an animal control officer was released in September 2017 and the deadline to respond was September 28, 2017 at noon. In response to the RFP, two proposals were received.

DISCUSSION

The Committee met on October 24, 2017 to discuss the proposals. In addition, the Committee discussed the 2018 budget, and a request that was received from the Town of Amherstburg for short-term use of the pound facilities.

John Wood and Essex County K9 Services (“K9”) submitted proposals in response to the RFP. The proposed costs of the contract, inclusive of HST are outlined below. The term of the contract is 3 years.

Essex County K9 Services	\$ 237,300.00
John Wood	\$ 248,994.15

The cost of wildlife removal and dead animal removal is a separate cost incurred by each municipality based on the number of calls received. K9 also provided the most competitive pricing associated with these items.

Service Provider	Wildlife Removal (per call)	Dead Animal Removal (per call)
Essex County K9 Services	\$70.00	\$0.00 (included)
John Wood	\$60.00	\$30.00

In addition to pricing, skill, experience and training, ability to provide the services, vehicles and equipment, and knowledge of the area were other criteria used to evaluate the proposals. K9 received a higher evaluation in all areas except for knowledge of the area. Accordingly, the Committee passed the following resolution seeking approval of both Kingsville and Leamington Councils to award the contract to K9:

Moved by: Councillor Coghill
Seconded by: Councillor Driedger:

That The Kingsville Leamington Municipal Animal Control Advisory Committee recommend to the respective Councils of the Town of Kingsville and the Municipality of Leamington that Essex County K9 Services be retained to provide animal control and pound services in the Town of Kingsville and the Municipality of Leamington for a term of three years at an annual cost of \$70,000, plus HST; and a cost of \$70, plus HST for each wildlife removal call.

The Committee also discussed the 2018 budget, attached as Schedule A, and recommended that Council approve same:

Moved by: Councillor Driedger
Seconded by: Councillor Hammond

That members of the Kingsville-Leamington Animal Control Advisory Committee recommended that their respective Councils approve the 2018 Joint Animal Control Committee Budget.

The final order of business at the meeting was a request received from the Town of Amherstburg seeking short-term use of the pound facilities. The request was not raised until after the RFP process had concluded and there was nothing in the RFP to address this type of situation. However, members of Leamington Administration spoke with Mr. Wood and he was agreeable to assisting Amherstburg for a nominal fee. Based on the above, the Committee recommended that Amherstburg be permitted to use the pound facilities until December 31, 2017 at a per diem rate of \$25 for each dog brought to the pound, plus a one-time fee of \$75 per dog brought to the pound. The following resolution was carried:

Moved by: Councillor Coghill
Seconded by: Councillor Driedger

That the Municipality of Leamington and Town of Kingsville enter into an agreement with the Town of Amherstburg to utilize the dog pound facility from October 25th, 2017 until December 31st, 2017 at a per diem rate of \$25.00 and one-time fee of \$75.00 per dog;

And further, that the Municipality of Leamington and Town of Kingsville enter into agreement with Larry Wood to pay a per diem rate of \$25.00 in respect of the care of dogs received from the Town of Amherstburg and housed at the dog pound facility during the period commencing October 25th, 2017 until December 31st, 2017.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

K9 proposes an annual cost of \$70,000, plus HST, for animal control and pound services for a three-year term. The cost of dead animal pick up is included within the contract price. However, the municipality will be billed \$70, plus HST, for each wildlife removal call. In 2017, the animal control and pound services costs were approximately \$85,500, plus HST. That amount was exclusive of dead animal and wildlife removal costs, which is billed separately to each municipality.

The cost of the contract is divided between Kingsville and Leamington. However, the percentage split is not determined until the new year and is based on the number of calls received from each municipality over the past three years.

CONSULTATIONS

Joint Animal Control Committee

RECOMMENDATION

That Council authorize the entering into of an agreement with Essex County K9 Services for the provision of animal control and pound services in the Town of Kingsville and the Municipality of Leamington for a term of three years at an annual cost of \$70,000, plus HST; and a cost of \$70, plus HST for each wildlife removal call;

And that Council consider the recommendation from the Committee to pre-approve the 2018 Joint Animal Control Committee Budget;

And that Council approve the entering into of an agreement with the Town of Amherstburg to utilize the dog pound facility from October 25, 2017 until December 31, 2017 at a per diem rate of \$25.00 and one-time fee of \$75.00 per dog; and further, that the Municipality of Leamington and Town of Kingsville enter into agreement with Larry Wood to pay a per diem rate of \$25.00 in respect of the care of dogs received from the Town of Amherstburg and housed at the dog pound facility during the period commencing October 25th, 2017 until December 31st, 2017.

Jennifer Astrologo

Jennifer Astrologo, B.H.K. (hons), LL.B
Director of Corporate Services/Clerk

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

Operating Budget For Council (YTD) by Department:

Department: 1000 - Joint Animal Control

Reporting Period: January, 2018 To December, 2018 (12 Months)

Fund: <All>; Department: - Joint Animal Control; GL Account: <All>; Budget Center: <All>

	2017 Actuals	2017 Budget	2018 Budget
Revenue:			
12000-Grant Revenue	99,417	99,417	75,700
2200-001500 - Municipal Grant	99,417	99,417	75,700
13000-Fees and Service Revenue	3,750	3,500	3,500
3481-001600 - Dog Reclaim Fees	3,750	3,500	3,500
Total Revenue	103,167	102,917	79,200
Expense:			
37110-Telecommunications Usage	703	960	600
7110-002030-002081 - Telecommunications Usage -	480	600	600
7110-002030-002083 - Telecommunications Usage -	223	360	0
37280-Telecommunication Purchases (non TCA)	0	250	0
7280-002030-002090 - Telecommunication	0	200	0
7280-002030-002091 - Telecommunication	0	50	0
37955-Service Contracts	0	1,000	800
7955-002040-002036 - Veterinary Services	0	1,000	800
37990-Other Operating Expenses	2,587	3,303	2,250
7011-002030 - Animal Food	407	500	0
7090-002030 - Sundry Expenses	0	0	200
7090-002030-002999 - Other Sundry Expenses	134	650	0
7140-002030 - Insurance - Liability	821	825	825
7190-002067 - Internal Office Overhead Allocation	1,225	1,228	1,225
7910-002030 - Tools & Implements	0	100	0
47400-Building Maintenance	4,813	9,918	3,718
7410-002030-007400 - Gas	495	720	720
7420-002030-007400 - Electricity	1,867	2,768	2,768
7430-002030-007400 - Water	65	230	230
7440-002030-007400 - Building Maintenance	2,320	6,000	0
7482-002030-007400 - JAC Garbage Disposal	67	200	0
47470-Property Maintenance	229	600	600
7955-002040-007470 - Service Contracts	229	600	600
47990-Animal Control Officer	72,364	86,886	71,232
7990-002040 - Animal Control Officer	72,364	86,886	71,232
Total Expense	80,696	102,917	79,200

-----Original Message-----

From: message@maddmessage.ca [mailto:message@maddmessage.ca]

Sent: Tuesday, September 19, 2017 11:41 AM

To: Stephanie Olewski <solewski@kingsville.ca>

Subject: MADD Message Yearbook Advertising Information

Dear Stephanie,

Further to our conversation today, thank you once again for placing your supportive ad (business card \$279.00) in our last edition of the MADD Message Yearbook. For your consideration, please find attached a copy of your previous ad. By placing an ad in the publication, the Town of Kingsville has demonstrated its support for stopping impaired driving while publicly promoting your commitment to the cause, all the while backing important programs and services such as educational seminars in schools for new young drivers. (<http://madd.ca/pages/programs/youth-services/school-programs/the-pact>) Without the support of the business community, this important publication would not be possible. To view our rates, please visit www.maddmessage.ca/rates. Please feel free to email or call me at 1-866-767-1736. We hope to once again count on your support in our upcoming edition.

Yours truly,
Stacey Biekx

Sandy Kitchen

From: Sandy Kitchen
Sent: Thursday, November 9, 2017 9:37 AM
To: Sandy Kitchen
Subject: FW: Resolution Citing the Importance of the Auto Industry to Municipalities in Ontario
Attachments: NAFTA Draft Resolution Auto City Mayors WE.docx

From: Stephen MacKenzie [<mailto:SMacKenzie@choosewindsor-essex.com>]
Sent: October-19-17 3:03 PM
Subject: Resolution Citing the Importance of the Auto Industry to Municipalities in Ontario

Good afternoon Mayors:

For the past several years, WindsorEssex Economic Development Corporation (WE EDC) has been involved with the Ontario Auto Mayors, a group comprised of the Mayors of Ontario municipalities with a large automotive industry presence and their economic development representatives, along with personnel from the Ontario automotive assembly operations (i.e., GM, FCA, Ford, Toyota and Honda), as well as Unifor, several industry associations and McMaster University's Automotive Policy Research Centre (APRC). The purpose of the group is to highlight the importance of the automotive industry to the member communities and to encourage the Government of Canada and the Province of Ontario to develop policies and strategies that will support and nurture the industry in Ontario. The Chair is Mayor Rob Burton of the Town of Oakville. Member communities from Windsor-Essex are: the City of Windsor and the Towns of Lakeshore and Tecumseh. More information may be found here: www.automayors.ca

The Auto Mayors meet approximately once per year. At the most recent meeting on August 3, 2017 in Oakville, Mayor Rob Burton of Oakville, referenced the work that had been undertaken by the Ontario Auto Mayors to draft a resolution citing the importance of the auto industry and urging all governments to place a high priority on the auto industry during NAFTA renegotiations. Similar resolutions have now been passed in Oakville, Woodstock, St. Catharines, Ingersoll, Collingwood, Tillsonburg and Oxford County.

Given the importance of NAFTA in the Windsor-Essex region, a number of local organizations agreed to work together to support the Windsor-Essex business community. The WindsorEssex Economic Development Corporation, the Windsor-Essex Regional Chamber of Commerce, Workforce WindsorEssex, St. Clair College, the Cross-Border Institute, and the Institute for Border Logistics and Security, along with provincial and federal partners are committed to promote economic prosperity across all municipalities in the Windsor-Essex region. As part of these efforts, the NAFTA Windsor-Essex Working Group is encouraging all communities in the Windsor-Essex area to pass a resolution highlighting the importance of the auto industry, building on the resolution prepared by the Ontario Auto Mayors.

Knowing the crucial importance of the automotive industry to the entire Windsor-Essex Region, I hope that you will consider putting forward a motion - a draft copy is attached for your consideration. . Given the recent US demands in its NAFTA auto proposal, the passing of this resolution by all Ontario communities impacted by the automotive industry continues to be critically important.

Please contact me with any questions or concerns you may have.

Best regards,

Stephen MacKenzie

C. Stephen MacKenzie
Chief Executive Officer
WindsorEssex Economic Development Corporation
700 California Ave, Suite 200
Windsor, Ontario, N9B 2Z2
Canada

P: 519-997-2399

C: 226-345-1256

smackenzie@choosewindsorsex.com

www.choosewindsorsex.com

We value our relationship and would like to keep the lines of communication open between you and the WindsorEssex Economic Development Corporation and Small Business Centre. With Canada's new anti-spam legislation in effect as of July 1, 2014, we require your consent to continue to send you our communications.

To continue to receive e-mails on a variety of relevant topics, such as business opportunities, government grant information, workshops and seminars, business news and events, and media conferences, you must give us expressed consent. If you wish to consent, please confirm your consent here.

To UNSUBSCRIBE to our emails at anytime, please click Unsubscribe or contact us at 519-255-9200.

Notice of Motion

Recognizing the Importance of the Automotive Sector in _____

Moved by Mayor xxxxxx
Seconded by Councillor xxxxxx

WHEREAS, the auto sector directly employs over 101,000 people in Ontario, and indirectly supports the creation of more than 300,000 good jobs in communities nationwide; and

WHEREAS, the automotive industry represents Canada's largest manufacturing sector, Ontario's chief export and the economic lifeblood of hundreds of Canadian communities; and

WHEREAS, a thriving auto sector is an essential part of _____'s local economy, stimulating growth, innovation, and good, high-paying jobs; and

WHEREAS, the Windsor-Essex Region is Canada's automotive "epicentre", employing over 18,000 workers, including home to FCA Canada's Windsor Assembly Plant, the country's single-biggest manufacturing facility by employment; and

WHEREAS, Canada's auto sector has been deeply integrated with that of the United States since the early-20th century, as indicated by the 1965 Canada-US Auto Pact; and

WHEREAS, the North American Free Trade Agreement governs nearly every aspect of Canada and the United States' economic relationship, including the import and export of auto parts and vehicles; and

WHEREAS, even minor changes to the established trade relationship between Canada and the United States could have enormous consequences for workers and consumers on both sides of the border; and

WHEREAS, in 2016 the government of Ontario and Michigan signed a Memorandum of Understanding calling for increased cooperation and partnership between their two automotive sectors; and

WHEREAS, Canada's economic future and the continued wellbeing of _____'s local economy depend on a thriving automotive sector;

THEREFORE, be it resolved, Council:

1. Join with Councils across Ontario in calling on the federal government to recognize Canada's automotive sector as a key priority throughout the NAFTA negotiations.



**REGULAR MEETING OF COUNCIL
MINUTES**

Monday, October 23, 2017

7:00 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Susanne Coghill Councillor Tony Gaffan Councillor Thomas Neufeld Councillor John Driedger
Absent	Councillor Larry Patterson
Members of Administration	J. Astrologo, Director of Corporate Services R. Brown, Manager of Planning & Development Services M. Durocher, Parks & Recreation Program Manager Jennifer Galea, Human Resources Manager K. Girard, Municipal Services Manager S. Kitchen, Deputy Clerk-Council Services S. Martinho, Public Works Manager P. Van Mierlo-West, CAO S. Zwiers, Director of Financial Services

A. CALL TO ORDER

Mayor Santos called the Regular Meeting to order at 7:00 p.m.

B. MOMENT OF SILENCE AND REFLECTION

Mayor Santos asked those present to stand and observe a moment of silence and reflection to be followed by the playing of O'Canada.

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

E. PRESENTATIONS/DELEGATIONS

- 1. Richard and Chantel Doll--Request dated October 17, 2017 to have the development charges for 1021 Oak Ave. waived or reduced SEE: Email exchange with S. Zwiers, Director of Financial Services, dated October 15, 2017**

658-2017

Moved by Councillor Thomas Neufeld

Seconded by Councillor John Driedger

That Council deny the request of Richard Doll and Chantel Doll for the reduction or waiver of development charges with respect to the vacant property municipally known as 1021 Oak Avenue, Kingsville.

CARRIED

- 2. Andrew and Faith Vercruysse--Correspondence dated October 18, 2017 RE: Cemetery By-law (SEE Staff Report H-9)**

Mayor Santos outlined the correspondence request dated October 18, 2017 from Mr. and Mrs. Vercruysse, and brought forward Agenda Item H-9, being Staff Report of Shaun Martinho, Manager of Public Works, dated October 18, 2017.

H-9 Report of S. Martinho RE: Request for Amendment to Cemetery By-law 90-2012

Mr. Martinho presented his Report.

659-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council authorize Administration to vary from the Cemetery By-law 90-2012 in this instance alone provided there is a distinguishable difference from the front of the Vercruysse monument to the back of the monument.

CARRIED

F. MATTERS SUBJECT TO NOTICE

1. PUBLIC MEETING - Fence By-law Draft Update - 2017

R. Brown, Manager of Planning and Development Services

- i) Report of R. Brown, dated September 22, 2017;
- ii) Draft By-law to regulate the height, location and description of fences.

Mr. Brown presented his Report.

There were no questions or comments from anyone in attendance in the audience. Mr. Brown advised that he will obtain the appropriate legal review and opinion prior to final passage of the Fence By-law to ensure proper format, wording, and enforceability. Public Notice will be advertised in the three local newspapers to encompass all areas of the municipality, and notice will be circulated to salvage yards in the area.

660-2017

Moved by Councillor Tony Gaffan

Seconded by Councillor Susanne Coghill

That Council receive the Report of R. Brown, Manager of Planning and Development Services, dated September 22, 2017 outlining the details of the draft Fencing By-law update for information purposes; and further, Council direct Administration to finalize the By-law including the incorporation of any appropriate public comment or requests.

CARRIED

2. PUBLIC MEETING-Housekeeping Amendment to Comprehensive Zoning By-law

R. Brown, Manager of Planning and Development Services.

- i) Report of R. Brown, dated October 12, 2017 RE: Housekeeping Amendment to Comprehensive Zoning By-law--Amendment of existing zoning on property located at 32 Prince Albert St. S., 109, 124, 129 and 194 Division St. N., 115 Main St. East, and 122 to 148 Lansdowne Avenue (ZBA/21/17)
- ii) Proposed By-laws 102-207 to 107-2017

Comments from Council:

Mr. Brown commented that the housekeeping amendment is required in order to correct a zoning error as a result of the consolidation of the former Gosfield

South, Gosfield North and Town of Kingsville zoning by-laws. All of the subject properties, with the exception of 194 Division St. N. will be rezoned through individual amendments from their current Residential Zone 3 Urban '(R3.1)' to a site specific Residential Zone 4 Exception 3 '(R4.1-3)' which will restore the uses permitted under the former R3 of the former Kingsville Zoning By-law. The property at 194 Division Division St. North will also be placed into a site-specific Residential Zone 4 Urban Exception 4 '(R4.1-4)' to address the same use issue but will also address a lot frontage issue raised as part of the consent application presented to the Committee of Adjustment on October 17, 2017.

Comments from the audience:

William Cornies and Susan MacKay, 204 Westlawn Ave. advised they purchased their home from Pat Lord in January of 2017 and that the property at the end of the cul de sac had been vacant for many years. They expressed concerns regarding the rezoning of 194 Division St. N.; that another apartment building would negatively affect the resale value of homes and the safety of residents. He explained that there is an environmentally significant area to the south of the parcel, making the footprint even smaller. He stated that the end of a cul-de-sac is not appropriate for an apartment and that the area is well over the 20% threshold for affordable housing.

Sheri Lowrie, 47 Cameron Dr. asked: Why is the Town rezoning 194 Division St. N.; why zone this green land for development? What is the Windsor-Essex Community Housing Authority doing to address the current problems in its current buildings?

Juan Lund, 29 Ivy Lane asked what might happen if the zoning for 194 Division St. N. is changed to 'R4.1-3' as proposed. Could the property owner potentially demolish the existing apartment building and rebuild a bigger one?

Mr. Brown explained that that would be a possibility; that there is an application process that would have to be followed, which would ultimately be controlled by site plan.

Eli Bennett, 13 Palmer, stated that his family has lived in their home for two years; they were looking for a quiet, safe area to raise their family. He stated that how this matter gets resolved determines whether his family continues to reside here. He described recent vehicle break-ins. He suggested that the scope of Windsor-Essex Community Housing's responsibilities should not be expanded until they are accountable and take care of the responsibilities they currently have. He also expressed concerns regarding potential diminished property values and additional traffic on Prince Albert.

Vassilios Mersinidis, 30 Palmer Dr. stated he moved in to his home only 2 days ago. He chose Kingsville as a quiet place to retire, and that this proposal does not look right to him.

John Paul Marentette, 42 Cameron, stated that he has lived in his home for 3 years and 2 months and that, while he loves the neighbourhood, there are individuals wandering at night and he has had both his car and boat broken into. He read aloud a letter written by John Neill (presently of 202 Division St. North, directly adjacent to 194 Division St N. and who could not attend this meeting) who expressed serious concern with and opposition to any and all "future developments, lot creations or amendments of any kind to this property until the owner and property managers have addressed the criminal activity and poor standards currently in play on this property".

Unidentified resident, 42 Cameron (north side) commented that he has heard loud disturbances from the apartment complex (yelling, squealing tires). He hopes the situation is corrected in a way that resolves the issue but saves the integrity of the neighbourhood and the green space behind it and, however it is achieved, that that is the only outcome that will do justice to the long-term residents, the new residents and the people in that neighbourhood.

Eric Ricker, 25 Cameron, stated that he moved in on July 19, 2017 and has telephoned the police because his dogs have been poisoned with meat.

Pat Lord, resident of Kingsville, stated that at its October 17, 2017 meeting, the Committee of Adjustment for the Town of Kingsville denied the consent application for a lot severance at 194 Division St. North after hearing residents' concerns. He suggested a proposal for consideration by the Town, whereby the property between Division St. North and Prince Albert St. North would be purchased at a fair price and then donated to the Town to adjoin the existing adjacent Prince Albert St. N. Park for future generations to enjoy. He suggested that the Mayor, the Town's CAO, and the Windsor-Essex Community Housing Corporation meet with him to discuss this proposal.

Ed Cornies, 110 Prince Albert, read aloud a letter from himself, Beth Grant, Susan MacKay, Sheri Lowrie and William Cornies, dated October 23, 2017, providing comments on the proposed Zoning By-law Amendment (Proposed By-law 107-2017) for 194 Division St. North. The correspondence recommended that the proposed zoning amendment for 194 Division St. N. be rejected, that the existing R3.1 zoning remain in place, and requesting Council to not consider any further zoning change unless and until the Housing Corporation makes a formal application to amend the by-law and then, if such application is made, that

different zoning regulations be applied to the front and rear portions of the property, as detailed in said correspondence.

Mr. Karl Tanner, Planner, representing Windsor-Essex Community Housing Corporation stated he is in support of Administration's recommendation, that errors occur and were not intended. He stated that his client wants the zoning back to that which was in existence in 2014.

Bonnie Baldwin, 151 Prince Albert St. North commented that in the early 1970s senior housing was looked at in an area of Lakeside Park, and she wondered if perhaps the original zoning intent was for a senior citizen home rather than an apartment building. She referred to a Kingsville Reporter article wherein reference to a senior home was made repeatedly.

There were no other questions or comments from the public.

Deputy Mayor Queen commented that there was a zoning error as a result of the consolidated Comprehensive Zoning By-law prepared by Consultant Crozier/Baird, and an error also in the circulated Notice of Public Meeting referring to 32 Prince Albert St. **North**, rather than 32 Prince Albert St. South.

661-2017

Moved by Councillor Susanne Coghill

Seconded by Deputy Mayor Gord Queen

That Council receive undated correspondence from John Neill to David French, Interim Planner, Town of Kingsville.

CARRIED

The Planner's Recommendation was dealt with by the following separate motions:

662-2017

Moved by Councillor Tony Gaffan

Seconded by Councillor John Driedger

That Council approve rezoning of property located at 122 to 148 Lansdowne Avenue from 'Residential Zone 3 Urban (R3.1)' to 'Residential Zone 4 Urban Exception 3 (R4.1-3)' and adopt the implementing by-law.

CARRIED

663-2017

Moved by Deputy Mayor Gord Queen
Seconded by Councillor Susanne Coghill

That Council approve rezoning of property located at 115 Main St. E. from 'Residential Zone 3 Urban (R3.1)' to 'Residential Zone 4 Urban Exception 3 (R4.1-3)' and adopt the implementing by-law.

CARRIED

664-2017

Moved by Deputy Mayor Gord Queen
Seconded by Councillor Susanne Coghill

That Council defer the application to rezone the property located at 32 Prince Albert St. South from 'Residential Zone 3 Urban (R3.1)' to 'Residential Zone 4 Urban Exception 3 (R4.1-3)' pending further notice.

CARRIED

665-2017

Moved by Deputy Mayor Gord Queen
Seconded by Councillor Thomas Neufeld

That Council approve the rezoning of property located at 109 and 129 Division St. North from 'Residential Zone 3 Urban (R3.1)' to 'Residential Zone 4 Urban Exception 3 (R4.1-3)' and adopt the implementing by-law.

CARRIED

666-2017

Moved by Councillor John Driedger
Seconded by Councillor Tony Gaffan

That Council approve the rezoning of the property located at 124 Division St. North from 'Residential Zone 3 Urban (R3.1)' to 'Residential Zone 4 Urban Exception 3 (R4.1-3)' and adopt the implementing by-law.

CARRIED

667-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

That Council deny the application to rezone the property at 194 Division St. North from 'Residential Zone 3 Urban (R3.1)' to 'Residential Zone 4 Urban Exception 3 (R4.1-3)'

CARRIED

668-2017

Moved by Councillor Susanne Coghill

Seconded by Councillor John Driedger

That Council receive all comments and correspondences in regard to the Zoning By-law Amendment Application ZBA/21/17.

CARRIED

Mayor Santos called for a recess at 8:58 p.m. and the meeting reconvened at 9:10 p.m.

3. PUBLIC MEETING--Zoning By-law Amendment (ZBA/18/17) Donald & Darlene Joudrey (Owner) James Toews (Applicant)

R. Brown, Manager of Planning and Development Services

i) Report of D. French, dated October 18, 2017 RE: ZBA/18/17--Gladstone Avenue (No address); Lot 16, Plan 1068;

ii) Proposed by-law 109-2017, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

There were no questions or comments from Council. There were no questions from anyone in attendance in the audience.

669-2017

Moved by Councillor Thomas Neufeld

Seconded by Councillor Tony Gaffan

Council approve zoning amendment application ZBA/18/17 to amend the zoning of the subject property to a 'Residential Zone 2 Urban, (R2.1)' classification to also permit a semi-detached dwelling and semi-detached dwelling unit, and adopt the implementing by-law.

4. PUBLIC MEETING--Zoning Amendment Application ZBA/02/16 HVM Holdings Inc.

R. Brown, Manager of Planning and Development Services.

i) Report of R. Brown, dated October 13, 2017 RE: ZBA/02/16; 200 Main St. East, Part of Lot 2, Concession 1, ED

ii) Proposed By-law 108-2017, being a by-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

Comments from Council:

Councillor Neufeld asked for clarification pertaining to the sanitary sewer connection and capacity. Mr. Brown stated that the lot had an existing service capacity. Mr. Brown clarified for Deputy Mayor Queen that the application is a site specific application (i.e. 6 storey is site specific; the Town standard is three storeys). Councillor Gaffan asked if there is a tenant for this property. Mr. Brown responded that he is not sure if there is a tenant at this time. Councillor Driedger asked for clarification regarding the traffic study and Mr. Brown detailed the comments provided in his Planning Report.

Comments from the public:

Ron Patrick, 165 Woodycrest, stated that he did not receive notice of the meeting, and expressed concerns regarding additional traffic on Woodycrest resulting from the proposed development. Mr. Brown explained the notice requirements of the provisions of the *Planning Act*. Mr. Patrick's residence is outside of the notice area.

Mike Palenchar, 213 Applewood stated that his backyard faces the proposed tower. He built his home in 1990 and realized there would be future construction, however, suggested that 3 storeys would be acceptable, but not a 6 storey wall, for privacy reasons.

Anna Marie Nantais, 185 Woodycrest, commented that a 6 storey unit on Park St. is not out of place, but would be out of place on Main St.

Mayor Santos advised that the Clerk received correspondence from the Greater Essex County District School Board today. He stated that Bryan Pearce, Planning Officer for the Board was in attendance.

Comments from Mr. Pearce:

Mr. Pearce highlighted points 1, 2 and 3 as set out in the correspondence, and requested on behalf of the Board that the Town defer making a decision on the application.

There were no other questions or comments from the audience.

Comments from the Applicant's agent/representatives:

Norm Henderson expressed his strong support of the application on behalf of the Developer, HVM Holdings Inc., stating that Henry Van Minnen was unable to be in attendance at this meeting. Authorized Agent for the Developer, Marco Raposo, Architect (ROA Studio Inc.) showed a sketch and an overview of the draft concept plan indicating they want the development to be integrated into the fabric of the Town.

670-2017

Moved by Councillor John Driedger

Seconded by Councillor Thomas Neufeld

Council approve zoning amendment application ZBA/02/16 to rezone the subject property from 'Residential Zone 1 Urban – holding (R1.1(h))' to 'Residential Zone 4 Urban Exception 2 (R4.1-2)' and adopt the implementing by-law.

CARRIED

G. AMENDMENTS TO THE AGENDA

Councillor Neufeld added one Notice of Motion.

H. STAFF REPORTS

1. Tax Adjustments Under Sections 357 and 358 of the Municipal Act, 2001

S. Zwiers, Director of Financial Services

671-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

Council authorize tax reductions totaling \$18,147.95 for the 2017 taxation year.

CARRIED

2. Uncollectable Property Tax Write Off Under Section 354 of the Municipal Act, 2001

S. Zwiers, Director of Financial Services

672-2017

Moved by Councillor Susanne Coghill

Seconded by Deputy Mayor Gord Queen

That Council authorize tax write offs totaling \$387.46.

CARRIED

3. Vacancy Rebate Public Consultation Results and Recommendation

S. Zwiers, Director of Financial Services

673-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council approve the elimination of the Vacant Unit Property Tax Rebate Program in Essex County, and request Essex County Council to seek approval from the Minister of Finance to enact a Regulation for Essex County to eliminate this Program, commencing for the 2018 taxation year.

CARRIED

4. Skate Shop Tender

M. Durocher, Manager of Parks and Recreation Programs

674-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council approve the RFP as submitted by Mr. Ben Ward for the operation of the Arena Skate Shop for the next 3 years.

CARRIED

5. PLC/02/17 – Amico Properties Inc. 100-148 Blue Jay Crescent

R. Brown, Manager of Planning and Development Services

675-2017

Moved by Councillor Thomas Neufeld

Seconded by Councillor Susanne Coghill

Council waive the notice requirement under the Town's procedure by-law and permit members of the public to speak to Item H-5 (Staff Report-R. Brown, Manager of Planning and Development Services RE: Amico Properties; 100-148 Blue Jay Crescent).

CARRIED

Anna Marie Nantais, 185 Woodycrest, stated that single family dwellings would be a better option near schools and that there is a need to balance the mix of generations. She feels the area is becoming too condensed and stated that it will create more traffic.

Ken Watton, 169 Woodycrest, stated that he and his wife purchased their home with the assumption that the development would consist of detached homes and were not aware that these high-density changes were coming.

Cindy Prince, speaking on behalf of Amico Properties Inc. indicated that the zoning always allowed for singles, semis, and townhomes and it was made very clear that lot sizes would be adjusted. Currently there is a long waiting list for twin villas.

676-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

Council:

enact Part Lot Control Exemption By-law 83-2017 to allow Lots 10 to 16, 28 to 34, 35 to 41 and 45 to 51 on Plan 12M 598 to be exempt from Section 50(5) of the Planning Act,

enact Part Lot Control Exemption By-law 83-2017 to allow Lots 17 to 27 and 42 to 44 on Plan 12M 598 to be exempt from Section 50(5) of the Planning Act for the sole purpose of lot line adjustment of the existing single detached lot alignment only, and

direct administration to forward By-law 83-2017 and the Part Lot Control Exemption application to the County of Essex for final approval.

CARRIED

6. Annual Traffic By-Law Amendment

K. Girard, Manager of Municipal Services

677-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council approves the following amendments to the traffic by-law:

1. No parking is permitted on the west side of Kratz Sideroad adjacent to soccer fields from Road 2E to approximately 275m south of Road 2E;
2. No parking is permitted on the east side of Jans Crescent or in the cul-de-sac including the centre island; and
3. No parking is permitted on the north side of Pulford Street from Division Street North to Spruce Street North.

CARRIED

7. Supervisor of Municipal Facilities and Properties

J. Galea, Human Resources Manager

678-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

The Council authorize Administration to proceed in recruiting the Supervisor of Municipal Facilities and Property position with an intended start date of late November 2017.

CARRIED

8. Policy Review: V&H, CI, PIP

J. Galea, Human Resources Manager

679-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

That Council approve the Conflict of Interest Policy, Performance Improvement Plan, and the revised Violence and Harassment Policy and Program.

CARRIED

9. Request for Amendment to Cemetery By-law 90-2012

680-2017

Moved by Councillor Tony Gaffan

Seconded by Councillor Susanne Coghill

That Council receive the Report of S. Martinho, Manager of Public Works, dated October 18, 2017 RE: Request for Amendment to Cemetery By-law 90-2012.

CARRIED

I. BUSINESS/CORRESPONDENCE-ACTION REQUIRED

- 1. Pelee Island Winery-Correspondence requesting a resolution from Council in support of the winery obtaining a Manufacturer's Limited Liquor Sales Licence to allow the establishment to sell and serve single servings of wine to its touring visitors**

681-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

That Council of The Corporation of the Town of Kingsville supports the Application of Pelee Island Winery for a "By the Glass" Manufacturer's Limited Liquor Sales Licence at its manufacturing site (455 Seacliff Dr., Kingsville).

CARRIED

- 2. December 2017 Council Meeting Schedule**

682-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

That Council confirm that the only Regular Council Meeting to be held in December is the December 11, 2017 Regular Meeting of Council.

CARRIED

J. MINUTES OF THE PREVIOUS MEETINGS

- 1. Special Meeting of Council--September 26, 2017**
- 2. Special Meeting of Council--October 3, 2017**
- 3. Regular Meeting of Council--October 10, 2017**

683-2017

Moved by Councillor John Driedger
Seconded by Councillor Tony Gaffan

That Council adopt Special Meeting of Council Minutes, dated September 26, 2017, Special Meeting of Council Minutes, dated October 3, 2017, and Regular Meeting of Council Minutes, dated October 10, 2017.

CARRIED

4. Regular "Closed Session" Meeting of Council--October 10, 2017

684-2017

Moved by Deputy Mayor Gord Queen
Seconded by Councillor Tony Gaffan

That Council adopt Regular "Closed Session" Meeting Minutes, dated October 10, 2017.

CARRIED

K. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. Committee of Adjustment--August 15, 2017

685-2017

Moved by Deputy Mayor Gord Queen
Seconded by Councillor Thomas Neufeld

That Council receive Committee of Adjustment Meeting Minutes, dated August 15, 2017.

CARRIED

2. Committee of Adjustment-September 19, 2017

686-2017

Moved by Deputy Mayor Gord Queen
Seconded by Councillor Tony Gaffan

That Council receive Committee of Adjustment Meeting Minutes, dated September 19, 2017.

CARRIED

3. Union Water Supply System Joint Board of Management--September 20, 2017

687-2017

Moved by Councillor Thomas Neufeld

Seconded by Councillor John Driedger

That Council receive Union Water Supply System Joint Board of Management Meeting Minutes, dated September 20, 2017.

CARRIED

L. BUSINESS CORRESPONDENCE - INFORMATIONAL

1. Royal Canadian Legion, Branch #188--Correspondence dated October 1, 2017 RE: Remembrance Day Service

2. City of Windsor, Office of the City Clerk--City Council Decision, dated October 2, 2017

3. Municipality of Killarney--Resolution passed October 11, 2017 in support of Town of Halton Hills resolution regarding Zero Tolerance Against Racism

4. Ministry of Citizenship and Immigration--Call for nominations for the June Callwood Outstanding Achievement Award for Voluntarism.

5. Stantec Consulting Ltd. --Notice of Information Sessions RE: Union Gas Proposed Pipeline Project, dated October 6, 2017

6. OMAFRA--Call for nominations for the Rural Ontario Leaders Awards (ROLA)

688-2017

Moved by Councillor Susanne Coghill

Seconded by Deputy Mayor Gord Queen

That Council receive Business Correspondence Informational items 1 to 6 as presented.

CARRIED

M. NOTICES OF MOTION

1. Councillor Neufeld indicated that at the next Regular Meeting of Council he may move, or cause to have moved:

That in light of the ammonia leak that occurred in an arena in British Columbia which resulted in the deaths of three men, Administration provide a report to Council outlining the preventative maintenance schedule at the arena and best practices that should be implemented to prevent this type of incident from occurring at the arena in Kingsville.

N. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

None.

O. BYLAWS

1. By-law 83-2017

689-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor John Driedger

Council read By-law 83-2017, being a by-law to exempt certain lands from Part Lot Control (Royal Oak at the Creek Subdivision - Plan 12M-598), a first, second and third and final time.

CARRIED

2. By-law 102-2017

690-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council read By-law 102-2017, being a By-law to amend By-law 1-2014, being the Comprehensive Zoning By-law for the Town of Kingsville (Part of Lots 25 and 26, Plan 269, 122 to 148 Lansdowne Avenue), a first, second and third and final time.

CARRIED

3. By-law 103-2017

691-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council read By-law 103-2017, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law of the Town of Kingsville (Part of Lot 1,

Concession 1 ED, 115 Main St. East; ZBA/21/17), a first, second and third and final time.

CARRIED

4. By-law 105-2017

692-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor John Driedger

That Council read By-law 105-2017, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (Part of Lot 1, Concession 1 ED; 109 and 129 Division St. North; ZBA/21/17), a first, second and third and final time.

CARRIED

5. By-law 106-2017

693-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

Council read By-law 106-2017, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (Part of Lot 1, Concession 1 WD; 124 Division St. North; ZBA/21/17) a first, second and third and final time.

CARRIED

6. By-law 108-2017

694-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

Council read By-law 108-2017, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (200 Main St. E., ZBA/02/16), a first, second and third and final time.

CARRIED

7. By-law 109-2017

695-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

Council read By-law 109-2017, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (Gladstone Ave. Lot 16, Plan 1068) a first, second and third and final time.

CARRIED

P. CLOSED SESSION--Council pursuant to Section 239(2) of the Municipal Act, 2001 will enter into Closed Session to address the following item:

696-2017

Moved by Councillor Susanne Coghill

Seconded by Deputy Mayor Gord Queen

Council pursuant to Section 239(2) of the Municipal Act, 2001 at 10:42 p.m. entered into Closed Session to address the following item:

Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board, being verbal update by CAO P. Van Mierlo-West RE: Agreement of Purchase and Sale with Edward Remark & Sons Limited.

CARRIED

At 10:51 p.m. Council rose from Closed Session and the Regular Meeting reconvened in Open Session.

Q. REPORT OUT OF CLOSED SESSION

Mayor Santos reported that Council received an update pertaining to the Agreement of Purchase and Sale with Edward Remark & Sons Limited and gave direction to Administration to proceed.

R. CONFIRMATORY BY-LAW

1. By-law 111-2017

697-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

Council read By-law 111-2017, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its October 23, 2017 Regular Meeting a first, second and third and final time.

CARRIED

S. ADJOURNMENT

698-2017

Moved by Councillor Thomas Neufeld

Seconded by Councillor John Driedger

Council adjourn this Regular Meeting at 10:52 p.m.

CARRIED

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo



**SPECIAL MEETING OF COUNCIL
MINUTES**

**Monday, November 6, 2017
6:30 PM
Unico Community Centre
37 Beech Street
Kingsville, ON N9Y 1A9**

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Susanne Coghill Councillor John Driedger Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson
Members of Administration	J. Astrologo, Director of Corporate Services T. Del Greco, Manager of Municipal Facilities and Property S. Kitchen, Deputy Clerk-Council Services A. Plancke, Director of Municipal Services P. Van Mierlo-West, CAO S. Zwiers, Director of Financial Services

A. CALL TO ORDER

Mayor Santos called the Special Meeting to order at 6:30 p.m.

B. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. STAFF REPORTS

1. Grovedale Construction

Tim Del Greco, Manager of Municipal Facilities and Property

Mr. Del Greco presented his report to seek Council approval to proceed with the construction of the Grovedale House and appoint a construction manager to oversee this phase of the project.

D. PRESENTATIONS/DELEGATIONS

1. Shane Mitchell, Project Manager; Glos Associates Inc., Architectural and Engineering Consultants RE: Update of the design changes to the new arts and culture facility at the former Kings Landing Restaurant Site

Mr. Shane Mitchell, Project Manager for Glos Associates Inc., presented the updated design plans specifications for the new build, and showed the updated drawings onscreen.

A recorded vote was requested by Deputy Mayor Queen.

699-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council approve the proposal submitted by Elmara Construction to provide construction management services with respect to the Grovedale House build; and

That Council allow Glos Associates Inc. and Administration to bypass the Procurement of Goods and Services Policy and award phases of construction without formal tendering and subsequent reports to Council for approval; and

That Council approve an overall estimated budget of \$2,488,050 to construct the Grovedale House build and fund this project through the E.L.K. Annuity Fund reserves; and

Further, that Administration provide Council with monthly updates on the project.

Recorded	YEA	NAY
Mayor Nelson Santos	X	
Deputy Mayor Gord Queen	X	
Councillor Susanne Coghill		X

Councillor John Driedger	X	
Councillor Tony Gaffan		X
Councillor Thomas Neufeld	X	
Councillor Larry Patterson		X
Results	4	3

CARRIED

E. CONFIRMATORY BY-LAW

1. By-law 115-2017

700-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That Council read By-law 115-2017, being a by-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its November 6, 2017 Special Meeting of Council a first, second and third and final time.

CARRIED

F. ADJOURNMENT

701-2017

Moved by Councillor Thomas Neufeld

Seconded by Councillor John Driedger

That Council adjourn this Special Meeting at 7:12 p.m.

CARRIED

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo



MINUTES

REGULAR MEETING OF KINGSVILLE BIA

TUESDAY, SEPT 12TH, 2017 AT 6:00 P.M.

Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville, Ontario

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:07pm with the following persons in attendance:

Members of BIA Board: Tony Gaffan, Beth Riddiford, Tim Sala, Gord Queen, Mike Lauzon, Heather Brown (6:15pm) Brian Sanford, Roberta Weston, Trevor Loop, Jason Martin,

Members of Administration: Karen Wettlaufer

Guests:

Regrets:

Absent: Izabela Muzzin

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded members that any declaration and its general nature is to be made prior to each item being discussed.

C. DELEGATIONS

1. ASHLEY and TERRY COLASANTI/ EDDK – Re: Halloween Decorating in BIA

Colasanti's will provide Halloween decorating material and packages with special pricing for local businesses. They also offered a \$10 donation per zombie towards the BIA, if the BIA organizes a zombie walk at the end of the Migration Festival Parade.

BIA-073-2017 Moved by G. Queen, seconded by T. Sala, to distribute the prizes as soon as it is received at the BIA office.

D. AMENDMENTS TO THE AGENDA

E. ADOPTION OF ACCOUNTS

1. **BIA Coordinator/Karen Wettlaufer** – Re: BIA Accounts for the monthly period ending August 31st, 2017

BIA-074-2017 Moved by T. Loop, seconded by H. Brown, to approve the accounts.

CARRIED

F. STAFF REPORTS

1. **BIA Coordinator/Karen Wettlaufer** – Re: Monthly Activity

The Coordinator presented her written report.

BIA-075-2017 Moved by H. Brown, seconded by R. Weston, to redesign the website with Northern Sun Creative for \$925 plus HST.

CARRIED

The coordinator was instructed to advertise BIA Dollars in flyers at businesses, on social media, an article on the website, on the Carnegie outdoor sign and possibly at Migration Hall, Town Hall's outdoor sign and an am800 radio interview.

The coordinator was directed to inquire about possible swag bags for conference participants that BIA members could contribute to. Also, the coordinator will request that businesses stay open for the attendees on Thursday evening, November 9th.

Jason Martin noticed Migration Festival is one week later than last year and weather may freeze the flowers so keeping them in the baskets may look worse than having the Town remove them early.

2. Council Representative

Tony Gaffan presented his report, including a new councilor was appointed to fill the empty seat and Town Council approved a Christmas tree for the lot beside the Carnegie Arts & Visitor Centre.

3. EDDK Representative

Heather Brown provided an update that EDDK is continuing with a Santa Claus dinner, foodie week, and the student fundraiser with EDDK gift cards this year.

G. BUSINESS / CORRESPONDENCE – ACTION REQUIRED

1. Vacancy Cleanup – Re: Peter Coward

See notation under J. 1. - Board Walk About Through BIA District

H. MINUTES OF THE PREVIOUS MEETINGS

Regular Meeting – August 8th, 2017

BIA-076-2017 Moved by B. Sanford, seconded by T. Sala, to approve the minutes.

CARRIED

I. BUSINESS/ CORRESPONDENCE - INFORMATIONAL

1. Communities in Bloom Recognition of BIA Support – Re: Gord Queen email

Gord Queen presented the update that Kingsville received 5 blooms status again this year along with Environmental Action and Community Gardeners Awards.

2. Flower Recognition – Re: Letter to Kingsville Reporter

J. NEW AND UNFINISHED BUSINESS

1. Board Walk About Through BIA District - Re: Beautification Evaluation

The Board walked through a portion of the BIA district until 6:45pm assessing the tidiness of the area. The coordinator was directed to send letters and Facelift Grant information to owners of unkempt properties.

2. Vacancy Rebate Program Change - Re: Linda Brohman, Tax Collector, Town of Kingsville

The coordinator was directed to assist on the working group of this project.

3. Windsor-Essex Compassion Care Community/ Christie Nelson – Re: Compassion Care Community Week

This event will be at the Kingsville Community Center from 10:30am to 12:30pm.

BIA-077-2017 Moved by H. Brown, seconded by G. Queen, to nominate Colasanti's for the Business Shining A Light on Compassion Award.

4. Discover Kingsville – Holiday Edition - Re: Content and Timelines

The Board discussed content and decided there will be an article promoting the BIA Dollar Promotion, a ballot for the Holiday Shopping Spree, a thank you article for all who contributed to the clock with a possible photo including everyone who bought bricks and an article on upcoming events in Kingsville.

5. Kingsducky Derby – Re: Lions Club/ Roberta Weston

Roberta Weston will forward the information regarding this fundraiser to the coordinator who will then send it out to the members.

6. Exhibition Application – Brianne Aryssa Taggart, April 2018

BIA-078-2017 Moved by T. Gaffan seconded by T. Sala, to approve the application.


K. ADJOURNMENT

BIA-079-2017 Moved by B. Sanford, seconded by T. Sala to adjourn this meeting at 8:00 p.m.

CARRIED



CHAIR, Beth Riddiford



RECORDING SECRETARY, Karen Wettlaufer



MINUTES

PLANNING ADVISORY COMMITTEE MEETING

TUESDAY SEPTEMBER 19TH, 2017 AT 7:00 P.M.
CORPORATION OF THE TOWN OF KINGSVILLE
2021 DIVISION RD N, KINGSVILLE, ONTARIO

A. CALL TO ORDER

Chairperson Thomas Neufeld called the meeting to order at 7:00 p.m. with the following Committee members in attendance:

Members of Planning Advisory Committee	Members of Administration
<ul style="list-style-type: none">• Deputy Mayor Gord Queen• Councilor Thomas Neufeld• Murray McLeod• Shannon Olson• Ted Mastronardi	<ul style="list-style-type: none">• Manager of Planning Services, Robert Brown

ABSENT: Interim Town Planner, David French

B. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Chairperson Thomas Neufeld reminded Committee members to disclose any interest they may have prior to each agenda item being discussed.

No members disclosed any conflicts with the items being presented.

C. ADOPTION OF PLANNING ADVISORY COMMITTEE MEETING MINUTES DATED AUGUST 15TH, 2017

PAC – 12 – 2017

Moved by Murray McLeod, seconded by Gord Queen that the Planning Advisory Committee Meeting Minutes dated August 15th, 2017 be adopted.

CARRIED

D. HEARINGS

1. ZBA / 02 / 16 – HVM Holdings – 200 Main Street East

Manager of Planning Services, Robert Brown presented his report dated September 14th, 2017 to the Town of Kingsville Planning Advisory Committee regarding a proposed Zoning By-law Amendment (ZBA) for lands owned by HVM Holdings Inc., located at 200 Main Street East, in the Town of Kingsville.

The subject lands consist of two parcels totaling 2.24 ha (5.55 ac.). Parcel B, fronting on Main Street East is a 0.58 ha (1.43 ac.) L-shaped lot created by consent in 2016, while Parcel A, with access and frontage on/to Woodycrest Avenue is 1.66 ha (4.12 ac.) in area.

The intended development at that time was to locate a medical clinic building on Parcel B and develop Parcel A for multiple residential consisting of two 6 storey, 60 unit condos. The owner is now prepared to move forward with this development in a phased approach.

Phase 1 would be the development of the medical clinic, Phase 2 and 3 would see the construction of the condo buildings.

In order to proceed with the development the following approvals would be required:

- i) A zoning amendment to permit a limited mix use including the medical clinic, professional offices and accessory pharmacy and two, six-storey condominiums with a maximum of 120 units, and
- ii) Site Plan approval of each of the proposed phases.

A video of the proposed site was presented to the audience of Planning Advisory Committee and the public.

No questions asked from the Committee Members.

Tim Buhler, 218 Cherrywood Drive, noted issues with the entrance on Main St East. There are no lights at this entrance. Therefore traffic would be forced to turn West. Mr. Buhler also noted that Applewood and Woodycrest do not have sidewalks. Therefore either the town or the developer would have to install. Traffic is an issue. Three way stops will be necessary to slow traffic.

Michael Palenchar, 213 Applewood, backing onto empty field. The second building (north south) will be 6 stories high, plus the roof, 15 meters behind his property. The shadowing will constantly be in his back yard.

Joe Ouellette (ROA Studio Inc.), noted that a sun pattern study was done on the effects of the sun and shadowing. The applicant is trying to ensure that the shadowing will not affect residents. The zoning by-law sets the minimum and maximum distance for buildings and the proposed set backs are within the zoning regulations.

Gord Nelson, 217 Applewood Rd, also noted the view and shadowing affecting his property.

Norm Henderson (Developer), recognized the genuine affect and concern of the shadowing. They will look into moving the North / South building ahead to help eliminate the shadowing. They are trying to be good neighbours.

This application came forward because of the need for a medical center or shortage of doctors. The developer approached the Doctor Recruitment Foundation, and in order to attract the doctors, it was conveyed that the condominium concept fits in with Doctor-attraction philosophies. Norm Henderson was on the economic development committee and he learned that a lot of potential residents are looking for an affordable condo to relocate to Kingsville. The medical center is moving forward, the condos will be a couple years later.

Ken Womack, 316 Saddle Lane, indicated seems to be a lot of misinformation floating around town. Traffic seems to be the biggest problem. Explained the process of OMB and the rules are to be applied to the whole province of Ontario. Even though the town of Kingsville doesn't like what is allowed, we have to follow the rules. We need growth in order to thrive.

Norm Henderson, the developer owns a home here in Kingsville, and wants nothing but prosperity and growth for the Town.

Phil Greenen, 91 Woodycrest, area consist of mainly ranch style homes, not many two story homes. The tall high rise will not fit with the look of the neighbourhood. His main concern is traffic, as already mentioned. As for the timeline of construction, Norm Henderson mentioned it would be done in phases – does this mean that the site be under construction for the next 10 years? Norm Henderson assured the residents that infrastructure issues need to be resolved first, but development will take place in a timely manner.

(Name/address not provided),Purpleplum Drive, no objection to development. Which way will the water be flowing from the storm and sanitary? Mr. Henderson assured that the flow will be to Main Street, as per the engineered drawings. Storm water report has been done, and will continue to be reviewed.

Michael Palenchar, 213 Applewood Rd, has a concern with surface water.

Roberta Weston, 72 Walker Drive, owner of Erie Shore Rehabilitation at 275 Main St East, business development is definitely a plus. Concerns with the actual plan for development, infrastructure, waste water management and green space. Green space is lacking in Kingsville and Essex County. What is planned for the neighbouring properties as well as across the road? Coming out of Santo's onto Main Street is already a nightmare. Concerns with Traffic. Public Meeting is encouraged from Council.

Primary goal is the Medical Center seems to more like a Walk-In-Clinic, Kingsville needs more family physicians. Support services are definitely needed.

Traffic calming measures required - traffic on Main Street and back into the subdivision. Look elsewhere for location of condos, leave the established residential areas.

Tecumseh Medical Center is what we are looking to develop. Something that will have a walk in clinic but also with Family Physicians.

Phil Greenen, 91 Woodycrest, we are not against your development but the scale of the development is concerning.

Norm Henderson said the location of site was picked because of the walking distance it is to a lot of shopping centers.

Committee Member, Murray McLeod. The traffic flow on Woodycrest Ave is a concern. The diagram shows access to Applewood.

Manager of Planning & Development, Robert Brown, it is not a Town owned street, it will be a privately owned road. It will unfortunately be used as a cut through but it is designed to slow people down. This property is ideal because of the double access. The town Planner feels it is better to have an alternative access. Municipal services would want a light on Main Street if there was no other access.

Chairperson Thomas Neufeld confirmed there were no other comments from the applicant or the audience.

PAC – 13 – 2017

Moved by, Gord Queen seconded by Ted Mastronardi that the Planning Advisory Committee receives the report and refer the matter to Town Council with the request that further information regarding timeline for infrastructure improvement that may be required.

CARRIED

2. ZBA/19/17 – 1552843 Ontario Ltd. – 150 Heritage Rd

Manager of Planning Services, Robert Brown presented his report dated August 8th, 2017 to the Town of Kingsville Planning Advisory Committee regarding an application for lands in the Millbrook Subdivision, Stage II Phase 1, for exemption from part lot control.

The subject lands consist of forty-two (42) plan lots within the Royal Oak at the Creek Subdivision intended for the development of single detached dwellings. The developer is requesting exemption from part lot control to reconfigure lots 10 to 16, 28 to 41, & 45 to 51 into 20 blocks for development of semi-detached dwellings, eventually to be subdivided into 40 individual freehold units. Servicing needs and storm water have been reviewed. The County Planner has requested that a public meeting be undertaken to provide information to the abutting property owners due to the change in dwelling type and lot configuration.

Chairperson Thomas Neufeld ask the PAC members if they had any questions for the Manager of Planning Services, Robert Brown. No questions were brought forward.

Chairperson Thomas Neufeld asked the audience to come forward with their comments or concerns and to ensure that their name and address were given prior to their comments for our records.

Jim Mallot, 880 Mallot Lane, feels that this a bad move for Kingsville to approve this. Sees this as nothing but an affordable housing type development. Agrees need for this type of development exists in Kingsville, but this area is predominantly single detached development and feels there are other areas better suited for semi development. Shared concerns about long term property standards issues associated and future zoning applications being brought forward by developer.

Renee Everaert, 233 Owenwood and 22 Heritage, questioned what safeguards are in place to ensure Phase 2 is developed as per this design...concerned development is going to change design direction again in future.

Mr. Brown indicated that all property owners have the right and ability to request zone changes but at the end of the day it is Council's decision whether or not any zone change is approved. The Town cannot guarantee that no future changes/requests will come forward.

Alex James, 1720 Cavenough, Cottam (name and address cannot be confirmed), past Ontario Housing Corporation employee. Semi-detached dwelling development under affordable housing program tends to attract residents with social and economic challenges. Property standards will become an issue over time – units will deteriorate and ultimately fall to disrepair.

Walter Branco (applicant), third time coming to Council regarding this property. He resides in the Town and wants to work with Administration and Council to provide what is best for Town and residents. Concessions have been made based on previous meetings and public comments. Project currently is not subject to any upper-level funding. Dwellings are not subsidized rental units but federal/provincial loan monies are being sought for construction purposes in order to lower monthly rental costs for tenants. Goal of develop company is to provide a wide range of housing options for the residents of Kingsville.

Karen Wadsworth, 209 James Avenue, questioned whether or not full basements are provided. Also sought clarification on planned lighting, fencing and landscaping, drainage (SWM) provisions. Walter Branco provided responses. Karen Wadsworth had no further questions or comments based on responses.

Matt Dick, 200 Heritage, sought clarification on landscaping and cedar tree height and density. No issues with Kingsville accommodating allotted (20%) subsidized/affordable housing but is concerned about high density of this type of development in the immediate area.

Robert Brown (Town) indicated 20% is not necessarily a maximum value. Also spoke to idea of dispersing affordable housing development throughout Town, but indicated the idea of locating of an affordable housing development amongst all style/costs of housing throughout the town is questionable from his planning opinion.

Jason Henderson, 136 Heritage, questioned whether or not road shown of plan can in reality accommodate daily usage and other times of high demand.

Tim Dobson, 35 Normandy, questioned whether or not proposed access can provide for adequate and efficient fire response. Further expressed concerns about potential basement flooding once development buildout occurs and affects water table. Also questioned ability of developer to afford maintenance based on reduced rental rates.

Walter Branco, emergency access is provided through servicing corridor if road fabric for some reason provides for inability to accommodate emergency response vehicles. Explained SWM demands (sump pumps) reduced once buildout occurs. More pumps equals less water in each basin. House design will provide for reduced maintenance requirements – preferred approach is full brick veneers, paved driveways, sodded lawns.

Alex James, cautioned developer that maintenance and upkeep will be overwhelming and expensive. The type of tenant these developments attract are not the type that

Michael Storey, 177 Coghill, seniors/grandparents need second bedrooms to accommodate overnight guests.

Gord Queen, no obligation of Town to take over private road network.

Chairperson Thomas Neufeld confirmed there were no other comments from the applicant or the audience.

Committee member Shannon Olsen. Endorses to motion to send application to Council. Seconded by Murray McLeod.

PAC – 14 – 2017

Moved by, Shannon Olson seconded by Murray McLeod that the Planning Advisory Committee approve the recommendation to move the application to Council for a decision.

CARRIED

E. BUSINESS / INFORMATION

F. ADJOURNMENT

PAC – 15 – 2017

Moved by Gord Queen seconded by Shannon Olson, that there being no further items of discussion, the meeting adjourn at 9:10 p.m.

CARRIED

CHAIRPERSON, Thomas Neufeld

RECORDING SECRETARY, Robert Brown



MINUTES

**REGULAR MEETING OF PARKS/RECREATION/
ARTS AND CULTURE COMMITTEE**

**THURSDAY September 21 2017
KINGSVILLE ARENA
6:30 P.M**

A. CALL TO ORDER

Deputy Mayor Queen called the meeting to order at 7:00 p.m. with the following persons in attendance:

Mayor N. Santos
Councilor Gaffan
B. Riddiford
S. l'Anson
Program Manager M. Durocher
Facilities Manager T. Del Greco

Regrets:

Regrets were received from M. Tremaine-Snip

B. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Queen reminded members that any declaration and its general nature be made prior to each item being discussed.

C. DELEGATIONS/PETITIONS/CORRESPONDENCE

D. AMENDMENTS TO THE AGENDA

None

E. STAFF REPORTS

Facility Managers Report

Discussion was held with respect to the proposed folding chairs in the hallway which have been previously approved by council to be paid for by other revenue that is not defined.

P&R 80-2017 Moved by S. l'Anson and seconded by B. Riddiford to direct T. Del Greco obtain the funds necessary to complete the folding chair project.

CARRIED

Rotary Park project was discussed and the need to expedite the process of Obtaining playground equipment for this year.

P&R 81-2017 Moved by Mayor N. Santos and seconded by Councilor T. Gaffan to draw from reserves to advance the work on the Cottam Rotary Playground.

CARRIED

P&R 82-2017 Moved by S. l'Anson and seconded by Councilor T. Gaffan to receive T. Del Greco's report as presented

CARRIED

Program Managers Report

P&R 83-2017 Moved by Councillor T. Gaffan and seconded by B. Riddiford to receive the report as presented

CARRIED

P&R 84-2017 Moved by B. Riddiford and seconded by S. l'Anson that staff be encouraged to enroll in the First Aid instructor program in order to have the opportunity to offer First Aid Training as part of Kingsville Parks and Recreation Programing.

CARRIED

F. Minutes of Previous Meetings

Regular Committee Minutes dated Thursday August 3 2017

P&R 85-2017 Motion made by S. l'Anson and seconded by B. Riddiford to receive minutes of Parks, Recreation, Arts and Culture meeting dated August 3 2017 as amended.

CARRIED

G. Committee Reports

P&R 86-2017 Motion made by Councilor T. Gaffan and seconded by Mayor N. Santos to receive minutes of the Fantasy of Lights Committee meeting dated June 20 2017

CARRIED

P&R 87-2017 Motion made by B. Riddiford and seconded by Councillor T. Gaffan to receive minutes of the Communities in Bloom Committee meeting dated July 14 2017

CARRIED

P&R 88-2017 Motion made by Mayor N. Santos and seconded by Councillor T. Gaffan to receive minutes of the Migration Fest Committee meeting dated July 25 2017

CARRIED

P&R 89-2017 Moved by Councilor T. Gaffan and seconded by B. Riddiford to receive the minutes of the 55+ committee dates July 12 2017

CARRIED

H. New and Unfinished Business

1. Christmas Tree Decorating

Last year’s community Christmas tree decorating was very successful. The committee would like to again see school groups, Jack Miner, Fire Department and hot chocolate as part of this year’s festivities.

P&R 90-2017 Moved by B. Riddiford and seconded by S. l’Anson that Parks and Recreation Staff ensure that the community tree decorating be undertaken again this year.

CARRIED

2. Air Stream Open Air Weekend

M. Durocher provided the committee with information about a proposed Air Stream open air weekend to take place during Migration Fest.

P&R 91-2017 Moved by Councillor T. Gaffan and seconded by B. Riddiford to allow the participants in the proposed Open Air Weekend to camp in the lower bowl at Lakeside Park.

CARRIED

I. Notice of Motion

J. Next Meeting

**The Next meeting of the
Parks Recreation and Culture Committee**

**Will take place Thursday October 12 at 6:30 pm
Kingsville Arena Room B**

P&R 92-2017 Moved by S. l'Anson and seconded by Councillor T. Gaffan
to adjourn the meeting at 7:50 pm.

CARRIED

CHAIR: DEPUTY MAYOR GORD QUEEN

**RECORDING SECRETARY: M.
DUROCHER**



Minutes

MINUTES
THE CORPORATION OF THE TOWN OF KINGSVILLE
FANTASY OF LIGHTS COMMITTEE
JUNE 20 AT 4:00 P.M.
Kingsville Arena Room B, 1741 Jasperson Lane,
Kingsville, Ontario

A. CALL TO ORDER

Councilor Gaffan called the meeting to order at 4:03 pm with following persons in attendance:

Mayor N. Santos
P. Bain
M. Laman
D. Laman
D. Williams
D. Doey
M. Durocher, Manager Parks and Recreation

B. DISCLOSURE OF PECUNIARY INTEREST

Councilor Gaffan reminded members that any declaration and its general nature is to be made prior to each item being discussed

C. PRESENTATIONS/DELEGATIONS

D. AMENDMENTS TO THE AGENDA

E. Staff Report

Mm. Durocher provided an update on new displays for this year. WindsorEssex Community Foundation has been invoiced for \$700 for their new display

The Rack cards are completed and will put circulated in the reporter after Migration Fest.

F. MINUTES OF THE PREVIOUS MEETINGS

May 30 2017

FOL 09-2017

Moved by D. Williams and seconded by P. Bain to adopt the regular meeting of Fantasy of Lights Committee minutes dated May 30 2017 2017

G. NEW AND UNFINISHED BUSINESS

Opening Ceremonies/ Dinner with Santa

Committee would like to invite board members from the first year of Fantasy of Lights to the opening ceremonies. Will need a list

Invitation to be sent to KEAB to have them play at the park during the opening ceremonies.

D. Doey will contact Ms. Prendergast at Herman about a choir

Children's Activities

P. Bain indicated that ½ of the ginger bread would be donated again this year.

Home Hardware has agreed to come aboard as a sponsor

200 colouring books would be required this year

Train

Train will be part of the Canada Day Festivities. This is a good opportunity to Promote Fantasy of lights. D. Laman to review train and determine if there are Any further upgrades that need to be completed.

Sip and Shop

Vendors have been notified and are currently signing up.

Dutch chocolate store could be approached to see if they could create a commemorative coin with the FOL logo on it

Sponsorship

Displays

D. Doey provided the following update on displays:
Trees from Cottam are needed for the binder display. That display will require a 2 channel controller.

O.P.P display is ready to come over

Yacht club display is ready to come over

WECF display is ready to finish

Cement mixer needs attention

U.K soccer ball is finished

Sponsorship

Ideas were proposed including:

A1 Chinese fundraiser

Doug. W indicated that he would phone the legion with regard to hosting a fundraiser.

Question was raised about having silver balls to sell similar to last year's to commemorate the 25th Anniversary, which could be sold at Migration Fest, to the Local Schools and any other events.

Dinner with Santa

Still waiting on update on Candy-Karma Candy from Hamilton
Discussion was undertaken about a memorial garden

Parade

M. Durocher provided the committee with a copy of the contract from the Windsor Parade Corporation and the sponsorship package:

FOL 10-2017 Moved by D. Laman and seconded by D. Doey to endorse the contract.

Media

All updates are completed.

H. ADJOURNMENT

FOL 11-2017 Moved by D. Doey and seconded by D. Williams to adjourn this regular meeting at 4:45 pm

CARRIED

Next meeting: August 22 at 4pm Kingsville Arena

Chair: Councilor T. Gaffan

**RECORDING SECRETARY,
MAGGIE DUROCHER**



MINUTES

COMMUNITIES IN BLOOM COMMITTEE
FRIDAY, JULY 14 @ 4:00 P.M.
Municipal Office, 2021 Division Rd. North, Kingsville

A. CALL TO ORDER

Deputy Mayor Queen called the meeting to order at 4:00 P.M. with the following Persons in attendance:

Councillor Thomas Neufeld
M. Tremaine-Snip
Joan Cope
A. Batke
K. Batke
Liz Rogers
Karen Wettlaufer – *BIA Coordinator*
M. Durocher – *Manager of Parks and Rec Programs*

Also present:
Tara Hewitt – *Recording Secretary*

Regrets:
J. Dupuis
Sue Cosford
Joan Washburn

B. DISCLOSURE OF PECUNIARY INTEREST

When a member of the Committee has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of the Committee (or that was the subject of consideration at the previous Meeting of the Committee at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter. There were no disclosures.

C. AMENDMENTS TO THE AGENDA

NONE

D. STAFF REPORTS

M. Durocher provided the committee with the Judges' Tour itinerary and copies of the Community Profile. She reported that a Communities in Bloom ad was placed in the newspaper. There was discussion about the provision of water during the tour and meals. M. Tremaine-Snip volunteered to supply water at lunch. M. Durocher will provide water bottles during the trip. Tour responsibilities of each committee member were identified. J. Cope reported Mettawas is closed on Mondays, and the committee agreed to modify the speaking points accordingly. L. Rogers volunteered to cover the tour of Mucci farms if J. Washburn is unavailable. A. Batke volunteered to take pictures.

E. MINUTES OF THE PREVIOUS MEETING

1. Communities in Bloom Committee Meeting Minutes—June 22, 2017

The committee reviewed the minutes from the June 22, 2017 meeting and they were approved with a slight change.

57-2017 Moved by M. Tremaine-Snip, seconded by K. Batke, to approve the minutes of the Communities in Bloom Committee meeting dated June 22, 2017.

CARRIED

F. BUSINESS ARISING FROM MINUTES

The committee provided follow-up on each action item from the previous meeting

- *Final Judges' Tour Update*
This update was provided during M. Durocher's staff report; no need for further discussion.
- *The Why Litter Poster Contest Update*
G. Queen provided an update on the "Why Litter" poster contest. He stated that the OPP recommended applying to four schools with two Grade 6 classes; which results in eight winners. J. Washburn will provide a \$25.00 prize to the first place winner at each school. The grand prize is \$100.00. Other prizing includes five gift certificates from Box Office Video, skating passes and Kings and Knights Tickets. Once the Communities in Bloom tour is complete, the prize list will be finalized.

G. NEW AND UNFINISHED BUSINESS

1. Notice of Motion

Move or cause to have moved at the next meeting that the Communities in Bloom Committee consider the development of a garden/floral display awards program for 2018. – J. Cope

J. Cope explained that the intent of a garden/floral display awards program is to create interest, involve the greater community and broaden our scope to recognize businesses as well as residents. This program is in addition to the current door hanger program.

M. Durocher requested to know the budget ramifications/expectations.

A. Batke requested additional information. J. Cope volunteered to come up with ideas for a presentation. M. Tremaine-Snip recommended a category for those who help others maintain their gardens. A. Batke requested excluding professional landscapers. G. Queen recommended approving the motion in principle as we gain more details.

58-2017 Moved by J. Cope, seconded by L. Rogers, that the committee considers the development of a garden/floral display awards program for 2018.

CARRIED

1. Invitation to the Volunteer Recognition Reception July 27, 2017

G. Queen explained that the invitations to the Mayor's Volunteer Recognition Reception being held July 27, 2017 have been handed out.

A. Batke requested that the county be contacted regarding weeding. G. Queen agreed to email Tom Bateman to pass on the suggestion.

A. Batke presented bills to M. Durocher for the tree and plaque.

59-2017 Moved by J. Cope, seconded by L. Rogers, that the committee approve the two bills.

CARRIED

M. Durocher reported that the judge's baskets have been complete. K. Batke volunteered to assemble table arrangements for lunch at Lakeside Park.

H. NEXT MEETING DATE

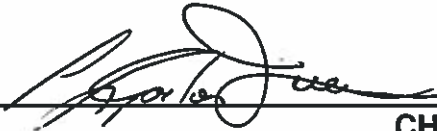
1. The date of the next Communities in Bloom Committee meeting is Thursday August 24, 2017 at the Municipal Office @ 4:00 p.m.

I. ADJOURNMENT

60-2017

Moved by T. Neufeld, seconded by J. Cope, to adjourn this meeting at 4:33 p.m.

CARRIED


CHAIR, G. Queen


RECORDING SECRETARY, T. Hewitt



Minutes

MINUTES
THE CORPORATION OF THE TOWN OF KINGSVILLE
MIGRATION FESTIVAL
JULY 25 2017 @ 6:00 PM
Kingsville Arena Room D 1741 Jasperson Lane,
Kingsville, Ontario

A. CALL TO ORDER

Chair T Brown called the meeting to order at 6:08 pm with the following members in attendance.

P. Bain
L. Lucier
N. Hickmott
S. Girardin
S. Allen-Santos
Durocher-Manager of Parks and Recreation Programs

B. DISCLOSURE OF PECUNIARY INTEREST

T. Brown reminded members that any declaration and its general nature is to be made prior to each item being discussed

C. DELEGATIONS/PETITIONS/CORRESPONDENCE

None.

D. AMENDMENTS TO THE AGENDA

E. STAFF REPORTS

NONE

F. MINUTES OF THE PREVIOUS MEETINGS

Minutes of meetings dated June 13 2017

MF 09-2017 Motion made by L. Lucier and seconded by P. Bain to
receive the minutes of the June 13 2017 meeting

CARRIED

G. NEW AND UNFINISHED BUSINESS

Opening Ceremonies

Opening Ceremonies will be October 19 from 6pm-9pm at Merlies. There will be no charge for this event.

Children’s Events

P.Bain has booked all of the entertainment and is ready for the Saturday

P. Bain asked for 40 straw bales for the park for the weekend. Volunteers are Needed to assist.

Parade

Parade Applications are uploaded to website
Due to construction on Park street the parade will end at Erie Street instead of Park street
M. Durocher to ask either the Diplomats, Sun Parlour or the KEAB to lead people to the park following the parade

Photo and Art Contest

Photo Contest to take place at Jack Miner on Saturday and Sunday from 12-4. Information is requested for the website.

Market Update

Forms are now on line. Spaces for the marketplace will be assigned at the desk. The staff are requested to not have any influence in the assigning of spaces

Food Sales

No update

Fundraising

Steak Fry on Saturday the following has been decided:

Rock Farm Band and Last Minute will be performing
Firefighters will be cooking with proceeds being divided between Migration Fest Committee, Jack Miner, and Fireman’s Association.
The Town will obtain the SOP

Information is needed for event for the Website, marketing

PJ’s and Pino to be held at a later date

H. DATE OF NEXT MEETING

The next meeting of the Migration Festival Committee shall take place on September 12 at 6pm in Room D at the Arena,

MF 10-2017 Motion made by S. Allan-Santos and seconded by P. Bain that the meeting be adjourned at 7:15 pm

CARRIED

CHAIR, T. Brown

**RECORDING SECRETARY,
MAGGIE DUROCHER**



Minutes

MINUTES
THE CORPORATION OF THE TOWN OF KINGSVILLE
55+ ADVISORY COMMITTEE
JULY 12, 2017 3:00PM
Unico Centre

A. CALL TO ORDER

S. Hughes called the meeting to order at 3:00 pm with the following members in attendance

A. Burrell
M. Laman
S. Child
B. Peterson
Deputy Mayor G. Queen
M. Durocher-Parks and Recreation Program Manager

B. DISCLOSURE OF PECUNIARY INTEREST

S. Hughes reminded members that any declaration and its general nature is to be made prior to each item being discussed

C. PRESENTATIONS/DELEGATIONS

None

D. AMENDMENTS TO THE AGENDA

E. STAFF REPORTS

M. Durocher reported on financials for Tea and Expo.

F. MINUTES OF THE PREVIOUS MEETINGS

May 18 2017

OAC 15-2017

Moved by A. Burrell and seconded by M. Laman to adopt Regular Meeting of Older Adults Advisory Committee dated May 18 2017 as amended

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. **Expo**

This was the best attended expo yet, with many positive comments from vendors and guests. Pickleball demonstration was positive it just required vendors and guests to watch for stray balls.

Next year's expo is now set for June 13

2. **Tea**

The committee agreed that they would like to host the tea again next year. Date is set for June 2. A. Burrell noted that music students could be considered for entertainment, and that the culinary department at the high school could be called upon to make the sandwiches. The committee is to research this and report back.

3. **Fall Events.**

The committee wants to look at Trips, Workshops, and concerts for the fall. Committee mentioned Sweet Adeline's, Bob Bell, Barbershop Quartet, Dale Butler as musicians. The committee will report back on this

Workshops are being considered. September 27 a drug interaction workshop at Unico is planned. M. Laman to confirm. Committee also wants to consider SECC and what they offer, along with a hearing screening technician.

H. **Adjournment**

OAC-16-2017

Moved by Deputy Mayor G. Queen and seconded by M. Laman to adjourn the meeting at 3:45 pm

CARRIED

**Next meeting:
Thursday August 17 at 3pm
Unico Centre**

Vice Chairman S. Hughes

**RECORDING SECRETARY,
M. Durocher**



MINUTES

POLICE SERVICES BOARD MEETING
Wednesday, September 27, 2017 at 4:00 p.m.
Council Chambers, Municipal Offices
2021 Division Road N., Kingsville, ON N9Y 2Y9

A. CALL TO ORDER

Chairperson, Nelson Santos called the Meeting to order at 4:00 p.m. with the following persons in attendance:

Nelson Santos	-	Chairperson
Nancy Wallace-Gero	-	Vice-Chairperson
Larry Patterson	-	Board member
Gary Bain	-	Board member
Brian Higgins	-	O.P.P. Sergeant
Brad Sakalow	-	O.P.P. Staff Sergeant

Member of Administration: Sandra Kitchen, Deputy Clerk-Council Services

Absent: Glen Miller, OPP Inspector

Also in attendance: Roderick B. Wells and Lillian Wells, Kingsville residents

B. DISCLOSURE OF PECUNIARY INTEREST

Chairperson, Nelson Santos reminded members that any declaration and its general nature are to be made prior to each item being discussed.

C. PRESENTATIONS/DELEGATIONS

None.

D. ADOPTION OF ACCOUNTS

1. Police Services Accounts – RE: Budget actuals ending August 31, 2017

49-2017 Moved by L. Patterson, seconded by N. Wallace-Gero to receive the Police Services Accounts for the eight month period ended August 31, 2017 as information.

CARRIED

E. REPORTS

1. Monthly Status Reports

- i.) Town of Kingsville PSB report and Crime Stoppers report for June 2017
- ii.) Town of Kingsville PSB report and Crime Stoppers report for July 2017
- iii.) Town of Kingsville PSB report and Crime Stoppers report for August 2017

Staff Sergeant Sakalow Brad presented the statistical information, referencing the new Police Services Board Report that is generated locally which contains more current information than the standard reports.

Ms. Wallace-Gero commented that the Community Safety Officer PSB Report for **July** 2017 was dated June 1, 2017 to June 30, 2017. Chair Santos clarified that this is a templated 'heading' error only, and the contents contain the correct information for the July period.

50-2017 Moved by L. Patterson, seconded by G. Bain to receive Kingsville PSB Reports and Crime Stoppers Reports for June, July and August 2017 as information.

CARRIED

F. BUSINESS/CORRESPONDENCE

1. Ministry of Community Safety and Correctional Services:

- i.) Memorandum: RE: Ontario's Family Information Liaison Unit, issued: June 22, 2017. (Index:17-0045)
- ii.) Memorandum: RE: Ontario's Plan for Action in the Event of a Possible Terror Attack, issued: June 28, 2017. (Index:17-0046)
- iii.) Memorandum: RE: Amendments Related to Road Building Machines (RBMs), issued: June 30, 2017. (Index:17-0047)
- iv.) Memorandum: RE: New Pilot Project Regulation under the Highway Traffic Act to Permit Low Speed Vehicles on Ontario's Roads, issued: June 30, 2017. (Index:17-0048)
- v.) Memorandum: RE: Basic Constable Training Program, issued: July 5, 2017. (Index:17-0049)
- vi.) Memorandum: RE: Provincial OIC to Exempt Amateur Combative Sport Contests from the Prize Fighting Offence of the Criminal Code, Section 83(2), issued: July 27, 2017. (Index:17-0051)
- vii.) Memorandum: RE: 2017-18 Civil Remedies Grant Program, issued: July 10, 2017. (Index:17-0050)
- viii.) Memorandum: RE: Provincial OIC to Exempt Amateur Combative Sport Contests from the Prize Fighting Offence of the Criminal Code, Section 83(2), issued: July 26, 2017. (Index:17-0052)
- ix.) Memorandum: RE: Ontario Provincial Police – Anti-Human Trafficking Conferences, issued: August 17, 2017. (Index:17-0053)
- x.) Memorandum: RE: 2018/19 Policing Effectiveness and Modernization Grant, issued: September 7, 2017. (Index:17-0054)
- xi.) Memorandum: RE: Invitation to Participate in the Public Safety Canada Measuring Trust in Police Pilot Project, issued: September 7, 2017. (Index:17-0055)
- xii.) Memorandum: RE: Ontario Police College Announcement, issued: September 12, 2017. (Index:17-0056)
- xiii.) Memorandum: RE: Risk-driven Tracking Database 2016 Annual Report, issued: September 13, 2017. (Index:17-0057)

51-2017 Moved by G. Bain, seconded by N. Wallace-Gero to receive Communication items 1i.) to xiii.) as presented.

CARRIED

Ms. Wallace-Gero commented that items 1vi.) and 1viii.) RE: Provincial OIC to exempt Amateur Combative Sport Contests from the Prize Fighting Offence of the Criminal Code, Section 83(2), are duplicates. With respect to item 1x.) Memo RE: 2018/19

Policing Effectiveness and Modernization Grant issued September 7, 2017 (Index 17-0054), Ms. Wallace-Gero inquired as to the details of the available options for grant funding. Mayor Santos indicated an update would follow in this regard; that it has been a concern raised by all municipalities.

With respect to item 1xi) Ms. Wallace-Gero asked if the OPP Kingsville Detachment will be participating in the Pilot Project. Ms. Kitchen was instructed to send an email requesting that further information be provided in this regard.

2. Town of Tecumseh RE: Crime Prevention through Environmental Design (CPTED), issued: August 9, 2017

52-2017 Moved by G. Bain, seconded by N. Wallace-Gero to receive Town of Tecumseh correspondence communication as presented.

CARRIED

3. Town of Lakeshore RE: Sharing of OPP Monthly Reports between Essex County Police Services Boards, issued: July 10, 2017

53-2017 Moved by G. Bain, seconded by N. Wallace-Gero to receive correspondence from Town of Lakeshore's PSB Chair; and support the request to share Monthly Statistical OPP Reports between Essex County Police Services Boards on a regular basis for comparison purposes.

CARRIED

G. ADOPTION OF MINUTES OF PREVIOUS MEETING

1. Adoption of Police Services Board Minutes – held on June 28, 2017.

54-2017 Moved by L. Patterson, seconded by G. Bain to adopt the Police Services Board meeting minutes held on June 28, 2017.

CARRIED

2. Adoption of Police Services Board Minutes – held on February 22, 2017.

55-2017 Moved by N. Wallace-Gero, seconded by G. Bain to adopt the Police Services Board meeting minutes held on February 22, 2017 as presented.

CARRIED

H. NEW AND UNFINISHED BUSINESS

1. Chickens complaint: motion by L. Patterson at Council Meeting August 28, 2017

"That senior management review the matter of animals (including chickens and other livestock) roaming at large."

Mr. Patterson introduced Mr. and Mrs. Wells who were in attendance at this meeting to deal with a problem they are having with chickens wandering onto

their property and damaging their crops, and summarized the issue that he had intended to bring up to Kingsville Council (the motion was withdrawn). He had been discussing the enforcement options with the former Deputy Clerk-Administrative Services J. Alexander.

Mr. Wells submitted several photographs showing the chickens in their yard and garden; chickens have been on their property daily, except for one day when it rained, for the past several months. He is 85 and his wife is 82 years of age. The livestock roaming is affecting their peaceful possession and quiet enjoyment of their lands. Mrs. Wells stated that they are looking for a solution. They have lived in their home for 62 years and “don’t want to move away”. Mr. Patterson will provide the photographs and correspondence provided by Mr. and Mrs. Wells to Town administration and Mr. and Mrs. Wells were advised to continue telephoning the police. Mr. Patterson was advised that if the animal control by-law is applicable, it is enforceable.

Mr. and Mrs. Wells left the meeting at 4:37 p.m.

2. Noise By-law: motion by L. Patterson at Council Meeting August 28, 2017

“That the Town’s Noise By-law (By-law 69-2003, as amended) be reviewed with the possibility of including noise generated by drums, guitars, horns and other musical instruments generating music greater than 65 decibels.”

Mr. Patterson summarized the situation involving a neighbourhood band practicing at the end of Graham Sideroad toward Ruthven. He had intended to bring the matter up to Kingsville Council (the motion was withdrawn). He asked ‘how many warnings should be fair’ and explained that there have been 3 different OPP detachments responding to the calls. Mr. Patterson was advised to continue to encourage the individual(s) to telephone the police; that that is the correct procedure to follow.

3. Nancy Wallace-Gero reappointment confirmation

Mayor Santos advised that the Kingsville PSB has received an Order in Council officially reappointing Ms. Wallace-Gero for a term of two years, effective from July 26, 2017.

56-2017 Moved by G. Bain, seconded by L. Patterson to receive the Order in Council reappointing Nancy J. Wallace-Gero as a member of the Town of Kingsville Police Services Board, dated July 26, 2017.

CARRIED

4. OAPSB Conference Highlights by Nancy Wallace-Gero

Ms. Wallace-Gero provided conference highlights, including new proposed elements of the Police Services Act re-shaping the responsibilities of PSBs to try to ensure conversations about diversity, equality and inclusion, and encouraging that these elements be included in the business plans of PSBs and communicated to the public. She suggested members look at the Durham Plan. She commented on the Annual General Meeting and voting requirements. She found the conference very worthwhile and highly recommends board members consider attending future conference events.

5. Apartment complex -- Prince Albert St.

Mr. Bain advised of continuing complaints pertaining to the apartment complex at Prince Albert St. South.

6. Staff Sergeant Sakalow provided the following updates:

- i) Project Safe Trade--As a result of local PSB support, project Safe Trade has been adopted and will be launched provincially on October 19. Details will follow.
- ii) At-Risk Youth initiative—Staff Sergeant Sakalow indicates this is the 1 year mark for the At-Risk Youth initiative and GAP (Guide, Advocate and Prevent). Police connect with youth at risk in a non-crisis type environment to get them back on track. Emergency bag packs are provided to some of these youth including toothbrush, tooth paste, shampoo, t-shirt, water bottle and other useful items. This initiative is developing within Essex County. Mr. Patterson asked if there is opportunity for donation. Staff Sergeant Sakalow stated that donations are welcomed.

I. CLOSED SESSION

None presented.

J. ADJOURNMENT

57-2017 Moved by N. Wallace-Gero, seconded by L. Patterson that the Police Services Board adjourn at 4:58 p.m. and to meet again on October 25, 2017.

CARRIED

CHAIRPERSON, Nelson Santos

DEPUTY CLERK – COUNCIL SERVICES, Sandra Kitchen



MINUTES

**KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE
WEDNESDAY, SEPTEMBER 28, 2017 AT 7:00 P.M.
Kingsville Council Chambers, 2021 Division Road North, Kingsville**

A. CALL TO ORDER

Chair Miljan called the Meeting to order at 7:00 p.m. with the following Members in attendance:

MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Elvira Cacciavillani
Danielle Truax
Kimberly DeYong
Margie Luffman
Dr. Lydia Miljan
Corey Gosselin
Danielle Truax
Mayor Nelson Santos

MEMBERS OF ADMINISTRATION:

Sandra Kitchen, Deputy Clerk-
Council Services

Absent: Annetta Dunnion and Anna Lamarche

Also in attendance: Veronica Brown, Researcher

B. DISCLOSURE OF PECUNIARY INTEREST

Dr. Miljan reminded the Committee that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. REPORTS

1. V. Brown—Research report

- i) Fire Hall research—Ms. Brown presented research about fires in Kingsville from 1889, 1891, 1894 and 1895. In 1892, the municipal Council of the Village of Kingsville passed a by-law “defining the fire limits and prohibiting the erection of buildings of inflammable materials within said limits”. The research will continue and she will update as further information is obtained.
- ii) Ms. Brown presented the history of the following houses:
 - 111 County Road 34 W., Cottam—1912- built for John Parker
 - 113 County Road 34 W., Cottam--1914 – built for David Hess
 - 117 County Road 34 W., Cottam--1911 – built for Davis Hess
 - 205 County Road 34 W., Cottam--1896—built for Walter Noble
 - 172 Division St. North, Kingsville—1906—built for William Vickers

D. MINUTES OF THE PREVIOUS MEETINGS

MH15-2017 Moved by M. Luffman, seconded by C. Gosselin, that the August 23, 2017 Minutes be adopted.

CARRIED

S. Kitchen will provide Ms. Colasanti’s contact information to Dr. Miljan.

E. BUSINESS / CORRESPONDENCE – INFORMATIONAL

1. Approved Invoices:
 - i) V Brown—Research Services: May / June / August 2017.
2. Copy of application for demolition permit from M. Tonietto together with copy of excerpted Committee minutes, and copy of correspondence from Dr. Miljan on behalf of the committee indicating no objections.

Items 1 and 2 were received for information.

3. Copy of email from S. Kitchen re: Heritage Designation Plaque for 107 Elm St.

Arrangements will be made to present plaque to the new homeowner.

4. Email from A. Lamarche re: October schedule.

The email was received for information.

5. Email from Wood Bull LLP, dated September 27, 2017 RE: Launch of online resource –“Ontario Heritage Act – A Sourcebook”
The email was received for information.

6. King's Landing – Dr. Miljan commented that the committee provided comments indicating no objection to the demolition of the property municipally known as 103 Park St. That property has since been demolished. There was no consensus on any one design of the proposed new structure from members. She asked that items such as these be placed on the Committee's Agenda.

F. NEW AND UNFINISHED BUSINESS

1. Discussion regarding 2018 proposed Budget for the Kingsville Municipal Heritage Advisory Committee

MHC16-2017 Moved by E. Cacciavillani, seconded by C. Gosselin that the Committee recommend the proposed 2018 Kingsville Municipal Heritage Advisory Committee Budget, as attached to and forming part of these Minutes as Schedule 'A'.

CARRIED

2. Discussion regarding 2017 bronze plaque order.

No plaques will be ordered at this time. Ms. Kitchen will contact the property owners of 755 Seacliff to arrange a plaque presentation date.

G. NEXT MEETING DATE

The next meeting of the Committee will be held on Tuesday, October 24. Dr. Miljan indicated that she might be a half hour late due to another commitment. Ms. Cacciavillani will chair the meeting in that event. Members discussed the meeting date schedule for the remainder of the year. The next meeting dates will be: Wednesday, November 8 and Wednesday, December 13.

H. ADJOURNMENT

The meeting adjourned at 7:53 p.m.

Chair, Lydia Miljan

Deputy Clerk-Council Services,
Sandra Kitchen

APPENDIX "A"

**TO THE MINUTES OF THE KINGSVILLE MUNICIPAL HERITAGE ADVISORY
COMMITTEE DATED SEPTEMBER 28, 2017**

1. RE: Motion MH16-2017

RECOMMENDATION:

That the Committee recommend the proposed 2018 Kingsville Municipal Heritage Advisory Committee Budget, as attached to and forming part of these Minutes as Schedule 'A'.

(Proposed 2018 Budget will be presented to Council during budget deliberations; no action required at this time)

SCHEDULE A

HERITAGE COMMITTEE		
		2018 Proposed Budget
OPERATING BUDGET		
OPERATING EXPENDITURES:		
	Research Assistant/Student	\$ 5,040
	Plaques	\$ 2,400
	Conferences/Training	\$ 5,250
	Advertising	\$ 720
	Outreach Programs	\$ 1,000
	Website Development	\$ 300
	Supplies	\$ 500
	Memberships	\$ 800
	Misc - Legal	\$ 1,000
	Misc - Mileage	\$ -
	Committee Remuneration	\$ 9,900
TOTAL OPERATING EXPENDITURES:		\$ 26,910



October 13, 2017

Town of Halton Hills
1 Halton Hills Drive
Halton Hills ON, L7G 5G2

Re: Support of Zero Tolerance Against Racism and Condemn all Racism Acts of Violence

Dear Town of Halton Hills,

At the regular council meeting of September 18, 2017 Council reviewed your request for support of zero tolerance against racism and condemn all racism acts of violence. I am pleased to advise you that as a result of the review Council unanimously passed the following resolution to support your request.

"Moved By Councillor Bondy
Seconded By Councillor Voakes

(R17-09-386) That the correspondence from the Town of Halton Hills advising of the passing of a resolution supporting zero tolerance for racism of any kind, including naziism and white supremacy and encouraging all Ontario Municipalities to pass a resolution of support be received and supported,

And further that if Council choses to support this resolution, that a letter of support advising of same be sent to Tracey Ramsey, Member of Parliament (Essex), Taras Natyshak, Member of Provincial Parliament (Essex), The Association of Municipalities of Ontario (AMO) and all Ontario municipalities.

CARRIED"

Should you have any questions or comments regarding this matter, please contact the undersigned.



Yours truly,

A handwritten signature in black ink, appearing to be "R. Auger", written in a cursive style.

Robert W. Auger, L.L.B.
Manager of Legislative Services/Clerk
Ext. 1132
Email: rauger@essex.ca

RWA/lam

c.c. Tracey Ramsey, MP
Email: tracey.ramsey@parl.gc.ca

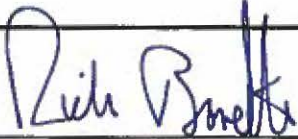
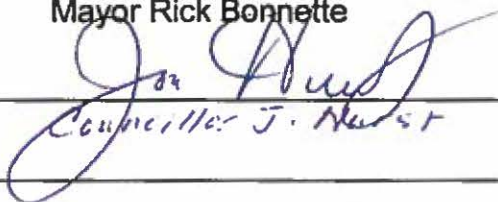
Taras Natyshak, MPP
Email: tnatyshak-qp@ndp.on.ca

Association of Municipalities of Ontario (AMO)
Email: amo@amo.on.ca

Municipalities of Ontario



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Moved by:  Date: August 28, 2017
Mayor Rick Bonnette
Seconded by:  Resolution No.: 2017-0152
15A

WHEREAS on August 12, 2017 a horrific, cowardly, and racially motivated act of violence took place in Charlottesville, Virginia that led to the death of a 32 year old woman, and injuries to at least 19 others;

AND WHEREAS this horrific and cowardly act took place during what has been described as one of the largest white supremacist events in U.S. history;


AND WHEREAS further incidents of racially motivated acts of violence have taken place both locally and abroad;

AND WHEREAS we must join together as a community, province, and nation to condemn this type of hatred and racism;

THEREFORE BE IT RESOLVED that Council for the Town of Halton Hills supports zero tolerance for racism of any kind, including nazi'ism and white supremacy;

AND FURTHER THAT Council for the Town of Halton Hills encourages all Ontario Municipalities to pass a resolution to support zero tolerance against racism and condemn all racism acts of violence;

AND FURTHER THAT a copy of this resolution be sent to Michael Chong, MP, Wellington Halton-Hills, Ted Arnott, MPP, Wellington Halton-Hills, FCM, AMO, Region of Halton, and Ontario municipalities.


Mayor Rick Bonnette



**Notice of Public Meeting
For Revisions to the Zoning By-law of the Town of Essex**

To be held on Monday, November 20, 2017, starting at 4:30 p.m., in the County of Essex Council Chambers, Civic Centre, 360 Fairview Avenue West, Essex, Ontario.

In accordance with Section 34 of the Planning Act of Ontario, R.S.O. 1990, Council of the Town of Essex will consider proposed revisions to the Town's General Zoning By-law 1037 Plan. Five parcels in Essex Centre are proposed to be re-zoned from Agriculture and Restricted Commercial to General and Light Industrial respectively. A series of house-keeping revisions are also proposed.

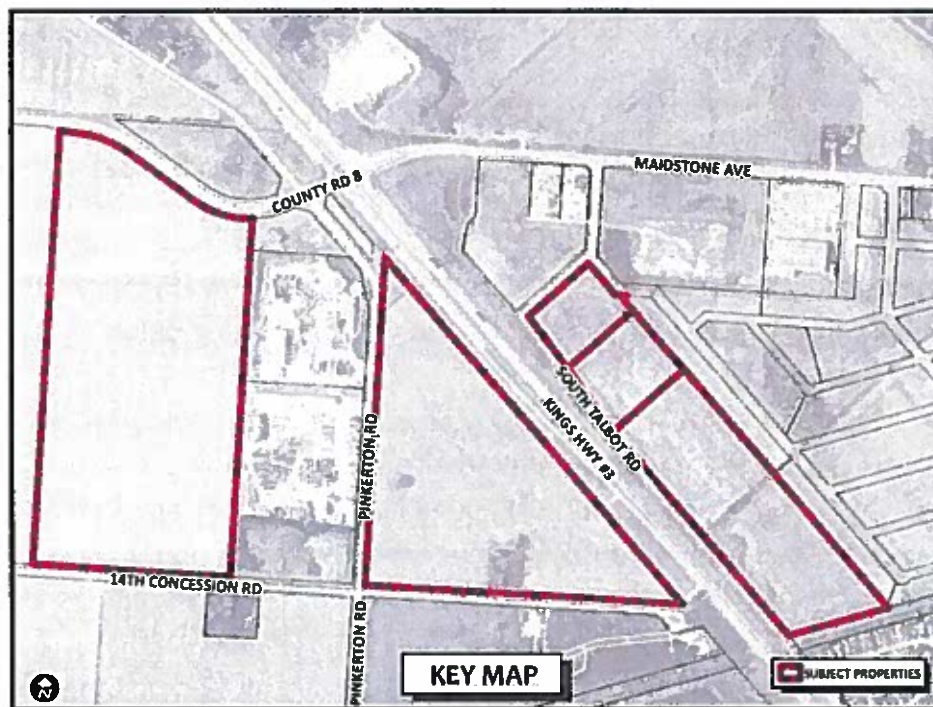
Of the five parcels proposed to be rezoned, two properties are located on the south side of Concession 8, west of Highway 3. They were recently incorporated into the Essex Centre Settlement Area and are designated in the Town of Essex Official Plan for industrial use, subject to rezoning to an industrial zoning category. They are currently zoned A1.1, general agricultural. Their legal description is 14978 14th Concession on the south side of County Road 8, east of Pinkerton Sideroad, J. Egeto, owner, and Concession 14, Part Lots 15 and 16, Registered Plan 12R11669, Part 1, Registered Plan 12R15234, Part 2, J. F. Lafferty owner.

The third set of three properties are located parallel to Highway 3 on South Talbot Road, south of Maidstone Avenue and are also designated Industrial in the Official Plan. This restricted use commercial corridor is suitable for light industrial uses subject to rezoning from C3.4, restricted highway commercial, to a light industrial category. They comprise a total of 25 acres, described as Colchester CON STR Part Lot 285, comprising Parts 20, 23, 24, 25, 28, and 29, Plan 12R 21183.

All of the lands affected are shown on the key map below.

RECEIVED OCT 27 2017

Lands proposed to be rezoned from Agriculture and Restricted Highway Commercial to suitable Industrial zoning categories:



In summary, the following additional changes are proposed:

1. Revised definitions of "attached", "detached", "existing" and "lot" and add a new definition: "tertiary treatment septic system";
2. Add provisions related to the use of shipping containers for permanent storage;
3. Recognize dwellings on un-assumed roads in new subdivisions;
4. Remove subsection 10.8, Natural Heritage Provisions;
5. Establish more consistent lot area provisions for rural dwellings on septic systems, including dwellings using a tertiary treatment septic system.
6. Correction to the R1.3, Rural Residential zoning related to minimum yard setbacks.

Purpose of the public meeting:

1. For the Town to present the proposal;
2. For people to ask questions and share their views;
3. For Council to receive a report that provides information on these proposed changes.

This public meeting is a statutory requirement of the Ontario Planning Act.

Additional information relating to the proposed amendments is available for review at the Town Hall at 33 Talbot Street South, Essex, during regular office hours. It is recommended that an appointment be scheduled for this purpose. Please contact Sarah Girard, Planning Assistant, at 519-776-7336, extension 1128, to schedule an appointment.

Any person or public body may attend the public meeting and or make written or verbal representation either in support of or in opposition to the proposed amendments or request to be notified of subsequent meetings of Council related to these matters.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Council for the Town of Essex before the proposed zoning by-law changes are adopted by by-law, the person or public body is not entitled to appeal the decision of the Council of the Town of Essex to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendments are adopted by by-law, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to add the person or public body as a party.

Personal Information: The personal information contained in any correspondence or oral presentation that you provide will become part of the public record and will be available on the Town website. Personal information is collected and disclosed pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act.

Unless otherwise directed by Council, this matter will be placed on the Council agenda for consideration on December 4, 2017.

The report of the Planning Department concerning these zoning by-law changes is available on request from the Planning Department and online at www.essex.ca under **Town Hall, Publications, Plans and Reports to Council**. Any written submissions, requests to be placed on a public mailing list for formal notification of future meetings concerning these Official Plan and Zoning By-law revisions, or requests (which must be in writing or by email) for notification of Council's approval of the amending by-law can be directed to: Robert Auger, Clerk, Town of Essex, 33 Talbot Street South, Essex On, N8M 1A8, Tel: 776-7336 x1132 Fax: 776-8811. We encourage people to register with the Clerk one week in advance of the meeting, if they wish to speak to this matter.

Any questions, comments or requests for further information should be directed to: Jeff Watson, Planning Department, Town of Essex, 33 Talbot Street South, Essex, ON, N8M 1A8 Tel: 776-7336 x1116, Email: jwatson@essex.ca.

Dated at the Town of Essex on October 20, 2017.

MUNICIPALITY OF MORRIS-TURNBERRY

P.O. Box 310, 41342 Morris Road, Brussels, Ontario N0G 1H0

Tel: 519-887-6137 ext. 21 Fax: 519-887-6424 Email: nmichie@morristorynberry.ca



Nancy Michie
Administrator Clerk-Treasurer

October 17,2017

Re: Resolution concerning the Tenanted Farm Tax Class properties being changed to the Residential Tax Class

Motion: 553-2017 Moved by John Smuck Seconded by Dorothy Kelly

Whereas, MPAC conducts ongoing reviews to ensure properties are accurately assessed and corrections are made where necessary. A review of a property could be triggered from ongoing data verification, updated tenant information, sales investigations, building permits and severances which may result in changes to the valuation or classification of a property. This could include wooded acreage on a farm property;

And Whereas, MPAC recently changed the assessment classifications on properties with portions of land tenanted for farming. MPAC is responsible for assessing and classifying all properties in Ontario in accordance with the *Assessment Act* and regulations established by the Government of Ontario. All properties in Ontario are continuously reviewed as part of the MPAC valuation process to ensure accurate information is used in determining our assessed values and tax classifications;

And Whereas, MPAC has stated: Under the *Assessment Act*, all properties are classified according to their use, and Ontario Regulation 282/98 sets out how various property uses are classified. By default, farm properties are classified in the residential property class in accordance with section 3(1)2 of Ontario Regulation 282/98 of the *Assessment Act*. Farm properties that meet the eligibility requirements will have farmland and associated outbuildings placed in the farm property class and are taxed at up to 25% of the municipal residential tax rate. An application for inclusion in the Farm Property Class Tax Rate Program must be approved by the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA).

Under the *Assessment Act*, all properties are classified according to their use. If a portion (or portions) of a farm property is used for non-farm purposes, the portion is valued and classified according to its use. This is to ensure that the appropriate value and tax class is applied to the various uses of the property;

And Whereas, MPAC has assessed non-tillable acreage that is **rented to tenants** as residential. MPAC has explained that this is a correction under the *Assessment Act*/Ontario Regulation 282/98 with properties being assessed according to their use. They explained that it was a review of the Farm Forestry Exemption Class that prompted this action;

And Whereas, Most of these non-tillage acres cannot be built upon, or generate any revenues. However, they do provide benefit to the wider community as woodlots, wetlands, streams. Therefore taxing at the higher residential ratio appears unfair;

And Whereas, many properties have resulted in a substantial increase in property taxes due to this assessment class shift, an example being, with the tax billing increase of 572%. Tax increases to this magnitude are unacceptable. This process will force retired farmers to share crop to avoid the tax increases or it will cause land rent to increase to cover the increased taxes. That will create a burden on the property owner and the tenant farmers;

And Whereas, MPAC did not advise the municipalities of these corrections or the impact that it may have on taxation write-offs going forward, as MPAC reviews appeals on these changes;

Now Therefore, The Council of the Municipality of Morris-Turnberry hereby requests that MPAC conduct a review on the effects of the tax class shift from farm land to residential;

And that MPAC act immediately on applications for reconsideration for the 2018 tax year and where possible for the 2017 year;

And that MPAC advise the municipalities prior to any future tax class shifts or mass property assessment corrections;

And that the Province of Ontario review Regulation 282/98 under the Assessment Act, in respect to the property tax classification of non-tillage acres;

And that this resolution be circulated to Premier Kathleen Wynne, Minister of Finance, MPAC and the Association of Municipalities of Ontario and all Ontario municipalities.

Disposition Carried

Thank you

Yours truly,

A handwritten signature in black ink, appearing to read 'Nancy Michie', written over a horizontal line.

Nancy Michie



The Corporation of the Town of Tecumseh

November 3, 2017

The Honourable Kevin Flynn
Minister of Labour
14th Floor
400 University Avenue
Toronto, Ontario M7A 1T7

Subject: Bill 148 *Fair Workplaces, Better Jobs Act*

Dear Minister Flynn:

Today we write to express our concerns over the impacts of Bill 148 on municipalities and request the Government of Ontario exempt municipalities from this legislation. Bill 148 will have unintended consequences for our municipalities, the services we offer and the ability to keep residential tax rates at manageable levels.

At the October 24, 2017 regular meeting of Tecumseh Council, Council unanimously approved a request to the Government of Ontario to exempt municipalities from the *Fair Workplaces, Better Jobs Act*. While the focus of the proposed initiative is aimed at non-municipal sectors, municipalities provide most of the needs of daily life as well as emergency services to our communities.

Municipal employers will be disproportionately impacted given municipalities' large range of mandated services.

Like private businesses, Ontario's municipalities also hire part-time, seasonal and contract employees to perform work on behalf of the businesses and residents. Unlike private businesses, we operate with funds provided by residents and businesses who expect us to be smart with their money. This legislation will have serious impacts on our ability to continue to provide high quality services with limited tax increases. Increases to the cost of delivering services immediately translates into increased property taxes and diminishes the ability to provide other programs and services, or investment in capital infrastructure.

Specifically we are asking for the following key amendments:

- Exempt municipal and local board employees who are required to be on call to provide statutory public safety services – including supervisory and managerial staff.
- Exempt volunteer firefighters for matching pay to full-time firefighters.
- Specifically reference that Bill 148 requirements do not override other statutory obligations that municipal governments are required to provide public safety.

RECEIVED NOV - 8 2017 

Tecumseh is aware that the Association of Municipalities of Ontario has met with you several times as well as other MPPs on the need for these critical Bill 148 amendments. During these meetings, municipalities have been told that municipal governments are not the intended targets for this bill. We are asking you to make the necessary changes to the legislation that will protect municipalities, if you do not, most—if not all—municipalities will surely face bankruptcy. Potential costs of \$1 million to 2 million are too high for us and the communities we serve.

We strongly urge you to exempt municipalities from this legislation and seriously consider the unintended circumstances this legislation will have on our municipalities.

Yours truly,



Gary McNamara
Mayor of Tecumseh



Tony Haddad
Chief Administrative Officer

cc: The Honourable Kathleen Wynne, Premier of Ontario
The Honourable Bill Mauro, Minister of Municipal Affairs
The Honourable Yasir Navqi, Attorney General of Ontario
Patrick Brown, Leader, Official Opposition
Andrea Horwath, Leader, New Democratic Party
Ernie Hardeman, Critic, Municipal Affairs and Housing
Cindy Forster, Critic, Labour, Fairness and Work
Percy Hatfield, Critic, Municipal Affairs and Housing
John Yakabuski, Critic for Labour and Training
Lynn Dollin, President, Association of Municipalities of Ontario
Monika Turner, Director of Policy, Association of Municipalities of Ontario
Onorio Colucci, Chief Administrative Officer, City of Windsor
Tom Touralias, Chief Administrative Officer, Town of Lakeshore
Kevin Miller, Chief Administrative Officer, Town of LaSalle
John Miceli, Chief Administrative Officer, Town of Amherstburg
Peggy Van Mierlo-West, Chief Administrative Officer, Town of Kingsville
Eric Rennie, Clerk, Standing Committee on Finance and Economic Affairs



Town of Mono

347209 Mono Centre Road
Mono, Ontario L9W 6S3

30 October 2017

Honourable Kathleen Wynne, Premier of Ontario
Legislative Building – Room 281
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Wynne,

The Council of the Town of Mono passed the following resolution at its Council Session of October 24, 2017:

Moved by R. Manktelow; Seconded by K. McGhee

THAT Council supports and endorses the Township of Montague Resolution No: 104-2017 dated September 19, 2017 regarding the on-call provisions of Bill 148, Fair Workplaces, Better Jobs Act, 2017;

AND THAT this resolution be forwarded to Premier Wynne, MPP Sylvia Jones and all Ontario municipalities.

Carried.

Town of Mono Council is concerned with the affect the on-call provisions of Bill 148, Fair Workplaces, Better Jobs Act, 2017 will have on Municipal budgets. Of particular concern is how the proposed changes will impact the cost of providing emergency services, including firefighting and fire prevention services, as Mono relies heavily on volunteer fire fighters. Changing to a 3-hour at regular time on-call regime will prove to be cost prohibitive.

We request that the Government of Ontario provide an exemption from article s. 21.4 for all municipal employees who are required to be on-call to provide statutorily mandated public safety services.

Regards,

Laura Ryan
Mayor

cc: Sylvia Jones, MPP (Dufferin—Caledon)
All Ontario Municipalities

**THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE**



6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
TEL: (613) 283-7478
FAX: (613) 283-3112
www.township.montague.on.ca

October 2nd, 2017

**Honourable Kathleen Wynne, Premier of Ontario
Legislative Building - Room 281
Queen's Park
Toronto Ontario, M7A 1A1
Via Email**

**Town of Mono
Schedule A
Council Session 16-2017**

Dear Premier Wynne,

Please be advised the Council of the Township of Montague passed the following resolution at its meeting of Committee of the Whole of September 19th, 2017:

**MOVED BY: K. Van Der Meer
SECONDED BY: I. Streight**

**RESOLUTION NO: 104-2017
DATE: September 19, 2017**

WHEREAS The Township of Montague maintains a motivated and well-functioning volunteer fire department;

AND WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services in a rural municipality;

AND WHEREAS many Ontario municipalities will be unable to maintain fire services if this change is enacted;

AND WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal volunteer firefighters;

NOW THEREFORE The Township of Montague requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148;

AND That the Township of Montague request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario;

AND That this resolution be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities.

CARRIED

THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE



6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
TEL: (613) 283-7478
FAX: (613) 283-3112
www.township.montague.on.ca

Please contact me if you have any additional questions.

Thank you,

Jasmin Ralph
Clerk

Cc: Minister of Labour Kevin Daniel Flynn;
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

Sandy Kitchen

From: Sandy Kitchen
Sent: Wednesday, November 8, 2017 8:08 AM
To: Sandy Kitchen
Subject: FW: Request for Support re Bill 148

From: Sonia McLuckie [<mailto:officesupport@northfrontenac.ca>]
Sent: October-19-17 11:42 AM
To: >; **Cc:** Tara Mieske <Clerkplanning@northfrontenac.ca>; Jenny Duhamel <deputyclerk@northfrontenac.ca>; amo@amo.on.ca; randy.hillier@pc.ola.org
Subject: Request for Support re Bill 148

Good Afternoon,

The Township of North Frontenac held a Council Meeting on October 13, 2017 and is requesting support for the below resolution:

Moved by Councillor Inglis, Seconded by Councillor Hermer #470-17
BE IT RESOLVED THAT Council is concerned with the negative impacts of Bill 148, including potential increase of costs on Volunteer Fire Departments;
AND THAT Council instructs the Clerk to circulate a copy of this Resolution to all other municipalities in Ontario requesting their support; AMO and Randy Hillier MPP.
Carried

If you have any questions or concerns, please contact Tara Mieske, Clerk/Planning Manager
www.clerkplanning@northfrontenac.ca.

Thank you,
Sonia

Sonia McLuckie

Administrative Assistant to the Fire Chief, Clerk/Planning Manager, and to Assist with the CLSP
Township of North Frontenac
6648 Road 506, Plevna, ON, K0H 2M0
1-800-234-3953 or 613-479-2231 Ext. 239
officesupport@northfrontenac.ca



The Corporation of The Town of Amherstburg

October 20, 2017

VIA EMAIL

The Honourable Kathleen Wynne
Premier of Ontario
Legislative Building, Rm 281
Queen's Park
Toronto, ON M7A-1A1

Dear Premier Wynne:

RE: Concrete Barriers on Highway 401

At its meeting of October 10th, 2017, Amherstburg Town Council passed the following resolution:

Resolution # 20171010-916 - ***That Administration BE DIRECTED to send a letter to all municipalities, local MP's and AMO, in support of concrete barriers on Highway 401.***

Best Regards,

Tammy Fowkes
Deputy Clerk

cc: Taras Natyshak – MPP, Essex
Tracey Ramsey – MP, Essex
Ontario Municipalities
Association of Municipalities of Ontario (AMO)

encl. Barriers on Highway 401 – Municipality of Chatham-Kent Resolution



Randy R. Hope



Municipality of Chatham-Kent

315 King Street West
P.O. Box 640
Chatham, Ontario
N7M 5K8

Telephone: 519.436.3219

Fax No.: 519.436.3236

Email: RandyHope@chatham-kent.ca

September 22, 2017

The Honourable Kathleen Wynne
Premier of Ontario
Legislative Building, Rm 281
Queen's Park
Toronto ON M7A 1A1

Dear Premier Wynne:

RE: Barriers on Highway 401

As Mayor of The Municipality of Chatham-Kent, I am providing this letter in support of a resolution passed by Council at its council meeting held on September 18, 2017, as follows:

"WHEREAS, there continue to be serious ongoing concerns regarding traffic safety on the 401 through Chatham-Kent from Tilbury through to Elgin County.

WHEREAS, there have been numerous serious and fatal collisions that have required the closing of the 401, impacting the safety of residents on detour routes with increased heavy truck traffic.

THEREFORE BE IT RESOLVED that council pass a resolution calling on the provincial government to install said barriers and that the mayor draft a letter highlighting the above concerns, and that both the motion and the accompanying letter be circulated to the: Premier of Ontario, The Honourable Kathleen Wynne, The Minister of Transportation, The Honourable Steven Del Duca, and the surrounding municipalities on the 401 corridor from Windsor to London.

AND BE IT RESOLVED the petition as drafted by concerned residents of Chatham-Kent with the help of the MPP for Chatham-Kent-Essex be made available for signing until Sept 27th at all of our municipal service centers before being forwarded to the MPP."

Cont'd...

Thank you for your time and attention to this important matter. We would greatly appreciate a face-to-face meeting with you about this issue. Should you require further information, please do not hesitate to contact my office directly at randyhope@chatham-kent.ca or by telephone at 519.436.3219.

Sincerely,



Randy R. Hope, Mayor/CEO
Municipality of Chatham-Kent

C The Honourable Steven Del Duca
Minister of Transportation
Ferguson Block, 3rd Flr.
77 Wellesley St W
Toronto ON M7A1Z8

Municipalities within Counties of Essex, Elgin and Middlesex



Tracey Ramsey
Member of Parliament
Essex

Constituency Office
316 Talbot Street
North, Unit 6
Essex, ON N8M 2E1
(Tel): 519-776-4700

Parliamentary Office
682 Confederation
Building Ottawa,
ON K1A 0A6
(Tel): 613-992-1812

October 24, 2017

The Honourable Catherine McKenna, P.C., M.P.
Minister of Environment and Climate Change
House of Commons
Ottawa, Ontario K1A 0A6

Dear Minister McKenna,

I am writing today regarding the health of our Great Lakes specifically in my riding of Essex that is surrounded by Lake Erie, and Lake St. Clair. The health and vitality of our Great Lakes are instrumental to having sustained economic growth on every level in our region.

I believe that we need to work diligently with representatives from every level of government to restore and protect the Great Lakes ecosystems for future generations.

Recently, I held a roundtable with local municipalities and an active scientist/researcher from the University of Windsor who expressed clearly the need to cooperate and work collaboratively to protect the Great Lakes.

The presence of Algal Blooms in Lake Erie is very alarming to many people in my riding in Essex, and specifically to the town of Colchester whose beach was shut down to the public on September 25, 2017. The Colchester Beach was shut down for the whole week due to the fact that Blue-Green algae blooms are described as bacteria that can produce a toxin which is severally harmful to swimmers, boaters and animals.

There are also numerous people who fish and boat recreationally reporting with grave concern the large algal bloom that is floating out in the lake, with the potential to shift to shore.

Therefore, I am writing to seek a local briefing on the health of the Great Lakes. I am also extending an invitation to you to attend this local briefing. I urge you to initiate a long term study and an assessment plan to address the existing fragile ecosystems of our Great Lakes.

Further devastation to our Great Lakes could ruin these precious waters for generations to come and we must take immediate actions to avoid additional harm and contamination.

Thank you in advance for your attention to this significant and serious matter. I look forward to your response with the hope that we can work collaboratively to reach a positive outcome.

Sincerely,

A handwritten signature in black ink that reads "Tracey Ramsey". The signature is written in a cursive, flowing style.

Tracey Ramsey, MP

Essex

Cc: Warden and Deputy Warden, County of Essex
Mayor and Council, Town of Essex
Mayor and Council, Town of LaSalle
Mayor of Council, Town of Kingsville
Mayor and Council, Town of Lakeshore
Mayor and Council, Town of Amherstburg



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
Facsimile: 416-325-0374

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400
Télécopieur: 416-325-0374

October 27, 2017

Dear Heads of Municipal Councils:

In April 2017, the federal government introduced legislation to legalize and regulate non-medical cannabis across Canada, and has firmly stated its intention to have the legislation in force by July 2018.

In response to the federal legalization of cannabis, the Government of Ontario announced, on September 8, 2017, a safe and sensible framework to govern the lawful use and retail distribution of non-medical cannabis as a carefully controlled substance within the province of Ontario.

As part of this framework, our government is proposing to retail cannabis through a government-operated Crown Corporation, as a subsidiary of the Liquor Control Board of Ontario (LCBO). This approach would meet the standards of control and social responsibility that Ontarians expect, while responding to consumer demand and displacing the illegal market.

Under the proposed approach, the retail and distribution system would include an online province-wide sales channel by July 2018 and up to 150 stand-alone stores by the end of 2020, starting with 40 by July 2018 and rising to 80 within the first year. This proposed retail system would sell cannabis and cannabis-related items only, not alcohol.

Our proposed approach is to build on the expertise and back-office capabilities of the LCBO to set up the Crown Corporation. Our priority is to reduce the illegal market by building on our strengths to create an efficient and secure system for people across the province.

Engagement with Ontario Municipalities

Our government acknowledges that municipalities are critical partners in provincial efforts to retail and distribute cannabis in communities across the province. We recognize that many municipalities have questions regarding the legal retail and distribution of cannabis and how municipalities will be involved going forward.

.../cont'd

Since the announcement on September 8th, staff from the Ministry of Finance, Ministry of the Attorney General, Ministry of Municipal Affairs, and other partner ministries have engaged with municipalities through the Association of Municipalities of Ontario (AMO) on topics of interest to municipalities, including the retail model, enforcement and places of use. The input received to date has been valuable to informing the continued development of our approach and we look forward to ongoing discussions.

I would like to thank the municipalities that have engaged with our government to date, particularly those municipalities who participated on the conference call Minister Naqvi and I held with Mayors following the announcement, as well as, those municipalities participating on the AMO's Marijuana Task Force. I understand that there have already been several productive consultation sessions with AMO since our announcement.

I am writing you today to outline our government's approach to continuing to engage with municipalities on how retail stores may be located in advance of July 2018.

As we move forward with preparations to implement the proposed retail and distribution system, Ministry of Finance staff, together with the LCBO, will begin direct engagement with municipalities on how stores may be located for July 2018. We are proposing that the LCBO partner with impacted municipalities in advance of launch to ensure that input from municipalities can be provided directly to the LCBO and local community interests can be heard.

Identification of Municipalities for Initial Stores

To ensure Ontario's readiness for the federal government's deadline of July 2018, Ministry of Finance and the LCBO have begun identifying municipalities under consideration for initial stores. Municipalities will be identified in stages. This will support ongoing engagement with municipal staff in these affected municipalities and phase efforts to search for store sites.

Two primary considerations will be used to guide the identification of municipalities where stores will be located: first, to achieve geographic distribution of stores across the province; and second, to reduce the number of illegal stores, including dispensaries, currently operating in Ontario.

As municipalities are identified, letters from the Ministry of Finance will be sent to the municipal Clerk or CAO of each identified municipality. Ministry of Finance staff will also work to notify Heads of Councils in identified municipalities in advance of these letters and will work with these municipalities to continue an open dialogue to ensure that council's perspectives are considered. The letters will request meetings between municipal staff, Ministry of Finance staff and the LCBO to discuss the guidelines and a process for siting stores, how the LCBO will address local concerns, and municipal

.../cont'd

interests in siting. This will serve as the beginning of the partnership between municipalities and LCBO. Municipalities selected for initial stores will also be transparently identified on a website maintained by the LCBO: <http://www.lcbocannabisupdates.com/>. This website is expected to be launched today, October 27, 2017 and will be updated in coming weeks as the first group of letters are sent to the municipal Clerks/CAO's notifying them the LCBO intends to locate an initial store in their municipality. The LCBO will continue to update this website on a regular basis as additional municipalities are notified of the intention to locate stores in their municipality.

Guidelines and Process for Siting of Cannabis Retail Stores

Informed by consultations with AMO, proposed guidelines and a process for siting stores are being developed. The LCBO would utilize guidelines to identify specific store locations with the objectives of ensuring that youth are protected and addressing the illegal market. This includes ensuring stores are not located in close proximity to schools. Ministry of Finance staff and the LCBO are keen to meet with municipalities directly to discuss the proposed guidelines and ensure that local interests are being appropriately taken into account.

The LCBO would utilize a public notification process to inform the public that a specific store location has been identified in their community. As part of this process, the LCBO will provide information to the public that outlines the store's operations and how local impacts would be mitigated.

This notification process will also provide an opportunity for public questions and concerns on specific store sites to be submitted directly to the LCBO. More details of this process will be shared with municipal staff through the planned direct engagement.

Province-wide Online Sales Channel

Alongside the roll-out of stores, the LCBO will be implementing a province-wide online sales channel for cannabis beginning July 2018. As with retail stores, this online channel will be carefully controlled and include important social responsibility measures. It will also help meet the demand for legal cannabis access in all parts of the province.

As we establish a new legal retail system for cannabis, it is critical that we do so with the objectives of protecting our youth and addressing the illegal market. I look forward to ongoing dialogue with AMO and with municipalities as we take the next steps in implementing this important initiative.

.../cont'd

I welcome your support in ensuring an open and productive partnership with our government, the LCBO and your municipality as we continue to prepare for federal legalization of cannabis in July 2018.

Where municipal staff may require assistance, please contact:

Nicole Stewart
Executive Lead – Cannabis Retail Implementation Project
Ontario Ministry of Finance
Nicole.Stewart@ontario.ca
416-325-1593

Sincerely,

A handwritten signature in black ink, appearing to read 'Charles Sousa', with a stylized, cursive script.

Charles Sousa
Minister

- c: Yasir Naqvi, Attorney General of Ontario
Bill Mauro, Minister of Municipal Affairs
Lynn Dollin, President, Association of Municipalities of Ontario
Penny Lipsett, Chair (Acting), LCBO
George Soleas, President and Chief Executive Officer, LCBO
Scott Thompson, Deputy Minister, Ontario Ministry of Finance
Municipal Clerks/CAOs

.../cont'd

Sandy Kitchen

From: Sandy Kitchen
Sent: Thursday, November 9, 2017 10:24 AM
To: Sandy Kitchen
Subject: FW: AMO's 2016 federal Gas Tax Fund Annual Report

From: Federal Gas Tax Program [<mailto:GasTax@amo.on.ca>]
Sent: October-20-17 3:02 PM
To: Nelson Santos <nsantos@kingsville.ca>
Cc: Peggy Van Mierlo-West <pvmwest@kingsville.ca>; Sandra Zwiers <szwiers@kingsville.ca>
Subject: AMO's 2016 federal Gas Tax Fund Annual Report

Dear Mayor Santos:

I am pleased to provide you with a link to [AMO's federal Gas Tax Fund Annual Report](#) for the year ending December 31, 2016 and I encourage you to share it with your local Council.

To highlight its importance, in 2016, the Town of Kingsville:

- Received \$649,473 from the federal Gas Tax Fund; and
- Invested \$1,039,157 to enhance the community.

Since the Fund was established in 2005, the Town of Kingsville has leveraged \$9,703,161 to support 24 infrastructure and capacity building projects worth \$12,505,557.

AMO's next report on the federal Gas Tax Fund will describe the outcomes achieved by your municipality's investments.

In 2016, Ontario's municipal governments, excluding Toronto, invested \$647 million from the Fund in more than 1,200 local infrastructure and capacity building projects. Investments reported on in 2016 include:

- \$103 million to support the construction and repair of 1,522 lane km of roads serving 1,506,687 residents;
- \$26 million to support the purchase or refurbishment of 186 public transit buses, contributing to a 7.5% increase in ridership, and 100,000 more hours of service; and
- \$7.5 million to support the installation of 15,601 high-efficiency LED streetlights, contributing to a reduction of 6.62 GWh in annual energy consumption.

By [tracking our progress](#), we can demonstrate that local investments are fostering economic growth, promoting a cleaner environment, and building stronger communities. AMO's report on project outcomes will be released in 2018.

Should you have any questions, please feel free to contact AMO's Executive Director, Pat Vanini at 416-971-9856 or pvanini@amo.on.ca.

Sincerely,

Lynn Dollin
AMO President

c. Peggy Van Mierlo-West
c. Sandra Zwiers

Sandy Kitchen

From: Sandy Kitchen
Sent: Thursday, November 9, 2017 1:33 PM
To: Sandy Kitchen
Subject: FW: Minister's Letter about the Fair Housing Plan

From: Minister MHO [mailto:CSC_Minister.mho@ontario.ca]
Sent: Friday, October 20, 2017 9:44 AM
To: gwauchope@innisfil.ca; mayor@iroquoisfalls.com; elklake@ntl.sympatico.ca; admin@jocelyn.ca; johnsontwp@bellnet.ca; bbakertownshipofjoly@gmail.com; alspacek@gmail.com; aletham@city.kawarthalakes.on.ca; mayorthrale@gmail.com; dcanfield@kenora.ca; tphlfam@hotmail.com; moorevisneskie@gmail.com; groom@munipalityofkillarney.ca; mayor@kincardine.net; spellegrini@king.ca; bpateron@cityofkingston.ca; Nelson Santos <nsantos@kingsville.ca>; tony.antoniazzi@tkl.ca; berry.vrbanovic@kitchener.ca; lavalley@nwonet.net; lairdtpw@soonet.ca; ryoung@lakeofbays.on.ca; lakeofthewoodstwp@tbaytel.net; tbain@lakeshore.ca; bweber@lambtonshores.ca; warden@lanarkcounty.ca; brian_stewart@sympatico.ca; garycunnington@larderlake.ca; mayor@town.lasalle.on.ca; glefebvre@latchford.ca; mayor@laurentianhills.ca; sbennett@lvtownship.ca; mayor@leamington.ca; Warden@uclg.on.ca; jbaptista@townshipleeds.on.ca; warden@lennox-addington.on.ca; splec@rogers.com; seaston@lincoln.ca; mayor@london.ca; blowry@loyalist.ca; cbjesson@lucanbiddulph.on.ca; twpmacd@onlink.net; bpaulmachar@vianet.ca; dmyersmachinmayor@gmail.com; mayor@madawaskavalley.ca; clerk@madoc.ca; mayor@magnetawan.com; dmennill@malahide.ca; amajor@manitouwadge.ca
Subject: Minister's Letter about the Fair Housing Plan

version française ci-dessous

Dear Head of Council,

This past spring, the Province announced the Fair Housing Plan – 16 comprehensive measures that help people find an affordable place to call home, while bringing stability to the real estate market and protecting homeowners' investments.

It includes measures to address demand for housing, protect renters and homebuyers, increase the supply of housing, and increase information sharing. Taken together, these new policies represent a substantial, multifaceted plan to address Ontario's rising housing costs so that families can access housing that meets their needs. Making it more affordable to buy or rent a home is part of Ontario's plan to create jobs, grow our economy and help people in their everyday lives.

I know you all appreciate that the housing market is complex. Cost and affordability are influenced by many factors, such as location, proximity to transit or transportation, interest rates, demographic trends, employment growth, and infrastructure and construction costs. A strong partnership between the Province and municipal governments is critical to addressing the housing affordability challenges that we collectively face.

I would like to take this opportunity to update you on several aspects of the Fair Housing Plan.

Development Charges Rebate Program

This program will encourage the construction of new purpose-built rental housing by rebating development charges. It targets projects in those communities that are most in need of new purpose-built rental housing. We have consulted with municipalities and other key stakeholders on this new program, and will be releasing more details in the coming months.

Provincial Housing Forum

The multi-disciplinary Housing Forum is a venue for the provincial government and its housing partners to engage in active dialogue about the state of the housing market, the impact of the measures in the Fair Housing Plan, and any additional steps that are needed.

This group of economists, academics, developers, and community groups, along with the real estate sector, the Association of Municipalities of Ontario and the City of Toronto, meets quarterly. I understand there was a very fruitful discussion at the first meeting on July 5th, and I had the privilege of leading the second meeting on October 2nd along with my colleague, Bill Mauro, Minister of Municipal Affairs. I look forward to future conversations with this dynamic group.

Development Approval Roundtable

A senior-level, multi-ministry working group, led by the Secretary of the Cabinet, has been assembled to collaborate with the heads of planning from municipalities and senior representatives from the development industry in the Greater Toronto and Hamilton Area. The Roundtable is identifying opportunities for improvements in the land use planning and development approval process in Ontario with the goal of bringing more housing supply to market. The Roundtable has now had four productive meetings and participants have identified a number of areas for potential action. It is working to consolidate these conversations and will submit its findings to the Province for consideration.

Housing Delivery Group

While the Roundtable is looking at the land use planning and development approval process through a systemic lens, the government is also establishing a new Housing Delivery Group that will address barriers to specific housing projects and unlock needed supply. It will collaborate with municipalities, developers and environmental groups to identify and address challenges that may prevent or delay identified priority residential housing developments.

As I recently announced, I am very pleased that Paula Dill, the Provincial Land and Development Facilitator, has agreed to lead this team. Further information about the team will be available in the coming weeks.

While experts agree that it is too soon to tell, recent reports suggest that, in the months since we announced the Fair Housing Plan, we are beginning to see signs that the housing market is stabilizing, making it easier for families and first-time buyers to get into the market, while protecting homeowners' investments. But our work has only just begun.

I would like to thank you and your council for the work you do every day on behalf of the citizens of Ontario. I look forward to collaborating with municipalities in my new role as Minister of Housing to continue to improve housing affordability across the province.

Sincerely,

Honourable Peter Milczyn
Minister of Housing
Minister Responsible for the Poverty Reduction Strategy

Madame,
Monsieur,

Le printemps dernier, la province a rendu public le Plan pour le logement équitable, qui prévoit 16 mesures globales visant à aider les gens à trouver un chez-soi abordable tout en stabilisant le marché immobilier et en protégeant les investissements des propriétaires.

Ces nouvelles mesures ont pour but de répondre à la demande de logements, de protéger les locataires et les propriétaires, d'accroître l'offre de logements et d'augmenter l'échange de renseignements. Ensemble, elles représentent un plan multidimensionnel ambitieux pour s'attaquer à la hausse des coûts du logement en Ontario afin que les familles puissent accéder à des logements qui répondent à leurs besoins. Rendre plus abordable l'achat ou la location d'un logement fait partie de notre plan visant à créer des emplois, à stimuler notre économie et à améliorer la vie quotidienne de notre population.

Je sais que vous comprenez tous que le marché du logement est complexe. Beaucoup de facteurs influent sur le coût et l'abordabilité, comme l'emplacement, la proximité du transport en commun ou de routes, les taux d'intérêt, les tendances démographiques, la croissance de l'emploi, ainsi que les coûts d'infrastructure et de construction. Un partenariat solide entre la province et les administrations municipales est essentiel pour que nous puissions relever collectivement les défis liés à l'abordabilité du logement.

J'aimerais faire le point sur plusieurs aspects du Plan pour le logement équitable.

Programme de remise sur les redevances d'aménagement

Ce programme favorisera la construction de nouveaux ensembles immobiliers voués à la location en offrant la remise des redevances d'aménagement. Il vise les projets dans les collectivités ayant le plus besoin de nouveaux ensembles immobiliers voués à la location. Nous avons consulté les municipalités et d'autres intervenants clés concernant ce nouveau programme, au sujet duquel nous publierons d'autres renseignements au cours des prochains mois.

Forum provincial sur le logement

Ce forum multidisciplinaire permet au gouvernement provincial et à ses partenaires du secteur du logement de s'engager dans un dialogue sur l'état du marché, l'incidence des mesures prévues dans le Plan pour le logement équitable et les mesures supplémentaires qu'il faudrait prendre.

Ce groupe d'économistes, d'universitaires, de promoteurs ainsi que de représentants de groupes communautaires, du secteur immobilier, de l'Association des municipalités de l'Ontario et de la ville de Toronto se réunit chaque trimestre. J'ai entendu dire qu'il y avait eu une discussion très

fructueuse à la première réunion du 5 juillet, et j'ai eu le privilège de présider la deuxième réunion du 2 octobre en compagnie de mon collègue Bill Mauro, ministre des Affaires municipales. Je suis impatient de tenir d'autres échanges avec ce groupe dynamique.

Table ronde sur l'approbation des demandes d'aménagement

Ce groupe de travail pluriministériel de haut niveau, dirigé par le secrétaire du Conseil des ministres, a été constitué pour collaborer avec les responsables de l'aménagement des municipalités et des représentants supérieurs des promoteurs de la région du grand Toronto et de Hamilton. La table ronde relève les aspects du processus d'aménagement du territoire et de l'approbation des demandes d'aménagement de l'Ontario qui peuvent être améliorés en vue de favoriser la création de logements. Au cours des quatre réunions productives tenues jusqu'à maintenant, les participants ont relevé différents aspects pouvant faire l'objet de mesures. La table ronde rassemble les comptes rendus des débats et soumettra ses conclusions à l'attention de la province.

Groupe de facilitation en matière de logement

Alors que la table ronde se penche sur le processus d'aménagement du territoire et d'approbation des demandes d'aménagement de logements du point de vue systémique, le gouvernement met également sur pied un nouveau Groupe de facilitation en matière de logement qui examinera les obstacles qui entravent certains projets d'aménagement de logements afin d'augmenter l'offre de logements. Ce groupe collaborera avec les municipalités, les promoteurs et les groupes environnementaux pour cerner et relever les défis qui peuvent contribuer à empêcher ou à retarder l'aménagement d'ensembles résidentiels prioritaires.

Comme je l'ai annoncé récemment, je suis ravi que Paula Dill, la facilitatrice provinciale de l'aménagement du territoire, ait accepté de diriger ce groupe, au sujet duquel de plus amples renseignements seront fournis dans les semaines à venir.

Bien que les experts conviennent qu'il est trop tôt pour le confirmer, des indications récentes donnent à penser que dans les mois qui ont suivi l'annonce du Plan pour le logement équitable, des signes de stabilisation du marché du logement ont commencé à se manifester, ce qui facilite l'accès au marché des familles et des accédants à la propriété tout en protégeant les investissements des propriétaires. Quoi qu'il en soit, notre travail ne fait que commencer.

Je tiens à vous remercier, vous et votre conseil, pour le travail que vous accomplissez tous les jours pour les citoyennes et citoyens de l'Ontario. Il me tarde de collaborer avec les municipalités dans mon nouveau rôle de ministre du Logement pour qu'ensemble, nous puissions continuer de rendre le logement plus abordable à l'échelle de la province.

Je vous prie d'agréer, Madame, Monsieur, l'expression de mes sentiments les meilleurs.

L'honorable Peter Milczyn
Ministre du Logement
Ministre responsable de la Stratégie de réduction de la pauvreté



Gord Queen, 28 Pulford Street, Kingsville, Ontario, N9Y 1B4

Gord.queen@gmail.com

November 8, 2017

Corporation of the Town of Kingsville

Attention: Jennifer Astrologo, Clerk, Director of Council Services

Kingsville

Notice re Council, Update & Unfinished

At the next meeting of Council I may move or cause to have moved, or ask for an update regarding lands and contracts that affect lands owned by the town at 85 Park Street.

1. The Donation Contract with details as to what needs to be done, by when with costs.
(Note the Corner Stone is attached but not firmly mounted as of this am.)



2. The Parking Plan for the site , given the reference to same with the Grovedale development plan. A Handicap parking marker was recently installed but not included as I recall in the Traffic Control By-Law.



Does a lease exist for parking at this park land location by a third party? If so when was it approved by Council ? Questions have regarding the subject have come up at the BIA table.

3. Grovedale and adjacent Lands

Given the recent council action to proceed with the Grovedale Project, can we define or outline the adjacent lands that will be required as part of this construction project. Or more specifically what of the park lands to the west may be fenced off for the duration of this project by the Town or the Contractor working for the Town?



4. Balance of Town owned lands south of Park Street , 85 Park Street as shown on the Town Mapping system

Has the Town prepared or entered into discussion or plans to lease any additional Town owned lands to a third party or Construction firm in this area? If so how much is being considered and when might a detailed report be provided to council for their due thought and consideration?

I note for example Council did approve a Community Garden Lease to Access on Park Land at Kingsville Owned Lions park as an Example of Community use.

Gord Queen

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW NUMBER 110-2017

Being a by-law to provide for the collection of the costs incurred for drainage works completed for numerous drains all in the Town of Kingsville.

WHEREAS the Council of the Town of Kingsville, in the County of Essex, has accepted petitions in accordance with the provisions of Section 74 of the Drainage Act, R.S.O. 1990, c. D. 17, requesting that maintenance and repair be carried out on these drains,

AND WHEREAS the Council of the Town of Kingsville has incurred costs for the said works to date as follows:

- 2nd Concession Branch of Henderson Drain (portion)
- Henderson Drain (Haggins Bridge)
- Henderson Drain (Barnard Bridge)
- McCain Sideroad Branch of Centre #47 Drain
- Scratch Kennedy Drain & Branches
- West Front Road Drain (West portion)

for a total cost of approximately \$33,186.46.

AND WHEREAS the said amount to be collected on a pro rata basis on the lands and roads assessed by the Corporation of the Town of Kingsville for such maintenance and repair;

AND WHEREAS Council is of the opinion that the repair of the area was desirable.

THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE, PURSUANT TO THE DRAINAGE ACT, R.S.O 1990, c. D. 17, ENACTS AS FOLLOWS:

1. The actual costs are hereby adopted as set forth in the final schedules of assessment.
2. The Corporation of the Town of Kingsville may borrow on the credit of the Corporation the amount to be contributed by the Corporation for the maintenance repair of the drainage works less the amount of
 - a) Grants received under Section 85 of the Act; and
 - b) Commuted payments made in respect of lands assessed.
3.
 - i) For paying of the amount of \$33,186.46 being:
 - (a) The amount assessed upon the lands and roads, except the lands and roads belonging to or controlled by the Corporation;
 - (b) The amount required to pay interest on the portion of the amount borrowed represented by the amount in clause (a);
 - (c) Grants received under the Section 85 of the Act;
 - (d) Monies paid pursuant to Subsection 3 of Section 61 of the Act;
 - (e) Commuted payments made in respect of the lands and roads assessed;a special rate shall be levied upon the land and roads as set forth in the Schedules of Assessment to be collected in the manner and at the same time as other taxes are collected.
 - ii) The amount of the special rate levied upon each parcel of land or part thereof shall be divided into two equal amounts and one such amount shall be collected in each year for two years at an interest rate to be determined at the time of issuance, after the passing of this By-Law.
4. All assessments of \$ 100.00 or less are payable in the first year in which the assessment is imposed.
5. This by-law comes into force on the passing thereof.

**READ A FIRST, SECOND and THIRD TIME and FINALLY PASSED this
14th day of November, 2017.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 112-2017

Being a by-law under the Municipal Act, 2001, Part 8, Section 408; to authorize the issue of three series of debentures to consolidate the financing of construction and/or maintenance of numerous drains all in the Town of Kingsville.

WHEREAS by By-Law number 46-2017 the Town of Kingsville did authorize the maintenance on the Thorpe Drain;

WHEREAS by By-Law number 110-2017 the Town of Kingsville did authorize the maintenance on the 2nd Concession Branch of the Henderson Drain, McCain Sideroad Branch of the Centre #47 Drain, Scratch Kennedy Drain & Branches, West Front Road Drain (West portion);

WHEREAS by By-Law number 65-2014 the Town of Kingsville did authorize the construction on the Whitewood Road Drain – South Outlet Work;

AND WHEREAS the portions payable by the owners were confirmed and final notices were mailed to the benefiting owners outlining the final time and place for paying the debt in full;

AND WHEREAS the portion to be financed is \$63,048.49;

AND WHEREAS it is intended that the unpaid balance shall be borrowed by the Corporation upon the credit of the Corporation.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That for the purpose of borrowing the said sum of \$63,048.49, debentures of the Corporation of a like amount shall be issued therefore in sums of not less than One Thousand Dollars (\$1,000.00) each.
2. The first series of debentures shall be dated November 15th, 2017 and shall be payable in two (2) annual installments of principal on the 30th day of December in each of the years 2018 and 2019 inclusive and shall bear interest at a rate of two point two five per cent (2.25%) per annum payable annually on December 30th beginning on December 30th, 2018 for the length of the issue ending December 30th, 2019. The respective amounts of principal and interest payable in each of such years shall be set forth in Schedule "A" hereto annexed and forming part of this by-law.
3. The second series of debentures shall be dated November 15th, 2017 and shall be payable in five (5) annual installments of principal on the 30th day of December in each of the years 2018 and 2022 inclusive and shall bear interest at a rate of three point two five per cent (3.25%) per annum payable annually on December 30th beginning on December 30th, 2018 for the length of the issue ending December 30th, 2022. The respective amounts of principal and interest payable in each of such years shall be set forth in Schedule "B" hereto annexed and forming part of this by-law.
4. The debentures shall be in fully registered form. They shall be payable as to both principal and interest in lawful money of Canada at the TD Canada Trust Bank in the Town of Kingsville.
5. The debentures shall be sealed with the seal of the Corporation and signed by the Head of Council and the Director of Financial Services or her designate.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
14th DAY OF NOVEMBER, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

SCHEDULE "A"



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca

**DEBENTURE AMORTIZATION SCHEDULE
Town of Kingsville - ELK Annuity Fund**

Municipal Drains		Various Projects	
By-Law:	112-2017	By-Law Passed:	November 14, 2017
Principal:	\$6,575.38	Payments per Year:	1
Annual Interest Rate:	2.25%	Number of Regular Payments:	2
Payment Date:	December 30th	Payment Amount:	\$3,399.06

Cheque No.:	Year	Annual Payment	Principal	Interest	Principal Balance
	2018	\$3,399.06	\$3,251.11	\$147.95	\$3,324.27
	2019	\$3,399.06	\$3,324.27	\$74.79	\$0.00

* Final payment adjustment due to rounding made to interest component.

Amortization Schedule Prepared By:

Sandra Zwiers, CPA, CA
Director of Financial Services

SCHEDULE "B"



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca

**DEBENTURE AMORTIZATION SCHEDULE
Town of Kingsville - ELK Annuity Fund**

Municipal Drains		Whitewood Road Drain	
By-Law:	112-2017	By-Law Passed:	April 24, 2017
Principal:	\$56,473.11	Payments per Year:	1
Annual Interest Rate:	3.25%	Number of Regular Payments:	5
Payment Date:	December 30th	Payment Amount:	\$12,419.32

Cheque No.:	Year	Annual Payment	Principal	Interest	Principal Balance
	2018	\$12,419.32	\$10,583.94	\$1,835.38	\$45,889.17
	2019	\$12,419.32	\$10,927.92	\$1,491.40	\$34,961.25
	2020	\$12,419.32	\$11,283.08	\$1,136.24	\$23,678.17
	2021	\$12,419.32	\$11,649.78	\$769.54	\$12,028.39
	2022	\$12,419.32	\$12,028.39	\$390.93	\$0.00

* Final payment adjustment due to rounding made to interest component.

Amortization Schedule Prepared By:

Sandra Zwiers, CPA, CA
Director of Financial Services



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca

DEBENTURE AMORTIZATION SCHEDULE
Town of Kingsville - ELK Annuity Fund

Municipal Drains		Various Projects	
By-Law:	47-2017	By-Law Passed:	April 24, 2017
Principal:	\$0.00	Payments per Year:	1
Annual Interest Rate:	0.00%	Number of Regular Payments:	10
Payment Date:	December 30th	Payment Amount:	\$0.00

Cheque No.:	Year	Annual Payment	Principal	Interest	Principal Balance
669	2017	\$0.00	\$0.00	\$0.00	\$0.00
670	2018	\$0.00	\$0.00	\$0.00	\$0.00
671	2019	\$0.00	\$0.00	\$0.00	\$0.00
672	2020	\$0.00	\$0.00	\$0.00	\$0.00
673	2021	\$0.00	\$0.00	\$0.00	\$0.00
674	2022	\$0.00	\$0.00	\$0.00	\$0.00
675	2023	\$0.00	\$0.00	\$0.00	\$0.00
676	2024	\$0.00	\$0.00	\$0.00	\$0.00
677	2025	\$0.00	\$0.00	\$0.00	\$0.00
678	2026	\$0.00	\$0.00	\$0.00	\$0.00

* Final payment adjustment due to rounding made to interest component.

Amortization Schedule Prepared By:

Sandra Zwiers, CPA, CA
Director of Financial Services

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 117 - 2017

Being a By-law authorizing the entering into of an Agreement with Shilson Excavation and Trucking Inc. for the general improvements to the McDonald Drain (Geographic Township of Gosfield South), along with the replacement and improvements to existing access bridges and road crossing culverts within the McDonald Drain (N. J. Peralta Engineering Ltd. Project No.: D-13-028)

WHEREAS Section 9 of the *Municipal Act, 2001*, S.O. c. 25 confers natural person powers on municipalities which include the power to enter into agreements with individuals and corporations.

WHEREAS The Corporation of the Town of Kingsville (the “Town”) deems it expedient for the Town to enter into an Agreement with Shilson Excavation and Trucking Inc. for general improvement to the McDonald Drain, along with the replacement and improvements to existing access bridges and road crossing culverts within the McDonald Drain.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. **THAT** the Town enters into and executes with Shilson Excavation & Trucking Inc. an Agreement for the general improvements to the McDonald Drain along with the replacement and improvements to existing access bridges and road crossing culverts within the McDonald Drain (N. J. Peralta Engineering Ltd. Project No.: D-13-028), which Agreement is attached hereto as Schedule “A” and forming part of this By-law.
2. **THAT** the Mayor and Clerk are hereby authorized and directed on behalf of the Town to execute the Agreement attached as Schedule “A”.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 14th day of November, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

T H I S A G R E E M E N T made in triplicate this

30TH day of OCTOBER A.D. 20 17 .

BETWEEN: The Corporation of the Town of Kingsville
 (hereinafter called the "OWNER")

OF THE FIRST PART:

- and -

Shilson Excavation and Trucking Inc.
(hereinafter called the "CONTRACTOR")

OF THE SECOND PART.

WHEREAS the Tender of the CONTRACTOR respecting the Construction work, hereinafter referred to and described, was accepted by the OWNER on the 11TH day of OCTOBER, 2017.

THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and the covenants hereinafter contained, the Parties hereto agree as follows:

1. The Contractor hereby covenants and agrees to provide and supply at its expense, all and every kind of labour, machinery, equipment and materials for, and to undertake and complete in strict accordance with its Tender dated the 5TH day of OCTOBER, 2017, and the Contract Documents (consisting of the General Conditions of Contract, Drawings, Specifications, Information to Tenderers, Special Provisions of Contract, if any, (including all modifications thereof and incorporated in the said documents before their execution) prepared by N.J. PERALTA ENGINEERING LTD., Consulting Engineers, all of which

said documents are annexed hereto and form part of this Agreement to the same extent as if fully embodied herein, the **general improvements to the McDonald Drain, along with the replacement and improvements to existing access bridges and road crossing culverts within the McDonald Drain** for the Corporation of the Town of Kingsville, for the sum of _____
TWO HUNDRED EIGHTY THREE THOUSAND FIVE HUNDRED DOLLARS AND
FIVE CENTS (\$ 283,500.05)

2. The Contractor further covenants and agrees to undertake and complete the said Work in a proper workmanlike manner under the supervision and direction and to the entire satisfaction of the said Consulting Engineers, within the specified time in its Tender. Time shall be deemed the essence of the Contract.

3. The Contractor further covenants and agrees that it will at all times, indemnify and save harmless, the Owner, the Town of Kingsville, and N.J. PERALTA ENGINEERING LTD., along with their respective officers, servants and agents, from and against all loss and damages whatsoever which may be made or brought against the above listed by reason or in consequence of the non-execution or negligent execution thereof by the Contractor, its servants, agents, or employees.

4. The Contractor further covenants and agrees to furnish, in accordance with the Contract Documents, a Performance Bond and Maintenance Bond in an amount equivalent to One Hundred Percent (100%) of the Tender Price, in such form and issued by such surety as may be approved by the Consulting Engineer and/or the Owner's Solicitor, guaranteeing the faithful performance of the said work in accordance with the terms of this agreement.

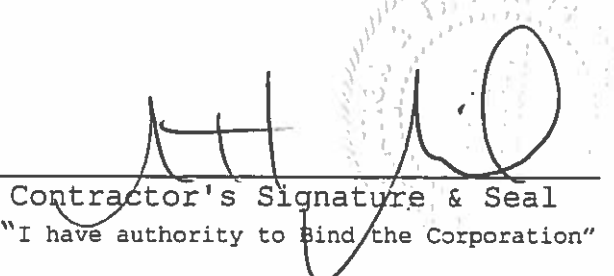
5. The Owner hereby covenants and agrees that if the said Work is duly and properly executed and materials are provided as aforesaid, and if the said Contractor carries out, performs and observes all of the requirements and conditions of this Agreement, the Owner will pay to the Contractor, the price set forth in its Tender, such payment or payments to be made in accordance with the provisions of the General Conditions of the Contract referred to above.

6. This Agreement and everything herein contained shall inure to the benefit of and be binding upon the parties hereto, their heirs, executors, administrators, successors and assigns, respectively.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their Corporate Seals, if any, duly attested by the signature of their proper officers in that behalf, respectively.



WITNESS AS TO SIGNATURE OF
CONTRACTOR


Contractor's Signature & Seal

"I have authority to Bind the Corporation"

Shilson Excavation & Trucking Inc.

Contractor's Name

719 Mersea Road 10 RR#1

Staples, Ontario N0P 2J0

Contractor's Address

Mayor's Signature & Seal

"I have authority to Bind the Corporation"

Clerk's Signature

"I have authority to Bind the Corporation"

The Corporation of
the Town of Kingsville

Owner's Name

2021 Division Road North
Kingsville, Ontario N9Y 2Y9

Owner's Address

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW xx - 2017

***Being a By-law to confirm the proceedings of the
Council of The Corporation of the Town of Kingsville at its
November 14, 2017 Regular Meeting***

WHEREAS sections 8 and 9 of the *Municipal Act, 2011* S.O. 2001 c. 25, as amended, (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

AND WHEREAS section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the “Town”) be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. The actions of the Council at its November 14, 2017 Regular Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 14th day of November, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo