



**REGULAR MEETING OF COUNCIL  
AGENDA**

**Monday, September 25, 2017, 7:00 PM**

**Council Chambers**

**2021 Division Road N**

**Kingsville, Ontario N9Y 2Y9**

**Pages**

- A. CALL TO ORDER**
- B. MOMENT OF SILENCE AND REFLECTION**
- C. PLAYING OF NATIONAL ANTHEM**
- D. DISCLOSURE OF PECUNIARY INTEREST**

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

**E. PRESENTATIONS/DELEGATIONS**

- 1. Appointment of John Driedger as a member of Council**

**1**

By-law 85-2017

Being a By-law to appoint John Driedger to the office of Councillor for The Corporation of the Town of Kingsville to be read a first, second and third and final time

- 2. Declaration of Office of John Driedger**
- 3. Gary Bain, E.L.K. Energy Inc. Board member, will present a general informational update pertaining to E.L.K. Energy Inc.**
- 4. Richard Welker--Request dated August 16, 2017 RE: Drainage concerns (See Staff Report H6)**
- 5. Ed Neves and Walt Tessling, Residents-Request dated September 17, 2017 RE: Concerns regarding Telecommunication Tower--690 County Road 50 (Heritage Road) (SEE Staff Report Item H-3)**

**2**

**F. AMENDMENTS TO THE AGENDA**

**G. ADOPTION OF ACCOUNTS**

**H. STAFF REPORTS**

- 1. Migration Fest Letter of Municipal Significance 41**

M. Durocher, Parks and Recreation Programs Manager

**Recommended Action**  
Council approves the request for Event of Municipal Significance status for the 2017 Kingsville Migration Festival
- 2. Kingsville Community Grant Fund Policy 43**

S. Zwiers, Director of Financial Services

**Recommended Action**  
The analysis of grant and donation expenditures in the context of the Kingsville Community Grant Fund Policy be received for Council information; and further that Council provides specific direction to administration to amend the Kingsville Community Grant Fund Policy as appropriate.
- 3. Telecommunication Tower – 690 County Road 50 (Heritage Road) 61**

R. Brown, Manager of Planning and Development Services

**Recommended Action**  
It is recommended that Council authorize Administration to provide the applicant (Signum Wireless) with a Statement of Concurrence that sufficient public consultation has occurred and public comments considered, subject to the following: That the applicant provide landscaped screening around the fenced compound to the satisfaction of the Town.
- 4. Drainage Act Responsibilities 80**

K. Vegh, Drainage Superintendent

**Recommended Action**  
That Council receive this report regarding *Drainage Act* procedures and responsibilities for information purposes.
- 5. Rental Report - Kingsville 91**

P. Van Mierlo-West, CAO

**Recommended Action**  
For Council Information
- 6. Culture Days In-Kind Request 95**

**Recommended Action**

That Council support the Cultures Day Committee through the fee waiving of the Unico Centre and liability insurance, and that the funds be allocated from the TEDC reserve.

**I. BUSINESS/CORRESPONDENCE-ACTION REQUIRED**

1. **Group Hug Apparel - Be Strong Rock On - Request for Council support of Canadian Down Syndrome Awareness Week (November 1-7) by purchasing and displaying blue and gold ribbons** 97

**Recommended Action**

That Council consider request of Karen Pickle on behalf of Andrew Banar and Group Hug Apparel.

2. **Cottam Baseball (CAB) Fall Ball Tournament-Correspondence request that the Town authorize waiver of the regular user fees for the ball diamonds for CAB tournament held September 16 and 17, 2017** 99

**Recommended Action**

Council consider request for fee waiver.

3. **Application for Permit to Demolish from M. Tonietta, dated September 7, 2017 --SEE: Excerpt from Heritage Committee Minutes dated May 9, 2017 and correspondence indicating no heritage objections** 100

**Recommended Action**

Council Consent to issuance of demolition permit for the property municipally known as 351 Lakeview Avenue

**J. MINUTES OF THE PREVIOUS MEETINGS**

1. **Regular Meeting of Council--September 11, 2017** 103

**Recommended Action**

That Council adopt Regular Meeting of Council Minutes dated September 11, 2017.

**K. MINUTES OF COMMITTEES AND RECOMMENDATIONS**

1. **Kingsville BIA--August 8, 2017** 114

**Recommended Action**

That Council receive Kingsville BIA Meeting Minutes dated, August 8, 2017.

2. **Tourism and Economic Development Committee - August 3, 2017** 118

**Recommended Action**

Council receive Tourism and Economic Development Committee Meeting

Minutes dated, August 3, 2017.

3. **Planning Advisory Committee-August 15, 2017** 122

**Recommended Action**

Council receive Planning Advisory Committee Meeting Minutes dated, August 15, 2017.

4. **Union Water Supply System Joint Board of Management--August 2, 2017** 126

**Recommended Action**

That Council receive Union Water Supply System Joint Board of Management Meeting Minutes dated, August 2, 2017.

**L. BUSINESS CORRESPONDENCE - INFORMATIONAL**

1. **Town of Halton Hills--Resolution passed August 28, 2017 to support Zero Tolerance Against Racism and Condemn all Racism Acts of Violence** 131

2. **Leamington Area Right to Life-Correspondence dated September 6, 2017 RE: Life Chain to be held in Kingsville on October 1, 2017** 132

3. **Ministry of Agriculture, Food and Rural Affairs, Environmental Management Branch-Correspondence dated September 14, 2017 RE: Notification of NASM Plan Approval granted to C. McLean** 133

4. **Ministry of Agriculture, Food and Rural Affairs, Environmental Management Branch-Correspondence dated September 14, 2017 RE: Notification of NASM Plan Approval granted to Sun-Brite Foods Inc.** 135

**Recommended Action**

That Council receive Business Correspondence - Information items 1 through 4.

**M. NOTICES OF MOTION**

1. **Deputy Mayor Queen may move, or cause to have moved:**

That The Corporation of the Town of Kingsville supply and install two garbage containers at the Kingsville Dock.

**N. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES**

**O. BYLAWS**

1. **By-law 61-2017** 137

Being a By-law to provide for improvements to the McDonald Drain, in the Town of Kingsville, in the County of Essex (Full document available for review in Department of Corporate Services)

To be read a third and final time



**2. By-law 96-2017**

150

Being a by-law to amend By-law 1-2015, being a By-law to appoint certain members of Council and individuals to boards and committees

To be read a first, second and third and final time.

**P. CLOSED SESSION**

Pursuant to section 239(2) of the *Municipal Act, 2001*, Council will enter into Closed Session to address the following items:

1. **Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; being update RE: Agreement of Purchase and Sale with Edward Remark & Sons Limited.**

**Q. REPORT OUT OF CLOSED SESSION**

**R. CONFIRMATORY BY-LAW**

**1. By-law 97-2017**

152

Being a by-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its September 25, 2017 Regular Meeting

To be read a first, second and third and final time

**S. ADJOURNMENT**

# THE CORPORATION OF THE TOWN OF KINGSVILLE

## BY-LAW 85 - 2017

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### *Being a By-law to appoint John Driedger to the office of Councillor for The Corporation of the Town of Kingsville*

**WHEREAS** at the August 28, 2017 Regular Meeting of Council, Council declared the office of a member of Council vacant pursuant to section 262 of the *Municipal Act, 2001*, S.O. 2001 c. 25 (the "Act").

**AND WHEREAS** section 263 of the Act provides that if a vacancy occurs in the office of a member of council, the municipality may fill the vacancy by appointing a person who has consented to accept the office if appointed.

**AND WHEREAS** John Driedger has consented to accept such office if appointed.

### **NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. John Driedger be appointed to the office of Councillor for the balance of the term of Council.
2. This by-law shall come into full force and effect on its passing.

**READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 25<sup>th</sup> day of September, 2017.**

---

**MAYOR, Nelson Santos**

---

**CLERK, Jennifer Astrologo**

# CORPORATION OF THE TOWN OF KINGSVILLE

2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305 FAX: (519) 733-8108

## REQUEST FOR REPAIR AND MAINTENANCE OF A MUNICIPAL DRAIN WITHOUT A NEW ENGINEER'S REPORT (Section 74, The Drainage Act, R.S.O. 1990, C.17)

1. Contact Person Richard Welker ☒ Owner / ☐ Other  
Mailing Address: 160 Road 5 West RR # 3 Cottam  
Ont. N0R1B0 PHONE: [REDACTED]

2. What Work Do You Require?  
☒ All of the municipal drain requires repair & maintenance; OR  
☐ A Portion  
Specify location: Clean wash out, Brush both Banks  
☐ Deepening, widening or extending drain to outlet [to extent permitted under Sect. 77(1)]  
☐ Other  
(describe) \_\_\_\_\_

3. Name of Drain: Conklin Drain  
(state civic address where drainage required OR indicate vacant lot)

Roll No.: 37-11- 430- 000- 03300- 0000

Lot(s) 11 Concession 5 Former Twp. Gasfield South

I request that Council direct the Drainage Superintendent to proceed with the required repair and maintenance. I understand that the Drainage Superintendent may only undertake those works of repair and maintenance which are permitted in the last report on the drain.

DATED THIS 16th DAY OF Aug., 2017.  
Richard Welker  
Signature

DATE RECEIVED \_\_\_\_\_ Signature

Office Use Only  
On \_\_\_\_\_ (date) I conducted an inspection of this drain to determine the scope of work to be performed (if any).

It is my recommendation to Council that the drainage works proceeds in accordance with my attached report.

# CORPORATION OF THE TOWN OF KINGSVILLE

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Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305 FAX: (519) 733-8108

## REQUEST FOR REPAIR AND MAINTENANCE OF A MUNICIPAL DRAIN WITHOUT A NEW ENGINEER'S REPORT (Section 74, The Drainage Act, R.S.O. 1990, C.17)

1. Contact Person Richard Walker ☒ Owner / ☐ Other  
Mailing Address: 160 R.D. 5 West RR #3 Cottam  
PHONE: [REDACTED]

2. What Work Do You Require?  
☒ All of the municipal drain requires repair & maintenance; OR  
☐ A Portion  
Specify location: Clean & Brush Clean all Bridges  
☐ Deepening, widening or extending drain to outlet [to extent permitted under Sect. 77(1)]  
☐ Other  
(describe) \_\_\_\_\_

3. Name of Drain: Conklin Drain  
(state civic address where drainage required OR indicate vacant lot)

Roll No.: 37-11-130-000-03300-0000

Lot(s) 11 Concession 5 Former Twp. Gosfield South

I request that Council direct the Drainage Superintendent to proceed with the required repair and maintenance. I understand that the Drainage Superintendent may only undertake those works of repair and maintenance which are permitted in the last report on the drain.

DATED THIS 10th DAY OF Aug., 2015.  
Richard Walker  
Signature

DATE RECEIVED \_\_\_\_\_ Signature

Office Use Only  
On \_\_\_\_\_ (date) I conducted an inspection of this drain to determine the scope of work to be performed (if any).

It is my recommendation to Council that the drainage works proceeds in accordance with my attached report.

\_\_\_\_\_  
3 Drainage Superintendent

# CORPORATION OF THE TOWN OF KINGSVILLE

2021 Division Road North  
Kingsville, Ontario N9Y 2Y9

Phone: (519) 733-2305

FAX: (519) 733-8108

## REQUEST FOR REPAIR AND MAINTENANCE OF A MUNICIPAL DRAIN WITHOUT A NEW ENGINEER'S REPORT (Section 74, The Drainage Act, R.S.O. 1990, C.17)

1. Contact Person Richard Welker ☒ Owner / ☐ Other  
Mailing Address: 160 RD 5 West RR #3 Cottam  
Ont. NOR1B0 PHONE: [REDACTED]

2. What Work Do You Require?

☒ All of the municipal drain requires repair & maintenance; OR

☐ A Portion

Specify location: \_\_\_\_\_

☐ Deepening, widening or extending drain to outlet [to extent permitted under Sect. 77(1)]

☒ Other

(describe)

Clean & Brush

3. Name of Drain:

Conklin Drain

(state civic address where drainage required OR indicate vacant lot)

Roll No.: 37-11-430-000-03300-0000

Lot(s) 11 Concession 5

Former Twp. Gasfield South

I request that Council direct the Drainage Superintendent to proceed with the required repair and maintenance. I understand that the Drainage Superintendent may only undertake those works of repair and maintenance which are permitted in the last report on the drain.

DATED THIS 22

DAY OF August, 2013

Richard Welker  
Signature

DATE RECEIVED \_\_\_\_\_

Signature

### Office Use Only

On \_\_\_\_\_ (date) I conducted an inspection of this drain to determine the scope of work to be performed (if any).

It is my recommendation to Council that the drainage works proceeds in accordance with my attached report.

4  
Drainage Superintendent

# CORPORATION OF THE TOWN OF KINGSVILLE

2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305 FAX: (519) 733-8108

## REQUEST FOR REPAIR AND MAINTENANCE OF A MUNICIPAL DRAIN WITHOUT A NEW ENGINEER'S REPORT (Section 74, The Drainage Act, R.S.O. 1990, C.17)

1. Contact Person Richard Welker ☒ Owner / ☐ Other  
Mailing Address: 160 Road 5 West RR # 3 Cottam  
Ont. NOR 1 B0 PHONE: [REDACTED]

2. What Work Do You Require?  
☐ All of the municipal drain requires repair & maintenance; OR  
☒ A Portion  
Specify location: East Branch 47  
☒ Deepening, widening or extending drain to outlet [to extent permitted under Sect. 77(1)]  
☐ Other  
(describe) From Bench Mark 243.05 To 265.00

3. Name of Drain: East Branch 47  
File 05-83-026 1983  
(state civic address where drainage required OR indicate vacant lot)

Roll No. : 37-11-

Lot(s) 11 Concession 5 Former Twp. Gosfield South

I request that Council direct the Drainage Superintendent to proceed with the required repair and maintenance. I understand that the Drainage Superintendent may only undertake those works of repair and maintenance which are permitted in the last report on the drain.

DATED THIS 10th DAY OF August 2015, 2015.

Richard Welker  
Signature

Signature

DATE RECEIVED \_\_\_\_\_

### Office Use Only

On \_\_\_\_\_ (date) I conducted an inspection of this drain to determine the scope of work to be performed (if any).

It is my recommendation to Council that the drainage works proceeds in accordance with my attached report.



the finished Drain and the width of the underpinning below the present footings, shall be 18" and shall extend at least 9" under the present footings, and the under-pinning shall extend at least 2' above the bottom of the present footing and shall be 9" thick on the inside face of the footing and the top of the under-pinning shall slope in an angle of 45° to meet the inside of the present bridge walls. There shall be 5/8"  $\phi$  dowls, placed vertically at 18" centers and 3' long, in that part of the under-pinning that extends above the bottom of the present footings. The Contractor will be paid a price per cu. yd. for doing this work, his price as stipulated in his tender will include the necessary excavation and the furnishing and placing of the necessary concrete.

The Contractor's attention is especially directed to the location of the Drain between Sta. 257+25' and Sta. 258+85'. In this location, the Contractor will be required to place large pieces of rubble stone on the East side of the Drain to prevent erosion. This rubble stone shall extend to within 1' of the top of the present Drain and laid on an angle of approximately 45°.

Where it is necessary to take down any fence in order to proceed with the work, the same shall be done by the Contractor, and when that portion of the work has been completed, the said fence shall be replaced in a neat and workmanlike manner by the Contractor, but he will not be required to procure any new material for rebuilding said fence or bridge provided he has used reasonable care in removing and replacing the same.

X

Where there is any brush, rubbish or trees in the course of the Drain, and on the side slopes of the Drain, or where the earth is to be spread, all such brush, rubbish and trees shall be grubbed out of the Drain and close cut where the earth is to be spread, the whole to be burned or otherwise satisfactorily disposed of by the Contractor.

The whole of the work shall be done in a neat, thorough, and workmanlike manner, to the full satisfaction of the Commissioner in charge.

Monthly estimates will be furnished the Contractor by the Commissioner. Said estimates shall not be more than 80% of the value of the work done, but the paying of the full 80% does not imply that any portion of the work has been accepted. The remaining 20% will be paid 37 days after the final completion and acceptance of the contract.

(Signed) C.G.R. Armstrong  
Engineer for the Twsp. of GOSFIELD SOUTH.

AND WHEREAS the said Council are of the opinion that the drainage of the area described is desirable.

THEREFORE the said Municipal Council of the said Township of Gosfield South pursuant to the provisions of the Municipal Drainage Act, enacts as follows:-

1. The said report, plans, specifications, assessments, and estimates are hereby adopted, and the drainage work as therein indicated and set forth shall be made and constructed therewith.

East Branch 47

Aug. 10 2015

From Con 3 to Con 2.

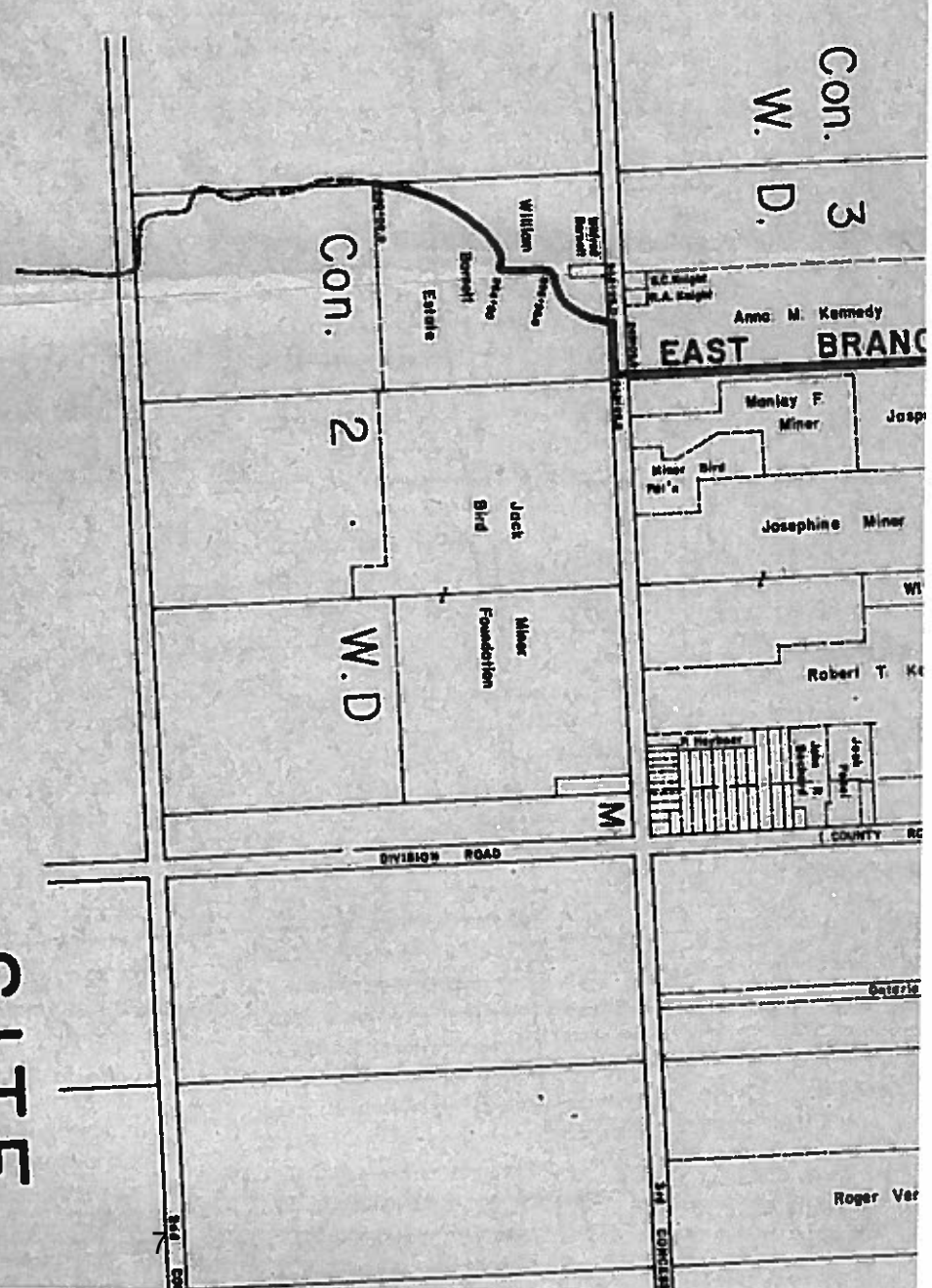
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SEE SHEET # 2 FOR  
 CONTINUATION OF PROFILE

**SITE**  
 SCALE 1

File No 05-83-026  
 1983



101.8  
 102.8  
 106.1  
 104.8  
 102.8 35+00.0 East end of existing 1200mm (48") C.S.P. - 9.3m  
 DO NOT REMOVE - Bottom of East end of C.S.P. on  
 147.8  
 143.3  
 132.9 38+10.0 Line H.T. SHEEHAN and A. HOFFMAN  
 129.6  
 108.1



To: Town of Kingsville

Aug. 16 2017

I need a copy of the last  
Nelson Drain, Drainage Report.

2015 or 2016

Richard Welker

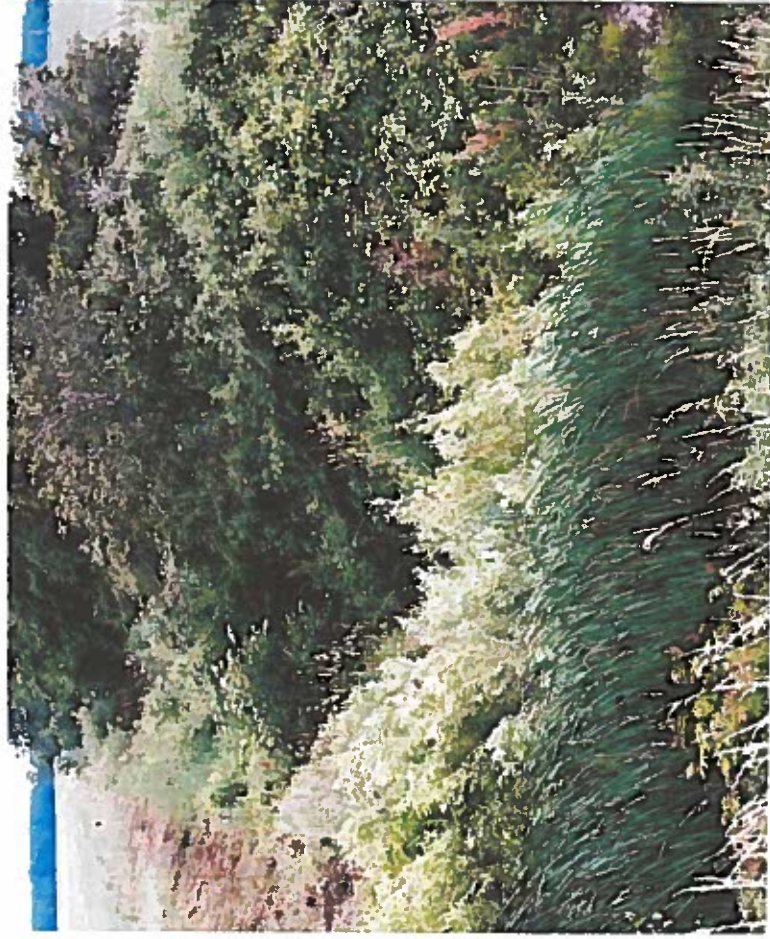




July 2017 Conklin Drain   Wash outs in Drain, Not Cleaned







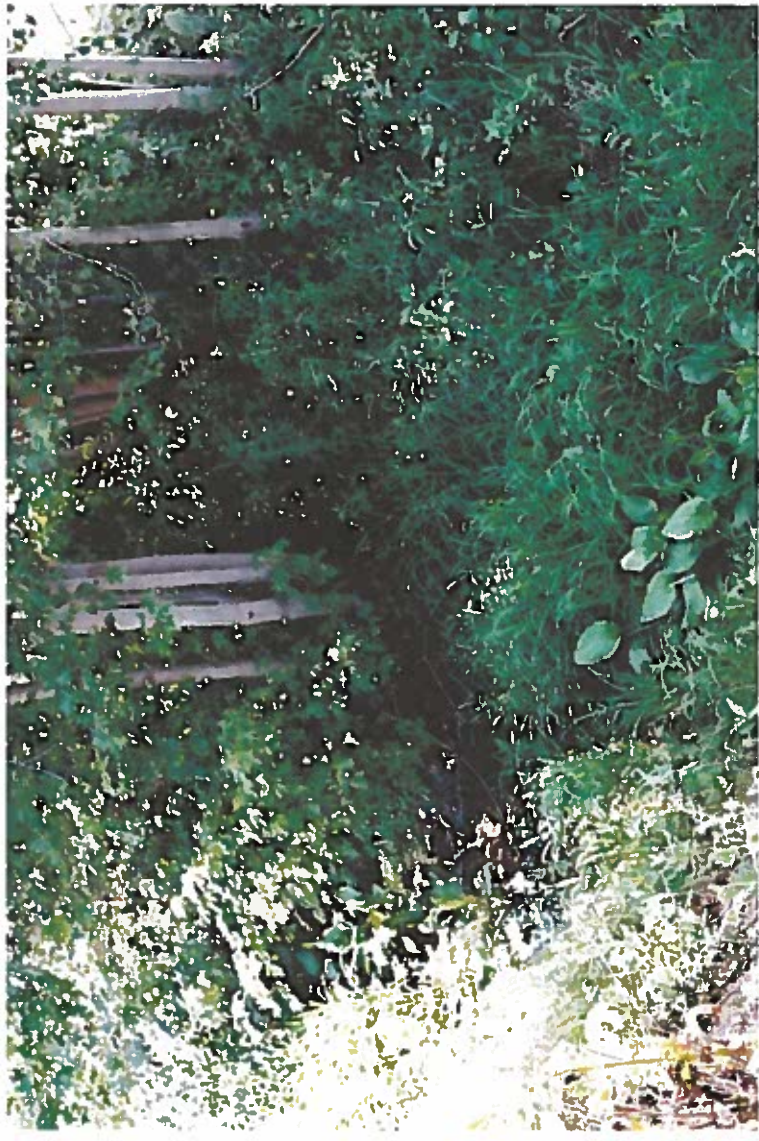
July 2017 ↑ Outlet at Centre 47  
On McCain



Conklin Drain ↓ Brush in Drain ↑

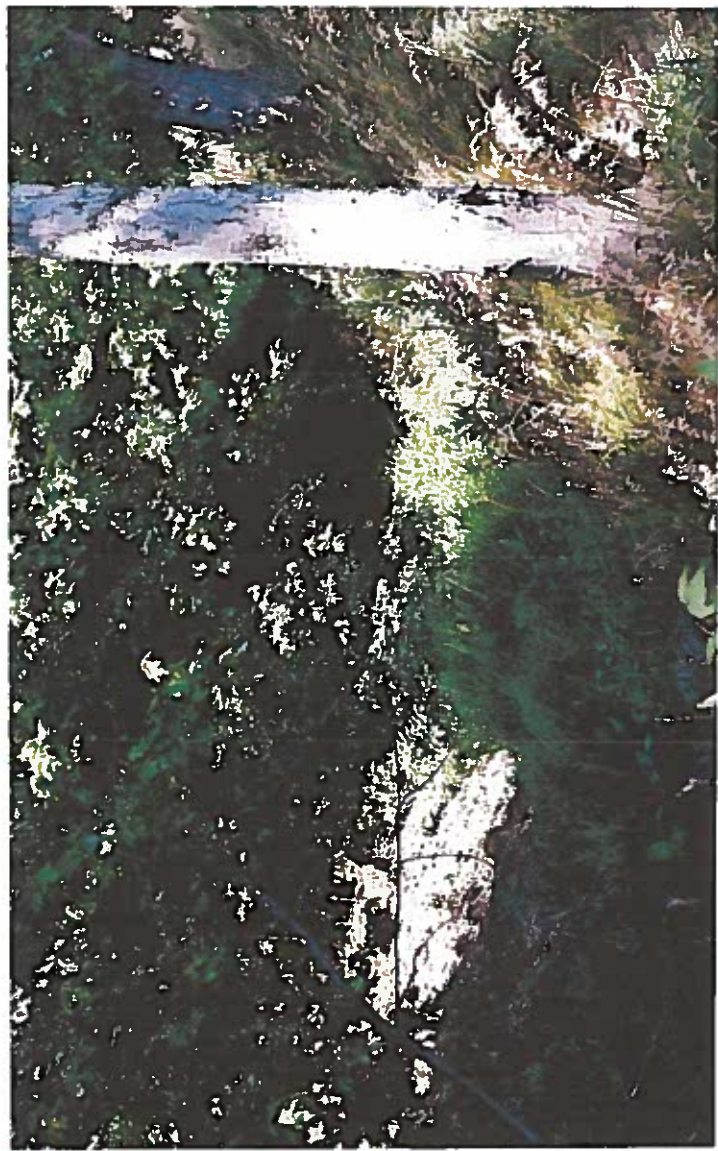
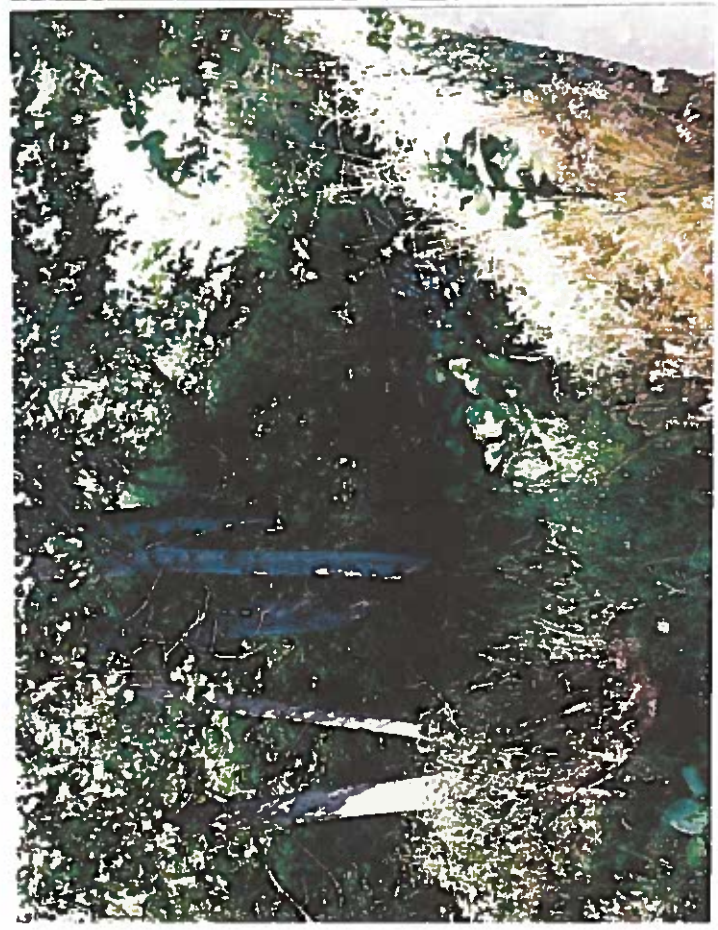






July 2017 Conklin Drain

Threes and Blush in the Drain



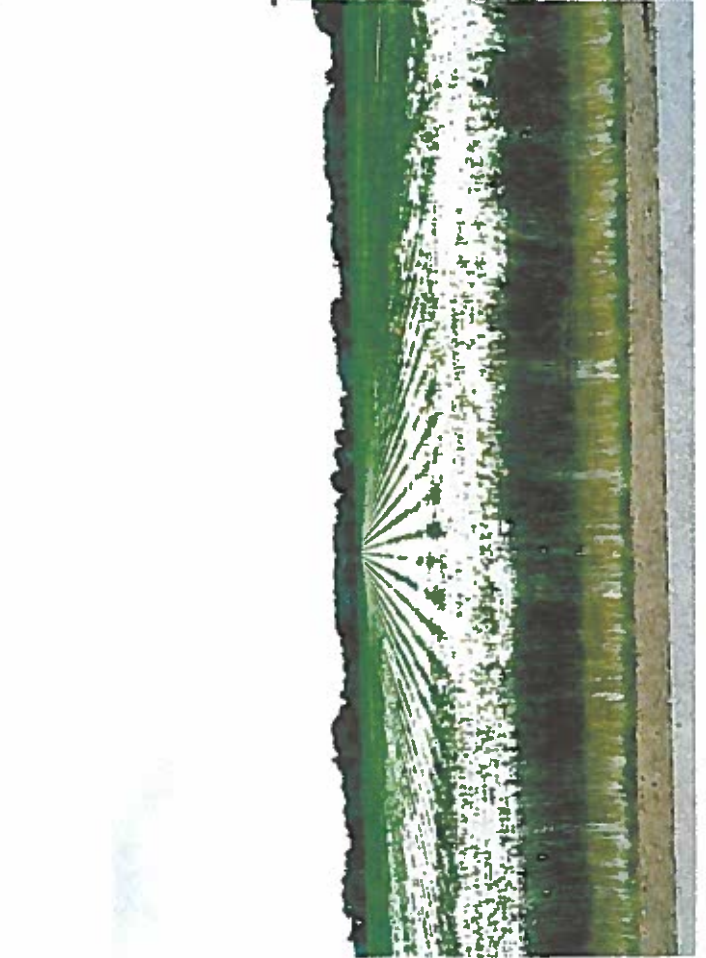
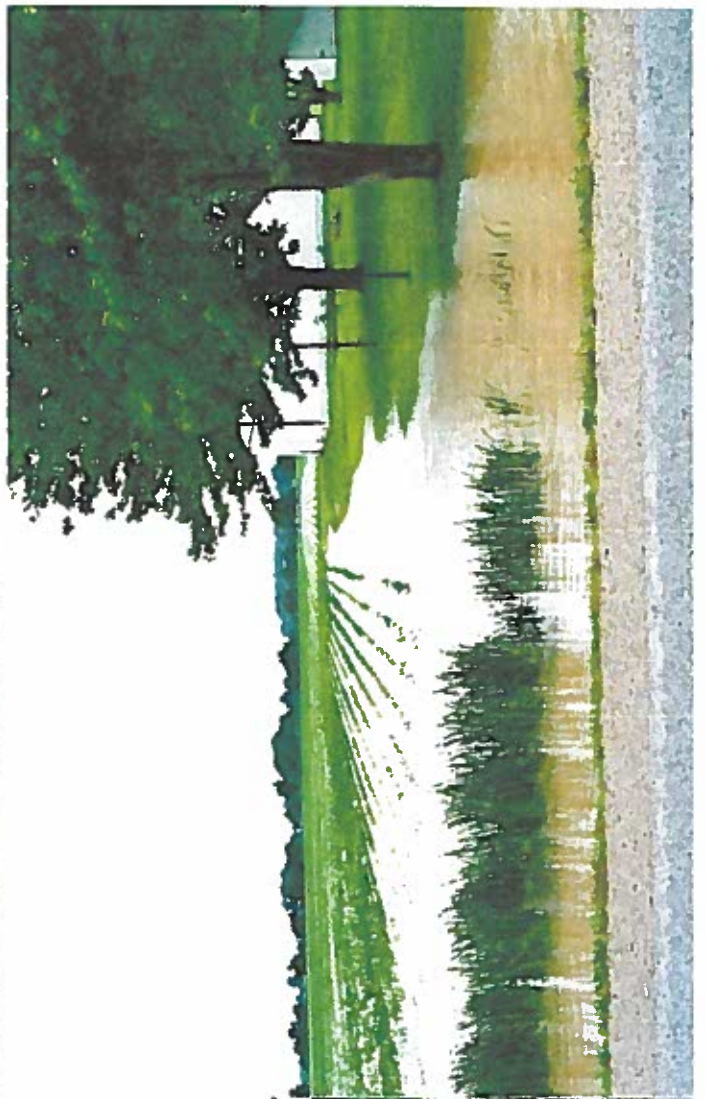


Copy text. 1 of 1. A  
2017

To looking  
Reduced yield  
Soil health  
Soil fertility  
Soil structure



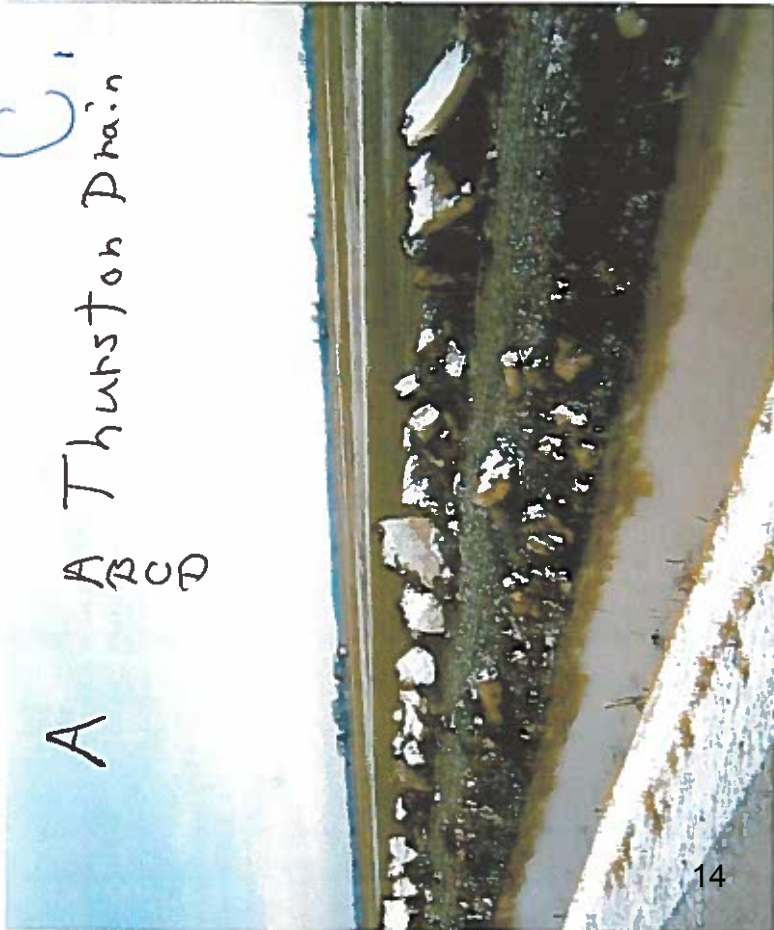




B,



A Thurston Drain



B.



D.



C.







2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

DATE: March 23, 2017

### REPAIR AND MAINTENANCE OF THE CONKLIN DRAIN

- WHO:** You are receiving this letter because the Town's records show your property drains into this municipal drain and you will be billed for your share of the works the Town is about to perform to repair/maintain the drain.
- WHAT:** The Drainage Act, R.S.O. 1990 gives the Drainage Superintendent the authority to repair/maintain this municipal drain.
- WHEN:** Work will commence in 3 to 5 weeks.
- WHERE:** The repair/maintenance work will be performed on the drain as required.
- WHY:** You are receiving this notice because the Town is no longer having on-site meetings to describe the work that is needed and meet with affected land owners. Very few, if any people attended these meetings so to save time and expenses we are sending you this notice to explain the project and how you will be affected.
- HOW:** It is important that you notify the Town to let us know if you disagree with the Town's records that show your property drains into this municipal drain. All properties on record as having a benefit from this drainage work will be billed for their share of the cost. Please contact Ken Vegh, Drainage Superintendent (519) 733-2305 immediately if you disagree with the Town's records or the technical aspects of the work that is about to be performed.
- FIELD TILES:** Please ensure the locations of field tiles are clearly marked (paint, stakes, flags, etc.) on your property in the affected drainage area. Neither the Contractor nor the Town of Kingsville is responsible for any damage to unmarked tiles.
- BILLING:** Upon completion of the drain project, the Financial Services department will send each benefitting landowner an invoice for their share of the work. Typically, invoices take approximately 3 months from the time of project completion to be sent out. You will be contacted if invoicing is delayed beyond the standard 3 month timeframe.

Thank you.

*Ken Vegh*

Ken Vegh, CRS  
Drainage Superintendent  
Municipal Services



C O N K L I N   D R A I N

TOWNSHIP OF GOSFIELD SOUTH

William J. Setterington,  
Consulting Engineer,  
209 Erie Street South,  
LEAMINGTON, Ontario.  
N8H 3W1

December 17th, 1974.

Reeve and Municipal Council,  
Corporation of the Township  
of Gosfield South,  
504 Division Road North,  
KINGSVILLE, Ontario.  
N9Y 2Y9

Reeve Thompson and Gentlemen:

RE: CONKLIN DRAIN

As instructed by you, I have made an examination, survey, etc. of the Conklin Drain in the Township of Gosfield South and I report thereon as follows:

I commenced my survey of this drain at its upper end at the limit between Lots 10 and 11, Concession 5, at Station 0+00. I then proceeded Westerly, downstream, following the course of the present drain to its outlet in the Centre Branch of the No. 47 Drain at the Eastern side of the Road between Lots 6 and 7, at Station 80.

I find that this drain was last improved under a report prepared by myself, dated May 19th, 1967. Since that time, the drain has filled with sediment and the upper end is not deep enough to allow for the installation of a proper sub-surface tile drainage system. I would therefore recommend that this drain be improved in accordance with this report and the accompanying plan and profile and under the provisions of "The Drainage Act".

I further find that each of the following owners is entitled to and should receive the following amounts as compensation for damages to lands and crops, if any, namely:

1) Richard Welker, Owner,	NE $\frac{1}{4}$ Lot 10, Con. 5	\$ 150.00
2) Richard Welker, "	NW $\frac{1}{4}$ Lot 10, Con. 5	150.00
3) Roderick Ramsey, "	N $\frac{1}{2}$ Lot 9, Con. 5	300.00
4) Gerald Ferris, "	NE $\frac{1}{4}$ Lot 8, Con. 5	150.00
5) Evan Grant, "	NW $\frac{1}{4}$ Lot 8, Con. 5	150.00
6) Evan Grant, "	N $\frac{1}{2}$ Lot 7, Con. 5	300.00

TOTAL FOR DAMAGES

\$1,200.00

I have provided for these in my estimate as is provided for under Sub-section 1 of Section 8 of "The Drainage Act".

My estimate of the total cost of this work, including all incidental expenses, is the sum of Seven Thousand, Two Hundred and Twenty Dollars (\$7,220.00) made up as follows:

CONSTRUCTION:

Station 0+00 to Station 79+50, 7,950 lineal feet complete	\$4,000.00
Brushing and grubbing; Removing and replacing fences	800.00
TOTAL FOR CONSTRUCTION	<u>\$4,800.00</u>

INCIDENTALS:

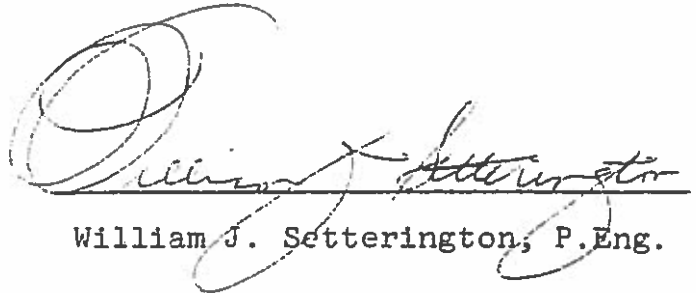
Survey, report, estimate and specifications	\$ 360.00
Plan and Profile, Assistants and expenses	265.00
Extra Work for Clerk	150.00
Publishing By-law	160.00
O.M.B. Fee	25.00
Court of Revision	50.00
Letting and Superintending	200.00
TOTAL FOR INCIDENTALS	<u>\$1,220.00</u>

4

TOTAL FOR INCIDENTALS (brought forward)	\$1,220.00
TOTAL FOR CONSTRUCTION (brought forward)	4,800.00
TOTAL FOR DAMAGES (brought forward)	<u>1,200.00</u>
TOTAL ESTIMATE	<u><u>\$7,220.00</u></u>

I would further recommend that this drainage work be kept up and maintained at the expense of the lands herein assessed for its improvement and in the proportions herein contained or until otherwise determined under the provisions of "The Drainage Act".

All of which is respectfully submitted.



William J. Settrington, P.Eng.

William J. Settrington,  
Consulting Engineer,  
209 Erie Street South,  
P.O. Box 147,  
LEAMINGTON, Ontario.  
N8H 3W1

- 4 -

SCHEDULE OF ASSESSMENTCONKLIN DRAINTOWNSHIP OF GOSFIELD SOUTH

<u>Con. or Plan No.</u>	<u>Lot or Part of Lot</u>	<u>Owner's Name</u>	<u>Acres Afft'd.</u>	<u>Value of Benefit</u>	<u>Value of Outlet</u>	<u>Total Value</u>
5, W.D.	N $\frac{1}{2}$ Lot 7	Evan R. Grant	16	\$ 133.00	\$ 93.00	\$ 226.00
" "	N $\frac{1}{2}$ S $\frac{1}{2}$ Lot 7	Richard Ulch	16	133.00	93.00	226.00
" "	NW $\frac{1}{4}$ Lot 8	Evan Grant	19	158.00	146.00	304.00
" "	NE $\frac{1}{2}$ Lot 8	Gerald Ferris	19	158.00	183.00	341.00
" "	SW $\frac{1}{4}$ Lot 8	John Hoogsteen	15	125.00	116.00	241.00
" "	SE $\frac{1}{4}$ Lot 8	Philip Welker	15	125.00	145.00	270.00
" "	N $\frac{1}{2}$ Lot 9	Roderick Ramsey	35	290.00	406.00	696.00
" "	SW 1/8 Lot 9	Philip Welker	12.5	104.00	130.00	234.00
" "	SE 3/8 Lot 9	Jerome Deman	37.5	311.00	464.00	775.00
" "	NW $\frac{1}{4}$ Lot 10	Richard Welker	34	282.00	523.00	805.00
" "	NE $\frac{1}{4}$ Lot 10	Richard Welker	19	158.00	314.00	472.00
" "	SW $\frac{1}{4}$ Lot 10	Jerome Deman	17.5	145.00	268.00	413.00
" "	SE $\frac{1}{4}$ Lot 10	Irwin Augustine	17.5	145.00	289.00	434.00
" "	NW $\frac{1}{4}$ Lot 11	Richard Welker	22	183.00	625.00	808.00
" "	NE $\frac{1}{4}$ Lot 11	Murray Ferris	10	40.00	164.00	204.00
" "	SW $\frac{1}{4}$ Lot 11	Richard Welker	30	249.00	522.00	771.00
TOTAL ON LANDS				<u>\$2,739.00</u>	<u>\$4,481.00</u>	<u>\$7,220.00</u>
TOTAL ASSESSMENT				<u>\$2,739.00</u>	<u>\$4,481.00</u>	<u>\$7,220.00</u>

6.

SPECIFICATIONS

CONKLIN DRAIN

TOWNSHIP OF GOSFIELD SOUTH

The drain shall be of the size, type, depth, etc. as shown on the accompanying plan and profile. When completed, the drain shall have a uniform and even bottom and in no case shall such bottom project above the grade line as shown on the accompanying plan and profile, and as determined from the bench mark. The finished north side slope of the drain shall be 1-1/2 feet horizontal to 1 foot vertical. The south side slope shall not be interfered with except to trim off overhanging ledges.

The excavated material taken from the drain shall be cast onto the adjoining lands to the north. The excavated material to be cast onto the adjoining lands shall be well and evenly spread over a sufficient area so that no portion of the excavated earth is more than 4" in depth and kept at least 4' clear from the finished edge of the drain, care being taken not to fill up any existing tiles, ditches, furrows or drains with the excavated material. The excavated material to be spread upon the lands shall be free from rocks, boulders, stumps, rubble, rubbish or other similar material and these materials if encountered, shall be hauled away by the Contractor and disposed of at a site to be obtained by him at his expense.

Where it is necessary to take down any fence in order to proceed with the work, the same shall be done by the Contractor across or along that portion of the work where such fence is. The Contractor will be required to exercise extreme care in the removal of any fence so as to cause a minimum of damage to the

same. The Contractor will be required to replace any fence that is taken down in order to proceed with the work and the fence shall be replaced in a neat and workmanlike manner. The Contractor will not be required to procure any new materials for rebuilding the fence provided he has used reasonable care in the removing and replacing of the same. Where any fence is removed by the Contractor and the Owner thereof deems it advisable and procures new materials for replacing the fence so removed, the Contractor shall replace the fence using the new materials and the materials from the present fence shall remain the property of the Owner.

Where there is any brush or rubbish in the course of the drain, including both side slopes of the drain or where the earth is to be spread or on that strip of land between where the earth is to be spread and the edge of the drain, all such brush or rubbish shall be grubbed out and close cut and the whole to be burned or otherwise satisfactorily disposed of by the Contractor.

The Contractor shall satisfy himself as to the exact location, nature and extent of any existing structure, utility or other object which he may encounter during the course of the work. The Contractor shall indemnify and save harmless, the Township and the Engineer for any damages which he may cause or sustain during the progress of the work. He shall not hold the Township or the Engineer liable for any legal action arising out of any claims brought about by such damage caused by him.

8

The alignment of the drain throughout shall be to the full satisfaction of the Commissioner in charge. The whole of the work shall be done in a neat, thorough and workmanlike manner to the full satisfaction of the Commissioner in charge.

The cuts as shown on the accompanying drawing are to be taken from the ground beside the stakes to the bottom of the finished drain.

Monthly progress orders for payment shall be furnished the Contractor by the Commissioner in charge; said orders shall not be for more than 80% of the value of the work done and the materials furnished on the site. The paying of the full 80% does not imply that any portion of the work has been accepted. The remaining 20% will be paid 37 days after the final acceptance and completion of the work.



1A

March 30 2015



2021 Division Road North  
 Kingsville, Ontario N9Y 2Y9  
 (519) 733-2305  
 www.kingsville.ca  
 kingsvilleworks@kingsville.ca

### APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

#### SECTION A: PERSONAL INFORMATION

Name Richard Walker	Street Address and Apt. Number 160 RD. 5 West	City and Province Cottam Ontario
Postal Code N0R 1B0	Home Phone Number [REDACTED]	Business Phone Number [REDACTED]

#### SECTION B: BOARDS AND COMMITTEES

Please list the board(s) and/or committee(s) for which you apply to be appointed:

Drainage Advisory Committee

#### SECTION C: INTEREST, EXPERIENCE AND SKILLS

Please indicate what interests you about the board(s) and/or committee(s) that you have listed in Section B:

- ①. I am interested to improve our municipal drains to a higher standard.
- ② maintain them in a timely manner.
- ③ most of all to give drains, 100% free flow to any body of water.

1

Welker Farms Ltd.  
160 Road 5 West RR3  
Cottam, ON  
N0R 1B0

Town of Kingsville  
c/o Jennifer Alexander  
2021 Division Road North  
Kingsville, ON  
N9Y 2Y9

May 31, 2017  
Attn: Jennifer Alexander

I have some questions and concerns regarding the drainage for my farm land. We drain into 14 different municipal drains. Three of them are primary drains and eleven are secondary drains. Of the 14 drains that we use, twelve of them do not function properly because:

- they do not have a free flowing outlet
- they are not brushed properly from top to bottom of both banks

The drains do not function properly because of a deliberate attempt to slow the water down. Since we do not have adequate drainage we experience the following:

- reduced yields and income due to crop damage
- shorter planting window because the fields take longer to dry
- increased soil erosion and phosphorous runoff when fields have standing water near the outlets

The over-flowing municipal drains also results in the contamination of our farm land with the following:

- road salt
- sewage water
- septic water
- chemicals
- weed seeds

I have the following questions for Sid Vanderveen:

1/ Why have I lost my rights to drain my land? Why aren't these drains being maintained properly and brought back to their original state?

2/ When I order for a municipal drain to be cleaned and brushed, what is the standard that should be adhered to? What is the target drainage in 24 hours? (inches of rainfall per 24 hours)

Sincerely,

Richard Welker

2

Richard Welker  
160 Road 5 W. RR3  
Cottam, ON  
N0R1B0

June 17, 2015

Ken Vegh

519-796-8579

1. Use a laser level on all drainage work.
2. Brush all drains from top to bottom, both sides, tenders then will always be the same.
3. Clean drains from downstream first.
4. Soil removed should be clean and level.
5. We need a larger window for cleaning the drains.
6. Always use larger than recommended culverts.
7. Double assessments should not be acceptable. ex. 50 acre parcel should not be assessed 100 percent into one drain and then additional acreage assessed into another drain.
8. I would be interested in improving our Municipal drains up to a new standard for the 21<sup>st</sup> Century.

## 'ocket Patios'

fect opportunity" and stated that ideas like this make "town more vibrant". She said that the pilot project dld be a great way "to see if patrons want to sit on a io".

ouncilor Bob Peterson said that there were a lot of igs to take into consideration when making a deci- 1 to help finance such a project, and asked if the tax- er should pay for something that would benefit spe- : businesses.

ouncilor Beth Riddiford said that from the BIA per- ctive they "definitely want to test it". Councillor Gord een stated that he liked the idea, but if the funding o come from taxpayers' coffers then they need to be tious, and get more information about the project n Administration.

Deputy Mayor Stomp made a motion, seconded by ancillor Sandy McIntyre that they support the uest in principle and direct Administration to bring k a report in connection to the proposal, including request for funding.

ccording to Mayor Nelson Santos, the design of the rdwalk will have to meet municipal standards.

## ERCA celebrates 40 years of conservation

Volunteers, partners, t staff and board mem- s dating back to 1973 hered at Walkerville wery to celebrate CA's 40th Anniversary April 25. "It's almost possible to imagine n far we've come in se past 40 years," said Bachetti, ERCA Chair. 1973, tree cover in this ion was barely 3%. comprehensive pro- m existed to ensure

homes were protected from flooding and erosion and there were no conser- vation areas!"

ERCA was the second last of Ontario's Conservation Authorities to be established, and by 1973 many of the other Authorities had already completed infrastructure works such as dams, flood control channels and dykes n the 50s and 60s. "We had a lot of work to do to catch up to our counterparts," Bachetti

*Continued on Page Three*

## Farmer's drainage complaints taken seriously

By L.G. Karry

Richard Welker appeared before Kingsville Council on April 22nd to voice his frustration about drainage issues in the municipality. He told Council that "drainage is a very important issue and I don't think we have been paying enough attention to it."

He also told Council that farmers should get more credit for being part of the conservation scheme. He noted that they are losing a lot of agricultural land, and stated that "we need to spend more time and energy preserving it."

Welker provided Council with correspondence listing his concerns pertaining to long time delays, as well ERCA and Ministry of Natural Resources regulations that deter or interfere with the cleaning of drains. He stated that "farmers need the privilege to clean municipal drains".

He also provided photographs showing flooded farm- land and areas urgently needing maintenance and inquired as to the status of the 4th Concession Drain drainage works, which have been delayed for years. He also had a number of questions about other drains, which included the north branch of the east branch of 47; centre branch of 47 on McCain; east branch of 47; the Thurston Drain; and the West Town Line drain.

Council passed a motion to receive the copies of infor- mation and reports presented by Welker. These will be passed on to the Drainage Superintendent.

Council sympathized with the issues brought up by Welker. Councillor Bob Peterson made a motion to have Administration prepare a report to address the time allotment from the time a Petition is presented to the tendering of the drainage projects which would include reports from ERCA and requirements of Department of Fisheries and Species at Risk. The motion was seconded by Councillor Ron Colasanti.

Peterson also made a motion that Administration invites ERCA and the Ministry of Agriculture and Food and Rural Affairs to a future regular meeting to explain the rules to Council regarding drainage applications. Mayor Nelson Santos suggested that the council meet- ing be a Special Meeting for the whole community.

Councillor Gord Queen also mentioned that it was important to bring the issue to the attention of local MPs and MPPs; and Councillor Peterson also said that they should get the attention of the Ontario govern- ment, saying that "someone has to take liability."

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# Kingsville REPORTER

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VOLUME 137

NO. 27

TUESDAY, JULY 2, 2013

CELEBRATING  
YEARS  
137  
Kingsville  
REPORTER  
ESTABLISHED IN 1876

Inside...

Feature



Ruthven Public School  
visits Point Pelee  
Page Twelve

Sports



Soap Box Derby  
returns  
Page Thirteen

Quotable

## Drainage Advisory Committee to be struck

By L.G. Karry

A heated but respectful discussion regarding the maintenance of drains in the municipality at the June 24th meeting of Council led to Councillor Bob Peterson proposing a resolution to help resolve the issue.

Richard Welker appeared on behalf of the farm community to voice his opinion that farmers should have the same rights as their forefathers to clean and maintain drains on their farming operations. He said he did not want to attack the Essex Region Conservation Authority (ERCA), but felt that he should be able to clean and brush the drains on his property without interference from other organizations.

Welker estimated that \$150,000 was lost in the last rain and said it is "a criminal act if I cannot get drainage." He said that he did not think that ERCA or Oceans and Fisheries should have anything to do with his right to clean the drains on his property and stated that the timing window for cleaning drains was too narrow.

## Clint Fox Water Barrel continues tra



The annual Clint Fox Water Barrel Fight, hosted by the Kingsville Sunday, June 30. The friendly competition was included as part of Kingsville Arena. Six teams participated this year including representatives from Lakeshore, Tilbury and Wheatley. The Kingsville team was comprised of Rhea and Tristan Rhea. As usual, the fight provided some wet and wild action from the event in the Arena parking lot.

mentally." He said that Peterson made the point that municipalities that have the most agricultural drainage is



CONSERVATION AUTHORITY (ERCA); but felt that he should be able to clean and brush the drains on his property without interference from other organizations.

Welker estimated that \$150,000 was lost in the last rain and said it is "a criminal act if I cannot get drainage." He said that he did not think that ERCA or Oceans and Fisheries should have anything to do with his right to clean the drains on his property and stated that the timing window for cleaning drains was too narrow.

Tim Byrne, ERCA Coordinator of Flood and Erosion Control said that he has heard the arguments that Welker voiced before and he concurs with his concerns. "But", Byrne stated "the maintenance of drains was subject to process, statutes, and public policy", and it was not within ERCA's domain to supersede the procedures that were in place.

Byrne noted that it is "a delicate balance trying to do the right thing at the right time envi-

Soap Box Derby returns  
Page Thirteen

## Quotable

"Canada is the  
hitchpin of the  
English-speaking  
world."

Winston Churchill



The annual Clint Fox Water Barrel Fight, hosted by the Kingsville Firefighters' Association, took place on Sunday, June 30. The friendly competition was included as part of the 'Celebrate Canada' festivities at the Kingsville Arena. Six teams participated this year including representatives of Kingsville, Pelee Island, LaSalle, Lakeshore, Tilbury and Wheatley. The Kingsville team was comprised of Jeff McHardy, Chris Voakes, Brandon Rhea and Tristan Rhea. As usual, the fight provided some wet and wild fun for everyone involved. Pictured is action from the event in the Arena parking lot.

Photo by Steve P'Anson

Peterson made the point that agricultural drainage is an important issue for the entire community and that it involves many issues important to the livelihood of the farmers, which in turn, makes it important to the Town of Kingsville.

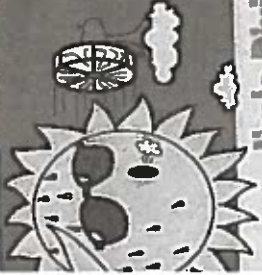
He proposed that Council endorse the creation of a sub-Committee of Council called the Drainage Advisory Committee to begin in January 2014. He asked that Administration prepare the Terms of Reference for the Committee and that it possibly

At the meeting, Councillor

be made up of three Kingsville farmers and two Council members along with the Drainage Superintendent and support staff. The cost of the Committee was proposed for the 2014 budget.

A recorded vote was requested and the proposal passed unanimously. Byrne indicated that if Council wished, an ERCA representative would be pleased to be a participant on the Committee.

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5

Welker Farms Ltd.  
160 Road 5 West RR3  
Cottam, ON  
N0R 1B0

Town of Kingsville  
c/o Ken Vegh (Drainage Department)  
2021 Division Road North  
Kingsville, ON  
N9Y 2Y9

February 7, 2017  
Attn: Ken Vegh

In April of 2013, I appeared before Town Council to discuss the extension of days permitted to perform maintenance on municipal drains. I also provided evidence that E.R.C.A. regulations for municipal drain maintenance have restricted adequate drainage of farmland causing loss and damage for farmers. The following municipal drains received heated debate and need to be revisited:

- West Townline Drain
- Centre Branch of 47
- East Branch of 47
- North Branch of the East Branch of 47

When I started farming in the 1960's, there was adequate drainage but now there isn't. I have invested a lot of money in farm tile and they not working to their full potential because they are under water for too long. The excessive water on farm fields is damaging soil health, tilth and structure.

The restriction of flow on the municipal drains also creates a greater chance of items to move onto personal property and from one personal property to another. During heavy rains, the movement of the following occurs which damages and pollutes farmland:

- chemicals
- corn stalks
- soybean straw
- sewage water
- resistant weed seeds
- road salt
- water
- septic water from municipal drains


The concerns discussed in April of 2013 have not been addressed yet. The municipal drains need to be maintained in order adequately drain farm fields and to reduce the movement of foreign items onto farmland.

Sincerely,

Richard Welker



6.

Richard Welker  
160 Road 5 West RR 3  
Cottam, Ontario  
N0R 1B0  


March 5, 2014

To: The Corporation of the Town of Kingsville

c/o Ruth Orton  
Director of Corporate Services/Clerk

I Richard Welker would be available to be a member of the Drainage Advisory Committee.

I would be interested in improving our Municipal drains up to a new standard for the 21<sup>st</sup> century.

I am full time farmer and welcome any input from all farm organizations.

We will need all levels of Government to participate to bring about new policies. Good drainage will benefit everyone in this community.



Richard Welker



# 1973 flood led to birth of ERCA

SHARON HILL  
The Windsor Star

Forty years ago Sunday there was four feet of water on Riverside Drive, flooding a half mile inland in Tecumseh and flooding so severe along Lake St. Clair that up to 3,000 residents were evacuated from their homes.

"In places you can't see anything but water," Essex County warden Jean-Paul Gagnier said in a Star story March 19, 1973.

Rain, snow, high lake levels and strong winds created the St. Patrick's Day flood that had early estimates of more than \$5 million damage.

Hardest hit was the former Maidstone Township with more than 500 homes flooded and the former Rochester Township with 400 homes flooded. A Windsor man died of a heart attack after piling sandbags.

It was the second flooding disaster in a six-month span. The Star said federal, provincial and local politicians "were at a loss to come up with answers immediately on what could be done about relief or how to

cope with future flooding."

The answer, in part, turned out to be the Essex Region Conservation Authority, which is celebrating its 40th anniversary this year.

Earlier attempts at starting a conservation authority had failed. Having an organization that could tap into provincial flood and erosion funding helped push politicians to agree to establish what would become the second last conservation authority in Ontario on July 18, 1973.

Essex County would not look as green as it does today without ERCA, said Russ Powell, CAO of the Central Lake Ontario Conservation Authority near Oshawa who helped in 1973 create the blueprint for ERCA.

"It's really impressive what the people in Windsor-Essex have accomplished in the last 40 years in terms of restoring tree cover and acquiring sensitive areas to protect them."

Powell said helping to double the tree cover in the region is quite an accomplishment.

ERCA general manager Richard Wyma said the planting of six million trees and the jump from 8.4 per cent to



The St. Patrick's Day flood in 1973 forced the evacuation of up to 3,000 residents living along Lake St. Clair and caused more than \$5 million damage.

Windsor Star files

8.5 per cent natural cover are tremendous accomplishments. The Chrysler Canada Greenway, which opened in 2000, is one of ERCA's more visible success stories with a trail on the former rail line from Oldcastle to Ruthven and another trail from Essex to Amherstburg planned.

"I think the Greenway was a significant accomplishment because it moved us away from just protecting natural areas. It moved us into the areas of recreation, more specifically it moved us into the areas of making that connection be-

tween health and environment a lot stronger," Wyma said.

Maidstone and Devonwood in Windsor became the first local conservation areas in 1974. ERCA has 19 conservation areas, more than 4,000 acres of land and 100 kilometres of trails.

There are thousands of homes now protected from flood and erosion but Wyma stressed "we are more than just the permits we issue."

ERCA survived serious provincial funding cuts in 1995. Wyma said in the last five years ERCA has received \$11.8

million from municipal levies and used that money to attract \$30 million in grants.

Challenges remain. "Increasingly it's harder and harder to get the funding," Wyma said.

ERCA will celebrate its 40th anniversary during Earth Week in April. The tree planting program started in 1976 and the six millionth tree is expected to be planted in the fall.

During the year ERCA will name 40 conservation champions and will start restoration of a 40-acre site at Big Creek in Amherstburg to mark the anniversary.

# Parks Canada blamed for Tay Valley flooding damage

Local politicians are demanding Parks Canada pay for the damage

BY IAN CUMMING  
Ontario Farmer

Two eastern Ontario politicians are demanding Parks Canada pay for the recent flooding damage, that they are being accused of causing.

MPP Randy Hillier and MP Scott Reid, sent a June 12th letter to Daniel L. Watson, CEO of Parks Canada, stating that, "it is our belief that Parks Canada's actions are responsible for causing flooding in the Tay Valley" and surrounding rivers and lake.

This would not have occurred "had an alternative approach been

taken by Parks Canada," they wrote.

Parks Canada policy, which is "the maintenance of water levels throughout the navigation season, that are sufficiently high to permit navigation," caused this devastation, stated the letter.

They "allowed water levels to be higher than otherwise would have been the case behind the dam," at Bob's Lake, they wrote. Parks Canada failed to allow for the heavier rains that came in the late winter and spring of 2017.

When the later rains came, the consequences were that "they over-tipped the dam, causing flooding downstream," they wrote.

"This policy makes Parks Canada legally responsible for the damage that has resulted downstream, both to private and public

property."

There is "no doubt in our minds that the recent flooding was the direct result of the decision made by Parks Canada to ensure the navigability of the Rideau Canal for tourism," they wrote.

This decision was made, "without respect for the damage of spring time flooding, in the event of heavy rains."

Also, the letter pointed out, once flooding became inevitable, "no advance notification was given to property owners downstream."

"The first action caused avoidable damage and the second action made the damage worse than it would have been, if residents had been advised of the need to prepare," according to the letter.

The Tay Valley Township is applying to the Ontario government for help under the Disaster

Relief Program, for damage to roads, bridges and private homes, they wrote.

Other eastern Ontario Conservation Authorities and water management bodies are also facing criticism and demands they pay for damages, for which they are being held responsible in some circles.

The letter demanded that Parks Canada provide compen-

## Equipment in the Shed & on the Hill!



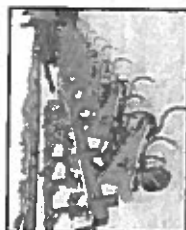
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**JD 825**, 8m Scuffer, C-shank, #2517B

\$2,500



**Degleman R570S** hyd. drive Rock Picker, 3 bat, rebuilt, nice, #2523B

\$8,900

## Canadians eat record amount of chicken

Canadians ate more than 1.1 billion kilograms of chicken last year, shattering previous records. That's 32.5 kilograms for the average Canadian.

Part of the reason was a four per cent increase in production as the national supply-management agency resisted caution urged by processors and dealers

the market was ready for more chicken. Chicken Farmers of Canada, launched 'Raised by a Canadian farmer' advertising and loan



# about Conservation authorities recruitment are claiming rights that they do not have 9.

aff – a relationship that is particularly important for an organization that negotiates with processors on behalf of its grower members.

Secondly, we are concerned about the process being used to hire a new OPVG general manager. Currently, recruitment is being conducted by posting the position on two, relatively obscure, job sites. Given the importance of the general manager role – and the value of the processing vegetable sector to Ontario's economy and the agri-food industry – we believe an independent professional recruitment firm is the most appropriate way to find the best candidate for this position.

We ask that you reconsider the hiring of an OPVG general manager and defer that important task to an elected OPVG board.

If this request is ignored, and the hiring proceeds, we strongly recommend the term be limited to a one-year contract to give the elected board the autonomy to determine the long-term suitability of a new general manager. Notwithstanding the foregoing, we reserve the right to challenge any decision and any other course of action taken following the improper removal of the OPVG board.

**Francis Dobbelaar**  
*Chair, Processing Vegetable Growers' Alliance*

**Dear editor:**

The Conservation Authorities are claiming jurisdiction and telling you to call them first before you do any construction, repair your deck, put up a barn or a hoop house. Do they have jurisdiction? They say they do. They believe they do, but do they? When did the municipality grant the CA permission to plan anything on YOUR private land? They couldn't have because the municipality doesn't have that right either. If they don't own it, they can't zone it unless you have entered into a VOLUNTARY, I REPEAT, VOLUNTARY agreement with the CA. The CA Act states 29. (1) An authority may make regulations applicable to lands owned by the authority.

The CA has no authority over your private land and they need a warrant to enter. Warrants are issued only with "information to obtain a warrant." You are entitled to this information which must be displayed on the warrant to justify their "entry." They are not allowed to commit trespass, or to come onto your property, to get that information for a warrant. The CA is subservient to the Municipality and created by the municipality in conjunction with the province to do the ditch cleaning, create dams and reservoirs, and the like to ensure private and other property do not flood. The Municipality could therefore dissolve the CA's.

The Conservation Authorities are claiming rights over your land because they have, without your written consent, rezoned it significant wetland or environmentally protected. Again, if they don't own it – they can't zone it. It's in the Municipal Act, Sections 9, 10, 11, and 14, the Public Lands Act, ("public lands" includes lands heretofore designated as Crown lands, school lands and clergy lands)". Even the Conservation Act states that they must enter into an agreement with you to enter your property or impose any of their regulations or policies onto you or your property. All CA agents must comply with the Criminal Code of Canada! Don't let them bully you!

Conservation Authorities are supported by your tax dollars. You've already paid for their services. Therefore, the CA's should be glad to give free advice to any person seeking knowledge of how to protect a

property. Remember, they do not have the right to demand permits or permit fees from private landowners. They claim Section 21, (m.1) gives them authority to charge permit fees. But (m.1) refers to (m) which mentions their private conservation parks, which they own. Using Section 21, (m.1) as intimidation to get a permit fee from you is unlawful! Read the whole section and realize that the CA cannot force you to plant trees on your property – the planting of trees is a voluntary agreement – so how can they force you to do any other "thing" on your property? Read Section 21 (g), (l) and (o)!

If the right to charge a permit fee isn't in Section 21, they can't assume it in Section 28. Read the legislation and learn to understand it. Then hold our conservation authority agents to their mandate!

**Irma DeVries,**  
*Harriston*

## Not just a complainer

**Dear editor:**

I want to thank Ian Cumming. In the beginning I believed he was just a complainer. As life goes on I realise I was wrong. All along he has been the regular day to day guy (farmer) that just can't put his head down and let him self get

rolled over. Thank you for raising issues that we would never have the chance to ponder. Be they right or wrong, we get to think about these issues at least. Keep up your good work.

**Alain Jaquetmet,**  
*dairy producer*

10

## SEARCH FOR EMPLOYER

Search for employer...



## Essex Region Conservation Authority

Total Records: 13 (6 in 2016)

Years on List: 2010-2016

Searches  
5

Category: Other Public Sector Employers

## NUMBER OF PEOPLE ON SUNSHINE LIST

## DISTRIBUTION OF 2016 SALARIES UNDER \$200,000

## Employer Analysis by Year

Overview Raise Analysis

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20Conservation%  
20Authority%  
20%  
7C%  
20Ontario%  
20Sunshine%  
20List)



	NUMBER OF EMPLOYEES	% CHANGE IN NUMBER OF EMPLOYEES	AVERAGE SALARY	TOTAL SALARY	% CHANGE IN SALARY	TOTAL BENEFITS	AVERAGE BENEFITS
			(1)	(2)	(3)	(4)	(5)
2016	6	500.0% ↑	\$111,341	\$668,047	368.8% ↑	\$10,295	-3.0% ↓
2015	1	0.00% —	\$142,492	\$142,492	3.8% ↑	\$6,744	—
2014	1	-50.0% ↓	\$137,214	\$137,214	-42.3% ↓	\$6,730	1.7% ↑
2013	2	100.0% ↑	\$118,978	\$237,956	86.1% ↑	\$7,235	5.6% ↑
2012	1	0.00% —	\$127,889	\$127,889	13.3% ↑	\$6,543	13.3% ↑
2011	1	0.00% —	\$112,910	\$112,910	-2.8% ↓	\$6,488	-2.8% ↓
2010	1	—	\$116,177	\$116,177	—	\$6,447	—

## Most Common Positions for this Employer in 2016

#	POSITION	NUMBER OF PEOPLE	AVERAGE SALARY	AVERAGE RAISE	PROPORTION WITH RAISE > 0
1	Regulations Coordinator	1	\$119,687	—	—
2	General Manager, Secretary-Treasurer	1	\$138,214	-3.00% ↓	0.0%
3	Director, Watershed Management Services	1	\$103,153	—	—
4	Director, Finance and Corporate Services	1	\$100,686	—	—
5	Director, Conservation Services	1	\$103,153	—	—
6	Director, Community Outreach Services	1	\$103,153	—	—

## 1 Weird Cover Letter Tip?

"They Laughed At My Resume, But When They Saw This, I Got The Job!" [jobsearchjimmy.com/SecretSentence](http://jobsearchjimmy.com/SecretSentence)



## Top Earners from this Employer since 1996 (out of 13 records)

☒ Limit each person to one record

All Time

#	NAME	POSITION	SALARY	YEAR
1	RICHARD J. WYMA	General Manager, Secretary-Treasurer	\$142,492	2015
2	RICHARD WYMA	General Manager, Secretary-Treasurer	\$137,214	2014
3	CYNTHIA CASAGRANDE	Regulations Coordinator	\$119,687	2016
4	TIM BYRNE	Director, Watershed Management Services	\$103,153	2016
5	KEVIN MONEY	Director, Conservation Services	\$103,153	2016
6	DANIELLE STUEBING	Director, Community Outreach Services	\$103,153	2016
7	WILLIAM TATE	Superintendent, Operations	\$102,963	2013
8	SHELLEY MCMULLEN	Director, Finance and Corporate Services	\$100,686	2016

## Top Increases In Salary from this Employer since 1996 (out of 5 records)

Show Top Decreases

All Time

#	NAME	POSITION (AFTER RAISE)	YEARS	RAISE	SALARY CHANGE
1	RICHARD WYMA	General Manager/Secretary Treasurer	2011 - 2012	13.27% ↑	\$112,910 - \$127,889
2	RICHARD WYMA	General Manager/Secretary Treasurer	2012 - 2013	5.55% ↑	\$127,889 - \$134,992
3	RICHARD WYMA	General Manager, Secretary-Treasurer	2013 - 2014	1.65% ↑	\$134,992 - \$137,214

	NAME (/NAME)	POSITION (AFTER RAISE) (/POSITION)	YEARS (/YEARS)	RAISE (/RAISE)	SALARY CHANGE (/SALARY CHANGE)
4	RICHARD WYMA	General Manager/Secretary-Treasurer	2010 - 2011	-2.81% ↓	\$116,177 - \$112,910
5	RICHARD J. WYMA	General Manager, Secretary-Treasurer	2015 - 2016	-3.00% ↓	\$142,492 - \$138,214



The Ontario sunshine list is released annually by the Government of Ontario and is intended to shed light on some of the costs related to public sector employees.

This website makes use of this publicly available information and provides analysis in a format that is accessible to all Ontario citizens with access to the Internet.

#### Site Content

PEOPLE (/PEOPLE)	>
EMPLOYERS (/EMPLOYERS)	>
POSITIONS (/POSITIONS)	>
INFLATION (/INFLATION)	>

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ABOUT (/ABOUT)	>
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Message format

[Forums List](#) -> [Crop Talk](#)[Threaded](#)  [Go](#)**JimmyP**

Lancaster, OH

**Posted** 6/23/2017 07:28 (#6085520)**Subject:** Shameless Copy & Paste--Protecting Our Environment

This is a story being released through a news wire that feeds major news outlets. Hopefully we'll see it picked up in the 10,000 or so papers that subscribe to that newsfeed. It is a continuing effort to present agricultural practices as environment protecting, efficient and sustainable.

**PROTECTING OUR ENVIRONMENT****Environmental Considerations Driving Major Evolution In Agriculture**

(NAPSI)—Farmers have been called the original conservationists because they have a rich history of tending to the delicate balance between soil and water that sustains life for all. Their love of the land drives what may well be the next major evolution in agriculture.

Most industries strive to do more with less, and agriculture is no different. Today's farmers use advanced tools and technologies that focus on the basics of plant science: how to make plants more efficient at taking up the essential nutrients they need. These new tools include products that increase fertilizer efficiency, make nutrients more available to growing crops and even create "hunger pangs" within those crops that signal plants to grab more nutrients.

By increasing nutrient use efficiency or ensuring more nutrients go to the plant, these technologies not only improve

crop yields but also benefit the environment, especially soil health and water quality. Nutrients such as nitrogen and phosphorus that might otherwise wind up in waterways are instead left in the soil in significantly reduced amounts where they can be used by the plants that need them.

"Advanced science allows us to create new interactions among biological, chemical and physical relationships that benefit plant growth and output," said Greg Thompson, president and chief operating officer for Verdesian Life Sciences, an industry leader and global supplier of plant health, biological and nutrition technologies headquartered in Cary, North Carolina. "At the same time, the positive environmental characteristics of these innovations are helping farmers improve their sustainability and conservation efforts, which they desire as stewards of natural resources and which are also being demanded by consumers and food companies."

The product and technology portfolio offered by the company focuses on minimizing modern agriculture's environmental footprint while simultaneously helping farmers to remain profitable. "Conservation on farmland can seem hard to define. We define sustainability and conservation as continuous improvement on every acre around water quality and soil health," Thompson added. "Our purpose as an organization is to help farmers adopt and follow best practices that support environmentally, economically and socially sustainable crop production. Being a good environmental steward and operating a profitable farm are not mutually exclusive."

"Farmers want to see their fertilizer and nutrients leave the field in a grain truck at harvest—not be left in the soil or washed away in drainage," said Mike Wilson, specialty products marketing manager and agronomist for Wabash Valley Service Company, a major supplier of farm inputs and agronomic services for farmers in Illinois, Indiana and Kentucky. "This new category of nutrient use efficiency products is every bit as revolutionary as the first John Deere plow."

Wilson works closely with roughly 2,500 customers who farm across several environmentally sensitive watersheds. Each has a nutrient management plan that Wilson's team helps farmers develop and implement. These plans are designed to maintain high crop yield potential while implementing the



best possible environmental stewardship practices with fertilizer applications.

"We meet our environmental objectives by only applying the minimal amount of fertilizer needed to make a crop and we're very careful as to what, when, where and how much is applied," Wilson explained. "We also use new fertilizer efficiency technologies to get the most out of every pound of fertilizer applied by increasing the nutrient use efficiency of nitrogen and phosphorus—more in the plant means less in the environment."

This latest agricultural evolution benefits consumers by maintaining a plentiful and affordable supply of healthy and safe food, clean drinking water and productive, sustainable soils that will feed and nourish us for generations to come, Wilson noted.

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**Date:** September 13, 2017  
**To:** Mayor and Council  
**Author:** M. Durocher  
**RE:** Migration Fest Letter of Municipal Significance  
**Report No.:** PR-2017-03

---

#### **AIM**

**Designation of the 2017 Kingsville Migration Festival Quarter Auction as an “event of municipal significance” for the purposes of their application with the AGCO**

#### **BACKGROUND**

Kingsville’s Migration Fest is a long standing community event in the Town of Kingsville. In an effort to raise funds and awareness for the festival the committee has chosen to undertake a number of fundraising events throughout the year.

#### **DISCUSSION**

Kingsville’s Migration Festival has undergone numerous changes over the past couple of years. The committee is looking to create more partnerships within the local community to augment the festival. This year the festival is hosting a licenced quarter auction at the arena on November 3. This adds another dimension to the festival and a revenue generating opportunity. The organizers are asking council to deem this event as “an event of municipal significance” in order to comply with the AGCO regulations for community events.

#### **LINK TO STRATEGIC PLAN**

Improve recreational and cultural facilities and opportunities within the Town of Kingsville.

## **FINANCIAL CONSIDERATIONS**

Without municipal designation a Special Occasion permit is not attainable

## **CONSULTATIONS**

LCBO Special Occasion Permit Process  
Migration Festival Committee

## **RECOMMENDATION**

Council approves the request for Event of Municipal Significance status for the 2017 Kingsville Migration Festival

*Maggie Durocher* \_\_\_\_\_

Maggie Durocher Hons. BHK  
Manager of Parks and Recreation Programs

*Peggy Van Mierlo-West* \_\_\_\_\_

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer



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**Date:** August 2, 2017  
**To:** Mayor and Council  
**Author:** Sandra Zwiers, Director of Financial Services  
**RE:** Kingsville Community Grant Fund Policy  
**Report No.:** FS-2017-011

---

#### **AIM**

To provide council with the opportunity to review the existing policy and direct administration to make any amendments deemed appropriate.

#### **BACKGROUND**

Municipalities are often asked to provide financial and in kind support to various charities, not for profit organizations and other special interest groups. In September 2009, council approved the Kingsville Community Grant Fund Policy (attached for your reference). Our policy was based on the policy used in the Town of Essex and was modified to suit Kingsville's needs.

Since 2009, the policy and its accompanying application have been used by groups to seek support from the town through the annual budget process. The overall goal of the policy was to standardize the request process, establish spending guidelines and attempt to ensure the use of grant funds met the criteria set out by council.

At the regular meeting of council on February 12, 2017 the following motion was carried:

Motion #179-2017: Moved by G. Queen, seconded by L. Patterson:  
Council review and update the Town Grant Policy with input from Administration.

#### **DISCUSSION**

Administration conducted a brief email survey of local treasurers to determine whether other municipalities approve donations and/or grants. The results revealed two main categories:

Grant program in place with some type of application/policy

- Kingsville
- Leamington

- Essex
- Amherstburg

No grant policy but allow specific exemptions

- County of Essex (exemption for disaster relief requests)
- LaSalle (exemption for disaster relief requests)
- Tecumseh (exemption for disaster relief requests)
- Lakeshore (exemption for two historical societies)

This brief survey did not explore the possibility that financial and in kind assistance may be offered outside of grant or donation policies and may take the form of partnerships or sponsorships. In Kingsville, an attempt has been made to identify grants, donations, partnerships and sponsorships all in one area of the budget. This method of grouping may not be the same in other municipalities which makes a true comparison of tax dollar allocation to these types of awards difficult.

To determine whether improvements or changes can/should be made to the existing grant policy, administration analysed the award results since policy adoption in 2010 to 2017. The analysis attempts to assess the effectiveness of achieving the policy's goals to provide funding to eligible applicants, for qualifying projects and within funding limit guidelines. Refer to Appendix B – Tables 1, 2, 3a and 3b.

The policy includes an application form that assists administration and council in determining the details of the funding request and asks the applicant to confirm they meet the eligibility criteria. Historically, administration has not vetted applications prior to presentation to council. In some cases, requests are presented and approved without complete application details.

The analysis of awards for the last 8 years suggests the application of the policy has not been as effective as it could have been. For example, awards have been given to organizations outside of our municipality, for projects that aren't accessible to all Kingsville residents, for ongoing operating expenses and in amounts far exceeding the policy suggested limit.

In general, policies are meant to form the basis for establishing standard operating procedures. Exceptions to the rule will never be eliminated however if a policy is routinely not followed, it begs the question whether a policy is appropriate at all. If council is satisfied with the historic results of grant and donation awards as a result of only loosely following the approved policy, administration recommends removing policy language that is consistently not followed or eliminating the policy entirely.

## **LINK TO STRATEGIC PLAN**

- Promote the betterment, self-image and attitude of the community.
- Improve recreational and cultural facilities and opportunities within the Town of Kingsville.
- Support growth of the business community.
- Effectively manage corporate resources and maximize performance in day-to-day operations.

## **FINANCIAL CONSIDERATIONS**

In 2017, the total award of grants and donations amounted to \$138,010 (approximately 1% of the total tax rate). Grant and donation approvals in each budget year should be weighed against other competing priorities to ensure municipal tax spending maximizes the town's effectiveness to meet its service obligations.

## **CONSULTATIONS**

County Treasurers  
Senior Administration

## **RECOMMENDATION**

The analysis of grant and donation expenditures in the context of the Kingsville Community Grant Fund Policy be received for council's information.


That council provides specific direction to administration to amend the Kingsville Community Grant Fund Policy as appropriate.

*Sandra Zwiers*

Sandra Zwiers MAcc, CPA, CA  
Director of Financial Services

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer

	<b>FINANCIAL SERVICES KINGSVILLE COMMUNITY GRANT FUND</b>	
Policy #: FS-001	Issued: September 2009	Reviewed/Revised: August 2017
Prepared By: Sandra Zwiers	Reviewed By: Senior Management	Approved By:

## 1.0 PURPOSE

The purpose of this policy is to:

1. Establish guidelines for funding to organizations that meet the eligibility requirements and funding categories of the Kingsville CGF;
2. Define the types of organizations that are eligible for funding;
3. Establish eligible funding categories;
4. Define funding mechanisms
5. Define the requirements for an annual application process for grant requests; and,
6. Ensure fairness and consistency in providing funding to qualifying organizations.

## 2.0 SCOPE

Only those organizations that meet all of the following criteria will be considered for a grant under the Kingsville CGF:

1. Organization is a:
  - a. Registered charitable organization or a
  - b. Registered not-for-profit organization or a
  - c. Volunteer group

Funding requests from individuals will not be considered;

2. Organizations seeking grants must provide services that fall into one of the funding categories identified in Section 3.1, "Funding Categories";
3. Organizations must provide services that directly benefit the general public within the municipal boundaries of the Town of Kingsville and make their services available to the general public without discrimination;

4. Organizations must be located in the Town of Kingsville or provide evidence of a project specific to the Town of Kingsville, with the majority of participants being from the Town of Kingsville; and,
5. Grant applicants related to a religious organization must be able to demonstrate that a distinct line of separation exists within its program and budgets between strictly religious activities and its community service program;

Organizations whose primary focus is in the Town of Kingsville will be given priority consideration for funding under the Kingsville CGF.

### **3.0 DEFINITIONS**

#### **3.1 FUNDING CATEGORIES**

Applications which fall into one of the following funding categories will be considered for funding under the Kingsville CGF.

1. Social & Community Services

Services that respond to the basic needs and safety of residents within the community, including referral, information and assistance in a variety of areas such as health care, food, clothing, shelter, government services, counseling, employment, etc. and promote healthy communities. Services within this funding category must not duplicate or displace services offered by another organization. To be eligible for funding in this category the majority of the organization's clientele must reside in the Town of Kingsville.

2. Seniors or Youth

Activities directed towards the youth or senior population primarily within the Town of Kingsville. Includes Youth/Senior Centres offering activities and programming for youth and seniors whose primary membership is residents of the Town of Kingsville. Activities and programming offered within this funding category must not duplicate activities and programming offered by the Town of Kingsville. The Town of Kingsville will only recognize one senior or one youth group in each community

3. Historical & Cultural Events or Organizations

Events and activities which serve to celebrate historical or cultural heritage or gather, document, preserve or otherwise maintain information and artifacts of an historical or cultural value.



4. Fundraisers for Municipal Projects

Fees for fundraisers held in a municipal facility whose sole purpose is to raise funds for a municipal project to construct rehabilitate or maintain municipal infrastructure may be waived. Assistance provided in this category will be prorated based on the proportion of funds raised and directed towards municipal projects to total funds raised.

Fees for fundraisers held in a municipal facility whose sole purpose is to raise funds for charitable causes, other local causes not related to municipal projects or other nonlocal causes will not be waived.

5. Community Beautification & Protection/Preservation of the Environment

Includes projects which serve to enhance or beautify the municipality or preserve and protect the environment.

6. Disaster Relief

Appeals for disaster relief by other municipalities within Essex County or the Province of Ontario will be approved solely at the discretion of Council.

7. Purchase of Advertising in Event Program Booklets

Purchase of a business card size ad in an event program booklet when the booklet is covering an event at municipal facilities and/or when the event is attracting a large number of visitors to the Town of Kingsville.

### 3.2 TYPES OF FUNDING

The following generally describes the types of funding provided under the Kingsville CGF:

1. Grants

Cash grants provided by the Town of Kingsville to assist with an organization's operating expenditures up to a maximum of 50% of the organization's operating costs, excluding the cost to purchase or sell alcoholic beverages. Cash grants may also be provided for a one-time project.

2. In-Kind Assistance

In-kind assistance provided by the Town of Kingsville includes the following:

- a. work performed for the organization by Town of Kingsville employees during regular business hours while employed by the Town (for

example—snow removal, grass cutting, barricade placement, traffic control);

- b. long-term rental of municipal buildings at a reduced rent;
- c. payment of utilities for an organization's building in or adjacent to a municipal building

### 3. Waiver of Fees

Waiver of all or a portion of the fees normally charged for the use of space in a municipal facility. (This program does NOT cover the waiving of fees relating to development charges, building permit fees or planning fees. Separate requests must be made in writing to Council for individual consideration of requests of this kind.)

### 4. Purchase of Advertising

The purchase of advertising in an event or program booklet as set out in Section 3.1.7) above up to a maximum value of \$50 for a business card size advertisement.

## 4.0 REFERENCE DOCUMENTS

Annual Budget

Kingsville CGF Application Form

## 5.0 RESPONSIBILITIES

Administration from Financial Services will receive applications and prepare a package of all submissions for presentation to Council. Council will review submissions as part of the annual budget deliberation process.

## 6.0 PROCEDURE

### 6.1 SUSTAINABILITY

Organizations submitting grant requests for multiple years will be required to demonstrate the efforts and achievements related to future sustainability on an annual basis including:

- 1. That they are actively pursuing other sources of financial support and fundraising through other levels of government, donations, membership fees, ticket sales, user fees, etc.; and,
- 2. That they are working towards future self-sufficiency for purposes of reducing or eliminating their organization's need for municipal assistance in future years.

As part of the application process, organizations planning to submit grant requests annually for multiple years will be required to submit a 3- to 5-year business plan with each year's grant application (refer to Section 6.3, "Application for Funding under the Kingsville CGF").

## **6.2 BENEFIT TO RESIDENTS OF THE TOWN OF KINGSVILLE**

All applicants under the Kingsville CGF will be required to provide information, including demographic information that identifies the level of participation or benefit that their project, activity, program, etc. provides to the residents of the Town of Kingsville.

## **6.3 APPLICATION FOR FUNDING UNDER THE KINGSVILLE COMMUNITY GRANT FUND**

All organizations requesting funding under the Kingsville Community Grant Fund must submit an application using the Town's "Application for Funding under the Kingsville Community Grant Fund" contained in Appendix "A". All information requirements outlined in the application must be included with an application. Council reserves the right to disqualify any grant request where all required information has not been provided.

Applications for operating grants, capital grants and in-kind grants for the following funding categories will only be considered on an annual basis with the **deadline for submitting an application being October 31<sup>st</sup> for approval in the following year's budget.**

1. Social or Community Services
2. Seniors or Youth
3. Historical or Cultural Events or Organizations
4. Community Beautification & Protection/Preservation of the Environment

Applications for all other requests for funding including, advertisements in program booklets, waiver of fees for municipal facilities and appeals for disaster relief may be submitted at any time throughout the year.

Applications will only be considered if they are submitted prior to the commencement of a project and before any costs associated with the project have been incurred. The Town of Kingsville, through the Kingsville CGF, will not contribute to deficits from operations of past years.

If an organization or group applying for a grant has a financial surplus or reserve from prior year's operations and it is not designated for a specific purpose, the amount of the surplus or reserve will be deducted from any grant approved for the organization.



Only one application per organization will be considered in a fiscal year. All programs, projects and undertakings requiring grant funding for an organization must be consolidated into one application.

#### **6.4 PROCESSING OF APPLICATIONS**

Applicants submitting an application for operating grants, capital grants and in-kind grants for the October 31st deadline will be advised of the status of their grant application upon budget adoption by Council (March/April of the following year).

All other applications submitted throughout the year will be reviewed by Council or the Director of Financial Services at the earliest possible meeting date following receipt of the request.

All grant requests which are approved by Council must be adopted by resolution in a public meeting of Council.

Applicants may be required to make a presentation to Council as part of Council's review of a grant application. Council also reserves the right to request information in addition to the information requested in the Application for Funding under the Kingsville CGF.

The granting of assistance in any year is not to be regarded as a commitment by the Town of Kingsville to continue assistance in future years.

#### **6.5 PAYMENT OF APPROVED GRANTS**

Grants will be paid to grant recipients based on the timing of expenditures. Grant recipients may apply for up to 50% of the approved grant to assist with the start-up cost of a one-time project. Operating grants will be paid quarterly based on the cash flow requirements provided by the applicant.

#### **6.6 REPAYMENT OF GRANTS**

Grant recipients shall repay the whole or any part of the grant as determined by the Town of Kingsville if the grant recipient:

1. Ceases operating
2. Ceases to operate as a non-profit, charitable or volunteer group
3. Merges or amalgamates with any other party
4. Knowingly provides false information in a grant application
5. Uses grant funds for purposes other than those identified in the grant application and subsequently approved by the Town of Kingsville
6. Breaches any other terms or conditions of the Kingsville CGF
7. Breaches any of the provisions of the Ontario Human Rights Code in its operations
8. Acts in the capacity of funding body for, or make grants or transfers funds to, any other group or organization

Any unused portion of a grant paid to a grant recipient remains the property of the Town of Kingsville and must be repaid by the recipient upon request. It is recognized that organizations that receive grant funding may have a year end that is different from the Town's fiscal year end and the determination of funding use will be assessed based on the grant recipient's year end.

## **6.7 RECOGNITION**

Grant recipients are required to acknowledge the Town's contribution to their activity, program, event or organization in all advertising, booklets, programs, signage, plaques, websites, etc. produced by the recipient. All recognition must be approved by the Town prior to printing, posting or distributing the material.

## **6.8 ANNUAL BUDGET FOR KINGSVILLE COMMUNITY GRANT FUND**

The total value of grants provided through the Kingsville CGFnd will be limited to annual budget allocations approved by Council. The recommended annual maximum for the fund is set at 0.5% of taxation revenue. (Eg. 2009 Annual taxation \$9,260,799 x 0.5% = \$46,304).

## **7.0 REVIEW/REVISIONS**

<b>No.</b>	<b>Revision Details (incl. provision #)</b>	<b>Revision By</b>	<b>Date</b>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

Questions about this policy can be referred to Director of Financial Services or Manager of Financial Services.

## APPENDIX B

**TABLE 1**  
**Analysis of Policy Limit Effectiveness**

Year	Recommended 0.5% Limit	Approved at Time of Budget Deliberations*	Variance Over / (Under) Policy
2010	\$ 47,526	\$ 113,621	139.07%
2011	\$ 50,990	\$ 70,000	37.28%
2012	\$ 53,920	\$ 100,710	86.78%
2013	\$ 56,253	\$ 100,000	77.77%
2014	\$ 61,437	\$ 84,634	37.76%
2015	\$ 65,427	\$ 86,184	31.73%
2016	\$ 70,760	\$ 83,013	17.32%
2017	\$ 73,755	\$ 138,010	87.12%

\* in 2014 and 2015 additional approvals were made after budget that have not been included in this analysis

**CONCLUSION:** Since inception, the policy has not been an effective tool to limit the total value of awards.

**TABLE 2**  
**Analysis of Policy Criteria Effectiveness**

Year	Number of Applicants	Number Successful	Average Value
2010	23	20	\$ 5,681
2011	19	19	\$ 3,684
2012	23	22	\$ 4,578
2013	22	22	\$ 4,545
2014	20	16	\$ 5,290
2015	20	19	\$ 4,536
2016	16	16	\$ 5,188
2017	23	23	\$ 6,000

**CONCLUSION:** Nearly 100% of applicants are deemed eligible.

## APPENDIX B

**TABLE 3a**  
**Recipients Sorted by Total Award Value**

Name of Applicant/Project	Total Number of Successful Awards	Total Value of Awards
Communities for Doctors/Physician Recruitment	5	\$ 134,021
Sun Parlour Folk Music Society	4	\$ 80,000
BIA - Floral Project	5	\$ 60,000
Kingsville Historical Park	12	\$ 54,502
BIA - Visitor Centre / Carnegie Staff	1	\$ 50,000
Kingsville-Essex Assoc. Band	8	\$ 49,500
Affordable Housing Initiatives	2	\$ 48,720
Migrant Worker Community Program	8	\$ 41,500
Migration Hall	8	\$ 39,500
Jack Miner Migratory Bird Foundation	5	\$ 35,000
Kingsville Horticultural Society	5	\$ 31,000
Cottam Rotary	8	\$ 16,666
ACCESS/YFRN	8	\$ 15,400
Civic/Bursary Awards - KDHS	8	\$ 14,500
Unallocated at time of Budget	3	\$ 13,595
Royal Canadian Legion #188 (Kingsville)	2	\$ 12,300
Kingsville Minor Baseball	1	\$ 12,000
Habitat For Humanity	1	\$ 11,500
Migration Festival Committee	3	\$ 10,500
Skate Kingsville	3	\$ 10,000
Hospice of Windsor & Essex County	1	\$ 10,000
Kingsville BIA / Arts & Culture Development Association	1	\$ 9,555
Kingsville BIA Tourist Info. Booth	3	\$ 9,045
KCC - Celebrate Canada	3	\$ 9,000
BIA - Facelift Grant	2	\$ 8,000
Kingsville Lion's Club	3	\$ 7,200
Kingsville Comets Jr. C Hockey Club	3	\$ 6,000
Everything Outdoors	2	\$ 5,000
Curling Club of Kingsville	1	\$ 5,000
Sun County Crows - Lacrosse	2	\$ 4,050
LDMH Physician Recruitment Extravaganza	4	\$ 4,000
2918 Scottish	3	\$ 4,000
Windsor Symphony Orchestra	1	\$ 3,400
Leamington Lasers Swim Team	3	\$ 3,000
Arts Society of Kingsville	2	\$ 3,000
Megan Agosta	1	\$ 2,500
Rick Hansen 25th Anniversary Relay	1	\$ 2,500
Cottam Street Festival	3	\$ 2,000
2nd Kingsville Scouts	2	\$ 2,000



KDHS - Visual Arts Class	1	\$	1,200
South Essex Arts Association / Leamington Arts Centre	2	\$	1,000
Essex Spitfire Committee	1	\$	1,000
International Soccer Exchange	1	\$	1,000
IOOF Beaver Lodge #82	1	\$	1,000
Kingsville-Gosfield Heritage Society	1	\$	1,000
BIA Fashion Show	3	\$	750
ECFNC	1	\$	500
Essex Cnty Fed of Ag	1	\$	500
Ronald McDonald House	1	\$	500
OMAA Golf Tourney	1	\$	300
MADD	1	\$	279
Royal LePage Binder Real Estate Advertisement	1	\$	200
Trevor Funkenhauser - Day for a Life	1	\$	200
Knights of Columbus	1	\$	40
			<hr/>
			\$ 848,923
			<hr/>

**CONCLUSIONS:**

90% of the total awards have been paid to 21 out of 54 groups/organizations (39%)

Average Award \$15,721

Median Award \$5,000

## APPENDIX B

**TABLE 3b**  
**Recipients Sorted by Number of Awards**

Name of Applicant/Project	Total Number of Successful Awards	Total Value of Awards
Kingsville Historical Park	12	\$ 54,502
Kingsville-Essex Assoc. Band	8	\$ 49,500
Migrant Worker Community Program	8	\$ 41,500
Migration Hall	8	\$ 39,500
Cottam Rotary	8	\$ 16,666
ACCESS/YFRN	8	\$ 15,400
Civic/Bursary Awards - KDHS	8	\$ 14,500
Communities for Doctors/Physician Recruitment	5	\$ 134,021
BIA - Floral Project	5	\$ 60,000
Jack Miner Migratory Bird Foundation	5	\$ 35,000
Kingsville Horticultural Society	5	\$ 31,000
Sun Parlour Folk Music Society	4	\$ 80,000
LDMH Physician Recruitment Extravaganza	4	\$ 4,000
Unallocated at time of Budget	3	\$ 13,595
Migration Festival Committee	3	\$ 10,500
Skate Kingsville	3	\$ 10,000
Kingsville BIA Tourist Info. Booth	3	\$ 9,045
KCC - Celebrate Canada	3	\$ 9,000
Kingsville Lion's Club	3	\$ 7,200
Kingsville Comets Jr. C Hockey Club	3	\$ 6,000
2918 Scottish	3	\$ 4,000
Leamington Lasers Swim Team	3	\$ 3,000
Cottam Street Festival	3	\$ 2,000
BIA Fashion Show	3	\$ 750
Affordable Housing Initiatives	2	\$ 48,720
Royal Canadian Legion #188 (Kingsville)	2	\$ 12,300
BIA - Facelift Grant	2	\$ 8,000
Everything Outdoors	2	\$ 5,000
Sun County Crows - Lacrosse	2	\$ 4,050
Arts Society of Kingsville	2	\$ 3,000
2nd Kingsville Scouts	2	\$ 2,000
South Essex Arts Association / Leamington Arts Centre	2	\$ 1,000
BIA - Visitor Centre / Carnegie Staff	1	\$ 50,000
Kingsville Minor Baseball	1	\$ 12,000
Habitat For Humanity	1	\$ 11,500
Hospice of Windsor & Essex County	1	\$ 10,000
Kingsville BIA / Arts & Culture Development Association	1	\$ 9,555
Curling Club of Kingsville	1	\$ 5,000
Windsor Symphony Orchestra	1	\$ 3,400
Megan Agosta	1	\$ 2,500

Rick Hansen 25th Anniversary Relay	1	\$	2,500
KDHS - Visual Arts Class	1	\$	1,200
Essex Spitfire Committee	1	\$	1,000
International Soccer Exchange	1	\$	1,000
IOOF Beaver Lodge #82	1	\$	1,000
Kingsville-Gosfield Heritage Society	1	\$	1,000
ECFNC	1	\$	500
Essex Cnty Fed of Ag	1	\$	500
Ronald McDonald House	1	\$	500
OMAA Golf Tourney	1	\$	300
MADD	1	\$	279
Royal LePage Binder Real Estate Advertisement	1	\$	200
Trevor Funkenhauser - Day for a Life	1	\$	200
Knights of Columbus	1	\$	40
			<hr/>
			\$ 848,923
			<hr/>

**CONCLUSIONS:**

60% of applicants apply more than once for awards

13% of applicants have applied every year since 2010 and have received a total of \$231,568 (28% of total)

CORPORATION OF THE TOWN OF KINGSVILLE



2021 Division Road North  
Kingsville, ON N9Y 2Y9  
Phone: 519-733-2305

Kingsville Community Grant Fund  
Application for Grant Funding

NOTICE TO APPLICANTS -

The Town of Kingsville policy for Municipal Grants is included as part of this application package and should be read prior to completing an Application for Grant Funding under the Kingsville Community Grant Fund. The Town of Kingsville reserves the right to reject any application that does not contain all required information. Send completed applications to the Town of Kingsville, 2021 Division Rd N, Kingsville, ON, N9Y 2Y9.

GENERAL INFORMATION (must be completed by all applicants)

Name of Organization/Group/Project:

Street Address/PO Box

City/Province

Postal Code

Contact Person:

Name & Position

Telephone Number:

Fax Number:

Email Address:

INFORMATION ABOUT YOUR ORGANIZATION (must be completed by all applicants)

Type of Organization: (select one)

Registered Charity

Regist. # :

Incorporated Not-for-profit

Incorp. # :

Other (provide details below)

Other: (please specify)

No. of Volunteers in Organization:

No. of Paid Employees in Organization:

TYPE OF GRANT & GENERAL GRANT INFORMATION (please select grant type(s) that apply)

Cash Grant

Amount:

In-Kind (provide detail below)

Waive Fees (provide % and details below)

Advertising (provide detail below)

Disaster Relief (provide details below)









2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** September 13, 2017

**To:** Mayor and Council

**Author:** Robert Brown, H, Ba, MCIP, RPP  
Manager, Planning Services

**RE:** Telecommunication Tower – 690 County Road 50 (Heritage Road)

**Report No.:** PDS-2017-040

---

## **AIM**

To provide information to the Mayor and Council regarding a proposed telecommunication tower and request for a Statement of Concurrence that sufficient public consultation has occurred taking into consideration input from the local land use authority and surrounding land owners.

## **BACKGROUND**

Signum Wireless Corporation has applied on behalf of the Town of Kingsville, the registered owners of the subject property, to construct a 50m (164 ft.) self-supporting telecommunications tower (See Appendix B & C). Signum Wireless Corp. is the contractor responsible for owning, building and maintaining the cell phone communication tower.

In accordance with federal regulations and the Town's "Policy for the Development and/or Redevelopment of Communication and Broadcasting Facilities" (See Appendix D) guidelines, public consultation is required to be obtained for the construction of telecommunications towers. Public notice was given to registered property owners within 120 m of the proposed location by the applicant. (See Appendix E)

Included with this report is a copy of the site plan and specifications for the telecommunication tower proposed.

## **DISCUSSION**

The following was provided by the applicant in an information package submitted at the time of application, and provided in the public notice:

- i) **Description of Proposed Installation:** 50m tall steel lattice tri-pole tower; allowing for future loading of other TBD technologies; enclosed in a 15 m X 15 m (fenced) secured Compound. (Appendix B & C)
- ii) **Location and Street Address:** 690 County Road 50 (Heritage Road), Pt. Lot 10 & 11, Concession 1, WD, Pt. Lt 12 & 13, Concession Front, Pt. 1 RP 12R 1708 Exc. RP 12R 2238 S/T R924847, Kingsville. The total exclusive/non-exclusive leasehold area is approximately 1,005 m<sup>2</sup> and the demised leasehold premises are identified on the surveyed Site Plan.

The tower will be situated to the southeast corner of the fenced area (See Appendix A) for the Town of Kingsville Sewage Treatment plant also located on the property. Access to the facility is provided along the existing north-south laneway from Heritage Road.

This property was determined, by the Proponent, to be located in the best area to accommodate the current service gap in wireless telecommunications infrastructure in the area.

The Town of Kingsville “Policy for the Development and/or Redevelopment of Communication and Broadcasting Facilities outlines the following:

- To facilitate cooperation between the proponent and the Town of Kingsville in effort to allow for the siting of facilities which balance the demand for service and the impact on the community.
- To provide guidance and direction for the appropriate siting of facilities to locations which meet the following criteria in order of priority of land use:
  - 1. sites co-located on existing structures in non-residential areas;  
  
Comment: The proposed tower is new and is located on a non-residential property.
  - 2. sites outside of the sight lines of Lake Erie and Jack Miner Bird Sanctuary;  
  
Comment: The proposed tower is not near Jack Miner and is not within the site line of any residential properties and Lake Erie.
  - 3. sites outside of planned settlement areas;  
  
Comment: The property is located outside the edge of the current settlement area.
  - 4. sites owned by the municipality;  
  
Comment: This is a Town owned site.
  - 5. sites co-located on existing structures in non-agricultural areas;



Comment: This is a new tower in a non-agricultural area.

6. sites co-located on existing structures in settlement and residential areas; &

Comment: Refer to item 1.

7. new structures on land owned by private land owners.

Comment: Refer to item 4.

- To provide high design standards which recognize local considerations for natural heritage features and local aesthetics including:

1. the placement, style and colour of all elements of the facility which blend with the surrounding environment;

Comment: The structure will be located on Town property currently used for the Sewage Treatment Plant. The tower itself would generally be a galvanized or painted steel type surrounded by a fenced compound similar to the treatment plant and dog park. The proposed design is also of a narrow lattice type versus the wider base style. Additional design elements that minimize the visual impact of the tower itself can be undertaken with the applicant.

2. the protection of the existing natural environment;

Comment: No natural environment is impacted.

3. the enhancement of the natural landscape with plantings and visual screens;

Comment: The applicant has indicated that additional planting around the fenced area can be undertaken.

4. maintaining appropriate setbacks from property lines and adjacent public uses (schools, community centres, day cares, etc.)

Comment: There are no issues with the proposed location in this regard.

5. maintaining safe vehicular access and site lines onto public roads.

Comment: The existing treatment plant access will be used.

- To provide an opportunity for public consultation and input through the approved procedure for the review and consideration of telecommunication and broadcasting facilities within the Town of Kingsville.

Comment: The applicant has provided information to the surrounding public based on the prescribed requirements. To-date two property owners have provided written feedback to the applicant and Town. The applicant has provided follow-up comment which is attached as Appendix F. Municipal Services confirmed that it continues to

support the proposed location as moving the tower on the property would do little to mitigate the property owners concerns and is complicated by the presence of existing or planned infrastructure on the site.

From a planning standpoint the provision of all infrastructure is supported in Provincial Policy and the Town's Official Plan. The location of this infrastructure is not always ideal as it is difficult to provide a service to an area of need without actually being in that area. Wireless communication is becoming more predominant as the cost of wired service becomes greater. With the expansion of this area of Kingsville a service gaps has been identified and is the rationale for the requested tower. Placing the tower further from the area to be serviced tends to be counterproductive. The applicant has acknowledged the concern of the neighbouring property owners and suggested that additional landscaping at the grow level can minimize the impact at the ground level but also acknowledges that complete screening is not possible.

- To recognize the final approval authority of Industry Canada for the consideration of radio-communication, telecommunication and broadcasting facilities.

Comment: In consultation with Industry Canada (IC) staff it was clarified that IC does place a high level of consideration on public feedback and consultation with the local land use authority in establishing a co-operative approach to the siting of proposed towers. Requirements of either the Town or public which are considered reasonable requests are typically supported and incorporated into a proposed development. In cases where a statement of non-concurrence is issued the applicant can look at alternatives to a given proposal or request IC to participate in dispute resolution.

Upon Council's direction, a letter would be provided to the applicant which will include a Statement of Concurrence provided Council is satisfied that adequate public consultation was conducted and that land use impacts and public comments have been reasonably addressed.

## **LINK TO STRATEGIC PLAN**

Not applicable

## **FINANCIAL CONSIDERATIONS**

Not applicable

## **CONSULTATIONS**

The applicant and Municipal Services staff have had discussion on the use of the proposed site and location of the proposed tower however there has not been any final determination made or presentation to Council until such time as the applicant undertakes the necessary public consultation under the Town's Policy for the Development and/or Redevelopment of Communication and Broadcasting Facilities.

Notice of the Public Open House on July 18<sup>th</sup> (PAC) was given by the applicant on June 13, 2017 by first class mail to all land owners within 120 m (400 ft.) of the proposed location of the cell tower. However, the public meeting was rescheduled and held August

15<sup>th</sup>. Town administration further circulated agencies prescribed by Town guidelines and Federal Regulation by e-mail on May 18<sup>th</sup>, 2017.

### **Public Comment (Planning Advisory Committee)**

As a result of the applicant's circulation two property owners attended the PAC meeting and expressed a number of issues related to the proposed tower location as follows:

- i. interference with existing tv, radio or cell phone signals;

Comment: the applicant's agent indicated that the equipment on the tower is regulated by Industry Canada and is required to meet specifications that do not create interference. Should this occur Industry Canada is the investigating authority.

- ii. specific location of the tower in relation to nearby dwellings;

Comment: The neighbouring property owners requested a better prospective on the location of the proposed tower looking from the resident area to the east. The applicant was directed to provide this additional information.

- iii. what the tower would look like;

Comment: The applicant indicated that towers can be a variety of designs but the one in question is a narrow based, self-supporting, lattice design which has a reduced visual impact.

- iv. what ground structures would be built;

Comment: a 4 m x 4 m structure will be located at the base of the tower in a fenced compound.

- v. why the tower could not be moved further north;

Comment: The location was chosen as one that would conflict the least with existing or planned underground infrastructure on the treatment facility property.

- vi. need for the tower in this location;

Comment: The applicant indicated that the provider is new to the area and there is limited coverage but also a limited capacity issue in this area based on existing infrastructure.

- vii. impact to pending lot sales;

Comment: One of the property owners recently created two new residential lots as a result of the extension of Conservation Blvd. He indicated that there are pending offers on both lots subject to the proposed tower not being located in this area.

- viii. safety related to the proposed fencing, and

Comment: Fencing for this type of use often includes a barbed wire top or razor wire as a means of security. Due to the proximity of the compound to the dog park and subdivision park the safety of users of both parks was questioned. The subdivision park is located approx. 700 ft. to the north of the proposed location and one would question why someone would be near the proposed site. The dog park is located closer but is itself fenced. The security of the compound is the rationale for the fencing and if someone is injured they were potentially doing something they should not be.

ix. Health effects;

Comment: One of the neighbours indicated that it was concluded in studies done around cell towers that cancer rates were higher. The applicant indicated knowledge of the studies and also noted that the studies had not been peer reviewed nor completed using accepted scientific based methods.

x. suitability of the site related to ground conditions.

Comment: The subject property has seen considerable earthworks in the based and the soil conditions were called into question. The applicant indicated that geo-technical work would need to be completed to insure the site was suitable.

The direction provided by the Planning Advisory Committee was as follows:

That the Planning Advisory Committee receive the report and refer the matter to Town Council for final approval of the requested Statement of Concurrence that sufficient public consultation has occurred and public comments considered, subject to the following:

That the applicant provide landscaped screening around the fenced compound to the satisfaction of the Town;

## **RECOMMENDATION**

It is recommended that Council authorize Administration to provide the applicant (Signum Wireless) with a Statement of Concurrence that sufficient public consultation has occurred and public comments considered, subject to the following:

That the applicant provide landscaped screening around the fenced compound to the satisfaction of the Town.

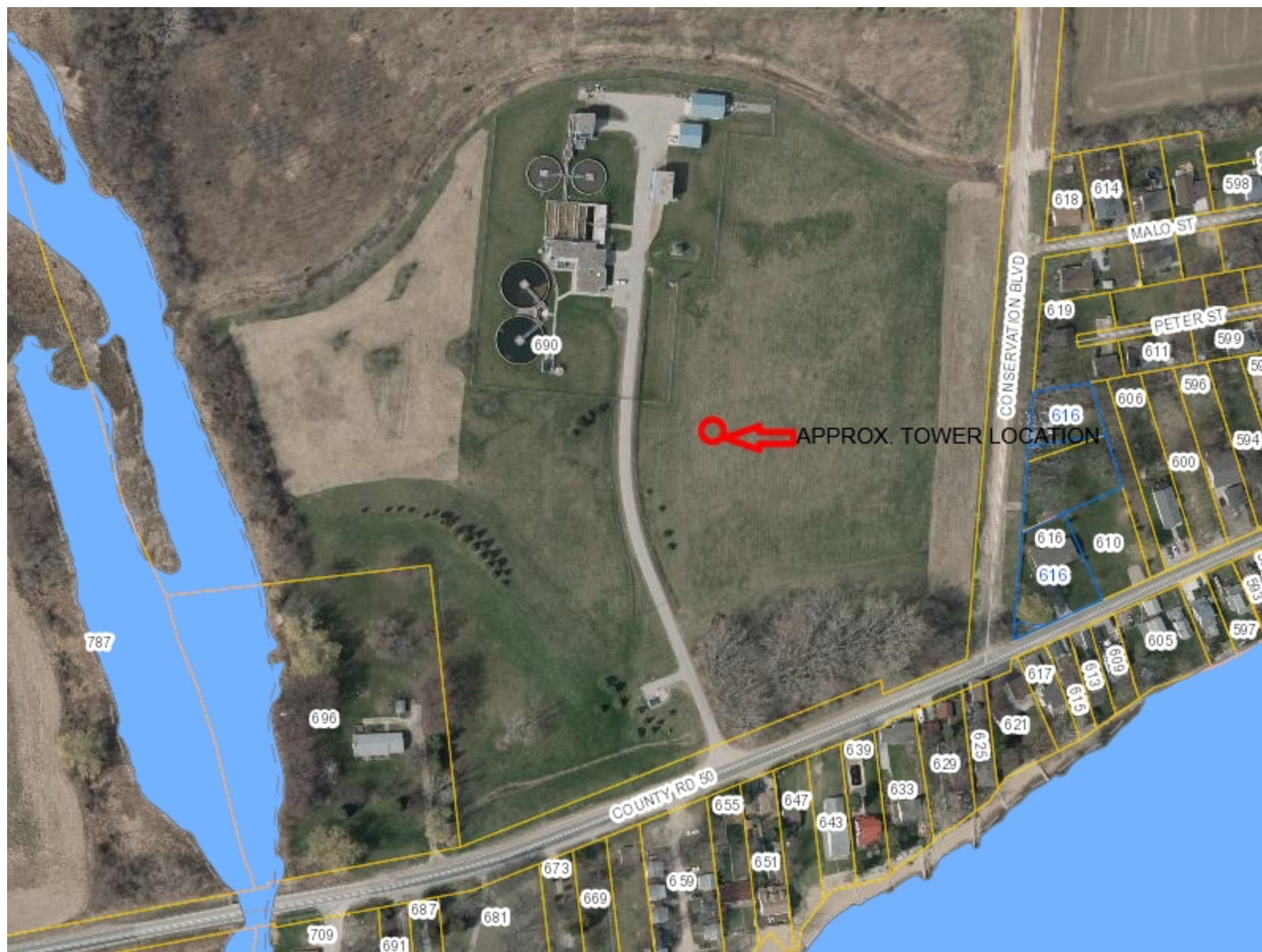
*Robert Brown*

Robert Brown, H, Ba, MCIP, RPP  
Manager, Planning Services

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer





## Legend

Essex Municipalities

<all other values>

Kingsville

Street

Severance

Kingsville Assessment

## Notes

Tower Application

THIS MAP IS NOT TO BE USED FOR NAVIGATION

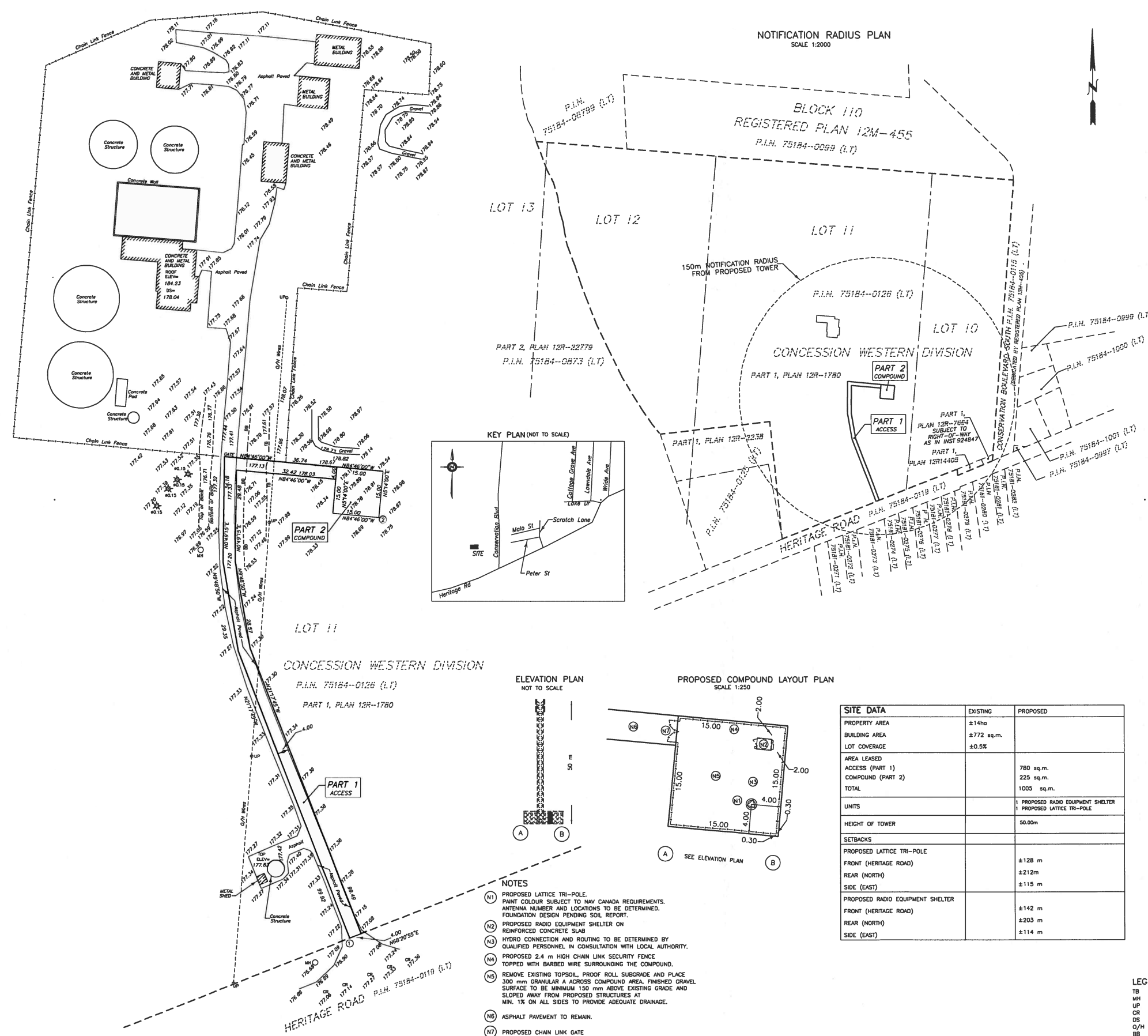
Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

0 44.82 89.6 Meters

1: 2,689

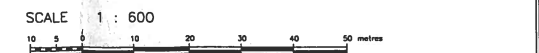


7/5/2017



**SITE PLAN**  
PROPOSED  
TELECOMMUNICATION INSTALLATION  
690 HERITAGE ROAD  
PART OF LOTS 10, 11, 12 AND 13  
CONCESSION 1  
WESTERN DIVISION  
TOWNSHIP OF GOSFIELD SOUTH  
COUNTY OF ESSEX

ALEX MARTON LTD.  
ONTARIO LAND SURVEYORS



**METRIC**  
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN  
BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

**SCHEDULE**

PART	LOT	CONCESSION	P.I.N.	AREA sq.m
1	PART OF 11	1 WESTERN DIVISION	75184-0126	780
2				225

**INTEGRATION NOTE**  
BEARINGS SHOWN ARE GRID BEARINGS AND ARE DERIVED FROM OBSERVED REFERENCE POINTS (ORP'S) 1 AND 2 BY REAL TIME NETWORK OBSERVATIONS, UTM ZONE 17, NAD 83 (CSRS) (1997.0 EPOCH).  
DISTANCES SHOWN ON THIS PLAN ARE GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99984.

**INTEGRATION DATA**

POINT ID	NORTHING	EASTING
ORP 1	4653167.207	353552.879
ORP 2	4653305.243	353545.622

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

**ELEVATION NOTE**  
ELEVATIONS SHOWN HEREON ARE GEODETIC  
AND ARE DERIVED FROM GPS OBSERVATIONS  
USING REAL TIME NETWORK OBSERVATIONS.

**SURVEYOR'S CERTIFICATE**  
I CERTIFY THAT:  
1. THE SURVEY WAS COMPLETED ON THE 18TH DAY OF OCTOBER, 2016

OCTOBER 31, 2016  
DATE  
A. MARTON  
ONTARIO LAND SURVEYOR

**AMENDMENTS**

No.	DESCRIPTION	DATE
1	COMPOUND AND ACCESS WAY REVISED	3.02.2017

**Signum** LATITUDE N42°01'05.5"  
LONGITUDE W82°46'07.4"  
ELEVATION 178.4

SITE: 690 HERITAGE ROAD (ON1213)

**ALEX MARTON LIMITED**  
ONTARIO LAND SURVEYORS  
180 APPLEWOOD CRESCENT, UNIT 8,  
CONCORD, ONTARIO, L4K 4H2  
PHONE: 905-879-8868 FAX: 905-879-0770  
E-MAIL: alex@amsurveying.ca  
WEBSITE: www.amsurveying.ca  
PARTY CHIEF : P.C. FILE NAME: 2016-183(ON1213).DWG  
DRAWN : I.K. PLOT SCALE: 1:600  
CHECKED : A.M. PROJECT No. 2016-183

- LEGEND**
- TB - HANDICAP
  - MH - MANHOLE
  - UP - UTILITY POLE
  - CR - CENTERLINE
  - DS - DOOR SILL
  - O/H - OVERHEAD
  - BB - BOTTOM OF BANK

- NOTES**
- (N1) PROPOSED LATTICE TRI-POLE. PAINT COLOUR SUBJECT TO NAV CANADA REQUIREMENTS. ANTENNA NUMBER AND LOCATIONS TO BE DETERMINED. FOUNDATION DESIGN PENDING SOIL REPORT.
  - (N2) PROPOSED RADIO EQUIPMENT SHELTER ON REINFORCED CONCRETE SLAB
  - (N3) HYDRO CONNECTION AND ROUTING TO BE DETERMINED BY QUALIFIED PERSONNEL IN CONSULTATION WITH LOCAL AUTHORITY.
  - (N4) PROPOSED 2.4 m HIGH CHAIN LINK SECURITY FENCE TOPPED WITH BARBED WIRE SURROUNDING THE COMPOUND.
  - (N5) REMOVE EXISTING TOPSOIL, PROOF ROLL SUBGRADE AND PLACE 300 mm GRANULAR A ACROSS COMPOUND AREA, FINISHED GRAVEL SURFACE TO BE MINIMUM 150 mm ABOVE EXISTING GRADE AND SLOPED AWAY FROM PROPOSED STRUCTURES AT MIN. 1% ON ALL SIDES TO PROVIDE ADEQUATE DRAINAGE.
  - (N6) ASPHALT PAVEMENT TO REMAIN.
  - (N7) PROPOSED CHAIN LINK GATE



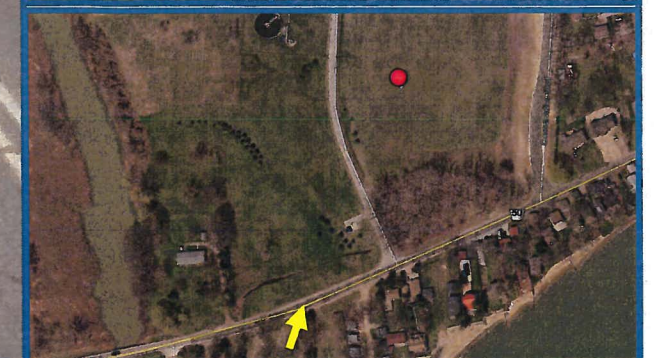
PROPOSED



PHOTOGRAPHIC  
SIMULATION

Proposed 50m lattice tri-pole tower shown. The photo simulation is based on information provided by the proponent prior to construction. The photograph location is taken from Heritage Road approx. 180 metres south-west of the proposed tower location.

EXISTING







**CORPORATION OF THE TOWN  
OF KINGSVILLE**

2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305  
FAX: (519) 733-8108  
[www.kingsville.ca](http://www.kingsville.ca)

**Policy for the Development and/or  
Redevelopment of Communication and  
Broadcasting Facilities**

March 16, 2009

**Purpose:**

To establish standard procedures which will enable the Municipality:

- To effectively participate in the review and public consultation process for the consideration of telecommunication and broadcasting facilities; &
- To formulate municipal comments based on acceptable goals and standards.

**Goals:**

- To facilitate cooperation between the proponent and the Town of Kingsville in effort to allow for the siting of facilities which balance the demand for service and the impact on the community.
- To provide guidance and direction for the appropriate siting of facilities to locations which meet the following criteria in order of priority of land use:
  1. sites co-located on existing structures in non-residential areas;
  2. sites outside of the sight lines of Lake Erie and Jack Miner Bird Sanctuary;
  3. sites outside of planned settlement areas;
  4. sites owned by the municipality;
  5. sites co-located on existing structures in non-agricultural areas;
  6. sites co-located on existing structures in settlement and residential areas; &
  7. new structures on land owned by private land owners.
- To provide high design standards which recognize local considerations for natural heritage features and local aesthetics including:
  1. the placement, style and colour of all elements of the facility which blend with the surrounding environment;
  2. the protection of the existing natural environment;
  3. the enhancement of the natural landscape with plantings and visual screens;
  4. maintaining appropriate setbacks from property lines and adjacent public uses (schools, community centres, day cares, etc.)
  5. maintaining safe vehicular access and site lines onto public roads
- To provide an opportunity for public consultation and input through the approved procedure for the review and consideration of telecommunication and broadcasting facilities within the Town of Kingsville.
- To recognize the final approval authority of Industry Canada for the consideration of radio-communication, telecommunication and broadcasting facilities.

## Procedure

### Phase 1 – Pre-consultation and Submission Requirements

1. Inquiries with respect to new communication towers or modifications to existing towers where municipal consultation is required shall be directed to the Planning Department for pre-consultation.
2. Proponents will be provided with the following from the Planning Department during pre-consultation:
  - a. A copy of the approved *Communication and Broadcasting Facility Policy*;
  - b. *Site Plan Application, Fee Schedule, Information and Drawing Submission Requirements*; &
  - c. List of Agencies to be consulted by the proponent during public consultation process.
    - ☐ County of Essex – Engineering Department
    - ☐ Essex Region Conservation Authority
    - ☐ Wind Power & Renewable Energy Proponents
    - ☐ Ministry of Transportation (within 400 metres of Provincial Highway)
    - ☐ Transport Canada
    - ☐ Clerk of any abutting municipality within 120 metres of proposed facility
    - ☐ Other: \_\_\_\_\_
3. Upon submission of the required materials by the proponent, the Planner will undertake the following:
  - a. Forward the application to the Planning Management Review Group for review and provide preliminary site analysis and comments to proponent;
  - b. Generate and provide circulation list to proponent for distribution of information package;
  - c. Provide proponent with the date of next scheduled Public Open House of the Planning Advisory Committee.
4. Proponents shall deliver via regular pre-paid post to every address listed on the circulation list, the notification package containing the information detailed in Industry Canada's written *Public Consultation Process – Public Notification Package*, no less than 30 days prior to the date of the Public Open House to be hosted by the Planning Advisory Committee;
5. Receive *Letter of Undertaking* from the proponent to construct facility in accordance with the information provided and in consideration of the comments received from the Planning Management Review Committee and members of the public at the Public Open House;
6. Presentation of the following to Council:
  - i. Summary report including public comments;
  - ii. Letter of Undertaking by proponent;
7. Forward Council Resolution of Support to advise proponent:
  - i. Whether in the opinion of the municipality, sufficient public consultation was conducted;
  - ii. Whether the siting, design or any anticipated impacts by the community will support the recommendation.
8. Upon issuance of appropriate licencing by Industry Canada, the proponent shall submit the necessary building permit application, fee and information requirements to the Building Department prior to the commencement of construction.

### SUBMISSION REQUIREMENTS

1. Completed Site Plan Application, including authorization of land owner.
2. A site plan drawn to scale showing the extent of the subject property, site grading, the location of existing property lines, existing or proposed buildings, fences, buffering, existing and proposed landscaping, access, parking, and the type and height of the proposed tower structure. Any significant vegetation on a particular site should be inventoried on the plan. The site plan shall be formatted to print onto 11 x 17 landscape paper.



3. Two sets of stamped engineered drawings to identify the tower design. In the case of roof-mounted towers, a structural engineer's report may also be required to address the structural effects on the existing building.
4. A key map showing the location of the tower installation and nearby residential dwellings and/or residential zones.
5. A statement from the Proponent (carrier) to indicate the need for the proposed tower height.
6. Written documentation from the Proponent (carrier) outlining the steps taken by the Proponent to investigate all non-tower and co-location options and why a tower option is the only viable alternative.
7. A cheque payable to the Town of Kingsville in the amount as set out in the Municipal Fees Schedule for the processing of Site Plan Applications.

## **Phase 2 – Public Review Process**

### **A. Exemptions to Public Consultation**

1. For freestanding towers, which meet the following criteria, public consultation is **not** required:
  - Towers not exceeding 16.6 metres in height above ground level;
  - Maintenance of existing radio apparatus including the antennae system, transmission line, mast, tower or other antennae-supporting structure;
  - Addition or modification of an antennae system (including improving the structural integrity of its integral mast to facilitate sharing), the transmission line, antenna supporting structure or other radio apparatus to existing infrastructure, a building, water tower, etc., provided the addition or modification does not result in an overall height increase above the existing structure of 25% of the original structure's height.
  - Maintenance of an antennae system's painting or lighting in order to comply with Transport Canada's requirements
  - Installation for a limited duration (not more than 3 months) of an antennae system used for a special event or to support local, provincial, territorial or national emergency operations during the emergency and is removed within 3 months after the emergency or special event.
2. In the case of proposed towers that are constructed on top of buildings, the following exemption would apply:
  - Towers located on any building where the tower height does not exceed 25% of the height of the building or 16.6 metres above ground level, whichever is the greater.
3. In cases where no public consultation is required, the application shall be brought forward to the Planning Management Review Committee within 2 weeks of receiving all required submissions from the Proponent. Upon review by the Planning Management Review Committee, the request shall be presented to Council together with the Letter of Undertaking and a recommendation regarding a resolution of support.

## **B. Public Consultation Required**

For proposed towers or alterations to existing towers that do not meet the above-noted exemption criteria, the proponent shall give notice by regular mail to all owners of properties within a radius of 120 metres of the subject property.

In addition to the requirements of Industry Canada's *Public Notification Package*, the notice shall include the following information:

- Key map showing the proposed location of the tower on the subject site;
- physical details of the tower including its height, colour, type, design,
- sample photo or illustration of the proposed tower;
- the date, time and location of the public open house as established by the Planning Department, &
- the name and telephone number of a contact person employed by the Proponent, as well as a Municipal contact person.

If issues of concern are raised through the consultation process, they will be discussed at the Public Open House in order to seek a mutual resolution. If necessary, representatives from Industry Canada may be consulted to assist with the resolution.

Where Towers are proposed to be constructed in excess of 100 metres in height, notice will be published in local newspaper(s) that in the opinion of the Planning Department is of sufficiently general circulation in the area of the proposed facility, in addition to the provision of the Public Notification Package to all property owners within 300 metres of the subject property.

### **Letter of Undertaking**

The proponent will be required to provide the municipality with a standard Letter of Undertaking with respect to the installation of the proposed facility. The Letter of Undertaking will confirm the proponent's intention to address any changes necessary to address reasonable and relevant concerns of the municipality and the public and include a site plan acceptable to the municipality.

### **Resolution of Support**

Subsequent to the review of the Planning Management Review Group and the Public Open House (if required), the Planning Department will prepare a summary report to Council. The report will include a summary of matters acknowledged by the Planning Management Review Group, concerns received at the Public Open House and the standard Letter of Undertaking.

Upon Council's direction, a letter will be provided to the proponent stating that the proponent is required to enter into the standard Letter of Undertaking with the municipality. The letter shall also include a resolution of support, provided Council is satisfied that adequate public consultation was conducted and that land use impacts have been addressed.

It is expected that applications for the review of telecommunication and broadcasting facilities shall be concluded within 120 days of receipt of a complete application, including submission of all materials required by this policy.

## What about health & safety?

Health and safety are paramount to Signum Wireless. Health Canada has established electromagnetic exposure guidelines, known as Safety Code 6, to ensure the safe operation of wireless antenna installations. Signum Wireless ensures that all of its facilities operate well below the allowable limits measured, taking into account all pre-existing sources and combined effects of additional carrier co-locations; in fact, this site will be thousands of times below the allowable limits.

Health Canada's Safety Code 6 can be read here:  
[http://www.hc-sc.gc.ca/ewh-semt/pubs/radiation/radio\\_guide-lignes\\_direct/index-eng.php](http://www.hc-sc.gc.ca/ewh-semt/pubs/radiation/radio_guide-lignes_direct/index-eng.php)

Signum Wireless attests that the radio antenna system described in this notification package will be constructed in compliance with the National Building Code of Canada which includes all applicable CSA Radio Communications Regulations.

Regulatory and consultative procedures for telecommunications antennas can be found in ISED's CPC 2-0-03 Issue 5 (updated in 2014).

Signum Wireless attests that the radio antenna system described in this notification package will comply with Transport Canada / NAV Canada aeronautical safety requirements. Both agencies have yet to complete their review of the proposal.

The proposed facility would include one 15m x 15m fenced compound with chain-link and barbed wire-topped fencing installed around the base of the tower and equipment shelter(s), and would include one locked gate access point.

## What about the environment?

Signum Wireless attests that the radio antenna system described in this notification package is exempt from the *Canadian Environmental Assessment Act*.

## How do I get involved?

Signum Wireless is committed to effective public consultation. You are invited to provide comments or inquiries to Signum Wireless about this proposal by mail, electronic mail, or fax. You may also attend a **Public Open House**, to be held at the **Town of Kingsville Planning Advisory Committee** meeting, on **July 18**, where more information will be provided about the proposal.

In order to ensure your comments or questions are considered, you must respond by close of business (4:30p.m.) **July 25, 2017** to:

FONTUR International Inc.  
70 East Beaver Creek Road, Suite 22  
Richmond Hill, ON L4B 3B2  
Fax: 866-234-7873  
Email: [ONI213.signum.info@fonturinternational.com](mailto:ONI213.signum.info@fonturinternational.com)

## Your ISED/Federal Government contact

ATTENTION: Tower Issue – 690 Heritage Road, Kingsville, ON—ONI213

**Western and Central Ontario District**  
4475 North Service Road, Suite 100  
Burlington, ON L7L 4X7  
Telephone: 1-855-465-6307  
Fax: 905-639-6551  
Email: [ic.spectrumcwod-spectredcoo.ic@canada.ca](mailto:ic.spectrumcwod-spectredcoo.ic@canada.ca)

## Your land use authority contact

Robert Brown, H. Ba., MCIP, RPP  
Manager of Planning & Development Services  
Development Services Department  
The Corporation of the Town of Kingsville  
2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305 Ext # 250  
Email: [rbrown@kingsville.ca](mailto:rbrown@kingsville.ca)

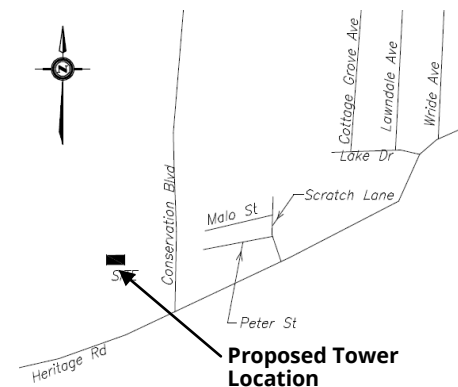
## For more information

General information from Industry Canada:  
<http://strategis.ic.gc.ca/antenna>



# Community Notification

For a 50m Telecommunication Tower



**Located at:**  
**690 Heritage Road**  
**Kingsville, ON**

**Site Code ONI213**

## Your local land use authority

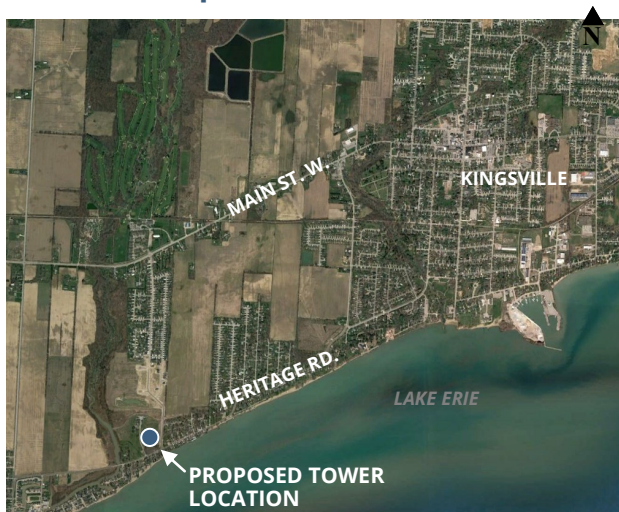
In recognition of the Federal Government's exclusive jurisdiction and in an attempt to promote balance, Industry Canada (now Industry, Science, & Economic Development Canada, or ISED) requires that proponents of telecommunication facilities consult with land use authorities as part of their licensing process. The requirement to consult can be found in ISED's document, Client Procedure Circular (CPC) 2-0-03. The purpose of consultation, as outlined in CPC 2-0-03, is to ensure that land use authorities are aware of significant antenna structures and/or installations proposed within their boundaries and that antenna systems are deployed in a manner which considers local surroundings.

Consultation must respect the Federal Government's exclusive jurisdiction. Zoning by-laws and site plan approvals do not apply to these facilities, and a building permit is not required.

Signum Wireless is committed to consultation with the local land use authority (the Town of Kingsville) and its residents in accordance with ISED's requirements and the Town's procedures and ISED's policy.

This public notification has been designed to provide all the necessary information as required by ISED and the Town of Kingsville to those properties that fall within a circulation radius of 150m, measured from the property lines.

## Location Map



## Why is a new tower required?

A radio antenna and tower are the two most important parts of a radio communication system. The antenna is needed to send and receive signals for the radio station. The tower raises the antenna above obstructions such as trees and buildings so that it can send and receive these signals clearly.

Each radio station and its antenna system (including the tower) provide radio coverage to a specific geographic area, often called a cell. The antenna system must be carefully located to ensure that it provides a good signal over the whole cell area, without interfering with other stations. In areas where there are many cells, the antennas do not need to be very high. Where the cells are larger, the antennas must be higher above the ground level in order to provide good radio coverage for the whole area.

In this case, Signum Wireless' clients have determined the need for new antennas in the area in order to adequately provide contiguous coverage and service to customers in Kingsville. Signum Wireless chose this site to allow carriers to avoid problematic situations for customers such as poor voice and data quality, dropped calls, or even the inability to place a mobile call in the subject area.

## Where will it be located?

The proposed site of the tower is on municipal property at 690 Heritage Road, approximately 130m north of the road. Signum would lease space on the property from the Town.

The geographic coordinates for the site are:  
Latitude (NAD 83) N 42°01' 5.5"  
Longitude (NAD 83) W 82° 46' 7.4"

Signum Wireless strongly supports co-location on existing towers and structures. The use of existing structures minimizes the number of new towers required in a given area and is generally a more cost effective way of doing business. Unfortunately in this case, there were no existing structures in the area that were viable alternatives.

**The proposed tower would be shared by multiple service providers, eliminating the need for future tower infrastructure in the immediate area.**

## What will it look like?

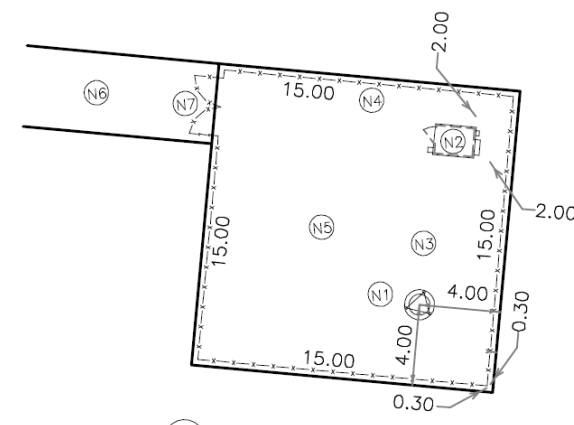
Signum Wireless is proposing a 50-metre lattice tri-pole tower to improve upon the overall poor coverage in your area and to provide space for the equipment of multiple service providers.

Below is a simulation showing the proposed installation, as viewed from Heritage Road, approximately 180m south-west of the proposed location.

## Tower Simulation



## Compound Layout



- N1** - Proposed steel lattice tri-pole tower
- N2** - Proposed radio-equipment shelter
- N3** - Hydro connection/routing TBD
- N4** - Proposed 2.4m-high chain-link security fence
- N5** - Finished gravel surface within compound
- N6** - Proposed access way
- N7** - Proposed chain link gate



## **Robert Brown**

---

**From:** Walt <Busyguy55@cogeco.ca>  
**Sent:** July-10-17 6:13 PM  
**To:** Robert Brown  
**Subject:** Purposed Communication Tower

Good day,

I am Walter Tessling and I live at 610 Heritage with my wife Jacquie Dean. We are very concerned with the proposal we received in the mail.

Recently I was informed that a communication tower was being proposed adjacent to property I own on Conservation Blvd. The neighbours and I were disappointed to hear that anyone would even think to have a 50 metre communication tower erected in our neighbourhood.

I purchased a home on Malo St. back in 1983. Back when the treatment plant was in the infancy stages, the meetings (with town council) that I went to, it was discussed specifically that they would plant trees, after construction, so no one would eventually see the treat plant from the east. I'm sure it would be on record from back then.. Since then I have seen the neighbourhood grow. I have enjoyed this neighbourhood so that I have purchased more property in this area. I also own property on Conservation Blvd. It would then be facing a proposed 50 meter tower which is then surrounded by fencing. I have a good offer for these lots, only if there is no tower erected. Would there be compensation for me due to the loss of such an offer on my lots?

With Conservation Blvd. now having 2 wide sidewalks for foot traffic, as well as ample road space for cyclist, along with the busy dog park and a children's park, I cannot see how a communication tower would be cohesive with the area. Heritage Rd. is also being widened for bicycle use as well as being available for foot traffic as needed. We are fortunate to have such a lake view travelling along Heritage Rd. A tower being erected on the proposed site would take away from all the beauty we have to share with our community along this route. This area is a lakeside jewel and the proposed tower would fit in more if located in a farm field. The picture of the proposed tower site is misleading as well as the coordinates.

There are trees planted all over the sewage treatment plant area except on the side of Conservation Blvd. Also, it is great there is a dog park, but again no trees in front of the fence. Why nothing on this side? The fence looks institutional. There are trees in the dog park. There needs to be trees along the dog park fence as well, not a 50 metre tower. During the construction of the sewage treatment plant, the neighbourhood was promised the planting of trees surrounding the whole plant. After all these years that still has not materialized on the east side.

Installing a communication tower would be the worse eyesore for all the nature and tranquility we enjoy in our area. We want our town to be remembered as having a picturesque vision either biking, walking or driving along Heritage Rd. and Conservation Blvd.

Does the town need revenue that bad to ruin the landscape of the neighbourhood as well as decrease their land values?

**Please consider having the tower erected in another area, so we as well as all our town's visitors can enjoy the neighbourhood.**

**Walter Tessling & Jacquie Dean  
610 Heritage Rd.**

**519-733-3443**

## Robert Brown

---

**From:** ON1213.signum.info <ON1213.signum.info@fonturinternational.com>  
**Sent:** July-13-17 9:56 AM  
**To:** Ed Neves; Gord Queen; Susanne Coghill; Tony Gaffan; Larry Patterson; Nelson Santos; ON1213.signum.info; Robert Brown; Sandy McIntyre; Thomas Neufeld  
**Subject:** RE: Site code ON1213 communication tower concerns

Hello Mr. Neves:

Thank you for your comments. Please accept this e-mail as acknowledgement that we have received them.

As you describe, the tower is indeed designed for co-location capability. The benefit of this is that it reduces the number of towers needed in this part of Kingsville, as other carriers will be required to consider the structure for their own equipment. A full Safety Code 6 analysis is performed by the responsible carrier whenever equipment is added, modified, or removed, to ensure that radio-frequency emissions remain well below the regulatory limits. It is a condition of each carrier's operating license that every site they operate is safe according to the regulations. As a result, safety is something carriers take very seriously.

I also did not go to school for the frequencies and formulas contained within Safety Code 6 (I am an urban planner by trade), so I understand your need for clarification. Safety Code 6 is a standard for radiofrequency (RF) exposure limits established by Health Canada. As part of an ongoing exploration of the effects of RF on human beings, Health Canada has established a frequency and power range that has been determined to not have any adverse physical effect on human health. This range extends from 3 KHz to 300 GHz, which is the frequency range of the radiofrequency portion of the electromagnetic spectrum. In order to limit the potential dangers associated with broadcasting at this frequency (vibration or sound and heat) SC 6 limits the amount of power or wattage that can be used at each facility. This limit is 10 watts per square metre. Given this threshold and the power requirements of cellular base stations (towers), cellular communication towers consume approximately 0.1 watts/m<sup>2</sup> or ***less than 1% of the maximum identified by Health Canada at their broadcast point***. This power is further diminished once the signal leaves the tower, resulting in emissions thousands of times below the Safety Code 6 limit once it arrives at ground level.

I understand your concern with the location. Firstly, the "search area" for a candidate site is determined by using network design research of our clients' RF Engineering departments. In this sort of semi-urban area, the search area has a radius of around 500m (1650ft). In this particular case, the search area was centred north of Heritage Road, between Conservation Boulevard and Cottage Grove Avenue. While we appreciate the merits of the location you have suggested near the golf course, unfortunately this is just too far from the centre of the search area and would result in Signum's carrier clients not being able to meet their coverage objectives.

Secondly, Signum Wireless has found it to be very beneficial to work with a municipality and locate a tower on municipal property. This allows the municipality itself to reap the revenue benefits, instead of a private land owner, and it quite often results in a collaborative and community-based approach. As the Town owns the treatment plant, and the plant lands fall within Signum's clients' search areas, Signum approached the Town for their interest in hosting a tower.

Third, the location was selected based on analysis conducted by Town staff. My understanding is that the proposed location avoids interference with underground infrastructure, as well as future Town plans for the property. Perhaps someone at the Town can provide you with more details in this respect. I do appreciate your comments regarding the selected location—I do not speak for the Town, but I am certain these will be taken into account through the rest of the decision-making process.

Once again Mr. Neves, thank you for taking the time to write, and I hope this information has been helpful. Should you have any further questions or comments, please do not hesitate to contact me.

Sincerely,

JOEL SWAGERMAN MCIP, RPP  
FONTUR International Inc.

**From:** Ed Neves [mailto:ed.neves1970@gmail.com]

**Sent:** July-12-17 10:05 PM

**To:** Gord Queen <gord.queen@gmail.com>; Susanne Coghill <suscoghill@gmail.com>; Tony Gaffan <tonygaffan@gmail.com>; larry.patterson@gosfieldtel.com; nsantos@kingsville.ca; ON1213.signum.info <ON1213.signum.info@fonturinternational.com>; rbrown@kingsville.ca; sandygmccintyre@hotmail.com; thomas neufeld <tneufeld77@gmail.com>

**Subject:** Site code ON1213 communication tower concerns

I live a 619 Malo St in Kingsville, what will be a "stones throw" away from this communication tower. Approx 420 ft

Getting the initial concern out of the way will be the impact to my property value. I would like to understand this impact with data from other areas where your communication towers have been installed.. before and after property assessments would be helpful in easing this concern.

Adding

With your proposal today your notification outlines that you are well within regulatory limits (Safety code 6). In the same notification you also mention "Co-location" on existing towers. How will future "co-location" on this tower be communicated? How or when is someone so close to this tower to be concerned about radio signals and the impact to my family? I have to ask for some kind of clarification on this only because Safety Code 6 has been written with frequencies and formulas I didn't go to school for.

Moving on to the impact of this antenna on our lakefront. Your tower simulation shows a nice "skinny" stick in the background. I have seen these towers and they never look as bare as your simulation. An updated image with what will actually be coupled to this antenna would be appreciated. Also a simulation of what this will look like from Malo St / Conservation wouldn't hurt either. Continuing on this theme. Why these particular coordinates for this tower? Why not let's say

N42deg2'18.4691"

W82deg46'28.8577"

There is a road to access the site and only the golfers would see it for one hole of golf. Of course this is not municipal land so Signum would have to coordinate with the land owner to make this happen. Not the first time this has happened. I don't think 2 kms would impact the expected performance of communication in this area. So let's say the town wants the lease/rent/or sale of land for this project? Why put this antenna on the site at this location? Why not place it just south of the water treatment plant? This would definitely be a more obscure location. Based on the coordinates for this antenna it has been placed at a location that would impact the greatest amount of residents. Where placing it say 200 ft south from the treatment plant fence on the west side of the road that services the treatment plant would be a more reclusive site. Clarification on why these particular coordinates were selected is another request.

The feedback will be that this site was selected for "minimal impact to residents". In my opinion a little more can be done to ease the impact.





2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
[www.kingsville.ca](http://www.kingsville.ca)  
[kingsvilleworks@kingsville.ca](mailto:kingsvilleworks@kingsville.ca)

**Date:** September 19, 2017  
**To:** Mayor and Council  
**Author:** Ken Vegh, CRS, Drainage Superintendent  
**RE:** Drainage Act Responsibilities  
**Report No.:** MS-2017-047

---

## **AIM**

To remind Councilors of the procedures and responsibilities of the *Drainage Act*.

## **BACKGROUND**

Some concerns regarding maintenance of municipal drains within the Town of Kingsville have been brought forward and this report will be helpful in identifying the Town's responsibilities as it relates to drain maintenance/repair or improvement.

## **DISCUSSION**

The history of the *Drainage Act* is almost 140 years old and during that time there have been almost 150 amendments. Changes were instituted in response to different demands from various sections of the province, and also in response to particular difficulties encountered by farmers, engineers, and lawyers as the pace of drainage construction increased. It would not be wrong to characterize the development of drainage laws as a fundamentally conservative process with few radical reconstructions of the *Act* or departures from the basic approach. Almost every change in the statutes built on the already existing base in an attempt to improve what is considered to be an adequate system for the construction and maintenance of drains.

## **LINK TO STRATEGIC PLAN**

To provide the residents of the Town of Kingsville safe, adequate and affordable municipal services and infrastructure.

## FINANCIAL CONSIDERATIONS

There are no financial considerations contained in the report.

## CONSULTATIONS

Sid Vander Veen, P. Eng. Drainage Coordinator for Ontario

## RECOMMENDATION

It is administrations recommendation that Council receive this report regarding *Drainage Act* procedures and responsibilities for information purposes.

*Ken Vegh*

Ken Vegh, CRS  
Drainage Superintendent

*Shaun Martinho*

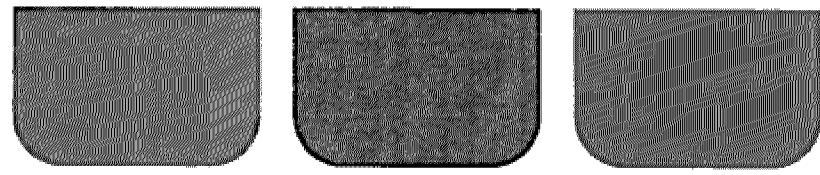
Shaun Martinho, H B. Sc, C.E.T.  
Public Works Manger

*G. A Plancke*

G.A Plancke, Civil Eng. Tech (Env)  
Director of Municipal Services

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer



# **Why Have a Drainage Act?**

- Ontario has a surplus of annual precipitation
  - this advantage can be a disadvantage
- Without the Drainage Act, drainage issues are resolved through the courts, whose views are:
  - Surface water has no right of drainage
  - A lower landowner can protect their property by building berms or dykes
  - Owners can be held liable for damages for modifying natural watercourses



# **Why Have a Drainage Act?**

- An alternative to resolve Common Law disputes
- Procedure for constructing “drainage works” to resolve drainage problems
- “Drainage Works” are more commonly known as “Municipal Drains”.

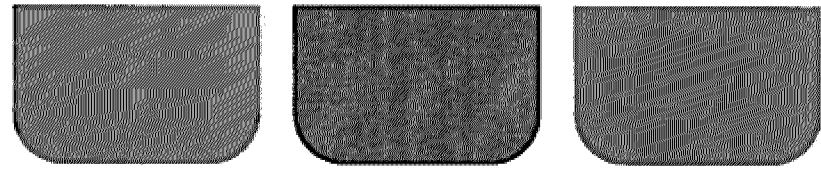




## What Is A “Drainage Works”?

Drainage Act defines “drainage works” as:

*“...a drain constructed by any means, including the improving of a natural watercourse, and includes works necessary to regulate the water table or water level within or on any lands or to regulate the level of the waters of a drain, reservoir, lake or pond, and includes a dam, embankment, wall, protective works or any combination thereof...”*



# Management of Municipal Drains

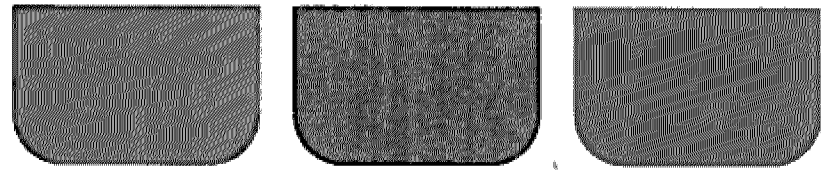
# **Drainage**

## **Superintendent Responsibilities:**

Manages municipal drains on behalf of council

- From S. 93(3) of the Drainage Act:
  - a) inspect every drainage works
  - b) initiate and supervise the maintenance and repair of municipal drains
  - c) assist in the construction or improvement of municipal drains
  - d) report to council on the superintendent's activities

# Maintenance & Repair



## SECTION 74:

Any drainage works constructed under a by-law passed under this Act ...

...shall be maintained and repaired by each local municipality through which it passes...

...at the expense of all the upstream lands and roads ... in the proportion determined by the then current by-law pertaining thereto...

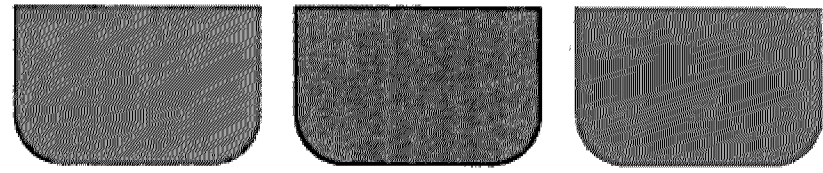
Sec. 79: Potential liability if notice given by an affected property owner.

*“Maintenance” means the preservation of a drainage works.*

*“Repair” means the restoration of a drainage works to its original condition.*



# Improvements:



## SECTION 78:

- To make improvements/changes to the “communally accepted” standards for a drain, must have new communal acceptance
- New engineer’s report using the same general process as for a new drain, but no petition required
- Note: Landowners may request improvements, but this is not a petition; it is still council’s decision to proceed

*“Improvement” means any modification of or addition to a drainage works intended to increase the effectiveness of the system.*



## **Enforcement**

On drainage systems constructed under the Drainage Act, the municipality has ability to take action against:

- Any owner or occupant for obstructing a drain – S.80
- Any person for damaging a drain – S.82



## **Grants**

OMAFRA provides grants:

1. Towards the share of the cost of drain construction that is assessed to agricultural property owners: 1/3 south; 2/3 north
2. Towards the share of the cost of drain repair or maintenance assessed to agricultural property owners: 1/3 south; 2/3 north
3. To municipalities towards the cost of employing a drainage superintendent (50%)



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** August 23, 2017  
**To:** Mayor and Council  
**Author:** Peggy Van Mierlo-West, CAO  
**RE:** Rental Report - Kingsville  
**Report No.:** CAO 11-2017

---

## **AIM**

To provide Council with information regarding geared to income housing provided within the Town of Kingsville.

## **BACKGROUND**

At the August 14, 2017 Council meeting the following motion was approved;

Council ask or direct the CAO of The Corporation of the Town of Kingsville to write to the Windsor Essex Housing Authority seeking any information regarding Affordable Housing Opportunities:

- i) that currently exist within Kingsville under their care or direction;
- ii) details as to any known shortfalls within our community;
- iii) any known plans for expansion of the site at, or by, 194 Division St. North, Kingsville.

This report will provide this information.

## **DISCUSSION**

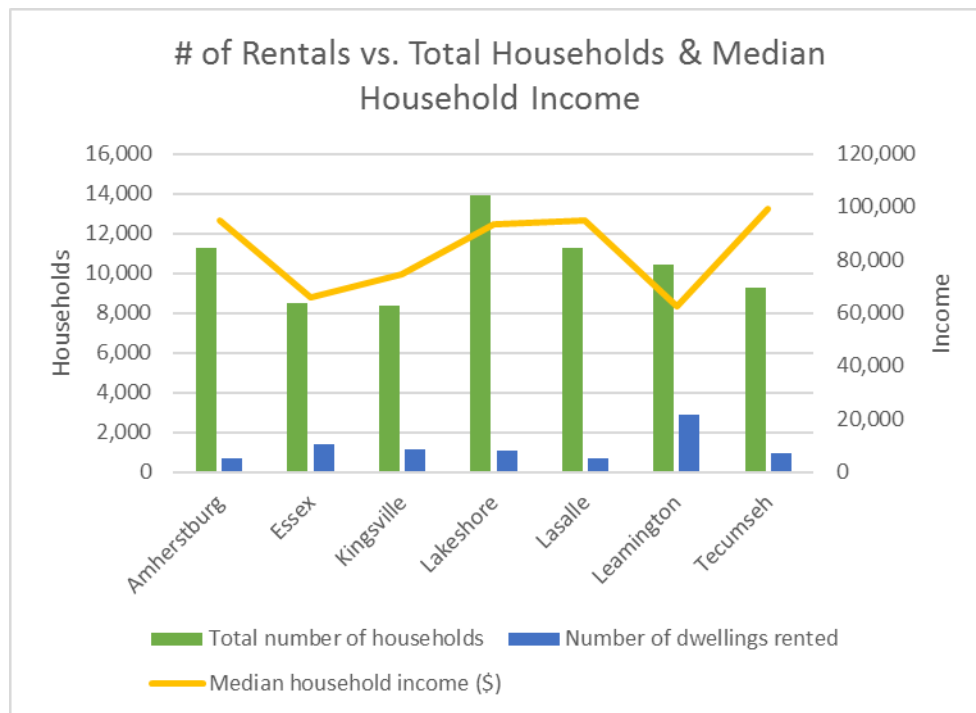
The Windsor-Essex Housing Corporation manages a waiting list throughout Windsor-Essex. Over 39 property owners in Windsor and Essex County provide subsidized or rent-geared-to-income housing, including Windsor Essex CHC.

CHR reviews the application and determines whether an applicant is eligible for subsidized housing. An applicant who is eligible for this program is added to the waiting list. There is approximately a 2-year waiting list for this form of housing within the area.

Within the town, there are 112 units available through WECHC. This compares to the following neighbouring Municipalities;

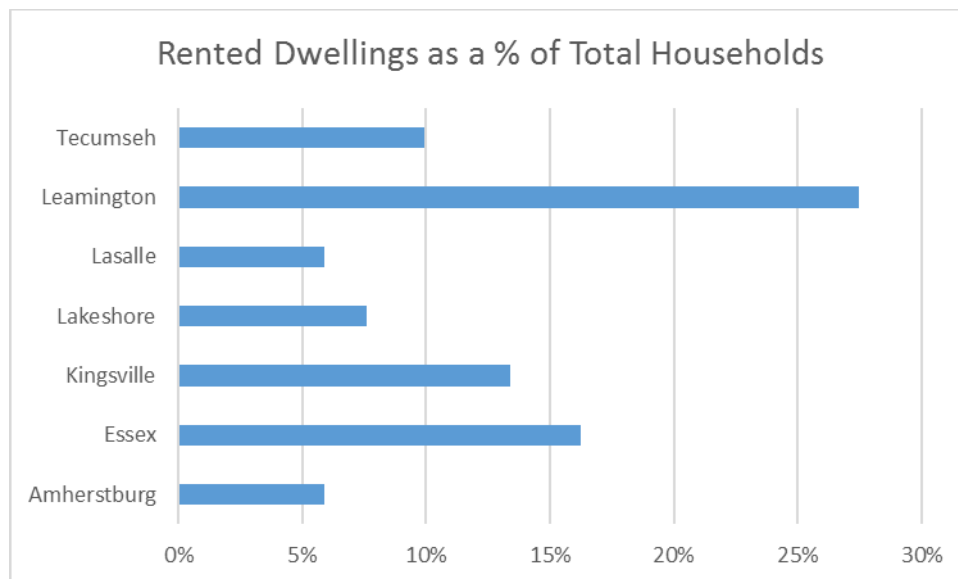
Amherstburg	246
Lakeshore	77
Essex	245
Kingsville	112
Lasalle	71
Leamington	202
Tecumseh	88

The attached graph depicts the comparison based upon rental homes versus household income versus household income within the County;





The following graph is a percentage of rental housing compared to the total number of homes throughout the town.



The Housing Authority is currently undergoing an assessment of their properties within the County. The full document is proposed to be completed by December 2017. Currently there are no plans to expand any of the properties owned by the Housing Corporation however an application for severance recently was brought forth for the property located at 194 Division Street North. The severance was recommended to be deferred until discussions with the neighbours could occur.

## **LINK TO STRATEGIC PLAN**

Promote the betterment, self-image and attitude of the community.

## **FINANCIAL CONSIDERATIONS**

Currently there are no financial considerations. However, it should be noted that other area Municipalities are review partnerships with the Housing Authority to expand rental capacity within their areas.

## **CONSULTATIONS**

City of Windsor  
Central Housing Registry

## **RECOMMENDATION**

For Council Information

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** September 5, 2017  
**To:** Mayor and Council  
**Author:** Peggy Van Mierlo-West  
**RE:** Culture Days In-Kind Request  
**Report No.:** CAO 2017 – 013

---

## **AIM**

To provide the Tourism and Economic Development Committee with information pertaining to the Culture Days Committee request for a donation of fee waiver of the Unico Rental and fee waiver of the insurance rider.

## **BACKGROUND**

At the previous TEDC Committee the following motion was approved;

**25-2017 Moved by T. Gaffan, seconded by M. Lauzon to research the in-kind services to financially assist the Culture Days event including the Unico rental fee and insurance rider; and to report this information back to the Committee.**

The following report was further approved by the Committee.

## **DISCUSSION**

Administration have investigated the costs regarding the above noted items. The original request from the Culture Days committee for the amount of \$2000.00 to support the payment of the rental of the Unico and for the purchase of liability insurance.

Based upon discussion with staff the rental of the Unico would be \$150.00 for the day and cost of liability insurance for the event will be \$43.20.

Other in-kind service will be to promote the event through the Town social media events.

## **LINK TO STRATEGIC PLAN**

Improve recreational and cultural facilities and opportunities within the Town of Kingsville.

### **FINANCIAL CONSIDERATIONS**

This request would be allocated from the TEDC Reserve.

### **CONSULTATIONS**

Finance Department

### **RECOMMENDATION**

That Council support the Cultures Day Committee through the fee waiving of the Unico Centre and liability insurance, and that the funds be allocated from the TEDC reserve.

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer



Dear Kingsville Town Council

November 1- 7 is Canadian Down syndrome Awareness Week. This is a chance to spread awareness by celebrating people with Down syndrome, their abilities and accomplishments.

Would the town of Kingsville please join Andrew Banar owner of Group Hug Apparel in celebrating Down syndrome awareness by purchasing and displaying his blue and gold ribbons throughout the town of Kingsville?

Andrew is taking pre-orders for your convenience. A minimum donation of \$5 each proceeds going towards activities for young adults with Down syndrome within the communities of Windsor/Essex County. This is a beautiful way to celebrate people with Down syndrome, their abilities and their accomplishments don't you think.

Please feel free to contact me if you are interested in pre-ordering some of his beautiful ribbons or if you have any questions.

Thank you for your consideration with this request.

Karen Pickle (Andrew's mom)

519-819-5250

[grouphugapparel@gmail.com](mailto:grouphugapparel@gmail.com)





# GROUP HUG APPAREL BE STRONG ROCK ON

## DOWN SYNDROME AWARENESS RIBBON PRE-ORDER FORM

Please Make Sure All Orders Are Submitted By October 6th, 2017

NAME	ADDRESS/PHONE	RIBBONS	AMOUNT	DELIVERED
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				

# COTTAM ADULT BASEBALL

154 FOX ST COTTAM, ONTARIO N0R 1B0 [ADMIN@COTTAMBASEBALL.CA](mailto:ADMIN@COTTAMBASEBALL.CA)

---

Cottam Adult Baseball (CAB) will be holding a 5-team tournament and steak barbeque on the weekend of the Rotary Horse show. We are working in collaboration with Rotary, therefore they are fully aware of our activities and they reached out to us to assist them in making the weekend a better experience and more successful event than it has been in the recent past. In general outline of the weekend is as follows

- Tournament starts on Saturday using diamonds #1 and #2. Games to end around 5:00
- Steak barbeque will start around 6:00 and we expect around 70 people. It will wrap up at 12:00 as per town policy. We will be getting a liquor license and insurance and will follow town rules. We are planning on serving alcohol from 11:00 am until 12:00pm and only in the enclosed pavilion. There will be a Smart Serve person on duty to ensure rules and regulations are strictly adhered to.
- On Sunday morning, all games will wrap up just before the parade enters the park. After this time CAB will have completed their activities and the Rotary events will commence.
- There will not be any alcohol sales on Sunday.

The overall reason of this weekend is multi-pronged

- Raise money for Cottam Minor Baseball through a donation of \$5 from each steak dinner sold
- Raise money for Cottam Rotary through providing each registered player a free pancake breakfast of which CAB will pay for.
- Raise money for CAB so we can continue to support minor sports in our community through a healthy adult baseball organization.
- Most importantly almost all the CAB participants live in this community and all want to see the Annual Rotary Horse become the annual event that everyone looks forward to.

What we need from the town is very little. As we will be needing 2 diamonds for the weekend, all we are asking for is to have the regular user fees waived.

In my nearly 30 years living in Cottam I have seen the glorious times when the Rotary Horse Show consumed an entire weekend from Friday through Sunday and we are trying to do our part by stepping up to the plate to return us to those days. This is truly a community driven event!

Thanking you in advance.

  
Rick Mayea,  
Cottam Adult Baseball

# Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the Building Code Act.

For use by Principal Authority			
Application number:		Permit number (if different):	
Date received: <b>RECEIVED</b> <b>SEP 12 2017</b>		Roll number: <b>260-000-02400</b>	
Application submitted to: <b>TOWN OF KINGSVILLE</b> (Name of municipality, upper-tier municipality, board of health or conservation authority)			
<b>A. Project information</b>			
Building number, street name <b>351 LAKEVIEW AVENUE</b>		Unit number	Lot/con.
Municipality <b>KINGSVILLE</b>	Postal code <b>N9Y 2E2</b>	Plan number/other description	
Project value est. <b>&lt; \$10,000</b>		Area of work (m <sup>2</sup> )	
<b>B. Purpose of application</b>			
<input type="checkbox"/> New construction <input type="checkbox"/> Addition to an existing building <input type="checkbox"/> Alteration/repair <input checked="" type="checkbox"/> <b>Demolition</b> <input type="checkbox"/> Conditional Permit			
Proposed use of building <b>(to be demolished)</b>		Current use of building <b>VACANT RESIDENTIAL</b>	
Description of proposed work <b>DEMOLITION OF EXISTING HOME</b>			
<b>C. Applicant</b>			
Applicant is: <input checked="" type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner			
Last name <b>TONIETTO</b>		First name <b>MICHAEL + MARY</b>	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province <b>ONTARIO</b>	E-mail
Telephone number		Fax ( )	Cell number ( )
<b>D. Owner (if different from applicant)</b>			
Last name		First name	Corporation or partnership
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )		Fax ( )	Cell number ( )

## **KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE (KMHAC)**

### **EXCERPT FROM THE MAY 9, 2017 KMHAC MINUTES**

#### **C. PRESENTATIONS / DELEGATIONS**

Mr. and Mrs. Michael Tonietto were in attendance regarding their home property, municipally known as 351 Lakeview

Ms. Brown explained the research process of historical homes generally-- research is conducted through investigating old title documents, newspaper archives and a review of assessment records. She indicated that from her research Mr. and Mrs. Tonietto's home was built in 1924 by Mr. Ernest Wigle. Ms. Brown presented the details as to history of the home and property, including the original plan of survey, which was viewed onscreen. Dr. Miljan explained that Council will not designate a property if the property owner does not wish to designate, and the Committee would recommend that the property be removed from the inventory list as a property of interest if that is the intention of the homeowners. If evaluated in terms of History, Architecture and Context pursuant to the Heritage Resources Evaluation sheet the property would not score over 75 points, being the threshold for a Class 1 property.

## Sandy Kitchen

---

**From:** Lydia Miljan <lmiljan@uwindsor.ca>  
**Sent:** Thursday, September 7, 2017 9:54 AM  
**To:** Sandy Kitchen  
**Subject:** RE: 351 Lakeview

Hi Sandy

Yes, I can confirm that the committee met and discussed this property and has no heritage objections to deny the demolition permit.

---

**From:** Sandy Kitchen [mailto:SKitchen@kingsville.ca]  
**Sent:** September 7, 2017 9:26 AM  
**To:** Lydia Miljan <lmiljan@uwindsor.ca>  
**Subject:** 351 Lakeview

Hello Lydia:

The owners of 351 Lakeview have applied for a demolition permit. You will recall the owners had attended before the committee in this regard.

Would you be able to provide me with correspondence in this regard indicating the committee has no objections to the demolition?



Sandra Kitchen, Deputy Clerk-Council Services  
Corporate Services Department  
The Corporation of the Town of Kingsville  
2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305  
Web: [www.kingsville.ca](http://www.kingsville.ca)

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Please consider the environment before printing this email.





**REGULAR MEETING OF COUNCIL  
MINUTES**

**Monday, September 11, 2017  
7:00 PM  
Council Chambers  
2021 Division Road N  
Kingsville, Ontario N9Y 2Y9**

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Susanne Coghill Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson
Members of Administration	J. Astrologo, Director of Corporate Services T. Del Greco, Manager of Municipal Facilities and Property R. McLeod, Manager of Financial Services P. Van Mierlo-West, CAO K. Girard, Manager of Municipal Services  D. French, Interim Town Planner

**A. CALL TO ORDER**

Mayor Santos called the Regular Meeting to order at 7:00 p.m.

**B. MOMENT OF SILENCE AND REFLECTION**

Mayor Santos asked those present to stand and observe a moment of silence and reflection to be followed by the playing of O'Canada.

**C. PLAYING OF NATIONAL ANTHEM**

**D. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

**E. PRESENTATIONS/DELEGATIONS**

**1. Certificate of Recognition presentation by Mayor Santos to Neleh Cichon, a member of The War Amps Child Amputee Program (CHAMP)**

Mayor Santos presented a Certificate of Recognition to Miss Neleh Cichon, a member of The War Amps Child Amputee Program (CHAMP). He stated that Neleh is a strong advocate of The War Amps PLAYSAFE message. By hosting displays at public events (such as the Windsor Children's Festival) and conducting PLAYSAFE presentations, she encourages kids to 'spot the danger' before they play. He stated that Neleh is an excellent example of The War Amps Philosophy "amputees helping amputees" and has made a positive impact in our community.

**F. AMENDMENTS TO THE AGENDA**

None.

**G. ADOPTION OF ACCOUNTS**

**1. Town of Kingsville Accounts for the monthly period ended August 31, 2017 being TD cheque numbers 0062819 to 0063082 for grand total of \$1,117,208.83**

**579-2017**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council approve Town of Kingsville Accounts for the monthly period ended August 31, 2017 being TD cheque numbers 0062819 to 0063082 for grand total of \$1,117,208.83

**CARRIED**

**H. STAFF REPORTS**

**1. Residential Service Line Coverage**

Manager of Financial Services Ryan McLeod presented the Report in Director Zwiers' absence.

**580-2017**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Susanne Coghill

That Council receive the report of S. Zwiers, Director of Financial Services RE: Residential Service Line Coverage, dated August 31, 2017 for information and direct Administration to educate the public about flooding prevention resources through our various communication channels.

**CARRIED**

**2. Kings Landing Demolition**

T. Del Greco, Manager of Municipal Facilities and Property

**581-2017**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Tony Gaffan

That Council approve the proposal submitted by Gagnon Demolition Inc. in the amount of \$64,460.00 and proceed with the demolition and site cleanup of the former Kings Landing Restaurant.

**CARRIED**

**3. Kings Landing Rebuild – Exterior Design**

T. Del Greco, Manager of Municipal Facilities and Property

**582-2017**

Moved by Deputy Mayor Gord Queen  
Seconded by Councillor Thomas Neufeld

That Council select the Grovedale House as the design option for the Kings Landing rebuild.

**CARRIED**

**4. Clean Water and Wastewater Funding (CWWF) Project Approval**

Manager of Municipal Services K. Girard presented the Report in Director Plancke's absence.

**583-2017**

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

That Council authorize administration to complete and submit the required CWWF forms through the Ministry of Infrastructure as applicable and further that Council approve the OCWA Proposal for the Engineering, Procurement and Construction of the CWWF Funded Projects dated August 15, 2017 and authorize Administration to enter into an agreement with OCWA for these services.

**CARRIED**

**5. 2018 CWATS Applications**

K. Girard, Manager of Municipal Services

**584-2017**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council receives the update with respect to the active transportation projects in the Town of Kingsville and that Council endorse the 2018 CWATS applications for Kings 8, Kings 13A and Kings 13B.

**CARRIED**

**6. PLC//03/17 – Exemption from Part Lot Control 1156722 Ontario Ltd. 250, 254, 258, 262, 266, 270 & 274 Serena Street Lots 38 – 44 (inclusive), Plan 12M 605**

D. French, Interim Town Planner

**585-2017**

Moved by Councillor Thomas Neufeld

Seconded by Councillor Tony Gaffan

Council enact Part Lot Control Exemption By-law 84-2017 to allow Lots 38 to 44 (inclusive) on Plan 12M 605 to be exempt from Section 50(5) of the Planning Act, and Direct administration to forward By-law 84-2017 and the Part Lot Control Exemption application to the County of Essex for final approval.

**CARRIED**

**7. Council Vacancy Policy**

**586-2017**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That Council remove the option to hold a by-election to fill the vacancy on Council left by Councillor McIntyre's resignation.

**CARRIED**

**587-2017**

Moved by Councillor Larry Patterson

Seconded by Councillor Susanne Coghill

That Council approve the Council Vacancy Policy (CS-017), as amended.

**CARRIED**

**588-2017**

Moved by Councillor Thomas Neufeld

Seconded by Councillor Larry Patterson

That Council extend an invitation to the Candidate from the 2014 election who ran for the position that is vacant with the next highest number of votes to be appointed to the office of Member of Council for The Corporation of the Town of Kingsville.

<b>Recorded</b>	<b>YEA</b>	<b>NAY</b>
Mayor Nelson Santos	X	
Deputy Mayor Gord Queen	X	
Councillor Susanne Coghill		X
Councillor Tony Gaffan		X
Councillor Thomas Neufeld	X	



Councillor Larry Patterson	X	
<b>Results</b>	<b>4</b>	<b>2</b>

**CARRIED**

**8. Cottam Revitalization Committee – Terms of Reference**

**589-2017**

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

That the Terms of Reference for the Cottam Revitalization Committee be approved, as amended; and that advertising for resident positions begin immediately.

**CARRIED**

**I. BUSINESS/CORRESPONDENCE-ACTION REQUIRED**

**1. Gosfield North Sportsmen Association-Correspondence dated August 23 2017 RE: 2017 Pheasant Release Program**

**590-2017**

Moved by Councillor Larry Patterson

Seconded by Councillor Thomas Neufeld

Council authorize the continuation of the Town of Kingsville's partnership with the Gosfield North Sportsmen Association in its Pheasant Release Program by contributing the licence fees collected for the 2017 hunting season.

**CARRIED**

**J. MINUTES OF THE PREVIOUS MEETINGS**

**1. Regular Meeting of Council--August 28, 2017**

**2. Regular 'Closed Session' Meeting of Council--August 28, 2017**

**591-2017**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council adopt Regular Meeting of Council Minutes dated August 28, 2017 and Regular 'Closed Session' Meeting of Council Minutes dated August 28, 2017.

**CARRIED**

**K. MINUTES OF COMMITTEES AND RECOMMENDATIONS**

**1. Committee of Adjustment Meeting Minutes--June 20, 2017**

**592-2017**

Moved by Councillor Larry Patterson

Seconded by Councillor Thomas Neufeld

That Council receive Committee of Adjustment Meeting Minutes dated, June 20, 2017.

**CARRIED**

**2. Planning Advisory Committee Meeting--June 20, 2017**

**593-2017**

Moved by Councillor Susanne Coghill

Seconded by Deputy Mayor Gord Queen

That Council receive Planning Advisory Committee Meeting Minutes dated, June 20, 2017.

**CARRIED**

**L. BUSINESS CORRESPONDENCE - INFORMATIONAL**

**1. Ed Cornies, Resident--Correspondence received August 24, 2017 RE: Comments on the Proposed Mettawas Park Pavilion**

**2. Essex-Windsor Solid Waste Authority--Invitation to tour the Essex-Windsor Regional Landfill Site, dated August 25, 2017**

**3. Town of Tecumseh--Correspondence to Windsor Essex County Environment Committee from L. Moy, Director of Corporate Services/Clerk dated August 18, 2017**

**4. Town of Tecumseh--Correspondence to Rick Nicholls, MPP Chatham-Kent-Essex RE: Bill 94, Proposed Amendments to Highway Traffic Act and Pilot Project**

5. **Township of Oro-Medonte--Correspondence of Mayor Hughes to Premier Wynne RE: Ontario's Wildlife Damage Compensation Program, dated August 24, 2017**
6. **Migration Hall--Letter of thanks received from Stephanie Allen Santos on behalf of The Cast and Crew of 'OLIVER!' and The Migration Hall Board of Directors**
7. **National Airlines Council of Canada--Correspondence from President and CEO M. Bergamini, received August 31, 2017 RE: Airport Privatization**

**594-2017**

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

That Council receive Business Correspondence-Informational items 1-7.

**CARRIED**

**M. NOTICES OF MOTION**

1. **Deputy Mayor Queen may move, or cause to have moved:**

That Council and Administration enter into discussions with the Kingsville Community Church regarding Canada Day 2018 as to options and opportunities that may exist.

**595-2017**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council and Administration enter into discussions with the Kingsville Community Church regarding Canada Day 2018 as to options and opportunities that may exist.

**CARRIED**

2. **Deputy Mayor Queen may move, or cause to have moved:**

That Council again ask staff to obtain and install a Christmas tree at Carnegie Parkette prior to the Santa Parade of November 18.

**596-2017**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

That Council again ask staff to obtain and install a Christmas tree at Carnegie Parkette prior to the Santa Parade of November 18.

**CARRIED**

**3. Councillor Neufeld may move, or cause to have moved:**

That Committee members not be paid for Committee Meetings which last 15 minutes or less.

**597-2017**

Moved by Councillor Thomas Neufeld

Seconded by Deputy Mayor Gord Queen

That Committee members not be paid for Committee meetings which last less than fifteen (15) minutes.

**LOST**

**4. Councillor Neufeld may move, or cause to have moved:**

As part of the pending Town of Kingsville Official Plan 5 yr review staff be directed to incorporate policies for Prince Albert St. North which limit the type of residential development to single detached dwellings consistent with the predominant form of development in the area.

**598-2017**

Moved by Councillor Thomas Neufeld

Seconded by Councillor Tony Gaffan

As part of the pending Town of Kingsville Official Plan 5 yr review staff be directed to incorporate policies for Prince Albert St. North which limit the type of residential development to single detached dwellings consistent with the predominant form of development in the area.

**CARRIED**

**N. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES**

1. Councillor Patterson reminded of the upcoming annual Cottam Rotary Horse Show, to be held on Sunday, September 17, 2017.

2. Councillor Patterson requested that Administration ask that County Administration notify Town of Kingsville staff in advance when the County is doing construction on our roadways.

**O. BYLAWS**

**1. By-law 84-2017**

**599-2017**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

That Council read By-law 84-2017, being a By-law to exempt certain lands from Part Lot Control (Bernath Gardens Subdivision - Plan 12M-605) a first, second and third and final time.

**CARRIED**

**2. By-law 91-2017**

**600-2017**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council read By-law 91-2017, being a By-law authorizing the entering into of a Transfer Payment Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure for the Clean Water and Wastewater Fund (CWWF) (Ontario) (Infrastructure Ontario File No. Kingsv-Tn 37008) a first, second and third and final time.

**CARRIED**

**P. CONFIRMATORY BY-LAW**

**1. By-law 95-2017**

**601-2017**

That Council read By-law 95-2017, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its September 11, 2017 Regular Meeting a first, second and third and final time.

**CARRIED**



**Q. ADJOURNMENT**

**602-2017**

Moved by Councillor Tony Gaffan

Seconded by Councillor Thomas Neufeld

That Council adjourn this Regular Meeting at 8:25 p.m.

**CARRIED**

---

MAYOR, Nelson Santos

---

CLERK, Jennifer Astrologo



# MINUTES

## REGULAR MEETING OF KINGSVILLE BIA TUESDAY, AUG 8TH, 2017 AT 6:00 P.M.

Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville, Ontario

### A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:02pm with the following persons in attendance:

Members of BIA Board: Tony Gaffan, Beth Riddiford, Tim Sala, Gord Queen, Mike Lauzon, Heather Brown, Brian Sanford, Roberta Weston, Trevor Loop, Jason Martin

Members of Administration: Karen Wettlaufer

Guests:

Regrets: Izabela Muzzin

Absent:

### B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded members that any declaration and its general nature is to be made prior to each item being discussed.

### C. DELEGATIONS

### D. AMENDMENTS TO THE AGENDA

1. **Windsor-Essex Compassion Care Community/ Christie Nelson – Re:**  
Compassion Care Community Week

**BIA-066-2017** Moved by G. Queen, seconded by T. Sala, to have the coordinator research if other communities (Windsor, Tecumseh, and Lakeshore) were successful with this program launch in their community.

**CARRIED**

Trevor Loop arrived at 6:15pm.

## **E. ADOPTION OF ACCOUNTS**

1. **BIA Coordinator/Karen Wettlaufer** – Re: BIA Accounts for the monthly period ending July 31st, 2017

**BIA-067-2017** Moved by H. Brown, seconded by T. Gaffan, to approve the accounts.

**CARRIED**

## **F. STAFF REPORTS**

1. **BIA Coordinator/Karen Wettlaufer** – Re: Monthly Activity

The Coordinator presented her written report.

**BIA-068-2017** Moved by R. Weston, seconded by T. Sala, to send a letter to Council asking the BIA be invited to SERT meetings if events are being planned within the BIA boundaries.

**CARRIED**

Jason left at 6:19pm.

**BIA-069-2017** Moved by T. Gaffan, seconded by G. Queen, to contact someone locally, possibly Bruce Durward for a quote to redo the BIA website.

**CARRIED**

## **2. Council Representative**

G. Queen presented his report. Responding to an inquiry at a previous meeting, the Town does not have enough staff to water the plants in the BIA.

Also, responding to an inquiry regarding Bell Box Painting, expenses for this program would be approximately \$10,000.

The Board suggested the Flower program contract set a date of installation earlier than the middle of June.

### **3. EDDK Representative**

Swine and Dine is happening on Aug 20<sup>th</sup> at Pelee Island Winery.

At the next BIA meeting, a delegation partnering with EDDK, will present information on Halloween decorating in the Town.

### **G. BUSINESS / CORRESPONDENCE – ACTION REQUIRED**

### **H. MINUTES OF THE PREVIOUS MEETINGS**

Regular Meeting – July 11th, 2017

**BIA-070-2017** Moved by G. Queen, seconded by B. Sanford, to approve the minutes.

**CARRIED**

### **I. BUSINESS/ CORRESPONDENCE - INFORMATIONAL**

- 1. Email of Thanks for Flowers – Re: Gord Queen granddaughter**
- 2. Email of Thanks for New Business Photo in Local Paper – Re: Flower Fashions on King**

### **J. NEW AND UNFINISHED BUSINESS**

- 1. Facelift Grant Guidelines Review – Re: Mike Lauzon**

**BIA-071-2017** Moved by G. Queen, seconded by T. Sala, to reinstate wording 'Such improvements to the building exterior as may be approved by the Kingsville BIA Board of Managers' on the Facelift Grant applications.

**CARRIED**

The Coordinator was directed to re-promote the Facelift Grant by emailing the criteria and application to all members. Some businesses may be personally approached after a walk-through of the BIA district.

The Coordinator was instructed to contact the owner of 20 Main West and suggest that the windows be cleaned up.

The Board will conduct a walk-about in the BIA at the beginning of our next meeting at 6pm. The delegation will be scheduled at 7:15pm.

**K. ADJOURNMENT**

**BIA-072-2017** Moved by T. Sala, seconded by B. Sanford to adjourn this meeting  
at 7:23 p.m.

**CARRIED**

  
\_\_\_\_\_  
CHAIR, Beth Riddiford

  
\_\_\_\_\_  
RECORDING SECRETARY, Karen Wettlaufer





## MINUTES

**TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE  
THURSDAY, AUGUST 3, 2017 @ 5:30 P.M.  
Committee Room 'A', 2021 Division Rd N, Kingsville**

### **A. CALL TO ORDER**

Mayor Santos called the Regular Meeting to order at 5:35 p.m. with the following persons in attendance:

#### **Members**

Mayor N. Santos  
M. Stranack  
J. Gaffan  
T. Gaffan  
D. Quick (arrived at 5:45 p.m.)  
M. Lauzon

#### **Members of Administration**

CAO, P. Van Mierlo-West  
Deputy Clerk, J. Alexander  
Parks and Recreation Manager, M. Durocher  
Tourism Coordinator, N. Cobby  
BIA Coordinator, K. Wettlaufer

**Absent:** D. Hunt

### **B. DISCLOSURE OF PECUNIARY INTEREST**

When a member of the Committee has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of the Committee (or that was the subject of consideration at the previous Meeting of the Committee at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

### **C. PRESENTATIONS/DELEGATIONS**

#### **1. Delegation from Manager of Parks and Recreation, M. Durocher regarding Tall Ships event in 2019.**

M. Duroucher discussed the 2019 Tall Ships America event. In 2015, the Town of Kingsville has hosted this event which was extremely successful. The Tall Ships organizers have request the Town's support for the event in 2019. Kingsville will be the only Canadian port to host this event along with Toledo, Ohio. This could be an excellent opportunity for tourism and bringing economic opportunity for local businesses.

J. Gaffan asked M. Durocher about potential revenue if the Town hosted this event. M. Durocher indicated that this event will bring tourists to the area and local business could benefit. There is no financial gain for the Town to host this event, as this is a tourism opportunity. If the Town did proceed with this event, funding would need to be allocated into a reserve.

M. Stranack asked for the proposed dates for this event. M. Durocher indicated mid to late August 2019. M. Stranack followed-up with a question regarding the status of the Mettawa's development and will it be completed in time for this event? N. Santos indicated that phase one should be completed in time for this event.

**24-2017 Moved by J. Gaffan, seconded by T. Gaffan, to allocate \$20,000 in the 2018 Tourism and Economic Development Committee budget in reserve for the 2019 Tall Ships event.**

**CARRIED**

**2. Delegation from Johnny Dutton, Culture Days Volunteer regarding Culture Days "Art Free for All" event.**

J. Dutton discussed with the Committee the Culture Days event on September 30, 2017. The flag raising ceremony is scheduled for September 22, 2017, and everyone is invited. This year, the event is expanding with local artists to include highland dancers and a puppeteer as new participants. J. Dutton asked the Committee for financial assistance as organizers have incurred unexpected expenses by purchasing liability insurance and rented the Unico building as a rain back-up venue. Information regarding the event was handed to the committee.

J. Gaffan asked the organizers about the financial expenses of hosting this event and the new expenses incurred. This event is completely organized through volunteer time and donated supplies. They do not collect money to have this event. This year, organizers wanted a rain location which was an unforeseen cost to the organizers. The expenses include a rental fee for the Unico building and liability insurance rider on the Town's insurance policy. The Committee discussed ways to financially assist with the event. P. Van Mierlo-West indicated to the Committee that there are a few "in kind" services that can be done.

**25-2017 Moved by T. Gaffan, seconded by M. Lauzon to research the in-kind services to financially assist the Culture Days event including the Unico rental fee and insurance rider; and to report this information back to the Committee.**

**CARRIED**

**D. STAFF REPORTS**

**1. Economic Development Tourism Committee Update – P. Van Mierlo-West**

P. Van Mierlo-West presented her Economic Development Tourism Committee Update to the committee. She requested assistance with the tag line for the economic development conference. The committee agreed to "collaboration for success." Once the packages are finalized, administration will be mailing them out to get sponsors.

#### **E. BUSINESS/CORRESPONDENCE**

1. Radio Show Opportunity – Marilyn Wetston: Host and Producer of "From a Woman's Perspective" AM740, dated July 5, 2017.

Correspondence from Marilyn Wetston: Host and Producer of "From a Woman's Perspective" on AM740 was presented to the committee for discussion.

K. Wettlaufer had a discussions with Marilyn about this promotional opportunity. The show has an audience which is compatible to our marketing of the Town as a retirement community.

The committee directed K. Wettlaufer to investigate the price for this promotional package and bring this information to the committee.

#### **F. MINUTES OF THE PREVIOUS MEETING**

1. Tourism/Economic Development Committee Meeting Minutes—June 8, 2017.

**26-2017 Moved by J. Gaffan, seconded by M. Lauzon, to adopt the minutes of Tourism and Economic Development Committee Meeting dated June 8, 2017.**

**CARRIED**

#### **G. NEW AND UNFINISHED BUSINESS**

1. Update from B.I.A – K. Wettlaufer

K. Wettlaufer provided a verbal update regarding activities in the BIA. The maps are in limited supply and looking for budgeting in the 2018 BIA operating budget to print. D. Quick asked if there could be an online version on the map on the myKingsville website. This can be looked at in the future with the updates to the website.

BIA is surveying businesses on whether to close the road to host local BIA events. This is still in progress. K. Wettlaufer asked if the BIA can be at SERT meetings. They would like to be part of the Town's decision process with road closures for events. Through discussions with the committee it is determined that Councilor G.

Queen is a BIA Board member and on the SERT committee and can provide some input when necessary.

2. T. Gaffan discussed the Town sending thank-you cards to businesses who are opening or into their business for the betterment of the Town. He would like to see that the Town recognize these businesses and have Council send a supporting letter or card. N. Santos and P. Van Mierlo indicated that we do not have the staff resources to start this practice but agreed to look into ways to recognize businesses.

The Committee directed Administration to research what other municipalities are doing to show recognition to new and expanding businesses, and to report back to the Committee.

#### **H. NEXT MEETING DATE**

1. The next meeting of the Tourism/Economic Development Committee shall take place on September 7, 2017 in Committee Room A at 5:30 p.m.

#### **I. ADJOURNMENT**

27-2017 Moved by J. Gaffan, seconded by M. Lauzon, to adjourn this Meeting at 6:57 p.m.

**CARRIED**



\_\_\_\_\_  
**CHAIR, Mayor Santos**



\_\_\_\_\_  
**DEPUTY CLERK, J. Alexander**



# MINUTES

## PLANNING ADVISORY COMMITTEE MEETING

**TUESDAY AUGUST 15<sup>TH</sup>, 2017 AT 7:00 P.M.  
CORPORATION OF THE TOWN OF KINGSVILLE  
2021 DIVISION RD N, KINGSVILLE, ONTARIO**

### A. CALL TO ORDER

Chairperson Thomas Neufeld called the meeting to order at 7:00 p.m. with the following Committee members in attendance:

Members of Planning Advisory Committee	Members of Administration
<ul style="list-style-type: none"><li>• Deputy Mayor Gord Queen</li><li>• Councillor Larry Patterson</li><li>• Murray McLeod</li><li>• Shannon Olson</li></ul>	<ul style="list-style-type: none"><li>• Manager of Planning Services, Robert Brown</li></ul>

**ABSENT:** Town Planner, Kristina Brcic  
Councillor Thomas Neufeld  
Ted Mastronardi

### B. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Vice-Chairperson Murray McLeod reminded Committee members to disclose any interest they may have prior to each agenda item being discussed.

No members disclosed any conflicts with the items being presented.

### C. ADOPTION OF PLANNING ADVISORY COMMITTEE MEETING MINUTES DATED JUNE 20<sup>TH</sup>, 2017

#### PAC – 08 – 2017

Moved by Gord Queen, seconded by Shannon Olson that the Planning Advisory Committee Meeting Minutes dated June 20<sup>th</sup>, 2017 be adopted.

**CARRIED**

### D. HEARINGS

#### 1. SPA / 09 / 17 – Signum Wireless c/o FONTUR International Inc. – 690 Heritage Rd.

Manager of Planning Services, Robert Brown presented his report dated July 5<sup>th</sup>, 2017 to the Town of Kingsville Planning Advisory Committee regarding a proposed telecommunication tower and a request for a Statement of Concurrence that sufficient public consultation has occurred taking into consideration input from the local land use authority and surrounding land owners.

Signum Wireless Corporation has applied on behalf of the Town of Kingsville, the registered owners of the subject property, to construct a 50m (164 ft.) self-supporting telecommunications tower (See Appendix B & C). Signum Wireless Corp. is the contractor responsible for owning, building and maintaining the cell phone communication tower.

In accordance with federal regulations and the Town's "Policy for the Development and/or Redevelopment of Communication and Broadcasting Facilities" (See Appendix D) guidelines, public consultation is required to be obtained for the construction of



telecommunications towers. Public notice was given to registered property owners within 120 m of the proposed location by the applicant.

Mr. Brown also noted that no decision has been made by the Town and that Administration is looking for completion of the public notice requirement of the Telecom Policy prior to seeking final approval from Council to locate the tower on Town lands.

The applicant, Mr. Joel Swagerman of Signum Wireless was present. Mr. Swagerman presented to the Planning Advisory Committee and outlined the details of their request and rationale for the proposed location.

Councillor Larry Patterson asked if there are any interference issues with the tower for existing services in the area.

Mr. Swagerman indicated there would be no issues as the equipment has to be approved by Industry Canada and cannot create interference issues.

Vice-Chairperson Murray McLeod asked the audience to come forward with their comments or concerns and to ensure that their name and address were given prior to their comments for our records.

Ed Neves, 619 Malo St, is looking for clarification on the proposed location and on the Policy's Lake Erie site line provision.

Mr. Swagerman and Mr. Brown clarified the location issue with the site plan. Mr. Brown outlined the interpretation of the Lake Erie site line aspect of the Policy.

Mr. Neves asked why the tower cannot be located further North.

Mr. Brown explained to Mr. Neves that there is a conflict with possible underground services on the site and also the proximity to an ERCA regulated area.

Mr. Neves asked why the tower is needed in this area, in his opinion coverage appears to be sufficient.

Mr. Swagerman indicated that the tower is for a new wireless provider and coverage is only part of the issue, capacity is also important particularly with the increase in data usage on wireless networks.

Mr. Neves asked what recourse there is if there is interference.

Mr. Swagerman indicated that this information could be provided.

Mr. Walter Tessling, 109/111 Conservation Blvd, indicated that the site has been excavated and filled, how will the tower be secured?

Mr. Swagerman stated that Geo Tech testing will be necessary.

Mr. Tessling has received an offer to purchase on two lots that he owns on Conservation Blvd conditional on if the tower is permitted and constructed, will Signum compensate if he loses these sales?

Mr. Swagerman made Mr. Tessling aware that Signum will not offer any compensation if his offers to purchase shall fall through.

Mr. Tessling noted that studies have been done that show cancer impact within 400 meters of towers.

Mr. Swagerman stated that studies are questionable and have not been peer reviewed nor have they been completed in an accepted scientific method. There is no conclusive evidence.

Mr. Tessling asked how can the look of the tower be improved, and what is the size of the ground equipment structure?

Mr. Swagerman outlined different designs and tower styles, and indicated that the ground equipment structure would be 4m by 4m with fencing.

Vice-Chairperson Murray McLeod ask the PAC members if they had any questions for the Manager of Planning Services, Robert Brown or Mr. Joel Swagerman.

Committee Member Gord Queen, asked Mr. Swagerman why they chose this location.

Mr. Swagerman explained that Signum likes to work with the town for better control of the site and it is also close to the area of needed service.

Vice-Chairperson Murray McLeod confirmed there were no other comments from the applicant or the audience.

## **PAC – 09 – 2017**

Moved by, Gord Queen seconded by Larry Patterson that the Planning Advisory Committee receives the report and refer the matter to Town Council for final approval to provide the applicant with a Statement of Concurrence once sufficient public consultation has occurred and public comments considered, subject to the following:

- i. That the applicant provide landscaped screening around the fenced compound to the satisfaction of the Town;

**CARRIED**

## **2. PLC / 02 / 17 – Amico Properties Inc. – Blue Jay Crescent**

Manager of Planning Services, Robert Brown presented his report dated August 8<sup>th</sup>, 2017 to the Town of Kingsville Planning Advisory Committee regarding an application for lands in the Millbrook Subdivision, Stage II Phase 1, for exemption from part lot control.

The subject lands consist of forty-two (42) plan lots within the Royal Oak at the Creek Subdivision intended for the development of single detached dwellings. The developer is requesting exemption from part lot control to reconfigure lots 10 to 16, 28 to 41 & 45 to 51 into 20 blocks for development of semi-detached dwellings, eventually to be subdivided into 40 individual freehold units. Servicing needs and storm water have been reviewed. The County Planner has requested that a public meeting be undertaken to provide information to the abutting property owners due to the change in dwelling type and lot configuration.

Vice-Chairperson Murray McLeod ask the PAC members if they had any questions for the Manager of Planning Services, Robert Brown. No questions were brought forward.

Councillor Larry Patterson asked for confirmation of service capacity.

Mr. Brown indicated that this would be a requirement from the developer to provide confirmation from the Engineer of Record.

Vice-Chairperson Murray McLeod asked the audience to come forward with their comments or concerns and to ensure that their name and address were given prior to their comments for our records.

Steve and Tammy l'Anson, 161 Woodycrest Ave, asked if the water pressure would become an issue? They also noted that additional homes will increase traffic, this will affect future quality of the area. With proximity of the school the area should be kept for single detached dwelling lots and families.

Mr. Brown assured the l'Anson's that water pressure is not an issue. Area traffic can be reviewed to determine if additional traffic controls are required or parking needs to be reviewed. There will still continue to be a good mix of singles and semis in the area.

A resident named Mary, lives on Wisteria Lane, did not sign into the public meeting, wanted to bring the parking issue to light and also note that there are many school kids in the area.

Gudrin Beggs, of Amico noted that this is the last phase of development in this subdivision and the builders are looking for style.

Committee Member Gord Queen, asked if the Town should be delaying any additional approvals until the location of the school has been finalized.

Mr. Brown confirmed that this is the last phase of development and likely the last opportunity for change in this subdivision. The school site selection has taken longer than anticipated and it would be very difficult to pause development until one potential development is sorted out.

Councillor Larry Patterson asked what can be done about safety issues expressed.

Mr. Brown would like to see Municipal Services review the area for parking and traffic issues.

Vice-Chairperson Murray McLeod outlined some of the history of the area and how it has evolved and changed over time.

Vice-Chairperson Murray McLeod confirmed there were no other comments from the applicant or the audience.

**PAC – 10 – 2017**

Moved by, Gord Queen seconded by Shannon Olson that the Planning Advisory Committee approve the recommendation with the addition that Municipal Services review the noted traffic safety concerns in the area.

**CARRIED**

**E. BUSINESS / INFORMATION**

**F. ADJOURNMENT**

**PAC – 11 – 2017**

Moved by Gord Queen seconded by Shannon Olson, that there being no further items of discussion, the meeting adjourn at 8:10 p.m.

**CARRIED**

  
\_\_\_\_\_  
VICE-CHAIRPERSON, Murray McLeod

  
\_\_\_\_\_  
RECORDING SECRETARY, Robert Brown

**THE UNION WATER SUPPLY SYSTEM**  
**JOINT BOARD OF MANAGEMENT**  
**MINUTES OF MEETING**  
**HELD AUGUST 2, 2017 AT 9 AM**  
**IN KINGSVILLE COMMUNITY ROOM - KINGSVILLE ARENA**

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Members Present: Deputy Mayor MacDonald (Chair); Mayor Paterson, Councillors  
Dunn, Hammond - Leamington  
Councillors Gaffan, Patterson - Kingsville  
Mayor McDermott - Essex  
Mayor Bain (alternate) - Lakeshore

Members Absent: Councillors Jacobs and Verbeke - Leamington  
Mayor Santos and Councillor Neufeld - Kingsville  
Councillor Diemer - Lakeshore

Staff Present: Rodney Bouchard, Union Water Supply System Manager  
Khristine Johnson, recording secretary

Municipal Staff  
Present: Kevin Girard - Kingsville

OCWA Staff  
Present: Dale Dillen, Ken Penney, Adam Taggart

**Call to Order: 9:21 am**

**Disclosures of Pecuniary Interest: None**

**Adoption of UWSS Joint Board of Management Minutes:**

**No. UW-40-17**

Moved by: Councillor Hammond

Seconded by: Councillor Gaffan

That Minutes of UWSS Joint Board of Management meeting of June 21, 2017 be  
adopted.

Carried

## Union Water Supply System Joint Board of Management Meeting Minutes

**Business Arising Out of the Minutes: None****Report UW/21/17 dated July 28, 2017 re: Status of UWSS Operations & Maintenance and Capital Works to July 28, 2017**

Due to Board members' time constraints the Manager kept his report brief. The Manager reviews each item in his report. He notes that OCWA performs regular maintenance through their workplace maintenance program and this is an ongoing program. He further notes that the Town of Essex distribution system has received a 100% rating on its inspection from the MOECC.

The Manager reports that clarifier #3 is now back in service after the mixer gear box was rehabilitated by ASL Roteq. He also reminds members of previous discussions regarding Meter #4, the Highbury Canco Meter, and the evaluation performed by Flowmetrix. He reports that Flowmetrix has determined that the meter is reading accurately and will not need to be re-sized. He confirms that further reports will be received from Flowmetrix regarding Meters #14, #27 and then eventually Meter #8.

The UWSS valve turning exercises have been completed and will continue on an annual basis. This is a good way of determining any problems out in the system.

The Manager reports that US Ecology has removed 1300 tons of residual waste from the piles located on the west side of the UWSS property. The pile is slowly getting smaller. This program will continue for a number of years. The South Settling Lagoon is due for a cleanout and DiMenna Excavating has won the contract with the lowest bid and this work will be completed by the end of August.

The Manager notes that on July 19<sup>th</sup> he met with the new Leamington District Secondary School (LDSS) team regarding Valve Chamber #117. It appears that a resolution has been found and the work is being completed at this time. He will report back to the board with any issues.

Associated Engineering (AE) is continuing to test the UWSS raw water to evaluate the effects of injecting carbon dioxide gas in UWSS raw water. The Manager notes a report will be presented to the members later in the meeting.

The tendering process for the Essex Water Tower (EWT) has been initiated. Bids will be opened on August 10<sup>th</sup> to accommodate the civic holiday. There is a brief discussion on the possibility of a higher bid than is budgeted. The Manager confirms that if the bid is substantially higher than budgeted the project will have to be postponed until the budget can be re-visited next year.

The Manager also notes that the SCADA upgrade work has been sent to AE to assist with the RFPs. He anticipates that the RFP call will be issued by August 11<sup>th</sup>. He then reminds members that the UWSS is working the Price Waterhouse Cooper (PwC) regarding the UWSS restructuring. He notes that he is attempting to arrange meeting times that work with the municipalities and the facilitator.



Union Water Supply System Joint Board of Management Meeting Minutes

Finally, the Manager reviews the flows for the year and notes that although they are slightly lower than last year they are still above the four (4) year average.

**No. UW-41-17**

Moved by: Mayor Paterson

Seconded by: Mayor McDermott

That report UW/21/17 re: Status update of UWSS Operations & Maintenance Activities and Capital Works to July 28, 2017 is received.

Carried (UW/21/17)

**Report UW/22/17 dated July 26, 2017 re: UWSS Mid-Year Revenue and Expenditure report**

The Manager reminds members of the Board that this is generally a report that is prepared once a year at this time. He further notes that the UWSS is generally where it should be in terms of flow and budget for mid-way through the year. He explains that expenditures are in line with the budget and flows generally will increase slightly in the second half of the year.

The Manager does point out a few capital changes that he would like to make going forward. He mentions the possibility of an increased budget for the Essex Water Tower to \$1,050,000 and he will have confirmation of the budget for the next meeting. He would like the move the recommendation that he has authorization to proceed with the increased budget because if he waits until the September Board meeting it will be too late in the year to start the project.

**No. UW-42-17**

Moved by: Mayor Paterson

Seconded by: Councillor Dunn

That the Manager has authorization to increase the capital budget for the Essex Water Tower rehabilitation project from a budget of \$850,000 to a budget of \$1,050,000.

Carried

The Manager then continues with the review of his report and turns his attention to the SCADA system upgrades and notes that this project will most likely have to be spread over the next two years. He notes that the project is getting a later start in the year than

anticipated and is in the process of sending out Requests for Proposal. He feels that a maximum of \$500,000 of the \$1,250,000 budget will be used this year.

Union Water Supply System Joint Board of Management Meeting Minutes

Finally, the Manager notes that all other expenditures are in line with the 2017 budget.

**No. UW-43-17**

Moved by: Mayor Bain

Seconded by: Councillor Patterson

That the UWSS Joint Board of Management receives report UW/22/17 dated July 26, 2017 re: UWSS 2017 Mid-Year Revenue and Expenditures Report

Carried (UW/22/17)

**Report UW/23/17 dated July 27, 2017 re: Engineering and Design - Carbon Dioxide Injection System for Raw Water pH Adjustment**

The Manager explains that as part of ongoing studies at the UWSS Ruthven WTP to determine best course of action for the treatment process testing has been done to determine if carbon dioxide will help the coagulant at the Ruthven WTP work better and also reduce the aluminum residual by means of reducing the raw water pH. He explains that this is a project he would like to get moving on quickly as this benefits the system as well as many of the dialysis patients within the region.

The Board asks what the downsides of such a project are and the Manager explains that the initial set up will be expensive. The Board also asks if dialysis patients will be informed. The Manager notes that the UWSS is in communication with a dialysis health team for the area.

There are other questions regarding whether this procedure will change the taste or odour. The Manager notes that there should be no change in these characteristics.

The Board then asks if the Ruthven WTP will incur any fines or added expenses from the government in regard to CO<sub>2</sub>. The Board indicates that greenhouses in the area are being hit hard with added expenses because of CO<sub>2</sub> emissions. The Manager was not sure of this answer and he will definitely look into this. If there are added costs he would have to re-evaluate this possibility.

**No. UW-44-17**

Moved by: Mayor McDermott

Seconded by: Councillor Hammond

That the Union Water Supply Joint Board of Management (UWSS Board) receives this report for information;

Union Water Supply System Joint Board of Management Meeting Minutes

And further, that the Board approves a budget of \$125,000 to be funded from the UWSS Operating Funds Reserve for the undertaking of Conceptual & Detailed Design and Engineering Services for the installation of a Carbon Dioxide (CO2) injection system for raw water pH adjustment;

And further, that the UWSS Board authorizes the UWSS General Manager to undertake a direct negotiation with Associated Engineering for CO2 injection system design and engineering services.

Carried (UW/23/17)

**Report UW/24/17 dated July 28, 2017 re: Payments from June 11 to July 28, 2017.**

**No. UW-45-17**

Moved by: Mayor Bain

Seconded by: Mayor Paterson

That report UW/24/17 dated July 28, 2017 re: Payments from June 11 to July 28, 2017 is received.

Carried (UW/24/17)

## **NEW BUSINESS**

The Manager notes that new lights will be added to the Leamington Water Tower to illuminate at night. This provides a pleasing visual aesthetic to the property as well as providing security.

The Board asked the Manager for some positive reassurance regarding the possible restructuring for staff members. The Manager reassured members that at this time the reason for restructuring is to allow the UWSS to debt finance, obtain grants and become a legal entity. No staff changes are expected.

## **ADJOURNMENT**

**No. UW-46-17**

Moved by: Councillor Patterson

Seconded by: Councillor Dunn

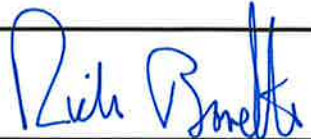
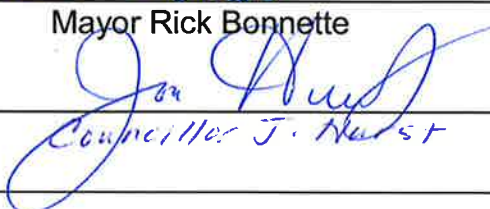
That the meeting adjourn at 9:47 am

Carried

**Date of Next Meeting:** September 20, 2017 in the Kingsville Community Room, Kingsville Arena



THE CORPORATION  
OF  
THE TOWN OF HALTON HILLS

Moved by:  Date: August 28, 2017  
Mayor Rick Bonnette  
Seconded by:  Resolution No.: 2017-0152  
Councillor J. Hurst  
15A

WHEREAS on August 12, 2017 a horrific, cowardly, and racially motivated act of violence took place in Charlottesville, Virginia that led to the death of a 32 year old woman, and injuries to at least 19 others;

AND WHEREAS this horrific and cowardly act took place during what has been described as one of the largest white supremacist events in U.S. history;


AND WHEREAS further incidents of racially motivated acts of violence have taken place both locally and abroad;

AND WHEREAS we must join together as a community, province, and nation to condemn this type of hatred and racism;

THEREFORE BE IT RESOLVED that Council for the Town of Halton Hills supports zero tolerance for racism of any kind, including nazi'ism and white supremacy;

AND FURTHER THAT Council for the Town of Halton Hills encourages all Ontario Municipalities to pass a resolution to support zero tolerance against racism and condemn all racism acts of violence;

AND FURTHER THAT a copy of this resolution be sent to Michael Chong, MP, Wellington Halton-Hills, Ted Arnott, MPP, Wellington Halton-Hills, FCM, AMO, Region of Halton, and Ontario municipalities.

  
Mayor Rick Bonnette



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## LEAMINGTON AREA RIGHT TO LIFE

(Chapter of Windsor-Essex County Right to Life)

596 Highway 77, R.R.#5, Leamington, Ontario N8H 3V8

519-325-0929

rtlleamington@gmail.com

www.lifecollective.io/windsor

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September 6, 2017

Dear Mayor Nelson Santos:

### KINGSVILLE LIFE CHAIN

Leamington Area Right to Life is organizing a Life Chain to be held in Kingsville on Sunday, October 1<sup>st</sup>, 2017 from 2:30 to 3:30 p.m.

For one hour, pro-life supporters will line the sidewalks of Kingsville along Main and Division Streets in the form of a Life Chain. Each person will be quietly standing on the sidewalk holding a sign that reads "Abortion Kills Children".

Participants will be instructed to not block traffic, pedestrians, driveways or intersections while taking part in the Life Chain. Block captains will be appointed to enforce these instructions and to ensure a peaceful, quiet Life Chain.

Please be assured that any trash caused by the participants will be picked up after the event.

If you have any questions, please call me at 519-325-0929.

Sincerely,

Josephine DeGoey

President

Leamington Area Right to Life

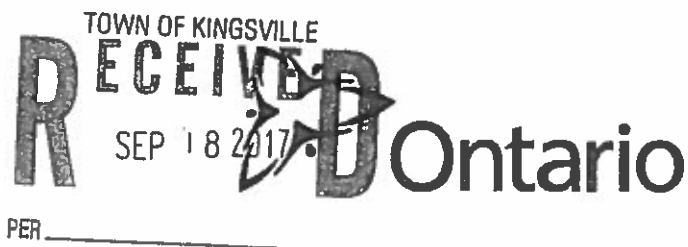
RECEIVED SEP - 8 2017

Ministry of Agriculture,  
Food and Rural Affairs

Ministère de l'Agriculture,  
de l'Alimentation et  
des Affaires rurales

1 Stone Road West  
Guelph, Ontario N1G 4Y2  
Tel: 877-424-1300  
Fax: 519-826-3259

1 Stone Road West  
Guelph (Ontario) N1G 4Y2  
Tél.: 877-424-1300  
Télééc.: 519-826-3259



## Environmental Management Branch

September 14, 2017

Town of Kingsville  
c/o Ruth Orton, Clerk  
2021 Division Rd., N.  
Kingsville, ON N9Y 2Y9

### RE: Notification of NASM Plan Approval

This is to inform you that a NASM Plan has been approved in your municipality.

**Approval has been granted to :** Charlie McLean  
**Date Approved:** September 13, 2017  
**Address:** 1060 Lakeshore Road 103  
Maidstone, ON N0R 1K0

The NASM Plan has been assigned reference number 22763.

The approved NASM Plan will expire on December 31, 2021.

The NASM Plan refers to the following NASM and land application sites:

NASM		
Description	Source	Category
Sewage biosolids	OCWA-Belle-River-Maidstone WWTF	3
Any NASM that is not listed in Schedule 4, Table 1 or 2 leechwater from composting of greenhouse vines	ATI Inc., Ruthven	3

Land Application Sites			
Concession	Lot	Geotownship	Roll number
Talbot Road West North Side	278	Gosfield	371161000005302 371161000002700
1	27	Maidstone	375101000007720
8	4, 5	Gosfield	371153000002400

For more information or questions about compliance and enforcement, visit the Ministry of the Environment's website: [www.ontario.ca/nasm-moe](http://www.ontario.ca/nasm-moe) or call 1-800-565-4923.

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For more information about training, certification, education and NASM Plan approvals, visit the Ontario Ministry of Agriculture, Food and Rural Affairs' website: [www.ontario.ca/nasm-omafra](http://www.ontario.ca/nasm-omafra) or call 1-877-424-1300.



L.A. Senyshyn, Director  
Section 28, O. Reg. 267/03, as amended

c: Trevor Robak, OMAFRA Field Specialist  
Lee Bradshaw, MOECC District Office

Ministry of Agriculture,  
Food and Rural Affairs

Ministère de l'Agriculture  
de l'Alimentation et  
des Affaires rurales

1 Stone Road West  
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1 Stone Road West  
Guelph (Ontario) N1G 4Y2  
Tél. : 877-424-1300  
Télééc. : 519-826-3259



Ontario

## Environmental Management Branch

September 14, 2017

Town of Kingsville  
c/o Ruth Orton, Clerk  
2021 Division Rd., N.  
Kingsville, ON N9Y 2Y9

### RE: Notification of NASM Plan Approval

This is to inform you that a NASM Plan has been approved in your municipality.

**Approval has been granted to :** Sun-Brite Foods Inc., c/o Victor Rivest  
**Date Approved:** September 13, 2017  
**Address:** 1532 County Road 34, PO Box 70  
Ruthven, ON N0P 2G0

The NASM Plan has been assigned reference number 23081.

The approved NASM Plan will expire on December 31, 2021.

The NASM Plan refers to the following NASM and land application sites:

NASM		
Description	Source	Category
Mud pressed from tomato waste and biosolids	Sun-Brite Foods Inc.	3
Peels and pomace other than from cole crops and onions tomato waste	Sun-Brite Foods Inc.	3

Land Application Sites			
Concession	Lot	Geotownship	Roll number
3 Eastern Division	10	Gosfield	371134000007400 371134000005900

For more information or questions about compliance and enforcement, visit the Ministry of the Environment's website: [www.ontario.ca/nasm-moe](http://www.ontario.ca/nasm-moe) or call 1-800-565-4923.

...2



For more information about training, certification, education and NASM Plan approvals, visit the Ontario Ministry of Agriculture, Food and Rural Affairs' website: [www.ontario.ca/nasm-omafra](http://www.ontario.ca/nasm-omafra) or call 1-877-424-1300.



L.A. Senyshyn, Director  
Section 28, O. Reg. 267/03, as amended

c: Trevor Robak, OMAFRA Field Specialist  
Lee Bradshaw, MOECC District Office

# THE CORPORATION OF THE TOWN OF KINGSVILLE

## BY-LAW 61-2017

*Being a by-law to provide for  
improvements to the McDonald Drain  
in the Town of Kingsville, in the County of Essex*

**WHEREAS** the Council of the Town of Kingsville, in the County of Essex, has procured a report under section 78 of the *Drainage Act* for improvements to the McDonald Drain;

**AND WHEREAS** the report dated April 28<sup>th</sup>, 2017 has been authored by Antonio B. Peralta, P. Eng. and the attached report forms part of this by-law;

**AND WHEREAS** \$311,052.00 is the amount to be contributed by the Town of Kingsville for the drainage works;

**AND WHEREAS** \$1,750.00 is being assessed in the Municipality of Leamington for the drainage works;

**AND WHEREAS** Council is of the opinion that the report of the area is desirable;

**THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE, PURSUANT TO THE DRAINAGE ACT ENACTS AS FOLLOWS:**

**1. AUTHORIZATION**

The attached report is adopted and the drainage works is authorized and shall be completed as specified in the report.

**2. BORROWING**

The Corporation of the Town of Kingsville may borrow on the credit of the Corporation the amount of \$312,802.00 being the amount necessary for the completion of the drainage works.

**3. DEBENTURES**

The Corporation may arrange for the issue of debenture(s) on its behalf for the amount borrowed less the total amount of:

- a) Grants received under section 85 of the *Drainage Act*;
- b) Monies paid as allowances;
- c) Commuted payments made in respect of lands and roads assessed with the municipality;
- d) Money paid under subsection 61(3) of the *Drainage Act*; and
- e) Money assessed in and payable by another municipality.

**4. PAYMENT**

Such debenture(s) shall be made payable within 2 (two) or 5 (five) years (as determined by the Director of Financial Services or designate) from the date of the debenture(s) and shall bear interest at a rate not higher than 2% more than the municipal lending rates as posted by Infrastructure Ontario on the date of sale of such debenture(s).

- 1) A special equal annual rate sufficient to redeem the principal and interest on the debenture(s) shall be levied upon the lands and roads as shown in the schedule and shall be collected in the same manner and at the same as other taxes are collected in each year for 2 (two) or 5 (five) years (as determined by the Director of Financial Services or designate) after the passing of this by-law.
- 2) For paying the amount \$312,802.00 being the amount assessed upon the lands and roads belonging to or controlled by the municipality a special rate sufficient to pay the amount assessed

plus interest thereon shall be levied upon the whole rateable property in the Town of Kingsville in each year for 2 (two) or 5 (five) years (as determined by the Director of Financial Services or designate) after the passing of this by-law to be collected in the same manner and at the same time as other taxes collected.

- 3) All assessments of \$100.00 or less are payable in the first year in which the assessments are imposed.

## **5. SCHEDULE OF ASSESSMENTS OF LAND AND ROADS**

# **CONSTRUCTION SCHEDULE OF ASSESSMENT**

## **McDONALD DRAIN IMPROVEMENTS**

(Geographic Township of Gosfield South)

### **TOWN OF KINGSVILLE**

#### **TOWN OF KINGSVILLE**

#### **3. MUNICIPAL LANDS:**

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Owned	Acres Affid	Hectares Affid	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
Road 5 East			4.60	1.862	1.862	Town of Kingsville	\$ 126.00	\$ 1,781.00	\$ -	\$ 1,907.00
County Road 18			8.90	3.602	3.602	County of Essex	\$ 168.00	\$ 3,154.00	\$ -	\$ 3,322.00
County Road 31			5.80	2.347	2.347	County of Essex	\$ 285.00	\$ 1,926.00	\$ -	\$ 2,211.00
<b>Total on Municipal Lands.....</b>							<b>\$ 579.00</b>	<b>\$ 6,861.00</b>	<b>\$ -</b>	<b>\$ 7,440.00</b>

#### **4. PRIVATELY OWNED - NON-AGRICULTURAL LANDS:**

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Owned	Acres Affid	Hectares Affid	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
340-08205	3	11	0.88	0.88	0.356	Kevin & Barbara Fischer	\$ 5.00	\$ 179.00	\$ -	\$ 184.00
340-08250	3	11	1.08	0.78	0.316	John & Honorina Pavao	\$ 4.00	\$ 171.00	\$ -	\$ 175.00
340-08400	3	11	0.22	0.22	0.089	George Whaley & Sons Limited	\$ 1.00	\$ 59.00	\$ -	\$ 60.00
340-08401	3	11	0.41	0.41	0.166	Barbara Stewart	\$ 2.00	\$ 90.00	\$ -	\$ 92.00
340-08410	3	11	1.15	0.35	0.142	Stephanie Pavao & Tyler Clark	\$ 2.00	\$ 77.00	\$ -	\$ 79.00
340-08420	3	11	1.15	0.35	0.142	Abe & Tina Giesbrecht	\$ 2.00	\$ 77.00	\$ -	\$ 79.00
340-08430	3	11	1.41	0.43	0.174	Gilberto & Lucy Oliveira	\$ 2.00	\$ 94.00	\$ -	\$ 96.00
340-08700	3	12	34.14	2.50	1.012	County of Essex	\$ 36.00	\$ 1,084.00	\$ -	\$ 1,120.00
340-08900	3	12	3.05	3.05	1.234	Johan & Eva Klassen	\$ 43.00	\$ 460.00	\$ -	\$ 503.00
340-09490	3	13	0.93	0.93	0.376	Carmela Ingrassia	\$ 23.00	\$ 190.00	\$ -	\$ 213.00
340-09600	3	13	0.46	0.46	0.186	Edward & Janet Hancharyk	\$ 23.00	\$ 115.00	\$ -	\$ 138.00
340-09700	3	13	3.6	3.60	1.457	Peter & Mane Costa	\$ 176.00	\$ 396.00	\$ -	\$ 572.00
340-09705	3	13	1.43	1.43	0.579	Maria Costa	\$ 70.00	\$ 202.00	\$ -	\$ 272.00
340-09800	3	13	1.64	1.64	0.664	Bernard & Helen Friesen	\$ 80.00	\$ 257.00	\$ -	\$ 337.00



Tax Roll No.	Con. or Plan	No.	Lot or Part of Lot	Acres Owned	Acres Allied	Hectares Allied	Owner's Name	Value of		Value of Benefit	Value of Benefit	Value of Benefit	TOTAL VALUE
								Benefit	Outlet	Benefit	Benefit	Benefit	
340-09900	3	13	1.6	0.98	0.648	Heritage Roofing Inc.	\$ 78.00	\$	497.00	\$	-	\$	575.00
340-09990	3	13	0.47	0.47	0.190	Salvalore Pannunzio & Claudio Salvatore	\$ 23.00	\$	138.00	\$	-	\$	161.00
340-10000	3	13	0.98	0.98	0.397	Kevin & Carmen Dick	\$ 48.00	\$	192.00	\$	-	\$	240.00
340-10100	3	13	7.72	7.72	3.124	Rita Cosie	\$ 236.00	\$	647.00	\$	-	\$	883.00
340-10105	3	13	0.85	0.85	0.344	Heinrich & Agatha Janzen	\$ 14,104.00	\$	160.00	\$	-	\$	14,264.00
340-10150	3	13	0.82	0.82	0.332	Michael & Kelly Ingratta	\$ 40.00	\$	122.00	\$	-	\$	162.00
340-10200	3	13	0.54	0.54	0.219	Bernardo & Margeretha Neufeld	\$ 14,302.00	\$	44.00	\$	-	\$	14,346.00
340-00800	4	24	1.44	1.44	0.583	Mastron Enterprises Ltd.	\$ 35.00	\$	770.00	\$	-	\$	805.00
390-00850	4	24	0.4	0.4	0.162	Mastron Enterprises Ltd.	\$ 10.00	\$	214.00	\$	-	\$	224.00
390-00900	4	24	0.27	0.27	0.109	Hydro One Networks Inc.	\$ 7.00	\$	101.00	\$	-	\$	108.00
390-01085	4	24	2.28	2.28	0.923	Margo Carder	\$ 112.00	\$	386.00	\$	-	\$	498.00
390-01095	4	24	1.09	1.09	0.441	Henry & Elena Peters	\$ 53.00	\$	326.00	\$	-	\$	379.00
390-01305	4	24	0.46	0.46	0.186	Jacobo & Helen Guenther	\$ 11.00	\$	131.00	\$	-	\$	142.00
390-01310	4	24	0.46	0.46	0.186	William & Sharon Bennett	\$ 11.00	\$	131.00	\$	-	\$	142.00
390-01315	4	24	0.46	0.46	0.186	Sean & Anna Beaul	\$ 11.00	\$	131.00	\$	-	\$	142.00
390-01320	4	23 & 24	0.46	0.46	0.186	Beatrice & David Sanders	\$ 11.00	\$	131.00	\$	-	\$	142.00
390-01325	4	23	0.46	0.46	0.186	Antonio & Joanne DeSantis	\$ 11.00	\$	131.00	\$	-	\$	142.00
390-01330	4	23	0.46	0.46	0.186	Edward & Charlene Bonyai	\$ 11.00	\$	131.00	\$	-	\$	142.00
390-01335	4	23	0.46	0.46	0.186	Johan & Abigail Froese	\$ 11.00	\$	131.00	\$	-	\$	142.00
390-01350	4	23	0.48	0.48	0.194	Sleven & Jennifer Damore	\$ 12.00	\$	139.00	\$	-	\$	151.00
390-01500	4	23	0.57	0.57	0.231	John & Katharina Wait	\$ 7.00	\$	167.00	\$	-	\$	174.00
390-01600	4	23	1.21	1.21	0.490	Fredrick & Elsie Sharp	\$ 15.00	\$	252.00	\$	-	\$	267.00
390-01700	4	23	0.77	0.77	0.312	Johan Leowen & Margaretha Fresen	\$ 9.00	\$	161.00	\$	-	\$	170.00
390-01800	4	23	1.75	1.75	0.708	Donald & Jill Ryall	\$ 10.00	\$	366.00	\$	-	\$	376.00
400-00100	5	24	20.52	3.00	1.214	Sterling Acre Farms Limited	\$ 37.00	\$	454.00	\$	-	\$	491.00
400-00200	5	24	30.07	0.30	0.121	538269 Ontario Limited	\$ 4.00	\$	113.00	\$	-	\$	117.00

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Owned	Acres Allrid	Hectares Allrid	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
400-00400	5	23	25.29	0.90	0.364	Erie Sand and Gravel Limited	\$ 6.00	\$ 136.00	\$ -	\$ 142.00
400-00405	5	23	0.46	0.36	0.146	Tammy Lapensee	\$ 4.00	\$ 109.00	\$ -	\$ 113.00
Total on Privately Owned - Non-Agricultural Lands.....							\$ 29,698.00	\$ 9,862.00	\$ -	\$ 39,560.00

5. PRIVATELY OWNED - AGRICULTURAL LANDS (grantable):

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Owned	Acres Allrid	Hectares Allrid	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
340-08000	3	10	19.98	2.98	1.206	Laszlo Lakatos & Krisztina Szabo	\$ 8.00	\$ 936.00	\$ -	\$ 944.00
340-09100	3	12	17	8.00	3.238	Basil & Santina Manotti	\$ 58.00	\$ 627.00	\$ -	\$ 685.00
340-09200	3	12	16	9.00	3.642	Vito & Louise Coppola	\$ 65.00	\$ 848.00	\$ -	\$ 913.00
340-09300	3	12	16	9.00	3.642	Jacob & Eva Schmitt	\$ 65.00	\$ 791.00	\$ -	\$ 856.00
340-09400	3	13	43.71	35.84	14.504	Camela Ingrassia	\$ 439.00	\$ 1,490.00	\$ -	\$ 1,929.00
340-10300	3	13	15.4	12.40	5.018	Michael & Donna Mastronardi	\$ 303.00	\$ 195.00	\$ -	\$ 498.00
390-00400	4	22 & 23	266.88	139.53	56.467	George Whaley & Sons Limited	\$ 683.00	\$ 9,192.00	\$ -	\$ 9,875.00
390-00600	4	24	91.73	91.73	37.123	Masiron Enterprises Inc.	\$ 2,245.00	\$ 9,027.00	\$ -	\$ 11,272.00
390-01100	4	24	49.35	49.35	19.970	Noreen & Philip Prince	\$ 1,208.00	\$ 3,580.00	\$ -	\$ 4,788.00
390-01200	4	24	44.55	44.55	18.029	Triple K Farms Limited	\$ 1,090.00	\$ 3,232.00	\$ -	\$ 4,322.00
390-01300	4	23 & 24	152.27	136.72	55.330	Erie Sand and Gravel Limited	\$ 909.00	\$ 9,484.00	\$ -	\$ 10,393.00
Total on Privately Owned - Agricultural Lands (grantable).....							\$ 7,073.00	\$ 39,402.00	\$ -	\$ 46,475.00

5. PRIVATELY OWNED - AGRICULTURAL LANDS (non-grantable):

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Owned	Acres Allrid	Hectares Allrid	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
340-09000	3	12	11	11.00	4.452	1859293 Ontario Limited	\$ 80.00	\$ 761.00	\$ -	\$ 841.00
400-00300	5	24	9.75	9.75	3.946	Jason Adamson	\$ 60.00	\$ 921.00	\$ -	\$ 981.00
390-00600	4	24	91.73	0.00	0.000	Masiron Enterprises Inc.	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00
Total on Privately Owned - Agricultural Lands (non-grantable).....							\$ 4,640.00	\$ 1,682.00	\$ -	\$ 6,322.00

**6. SPECIAL NON PRO-RATEABLE ASSESSMENTS (non-agricultural (Sec.26)):**

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Owned	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
Road 5 East			0.00	0.00	0.000	Town of Kingsville	\$ 36,870.00	\$ -	\$ -	\$ 36,870.00
County Road 18			0.00	0.00	0.000	County of Essex	\$ 174,385.00	\$ -	\$ -	\$ 174,385.00
Total on Special Non Pro-Rateable Assessments (non-agricultural (Sec.26)).....							\$ 211,255.00	\$ -	\$ -	\$ 211,255.00
TOTAL ASSESSMENT -TOWN OF KINGSVILLE							\$ 253,245.00	\$ 57,807.00	\$ -	\$ 311,052.00

**MUNICIPALITY OF LEAMINGTON**

**3. MUNICIPAL LANDS:**

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Owned	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
County Road 18			0.60	0.243	0.243	County of Essex	\$ 29.00	\$ 218.00	\$ -	\$ 247.00
County Road 31			0.44	0.178	0.178	County of Essex	\$ 22.00	\$ 160.00	\$ -	\$ 182.00
Total on Municipal Lands.....							\$ 51.00	\$ 378.00	\$ -	\$ 429.00

**4. PRIVATELY OWNED - NON-AGRICULTURAL LANDS:**

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Owned	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
660-01510	4	1	0.90	0.90	0.364	Dominic & Filomena Zaccardi	\$ 44.00	\$ 174.00	\$ -	\$ 218.00
Total on Privately Owned - Non-Agricultural Lands.....							\$ 44.00	\$ 174.00	\$ -	\$ 218.00

5. PRIVATELY OWNED - AGRICULTURAL LANDS (grantable):

Tax Roll No.	Plan No.	Lot or Part of Lot	Acres Owned	Acres Alftd	Hectares Alftd	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
660-01600	4	1	9 10	9 10	3 663	Z D S Farms Limited	\$ 223.00	\$ 880.00	\$ -	\$ 1,103.00
Total on Privately Owned - Agricultural Lands (grantable).....							\$ 223.00	\$ 880.00	\$ -	\$ 1,103.00
TOTAL ASSESSMENT -MUNICIPALITY OF LEAMINGTON							\$ 318.00	\$ 1,432.00	\$ -	\$ 1,750.00
TOTAL ASSESSMENT -TOWN OF KINGSVILLE (brought forward)							\$ 253,245.00	\$ 57,907.00	\$ -	\$ 311,052.00
TOTAL ASSESSMENT							\$ 253,563.00	\$ 59,239.00	\$ -	\$ 312,802.00

1 Hectare = 2 471 Acres  
D-13-028  
April 28th, 2017

# **MAINTENANCE SCHEDULE OF ASSESSMENT**

## **McDONALD DRAIN IMPROVEMENTS**

(Geographic Township of Gosfield South)

### **TOWN OF KINGSVILLE**

#### **TOWN OF KINGSVILLE**

#### **3. MUNICIPAL LANDS:**

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Owned	Acres Allrd	Hectares Allrd	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
Road 5 East			4.60	1.862		Town of Kingsville	\$ 90.00	\$ 459.00	\$ -	\$ 549.00
County Road 18			8.90	3.602		County of Essex	\$ 121.00	\$ 574.00	\$ -	\$ 695.00
County Road 31			5.80	2.347		County of Essex	\$ 204.00	\$ 468.00	\$ -	\$ 672.00
<b>Total on Municipal Lands.....</b>							<b>\$ 415.00</b>	<b>\$ 1,501.00</b>	<b>\$ -</b>	<b>\$ 1,916.00</b>

#### **4. PRIVATELY OWNED - NON-AGRICULTURAL LANDS:**

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Owned	Acres Allrd	Hectares Allrd	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
340-08205	3	11	0.88	0.88	0.356	Kevin & Barbara Fischer	\$ 4.00	\$ 34.00	\$ -	\$ 38.00
340-08250	3	11	1.08	0.78	0.316	John & Honorina Pavao	\$ 3.00	\$ 32.00	\$ -	\$ 35.00
340-08400	3	11	0.22	0.22	0.089	George Whaley & Sons Limited	\$ 1.00	\$ 11.00	\$ -	\$ 12.00
340-08401	3	11	0.41	0.41	0.166	Barbara Stewart	\$ 2.00	\$ 17.00	\$ -	\$ 19.00
340-08410	3	11	1.15	0.35	0.142	Stephanie Pavao & Tyler Clark	\$ 1.00	\$ 14.00	\$ -	\$ 15.00
340-08420	3	11	1.15	0.35	0.142	Abe & Tina Giesbrecht	\$ 1.00	\$ 14.00	\$ -	\$ 15.00
340-08430	3	11	1.41	0.43	0.174	Gilberto & Lucy Oliveira	\$ 2.00	\$ 18.00	\$ -	\$ 20.00
340-08700	3	12	34.14	2.50	1.012	County of Essex	\$ 26.00	\$ 202.00	\$ -	\$ 228.00
340-08900	3	12	3.05	3.05	1.234	Johan & Eva Klassen	\$ 31.00	\$ 86.00	\$ -	\$ 117.00
340-09490	3	13	0.93	0.93	0.376	Carmela Ingratta	\$ 16.00	\$ 35.00	\$ -	\$ 51.00
340-09600	3	13	0.46	0.46	0.186	Edward & Janet Hancharyk	\$ 16.00	\$ 22.00	\$ -	\$ 38.00
340-09700	3	13	3.60	3.60	1.457	Peter & Marie Costa	\$ 127.00	\$ 74.00	\$ -	\$ 201.00
340-09705	3	13	1.43	1.43	0.579	Mana Costa	\$ 50.00	\$ 38.00	\$ -	\$ 88.00
340-09800	3	13	1.64	1.64	0.664	Bernard & Helen Fresen	\$ 58.00	\$ 48.00	\$ -	\$ 106.00

Taxpayer No.	Con. or Part	No.	Lot or Part of Lot	Acres		Meters Alt'd	Owner's Name	Value of		Value of Special Benefit	TOTAL VALUE
				Owned	Alt'd			Benefit	Outlet		
340-09900	3	13	13	1.60	0.648	Heritage Roofing Inc.	\$ 56.00	\$ 90.00	\$ -	\$ 146.00	
340-09990	3	13	13	0.47	0.190	Salavatore Pannunzio & Claudio Salavatore	\$ 17.00	\$ 24.00	\$ -	\$ 41.00	
340-10000	3	13	13	0.98	0.397	Kevin & Carmen Dick	\$ 34.00	\$ 34.00	\$ -	\$ 68.00	
340-10100	3	13	13	7.72	3.124	Rita Coste	\$ 170.00	\$ 125.00	\$ -	\$ 295.00	
340-10105	3	13	13	0.85	0.344	Heinrich & Agatha Janzen	\$ 30.00	\$ 32.00	\$ -	\$ 62.00	
340-10150	3	13	13	0.82	0.332	Michael & Kelly Ingratta	\$ 29.00	\$ 32.00	\$ -	\$ 61.00	
340-10200	3	13	13	0.54	0.219	Bernardo & Margeretha Neufeld	\$ 19.00	\$ 19.00	\$ -	\$ 38.00	
390-00800	4	24	24	1.44	0.583	Masiron Enterprises Ltd.	\$ 25.00	\$ 144.00	\$ -	\$ 169.00	
390-00850	4	24	24	0.40	0.162	Masiron Enterprises Ltd.	\$ 7.00	\$ 40.00	\$ -	\$ 47.00	
390-00900	4	24	24	0.27	0.109	Hydro One Networks Inc.	\$ 5.00	\$ 19.00	\$ -	\$ 24.00	
390-01085	4	24	24	2.28	0.923	Margo Carder	\$ 80.00	\$ 86.00	\$ -	\$ 166.00	
390-01095	4	24	24	1.09	0.441	Henry & Elena Peters	\$ 38.00	\$ 87.00	\$ -	\$ 125.00	
390-01305	4	24	24	0.46	0.186	Jacobo & Helen Guenther	\$ 8.00	\$ 36.00	\$ -	\$ 44.00	
390-01310	4	24	24	0.46	0.186	William & Sharon Bennett	\$ 8.00	\$ 36.00	\$ -	\$ 44.00	
390-01315	4	24	24	0.46	0.186	Sean & Anna Beaul	\$ 8.00	\$ 36.00	\$ -	\$ 44.00	
390-01320	4	23 & 24	23 & 24	0.46	0.186	Beatrice & David Sanders	\$ 8.00	\$ 36.00	\$ -	\$ 44.00	
390-01325	4	23	23	0.46	0.186	Antonio & Joanne DeSantis	\$ 8.00	\$ 36.00	\$ -	\$ 44.00	
390-01330	4	23	23	0.46	0.186	Edward & Charlene Bonyai	\$ 8.00	\$ 36.00	\$ -	\$ 44.00	
390-01335	4	23	23	0.46	0.186	Johan & Abigail Froese	\$ 8.00	\$ 36.00	\$ -	\$ 44.00	
390-01350	4	23	23	0.48	0.194	Steven & Jennifer Damore	\$ 8.00	\$ 37.00	\$ -	\$ 45.00	
390-01500	4	23	23	0.57	0.231	John & Kathanna Wall	\$ 5.00	\$ 39.00	\$ -	\$ 44.00	
390-01600	4	23	23	1.21	0.490	Frederick & Elsie Sharp	\$ 11.00	\$ 60.00	\$ -	\$ 71.00	
390-01700	4	23	23	0.77	0.312	Johan Leowen & Margaretha Friesen	\$ 7.00	\$ 38.00	\$ -	\$ 45.00	
390-01800	4	23	23	1.75	0.708	Donald & Jill Ryall	\$ 7.00	\$ 86.00	\$ -	\$ 93.00	
400-00100	5	24	24	20.52	1.214	Sterling Acre Farms Limited	\$ 26.00	\$ 123.00	\$ -	\$ 149.00	
400-00200	5	24	24	30.07	0.121	538269 Ontario Limited	\$ 3.00	\$ 31.00	\$ -	\$ 34.00	



Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres		Hectares	Owner's Name	Value of		Value of Special Benefit	TOTAL VALUE
			Owned	Alftd			Benefit	Outlet		
400-00400	5	23	25.29	0.90	0.364	Erie Sand and Gravel Limited	\$ 4.00	\$ 37.00	\$ -	\$ 41.00
400-00405	5	23	0.46	0.36	0.146	Tammy Lapensee	\$ 3.00	\$ 30.00	\$ -	\$ 33.00
Total on Privately Owned - Non-Agricultural Lands.....							\$ 978.00	\$ 2,110.00	\$ -	\$ 3,088.00

5. PRIVATELY OWNED - AGRICULTURAL LANDS (grantable):

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres		Hectares	Owner's Name	Value of		Value of Special Benefit	TOTAL VALUE
			Owned	Alftd			Benefit	Outlet		
340-08000	3	10	19.98	2.98	1.206	Laszlo Lakatos & Krisztina Szabo	\$ 6.00	\$ 175.00	\$ -	\$ 181.00
340-09100	3	12	17.00	8.00	3.238	Basil & Santina Manotti	\$ 42.00	\$ 117.00	\$ -	\$ 159.00
340-09200	3	12	16.00	9.00	3.642	Vito & Louise Coppola	\$ 47.00	\$ 158.00	\$ -	\$ 205.00
340-09300	3	12	16.00	9.00	3.642	Jacob & Eva Schmitt	\$ 47.00	\$ 148.00	\$ -	\$ 195.00
340-09400	3	13	43.71	35.84	14.504	Carmela Ingrassia	\$ 315.00	\$ 420.00	\$ -	\$ 735.00
340-10300	3	13	15.40	12.40	5.018	Michael & Donna Mastronardi	\$ 218.00	\$ 135.00	\$ -	\$ 353.00
390-00400	4	22 & 23	266.88	139.53	56.467	George Whaley & Sons Limited	\$ 490.00	\$ 1,931.00	\$ -	\$ 2,421.00
390-00600	4	24	91.73	91.73	37.123	Masiron Enterprises Inc.	\$ 1,612.00	\$ 1,874.00	\$ -	\$ 3,486.00
390-01100	4	24	49.35	49.35	19.970	Noreen & Philip Prince	\$ 867.00	\$ 910.00	\$ -	\$ 1,777.00
390-01200	4	24	44.55	44.55	18.029	Triple K Farms Limited	\$ 783.00	\$ 822.00	\$ -	\$ 1,605.00
390-01300	4	23 & 24	152.27	136.72	55.330	Erie Sand and Gravel Limited	\$ 652.00	\$ 2,222.00	\$ -	\$ 2,874.00
Total on Privately Owned - Agricultural Lands (grantable).....							\$ 5,079.00	\$ 8,912.00	\$ -	\$ 13,991.00

5. PRIVATELY OWNED - AGRICULTURAL LANDS (non-grantable):

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres		Hectares	Owner's Name	Value of		Value of Special Benefit	TOTAL VALUE
			Owned	Alftd			Benefit	Outlet		
340-09000	3	12	11.00	11.00	4.452	1859293 Ontario Limited	\$ 57.00	\$ 142.00	\$ -	\$ 199.00
400-00300	5	24	9.75	9.75	3.946	Jason Adamson	\$ 43.00	\$ 250.00	\$ -	\$ 293.00
390-00600	4	24	91.73	0.00	0.000	Masiron Enterprises Inc.	\$ -	\$ -	\$ -	\$ -
Total on Privately Owned - Agricultural Lands (non-grantable).....							\$ 100.00	\$ 392.00	\$ -	\$ 492.00

**6. SPECIAL NON-PRO-RATEABLE ASSESSMENTS (non-agricultural (Sec.26))**

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Owned	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
Road 5 East			0.00	0.000	0.000	Town of Kingsville	\$ -	\$ -	\$ -	\$ -
County Road 18			0.00	0.000	0.000	County of Essex	\$ -	\$ -	\$ -	\$ -
Total on Special Non Pro-Rateable Assessments (non-agricultural (Sec.26))							\$ -	\$ -	\$ -	\$ -
TOTAL ASSESSMENT -TOWN OF KINGSVILLE							\$ 6,572.00	\$ 12,915.00	\$ -	\$ 19,487.00

**MUNICIPALITY OF LEAMINGTON**

**3. MUNICIPAL LANDS:**

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Owned	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
County Road 18			0.60	0.243	0.243	County of Essex	\$ 21.00	\$ 43.00	\$ -	\$ 64.00
County Road 31			0.44	0.178	0.178	County of Essex	\$ 15.00	\$ 31.00	\$ -	\$ 46.00
Total on Municipal Lands							\$ 36.00	\$ 74.00	\$ -	\$ 110.00

**4. PRIVATELY OWNED - NON-AGRICULTURAL LANDS:**

Tax Roll No.	Con. or Plan No.	Lot or Part of Lot	Acres Owned	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
660-01510	4	1	0.90	0.90	0.364	Dominic & Filomena Zaccardi	\$ 32.00	\$ 35.00	\$ -	\$ 67.00
Total on Privately Owned - Non-Agricultural Lands							\$ 32.00	\$ 35.00	\$ -	\$ 67.00

5. PRIVATELY OWNED - AGRICULTURAL LANDS (grantable):

Tax Roll No.	Plan No.	Lot or Part of Lot	Acres Owned	Acres Aff'd	Hectares Aff'd	Owner's Name	Value of Benefit	Value of Outlet	Value of Special Benefit	TOTAL VALUE
660-01600	4	1	9 10	9 10	3 683	Z D S. Farms Limited	\$ 160.00	\$ 176.00	\$ -	\$ 336.00
Total on Privately Owned - Agricultural Lands (grantable).....							\$ 160.00	\$ 176.00	\$ -	\$ 336.00
TOTAL ASSESSMENT -MUNICIPALITY OF LEAMINGTON							\$ 228.00	\$ 285.00	\$ -	\$ 513.00
TOTAL ASSESSMENT -TOWN OF KINGSVILLE (brought forward)							\$ 6,572.00	\$ 12,915.00	\$ -	\$ 19,487.00
TOTAL ASSESSMENT							\$ 6,800.00	\$ 13,200.00	\$ -	\$ 20,000.00

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1 Hectare = 2.471 Acres  
D-13-028  
April 28th, 2017

**6. CITATION**

This by-law comes into force on the passing thereof and may be cited as the "McDonald Drain Improvements" by-law.

**READ A FIRST AND SECOND TIME AND PROVISIONALLY ADOPTED  
THIS 26<sup>th</sup> DAY OF JUNE, 2017.**

  
\_\_\_\_\_  
MAYOR, Nelson Santos

  
\_\_\_\_\_  
CLERK, Jennifer Astrologo

**READ A THIRD TIME AND FINALLY PASSED ON THIS    DAY OF  
2017.**

\_\_\_\_\_  
MAYOR, Nelson Santos

\_\_\_\_\_  
CLERK, Jennifer Astrologo

# THE CORPORATION OF THE TOWN OF KINGSVILLE

## BY-LAW 95 - 2017

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***Being a by-law to amend By-law 1-2015,  
being a By-law to appoint certain members  
of Council and individuals to boards and  
committees***

**WHEREAS** the Council of The Corporation of the Town of Kingsville deems it expedient to amend By-law 1-2015, as amended, being a by-law to appoint certain members of Council and individuals to boards and committees.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. **THAT** Paragraph 1.i (Port of Kingsville Co-Tenancy Management Committee) be amended as follows:  
  
Delete: Former Councillor Sandy McIntyre  
Add: Councillor John Driedger
2. **THAT** Paragraph 1.l (Kingsville Leamington Animal Control Committee) be amended as follows:  
  
Delete: Former Councillor Sandy McIntyre  
Add: Councillor John Driedger
3. **THAT** Paragraph 1.n (The 55+ Advisory Committee) be amended as follows:  
  
Delete: Former Councillor Sandy McIntyre  
Add: Councillor John Driedger
4. **THAT** Paragraph 1.p (Kingsville Historical Park Inc.) be amended as follows:  
  
Delete: Former Councillor Sandy McIntyre  
Add: Councillor John Driedger
5. **THAT** Paragraph 1.s (Erie Shores Community Transit Committee) be amended as follows:  
  
Delete: Former Councillor Sandy McIntyre  
Add: Councillor John Driedger
6. **THAT** Paragraph 1.h (Court of Revision) be amended as follows:  
  
Delete: Former Councillor Sandy McIntyre (as alternate)  
Add: Councillor John Driedger (as alternate)

7. **THAT** all other terms set out in said By-law 1-2015 and any amendments thereto shall remain in full force and effect.

**READ a FIRST, SECOND AND THIRD TIME and FINALLY PASSED this 25<sup>th</sup> day of September, 2017.**

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**MAYOR, Nelson Santos**

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**CLERK, Jennifer Astrologo**



# THE CORPORATION OF THE TOWN OF KINGSVILLE

## BY-LAW 97 - 2017

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***Being a By-law to confirm the proceedings of the  
Council of The Corporation of the Town of Kingsville at its  
September 25, 2017 Regular Meeting***

**WHEREAS** sections 8 and 9 of the *Municipal Act, 2011* S.O. 2001 c. 25, as amended, (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

**AND WHEREAS** section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the “Town”) be confirmed and adopted by by-law.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. The actions of the Council at its September 25, 2017 Regular Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 25<sup>th</sup> day of September, 2017.**

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**MAYOR, Nelson Santos**

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**CLERK, Jennifer Astrologo**