



**REGULAR MEETING OF COUNCIL
AGENDA**

Monday, June 12, 2017, 7:00 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Pages

A. CALL TO ORDER

B. MOMENT OF SILENCE AND REFLECTION

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

E. PRESENTATIONS/DELEGATIONS

1. Town of Kingsville Economic Development and Tourism Committee

1

Committee Member Dave Hunt will present the Committee's 6 month Update Report, dated June 2017

F. MATTERS SUBJECT TO NOTICE

**1. PUBLIC MEETING-Application for Zoning By-law Amendment Builder
Direct Buy Corporation 2-20 & 25-37 Woodland St. & 113-121 & 104-120
Hazel Cres. Lots 18 to 39, 40 to 42 & 70 to 73, Plan 12M552**

6

K. Brcic, Town Planner

i) Report of K. Brcic, Town Planner, dated June 5, 2017

ii) Proposed By-law 69-2017, being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

Recommended Action

It is recommended that Council approve Zoning By-law Amendment ZBA/10/17 to rezone the subject lands from 'Residential Zone 2 Rural/Urban Exception 5 (R2.2-5)' to 'Residential Zone 2 Rural/Urban Exception 10 (R2.2-10)' for lands known as, 2-20 & 25-37 Woodland Street & 113-121 & 104-120 Hazel Crescent, and adopt the implementing by-law.

G. AMENDMENTS TO THE AGENDA**H. ADOPTION OF ACCOUNTS**

1. **Town of Kingsville Accounts for the monthly period ended May 31, 2017 being TD Cheque numbers 0062028 to 0062277 for a grand total of \$1,166,979.12** 16

Recommended Action

Council approve Town of Kingsville Accounts for the period ended May 31, 2017 being TD cheque numbers 0062028 to 0062277, for a grand total of \$1,166,979.12

I. STAFF REPORTS

1. **Kingsville Alerts Mass Notification launch** 41

C. Parsons, Fire Chief

Recommended Action

That report titled Kingsville Alerts Mass Notification Launch is received.

2. **Cottam Community Improvement Plan – Financial Incentive Options** 44

R. Brown, Manager of Planning and Development Services

Recommended Action

It is recommended that Council:

1. Provide administration with its preferred financial funding options for inclusion in the draft Community Improvement Plan, and
2. Provide administration with its preferred funding options being either the annual program commitment or five year funding cap.

3. **JM Hydroponics Ltd. 2008 & 2044 Seacliff Drive (County Rd. 20) Pt. Lot 12, Concession 1 ED, Part 5, RP 12R 8532 & Part 4 & 5, RP 12R 20397 Roll Nos. 3711 290 0000 18750 & 19005** 52

K. Brcic, Town Planner

Recommended Action

It is recommended that Council approve the proposed site plan, subject to the conditions outlined in the site plan agreement, for a two phase 8.27 ha

(20.44 ac.) greenhouse with auxiliary warehouse and supporting facilities and authorize the Mayor and Clerk to sign the site plan agreement and register said agreement on title.

4. County Lot Size Study – Feedback from Kingsville Council 69

R. Brown, Manager of Planning and Development Services

Recommended Action

It is recommended that Council direct the Manager of Planning and Development Services to provide the Manager of Planning Services for the County of Essex with Kingsville Council's feedback on the Essex County Lot Size Study and request that a flexibility provision be included in the amendment to the County Official Plan to require a minimum lot area of 40 ha (100 ac.) for the creation of new agricultural lots.

5. Main St. E. Traffic Congestion 71

G. A. Plancke, Director of Municipal Services

Recommended Action

For Council information, and discussion only at this time, to satisfy resolution 262-2017.

6. Strategic Plan – Next Steps 75

P. Van Mierlo-West, CAO

Recommended Action

That Council approve the work plan for the Council-Staff Strategic Plan Workshop.

7. Council – Staff Workshop Next Steps 78

P. Van Mierlo-West, CAO

Recommended Action

That the report titled Council-Staff Workshop is received.

J. BUSINESS/CORRESPONDENCE-ACTION REQUIRED

K. MINUTES OF THE PREVIOUS MEETINGS

1. Regular Meeting of Council Minutes-May 23, 2017 80

2. Regular Closed Session Meeting of Council Minutes--May 23, 2017

L. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. Kingsville Accessibility Advisory Committee--March 21, 2017 97

Recommended Action

Council receive Kingsville Accessibility Advisory Committee Meeting Minutes dated, March 21, 2017.

- | | | |
|----|--|-----|
| 2. | Kingsville Police Services Board-April 26, 2017 | 100 |
| | Recommended Action | |
| | Council receive Police Service Board Meeting Minutes dated, April 26, 2017. | |
| 3. | Pelee Island Transportation Services Advisory Committee (PITSAC)--November 28, 2016 | 103 |
| | Recommended Action | |
| | Council receive Pelee Island Transportation Services Advisory Committee (PITSAC) Meeting Minutes dated, November 28, 2016. | |
| 4. | Union Water Supply System (UWSS) Joint Board of Management--April 19, 2017 | 106 |
| | Recommended Action | |
| | Council receive the Union Water Supply System Joint Board of Management Meeting Minutes dated, April 19, 2017. | |

M. BUSINESS CORRESPONDENCE - INFORMATIONAL

- | | | |
|----|---|-----|
| 1. | Town of Shelburne Resolution No. 19 passed May 15, 2017 authorizing the purchase of a Hero Tree in the amount of \$150.00 and a Challenge to every Ontario Municipality to do the same RE: Highway of Heroes Canada 150 Tree Planting Initiative | 111 |
| 2. | City of St. Catharines--Resolution-Canada's 150th Birthday--Support of Township of Adjala-Tosorontio re: Request to Waive Taxes | 112 |
| 3. | Town of Amherstburg--RE: Amherstburg Resolutions and EMS Services Presentation | 113 |
| 4. | Municipality of Calvin--Resolution of Support for the Township of North Frontenac regarding Hydro Reductions | 136 |
| 5. | Municipality of East Ferris--Resolution of support of the letter from Cheryl Gallant, Member of Parliament RE: Removal of tax exempt portion of remuneration paid to local officials from 2017 Federal Deficit Budget. | 137 |
| 6. | Kingsville Golf and Country Club--Correspondence from President D. McConnell, dated May 25, 2017 | 139 |
| 7. | Ministry of Community Safety and Correctional Services--Correspondence received June 1, 2017 RE: Property Count methodology used to calculate OPP billing costs (Billing Survey open until June 30, 2017) | 140 |
| 8. | Town of Essex Notice of Passing of By-law 1597, being a by-law to adopt Official Plan Amendment No. 6 to the Town of Essex Official Plan | 143 |
| | Recommended Action | |
| | Council receive Business Correspondence - Information items 1-8 as presented. | |

N. NOTICES OF MOTION

- 1. Deputy Mayor G. Queen may move, or cause to have moved, the following motion or motions:**

That Council receive an update from Administration in respect to the sidewalk installation required under the Development Agreement for the Ruthven area;

That Council amend the terms of the Kingsville Development Standards Manual and future subdivision servicing agreements to require developers to have sidewalks installed prior to the Town assuming ownership and/or Maintenance of any associated adjacent roadways.

O. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

P. BYLAWS

- 1. By-law 65-2017** 149
Being a By-law authorizing the entering into of an Agreement with Giorgi Bros (1994) Inc. for the 2017 Sidewalk Program in the Town of Kingsville (Contract No. MS17-103-01)

To be read a first, second and third and final time
- 2. By-law 66-2017** 153
Being a By-law to authorize the execution of a tax arrears extension agreement pursuant to Section 378 of the *Municipal Act, 2001*.

To be read a first, second and third and final time
- 3. By-law 68-2017** 159
Being a by-law to amend By-law 101-2004, as amended by By-law 85-2013 and other Amending By-laws, to appoint an Acting Chief Building Official for The Corporation of the Town of Kingsville

To be read a first, second and third and final time
- 4. By-law 69-2017** 160
Being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (ZBA/10/17)

To be read a first, second and third and final time
- 5. By-law 70-2017** 163
Being a By-law to authorize the execution of a tax arrears extension agreement pursuant to Section 378 of the *Municipal Act, 2001*.

To be read a first, second and third and final time

Q. CLOSED SESSION

Pursuant to section 239(2) of the *Municipal Act, 2001*, Council will enter into Closed Session to address the following items:

1. Personal matters about an identifiable individual, including municipal or local board employees--RE: to receive a report regarding and discuss recommended action concerning an identifiable management level employee of the Town (S. 239(2)(b))
2. A proposed or pending acquisition or disposition of land by the municipality or local board RE: To review and discuss the potential to purchase and or sell property (S. 239.(2)(c))
3. Personal matters about an identifiable individual, including municipal or local board employees RE: Update from Personnel Committee (S. 239(2)(b))

R. REPORT OUT OF CLOSED SESSION

S. ADJOURNMENT

T. CONFIRMATORY BY-LAW

1. By-law 71-2017

169

Being a by-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its June 12, 2017 Regular Meeting

To be read a first, second and third and final time

Town of Kingsville Economic Development and Tourism Committee Report

JUNE 2017



Committee Members

Members:

Mayor - Nelson Santos

Marian Stranak

Tony Gaffan

Jim Gaffan

Mike Lauzon

Doug Quick

Dave Hunt

Members of Administration:

CAO – Peggy Van Mierlo-West

Executive Assistant to the Mayor and CAO – Tara Hewitt

Tourism Coordinator – Natalie Cobby

BIA Coordinator – Karen Wettlaufer

Meetings held every second Thursday of each month – Committee Room A
Town of Kingsville Municipal Offices

2016 Committee Re-Cap

- 2016 was the first full year of the current Ec Dev and Tourism Committee membership.
- The year mainly focused on replenishment and creation of new and updated literature, maps, and town signage.
- A digital marketing program was launched with Zoomer Media – targeting retirees to visit or relocate to Kingsville.
- Attendance at the annual Zoomer Show in Toronto in October with exposure to over 50000 attendees.
- Began collection of video footage with Zeebrah Media to capture Kingsville through the seasons for a new promotional video and digital media.
- Approved development of a new Kingsville smartphone app to collect and distribute all municipal social media channels and drive traffic to websites.



2017 Committee Actions

- Kingsville had on site representation at a TWEPI sponsored “Staycation” Expo, a Windsor Express game, and the Memorial Cup at WFCU Centre in Windsor.
- The Memorial cup trophy tour also highlighted Jack Miner Sanctuary and the Historical Park Museum with “Center Ice” event downtown.
- Kingsville will be participating in the 8th annual Explore the Shore event July 29-30 at Cedar Beach / Island. A combined effort between Ec Dev, Parks and Rec and Mettawas Fundraising Committee.
- Committee has selected representation at the 2017 Zoomer Expo and 2017 Gourmet Food and Wine Expo in Toronto. Focused on attracting tourism / relocation focused upon targeted demographics. We’ll be seeking local business partners to join to further promote the area.
- MyKingsville.ca Website is being revamped to better serve our needs. This will tie in the upcoming Smartphone App and social media distribution and allow us to understand our marketing plan and how information distribution is being received.



2017 Committee Actions

- Move to Kingsville – Marketing Campaign – Developing materials to use in various outlets to promote relocating to our town – Print and Digital Media
- Accommodation Study RFP – Need to determine the Hotel / Motel needs to be able to market Kingsville as an overnight destination and service the local market adequately and providing additional services.
- First Impressions Community Exchange – Program through OMAFRA. It's stand-alone project for communities who are seeking information that will help guide future economic development plans, or as a component part that will support a broader strategic plan. We're currently being paired with another community and will update once available.
- Business Attraction / Development – Many new business inquiries have been received for new establishments and have been referred to the SBC in Windsor.
- Business Retention and Expansion Study – WEEDC conducted a regional small business outreach and survey. This will be the basis of a BR+E study for Kingsville to strategically plan and execute economic development initiatives.
- C.I.P project framework to be established with Downtown Cottam within scope of project.
- Local Economic Development Conference – TEDC Committee planning to hold an Ec Dev conference to build the reputation of Kingsville as a destination for such events.

Date: June 5, 2017

To: Mayor and Council

Author: Kristina Brcic MSc, BURPI
Town Planner

RE: Application for Zoning By-law Amendment
Builder Direct Buy Corporation
2-20 & 25-37 Woodland St. & 113-121 & 104-120 Hazel Cres.
Lots 18 to 39, 40 to 42 & 70 to 73, Plan 12M552

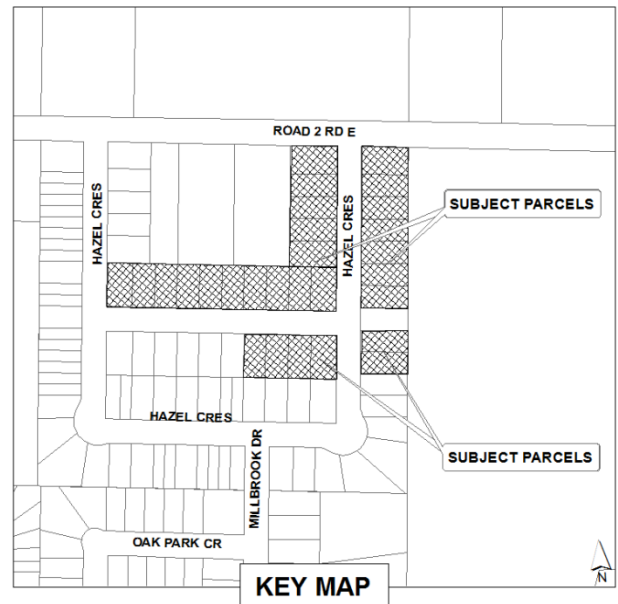
Report No.: PDS-2017-026

AIM

To provide Council for the Town of Kingsville with information regarding the requested Zoning By-law Amendment for lands known as, 2-20 & 25-37 Woodland St. & 113-121 & 104-120 Hazel Cres in the Town of Kingsville.

BACKGROUND

The subject lands are part of the final phase of development in the Millbrook subdivision that would see the completion of Hazel Cres to Road 2 E and construction of Woodland Street. There are a total of 36 lots that will become available for development in the coming weeks. Six of the lots are intended for semi-detached dwellings and already zoned for that use. The remaining 30 lots are zoned for single detached dwellings however the applicant would like to update the zoning regulations to provide the opportunity to construct larger homes via an increase in the permitted maximum lot coverage while meeting the existing setback requirements of the current zoning.



DISCUSSION

When considering a request for a Zoning By-law Amendment, it is important to review the request on the basis of the following documents to determine whether the request is appropriate:

1) Provincial Policy Statement, 2014 (PPS):

There are no issues of Provincial significance raised as a result of the Zoning By-law Amendment, as this is simply an adjustment of lot coverage and yard setbacks.

2) Town of Kingsville Official Plan

The subject land is designated 'Residential' within the Official Plan for the Town of Kingsville. Section 3.6 explains the relative goals and policies pertaining to lands designated 'Residential'.

Comment: The requested Zoning By-law Amendment conforms to the relevant policies of the Official Plan for the Town of Kingsville.

3) Comprehensive Zoning By-law 1-2014

The subject properties are currently zoned 'Residential Zone 2 Rural/Urban Exception 5 (R2.2-5)' under the Kingsville Comprehensive Zoning By-law.

The zoning provision of this Zone and of the requested amendment are as follows:

	R2.2-5 Zoning (Current)	Proposed Zoning By-law Amendment (69-2017)
Lot Coverage (maximum)	35%	50%

The proposed increase in lot coverage will not locate the dwellings closer to the front, rear or side yards than what is currently permitted in the zone. This will maintain the current dwelling placements within the neighbourhood while allowing the property owners to build larger homes within the existing permitted building envelope of their property.

Comment: The requested amendment maintains the intent of the Comprehensive Zoning By-law.

LINK TO STRATEGIC PLAN

There is no specific link to the strategic plan

FINANCIAL CONSIDERATIONS

The construction of larger dwellings on the subject lots will lead to an increase in assessment value per lot which would mean addition tax assessment.

CONSULTATIONS

1) Public Consultations

In accordance to O. Reg 545/06 of the *Planning Act*, property owners within 120m of the subject site boundaries received the Notice of Public Meeting by mail. To date, no comments have been received by members of the public.

2) Agency & Administrative Consultation

In accordance with O. Reg 545/06 of the *Planning Act*, Agencies and Town Administration received the Notice of Public Meeting by mail and/or email.

Agency or Administrator	Comment
Essex Region Conservation Authority	<ul style="list-style-type: none">No objections. Comments attached in Appendix BRecommend review of stormwater management
Town of Kingsville Management Team	<ul style="list-style-type: none">No concerns with the requested rezoning.
County of Essex	<ul style="list-style-type: none">No comments expected.

RECOMMENDATION

It is recommended that Council approve Zoning By-law Amendment ZBA/10/17 to rezone the subject lands from 'Residential Zone 2 Rural/Urban Exception 5 (R2.2-5)' to 'Residential Zone 2 Rural/Urban Exception 10 (R2.2-10)' for lands known as, 2-20 & 25-37 Woodland Street & 113-121 & 104-120 Hazel Crescent, and adopt the implementing by-law.

Kristina Brcic

Kristina Brcic, MSc, BURPI
Town Planner

Robert Brown

Robert Brown, H.Ba, MCIP, RPP
Manager, Planning & Development Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

APPENDIX A – Location Map



APPENDIX B – ERCA Comments

Essex Region Conservation

the place for life



regs@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

May 19, 2017

Mr. Robert Brown, Manager of Planning & Development Services
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville ON N9Y 2Y9

Dear Mr. Brown:

RE: Zoning By-Law Amendment ZBA-10-17
2-20 & 13-19 Woodland St. & 113-121 & 104-120 Hazel Cres.
Millbrook Estates, Hazel Crescent, and Wood
Applicant: Amico Properties

The following is provided for your information and consideration as a result of our review of Zoning By-Law Amendment ZBA-10-17. We understand that the purpose of this application is to amend the current zoning to allow an increase in the permitted lot coverage maximum, with a reduction in the front yard setback from 6 metres to 5.5 metres as well as the rear yard setback from 7.6 metres to 6 metres. This will allow the opportunity to construct larger single detached dwellings on the 30 lots within the Millbrook Subdivision.

NATURAL HAZARD POLICIES OF THE PPS, 2014

We have reviewed our floodline mapping for this area and it has been determined the subject properties are **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). Therefore no permits are required for works on the above noted properties.

WATER RESOURCE MANAGEMENT

We advise that this office previously reviewed the Stormwater Management Report and related plans associated with the overall development of the Millbrook Estates subdivision, and we note that our concerns were adequately addressed at that time. Upon review of the information included in the zoning amendment, we have concerns whether the proposed increase in lot coverage (for the subject 30 lots) will have an impact on the original design of the stormwater management facilities in place. Therefore we recommend that the property owner's consultant be required to review and reassess the proposed changes in lot coverage with respect to their potential impacts on the stormwater management facilities. If it is determined that additional stormwater management measures and/or modifications to the original report are required, it will be necessary for the owner to obtain a revision to our original approval.



Page 1 of 2

Amherstburg / Essex / Kingsville / Lakeshore / LaSalle / Leamington / Pelee Island / Tecumseh / Windsor

Mr. Brown
May 19, 2017

NATURAL HERITAGE POLICIES OF THE PPS 2014

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

FINAL RECOMMENDATION

We have no objections to this Zoning amendment.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Corinne Chiasson, *Resource Planner*
/cor

APPENDIX C – Site Pictures



Looking northwest to the subject properties, across to Woodland St.



Looking north onto the subject properties, up Hazel Cres.

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 69-2017

*Being a By-law to amend By-law No. 1-2014,
the Comprehensive Zoning By-law for the Town of Kingsville*

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That Subsection 6.2.2 e) RESIDENTIAL ZONE 2 RURAL/URBAN (R2.2) EXCEPTIONS is amended with the addition of the following new subsection:

6.2.2.10 'RESIDENTIAL ZONE 2 RURAL/URBAN EXCEPTION 10 (R2.2-10)'

For lands shown as 'R2.2-10' on Map 58 Schedule "A" of this By-law.

a) Permitted Uses

Those uses permitted under Section 6.2.2 Residential Zone 2 Rural/Urban (R2.2);

b) Permitted Buildings and Structures

Those buildings and structures permitted in Section 6.2.2 Residential Zone 2 Rural/Urban (R2.2);

c) Zone Provisions

- i) All lot and building requirements for the permitted buildings and structures shall be in accordance with Section 6.2.2;
- ii) Notwithstanding provisions of Section 6.2.2, the minimum lot frontage of lands zoned (R2.2-10) shall be 17 m.
- iii) Notwithstanding provisions of Section 6.2.2, the maximum lot coverage for lands zoned (R2.2-10) shall be 50%.

2. Schedule "A", Map 58 of By-law 1-2014 is hereby amended by changing the zone symbol on properties known municipally as, 2-20 & 25-37 Woodland St. & 113-121 & 104-120 Hazel Cres, Lots 18 to 39, 40 to 42 & 70 to 73, Plan 12M, as shown on Schedule 'A' cross-hatched attached hereto from 'Residential Zone 2 Rural/Urban Exception 5 (R2.2-5)' to 'Residential Zone 2 Rural/Urban Exception 10 (R2.2-10)'.
3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 12th day of June, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

APPENDIX D – Schedule A

Schedule A



**2-20 & 13-19 Woodland St. &
113-121 & 104-120 Hazel Cres.**

Lots 18 to 39, 40 to 42 & 70 to 73, Plan 12M552

ZBA/10/17



Schedule "A", Map 58 of By-law 1-2014 is hereby amended by changing the zone symbol on properties known municipally as, 2-20 & 25-37 Woodland St. & 113-121 & 104-120 Hazel Cres, Lots 18 to 39, 40 to 42 & 70 to 73, Plan 12M552, as shown on Schedule 'A' cross-hatched attached hereto from 'Residential Zone 2 Rural/Urban Exception 5 (R2.2-5)' to 'Residential Zone 2 Rural/Urban Exception 10 (R2.2-10)'.



**Town of Kingsville
Council Summary Report
2017**

Cheque Distributions for the Month of:

MAY

Department Summary:

Dept. No.	Department Name	Amount
	Credit Card Transactions	\$ -
000	Default - Clearing	\$ 134,884.56
110	Council	\$ 2,104.26
112	General Administration	\$ 83,861.68
114	Information Technology	\$ 15,022.83
120	Animal Control	\$ 558.84
121	Fire	\$ 12,137.07
122	OPP	\$ 259,617.08
124	Building	\$ 4,570.10
130	Transportation - Public Works	\$ 314,105.86
131	Sanitation	\$ 118,033.91
151	Cemetery	\$ 3,263.08
170	Arena	\$ 22,880.65
171	Parks	\$ 38,709.86
172	Fantasy of Lights	\$ -
173	Marina	\$ 5,398.90
174	Migration Festival	\$ -
175	Recreation Programs	\$ 1,892.06
176	Communities in Bloom	\$ 1,076.32
178	Facilities	\$ 3,206.22
180	Planning	\$ 122.99
181	BIA	\$ 13,059.15
184	Accessibility Committee	\$ 172.99
185	Tourism & Economic Development Committee	\$ 12.17
186	Heritage Committee	\$ 1,109.40
201	Environmental - Water	\$ 19,381.81
242	Kingsville/Lakeshore West Wastewater	\$ 104,786.90
243	Cottam Wastewater	\$ 7,010.43

Total of Current Expenditures: \$ 1,166,979.12

**Note HST Rebate details are omitted, but are included in the totals*

Total Number of Current Cheques Issued: 249

Comparison Data: MAY 2016

Total of Approved Expenditures: \$ 1,437,047.25

Total Number of Cheques Issued: 302

** denotes monies to be recouped, billed to third party*

**Council Summary Report
Credit Card Transactions
May 2017**

Cheque Number	Cheque Date	Vendor Name	Description	Account	Amount
62253	5/24/2017	TD Canada Trust - SI Visa	AMP-LOS Trainging - McLeod	01-112-098-60254	\$ 324.61
62253	5/24/2017	TD Canada Trust - SI Visa	POA Meeting	01-112-099-60317	\$ 0.30
62253	5/24/2017	TD Canada Trust - SI Visa	CPA Zwiers	01-112-099-60320	\$ 1,084.80
62253	5/24/2017	TD Canada Trust - SI Visa	OAFC Conference - Parsons	01-121-098-60254	\$ 640.64
62253	5/24/2017	TD Canada Trust - SI Visa	POA Meeting	01-122-099-60317	\$ 17.00
62253	5/24/2017	TD Canada Trust - SI Visa	AMP-LOS Trainging - Girard	01-130-098-60254	\$ 324.61
62253	5/24/2017	TD Canada Trust - SI Visa	Bird Netting - Bridge #28	01-130-360-71339	\$ 677.60
62253	5/24/2017	TD Canada Trust - SI Visa	Course Refund - Plancke	01-170-098-60254	\$ (240.00)
62253	5/24/2017	TD Canada Trust - SI Visa	P&R - Facility Mtce	01-171-099-60315	\$ 0.22
62253	5/24/2017	TD Canada Trust - SI Visa	P&R - Facility Mtce	01-171-099-60315	\$ 76.32
62253	5/24/2017	TD Canada Trust - SI Visa	P&R - Facility Mtce	01-171-099-60315	\$ 9.58
62253	5/24/2017	TD Canada Trust - SI Visa	P&R - Equipment Repair	01-171-099-60316	\$ 70.23
62253	5/24/2017	TD Canada Trust - SI Visa	Big Pipe Tapping Kit	02-201-099-60357	\$ 26.71
62255	5/24/2017	TD Canada Trust - PVMW	OSUM Conference - Santos	01-110-100-60253	\$ 157.77
62255	5/24/2017	TD Canada Trust - PVMW	OSUM Conference - Neufeld	01-110-105-60253	\$ 141.16
62255	5/24/2017	TD Canada Trust - PVMW	OSUM Conference - Patterson	01-110-106-60253	\$ 141.16
62255	5/24/2017	TD Canada Trust - PVMW	Hall Rental for Workshop	01-112-098-60254	\$ 356.16
62255	5/24/2017	TD Canada Trust - PVMW	Survey Monkey Subscription	01-114-099-60317	\$ 348.00
62255	5/24/2017	TD Canada Trust - PVMW	Tourism General Meeting	01-185-099-60320	\$ 30.00
62255	5/24/2017	TD Canada Trust - PVMW	Signholder for Tourism Events	01-185-099-93104	\$ 68.98
62254	5/24/2017	TD Canada Trust - NS Visa	OSUM Conference	01-110-100-60253	\$ 126.94
Total Credit Card Transactions					\$ 4,382.79

**Town of Kingsville
 Council Summary Report**

Ranges:	From:	To:
Vendor ID:	First	Last
Vendor Name:	First	Last
Cheque Date:	5/1/2017	5/31/2017
Sorted By:	Cheque Number	

Distribution Types Included: PURCH

Cheque Number	Cheque Date	Vendor Name	Description	Amount
Total For Department				\$0.00
<u>000</u>	-			
0062036	* 5/5/2017	AON REED STENHOUSE INC	Final - All Sport 01-000-030-21383	\$11,485.80
0062043	* 5/5/2017	Bondy, Riley, Koski	Site Plan Reg. - SPA/03/17 01-000-020-22105	\$289.21
0062043	* 5/5/2017	Bondy, Riley, Koski	Site Plan Reg. - SPA/01/17 01-000-020-22228	\$287.07
0062043	* 5/5/2017	Bondy, Riley, Koski	Site Plan Reg. - SPA/02/17 01-000-020-22014	\$287.07
0062043	* 5/5/2017	Bondy, Riley, Koski	Site Plan Reg. - SPA/16/16 01-000-020-22225	\$289.21
0062065	* 5/5/2017	Fortis Group	Deposit Refund - 12 Main St 01-000-000-21413	\$150.00
0062071	* 5/5/2017	I.B.E.W. #636	Remittance April 9-22/17 01-000-000-21006	\$706.29
0062075	* 5/5/2017	Jake Ketler	Deposit Refund - Rd 2 W 01-000-000-21413	\$150.00
0062077	* 5/5/2017	Kingsville Fire Fighter Assoc	Remittance March 2017 01-000-000-21014	\$348.00
0062078	* 5/5/2017	Kingsville Port Users Associatio	2016 Vacancy Rebate 180-04950 01-000-031-21418	\$763.61
0062080	* 5/5/2017	Michael Lauzon	Deposit Refund - 1242 Oxford 01-000-000-21413	\$150.00
0062086	* 5/5/2017	Ron McIntyre	Deposit Refund 01-000-000-21413	\$150.00
0062093	* 5/5/2017	Abram K. Neudorf	Refund Zoning Amendment Dep 01-000-020-22021	\$954.90
0062096	* 5/5/2017	Steve Oliveira	Deposit Refund-1-13 Main St E 01-000-000-21413	\$150.00
0062101	* 5/5/2017	Mike Piccinin	Deposit Refund-1372 Nottingham 01-000-000-21413	\$150.00
0062105	* 5/5/2017	Render Concrete	Deposit Refund-164 Klundert 01-000-000-21413	\$150.00
0062106	* 5/5/2017	Rood Engineering Inc.	McCain Sdrd Drain - Eng Serv 01-000-023-14080	\$15,175.46
0062107	* 5/5/2017	Ed Ross	Zoning Amendment Dep Rfnd 01-000-020-22015	\$987.70
0062116	* 5/5/2017	Sunvalley Hydroponics Ltd	Refund of Deposit 01-000-020-22229	\$986.88
0062124	* 5/5/2017	United Way	18 Remittance April 2017 01-000-000-21012	\$74.00

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062129 *	5/5/2017	John Wiebe	Deposit Refund - 165 Katrishe 01-000-000-21413	\$150.00
0062131 *	5/5/2017	Windsor Family Credit Union Ltd	L-3215480 & L-3215514 01-000-000-21016	\$132.86
0062132	5/5/2017	Workplace Safety & Insurance E	Remittance - April 01-000-000-21007	\$10,921.21
0062135 *	5/24/2017	2126157 Ontario Ltd.	Return Security Deposit 01-000-020-21501	\$10,000.00
0062136 *	5/24/2017	538156 Ontario Ltd	Dep Refund - 10 Bruner Crt 01-000-000-21410	\$500.00
0062147 *	5/24/2017	Blackrock Consulting	Const Inspection April 2017 01-000-006-13199	\$1,425.00
0062177 *	5/24/2017	Erie Sand & Gravel Limited	Dep Refund - 2170 Talbot Rd 01-000-000-21410	\$1,000.00
0062192 *	5/24/2017	Hurricane SMS Inc	Millbrook - CCTV Inspection 01-000-006-13199	\$1,495.00
0062192 *	5/24/2017	Hurricane SMS Inc	Millbrook - CCTV Inspection 01-000-006-13199	\$1,320.00
0062192 *	5/24/2017	Hurricane SMS Inc	Royal Oak - CCTV Inspection 01-000-006-13199	\$1,495.00
0062192 *	5/24/2017	Hurricane SMS Inc	Royal Oak - CCTV Inspection 01-000-006-13199	\$970.00
0062194 *	5/24/2017	I.B.E.W. #636	Remittance April 23 - May 6 01-000-000-21006	\$1,249.92
0062194 *	5/24/2017	I.B.E.W. #636	Remittance March 26 - April 8 01-000-000-21006	\$1,134.66
0062204 *	5/24/2017	Connie-Jean Latam	Compensation for Land Taken 01-000-023-14080	\$372.00
0062213 *	5/24/2017	Tom Murray	Dep Refund - 3631 County Rd 31 01-000-000-21410	\$1,000.00
0062216 *	5/24/2017	N.J. Peralta Engineering Ltd.	Eng Services - McDonald Drain 01-000-023-14080	\$36,527.75
0062218 *	5/24/2017	HYDRO ONE	1 Conc Lot 22 Moroun Pump Stn 01-000-023-14080	\$1,362.61
0062235 *	5/24/2017	RC Spencer Associates Inc.	Road 11 Water Works 01-000-006-13201	\$1,628.16
0062240	5/24/2017	Royal Benefits Inc	Claims - April 01-000-006-12002	\$14.07
0062245 *	5/24/2017	Shilson Excavation & Trucking I	West Townline Drain 01-000-023-14080	\$17,193.05
0062245 *	5/24/2017	Shilson Excavation & Trucking I	Maddox Drain - Remove Debris 01-000-023-14080	\$997.25
0062245 *	5/24/2017	Shilson Excavation & Trucking I	East Townline Drain 01-000-023-14080	\$1,635.79
0062266 *	5/24/2017	Verhaegen Stubberfield	M&M Farms - Waterline Petition 01-000-006-13200	\$8,675.03
Total For Department 000				\$134,884.56
110	-			
0062103	5/5/2017	Gord Queen	Accessibility Workshop Apr26 01-110-101-60253	\$52.09
0062162	5/24/2017	Curling Club of Kingsville	Hole Sponsor 01-110-099-60690	\$50.00

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062214	5/24/2017	Thomas Neufeld	OSUM Conference May 3-5/17 01-110-105-60253	\$478.56
0062224	5/24/2017	Larry Patterson	OAFC 2017 Trade Show 01-110-106-60253	\$327.76
0062224	5/24/2017	Larry Patterson	OSUM Conference 01-110-106-60253	\$416.26
0062243	5/24/2017	Nelson Santos	OSUM Conference - May 3-5/17 01-110-100-60253	\$450.62
0062243	5/24/2017	Nelson Santos	ACAPO Merit Awards - May 13/17 01-110-100-60253	\$328.97
Total For Department 110				\$2,104.26
112	-			
0062035	5/5/2017	AMCTO Zone 1	Spring Zone Meeting-S Kitchen 01-112-098-60254	\$125.00
0062038	5/5/2017	Association of Municipalities of (Social Media Webinar 01-112-098-60254	\$356.16
0062041	5/5/2017	Bell Canada(Ontario Claims Of	Bell Canada - Campbell Lane 01-112-099-60313	\$1,144.72
0062042	5/5/2017	Boghosian + Allen LLP	Cichon Adj Fees 01-112-099-60313	\$992.73
0062049	5/5/2017	The Canadian Payroll Associati	Broda CPA Membership 01-112-099-60320	\$269.66
0062054	5/5/2017	Colasanti Farms Ltd	Staff Engagement Day Food 01-112-098-60258	\$1,447.48
0062054	5/5/2017	Colasanti Farms Ltd	Council/Staff Workshop 01-112-098-60258	\$506.79
0062055	5/5/2017	Compugen Inc.	Admin Copies 01-112-099-60301	\$484.33
0062055	5/5/2017	Compugen Inc.	CAO Copies 01-112-099-60301	\$2.59
0062063	5/5/2017	Essex Region Conservation Aut	Q2 Levy Installment 01-112-420-60950	\$47,183.25
0062074	5/5/2017	Kavanaugh, Milloy	General Labour-Return to Work 01-112-099-60319	\$766.76
0062081	5/5/2017	LDMH Foundation	Registration & Sponsorship 01-112-099-60348	\$600.00
0062081	5/5/2017	LDMH Foundation	Registration & Sponsorship 01-112-099-60356	\$300.00
0062083	✕ 5/5/2017	Linda Lyman	April 22/17 - Maiuri/Woolgar 01-112-072-60129	\$275.00
0062083	✕ 5/5/2017	Linda Lyman	April 22/17 - Maiuri/Woolgar 01-112-072-60129	\$8.95
0062090	5/5/2017	Monarch Office Supply	Office Supplies - April 01-112-099-60301	\$607.29
0062090	5/5/2017	Monarch Office Supply	Office Supplies - April 01-112-099-60317	\$36.88
0062099	5/5/2017	OACETT	ID#818485 - P VMWest 01-112-099-60320	\$290.07
0062114	5/5/2017	Southpoint Sun	HR Manager/ P&R Emp - Ads 01-112-099-60306	\$497.61
0062118	5/5/2017	Telus Mobility	Telus Blackberries 01-112-099-60327	\$1,453.64

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062121	5/5/2017	Thomson Reuters Canada	Online Charges 01-112-099-60320	\$113.03
0062122	5/5/2017	Tri-County Copiers Plus	Admin/Arena Copies 01-112-099-60301	\$135.45
0062126	5/5/2017	Peggy Van Mierlo-West	Admin Assistant Day 01-112-099-60317	\$209.75
0062138	5/24/2017	Advance Business Systems	Sealer 01-112-099-60308	\$99.72
0062143	5/24/2017	Jennifer Astrologo	Municipal Lawery CPP Course 01-112-098-60254	\$213.70
0062144	5/24/2017	ATM Pharmacies Ltd	Rent - Unit 10, 59 Main St E 01-112-099-60376	\$1,664.08
0062145	5/24/2017	Bell Canada	2021 Division (long dist/ext) 01-112-099-60327	\$606.71
0062145	5/24/2017	Bell Canada	2021 Division (pipe) 01-112-099-60327	\$559.68
0062151	5/24/2017	The Cabinet Mill	Town Hall - Shelf Supports 01-112-099-60315	\$254.40
0062156	5/24/2017	Compugen Finance Inc.	Copier Lease 01-112-099-60311	\$768.94
0062161	5/24/2017	Culligan Water	Cooler Rental 01-112-099-60311	\$28.44
0062169	5/24/2017	D.H.Kingsville Investments Inc	Medical Centre Rent 01-112-099-60366	\$3,013.68
0062173	5/24/2017	E.L.K. Energy Inc	Rent - Pearl St 01-112-099-60311	\$450.02
0062176	5/24/2017	Ergonow Incorporated	Zwiers Desk 01-112-099-60358	\$3,955.34
0062176	5/24/2017	Ergonow Incorporated	Broken Monitor Arm 01-112-099-60358	\$310.36
0062184	5/24/2017	Flags Unlimited	Kingsville Flags 01-112-099-60315	\$343.65
0062185	5/24/2017	Genrep Ltd	Town Hall - Facility Mtce 01-112-099-60315	\$297.49
0062186	5/24/2017	G&K Services Canada Inc	Admin - Mats 01-112-099-60315	\$87.36
0062206	5/24/2017	Lloyd Burns McInnis LLP	GI Farms Adj. Fees 01-112-099-60313	\$3,737.33
0062209	5/24/2017	Merchant Paper Company	Admin - Janitorial Supplies 01-112-099-60315	\$241.05
0062215	5/24/2017	New Designs Flowers & Gifts	Flowers for Helen Pearce 01-112-099-60317	\$52.71
0062218	5/24/2017	HYDRO ONE	2021 Division - Admin J027150 01-112-099-60314	\$2,114.24
0062222	5/24/2017	Kodi Page	Lunch n' Learn May 17/17 01-112-098-60254	\$54.62
0062226	5/24/2017	Pinnacle Ergonomics	Ergo Assessments 01-112-099-60319	\$961.63
0062239	5/24/2017	R. Moir Cleaning Service	Town Hall - Cleaning 01-112-099-60341	\$1,831.68
0062240	5/24/2017	Royal Benefits Inc	Claims - April 01-112-072-60222	\$713.83
0062246	5/24/2017	Shred-It International ULC	Records Destruction 01-112-099-60317	\$58.26
0062257	5/24/2017	Thomson Reuters Canada	Online Charges 01-112-099-60320	\$113.03
0062264	5/24/2017	Union Gas Limited	2021 Division - Town Hall 01-112-099-60314	\$230.02

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062265	5/24/2017	Peggy Van Mierlo-West	Manager/Council Workshop 01-112-098-60258	\$49.48
0062271	5/24/2017	Paul Wharram	Staff Engagement - Facilitator 01-112-098-60258	\$3,243.09
Total For Department 112				\$83,861.68
<u>114</u>	-			
0062037	5/5/2017	Applied Computer Solutions Inc	Arena Radio Parts 01-114-099-60309	\$189.37
0062048	5/5/2017	Kyle Campbell	Mileage 01-114-099-60400	\$60.78
0062056	5/5/2017	Corp. of the County of Essex	GIS Maintenance Contract 01-114-099-60309	\$440.96
0062058	5/5/2017	CSI Power & Environment Inc.	Battery Pack Maintenance 01-114-099-60309	\$1,974.91
0062070	5/5/2017	Tony Iacobelli	Tables - Work Space 01-114-099-60301	\$317.77
0062120	5/5/2017	Thinkdox Inc.	Laserfiche Mtce Renewal 01-114-099-60309	\$10,198.87
0062142	5/24/2017	Applied Computer Solutions Inc	Additional Phone Licenses 01-114-099-60309	\$1,229.26
0062221	5/24/2017	Michael O'Shea	TOMRMS Training - May 11th 01-114-360-71715	\$580.80
0062232	5/24/2017	Purolator Courier Service	Courier Expense 01-114-099-60305	\$30.11
Total For Department 114				\$15,022.83
<u>120</u>	-			
0062247	5/24/2017	Sims Publications Incorporated	Spay & Neuter Program 01-120-280-60137	\$115.39
0062247	5/24/2017	Sims Publications Incorporated	Rabies Vaccination Clinic 01-120-280-60137	\$153.45
0062273	5/24/2017	Windsor Essex County Humane	Stray Cats - April 01-120-280-60125	\$80.00
0062276	5/24/2017	Larry Wood	Animal Control - March 01-120-280-60124	\$210.00
Total For Department 120				\$558.84
<u>121</u>	-			
0062034	5/5/2017	Allstream Business Inc	Fire Emerg 733-2399 01-121-099-60327	\$41.72
0062044	5/5/2017	Robert Brando	Brindlee Mountain Truck Visit 01-121-360-71722	\$502.42
0062055	5/5/2017	Compugen Inc.	Fire Copies 01-121-099-60301	\$52.11

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062059	5/5/2017	Jeff Dean	Blue Card Subscription Renewal 01-121-098-60254	\$204.66
0062060	5/5/2017	Dell Canada Inc	Laptop - C Parsons 01-121-099-60358	\$1,236.32
0062061	5/5/2017	E.L.K. Energy Inc	120 Fox St 01-121-099-60314	\$253.86
0062064	5/5/2017	Fisher's Regalia & Uniform Ac	Nameplate - C Parsons 01-121-072-60216	\$66.69
0062064	5/5/2017	Fisher's Regalia & Uniform Ac	Fire - Uniforms 01-121-072-60216	\$43.50
0062066	5/5/2017	Genrep Ltd	Annual Service 01-121-099-60316	\$271.01
0062066	5/5/2017	Genrep Ltd	Annual Service 01-121-099-60316	\$295.51
0062068	5/5/2017	Gosfield North Communications	Cottam Fire Hall 01-121-099-60327	\$183.26
0062076	5/5/2017	Kingsville Home Hardware	Fire - Facility Mtce 01-121-099-60315	\$39.66
0062076	5/5/2017	Kingsville Home Hardware	Fire - Facility Mtce 01-121-099-60315	\$7.40
0062076	5/5/2017	Kingsville Home Hardware	Fire - Garbage Bags/Tool Box 01-121-099-60315	\$19.30
0062076	5/5/2017	Kingsville Home Hardware	Fire - Garbage Bags/Tool Box 01-121-099-60316	\$20.33
0062076	5/5/2017	Kingsville Home Hardware	Rescue Supplies - Training 01-121-100-60705	\$123.37
0062076	5/5/2017	Kingsville Home Hardware	Fire - Facility Mtce 01-121-099-60315	\$12.86
0062076	5/5/2017	Kingsville Home Hardware	Fire - Facility Mtce 01-121-099-60315	\$21.35
0062087	5/5/2017	Merchant Paper Company	Fire - Janitorial Supplies 01-121-099-60315	\$112.35
0062088	5/5/2017	Mister Mat	Fire - Mats 01-121-099-60315	\$43.30
0062091	5/5/2017	Municipality of Leamington	2017 OAFB Conf - C Parsons 01-121-098-60254	\$1,165.15
0062094	5/5/2017	Novack's Uniform Solutions	Coveralls - Melton 01-121-072-60216	\$154.60
0062109	5/5/2017	Dorothy Shepley	Cleaning Services 01-121-099-60341	\$333.33
0062110	5/5/2017	Sims Publications Incorporated	Business Cards - C Parsons 01-121-099-60301	\$99.72
0062111	5/5/2017	Soapy Sudz AutoSpa	Tahoe Detail 01-121-099-60316	\$101.76
0062113	5/5/2017	Southwest Diesel Service Inc	Unit 219 - Repair 01-121-099-60316	\$701.46
0062119	5/5/2017	Thames Communications Ltd.	Radios and Pagers 01-121-099-60702	\$1,884.34
0062119	5/5/2017	Thames Communications Ltd.	Equipment Repair 01-121-099-60316	\$88.96
0062127	5/5/2017	Vichem Manufacturing	Fire - Facility Mtce 01-121-099-60315	\$184.63
0062141	5/24/2017	Al's Auto Repair	Unit 214 - Repair 01-121-099-60316	\$109.34
0062159	5/24/2017	Coxon's Sales and Rentals Ltd	Fire - Container Lease 01-121-099-60311	\$101.76
0062165	5/24/2017	Jeff Dean	Detergent 01-121-099-60316	\$24.41

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062166	5/24/2017	DeLage Landen	Fire - Copier 01-121-099-60311	\$71.25
0062182	5/24/2017	Fireservice Management Ltd.	Bunker Gear 01-121-099-60316	\$269.64
0062183	5/24/2017	Fire Hall Car Wash	Truck Wash Brushes 01-121-099-60316	\$172.89
0062186	5/24/2017	G&K Services Canada Inc	Fire - Mats 01-121-099-60315	\$41.72
0062191	5/24/2017	Sean Humenny	Designated Officer Program 01-121-098-60254	\$152.64
0062191	5/24/2017	Sean Humenny	First Aid/CPR Instructor 01-121-072-60118	\$225.00
0062191	5/24/2017	Sean Humenny	NFPA 1006 Course - May 3-4 01-121-098-60254	\$270.66
0062191	5/24/2017	Sean Humenny	NFPA 1006 Course - May 3-4 01-121-099-60340	\$18.01
0062195	5/24/2017	Ingenious Software	Firepro Training -Dean/Hummeny 01-121-098-60254	\$101.76
0062201	5/24/2017	Kingsville Home Hardware	Fire - Facility Mtce 01-121-099-60315	\$26.45
0062208	5/24/2017	Medteq Solutions CA Ltd	SimsUShare - Renewal 01-121-099-60320	\$106.01
0062211	5/24/2017	Mister Mat	Fire - Mats 01-121-099-60315	\$43.30
0062212	5/24/2017	Scott Moore	Camera for Fire Dept 01-121-099-60358	\$560.43
0062218	5/24/2017	HYDRO ONE	1720 Division Rd N 01-121-099-60314	\$679.28
0062223	5/24/2017	Chuck Parsons	OAFC Conference May 7-10/17 01-121-099-60340	\$67.54
0062223	5/24/2017	Chuck Parsons	OAFC Conference May 7-10/17 01-121-098-60254	\$52.50
0062232	5/24/2017	Purolator Courier Service	Courier Expense 01-121-099-60305	\$4.42
0062232	5/24/2017	Purolator Courier Service	Courier Expense 01-121-099-60305	\$3.99
0062249	5/24/2017	Southwest Diesel Service Inc	Unit 213 - Equipment Repair 01-121-099-60316	\$151.01
0062249	5/24/2017	Southwest Diesel Service Inc	Unit 216 - Repair 01-121-099-60316	\$66.45
0062256	5/24/2017	Thames Communications Ltd.	Swiss Phone Pager Repair 01-121-099-60316	\$76.61
0062260	5/24/2017	Town of Kingsville	120 Fox St 01-121-099-60314	\$113.13
0062261	5/24/2017	Town of Amherstburg	Enforcement Officers Training 01-121-098-60254	\$81.41
0062264	5/24/2017	Union Gas Limited	1720 Division Rd N 01-121-099-60314	\$100.20
0062264	5/24/2017	Union Gas Limited	120 Fox St 01-121-099-60314	\$180.33

Total For Department 121 \$12,137.07

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062029	5/5/2017	ABSOLUTE CANADIAN	Water 01-122-099-60317	\$27.81
0062061	5/5/2017	E.L.K. Energy Inc	41 Division St S 01-122-099-60314	\$618.23
0062068	5/5/2017	Gosfield North Communications	OPP - Cottam 01-122-099-60327	\$127.57
0062085	5/5/2017	Margie's	Cell Maintenance 01-122-099-60341	\$127.20
0062085	5/5/2017	Margie's	Cell Cleaning 01-122-099-60341	\$127.20
0062185	5/24/2017	Genrep Ltd	OPP - Facility Mtce 01-122-099-60315	\$316.85
0062186	5/24/2017	G&K Services Canada Inc	OPP - Mats 01-122-099-60315	\$86.73
0062196	5/24/2017	John and Michelle Ivanisko	Cottam OPP Lease 01-122-260-60342	\$540.31
0062201	5/24/2017	Kingsville Home Hardware	OPP - Facility Mtce 01-122-099-60315	\$41.27
0062210	5/24/2017	Minister of Finance (OPP)	OPP Contract - May 2017 01-122-072-60120	\$256,009.00
0062236	5/24/2017	Reliance Home Comfort	41 Division St S 01-122-099-60314	\$37.61
0062238	5/24/2017	Ricoh Canada	OPP Photocopier - April 01-122-099-60311	\$290.47
0062239	5/24/2017	R. Moir Cleaning Service	Kingsville OPP - Cleaning 01-122-099-60315	\$915.84
0062239	5/24/2017	R. Moir Cleaning Service	Cottam OPP - Cleaning 01-122-099-60315	\$203.52
0062264	5/24/2017	Union Gas Limited	41 Division St S 01-122-099-60314	\$147.47

Total For Department 122 \$259,617.08

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0062090	5/5/2017	Monarch Office Supply	Office Supplies - April 01-124-099-60301	\$44.83
0062095	5/5/2017	Michael Olewski	Drivers Abstract/Police Check 01-124-099-60317	\$37.00
0062115	5/5/2017	Speedprint Inc.	Inspection Sheets 01-124-099-60302	\$223.19
0062230	5/24/2017	Preview Inspections and Consul	Contracted Services 01-124-072-60120	\$3,510.72
0062242	5/24/2017	Sam's Service Facility	Building - Equipment Repair 01-124-099-60316	\$61.39
0062242	5/24/2017	Sam's Service Facility	Bldg - Equipment Repair 01-124-099-60316	\$121.54
0062242	5/24/2017	Sam's Service Facility	15-03 - Maintenance 01-124-099-60316	\$127.97
0062242	5/24/2017	Sam's Service Facility	2016 Ford F150 - Maintenance 01-124-099-60316	\$128.01
0062250	5/24/2017	Speedy Glass	Repair Truck Windshield 01-124-099-60316	\$71.23
0062261	5/24/2017	Town of Amherstburg	Building Dept Training 01-124-098-60254	\$244.22

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
Total For Department 124				\$4,570.10
<u>130</u>	-			
0062032	5/5/2017	AGO Industries Inc.	PW - Clothing 01-130-072-60216	\$1,241.97
0062045	5/5/2017	Bridgeview Customs Brokers Ltd	Bird X taxes 01-130-360-71339	\$39.59
0062047	5/5/2017	BSM Technologies Ltd (formerly	PW - Interfleet/Wireless 01-130-099-60460	\$1,015.06
0062050	5/5/2017	Cedar Signs	Banding for Signs 01-130-132-60428	\$374.20
0062061	5/5/2017	E.L.K. Energy Inc	390 Main St E Traffic 01-130-110-60402	\$70.30
0062061	5/5/2017	E.L.K. Energy Inc	Wigle Traffic Lights 01-130-110-60402	\$59.61
0062061	5/5/2017	E.L.K. Energy Inc	Jasperson Traffic Lights 01-130-110-60402	\$200.32
0062061	5/5/2017	E.L.K. Energy Inc	Streetlights - Kingsville 01-130-114-60412	\$6,021.75
0062061	5/5/2017	E.L.K. Energy Inc	Division Traffic Lights 01-130-110-60402	\$155.23
0062061	5/5/2017	E.L.K. Energy Inc	Spruce Traffic Lights 01-130-110-60402	\$200.32
0062061	5/5/2017	E.L.K. Energy Inc	Santos & Main St 01-130-110-60402	\$28.72
0062061	5/5/2017	E.L.K. Energy Inc	Streetlights - Cottam 01-130-114-60412	\$1,196.88
0062072	5/5/2017	Jeff Shepley Excavating Ltd.	2017 Rural Road Program 01-130-360-71724	\$263,062.55
0062073	5/5/2017	J.J.Tires Limited	05-02 Fix Leak 01-130-099-60316	\$57.67
0062084	5/5/2017	Rob Mackie	PW Staff Meeting - Coffee 01-130-098-60254	\$19.18
0062090	5/5/2017	Monarch Office Supply	Office Supplies - April 01-130-099-60301	\$90.25
0062090	5/5/2017	Monarch Office Supply	Office Supplies - April 01-130-099-60317	\$39.87
0062098	5/5/2017	HYDRO ONE	Streetlights - Conservation 01-130-114-60412	\$671.90
0062098	5/5/2017	HYDRO ONE	Streetlights - Kratz 01-130-114-60412	\$4.33
0062098	5/5/2017	HYDRO ONE	Streetlights - Road 3 E 01-130-114-60412	\$4.33
0062098	5/5/2017	HYDRO ONE	Streetlights - Road 2 W 01-130-114-60412	\$19.88
0062098	5/5/2017	HYDRO ONE	Streetlights - Cranberry St 01-130-114-60412	\$14.63
0062098	5/5/2017	HYDRO ONE	Streetlights - Holly St 01-130-114-60412	\$15.35
0062102	5/5/2017	Purolator Courier Service	Reinwood A/R 01-130-099-60305	\$30.11
0062112	5/5/2017	Southwestern Sales Corp. Ltd.	Marsh Rd - Stone 01-130-138-60432	\$186.99

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062112	5/5/2017	Southwestern Sales Corp. Ltd.	South Talbot - Gravel Rd Mtce 01-130-138-60432	\$390.46
0062128	5/5/2017	Waddick Fuels	PW - Clear ULS 01-130-099-60340	\$1,264.02
0062128	5/5/2017	Waddick Fuels	PW - UNLD Gas 01-130-099-60340	\$578.72
0062128	5/5/2017	Waddick Fuels	PW - UNLD Gas 01-130-099-60340	\$798.80
0062140	5/24/2017	AGO Industries Inc.	Arena/PW - Clothing 01-130-072-60216	\$152.64
0062150	5/24/2017	BSM Technologies Ltd (formerly	PW - Interfleet/Wireless 01-130-099-60460	\$1,015.06
0062154	5/24/2017	Chapman Signs	MS - Truck Logos 01-130-099-60306	\$193.09
0062163	5/24/2017	D & L Digging	Catch Basin Repairs - Lake Dr 01-130-141-60439	\$1,151.92
0062164	5/24/2017	Daniher Top Soil Ltd	Restoration at Pineway Park 01-130-099-60455	\$284.93
0062164	5/24/2017	Daniher Top Soil Ltd	Restoration at Pineway Park 01-130-099-60455	\$284.93
0062172	5/24/2017	Economy Rental Centre	Sharpen Chain Saw 01-130-099-60316	\$20.25
0062178	5/24/2017	E.R.(Bill) Vollans Ltd.	13-02 01-130-122-60421	\$213.70
0062178	5/24/2017	E.R.(Bill) Vollans Ltd.	Kioti - Dewinterize 01-130-122-60421	\$194.77
0062178	5/24/2017	E.R.(Bill) Vollans Ltd.	13-01 Dewinterize 01-130-122-60421	\$213.70
0062192	5/24/2017	Hurricane SMS Inc	Clean Catch Basins 01-130-141-60439	\$473.18
0062198	5/24/2017	Joe Johnson Equipment Inc.	Bracket for Sweeper 01-130-110-60422	\$261.70
0062201	5/24/2017	Kingsville Home Hardware	Winter Turf Damage 01-130-099-60335	\$76.31
0062201	5/24/2017	Kingsville Home Hardware	Snow Plow Maintenance 01-130-099-60316	\$46.80
0062201	5/24/2017	Kingsville Home Hardware	Stock - Chain Oil 01-130-099-60335	\$15.25
0062201	5/24/2017	Kingsville Home Hardware	Fix Broken Pick 01-130-099-60357	\$15.76
0062201	5/24/2017	Kingsville Home Hardware	Bird Nets - Bridge 028 01-130-360-71339	\$23.37
0062201	5/24/2017	Kingsville Home Hardware	Bird Nets Bridge 028 01-130-360-71339	\$58.40
0062201	5/24/2017	Kingsville Home Hardware	Catch Basin Repairs 01-130-141-60439	\$37.79
0062201	5/24/2017	Kingsville Home Hardware	Catch Basin Repairs 01-130-141-60439	\$42.68
0062201	5/24/2017	Kingsville Home Hardware	12-01 Repairs 01-130-099-60316	\$6.09
0062201	5/24/2017	Kingsville Home Hardware	Stock Screws 01-130-099-60335	\$13.92
0062201	5/24/2017	Kingsville Home Hardware	Catch Basin Repair on Peach 01-130-141-60439	\$12.19
0062207	5/24/2017	Rob Mackie	OGRA - Road School 01-130-098-60254	\$133.18
0062218	5/24/2017	HYDRO ONE	PW Garage 01-130-099-60314	\$804.32

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062225	5/24/2017	Phasor Industrial	Stock Conduit 01-130-114-60413	\$686.88
0062232	5/24/2017	Purolator Courier Service	Courier Expenses 01-130-099-60305	\$37.82
0062234	5/24/2017	Queens Auto Supply	Sweeper - Exhaust Fluid 01-130-110-60422	\$17.71
0062234	5/24/2017	Queens Auto Supply	05-02 New Switch 01-130-099-60316	\$10.96
0062235	* 5/24/2017	RC Spencer Associates Inc.	Eng Services - Esseltine Drain 01-130-360-71547	\$5,291.52
0062235	* 5/24/2017	RC Spencer Associates Inc.	Eng Services - Esseltine Drain 01-130-360-71547	\$1,086.29
0062237	5/24/2017	Rene Blain Trucking Ltd	Stock - Cold Patch 01-130-110-60418	\$1,725.98
0062240	5/24/2017	Royal Benefits Inc	Claims - April 01-130-072-60222	\$792.07
0062242	5/24/2017	Sam's Service Facility	PW - Equipment Repair 01-130-099-60316	\$66.97
0062242	5/24/2017	Sam's Service Facility	PW - Equipment Repair 01-130-099-60316	\$78.56
0062242	5/24/2017	Sam's Service Facility	PW - Equipment Repair 01-130-099-60316	\$311.76
0062242	5/24/2017	Sam's Service Facility	PW - Equipment Repair 01-130-099-60316	\$694.49
0062242	5/24/2017	Sam's Service Facility	10-01 Service 01-130-099-60316	\$67.11
0062242	5/24/2017	Sam's Service Facility	13-04 Service 01-130-099-60316	\$61.55
0062242	5/24/2017	Sam's Service Facility	06-01 Safety/Service 01-130-099-60316	\$303.72
0062245	5/24/2017	Shilson Excavation & Trucking I	Road Crossing - Graham Sdrd 01-130-141-60414	\$7,485.66
0062247	5/24/2017	Sims Publications Incorporated	Control Weeds Ad 01-130-099-60306	\$115.39
0062247	5/24/2017	Sims Publications Incorporated	Control Weeds Ad 01-130-099-60306	\$115.39
0062247	5/24/2017	Sims Publications Incorporated	Control Weeds Ad 01-130-099-60306	\$115.39
0062248	5/24/2017	Southwestern Sales Corp. Ltd.	Shouldering - Lovelace Drain 01-130-138-60432	\$217.35
0062251	5/24/2017	Strongco Limited Partnership	Clutch on Grader 01-130-099-60316	\$3,301.64
0062258	5/24/2017	Tiercel Technology Corp	Lakeview Ave 01-130-360-71545	\$3,933.02
0062262	5/24/2017	Truax Lumber	12-01 Repair 01-130-099-60316	\$11.36
0062263	5/24/2017	TSC Stores L.P.	Boot Allowance - C Hedge 01-130-072-60216	\$152.63
0062264	5/24/2017	Union Gas Limited	2021 Division - PW Garage 01-130-099-60314	\$58.64
0062264	5/24/2017	Union Gas Limited	2021 Division - Garage 01-130-099-60314	\$87.03
0062269	5/24/2017	Waddick Fuels	Clear ULS 01-130-099-60340	\$1,282.67
0062269	5/24/2017	Waddick Fuels	UNLD Gas 01-130-099-60340	\$1,248.69
0062269	5/24/2017	Waddick Fuels	UNLD Gas 01-130-099-60340	\$1,148.69

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
Total For Department 130				\$314,105.86
<u>131</u>	-			
0062130	5/5/2017	Windsor Disposal Services Ltd.	Waste Collection - May 01-131-400-60380	\$40,958.55
0062130	5/5/2017	Windsor Disposal Services Ltd.	Waste Collection - Cottam Mini 01-131-400-60380	\$241.06
0062130	5/5/2017	Windsor Disposal Services Ltd.	Waste Collection - Crystal Apt 01-131-400-60380	\$231.17
0062180	5/24/2017	Essex-Windsor Solid Waste	Fixed Costs - April 2017 01-131-400-60370	\$34,384.00
0062180	5/24/2017	Essex-Windsor Solid Waste	Perpetual Care - May/June 2017 01-131-400-60404	\$13,359.00
0062180	5/24/2017	Essex-Windsor Solid Waste	Waste Disposal - April 01-131-400-60370	\$14,900.33
0062180	5/24/2017	Essex-Windsor Solid Waste	Yard Waste - April 01-131-400-60382	\$5,161.65
0062275	5/24/2017	Windsor Disposal Services Ltd.	Yard Waste Collection - April 01-131-400-60382	\$8,786.68
0062275	5/24/2017	Windsor Disposal Services Ltd.	Gosfield S - Front End Service 01-131-400-60380	\$11.47
Total For Department 131				\$118,033.91
<u>151</u>	-			
0062061	5/5/2017	E.L.K. Energy Inc	Greenhill Cemetery 01-151-099-60314	\$20.48
0062153	5/24/2017	Cedar Creek Landscaping	Grass Cutting at Cemeteries 01-151-072-60120	\$2,710.00
0062193	5/24/2017	Hutchins Monuments	Opening 01-151-072-60121	\$500.00
0062264	5/24/2017	Union Gas Limited	Mill St Cemetery 01-151-099-60314	\$32.60
Total For Department 151				\$3,263.08
<u>170</u>	-			
0062030	5/5/2017	Access Cash General Partners	Arena Facility Mtce 01-170-099-60315	\$237.50
0062033 *	5/5/2017	Betty Algra	P2P Forms 042 043 01-170-000-15000	\$506.76
0062034	5/5/2017	Allstream Business Inc	Elevators 733-5471/0909 01-170-099-60327	\$41.00
0062034	5/5/2017	Allstream Business Inc	Arena Fax/Debit 733-2866 01-170-099-60327	\$82.50
0062039	5/5/2017	Athletica Sport Systems	Black Rubber Rolls 01-170-099-60315	\$1,045.00

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062047	5/5/2017	BSM Technologies Ltd (formerly	Arena - Interfleet/Wireless 01-170-099-60327	\$47.50
0062067	5/5/2017	G&K Services Canada Inc	Arena - Mats 01-170-099-60315	\$41.00
0062079 *	5/5/2017	Kingsville Soccer Association	P2P Form 21 22 20 18 17 30 01-170-000-15000	\$378.00
0062087	5/5/2017	Merchant Paper Company	Arena - Janitorial Supplies 01-170-099-60335	\$58.26
0062087	5/5/2017	Merchant Paper Company	Arena - Janitorial Supplies 01-170-099-60335	\$61.71
0062090	5/5/2017	Monarch Office Supply	Office Supplies - April 01-170-099-60301	\$43.83
0062092	5/5/2017	Municipality of Leamington (LKF	Arena - Ice Time 01-170-150-60606	\$1,222.50
0062098	5/5/2017	HYDRO ONE	Arena Complex 01-170-099-60314	\$11,315.88
0062108 *	5/5/2017	Sarah Parks Horsemanship	P2P Form 040 01-170-000-15000	\$432.00
0062117	5/5/2017	Tony Sundin	Work Boots 01-170-072-60216	\$127.49
0062122	5/5/2017	Tri-County Copiers Plus	Admin/Arena Copies 01-170-099-60301	\$66.09
0062140	5/24/2017	AGO Industries Inc.	Arena - Uniforms 01-170-072-60216	\$159.72
0062140	5/24/2017	AGO Industries Inc.	Arena/PW - Clothing 01-170-072-60216	\$150.00
0062140	5/24/2017	AGO Industries Inc.	Arena - Clothing 01-170-072-60216	\$272.72
0062146	5/24/2017	Black & McDonald Limited	Seasonal Shutdown 01-170-099-60316	\$556.20
0062154	5/24/2017	Chapman Signs	Arena - Facility Mtce 01-170-099-60315	\$327.83
0062155	5/24/2017	Cogeco	1741 Jaspersen Lane 01-170-099-60327	\$100.44
0062161	5/24/2017	Culligan Water	Cooler Rental 01-170-099-60315	\$76.95
0062168	5/24/2017	D.H. Jutzi Limited	Arena - Facility Maintenance 01-170-099-60315	\$927.00
0062181	5/24/2017	Essex County Locksmiths	Arena - Facility Maintenance 01-170-099-60315	\$90.00
0062186	5/24/2017	G&K Services Canada Inc	Arena - Mats 01-170-099-60315	\$41.00
0062190	5/24/2017	HOODZ of Southwestern Ontari	Clean Canteen Hood and Exhaust 01-170-099-60315	\$370.00
0062201	5/24/2017	Kingsville Home Hardware	Arena - Facility Mtce 01-170-099-60315	\$111.90
0062201	5/24/2017	Kingsville Home Hardware	Arena - Facility Mtce 01-170-099-60315	\$46.38
0062201	5/24/2017	Kingsville Home Hardware	Arena - Shop Supplies 01-170-099-60335	\$41.90
0062201	5/24/2017	Kingsville Home Hardware	Arena - Facility Mtce 01-170-099-60315	\$17.31
0062201	5/24/2017	Kingsville Home Hardware	Arena - Facility Mtce 01-170-099-60315	\$2.90
0062201	5/24/2017	Kingsville Home Hardware	Arena - Shop Supplies 01-170-099-60335	\$57.27
0062201	5/24/2017	Kingsville Home Hardware	Arena - Facility Mtce 01-170-099-60315	\$80.00

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062201	5/24/2017	Kingsville Home Hardware	Arena - Shop Supplies 01-170-099-60335	\$11.64
0062201	5/24/2017	Kingsville Home Hardware	Arena - Facility Mtce 01-170-099-60315	\$43.45
0062201	5/24/2017	Kingsville Home Hardware	Arena - Shop Supplies 01-170-099-60335	\$35.95
0062201	5/24/2017	Kingsville Home Hardware	Arena - Shop Supplies 01-170-099-60335	\$13.99
0062201	5/24/2017	Kingsville Home Hardware	Arena - Shop Supplies 01-170-099-60335	\$19.98
0062203 *	5/24/2017	Kingsville Minor Baseball	P2P Forms - 4, 5, 9-12, 32, 33 01-170-000-15000	\$585.00
0062205	5/24/2017	Linde Canada Limited 15687	Rental Charges 01-170-099-60318	\$80.17
0062205	5/24/2017	Linde Canada Limited 15687	Rental Charges 01-170-099-60318	\$29.34
0062220	5/24/2017	Orkin Canada Corporation	Pest Control 01-170-099-60315	\$76.32
0062241	5/24/2017	Ruthven Janitorial Ltd	Arena - Facility Mtce 01-170-099-60315	\$1,800.00
0062242	5/24/2017	Sam's Service Facility	Arena - Equipment Repair 01-170-099-60316	\$376.59
0062242	5/24/2017	Sam's Service Facility	Arena - Equipment Repair 01-170-099-60316	\$59.49
0062242	5/24/2017	Sam's Service Facility	Arena - Equipment Repair 01-170-099-60316	\$60.33
0062244	5/24/2017	Seton	Arena - Safety Supplies 01-170-099-60347	\$36.72
0062264	5/24/2017	Union Gas Limited	1741 Jasperson Lane 01-170-099-60314	\$451.58
0062270	5/24/2017	Warkentin Plumbing	Arena - Facility Mtce 01-170-099-60315	\$63.56
Total For Department			170	\$22,880.65
<u>171</u>	-			
0062028	5/5/2017	1797465 Ontario Limited	Port Rental - Soccer Field 01-171-099-60318	\$381.60
0062034	5/5/2017	Allstream Business Inc	Elevators 733-5471/0909 01-171-171-60327	\$47.98
0062034	5/5/2017	Allstream Business Inc	Lions Hall 733-2573 01-171-159-60327	\$41.00
0062034	5/5/2017	Allstream Business Inc	Park Pavilion 01-171-155-60327	\$44.30
0062040	5/5/2017	B&T Waechter Holdings Ltd (Cc	Mower 01-171-099-60316	\$254.39
0062051	5/5/2017	Chapman Signs	Pavilion Signs 01-171-155-60315	\$296.00
0062051	5/5/2017	Chapman Signs	"Private Dumpster" Sign 01-171-099-60315	\$66.14
0062051	5/5/2017	Chapman Signs	no smoking / park bylaws signs 01-171-099-60315	\$815.71
0062053	5/5/2017	Cogeco	37 Beech St 01-171-172-60327	\$54.95

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062061	5/5/2017	E.L.K. Energy Inc	Queen St - NE Corner 01-171-099-60314	\$16.84
0062061	5/5/2017	E.L.K. Energy Inc	Queen St - NW Corner 01-171-099-60314	\$17.54
0062061	5/5/2017	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$16.88
0062061	5/5/2017	E.L.K. Energy Inc	28 Division St S 01-171-171-60314	\$244.94
0062061	5/5/2017	E.L.K. Energy Inc	315 Queen St - Meter Cab 01-171-099-60314	\$20.35
0062061	5/5/2017	E.L.K. Energy Inc	315 Queen St - Pavilion 01-171-155-60314	\$217.10
0062061	5/5/2017	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$599.35
0062061	5/5/2017	E.L.K. Energy Inc	103 Park St 01-171-178-60481	\$148.52
0062061	5/5/2017	E.L.K. Energy Inc	37 Beech St (42 Main) 01-171-172-60314	\$146.60
0062061	5/5/2017	E.L.K. Energy Inc	124 Fox St - Ridgeview Park 01-171-176-60314	\$125.83
0062061	5/5/2017	E.L.K. Energy Inc	122 Fox St 01-171-173-60314	\$221.63
0062076	5/5/2017	Kingsville Home Hardware	Ridgeview Park - Facility Mtce 01-171-176-60315	\$13.47
0062089	5/5/2017	Modular Service Group Inc	Storage Container Rental 01-171-099-60318	\$76.32
0062104	5/5/2017	Reliance Home Comfort	24 Mill St - Lions Hall 01-171-159-60314	\$24.00
0062123	5/5/2017	Union Gas Limited	315 Queen St 01-171-155-60314	\$201.58
0062125	5/5/2017	Universal Door Systems	124 Fox - Door Repairs 01-171-099-60315	\$85.22
0062128	5/5/2017	Waddick Fuels	P&R - Dyed ULS 01-171-099-60340	\$434.65
0062148	5/24/2017	BlueLine Rental	P&R - Rental 01-171-099-60318	\$127.20
0062148	5/24/2017	BlueLine Rental	Grounds Maintenance 01-171-176-60337	\$884.82
0062148	5/24/2017	BlueLine Rental	Grounds Maintenance 01-171-177-60337	\$884.81
0062153	5/24/2017	Cedar Creek Landscaping	Grass Cutting 01-171-072-60120	\$1,607.81
0062154	5/24/2017	Chapman Signs	Unit 217 - logo install 01-171-099-60316	\$48.34
0062154	5/24/2017	Chapman Signs	Carnegie building sign 01-171-171-60315	\$590.21
0062158	5/24/2017	County Wide Tree Service	Pollution Plant - Trees/Mulch 01-171-099-60365	\$2,035.20
0062160	5/24/2017	Cubex Limited	Mower Repair 01-171-099-60316	\$211.41
0062163	5/24/2017	D & L Digging	Arena Storm Culvert Repair 01-171-099-60337	\$566.58
0062163	5/24/2017	D & L Digging	Drainage - York Parkland 01-171-099-60337	\$4,444.61
0062163	5/24/2017	D & L Digging	Dog Park -Drainage/Catch Basin 01-171-099-60337	\$427.39
0062167	5/24/2017	Delta Power Equipment	P&R - Equipment Repair 01-171-099-60316	\$44.18

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062171	5/24/2017	Ryan Durward	Police Clearance 01-171-099-60319	\$25.00
0062172	5/24/2017	Economy Rental Centre	P&R - Equipment Repair 01-171-099-60316	\$490.65
0062172	5/24/2017	Economy Rental Centre	P&R - Trimmer Repair 01-171-099-60316	\$104.15
0062172	5/24/2017	Economy Rental Centre	P&R - Equipment Rental 01-171-099-60318	\$71.48
0062172	5/24/2017	Economy Rental Centre	P&R - Trencher Rental 01-171-099-60318	\$203.32
0062174	5/24/2017	ELK Solutions Inc.	Ridgeview Park - downed wire 01-171-176-60315	\$624.81
0062197	5/24/2017	Janzen Equipment Limited	P&R - Equipment Repair 01-171-099-60316	\$79.37
0062199	5/24/2017	Kelcom Telemessaging	Carnegie - Emerg Elevator Line 01-171-171-60327	\$25.39
0062200	5/24/2017	Kingsville Equipment Rentals	P&R - Concrete Vibrator 01-171-099-60318	\$28.49
0062201	5/24/2017	Kingsville Home Hardware	P&R - Facility Mtce 01-171-099-60315	\$19.31
0062201	5/24/2017	Kingsville Home Hardware	Pavilion - Facility Mtce 01-171-155-60315	\$102.43
0062202	5/24/2017	Kingsville Roofing	Ruthven Library-Roof Repairs 01-171-174-60315	\$425.20
0062209	5/24/2017	Merchant Paper Company	P&R - Shop Supplies 01-171-099-60335	\$273.31
0062218	5/24/2017	HYDRO ONE	1741 Jasperson Lane 01-171-177-60314	\$138.87
0062218	5/24/2017	HYDRO ONE	ERCA Ticket Booth 01-171-099-60314	\$28.29
0062225	5/24/2017	Phasor Industrial	Pavilion - Facility Mtce 01-171-155-60315	\$915.90
0062225	5/24/2017	Phasor Industrial	KSB - Grounds Mtce 01-171-177-60315	\$1,800.20
0062225	5/24/2017	Phasor Industrial	Pavilion - Facility Mtce 01-171-155-60315	\$135.50
0062228	5/24/2017	Playpower Lt Canada Inc.	P&R - Swing Harness 01-171-099-60349	\$144.50
0062228	5/24/2017	Playpower Lt Canada Inc.	Memorial Benches/Mettawas 01-171-360-71154	\$9,275.59
0062229	5/24/2017	Plant Products	P&R - Grounds Maintenance 01-171-099-60337	\$175.54
0062232	5/24/2017	Purolator Courier Service	Courier Expense 01-171-099-60316	\$41.94
0062236	5/24/2017	Reliance Home Comfort	103 Park St - Kings Landing 01-171-178-60481	\$153.33
0062239	5/24/2017	R. Moir Cleaning Service	UNICO - Cleaning 01-171-172-60315	\$400.00
0062242	5/24/2017	Sam's Service Facility	P&R - Facility Mtce 01-171-099-60316	\$237.79
0062242	5/24/2017	Sam's Service Facility	P&R - Facility Mtce 01-171-099-60316	\$114.48
0062242	5/24/2017	Sam's Service Facility	P&R - Mower Repair 01-171-099-60316	\$187.02
0062245	5/24/2017	Shilson Excavation & Trucking I	P&R - Topsoil 01-171-099-60337	\$183.17
0062245	5/24/2017	Shilson Excavation & Trucking I	Grounds Maintenance 01-171-176-60337	\$640.00

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062245	5/24/2017	Shilson Excavation & Trucking I	Grounds Maintenance 01-171-177-60337	\$720.00
0062248	5/24/2017	Southwestern Sales Corp. Ltd.	KSB - Grounds Mtce 01-171-177-60337	\$147.13
0062260	5/24/2017	Town of Kingsville	122 Fox St - Ridgeview Park 01-171-176-60314	\$39.49
0062260	5/24/2017	Town of Kingsville	Fox St - Red Workshed 01-171-176-60314	\$43.65
0062260	5/24/2017	Town of Kingsville	122 Fox St 01-171-173-60314	\$1,076.24
0062262	5/24/2017	Truax Lumber	KSB - Grounds Mtce 01-171-177-60337	\$156.87
0062262	5/24/2017	Truax Lumber	Clean Sweep Gloves 01-171-099-60315	\$44.73
0062262	5/24/2017	Truax Lumber	P&R - Equipment Repair 01-171-099-60316	\$15.85
0062262	5/24/2017	Truax Lumber	Pavilion - Facility Mtce 01-171-155-60315	\$25.56
0062263	5/24/2017	TSC Stores L.P.	Carnegie Wheel 01-171-171-60315	\$48.83
0062263	5/24/2017	TSC Stores L.P.	Ridgeview Park - Grounds Mtce 01-171-176-60337	\$29.97
0062264	5/24/2017	Union Gas Limited	28 Division St S 01-171-171-60314	\$28.40
0062264	5/24/2017	Union Gas Limited	21 Mill St - Lions Hall 01-171-159-60314	\$171.91
0062264	5/24/2017	Union Gas Limited	37 Beech St 01-171-172-60314	\$73.14
0062264	5/24/2017	Union Gas Limited	122 Fox St 01-171-173-60314	\$352.83
0062264	5/24/2017	Union Gas Limited	124 Fox St 01-171-176-60314	\$87.27
0062264	5/24/2017	Union Gas Limited	103 Park St - Kings Landing 01-171-178-60481	\$28.53
0062267	5/24/2017	Vertechs Elevators Ontario Inc.	Mthly Elevator Maintenance 01-171-171-60315	\$330.72
0062268	5/24/2017	Vichem Manufacturing	Wasp & Hornet Killer 01-171-099-60335	\$273.47
0062269	5/24/2017	Waddick Fuels	P&R - Dyed ULS 01-171-099-60340	\$694.73
0062270	5/24/2017	Warkentin Plumbing	Carnegie - Facility Mtce 01-171-171-60315	\$100.89
0062270	5/24/2017	Warkentin Plumbing	Ruthven Library - Facility Mtc 01-171-174-60315	\$689.17

Total For Department 171

\$38,709.86

173

0062034	5/5/2017	Allstream Business Inc	Boat Ramp 733-6020 01-173-099-60327	\$44.30
0062098	5/5/2017	HYDRO ONE	Cedar Island Boat Slips 01-173-099-60314	\$27.31
0062098	5/5/2017	HYDRO ONE	Boat Ramp Booth 01-173-099-60314	\$50.52

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062110	5/5/2017	Sims Publications Incorporated	Ad - Marina Public Open House 01-173-099-60306	\$150.80
0062128	5/5/2017	Waddick Fuels	Marina - UNLD Gas 01-173-099-60383	\$885.77
0062134	5/24/2017	1797465 Ontario Limited	Port Rental - Boat Ramp 01-173-099-60318	\$135.00
0062201	5/24/2017	Kingsville Home Hardware	Marina - Facility Mtce 01-173-099-60315	\$46.47
0062201	5/24/2017	Kingsville Home Hardware	Marina - Facility Mtce 01-173-099-60315	\$24.48
0062201	5/24/2017	Kingsville Home Hardware	Marina - Facility Mtce 01-173-099-60315	\$22.97
0062201	5/24/2017	Kingsville Home Hardware	Marina - Shop Supplies 01-173-099-60315	\$28.99
0062218	5/24/2017	HYDRO ONE	Cedar Beach Marina - West Dock 01-173-099-60314	\$59.68
0062218	5/24/2017	HYDRO ONE	Cedar Island Boat Slips 01-173-099-60314	\$32.45
0062218	5/24/2017	HYDRO ONE	Boat Ramp Booth 01-173-099-60314	\$46.52
0062245	5/24/2017	Shilson Excavation & Trucking I	Marina - Facility Mtce 01-173-099-60315	\$1,491.25
0062248	5/24/2017	Southwestern Sales Corp. Ltd.	Marina - Facility Mtce 01-173-099-60315	\$715.23
0062262	5/24/2017	Truax Lumber	Marina - Facility Mtce 01-173-099-60315	\$31.96
0062262	5/24/2017	Truax Lumber	Marina - Facility Mtce 01-173-099-60315	\$15.98
0062269	5/24/2017	Waddick Fuels	Marina - UNLD Gas 01-173-099-60340	\$1,539.23
0062277	5/24/2017	XPlornet Communications Inc	Marina - Rental May-June/17 01-173-099-60327	\$49.99

Total For Department 173

\$5,398.90

175 -

0062082	5/5/2017	Loblaw Inc.	Mayor's Easter Egg Hunt 01-175-099-60628	\$160.87
0062082	5/5/2017	Loblaw Inc.	Mayor's Egg Hunt 01-175-099-60628	\$78.86
0062110	5/5/2017	Sims Publications Incorporated	Mayor's Easter Egg Hunt 01-175-099-60628	\$188.26
0062110	5/5/2017	Sims Publications Incorporated	Mayor's Easter Egg Hunt 01-175-099-60628	\$75.30
0062162	5/24/2017	Curling Club of Kingsville	March Break Session 01-175-099-60628	\$250.00
0062170	5/24/2017	Dotsy's Entertainment	Kids Entertainment 01-175-099-60628	\$610.56
0062188	5/24/2017	Clinton Hammond	Older Adults Expo 01-175-099-60646	\$200.00
0062188	5/24/2017	Clinton Hammond	150 Commemorative Tea 01-175-099-60646	\$200.00
0062247	5/24/2017	Sims Publications Incorporated	Commemorative Tea Ad 01-175-099-60645	\$36.63

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062247	5/24/2017	Sims Publications Incorporated	Commemorative Tea Ad 01-175-099-60645	\$91.58
Total For Department			175	\$1,892.06
<u>176</u>	-			
0062082	5/5/2017	Loblaw Inc.	Sunflower Seeds 01-176-099-60306	\$23.30
0062137	5/24/2017	ACKO Printing	CIB - Advertising 01-176-099-60306	\$412.13
0062154	5/24/2017	Chapman Signs	CIB Sponsor Signs 01-176-099-60306	\$483.16
0062157	5/24/2017	Communities in Bloom	CIB Flags 01-176-099-60650	\$157.73
Total For Department			176	\$1,076.32
<u>178</u>	-			
0062057	5/5/2017	Coulson & Associates Ltd	DSS Report for 94 Division 01-178-360-71740	\$1,221.12
0062139	5/24/2017	AED4Life	AED for Carnegie 01-178-360-71733	\$1,985.10
Total For Department			178	\$3,206.22
<u>180</u>	-			
0062046	5/5/2017	Robert Brown (Employee)	Mileage 01-180-099-60400	\$27.72
0062051	5/5/2017	Chapman Signs	Nameplate - K Brcic 01-180-099-60317	\$43.86
0062090	5/5/2017	Monarch Office Supply	Office Supplies - April 01-180-099-60301	\$51.41
Total For Department			180	\$122.99
<u>181</u>	-			
0062031	5/5/2017	Advance Business Systems	Printing Jan to Mar//17 01-181-099-60301	\$533.24
0062052	5/5/2017	Cindy's Home and Garden	BIA Flowers 01-181-170-60839	\$10,175.99
0062067	5/5/2017	G&K Services Canada Inc	BIA - Mats 01-181-099-60341	\$50.38
0062100	5/5/2017	Petty Cash (BIA)	Frames 01-181-099-60301	\$10.18
0062100	5/5/2017	Petty Cash (BIA)	Ant Traps, Scrap Book 01-181-099-60301	\$2.79

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062100	5/5/2017	Petty Cash (BIA)	Paper Towels 01-181-099-60301	\$16.03
0062145	5/24/2017	Bell Canada	BIA - Phone 01-181-099-60327	\$103.05
0062145	5/24/2017	Bell Canada	BIA - Internet 01-181-099-60327	\$30.53
0062193	5/24/2017	Hutchins Monuments	40 Imprinted Bricks 01-181-099-60630	\$814.08
0062272	5/24/2017	The Windsor Star	BIA Discover Kingsville 01-181-170-60837	\$1,322.88
Total For Department			181	\$13,059.15
<u>184</u>	-			
0062187	5/24/2017	Hall Telecommunications Suppl	April 2017 01-184-099-63300	\$172.99
Total For Department			184	\$172.99
<u>185</u>	-			
0062145	5/24/2017	Bell Canada	BIA Toll Free 01-185-099-60327	\$12.17
Total For Department			185	\$12.17
<u>186</u>	-			
0062149	5/24/2017	Veronica Brown	Research Assistant 01-186-099-63200	\$400.00
0062149	5/24/2017	Veronica Brown	Research Assistant 01-186-099-63200	\$400.00
0062149	5/24/2017	Veronica Brown	Ancestry.ca / Microfilm copies 01-186-099-60320	\$299.40
0062149	5/24/2017	Veronica Brown	Ancestry.ca / Microfilm copies 01-186-099-60301	\$10.00
Total For Department			186	\$1,109.40
<u>201</u>	-			
0062032	5/5/2017	AGO Industries Inc.	ES - Clothing 02-201-072-60216	\$703.11
0062062	5/5/2017	EMCO	Water Locates - Paint 02-201-099-63020	\$427.39
0062069	5/5/2017	Hurricane SMS Inc	Box & Rod Repairs 02-201-180-60403	\$1,696.85
0062090	5/5/2017	Monarch Office Supply	Office Supplies - April 02-201-099-60317	\$39.87

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062133	5/5/2017	Work Authority	Work Boots - S Branch 02-201-072-60216	\$223.86
0062140	5/24/2017	AGO Industries Inc.	Clothing for Students 02-201-072-60216	\$115.32
0062152	5/24/2017	Canada Post Corporation	GN Bills / Arrears 02-201-099-60303	\$1,662.19
0062175	5/24/2017	EMCO	Butt Connectors for meters 02-201-099-63017	\$753.02
0062178	5/24/2017	E.R.(Bill) Vollans Ltd.	15-02 Fix Light 02-201-099-60316	\$40.20
0062192	5/24/2017	Hurricane SMS Inc	Zehrs - raise meter 02-201-099-63017	\$895.49
0062201	5/24/2017	Kingsville Home Hardware	Env - Facility Mtce 02-201-099-60315	\$21.75
0062207	5/24/2017	Rob Mackie	Due Diligence in Drinking Wate 02-201-098-60254	\$37.93
0062219	5/24/2017	Ontario One Call	Locate Notifications - April 02-201-099-63020	\$341.13
0062227	5/24/2017	Andrew Plancke	2017 OWWA Conference 02-201-098-60254	\$385.80
0062231	5/24/2017	Pro Bid Contractors Ltd.	Water Service 1158 Rd 3E 02-201-099-63025	\$3,625.20
0062231	5/24/2017	Pro Bid Contractors Ltd.	Water Service - Wigle and Main 02-201-099-63025	\$3,683.71
0062233	5/24/2017	QMI-SAI Canada Limited	System Audit 02-201-099-60319	\$1,424.64
0062242	5/24/2017	Sam's Service Facility	Env - Equipment Repair 02-201-099-60316	\$278.83
0062242	5/24/2017	Sam's Service Facility	Env - Equipment Repair 02-201-099-60316	\$167.44
0062242	5/24/2017	Sam's Service Facility	Env - Equipment Repair 02-201-099-60316	\$2,014.63
0062242	5/24/2017	Sam's Service Facility	06-02 - Service and Brakes 02-201-099-60316	\$185.68
0062242	5/24/2017	Sam's Service Facility	08-01 Annual Service 02-201-099-60316	\$192.82
0062252	5/24/2017	Brianne Taggart	Refund on Final 02-201-006-12067	\$115.22
0062263	5/24/2017	TSC Stores L.P.	Paint Tools 02-201-099-63045	\$24.42
0062274	5/24/2017	Windsor Factory Supply	Fire Hydrant Maintenance 02-201-099-63045	\$325.31

Total For Department 201 \$19,381.81

242

0062061	5/5/2017	E.L.K. Energy Inc	Bernath Pump Station 02-242-099-60314	\$61.00
0062061	5/5/2017	E.L.K. Energy Inc	98 McCallum Dr 02-242-099-60314	\$74.35
0062061	5/5/2017	E.L.K. Energy Inc	67 Heritage Rd Pump Stn 02-242-099-60314	\$2,817.82
0062061	5/5/2017	E.L.K. Energy Inc	250 Queen St 02-242-099-60314	\$930.44

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0062097	5/5/2017	Ontario Clean Water Agency	Thermal Process Systems 02-242-360-71656	\$2,318.44
0062098	5/5/2017	HYDRO ONE	Pump Station Cedar Island 02-242-099-60314	\$381.79
0062098	5/5/2017	HYDRO ONE	1902 Heritage Rd Pump 5 02-242-099-60314	\$60.16
0062098	5/5/2017	HYDRO ONE	Forcemain Over Bridge 02-242-099-60314	\$27.96
0062098	5/5/2017	HYDRO ONE	690 Heritage Rd 02-242-099-60314	\$19,047.88
0062113	5/5/2017	Southwest Diesel Service Inc	97-01 Broken Box 02-242-099-60316	\$138.07
0062189	5/24/2017	Heaton Sanitation	Mill St - Sewer Back up 02-242-320-64365	\$686.88
0062217	5/24/2017	Ontario Clean Water Agency	Operations and Maintenance 02-242-320-64360	\$75,222.00
0062218	5/24/2017	HYDRO ONE	18 Hwy Lane - Sewage Lagoon 02-242-099-60314	\$310.66
0062218	5/24/2017	HYDRO ONE	1460 Road 2 E Pump 02-242-099-60314	\$624.72
0062218	5/24/2017	HYDRO ONE	1562 Heritage Rd Pump 4 02-242-099-60314	\$88.62
0062218	5/24/2017	HYDRO ONE	1053 Cedar Drive 02-242-099-60314	\$135.08
0062218	5/24/2017	HYDRO ONE	Normandy Pump Station 02-242-099-60314	\$72.48
0062218	5/24/2017	HYDRO ONE	Pump Station Cedar Island 02-242-099-60314	\$176.35
0062218	5/24/2017	HYDRO ONE	1902 Heritage Rd Pump 5 02-242-099-60314	\$58.01
0062218	5/24/2017	HYDRO ONE	Forcemain Over Bridge 02-242-099-60314	\$27.79
0062259	5/24/2017	Tilbury Hydraulics	97-01 - Repair 02-242-099-60316	\$1,526.40

Total For Department 242 \$104,786.90

243

0062061	5/5/2017	E.L.K. Energy Inc	168 Cty Rd 27 N 02-243-099-60314	\$460.91
0062061	5/5/2017	E.L.K. Energy Inc	Rear 17 Lyle 02-243-099-60314	\$99.92
0062061	5/5/2017	E.L.K. Energy Inc	16 Whitewood (Behind) 02-243-328-64365	\$67.07
0062061	5/5/2017	E.L.K. Energy Inc	168 Cty Rd 27 N - Lagoon 02-243-099-60314	\$538.38
0062068	5/5/2017	Gosfield North Communications	Pump House Alarm 02-243-099-60327	\$48.15
0062217	5/24/2017	Ontario Clean Water Agency	Operations and Maintenance 02-243-320-64360	\$5,796.00

Total For Department 243 \$7,010.43

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
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* Note GST Rebate details are omitted, but are included in the totals

\$1,166,979.12



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: June 1, 2017
To: Mayor and Council
Author: Chuck Parsons – Fire Chief
RE: Kingsville Alerts Mass Notification launch
Report No.: FD-2017-004

AIM

To provide council with information about the implementation of the Kingsville Alerts mass notification system.

BACKGROUND

The County of Essex has provided the lower tier municipalities' access to a Citizen Mass Notification System for several years known by the trade name of "Reverse 911". Support for this software ceased and the infrastructure has been removed. This has left a gap in our municipality's ability to efficiently notify residents with important information during an emergency.

The Everbridge Mass Notification System was been adopted by Tecumseh and Leamington with excellent results and is now being implemented in LaSalle and Amhurstburg as well as Kingsville. The system provides fast notification for defined areas or user groups for both public and town employees.

The Everbridge Mass Notification System (branded locally as Kingsville Alerts system) will provide notification for three purposes; public emergency notifications, staff notifications and subscriber based community notifications.

During an emergency, it is important to provide the public with timely information. The system will notify the public with important information through home phone or, if provided, cell phone, text or email. The system will notify residents in the entire municipality or in a specific affected area. Municipal staff, remotely from any web-based computer, can activate the notification.

DISCUSSION

Upon approval of the 2017 budget, the Director of Financial Services conducted a key stakeholder meeting with senior staff. The Deputy Fire Chief arranged to have representatives from the fire and information technology departments in Tecumseh and Leamington attend to assist with establishing best practices. The goal of this meeting was to educate staff on the capabilities of the software and to seek input on establishing subscription categories, target audiences and basic standard operating procedures for the sending of notifications. With this information gathered, a series of support calls was set up with the vendor and key members of staff (Fire Chief, Deputy Fire Chief, IT Manager, Executive Assistant to CAO/Mayor and Director of Financial Services) to stage the implementation and training process.

The Kingsville Alerts system has two components: a public portal and an internal portal. The public portal contains the contact information of all town residents while the internal portal contains contact information for all town staff.

The staff notification will be utilized to disseminate important information to all town staff or specific groups of staff members. This may include emergency activations, important staff notices and building closures or disruptions.

The subscriber based community information requires members of the public to register for information that they specifically are interested in receiving. This may include notice of public meetings, road closures, service disruptions or cancellations.

The system is not used for weather notifications, political campaigns or information that is not emergency in nature or specifically defined in the subscriber selections. The use of social media will continue to be used for dissemination of social, cultural and recreational event information. The intent of the Kingsville Alerts system is to communicate business related information to the public. It is not intended to duplicate social media posts.

Town staff has received training on the Everbridge Mass Notification System and have created roll out information and public awareness campaign materials. The system will only be activated by trained and approved staff members.

On June 13, 2017 the Kingsville Alert system will be officially launched. The municipality has populated the system with telephone information from the white and yellow page directory. We will begin a roll out campaign through a web registry, public events and manual registration, which will add residents to add other forms of communication and subscription requests to the database. A test call out will be performed in targeted areas of the town to provide members of the public with awareness of the Kingsville Alerts system.

LINK TO STRATEGIC PLAN

To maintain and improve the health, safety and well-being of our residents.

FINANCIAL CONSIDERATIONS

The 2017 Budget included \$9,000 for implementation of the Everbridge software. Progress payments have been made to reflect the staged implementation to date. The project is expected to remain within budget.

CONSULTATIONS

Sandra Zwiers
Tony Iacobelli
Chuck Parsons
Jeff Dean
Tara Hewitt
Kait Donovan – Everbridge
Managers

RECOMMENDATION

That report titled Kingsville Alerts Mass Notification Launch is received.

Chuck Parsons

Chuck Parsons, CMM III
Fire Chief/C.E.M.C.

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: June 2, 2017

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning & Development Services

RE: Cottam Community Improvement Plan – Financial Incentive Options

Report No.: PDS-2017-025

AIM

To provide Council with potential financial incentive options, including the advantages and disadvantages of each option, for inclusion in the Cottam Community Improvement Plan.

BACKGROUND

In late 2015 Council adopted a recommendation for administration to review the Cottam, Ruthven and Kingsville downtown areas to determine which areas would benefit from the implementation of a Community Improvement Plan. As part of the review and based on Council's direction Cottam was the area that was to be the initial area for review and potential implementation of a CIP. As the first step in development of a CIP it was necessary to establish the specific limits of the CIP as such a by-law was presented to and approved by Council in June of 2016 to establish a total of three CIP areas (See Appendix A) including Kingsville, Cottam and Ruthven with Cottam being the initial area for CIP consideration and development.

DISCUSSION

An initial draft of the Cottam CIP has been prepared and circulated for comment to Town management staff. As part of the review the Director of Financial Services and Manager of Planning and Development Services reviewed the proposed financial incentive options in more detail. It was determined that prior to presenting the final CIP to Council that it would be advisable to provide a list of all possible financial incentive options to Council outlining the advantages and disadvantages of each. This would then lead to a recommendation on the best incentive options to include in the CIP. Given the overall importance of this aspect of the CIP this will then give a clearer direction to the public in moving forward with the

final public input portion of the CIP. It is also hoped that this will make the final decision process more streamlined.

The Incentive Programs

The following are various programs that can be used individually or in combination to encourage private sector investment. The goal is to stimulate revitalization in the downtown Cottam area by reducing vacant store fronts and providing beautification opportunities to attract attention to the revitalized area.

- 1) Façade and /or Signage Improvement Grant Program: Grants will be available for a percentage of the total cost for exterior design changes to the front of existing buildings in the Cottam CIP area with a maximum grant amount.

Advantages –

- i) encourages revitalization of the streetscape
- ii) program administration is straight forward once criteria is established
- iii) results are more immediate

Disadvantages –

- i) qualification criteria need to be developed to provide consistent application
- ii) there are no urban design guidelines in the area to provide direction

- 2) Fee Grant Equivalent Program: a percentage of the Town portion of planning application fees, building permit fees and a portion of development charges would be refunded upon approval of the application and successful completion of the project with a maximum grant amount.

Advantages –

- i) this is a rebate program so no additional tax dollars are used to fund the program
- ii) may help to encourage new uses or expansion of existing

Disadvantages –

- i) reduction of development charges is not recommended as current pool is limited
- ii) lost revenue for Building and Planning which requires a replacement of tax dollars

- 3) Tax Increment Equivalent Grant Program: As a result of the rehabilitation, development and/or redevelopment the Town portion of the property taxes (based on the difference between pre-development , post-development assessment as a result of the approved development or redevelopment would be returned to the owner as a percentage of the increase over a set timeframe, typically 5 years.

Advantages –

- i) this is a rebate program so no tax dollars are used to directly fund the Program
- ii) provides potential for new development

Disadvantage –
i) program is very administrative heavy requiring considerable resources which the Town does not currently have
ii) lag in assessment update increases need for monitoring and increases the complexity of administration of the program
iii) changes in the ownership cause issues regarding who is entitled to the original rebate
iv) lost revenue from year one to four is not recovered in year five

4) Vacancy Rebate Program: Commercial or industrial property owners unable to find tenants to fill vacancies can make application to the program for a partial rebate on property taxes.

Advantages –
i) provides financial relief to owners to offset loss of revenues
ii) provides a measure of building security through lean economic times by reducing the incentive to demolish vacant buildings
iii) tax savings can be used to reinvest in the vacant property to increase rental viability in the future

Disadvantages –
i) rebate program tends to be contrary to the goals of a CIP to encourage reduction in vacancies and support growth
ii) no guarantee that savings will be used to reinvest in a property
iii) cost-benefit is low when administrative resource commitment is factored in
iv) a vacancy rebate program within a CIP targets rebate dollars to a specific area rather than the entire municipality

5) Residential Conversion/Intensification Program: Grants for the conversion of vacant and underutilized second floor commercial space or limited ground floor space to residential units, renovation of existing residential use in mixed use buildings, and construction of new residential units through infilling. Increased grant for affordable residential units.

Advantages –
i) can increase the population in a CIP area helping to support the existing commercial businesses
ii) helps reduce vacancy and helps to encourage more than minimal maintenance

Disadvantages –
i) can reduce the available commercial square footage available in a CIP
ii) often CIP areas have limited parking resources so you have a commercial need versus residential need which are considerably different
iii) parking issue can lead to a need for the Town to develop additional parking or introduce monetary programs to help pay for future parking development

- 6) Reduced Parking and Parkland Dedication Requirements: Owners would be granted relief from parking required for new development or intensification of existing development based on availability of other parking alternatives or parkland dedication requirements would be waived for lot creation within the designated CIP area.

Advantages – i) neither program has a direct cost impact on tax dollars

Disadvantages – i) lot creation opportunities in CIP areas tend to be very limited
ii) requirement for parkland dedication in CIP areas is often unnecessary as this was either not required at the time of original development or was dealt with at the time of original development
iii) relief from parking is unwise as it is simply ignoring a requirement of the by-law for the benefit of encouraging development

- 7) Heritage Property Tax Relief: Property owners agreeing to participate in the designation of their building(s) would be provided with a percentage rebate on their property taxes.

Advantages – i) this type of program already exists in Kingsville so it would not require development of a new process
ii) can help to further encourage additional designations of properties in the CIP that may not otherwise participate.

Disadvantages – i) has limited impact as there may be limited properties of interest for designation
ii) may require additional administrative resources
iii) would have a direct financial impact as tax dollars are lost

- 8) Brownfields/Environmental Site Assessment Assistance Program: Many CIP areas contain existing or former uses where there is the possibility of environmental contamination.

Advantages – i) encourages clean-up and redevelopment of Brownfield sites
ii) can lead to relocation of non-traditional downtown uses
iii) can have a beneficial spin-off effective on surrounding properties

Disadvantages – i) initial investigations can lead to additional costs
ii) program can require significant financial resources in order to truly encourage full remediation
iii) program can require significant administrative resources and a need for a certain level of technical understanding
iv) limited focus as Brownfield sites are limited in number

Public Realm Improvements

As noted in the initial report to Council, which introduced the basics involved in CIP development, it was noted that CIP programs often include a private investment portion along with a public investment portion. This investment by the Town is an additional piece of encouragement to the private sector and could include the addition of street signage, gateway features, pedestrian infrastructure, landscaping, intersection improvements, benches, public spaces etc. As part of the complete draft CIP a streetscape is being prepared to highlight the potential look of the above noted items. Financial impact will be based on further discussion with Municipal Services and potentially the County to determine what options are pursued and what budgetary consideration will be required.

LINK TO STRATEGIC PLAN

Overall the introduction of a CIP program is positive for the community and from a review of the Strategic Plan the program will have some linkage to each of the Objective, Priorities and Projects through the encouragement of improvement and expansion within the designated CIP area.

FINANCIAL CONSIDERATIONS

The financial considerations will be explored in greater detail once specific options have been chosen for inclusion in the CIP. Initially the general funding target would span a five year timeframe with a \$30,000 to \$50,000 per year commitment. There are two implementation options worth consideration:

- 1) A per year commitment based on the previous year's uptake of the programs. i.e. year one \$30,000 is allocated, those funds are exhausted within 6 months, year two a suggested allocation increase to \$40,000 is recommended.
- 2) A five year funding cap that would allow for adjustment on an annual basis again based on the overall program uptake. i.e. five year cap is \$150,000 per year allocations are then adjusted based on overall participation in the program.

CONSULTATIONS

Management staff was circulated with the draft CIP. More detailed consultation was undertaken with Financial Services to review and provide feedback on the various financial incentive options outlined in this report. Once Council has decided on the preferred options the full draft CIP will be presented to Council for review and a recommendation of presentation to the public for comment and feedback.

RECOMMENDATION

It is recommended that Council:

- 1) Provide administration with its preferred financial funding options for inclusion in the draft Community Improvement Plan, and
- 2) Provide administration with its preferred funding options being either the annual program commitment or five year funding cap.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning & Development Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

Cottam CIP Financial Options Overview

Grant Programs	Description	Advantages	Disadvantages
1. Façade/Signage Improvement	Funds are available for a percentage of the total cost for exterior design changes to the front of the existing building	<ul style="list-style-type: none"> - encourages revitalization of the streetscape - admin is straight forward once criteria is established - results at more immediate 	<ul style="list-style-type: none"> - qualification criteria need to be developed to provide consistent application - there are no urban design guidelines in the area to provide direction
2. Fee Equivalent Program	A percentage of Town planning or building fees is refunded or a portion of the development charges are refunded	<ul style="list-style-type: none"> - this is a rebate program so no additional tax dollars are used to fund the program - may help to encourage new uses or expansion of existing 	<ul style="list-style-type: none"> - reduction of development charges is not recommended as current pool is limited - lost revenue for Building & Planning which requires a replacement of tax dollars
3. Tax Increment Equivalent Program	As a result of rehab or redevelopment a percentage of the difference in the increase tax assessment is returned to the owner over a set timeframe typically 5 years	<ul style="list-style-type: none"> - this is a rebate program so no tax dollars are used to directly fund the Program - provides potential for new development 	<ul style="list-style-type: none"> - program is very administratively heavy requiring considerable resources which the Town does not currently have - lag in assessment update increases need for monitoring & increases the complexity of administration of the program - lost revenue from year one to four is not recovered in year five
4. Vacancy Rebate Program	Commercial or industrial property owners unable to find tenants to fill vacancies can make application to the program for a partial rebate of property taxes	<ul style="list-style-type: none"> - provides financial relief to owners to offset loss of revenue - provides a measure of building security through lean economic times by reducing the incentive to demolish vacant buildings - tax savings can be used to reinvest in the vacant property to increase rental viability in the future 	<ul style="list-style-type: none"> - rebate program tends to be contrary to the goals of a CIP to encourage reduction in vacancies and support growth - no guarantee that savings will be used to reinvest in a property - cost-benefit is low when administrative resource commitment is factored in - a vacancy rebate program within a CIP targets rebate dollars to a specific area rather than the entire municipality
5. Residential Conversion/Intensification Program	Funds are available for the conversion of vacant & underutilized second floor commercial space or limited ground floor space to residential units, renovation of existing residential uses in mixed use buildings, infilling and increased grants for affordable residential units	<ul style="list-style-type: none"> - can increase the population in a CIP area helping to support the existing commercial businesses - helps reduce vacancy and encourage more than minimal maintenance 	<ul style="list-style-type: none"> - can reduce the available commercial square footage available in a CIP - often CIP areas have limited parking resources so you have a commercial need versus residential need which are considerably different - parking issues can lead to a need for the Town to develop additional parking or introduce monetary programs to help pay for future parking development

Cottam CIP Financial Options Overview

6. Reduced Parking/Parkland Dedication	Relief from required parking for new development or intensification or parkland dedication requirements for lot creation are waived	<ul style="list-style-type: none"> - neither program has a direct cost impact on tax dollars 	<ul style="list-style-type: none"> - lot creation opportunities in CIP areas tend to be very limited - requirement for parkland dedication in CIP areas is often unnecessary as this was either not required at the time of development or was dealt with at the time of original development - relief from parking is unwise as it is simply ignoring a requirement of the by-law for the benefit of encouraging development
7. Heritage Property Tax Relief	Owners agree to participate in the designation of their building(s) in exchange for a percentage rebate on their property taxes	<ul style="list-style-type: none"> - this type of program already exists in Kingsville so it would not require development of a new process - can help to further encourage additional designations of properties in the CIP that may not otherwise participate 	<ul style="list-style-type: none"> - has limited impact as there may be limited properties of interest for designation - may require additional administrative resources - would have a direct financial impact as tax dollars are lost
8. Brownfields/Environmental Site Assessment	Assistance for property owners seeking to redevelop existing or former uses or sites where environmental contamination may be present	<ul style="list-style-type: none"> - encourages clean-up and redevelopment of Brownfield sites - can lead to relocation of non-traditional downtown uses - can have a beneficial spin-off effect on surrounding properties 	<ul style="list-style-type: none"> - initial investigations can lead to additional costs - program can require significant financial resources in order to truly encourage full remediation - program can require significant administrative resources and a need for a certain level of technical understanding - limited focus as Brownfield sites are limited in number

Date: June 1, 2017

To: Mayor and Council

Author: Kristina Brcic MSc, BURPI
Town Planner

RE: JM Hydroponics Ltd.
2008 & 2044 Seacliff Drive (County Rd. 20)
Pt. Lot 12, Concession 1 ED, Part 5, RP 12R 8532 & Part 4 & 5,
RP 12R 20397
Roll Nos. 3711 290 0000 18750 & 19005

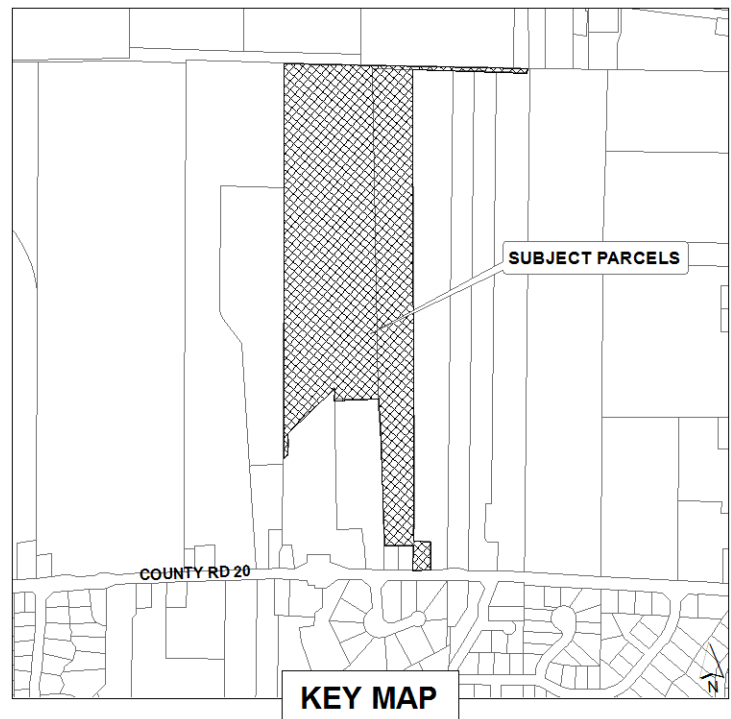
Report No.: PDS-2017-024

AIM

To provide the Town of Kingsville Council with information regarding the requested Site Plan Approval for lands known as 2008 & 2044 Seacliff Drive (County Rd. 20).

BACKGROUND

The subject lands consist of two farm parcels with a total lot area of 19.405 ha (48 ac.) The property contains two dwellings, outbuildings and an existing 2.236 ha (5.525 ac.) greenhouse and support building. The applicant is proposing a two phased 8.272 ha (20.44 ac.) addition to the existing greenhouse including a new packing, boiler, irrigation & office area. Each phase would be 4.136 ha (10.22 ac.). The initial phase will include the above noted support facilities. A future bunkhouse is shown on the plan closer to Seacliff Drive. The two dwellings on the site will remain and based on the current zoning are permitted.



The property at 2008 Seacliff is currently under site plan approval which also showed a two phase addition however additional lands have been acquired to the east which will require a revised site plan and new agreement to cover the added property. Storm water management is proposed in a pond which will require expansion. A review of the water capacity was undertaken in 2016 but will require an updated confirmation moving forward. The applicant is also looking into the possibility of installing a sanitary force main to direct sanitary waste toward an existing sewer line located in a service corridor/easement to the northwest of the property. In the absence of this however the property can support a private septic system.

DISCUSSION

1) Provincial Policy Statement (PPS), 2014:

Section 2.3.3.1 states that, 'In prime agricultural areas permitted uses and activities area: agricultural uses, agriculture-related use and on-farm diversified uses.'

Comment: Greenhouse operations are an agricultural use and permitted in prime agricultural areas.

2) County of Essex Official Plan

The subject lands are designated Agricultural under the County OP. The proposed greenhouse development complies with the policies outlined under both the Goals of Section 3.3.2 and with the Permitted Use of Section 3.3.3.1.

3) Town of Kingsville Official Plan

The subject properties are designated 'Agriculture' and subject to the policies under Section 3.1 of the Official Plan for the Town of Kingsville. The proposed use is permitted in the agricultural area and is in conformity with the Town's Official Plan.

4) Comprehensive Zoning By-law – Town of Kingsville

The subject properties have slightly different zones in that 2008 Seacliff Dr. is zoned 'Agriculture Zone 1 Exception 23 (A1-23)' which recognized the lack of lot frontage which resulted from a previous severance. The standard 'Agriculture Zone 1, (A1)' applies to 2044 Seacliff Dr. The attached site plan has been reviewed in the context of both zones and the proposed new development will be in full compliance with the provisions of the Town of Kingsville Zoning By-law 1-2014.

5) Site Plan

The development of the site will occur in two phases. The initial phase will include 4.136 ha (10.22 ac.) of greenhouse along with a 2,960 sq. m (31.861 sq. ft.) packing area, 240 sq. m. (2,583 sq. ft.) office 2,400 sq. m (25,833 sq. ft.) irrigation/boiler support facility, hot water storage tank, a possible future bunkhouse, new parking area, loading docks and an extension to the existing storm water pond.

Phase 2 of the development will add an additional 4.136 ha (10.22 ac.) of greenhouse space. At full build out the development will have a lot coverage of approximately 57.68% which is within the 80% limit of the Agriculture (A1) Zone following a consolidation of the two lots. Storm water management will be accommodated by expanding the existing pond located along the westerly side of the farm parcel and is designed for both of the proposed phases of development. The storm water pond outlets to the East Branch of the Fleming Wigle Drain. As with most greenhouse operations a standby generator will be on-site. Pictures of the subject parcel are attached at Appendix 'B'.

LINK TO STRATEGIC PLAN

The Strategic Plan specifies under Objective, Priorities and Projects, Subsection III:

“To Develop an economic vision based on our strengths and opportunities that will retain existing and attract new businesses.”

The requested site plan agreement will achieve this Objective of the Strategic Plan by allowing the establishment of a new greenhouse operation.

FINANCIAL CONSIDERATIONS

Building permit fees will be acquired at the time of the building permit issuance. There will also be an increase in assessment as the development builds out.

CONSULTATIONS

Agency or Administrator	Comment
Essex Region Conservation Authority Watershed Planner	<ul style="list-style-type: none"> • Full comment is attached as Appendix 'A'; • ERCA permits will be required prior to any construction or site alteration due to proximity of the drain. • No negative impact on groundwater system. • No objections to the Site Plan Control application
Town of Kingsville Management Team	<ul style="list-style-type: none"> • No concerns with the requested site plan. • The proposed building needs to comply with the requirements of the OBC. • Municipal Services has reviewed the storm water management plan and has no objection to the proposed development moving forward.
County of Essex	<ul style="list-style-type: none"> • No comments expected as there is no change to the existing shared access

RECOMMENDATION

It is recommended that Council approve the proposed site plan, subject to the conditions outlined in the site plan agreement, for a two phase 8.27 ha (20.44 ac.) greenhouse with auxiliary warehouse and supporting facilities and authorize the Mayor and Clerk to sign the site plan agreement and register said agreement on title.

Kristina Brcic

Kristina Brcic, MSc, BURPI
Town Planner

Robert Brown

Robert Brown, H.Ba, MCIP, RPP
Manager, Planning & Development Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

APPENDIX A – ERCA Comments

Essex Region Conservation

the place for life



regs@erca.org
P.519.776.5209
F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

April 03, 2017

Mr. Robert Brown, Manager of Planning & Development Services
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville ON N9Y 2Y9

Dear Mr. Brown:

RE: Application for Site Plan Control SPA-08-17
2008, 2044 SEACLIFF DR
ARN 371129000018750, 371129000019005;
PIN: 751430278,751430118
Applicant: JM Hydroponics Ltd.

The following is provided for your information and consideration as a result of our review of Application for Site Plan Control SPA-08-17. We understand that the applicant is proposing a two phased greenhouse expansion, and construction of a new packing area, boiler, irrigation and office areas. The existing stormwater management facilities will also be expanded to accommodate the new phases of the greenhouse operation.

NATURAL HAZARD POLICIES OF THE PPS, 2014

Portions of the above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). These portions falls within the regulated area of the East Branch of Fleming Wigle Drain. The property owner will be required to obtain a Development Review Approval from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations.

WATER RESOURCES MANAGEMENT

This office previously reviewed and approved the Stormwater Management Report and related plans associated with the original greenhouse complex (ERCA Development Review Approval 180-11) in 2011, and our concerns with respect to stormwater management were adequately addressed at that time. However, we understand that the existing stormwater management facilities are now to be expanded to accommodate the new proposed Phase 1 and 2 greenhouse additions identified in the SPC application. We are currently in receipt of an application for Development Review, submitted by N. J. Peralta Engineering, but have yet to have an opportunity to review the updated stormwater management report.



Page 1 of 2

Amherstburg / Essex / Kingsville / Lakeshore / LaSalle / Leamington / Pelee Island / Tecumseh / Windsor

Mr. Brown
April 03, 2017

NATURAL HERITAGE POLICIES OF THE PPS, 2014

The subject property is adjacent to (within 120 metres of), a natural heritage feature that may be identified as significant wildlife habitat under the Provincial Policy Statement (PPS, 2014).

Section 2.1.8 of the PPS 2014 states – “Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.” The required demonstration of no negative impact, in accordance with the relevant PPS policies outlined above, is most effectively accomplished through the completion of an Environmental Impact Assessment (EIA).

However, based on our review of the subject application, it is our recommendation to the Municipality that an Environmental Impact Assessment is not required because the proposal is for an expansion of an already established greenhouse facility, and where there will be no changes in land use associated with this application. In our opinion based on these circumstances, a demonstration of no negative impact is not necessary in this case. We can advise the Municipality that this application is consistent with the natural heritage policies of the PPS 2014.

FINAL RECOMMENDATION

We have no objections to this Site Plan Control application.

If you have any questions or require any additional information, please contact the Watershed Planner, Michael Nelson by phone at (519) 776-5209 ext. 347 or by e-mail at mnelson@erca.org.

Thank you.

Sincerely,



Michael Nelson, Watershed Planner
/cor



APPENDIX B – Site Pictures



Looking north on the subject property at the area for greenhouse expansion.



Looking west on the subject property.

SITE PLAN AGREEMENT

THIS AGREEMENT made (in triplicate) this 12th day of June 2017.

BETWEEN:

THE CORPORATION OF THE TOWN OF KINGSVILLE,

hereinafter called the “Corporation”,

OF THE FIRST PART

-and-

JM HYDROPONICS LTD.,

hereinafter called the “Owner”,

OF THE SECOND PART

WHEREAS the Owner is the registered owner of land described as Concession 1 ED Part of Lot 12, Part 5, RP 12R 8532 & Part 4 & 5, RP 12R 20397 and further known as 2008 & 2044 Seacliff Drive (County Rd. 20), in the Town of Kingsville in the County of Essex, Province of Ontario (the “subject lands”);

AND WHEREAS the Corporation has enacted a by-law being a By-law to establish site plan control in the Town of Kingsville pursuant to the provisions of Section 41(2) of the Planning Act, R.S.O. 1990, c.P.13;

AND WHEREAS the existing Site Plan Agreement approved May 24, 2011 is replaced in its entirety with this agreement dated June 12, 2017;

AND WHEREAS development of the subject lands is subject to site plan control as provided for in the By-law;

AND WHEREAS as a condition of the approval of a building permit for the said lands the Corporation and the Owner must enter into this Agreement;

GENERAL

1. (a) **Covenant** - The Owner covenants and agrees to build, provide and maintain for the life of the development at the Owner’s entire expense and to the Corporation’s entire satisfaction all landscaping, buildings, parking facilities, lot grading, garbage and central storage areas, storm water management systems, rate of flow monitoring, lighting and other related items in compliance with relevant legislation and in accordance with drawings attached hereto as Schedule “A-2017” approved and on file in the office of the Clerk of the Corporation. The Owner agrees that all development shall be in compliance with the relevant zoning provisions and in accordance with the Corporation’s Development Standards Manual, as amended from time to time.

(b) **Name & Address of Corporation**

The Corporation of the Town of Kingsville
Attention: Corporation Solicitor
2021 Division Road North
Kingsville, Ontario N9Y 2Y9

(c) **Name & Address of Owner**

JM Hydroponics Ltd.
2008 Seacliff Drive (County Rd. 20)
Kingsville, ON
N9Y 2N5

(d) Approval Date – June 12, 2017

SCHEDULES ATTACHED:

2. Hereinafter referred to as Schedule “A-2017” and forming part of this agreement:

SCHEDULE ‘A-2017’ - Site Plan (Prepared by: N.J. Peralta Engineering Ltd. and Dated March 13, 2017)

A large format plan, attached hereto as Schedule ‘A-2017’, are available in the Development Services Department for the Town of Kingsville, 2021 Division Rd. in the Town of Kingsville and are available for review during regular business hours.

LOT GRADING PLAN

3. (a) **Lot Grading Plan** - The Owner further agrees to submit to the satisfaction of the Corporation’s Chief Building Official, Ministry of Transportation (MTO), where applicable and Essex Region Conservation Authority (ERCA) in regulated areas throughout, a lot grading plan designed and executed under the seal of an engineer licenced under the *Professional Engineers Act* R.S.O. 1990, c. P.28, as amended (“Engineer”) for the subject lands for the Corporation’s consideration prior to the issuance of any building permits or construction permits for the subject lands. The Owner shall ensure that the site drainage shall not affect adjacent properties.
- (b) **Ontario Land Surveyor** - The Owner also agrees to have the approved elevation as per this lot grading plan verified by a land surveyor licensed under the *Surveyors Act* R.S.O. 1990, c. S.29, as amended, at the following stages of construction:
- (a) Prior to the pouring of footings (top of forms elevation); and
 - (b) Following completion of construction.
- (c) **Deviation** - Where the finished grade of the subject lands deviates from the original lot grading plan presented to and accepted by the Corporation’s Chief Building Official, MTO, where applicable and ERCA in regulated areas throughout, the Owner shall submit a new lot grading plan under the seal of an Engineer and to the satisfaction of the said Chief Building Official, MTO and ERCA or re-grade the lands to the elevations indicated on the original lot grading plan.

SIGNS

4. a) **Signs** - Compliance with Approved Drawings - The Owner further agrees to submit a signage plan to the Corporation’s Manager of Development Services for their approval prior to the issuance of a construction permit. Said signage plan shall include the design, size and location of all existing or proposed signs erected or located on or to be erected or located on the subject lands. In addition, this signage plan shall outline any lighting details and landscaping features associated with any signage.
- b) **Traffic Signage** - Prior to construction, the Owner agrees to provide on-site traffic and parking signage and pavement markings to the satisfaction of the Corporation (and/or the County of Essex, where applicable) and as detailed on Schedule “A-2017”.

DIRT AND DEBRIS

5. **Dirt and Debris** - The Owner further agrees to keep the public highways adjacent to the subject lands free from dirt and debris caused by the construction and ongoing operation on the subject lands. The Owner further agrees to, within twenty-four (24) hours of being notified and instructed by the Corporation and/or County of Essex to do so, clean-up the streets adjacent to the subject lands and/or take dust control measures at the Owner’s entire expense, failing which, the Corporation and/or County of Essex may carry out or cause to have carried out the said work at the entire expense of the Owner.

REPAIR OF HIGHWAY

6. **Repair of Highway** - The Owner further agrees that any curbs, gutters, pavements, sidewalks or landscaped areas on the public highway which are damaged during the construction and maintenance period shall be restored by the Owner at the Owner's entire expense and to the satisfaction of the Corporation and/or County of Essex and/or Ministry of Transportation.

DRIVEWAY APPROACHES AND PARKING AREAS

7. (a) **Driveways** - The Owner further agrees to improve the existing driveway approach in such manner, widths and location as approved by the Corporation and as detailed on Schedule "A-2017". If there are changes to the existing shared access to the property an access permit will be required for a new access from the County and the portion of the access that is within the County right-of-way shall be improved with a hard surface and designed in accordance with the applicable County access design standards.

(b) **Surfacing** – The Owner further agrees that any portion of the internal driveway aisles and parking areas as shown on Schedule "A-2017" shall be gravel and a dust suppressant applied to ensure dust control.

PERMITS

8. **Permits** - The Owner further agrees to obtain the necessary access or other permit for any new driveway approaches, sewer taps, drain taps, or curb cuts from the Corporation and/or County of Essex, prior to the commencement of any construction on or adjacent to the public highway.

LIGHTING

9. **Lighting** - The Owner further agrees to provide all lighting of any parking area and/or building(s) located on the subject lands. Lights used for illumination shall be designed to full cut-off standards and shall be arranged as to divert the light away from adjacent roadways and properties and minimize impact on the night sky. All exterior lighting shown shall be designed to eliminate glare and reflection from the surfaces on which any lighting is mounted. The Owner further agrees that any future proposed changes to lighting of the subject lands shall require the approval of the Corporation and may require an amendment to this Agreement.
10. **Interior Lighting** – The Owner further agrees to use of modern technologies on the interior of all buildings to reduce light pollution and minimize the impact on the night sky to divert lighting from adjacent roadways and properties.

PARKING

11. **Parking** - The Owner further agrees to provide adequate on-site parking for the proposed buildings in accordance with the Corporation's Zoning By-law, as amended, and as shown Schedule "A-2017".

GARBAGE, WASTE AND CENTRAL STORAGE FACILITIES

12. (a) **General** – The Owner covenants and agrees that no waste as defined in the *Environmental Protection Act*, or any regulations passed thereunder, may be deposited or stored on the subject lands except as approved by the Corporation's Chief Building Official in accordance with the diagrams attached hereto as Schedule "A-2017" and forming part of this Agreement.

(b) **Storage** – The Owner further covenants and agrees that no garbage, waste, substance, product, by-product or any other thing (hereinafter collectively called the "Waste") shall be stored outside anywhere on the subject lands, save and except for in accordance and compliance with and as shown on Schedule "A-2017".

- (c) **Default and Remedy** – The Owner further agrees that any Waste deposited or stored:
- i. in an area other than those specific areas shown in Schedule “A-2017” for the storage of same;
 - ii. without obtaining and providing to the Corporation a Certificate of Approval;
 - iii. in contravention of any legislation; or
 - iv. in contravention of this Site Plan Agreement;

shall be removed from the subject lands by the Owner at the entire expense of the Owner. The Owner further agrees that if the Owner fails to remove this Waste within 10 days of having received written notice from the Corporation to do so, the Owner agrees that the Corporation, its agents, servants, workmen or employees may enter upon the subject lands and remove the Waste; the cost of which shall be recovered by the Corporation out of the Performance Securities contemplated in this Agreement, and any additional costs incurred by the Corporation in excess of the said securities shall constitute a debt owing by the Owner to the Corporation and the Corporation may add such debt to the tax roll of the subject lands and collect and enforce them in the same manner as taxes.

LANDSCAPING

13. (a) **Landscaping**- The Owner further agrees to provide for landscaping as designed and depicted on the Site Plan as approved by the Manager of Planning & Development Services for the Corporation.
- (b) **Installation and Maintenance** - The Owner further agrees to install and maintain all landscaping features in accordance with the approved Site Plan and in a manner satisfactory to the Manager of Planning & Development Services.
- (c) **Undeveloped Lands** - In the event that the subject lands are to be developed in phases the Owner further agrees to grade and seed or crop, to the satisfaction of the Manager of Planning & Development Services, all vacant lands that are not developed within one (1) year of the issuance of the construction permit for the initial phase of the development.

STORM WATER MANAGEMENT

14. (a) **Consulting Engineer** - Prior to the issuance of a building permit, the Owner further agrees to retain a consulting engineer for the design and preparation of drawings for an internal storm water management system to service the subject lands. Such drawings shall be satisfactory to the Corporation’s Director of Municipal Services and Ministry of Transportation, if applicable.
- (b) **Construction and Maintenance** - Upon approval of the drawings by the Corporation’s Director of Municipal Services, Chief Building Official, Ministry of Transportation, if applicable, and the Owner further agrees to construct and maintain, at the Owner’s entire expense, the storm water management system in accordance with the approved drawings and to the satisfaction of the Chief Building Official prior to the issuance of a building permit. Under no circumstance will a building permit be issued for construction until such time as the approved storm water management system has been constructed and is fully functional or a temporary approved storm water management system has been implemented, both to the satisfaction of the Town.
- (c) **Undeveloped Lands** - The Owner further agrees to maintain, grade and keep groomed any undeveloped portions of the subject lands and that any changes to the surface material, grade or use of undeveloped lands shall require a review of the approved Storm Water Management System and will require an amendment to the site plan.
- (d) **Implementation of Environmental Impact Assessment Recommendations** – The Owner further agrees to comply with the recommendations of the Environmental Impact

Assessment prepared by Biologic Incorporated, dated March 24, 2011 and as shown on the Storm Water Management Report and Drawings prepared by N. J. Peralta Engineering Ltd. Project No. E—09-030, including:

- i) The outlet pipe is dropped to the invert of the drain and sufficient erosion control including rip rap extending from the north bank to the south bank of the drain.
- ii) Silt fencing should be installed at the limit of grading for both the west edge of the SWM pond and the outlet to the drain. The silt fence would also serve as construction barrier and should be marked with this dual purpose. The disturbed areas should be re-seeded to prevent soil erosion. The silt fence should not be removed until re-vegetation has sufficiently established to provide erosion protection.
- iii) Silt fencing should be installed at the south side of the legal parcel along the north side of the drain, and along any overland flow swale.
- iv) The disturbed areas should be re-seeded to prevent soil erosion.
- v) Any work near or in stream will require a Letter of Intent (LOI). The LOI will seek a no net loss of direct or indirect fish habitat. The LOI is required before any work in stream is started. Fisheries Act approval may be required.
- vi) The detailed design of the SWM pond outlet should include a sediment and erosion control plan.

15. **Stormwater Management (abutting lands)** - That the Owner agrees to insure that storm water run-off is properly managed along the edge of the storm water management pond where it abuts any existing rural residential lots and that storm water flows on those abutting lots are not negatively impacted.

EXISTING WATERCOURSES AND NATURAL LAND DRAINAGE

16. **Existing Watercourses and Natural Land Drainage** - The Owner further agrees that no natural watercourse shall be blocked, abandoned or otherwise altered during the course of construction of the development unless approved by the Corporation and that no natural land drainage shall be cut off without adequate provision made for its interception to the satisfaction of the Corporation.

DEVELOPMENT CHARGES

17. **Development Charges** - The Owner agrees to pay to the Corporation on the issuance of a building permit, the appropriate development charge in accordance with the Corporation's Development Charges By-law, as amended.

POSTPONEMENT AND SUBORDINATION

18. **Postponement and Subordination** - The Owner covenants and agrees, at its entire expense, to obtain and register, from its mortgagees and/or encumbrancers, such documentation as may be deemed necessary by the Corporation to postpone and subordinate the interest of said mortgagees and/or encumbrancers in the subject lands to the interest of the Corporation to the extent that this Agreement shall take effect and have priority as if it had been executed and registered before the execution and registration of the document or documents giving to the mortgagees and/or encumbrancers their interest in the subject lands.

FINANCIAL SECURITY

19. (a) **Performance Security** - The Owner further agrees to deposit with the Corporation, to be held by the Corporation without interest, at the time a building permit is issued to it, a Performance Security in the form of a certified cheque, cash or an Irrevocable Letter of Credit which is automatically extended, or other security in form satisfactory to the Corporation's Solicitor, in the sum of \$10,000 (CAD) to guarantee the due performance of the Owner's obligations under this Agreement, within the time period specified in

paragraph 19 hereof. No Performance Security shall be released until the Owner has complied fully with its obligations with the provisions of this Agreement.

(b) **Deficiency** - The Owner acknowledges and agrees that should there be a deficiency in, or failure to carry out, any work, obligation or matter required by any provision of this Agreement, and the Owner fails to remedy same within 10 days of being given written notice with a direction to carry out such work or matter, the Corporation may draw on the security held and enter onto the property of the Owner and complete all outstanding works or matters, and pay all costs and expenses incurred thereby from the proceeds of any security held by it.

(c) **Shortfall** - The Owner further acknowledges and agrees that, notwithstanding any provision to the contrary in this Agreement specifying the return of security, in the event that the Corporation determines that any return of cash or certified funds held by it would create a shortfall with respect to securing the completion of any work or matter remaining to be carried out by the Owner pursuant to this Agreement, the Corporation will not be obliged to return the security held by it until such time as such work is satisfactorily completed or the Corporation has sufficient security to insure that such work will be completed.

COMMENCEMENT/COMPLETION OF WORK/TERMINATION OF AGREEMENT

20. **Commencement/Completion of Work/Termination of Agreement** - The Owner further covenants and agrees that the proposed development governed by this Agreement will be commenced within one (1) year from the date of the execution of this Agreement. The Owner further covenants and agrees that all works, buildings, parking, access areas, landscaping, systems and all other required facilities required by this Agreement shall be completed within two (2) years from the date on which the Corporation's Chief Building Official issues a building permit for the said development. If the Owner fails to meet either of the aforesaid deadlines, the Corporation may, at its sole option and on fourteen (14) days written notice to the Owner, declare this Agreement null and void and of no further force and effect. The refund of any monies paid by the Owner pursuant to this Agreement shall be at the sole discretion of the Corporation, but under no circumstances will interest be paid on any refund.

CONVEYANCES AND CONTRIBUTIONS

21. (a) **Conveyances and Contributions** - The Owner further agrees to gratuitously convey or dedicate, in fee simple and without encumbrance, to the Corporation any land, easement, right of way or otherwise as deemed required by the Corporation, Hydro One, Bell Canada or Union Gas in, through, over and under the subject lands for drainage purposes, sewers, hydro, gas, utilities, water mains and telephone.
- (b) **Surveys and Land Descriptions** - In the event that the Owner is required to convey lands, easements, rights of way or otherwise pursuant to this Agreement, then the Owner shall obtain all surveys and land plans or descriptions for lands to be conveyed to the Corporation at the Owner's entire expense.

GENERAL PROVISIONS

22. In addition to the standard site plan agreement requirements the Owner also agrees to:
- (a) **Worker Housing** – It is acknowledged that there an existing dwelling(s) located on the subject property, should the Owner undertake conversion of the dwelling(s) for worker housing the Owner further agrees to comply with the following:
- i) The Owner by way of this agreement undertakes and agree to obtain a change of use permit for the existing dwelling(s) to be converted to a bunkhouse type structure, including a septic analysis;
 - ii) The Owner further agrees to undertake all necessary works to comply with the Building Code Regulations required for the existing structure to be used for the purpose of accommodating workers.

- b) **Fire Plan** – provide a fire plan to the Kingsville Fire Department.
 - c) **Construction Site Maintenance and Debris** – provide appropriate on-site construction waste management for the storage and disposal of construction waste and that at no time is waste allowed to accumulate on the site beyond a reasonable level.
23. **Enforcement and Remedies** – The Owner agrees:
- (a) All facilities and matters required by this Agreement shall be provided and maintained by the Owner at the Owner's sole risk and entire expense to the satisfaction of the Corporation and in default thereof the Owner acknowledges that the Corporation, in addition to any other remedy it may have at law, shall also be entitled to enforce this Agreement in accordance with Sections 444 to 446, inclusive, of the Municipal Act, S.O. 2001, c.25 as amended.
 - (b) If the Owner is in default of any matter, obligation or thing required to be done by this Agreement and such default continues for more than 10 days after the Corporation having given written notice to the Owner of same, then in addition to and without limiting other remedies available to it, the Corporation may direct that such matter or thing be done at the entire expense of the Owner and the Corporation may recover the expense incurred in doing it by adding the costs to the tax roll and collecting them in the same manner as property taxes. The Owner hereby authorizes the Corporation to enter upon the subject lands to do such matters or things.
 - (c) Any work done by the Corporation for or on behalf of the Owner or by reason of the Owner not having done the work in the first instance, shall be deemed to be done as agent for the Corporation and shall not, for any purpose whatsoever, be deemed as an acceptance or assumption of any works, services or faults by the Corporation.
24. **Successors and Assigns** - This Agreement and everything contained herein shall enure to the benefit of and be binding upon the Parties hereto and their respective heirs, administrators, executors, successors and permitted assigns.
25. **Enforceability** - If any term, covenant or condition of this Agreement is, to any extent, declared invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and each term, covenant or condition of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
26. **Amendments** - This Agreement may be amended at any time with the written consent of the Corporation and the registered Owner of the subject lands at the time of such amendment. This Agreement may be amended to permit further additions by replacing the drawings attached in Schedule "A-2017" on file in the office of the Clerk, upon approval of the Corporation, without the need to alter this text or the registration of any additional material on title. Accordingly, it will be necessary for any new Owner to review drawings on file in the office of the Manager of Planning & Development Services to specifically determine that which is permitted at any given point in time. Financial securities may be required by the Corporation for any addition permitted by way of amendment to this Agreement.
27. **Extension of Time** – Time shall always be of the essence of this Agreement. Any time limit specified in this Agreement may be extended with the consent in writing of both the Owner and the Corporation, but no such extension of time shall operate or be deemed to operate as an extension of any other time limit, and time shall be deemed to remain of the essence of this Agreement notwithstanding any extension of any time limit. Any extension granted by the Corporation will be conditional upon the recalculations of all outstanding monies owed to the Corporation by the Owner pursuant to this Agreement.
28. **Registration** - The Owner hereby consents to the registration of this Agreement on the title of the subject lands at the Owner's expense.

29. **Officials** – The Director of Municipal Services, the Chief Building Official, the Corporation Solicitor, the Manager of Municipal Services and the Manager of Planning & Development Services referred to herein are those of the Corporation.

IN WITNESS THEREOF the said parties hereto have duly executed the Site Plan Agreement on the date first written above.

SIGNED SEALED AND DELIVERED

JM HYDROPONICS Ltd.

WITNESS

JOHAN MARTENS
WE HAVE AUTHORITY TO BIND THE
CORPORATION

**THE CORPORATION OF THE TOWN OF
KINGSVILLE**

MAYOR NELSON SANTOS

CLERK JENNIFER ASTROLOGO

Site Plan



SITE STATISTICS	
SHED	11,426 sq. ft.
PROPERTY	11,426 sq. ft.
EXISTING PAVING	11,426 sq. ft.
LOT COVERAGE %	11.82 %
EXISTING PAVING SPACE	11,426 sq. ft.
PHASE 1 GREENHOUSE GROWING AREA	4,138 sq. ft.
PHASE 2 GREENHOUSE GROWING AREA	11,182 sq. ft.
TOTAL GREENHOUSE GROWING AREA	8,272 sq. ft.
EXISTING PAVING SPACE COVERAGE %	72.85 %
EXISTING PAVING SPACE	7,650 sq. ft.
PROPOSED PAVING SPACE	10,182 sq. ft.
<p>PAVING DIMENSIONS</p> <p>PAVING SPACE REQUIREMENT = 1 SPACE PER 2 NO. BARRETT TREES</p> <p>NO. OF BARRETT TREES = 5 TREES</p> <p>PAVING SPACE REQUIREMENT = 5 TREES x 2 = 10 PAVING SPACE</p>	
LANDSCAPE	EXISTING Δ
OPENFIELD DOOR Δ	EXISTING Δ
WALL PACK LIGHT Δ	EXISTING Δ
<p>NOTE: ALL EXISTING PLANTING TO BE REMOVED AND REPLACED WITH NEW PLANTING</p>	

1. ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE BY A DATE AND AUTHORITY.
2. ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE BY A DATE AND AUTHORITY.
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15. ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE BY A DATE AND AUTHORITY.

N. J. Peralta
Engineering Ltd
Consulting Engineers
Kingsville **Ontario**

Kingsville
Ontario

CONCERNING STAFF:



**J. M. HYDROPONICS
GREENHOUSE
EXPANSION
2008 SEACLIFF DR.
TOWN OF
KINGSTVILLE,
ONTARIO**

1

10

2244 HAN ET AL.

DEPT 101

PROJECT NAME:



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: May 16, 2017

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning & Development Services

RE: County Lot Size Study – Feedback from Kingsville Council

Report No.: PDS-2017-023

AIM

To provide Council with a summary of the feedback to be provided to the County of Essex regarding the ongoing Essex County Lot Size Study.

BACKGROUND

At the May 8, 2017 Council meeting Council was provided with information on the ongoing Essex County Lot Size Study and asked, through the County of Essex Manager of Planning Services to provide feedback, as requested by Essex County Council. The reason for the request was a general absence of agreement with the conclusions of the study to implement policies in the Essex County Official Plan to require a minimum lot size of 40 ha (100 ac.) for any new lot creation in Agriculturally designated areas.

DISCUSSION

In general the feedback from Council was in support of the conclusion of the Essex County Lot Size Study that 40 ha (100 ac.) should be the minimum lot area requirement in agricultural areas with one request. That request was for the County to incorporate a flexibility provision in that policy that would permit local Town's or Municipalities to consider smaller lot sizes based on a comprehensive justification process. This would be applied primarily in areas considered speciality crop regions but could also be considered in very limited cases where adequate justification and viability of both the severed and retained lands could be clearly demonstrated.

LINK TO STRATEGIC PLAN

There is no direct link to the Strategic Plan.

FINANCIAL CONSIDERATIONS

There are no financial considerations specific to this action.

CONSULTATIONS

Council's feedback and request are consistent with the Agriculture policies of PPS and with the Town's Official Plan at present. Should the County support inclusion of a flexibility provision in the County Official Plan and that amendment be further supported by the Ministry of Municipal Affairs, it would then be a modification that could be included as part of the Town's current 5-year review process.

RECOMMENDATION

It is recommended that Council direct the Manager of Planning and Development Services to provide the Manager of Planning Services for the County of Essex with Kingsville Council's feedback on the Essex County Lot Size Study and request that a flexibility provision be included in the amendment to the County Official Plan to require a minimum lot area of 40 ha (100 ac.) for the creation of new agricultural lots.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning & Development Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: May 29, 2017
To: Mayor and Council
Author: G.A. Plancke / Director of Municipal Services
RE: Main St. E. Traffic Congestion
Report No.: MS 2017- 25

AIM

To provide Council with options complete with associated costs to improve traffic congestion along Main St. E. from the Wigle/ Remark Intersection to Kratz Side road.

BACKGROUND

262-2017 - March 13, 2017 Regular Meeting of Council directed Administration to provide a report in the next 90 days that will identify options available to reduce the traffic congestion along Main St. East from the Wigle / Remark intersection to Kratz Rd. with associated costs.

DISCUSSION

The issues surrounding the apparent traffic congestion along Main St E. from Wigle / Remark to Kratz Side road can be due to in part of the following mitigating factors:

- Thriving business district along Main St E.
- Peak impact
- Signalized intersection timing
- Road width / Turning lane restriction – Lack of
- Proximity of multiple commercial entrance / egress
- Compliance to site plan conditions

Comments regarding the above factors:

- Thriving business district along Main St. E. – To be encouraged.
- Peak impact – Very little can be done to address peak demands on the road network. (Break times, Lunch rush etc...) These peaks have been estimated at less than two (2) hours each day (cumulative) however represent the majority of resident complaints.

- Signalized intersection timing – The three signalized intersections (Wigle / Remark, Jasperson, and Alium Plaza), are timed appropriately as determined by Delcan Engineering based on traffic count/movement information provided as part of the Otis / Alium site plan process in 2014. An updated study to determine whether further modification is required may be prudent to address current traffic trends. Estimated cost to perform a subsequent signal timing review and modification if warranted is \$10,000.
- Road width / Turning lane restriction – Lack of – Main St E. is currently configured as a two way artery complete with common centre turning lane. The current roadway geometry includes two 3.4m through lanes and a 3.2m common left turn lane. There has been some consideration to install an approximate 75m centre barrier from the westbound left turn lanes at Jasperson until half way through the Esso property (341 Main St E.) to limit left turn exits from McDonald's, Tim Horton's, and Esso. This would also have the additional limiting benefit of controlling left turn exits from Libro, and the proposed Condominium development to be constructed at 342 Main St E. which has already committed to a right in right out entrance. Permanent installation work is estimated at a minimum of \$ 30,000. A temporary solution utilizing Jersey Style concrete barriers or PVC delineating bollards can be easily installed for much less should council wish to pursue this option on a trial basis.

As per the Town's adopted 2012 Transportation Master Plan, the provision for a westbound right turn lane on to Jasperson from Main St. E. was recommended for construction in 2018. This work is estimated at approximately \$400,000 in 2017 dollars.

Consideration to include a right turn lane southbound on Jasperson at Main could also be included in this work.

- Proximity of multiple commercial entrance / egress – Due to the abundance of entrance and egress locations (5) within 50m, traffic can at peak demand times bottleneck and stack out into the driving lanes creating a "traffic jam". There has been some internal discussion regarding elimination of several of the entrance /egress which will be addressed through future site plan amendment. Several of the businesses in the immediate area have expressed intention to expand, and or modify their respective sites which in turn would allow the Town to impose modifications as required as part of the site plan amendment process.
- Compliance to site plan conditions - Several of the properties /businesses in the area that contribute to the traffic congestion, currently have site plan conditions that were intended to minimize impact to the road network yet have been removed and or never constructed.

In one case a traffic "porkchop" island was removed. The original approved design called for the directional island to allow right turn traffic in and right turn traffic out to Main St E. With this island removed drivers can choose to enter and exit unabated which in turn can exasperate traffic congestion particularly during peak demand times.

In another case, a curb was required to be placed between commercial sites to prevent vehicles from utilizing the neighbouring property entrance as an exit. If the curb were to be placed as required, drive through traffic from this business would be forced to use the approved entrance / egress which in turn would provide greater control over vehicles entering and exiting to Main St E.

LINK TO STRATEGIC PLAN

To provide the resources required to effectively manage corporate resources, maximize performance and exceed the benchmark of performance levels.

FINANCIAL CONSIDERATIONS

There has been no consideration for Main St E. enhancement included in the 2017 budget. All costs identified for Town works would require specific funding allocation by Council motion to proceed in 2017.

Thriving business district along Main St E: No directed action.

Peak impact: No engineered plan to address at this time.

Signalized intersection timing: In order to qualify modification to intersection timing and further engineering review would be required. The cost for the review and supplemental timing modification is estimated at **\$10,000**.

Road width / Turning lane restriction: A permanent barrier solution is estimated at **\$30,000**. A temporary solution utilizing Jersey style barriers, or PVC delineating bollards could be installed for approximately **\$10,000**.

A westbound right turn lane onto Jasperson is estimated at approximately **\$400,000**. Consideration to include a right turn lane southbound on Jasperson at Main could also be included in this work at an additional cost yet to be determined.

Proximity of multiple commercial entrance / egress: Modification to existing entrance egress number and location can be facilitated through site plan amendment. There may be financial impact to the Town should a recommended new access road be constructed. This will be determined at a later date.

Compliance to site plan conditions: No financial impact to the Town provided the recommendations are reinstated / constructed. Should the Town be forced to install the works, the costs would be invoiced to the property owner accordingly.

CONSULTATIONS

Manager of Development Services - Manager of Planning & Development Services – It is important that Council recognize that development of this area has been ongoing for many years and only more recently has there been a more aggressive timeline. The initial commercial developments were done as one-offs which likely didn't consider or envision the scale of development or the growth in traffic volume. That lesson, I believe, has been learned and many of the recent developments have been more mindful of the 'big picture' with greater consideration of traffic both now and in the future. Site plans have also been held to a higher standard and limited access points and made provisions for future connections with neighbouring development to help direct traffic to controlled intersections. As development continues to occur in this area we will have ongoing opportunities, along with the leverage, to continue making improvements. No single action by the Town or a developer will be a complete solution on Main St E. and to some degree it is ongoing development that will drive ongoing improvements.

Chief Administrative Officer

RECOMMENDATION

For Council information, and discussion only at this time, to satisfy resolution 262-2017.

G.A. Plancke

G.A. Plancke Civil Eng. Tech (Env)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: May 18, 2017
To: Mayor and Council
Author: Peggy Van Mierlo-West, CAO
RE: Strategic Plan – Next Steps
Report No.: CAO 2017-006

AIM

To provide Council an update and project plan for the review of the draft Strategic Plan.

BACKGROUND

In 2011 the Town of Kingsville developed its first Strategic Plan. On an annual basis the plan was updated. The previous Strategic Plan prioritized the following items as important to the economic health of the Town of Kingsville.

- Retirement and attraction of business related to this growing industry;
- Agriculture and related activities;
- Tourism;
- Enhanced communication networking and connection;
- Small business development and attraction of new manufacturing enterprises;
- Growth of the Municipality as a regional service centre;
- Industrial park development;
- Waterfront and Marina development.

In 2016, Council requested a review and update of the current strategic plan. As part of this request Council asked to conduct a public consultation process. The consultation process included the following; six open house sessions, Council/Staff workshops, online surveys and a pre-planning Council/Administration survey.

Based upon these results it can be surmised that overall the residents of the Town are happy with the direction the town is growing. Residents would like to see more active living and cultural amenities. Sustainable infrastructure and smart growth was also noted

as a concern to the residents. Vision, Mission and Action plans were also developed to assist in moving the Town forward into the future.

At the January 19th, 2017 Council meeting, the following motion was approved;

78-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Sandy McIntyre

That the Draft Strategic Plan approval be deferred pending the scheduling of a further Council / Staff Strategic Plan Workshop.

This meeting occurred on April 29th, 2017 at which time Council and Staff discussed next steps on moving towards a new plan.

Part of the discussion was the issues surrounding the approval of the Strategic plan. These included comments such as;

- a perceived feeling of lack of transparency,
- lack of understanding how the action plan fits within the general operations and a long term vision,
- a sense that the current plan was not included within the creation of the draft,
- lack of buy-in from both Council and Administration,
- lack of open and honest conversation surrounding the creation of the draft plan,

The following is a proposed work plan for the next strategic planning session.

DISCUSSION

The next session has been scheduled for **June 27th, 2017 at the Arena in Committee Room A from 2:00pm-6:00pm**. The workshop will be conducted a bit differently as each table will be assigned the Action Plans that will mainly effect their Departments. Each table will be facilitated by a member of the Management Team and Members of Council will be distributed throughout the tables.

It will be each group's responsibility to review, edit, revise the action plans and present to the workshop their findings. The Vision and Mission Statements will not be reviewed at this workshop.

Facilitators of the tables will be trained on appropriate facilitation methods and provided a further overview on Strategic Planning, to assist in running the Workshop smoothly. This will occur prior to the Workshop and will be conducted through webinars and worksheets.

Overall it is the intent of this workshop to not only receive the buy-in that is so required, from both Administration and Council but also complete the final review for this plan prior to submitting to Council.

LINK TO STRATEGIC PLAN

To encourage leadership and management the direction to achieve our goals and maximize the effectiveness of our strategies

FINANCIAL CONSIDERATIONS

Funding for this was approved in the 2017 Capital Budget.

CONSULTATIONS

Administration

RECOMMENDATION

That Council approve the work plan for the Council-Staff Strategic Plan Workshop.

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: June 6, 2017
To: Mayor and Council
Author: Peggy Van Mierlo-West, CAO
RE: Council – Staff Workshop Next Steps
Report No.: CAO 2017-006

AIM

To provide Council with an update of the Council – Staff Workshop.

BACKGROUND

Town Council and Management Staff held a Staff-Council Workshop that was conducted by Fred Dean and Nigel Bellchamber.

DISCUSSION

Council and Staff were requested to email the items that they felt required further review or education. The following items were brought forward;

- Insurance Risk Management Workshop
- Media Workshop
- Review of the Code of Conduct
- Review of Committees
- Review of Bylaws
- Develop Motion Tracker
- Develop Staff Input Session for Strategic Plan
- Workplace Incivility Training
- Google Alerts Training
- Summary of all Roles and Responsibility
- Training of Council/Staff relations
- Update Procedural Bylaw (Include Consent Agenda)
- Proactive Mandatory Council Workshops
- Open House Nights

- Develop a Morning After Council Blog
- Review of HR Policies including Hiring
- Communication of issues through Cityworks

Some requests have already occurred in preparation for other requests such as the Staff input session for Strategic Planning (May 30th, 2017) and the development of the Motion tracker, which will be communicated to Council quarterly within the CAO report.

Updates will be provided to Council via the CAO quarterly report.

LINK TO STRATEGIC PLAN

To encourage leadership and management that will provide the direction and provide the resources required to achieve our Mission.

FINANCIAL CONSIDERATIONS

Some items will require additional funding and will be requested within the 2018 operational budget under Council Training.

CONSULTATIONS

Department Heads
Council

RECOMMENDATION

That the report titled Council-Staff Workshop is received.

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



**REGULAR MEETING OF COUNCIL
MINUTES**

**Tuesday, May 23, 2017
7:00 PM
Council Chambers
2021 Division Road N
Kingsville, Ontario N9Y 2Y9**

Members of Council	Mayor Nelson Santos Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson Deputy Mayor Gord Queen Councillor Sandy McIntyre
Absent	Councillor Susanne Coghill
Members of Administration	P. Van Mierlo-West, CAO K. Vegh, Drainage Supervisor M. Durocher, Parks & Recreation Program Manager R. Brown, Manager of Planning & Development Services K. Brcic, Planner J. Astrologo, Director of Corporate Services S. Kitchen, Deputy Clerk-Council Services R. McLeod, Manager of Financial Services

A. CALL TO ORDER

Mayor Santos called the Regular Meeting to order at 7:00 p.m.

B. MOMENT OF SILENCE AND REFLECTION

Mayor Santos asked those present to stand and observe a moment of silence and reflection to be followed by the playing of O'Canada.

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

E. PRESENTATIONS/DELEGATIONS

1. Dr. Lydia Miljan, Chair, Kingsville Municipal Heritage Advisory Committee

Dr. Miljan presented a PowerPoint update of the Committee's activities. In 2016, 17 site visits were conducted, out of which 3 properties were recommended for designation--research reports will be presented in the coming months. 6 of the 17 properties visited were not recommended, either because they did not meet the threshold of 75 points, or that further historical information has yet to be provided. 8 homes remain on the wait-list, and the Committee is now scheduling site visits.

Plaque Presentations:

Dr. Miljan then presented the heritage plaque to the property owners of 1500 County Road 34 (The John C. Fox House) and to the property owners of 126 Division St. North (The Warren R. Watters House). The remaining plaques will be presented at a later date.

2. 2016 (Draft) audit Financial Statements of The Corporation of the Town of Kingsville

Mr. Mike Cowan highlighted the Auditor's Report and (Draft) audited Consolidated Financial Statements of The Corporation of the Town of Kingsville.

Manager McLeod highlighted the Financial Statements, Notes and Schedules through a powerpoint presentation. Director of Financial Services S. Zwiers was not in attendance.

380-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

Council approves the audited Financial Statements of The Corporation of the Town of Kingsville for the year ended December 31, 2016 as audited by BDO Canada LLP.

CARRIED

3. Mr. Matthew Martinho RE: Request dated May 9, 2017 RE: Use of All Terrain Vehicles

Mayor Santos indicated that Mr. Martinho had contacted the Clerk earlier today to advise that he was unable to attend this evening, however, asked that his correspondence remain on the Agenda. His correspondence requested that Council make a motion "allowing the use of All Terrain Vehicles (ATV) on our county roads".

Councillor Patterson asked whether Mr. Martinho is referring to County roads or Kingsville roads. Deputy Mayor Queen commented that the Town's authority rests with its own municipal roads and that this request should be dealt with one step at a time. Mayor Santos clarified that the request references both Kingsville and County roads and concessions, and further, that Agenda item J-9, being Police Services Board comments and recommendations, will be reviewed later this evening.

381-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

Council receive correspondence of Matthew Martinho, dated April 28, 2017, review OPP material and recommendations contained therein, and further Council refer said correspondence request of Mr. Martinho to Administration for Report.

CARRIED

F. MATTERS SUBJECT TO NOTICE

1. ZBA/01/17 - Zoning By-law Amendment SPA/07/17 – Site Plan Amendment 1933892 Ontario Inc. 6 Park Street Part of Lot 1, Concession 1 ED Roll No. 3711 180 000 02500

K. Brcic, Town Planner and R. Brown, Manager of Planning and Development Services R. Brown

i) Report, dated May 16, 2017)

ii) Proposed By-law 44-2017, being a By-law to amend By-law 1-2014, the comprehensive zoning by-law for the Town of Kingsville

Ms. Brcic presented the Planning Report.

Comments from Council:

Councillor Neufeld requested clarification pertaining to the proposed setbacks "not including exterior staircases and balconies and architectural features of the building" as set out within Planner Brcic's Report.

Manager of Planning and Development Services R. Brown stated the Town's comprehensive Zoning By-law includes some allowances for exterior staircases and balconies, that setbacks are generally measured to the wall of a building, and that this proposal is in compliance. He also clarified the specific locations of the front, rear, interior and exterior yard setbacks on the site plan.

Councillor Gaffan commented that a development of this type is needed in the Town.

Mayor Santos indicated that the calculation of the visitor parking allocation amount is incorrectly shown as '13' and should be corrected to read '10' (1.25 parking spaces per unit with 0.25 of those spaces devoted to visitor parking). Mr. Brown agreed with the figure of '10' allocated visitor parking spaces, and indicated that revision would be made to the proposed document.

Comments from the audience:

Bruce Pottle, Kingsville resident, referred to his email correspondence dated May 10, 2017 (Appendix D to Planning Report) stating that one of his concerns is that the building does not have enough land to provide adequate on-site parking for the residents' needs. He stated that young people are also looking at these 2 bedroom units, who would generally have two vehicles. He commented on the narrow width of the parking spaces; i.e. that by his calculations there will only be 20 inches in total between parked vehicles (approx. ten inches on either side of each parking space). He also asked "if the residents each have two cars per unit, where will the visitors park"? He has no problem with the building, but stated that it will take away from the tranquility of the area. He asked that Kingsville Council give this matter careful consideration before accepting the zoning by-law amendment.

Comments from Applicant's Planner/Agent:

Cindy Prince, Principal Planner, Prince and Associates stated that the Applicant presently has 20 reservations for the potential 39 units. The local market indicates that the townhouse design was hurting the sales. The buyers are mature adults, with many singles looking to move into the building. She stated that they have 2 prospective purchasers who do not have automobiles, yet would purchase a parking space in any event to rent out to others by them. The other 18 purchasers each need only 1 parking space. There are a few extra spaces and they have not seen the demand yet. There is also some room on site for

parking if that becomes necessary but the applicant wants to keep the site green if possible. In addition, there is an interior garbage room. Garbage will be contained inside, sorted and rolled out one hour before pick-up, and then rolled back in when picked up.

Mr. Pottle suggested that parking be implemented now, not 'down the road'. He stated that a lot of people own pick-up trucks which will be difficult to park there.

Ms. Prince advised that the building has been architect-designed to fit pick-up trucks in the underground parking. Ms. Prince further advised that a construction management plan will be filed with the Town to minimize construction impacts.

Wayne Halpert, 22 Mettawas, stated he feels that parking is not really satisfactory at this location, suggesting that residents of the building might choose to park at Lakeside Park or perhaps at the traffic circle at the bottom of Division St. South in years to come.

Ms. Prince indicated the parking space provision is in complete compliance both as to size and number. She confirmed that sewers are to be constructed underground and below the parking garage.

Eckart Scheuing, 1 Mettawas Lane, stated concerns regarding previous sanitary sewage flooding that affected lower units at the Mettawas Development and concerns re: capacity. Mayor Santos indicated there is sufficient capacity for this proposed development, and there will not be any pressure on the Park St. side.

There were no further questions or comments.

382-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

Council:

- approves Zoning Amendment Application ZBA/01/17 (1933892 Ontario Inc., 6 Park St.) to amend the current zone 'Residential Zone 3 Urban Exception 13 (R3.1-13)' to permit changes in the number of units, building height, lot coverage and setbacks, and adopt the implementing by-law; and
- approves the proposed site plan amendment to the 2015 site plan agreement, subject to the conditions outlined in the site plan revised agreement, for a 6 storey, 39-unit condominium development and authorize the Mayor and Clerk to sign the site plan agreement and register said agreement on title.

CARRIED

G. AMENDMENTS TO THE AGENDA

Councillor Patterson, Councillor Gaffan and Mayor Santos each indicated they had one Announcement to make at this meeting.

H. STAFF REPORTS

1. Vacancy Rebate Proposed Changes

Manager of Financial Services R. McLeod presented the report in Director Zwiers' absence.

383-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Sandy McIntyre

Council approves Administration to proceed, in principle, on a collective basis with the County Tax Collectors and Treasurers group to conduct a county wide public consultation session to propose the elimination of the Vacancy Rebate Program in Essex County effective for the 2018 taxation year.

CARRIED

2. Tax Adjustments Under Section 357 of the Municipal Act, 2001

Manager of Financial Services R. McLeod presented the report in Ms. Brohman's absence.

384-2017

Moved by Councillor Thomas Neufeld

Seconded by Deputy Mayor Gord Queen

Council authorizes tax reductions totaling \$157,298.48 for the 2016 taxation year.

CARRIED

Mayor Santos called for a recess at 8:47 p.m. and this Regular Meeting reconvened at 8: 55 p.m.

3. Grovedale House Community Response

385-2017

Moved by Councillor Thomas Neufeld

Seconded by Deputy Mayor Gord Queen

Council approves Municipal Services to move forward with the next step of this project, in keeping with the parameters as defined by the public information sessions.

CARRIED

4. Contract No. MS17-103-01: 2017 Sidewalk Program

Director G. A. Plancke presented the Report in Mr. Girard's absence.

386-2017

Moved by Councillor Larry Patterson

Seconded by Deputy Mayor Gord Queen

Council authorizes the award of the 2017 Sidewalk Program contract to Giorgi Bros (1994) Inc. in the amount of \$74,143.25 (not including HST) and direct Administration to prepare the necessary authorizing by-law.

CARRIED

5. M & M Farms Ltd Water Works Petition Next Steps

387-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

Council authorizes Municipal Services to proceed to the next step in the M&M Farms Water Works Water Petition process; being to authorize final plan and specification preparation, and tendering in accordance with the defined steps pursuant to the Water Works Policy as previously endorsed by Council.

CARRIED

6. 1088003 Ontario Ltd. (Albuna Plant Farm) 341 County Road 14 E Part of Lot 21, Concession 9 & Part 2 RP 12R 18894

388-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

Council approves the proposed site plan, subject to the conditions outlined in the site plan agreement, for a four phase 4.87 ha (12 ac.) greenhouse addition/expansion and associated storm water management pond (1088003

Ontario Ltd.; Albuna Plant Farm) and authorize the Mayor and Clerk to sign the site plan agreement and register said agreement on title.

CARRIED

7. Draft Plan of Subdivision – Queen Valley Subdivision – Cristina Porrone – Amended Draft Plan & Transfer of Blocks

389-2017

Moved by Councillor Tony Gaffan

Seconded by Councillor Larry Patterson

Council acknowledges the amended draft plan for the Queen Valley Subdivision showing an additional block (Appendix 'A' - Block 134) to be conveyed to the Town of Kingsville and agrees to the transfer of ownership of the other noted blocks (Appendix 'A' – Blocks 132, 133 & 135 to 142) for storm water management, drainage, one foot reserves and servicing easements

CARRIED

8. Draft Plan of Subdivision – Valente Lands – 1646322 Ontario Ltd. Change of County Conditions & Acceptance of Ontario Municipal Board Ordered Concept Plan to Draft Plan Form

390-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Sandy McIntyre

Council acknowledges that the amended draft Plan of Subdivision (Valente - 1646322 Ontario Limited; County of Essex File No.: 37-T-12005) attached as Appendix 'B' to Report of R. Brown, Manager of Planning and Development Services, dated May 5, 2017, accurately reflects the Concept Plan (Appendix 'A' to said Report) that was approved by the Ontario Municipal Board; and further that Council endorses the proposed change of Item #1 of the County of Essex draft plan conditions.

Recorded

YEA

NAY

Mayor Nelson Santos

X

Councillor Tony Gaffan

X

Councillor Thomas Neufeld	X	
Councillor Susanne Coghill		
Councillor Larry Patterson	X	
Deputy Mayor Gord Queen		X
Councillor Sandy McIntyre	X	
Results	5	1

CARRIED

I. MINUTES OF THE PREVIOUS MEETINGS

1. Regular Meeting of Council - May 8, 2017

391-2017

Moved by Councillor Thomas Neufeld

Seconded by Deputy Mayor Gord Queen

Council adopts Regular Meeting of Council Minutes dated May 8, 2017

CARRIED

J. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. Union Water Supply System Joint Board of Management--February 15, 2017

392-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

Council receives Union Water Supply System Joint Board of Management Minutes, dated February 15, 2017.

CARRIED

2. Union Water Supply System Joint Board of Management--Special Meeting--March 9, 2017

393-2017

Moved by Councillor Thomas Neufeld

Seconded by Councillor Sandy McIntyre

Council receives Union Water Supply System Joint Board of Management Special Meeting Minutes, dated March 9, 2017.

CARRIED

3. Union Water Supply System Joint Board of Management Special Meeting--April 4, 2017

394-2017

Moved by Councillor Tony Gaffan

Seconded by Councillor Thomas Neufeld

Council receives Union Water Supply System Joint Board of Management Special Meeting Minutes, dated April 4, 2017.

CARRIED

4. Kingsville BIA--March 7, 2017

395-2017

Moved by Councillor Tony Gaffan

Seconded by Deputy Mayor Gord Queen

Council receives Kingsville BIA Minutes, dated March 7, 2017.

CARRIED

5. Committee of Adjustment--March 21, 2017

396-2017

Moved by Councillor Sandy McIntyre

Seconded by Councillor Thomas Neufeld

Council receives Committee of Adjustment Meeting Minutes, dated March 21, 2017.

CARRIED

6. Marina Committee--April 3, 2017

397-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Thomas Neufeld

Council receives Marina Committee Minutes, dated April 3, 2017.

CARRIED

7. Kingsville Municipal Heritage Advisory Committee--April 12, 2017

398-2017

Moved by Councillor Sandy McIntyre

Seconded by Councillor Tony Gaffan

Council receives Kingsville Municipal Heritage Advisory Committee Meeting Minutes, dated April 12, 2017.

CARRIED

8. Tourism and Economic Development Committee--April 13, 2017

399-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

Council receives Tourism and Economic Development Committee Meeting Minutes, dated April 13, 2017.

CARRIED

9. Police Services Board--March 29, 2017

400-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Sandy McIntyre

Council receives Police Services Board Meeting Minutes, dated March 29, 2017.

CARRIED

401-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

Council requests that a Special Meeting of Council be convened so that OPP Constable Gord Keen can appear at such Meeting to present information regarding the use of all terrain vehicles (ATVs) on municipal roads.

CARRIED

K. BUSINESS CORRESPONDENCE-INFORMATIONAL

- 1. Ministry of Municipal Affairs--Correspondence dated May 11, 2017 from Minister Mauro RE: Proposed Building Code--Septic System Pump Out requirement**
- 2. Deputy Mayor G. Queen--Note of Thanks, dated May 15, 2017 RE: Kingsville Public School Track and Field Event, May 11, 2017**
- 3. Township of Essa--Correspondence dated May 5, 2017 RE: Request for support of Resolution pursuing the recognition of "New Driver" sign**
- 4. Township of Cavan Monaghan--Correspondence dated May 4, 2017 to AMO RE: Resolution Distribution**
- 5. Royal Canadian Legion Branch #188--Invitation to Council, Committee Members, and citizens of the Municipality of Kingsville to annual Memorial Sunday Service on June 4, 2017 at 2:00 p.m. at Greenhill Cemetery**
- 6. Windsor-Essex County Humane Society--Correspondence from E. Truswell, Events and Community Relations Coordinator, notifying of fundraising initiative**
- 7. Minister of Seniors Affairs--Correspondence dated May 9, 2017 from Minister Damerla RE: June as Seniors Month in the Community of Kingsville**
- 8. Town of Lakeshore--Request for support of Resolution of Lakeshore Council requesting the Province to ease restrictions of surplus dwelling severances in Areas Zoned Agriculture**
- 9. Ministry of Tourism Culture and Sport--Correspondence dated May 8, 2017 RE: Cycling update from Ministry of Transportation and Ministry of Tourism, Culture and Sport Ministers**

402-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Sandy McIntyre

Council receives Business Correspondence Information items number 1 to 9 as presented.

CARRIED

L. NOTICES OF MOTION

1. Deputy Mayor Queen may move, or cause to have moved:

That the speed hump on Grandview just north of Lakeview be removed.

403-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Sandy McIntyre

That the speed hump on Grandview just north of Lakeview be removed.

CARRIED

2. Councillor Neufeld may move, or cause to have moved:

That Council enter into Closed Session at this Regular Meeting to address an item pertaining to personal matters about an identifiable individual RE: Committee and Council meeting attendance.

404-2017

Moved by Councillor Thomas Neufeld

Seconded by Councillor Larry Patterson

That Council enters into Closed Session at the appropriate time to address an item pertaining to personal matters about an identifiable individual RE: Committee and Council Meeting attendance.

CARRIED

3. Councillor Neufeld may move, or cause to have moved:

That Administration be directed to ask that Gary Bain, being the Town's appointed representative to E.L.K. Energy Inc. Board of Directors, provide an annual update to Council with E.L.K. in attendance.

405-2017

Moved by Councillor Thomas Neufeld

Seconded by Councillor Tony Gaffan

That Administration be directed to ask that Gary Bain, being the Town's appointed representative to E.L.K. Energy Inc. Board of Directors, provide an annual update to Council with E.L.K. in attendance, by December 31, 2017.

CARRIED

M. UNFINISHED BUSINESS, ANNOUNCEMENT, AND UPDATES

Deputy Mayor Queen updated on upcoming Communities in Bloom week activities, including a CIB compost workshop to be held on May 25 and a Mayor's Walk to be held at Lakeside Park on May 28.

Councillor Patterson reminded of the annual Cottam Yard Sale to be held Saturday, June 3.

Mayor Santos commented on the success of the Memorial Cup Community Tour activities held on May 23, 2017 including a stop at the Jack Miner Bird Sanctuary with Grade 7 Jack Miner Public School students, followed by a 'puck-drop' at the four corners at Main and Division, and finally, a tour of the Charlie Campbell Military Museum.

N. BYLAWS

1. By-law 40-2017

406-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

Council read By-law 40-2017, being a by-law to declare the inapplicability of a public highway as it relates to Parts 103 and 109 12R-14638, in the Town of Kingsville, a first, second and third and final time.

CARRIED

2. By-law 44-2017

407-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

Council read By-law 44-2017, being a by-law to amend Zoning By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (ZBA/01/17) a first, second and third and final time.

CARRIED

3. By-law 58-2017

408-2017

Moved by Councillor Sandy McIntyre

Seconded by Councillor Tony Gaffan

Council read By-law 58-2017 to provide for the establishment of rates for the levy and collection of property taxes in the Town of Kingsville for the year 2017 pursuant to the provisions of the Municipal Act, a first, second and third and final time.

CARRIED

4. By-law 62-2017

409-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

Council read By-law 62-2017, being a By-law authorizing the entering into of an agreement with Windsor-Essex County Humane Society (stray cats) a first, second and third and final time.

CARRIED

5. By-law 63-2017

410-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

Council read By-law 63-2017, being a By-law authorizing the entering into of an Agreement with Intrepid General Limited for the Rehabilitation of Road 2 West Bridge (#028) over Wigle Creek in the Town of Kingsville (Contract No. MS17-102-01) a first, second, third and final time.

CARRIED

O. CLOSED SESSION

- 1. Personal matters about an identifiable individual, including municipal or board employees RE: committee and council meeting attendance (S. 239(2)(b))**

411-2017

Moved by Councillor Tony Gaffan

Seconded by Councillor Larry Patterson

Council at 10:19 p.m., pursuant to Section 239(2)(b) of the *Municipal Act, 2001*, entered into Closed Session to consider a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees RE: Committee and Council Meeting attendance.

CARRIED

The Regular Meeting reconvened in Open Session at 10:31 p.m.

P. REPORT OUT OF CLOSED SESSION

Mayor Santos reported out of Closed Session with respect to Item O-1, stating that a discussion was held in Closed Session pertaining to Town policy and attendance at Committee and Council meetings. No action was taken and there were no further items to Report.

Q. CONFIRMATORY BY-LAW

1. By-law 64-2017

412-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

Council read By-law 64-2017, being a By-law to confirm the proceedings of The Corporation of the Town of Kingsville at its May 23, 2017 Regular Meeting, a first, second and third and final time.

CARRIED

R. ADJOURNMENT

413-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

Council adjourn this Regular Meeting at 10:32 p.m.

CARRIED

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo



Minutes

**KINGSVILLE ACCESSIBILITY ADVISORY COMMITTEE MINUTES
TUESDAY, MARCH 21, 2017 @ 4:30 P.M.
COMMITTEE MEETING ROOM 'A'
2021 DIVISION ROAD N., KINGSVILLE, ON N9Y 2Y9**

A. CALL TO ORDER

Chairperson, Thomas Neufeld called the Meeting to order at 4:34 p.m. with the following persons in attendance:

Committee Members:

Thomas Neufeld
Corey Gosselin
Jackie Barraco
Todd Bradley
Michele Chauvin

Members of Administration:

Deputy Clerk – Administrative Services J. Alexander

B. DISCLOSURE OF PECUNIARY INTEREST

Chairperson, Thomas Neufeld reminded members that any declaration and its general nature are to be made prior to each item being discussed.

C. PRESENTATIONS/DELEGATIONS

NONE

D. FINANCIAL REPORTS

1. **Financial Report** - Budget vs. Actual - period ending February 28, 2017.

04-2017 Moved by C. Gosselin, seconded by M. Chauvin, that the Committee adopts the financial report period ending February 28, 2017.

CARRIED

E. STAFF REPORTS

NONE

F. BUSINESS/CORRESPONDENCE

1. **Workshop:** Community Accessibility Forums 2017, Accessibility: Honouring the Past, Showcasing the Present and Inspiring the Future.
2. **Item:** Ministry of Community and Social Services, Upgrading and Expanding Living Spaces for People with Developmental Disabilities. Dated: February 6, 2017.
3. **Media Release:** Ontario Human Rights Commission, Putting Rights at the Centre: OHRC to release new strategic plan. Dated: December 7, 2016.

4. **Article:** Minister Qualtrough reinforces the Government of Canada to accessibility. Dated; March 6, 2017.
5. **Article:** Accessibility News: Essential Accessibility Website Rethinks the Web for people with Disabilities. Dated: March 11, 2017.
6. **Email:** Gord Queen: AODA Enforcement. Dated: February 21, 2017.
7. **Article:** Thousands of Ontario Businesses Missing Accessibility Deadlines, Toronto Star. Dated: December 15, 2016.

05-2017 Moved by M. Chauvin, seconded by J. Barraco, that the business correspondence be received by the Committee as information.

CARRIED

G. ADOPTION OF MINUTES OF PREVIOUS MEETING

06-2017 Moved by T. Bradley, seconded by M. Chauvin that the Committee adopts the January 17, 2017 minutes.

CARRIED

H. NEW AND UNFINISHED BUSINESS

1. **Policy Review: Accessible Customer Service Standards Policy.** Town of Kingsville. Dated: June 15, 2009.

M. Chauvin questioned the service dog portion within the policy, and whether it includes companion dogs. Currently, the Town allows seeing eye dogs in municipal facilities. J. Barraco asked if they have a card to show since these dogs are used for different reasons and may not be identified like working dogs. The committee concluded that they were unclear if the Town policy would include companion dogs.

The Committee has directed administration to research into companion dogs and if the current standards include companion dogs in municipal facilities.

2. **Policy Review: Integrated Accessibility Standards Regulation Transportation Policy.** Town of Kingsville.

The Committee has reviewed this policy and there is no revisions suggested at this time.

3. **Newsletter Review.** Administration will make the minor changes and email the Committee the final draft for approval before distribution. For the next newsletter, suggestions include: highlighting the goals of the Committee with some of the projects scheduled for this year. The deadline for submissions to J. Barraco is April 27. Administration will email a reminder to Committee members.

4. New Inspection Checklist

Final copy of the new checklist was discussed and approved to seek Council approval.

07-2017 Moved by J. Barraco second by M. Chauvin approved to adopt the new checklist and present to Council.

CARRIED

5. Accessibility Expo in Toronto

Councillor T. Neufeld attended the conference and provided information regarding the emergency management and how that affects people with disabilities. The Committee directed Administration to circulate the information to the Committee via email. Any information that is deemed interesting will be added to the next newsletter.

I. ADJOURNMENT

07-2017 Moved by M. Chauvin, seconded by J. Barraco the Committee adjourn the meeting at 5:25 p.m. to meet again on May 23, 2017.

CARRIED

CHAIRMAN, Thomas Neufeld

**DEPUTY CLERK – ADMINISTRATIVE SERVICES,
Jennifer Alexander**



MINUTES

POLICE SERVICES BOARD MEETING
Wednesday, April 26, 2017 at 4:00 p.m.
Council Chambers, Municipal Offices
2021 Division Road N., Kingsville, ON N9Y 2Y9

A. CALL TO ORDER

Chairperson, Nelson Santos called the Meeting to order at 4:01 p.m. with the following persons in attendance:

Nelson Santos	-	Chairperson
Nancy Wallace-Gero	-	Vice-Chairperson (arrived @ 4:03 p.m.)
Gary Bain	-	Board member
Larry Patterson	-	Board member

Also in attendance:

Brian Higgins	-	O.P.P. Sergeant
Steven Campbell	-	O.P.P. Constable

Member of Administration: Sandra Kitchen, Deputy Clerk-Council Services

B. DISCLOSURE OF PECUNIARY INTEREST

Chairperson, Nelson Santos reminded members that any declaration and its general nature are to be made prior to each item being discussed.

C. PRESENTATIONS/DELEGATIONS

NONE

D. ADOPTION OF ACCOUNTS

1. Police Services Accounts – RE: Budget actuals ending March 2017

29-2017 Moved by G. Bain, seconded by L. Patterson to receive the Police Services accounts for the three months ending March 31, 2017 as information.

CARRIED

E. REPORTS

1. Monthly Status Reports

i.) Town of Kingsville PSB report and Crime Stoppers report for March 2017

Sergeant Higgins presented the March 2017 Police Services Board Report for Kingsville.

Constable Campbell presented the Community Policing Report. He commented that the fingerprint clinic held at Colasanti's was very successful and well attended.

117 families were processed with the assistance of six auxiliary members, six Kingsville Community Policing Members and 2 uniform members.

Mr. Patterson asked if the fingerprint clinic can be done again? Mr. Campbell indicated the clinic will be held again in March next year at the Colasanti's location, however, he will bring the question to the Community Policing forefront. If another location can be found with a sufficient number of volunteers available, another ½ session might be a possibility for 2017.

30-2017 Moved by N. Wallace-Gero, seconded by G. Bain to receive Kingsville Police Services Board Report and Crime Stoppers Report for March 2017 O.P.P. as information.

CARRIED

F. BUSINESS/CORRESPONDENCE

1. Ministry of Community Safety and Correctional Services:

- i.) Memorandum: RE: Update on the National Inquiry into Missing and Murdered Indigenous Women and Girls, issued: March 20, 2017. (Index:17-0020)
- ii.) Memorandum: RE:2017-2018 Proceeds of Crime Front Line Police Grant Program, issued: March 20, 2017. (Index17-0021)
- iii.) Memorandum: RE: Inquiry Services Systems Oversight Framework, issued: March 23, 2017. (Index:17-0022)
- iv.) Memorandum: RE: Collection of Identifying Information in Certain Circumstances (CIICC0 Online Training), issued: March 23, 2017. (Index 17-0023)
- v.) Memorandum: RE: Ministry of Labour-Ontario Police Health and Safety committee-Guidance Note 15: Respiratory Protection Program Policy and Program, issued: March 30, 2017. (Index:17-0024)
- vi.) Memorandum: RE: Request for Feedback on Police Street Checks Public Awareness, issued: April 4, 2017. (Index:17-0025)
- vii.) Memorandum: RE: Transportation of Radioactive Materials in Ontario, issued: April 7, 2017. (Index: 17-0026)
- viii.) Memorandum: RE: Production of Records for the National Inquiry into Missing and Murdered Indigenous Women and Girls: April 11, 2017. (Index: 17-0027)

31-2017 Moved by L. Patterson, seconded by N. Wallace-Gero to receive the memorandum information items 1.i) to 1 viii) as presented.

CARRIED

2. Ontario Association of Police Services Board

- i.) Office of the Independent Police Review Director, issued March 30, 2017.
- ii.) Justice Michael H. Tulloch-Report on Police Oversight, Response from the OAPSB, issued: April 6, 2017.
- iii.) Future of Policing Committee, issued: April 3, 2017.

32-2017 Moved by G. Bain, seconded by L. Patterson to receive the Ontario Association of Police Services Board information items 2i.) to 2iii.) as outlined.

CARRIED

3. POA Monthly Statistics & Highlights

i.) Highlights ending March 2017

33-2017 Moved by L. Patterson, seconded by N. Wallace-Gero, to receive the POA Monthly Statistics and Highlights ending March 2017.

CARRIED

G. ADOPTION OF MINUTES OF PREVIOUS MEETING

1. Adoption of Police Services Board Minutes – held on March 29, 2017.

34-2017 Moved by G. Bain, seconded by L. Patterson to adopt the Police Services Board Meeting minutes held on March 29, 2017.

CARRIED

H. NEW AND UNFINISHED BUSINESS

1. Mayor Santos announced that on May 26, 2017 Kingsville is hosting a Joint Police Services Board meeting at the Kingsville Golf and Country Club commencing at 8:30 a.m. until noon. Breakfast will be provided. He asked members to advise in advance as to availability directly to Ms. Alexander. A full Agenda will follow.

2. A \$5,000 Community Policing Partnerships cheque has been issued by the Town. An official cheque presentation will be held immediately prior to the Joint Police Services Board meeting on May 26. Constable Campbell will attend.

I. CLOSED SESSION

No items.

J. ADJOURNMENT

35-2017 Moved by G. Bain, seconded by N. Wallace-Gero that this meeting of the Kingsville Police Services Board adjourn at the hour of 4:13 p.m.

CARRIED

CHAIRPERSON, Nelson Santos

**DEPUTY CLERK – COUNCIL SERVICES,
Sandra Kitchen**

**AGENDA
PITSAC MEETING
MONDAY, NOVEMBER 28, 2016
11:00 AM – 2:00 PM
MUNICIPALITY OF LEAMINGTON OFFICE, WEST END COMMITTEE ROOM
111 ERIE STREET NORTH, LEAMINGTON**

Attendees

Tom Bain, Warden Essex County PITSAC Chair
Rick Masse, Mayor Pelee Twp
Wayne Miller, CAO Pelee Twp
John Paterson, Mayor Municipality of Leamington
Peter Neufeld, CAO Municipality of Leamington
Nelson Santos, Mayor Kingsville
Peggy Van Mierlo-West, CAO Kingsville
Jennifer Graham Harkness, Regional Director MTO
Steve McInnis, Manager of Operations MTO
Kevin Boudreau, Regional Contracts Engineer MTO
Richard vandenBoorn, Regional Operations Officer MTO

Agenda Items:

1. Review of June 2016 minutes
 - Tom Bain welcomed the attendees and began the meeting with a review of the June 2016 minutes.
2. Update on New Vessel Build
 - Schedule update for new vessel build – Kevin Boudreau shared shipyard photos illustrating new vessel build progress.
3. Schedule update for new vessel build
 - Kevin Boudreau shared that the New Vessel is anticipated to be delivered to Leamington in late spring/early summer of 2018.
 - Following delivery of the new vessel to Leamington, a number of tasks will have to be completed before the vessel can join the Pelee Island Ferry Service, such as vessel inspections and crew familiarization voyages, etc.
4. Dry dock plans for both vessels:
 - MV Pelee Islander – will go to dry dock in spring 2017. The MV Jiimaan will start the 2017 ferry service while the MV Pelee Islander is at dry dock.
 - MV Jiimaan – will go to dry dock in fall 2017. The MV Jiimaan will tentatively be taken out of service by mid-November of 2017, which is traditionally the date published in the sailing schedule for the MV Jiimaan to end it's sailing for the season.
 - Mayor Masse shared that a request was made by the Deputy Mayor of Pelee Island along with agricultural representatives from Pelee

Island to meet with Ministry of Municipal Affairs and Housing, Ministry of Transportation and Ontario Ministry of Agriculture and Food.

- Discussion items include the dry dock of the MV Jiimaan in fall of 2017 and impact to agriculture commodity (fall harvest), update on new vessel build, adjustments to current ferry sailing schedule and new vessel arrival celebrations. **Update** – Meeting took place on January 10, 2017.

5. Update on Leamington Breakwater Study

- Richard VandenBoorn shared that the Transportation Environmental Study Report (TESR) is expected to be filed in spring 2017. The Municipality of Leamington will be contacted to arrange a final review before the Report is filed by MTO.
- The removal of the Leamington Breakwater is the preferred option.
- Peter Neufeld explained that the Municipality of Leamington supports the removal of the breakwater provided wave action mitigation measures for the municipal marina and property owners adjacent to the marina, are addressed in the Report.
- Peter Neufeld offered to share messaging regarding the filing of the TESR through Municipal communications.

6. Communications/Customer Service

- Nothing new to report.

7. Municipalities to provide update for their Contingency Plans

- Mayor Masse advised that the Pelee Township administration has been recently tasked with the development of a contingency plan for Pelee Island.

8. Other items

- Future considerations for movement of Pelee Island Agricultural Commodity – Richard vandenBoorn shared that with advancements in the agricultural industry related to crop yield, additional pressure is added to the ferry service in order to ship agricultural commodity off Pelee Island. The trucking industry and the also grain elevators have an obligation to keep up with this increasing demand. This issue will be discussed further at the January 10, 2017 meeting with the various ministries and Pelee representatives.
- Pelee Unplugged Event – MTO is currently working with event organizers to develop a ferry schedule that will meet demand for this event weekend. MTO has proposed that the MV Pelee Islander be pulled from the Sandusky service on the Saturday and Sunday of this event weekend to support the passenger demand.
- Pheasant Hunt – MTO recently requested 10 years of historical data related to the number of licenses sold for the Pelee Island Pheasant Hunt. Over the past 10 years, the number of licenses sold has declined by about 1/3. MTO will formally request that the Township consider ways to better utilize the ferry service during the hunt so that some agricultural commodity can be moved off the Island.

9. Round Table Questions/Concerns

- Steve McInnis shared comments that our service provider had profiled Pelee Island as a tourist destination at the Canadian Ferry Operators Association conference, held in Ottawa in September 2016. **Update** - Richard circulated the advertisement to the group.

10. Future Meetings

- TBD

THE UNION WATER SUPPLY SYSTEM
JOINT BOARD OF MANAGEMENT
MINUTES OF MEETING
HELD APRIL 19, 2017 AT 9 AM
IN KINGSVILLE COMMUNITY ROOM - KINGSVILLE ARENA

Members Present: Deputy Mayor MacDonald (Chair); Mayor Paterson, Councillors Dunn, Jacobs, Verbeke - Leamington
Mayor Nelson Santos (Vice-Chair); Councillors Gaffan, Neufeld, Patterson - Kingsville

Members Absent: Councillor Hammond - Leamington
Mayor McDermott - Essex
Councillor Diemer - Lakeshore

OCWA Staff Present: Ken Penney

Call to Order: 9:03 am

Disclosures of Pecuniary Interest: None

Adoption of UWSS Joint Board of Management Minutes:

Minutes of the Union Water Supply System Joint Board of Management Board meeting of February 15, 2017.

No. UW-22-17

Moved by: Mayor Paterson
Seconded by: Councillor Gaffan

That Minutes of the UWSS Joint Board of Management of the meeting of February 15, 2017 be adopted.

Carried

Minutes of the Special Meeting of the Union Water Supply System Joint Board of Management of March 9, 2017.

No. UW-23-17

Moved by: Councillor Jacobs
Seconded by: Councillor Neufeld

That Minutes of the Special Meeting of the UWSS Joint Board of Management of the meeting of March 9, 2017 be adopted.

Carried

Minutes of the Special Meeting of the Union Water Supply System Joint Board of Management of April 4, 2017.

No. UW-24-17

Moved by: Councillor Verbeke
Seconded by: Councillor Patterson

That Minutes of the Special Meeting of the UWSS Joint Board of Management of April 4, 2017 be adopted.

Carried

Business Arising Out of the Minutes: None

Report UW/12/17 dated April 13, 2017 re: Status of UWSS Operations & Maintenance and Capital Works to April 13, 2017.

The Manager reviews his report with the Board. He indicates that Filters #5 and #7 are ready for media replacement by the Continental Carbon Group. This group has completed work on filters #1-4 in the past. He notes the levels of the new material that will be installed; namely sand and anthracite. During this process the OCWA staff will also inspect the underdrains to determine whether or not any repairs will be necessary. This work is expected to be completed by May.

The Manager notes that the UWSS has received its final inspection report. He further notes that he will discuss this matter in more detail during his next report. He indicates that the inspector asked for a lot of material but in the end the UWSS received a 95.01% inspection rating.

Reservoir #1, which is the oldest of the reservoirs, will be inspected during the month of May. He notes that this will be a live inspection wherein the divers will look for leakage, corrosion and sediment accumulation.

The Board is informed that the dissolved air flotation (DAF) pilot study is currently taking place at the WTP. The equipment is supplied by Roberts Filters and UWSS has retained Associated Engineering to lead the project. The Manager shows members of

the board pictures of the set up at the WTP. This project should run for several weeks, providing valuable information as to whether or not one of the clarifiers can be retrofitted. There is only one other plant in Ontario like this, located in Belleville, and the Manager will bring operators there for training if need be. He notes that USA and Australia also use this type of technology as it works well with water containing algae. The Board asks the Manager how long the testing for the DAF system is. The Manager notes that each test is three (3) days long.

The Manager confirms that a new turbidity meter has been installed on the intake #1 at the Low Lift. This will help with accuracy for the operators.

Finally, the manager notes that the flows at up slightly over last year and the four (4) year average. He also mentions that there is a great deal of greenhouse growth in the Leamington area at the moment. He reminds members that he is gathering greenhouse information from municipalities but has not received everything as of yet. Lastly, he attributes the increase in flows to a few things, such as increased flows from Highbury Canco, increased greenhouse growth, weather and temperatures.

No. UW-25-17

Moved by: Mayor Paterson

Seconded by: Councillor Dunn

That report UW/12/17 dated April 13, 2017 re: Status of UWSS Operations & Maintenance and Capital Works to April 13, 2017 is received.

Carried

Report UW/13/17 dated April 12, 2017 re: MOECC Drinking Water Inspection Report for the UWSS - January 2017

The Manager informs members of the Board that the Ministry of Environment and Climate Change (MOECC) inspection of the UWSS WTP began on January 26, 2017. He notes that the inspection took approximately 2.5 months to complete. He also indicates that the new inspector had a more extensive background in environmental studies and this is clear throughout the inspection report.

The Manager produces the Inspection Report on the overhead projector for the Board members to see and brings up various pages to point out specific information. He reminds members that the Inspection Report is also up on the UWSS website. He specifically notes pages 12 through 15 which points out a number of issues that the UWSS should improve upon. There was only one instance of actual non-compliance, that issue being that continuous coagulation was not maintained for a period of several hours at one point in 2016. This issue was human error and since such time an SOP has been created and fail-safe monitoring has been installed. Another suggestion by the inspector is that operators do rounds every three (3) hours as part of their shift duties. OCWA is currently in the process of working on SOPs to incorporate this suggestion.

The Manager finally explains the rating that was received, but assures the members of the Board that any issue noted within the report posed no risk to producing safe drinking water.

There is a brief discussion regarding the inspection process and the need for continuous improvement within the facilities. There is also a brief discussion on the residual pile, located on the west side of the WTP property, and how to eliminate the pile. The Manager indicates that the inspector has requested monthly testing of the runoff, but reminds members that there is money in the budget to continue to remove the pile, which is expected to be eliminated over the next four (4) years.

The Board then asks the Manager if OCWA should be taking care of any deficiencies determined by the inspector or should UWSS. The Manager indicates that most of the items within the inspection report are action items for the operating authority, however, some are to be taken care of by the owner. He confirms that at times both UWSS and OCWA collaborate on a solution to the satisfaction of the MOECC.

No. UW-26-17

Moved by: Councillor Patterson

Seconded by: Councillor Dun

That report UW/13/17 dated April 13, 2017 re: MOECC Drinking Water Inspection Report for the UWSS - January 2017 Inspection is received.

Carried

Report UW/14/17 dated April 13, 2017 re: Payments from February 3 to April 13, 2017

The Board asks the Manager to explain several of the expenses for the water quality studies. The Manager explains that this is extra testing for the corrosion study currently taking place.

No. UW-27-17

Moved by: Mayor Paterson

Seconded by: Councillor Dunn

That report UW/14/17 dated April 13, 2017 re: Payments from February 3 to April 13, 2017 is received.

Carried

New Business:

Councillor Gaffan asks the Manager if UWSS has anything to do with the sand sucker that has been spotted about $\frac{3}{4}$ of a km off shore near the UWSS intakes. The Manager indicates that he is not responsible for this situation and will look into the matter.

The Manager then reminds members of the Board of the discussion over the last several months in reference to the UWSS investments. The Manager indicates that he has obtained a GIC rate of 2.55% from a local credit union, which is far better than anything else he has received. He is recommending moving \$10million into this, which will bring in approximately \$1,350,000 in investment income over a five year period. There is a general conversation about the most prudent approach for the money and also how much cash UWSS should keep on hand for regular business.

No. UW-28-16

Moved by: Councillor Patterson

Seconded by: Councillor Verbeke

That the Manager of the Union Water Supply System Joint Board of Management invest \$10 million in a five year GIC at a rate of 2.55% with the WFCU.

Carried

Adjournment

No. UW-29-16

Moved by: Councillor Patterson

Seconded by: Mayor Santos

That the meeting adjourn at 9:47 am

Carried

Date of Next Meeting: May 31, 2017 at 9:00 am in the Kingsville Community Room, Kingsville Arena

/kmj



TOWN OF SHELburne
COUNCIL RESOLUTION

No. 19

Date: May 15, 2017

Moved by:

Seconded by:

WHEREAS the Council of the Town of Shelburne would like to acknowledge the sacrifice made by many Canadians who died while serving our Country during conflicts abroad;

AND WHEREAS the Council of the Town of Shelburne would like to be champions of the #150Tree Initiative by planting a Hero Tree along the Highway of Heros;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Shelburne authorizes the purchase of a "Hero Tree" in the amount of \$150.00;

AND FURTHER THAT the Council of the Town of Shelburne challenges every municipality in the Province of Ontario to do the same.

Carried
K. H. [Signature]

Requested Vote to be recorded

[] Yes

[] No

Mayor Bennington
Councillor Benotto
Councillor Chambers
Deputy Mayor Dunlop
Councillor Egan
Councillor Mills
Councillor Sample

Yea

Nay

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Legal and Clerks Services

Office of the City Clerk
PO Box 3012, 50 Church Street
St. Catharines, ON L2R 7C2

Phone: 905.688.5600
Fax: 905.682.3631
TTY: 905.688.4TTY (4889)

May 18, 2017

The Right Honourable Justin Trudeau Sent via email: justin.trudeau@parl.gc.ca
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Re: Resolution – Canada's 150th Birthday – Request to Waive Taxes Our File No. 35.11.2

Please be advised that the Council of the City of St. Catharines, at its regular meeting held on May 8, 2017, gave consideration to a motion from the Township of Adjala - Tosorontio, with regard to their request to waive the taxes payable on purchase of a Canadian flag or Canada 150th Anniversary flag.

The Mayor and Members of Council passed the following motion, Moved by Councillor Britton:

“That Council support the resolution from the Township of Adjala – Tosorontio, regarding the waiving of taxes on the purchase of a Canadian flag or Canada 150 Anniversary Flag for Canada's 150th Birthday, and forward our support to the Government of Canada and back to the originating township; and

That staff contact all Niagara MP's to inquire if their offices provide flags to residents for free; and

That all Canadian Flags are made in Canada. FORTHWITH”

Should you have any questions, please do not hesitate to contact me at extension 1506.

Bonnie Nistico-Dunk

cc Township of Adjala-Tosorontio (email)
Hon. Kathleen Wynne, Premier (email)
Ontario Municipalities (email)



The Corporation of The Town of Amherstburg

May 26, 2017

VIA EMAIL

Corporation of the County of Essex
360 Fairview Ave W
Suite 202
Essex, ON N8M 1Y6

Dear Essex County Council,

On April 10th, 2017, Amherstburg Town Council received a presentation from Bruce Krauter, Chief, Essex Windsor EMS, regarding an overview of EMS Services.

Following the presentation, Council passed (2) motions as listed below:

Resolution # 20170410-637 - *"That Administration BE DIRECTED to request a report from Essex County to see if there is a way to alleviate the differences municipalities pay for EMS services."*

Resolution # 20170410-638 - *"That Administration BE DIRECTED to send a letter to Essex County Council to review the current EMS services and provide the funding necessary to improve the areas that are in need and that the letter be sent to all municipalities and local members of Parliament."*

Regards,

Tammy Fowkes
Deputy Clerk

cc: Bruce Krauter – Chief, Essex Windsor EMS
Taras Natyshak – MPP, Essex
Tracey Ramsey – MP, Essex
Ontario Municipalities

Attached: EMS Presentation to Amherstburg Town Council



County of
Essex



Essex Windsor EMS

Town of Amherstburg

EWEMS Background

- EWEMS is a 24 hour a day, 365 days a year operation
- The Essex Windsor EMS responded to over 103,000 requests for service or coverage in 2016, comprised of ~58,000 patient contacts which ~39,000 patient transports.
- Essex Windsor EMS has 12 stations, 38 ambulances, 12 emergency response vehicles and other support vehicles and trailers.

Regional Emergency Service

- EWEMS is the only Emergency Service that serves all of Essex County, City of Windsor and Pelee Island under one operation.
- Request for service and assignment of requests are handled by one Dispatch Centre, which is the Central Ambulance Communications Centre (CACC), operated by the MoHLTC
- EWEMS does not recognize municipal borders; our vehicles complete ambulance calls in the city, the county and any other municipality as directed by CACC

Staffing

- 270 Paramedics
 - 234 Primary Care Paramedics (PCP)
 - 36 Advanced Care Paramedics (ACP)
 - 168 Full Time
 - 102 Part Time
- Managers
 - 11 District Chiefs
 - 2 Captains
 - 3 Deputy Chiefs
 - 1 Administration Manager
 - 2 Administrative Assistants
 - 1 Fleet /Logistics Manager
- Support Staff
 - 2 Clerk schedulers
 - 2 Logistics technicians
 - 1 Fleet technician



Paramedic Training/Skills

- Primary Care Paramedic (PCP)
 - 2 years community college
 - Provincial certification exam – Advanced Emergency Medical Care Assistant
 - Annual recertification by Base Hospital Medical Director
- Advanced Care Paramedic (ACP)
 - Must first qualify as a PCP
 - 1 year of additional college didactic training
 - Weeks of hospital rotations thru ER, Critical Care areas, Operating Room
 - Weeks of field placement and consolidation with an ACP preceptor
 - Successful completion of provincial certification exam

Paramedic Regulators



Caring for You. Innovating for the World.®



Ministry of Health
and Long Term Care

Staffing

- Staffing is matched to call volume by hour of the day & day of the week
- Mix of 8, 10 & 12 hour shifts
- Varied start/stop times with day shifts starting at 0600, 0630, 0700, 0800, 1000 & 1100 hrs and night shifts at 1800, 1830 and 1900 hrs

Staffing

Peak Staffing

- Windsor 11 ambulances/ 1 ERU
- LaSalle 2 ambulances
- Tecumseh 2 ambulances
- Lakeshore 1 ambulance
- Essex 1 ambulance/1 ERU
- Kingsville 1 ambulances
- Leamington 2 ambulances
- Harrow 1 ambulance
- **Amherstburg 2 ambulance**
- Pelee Island 1 ambulance

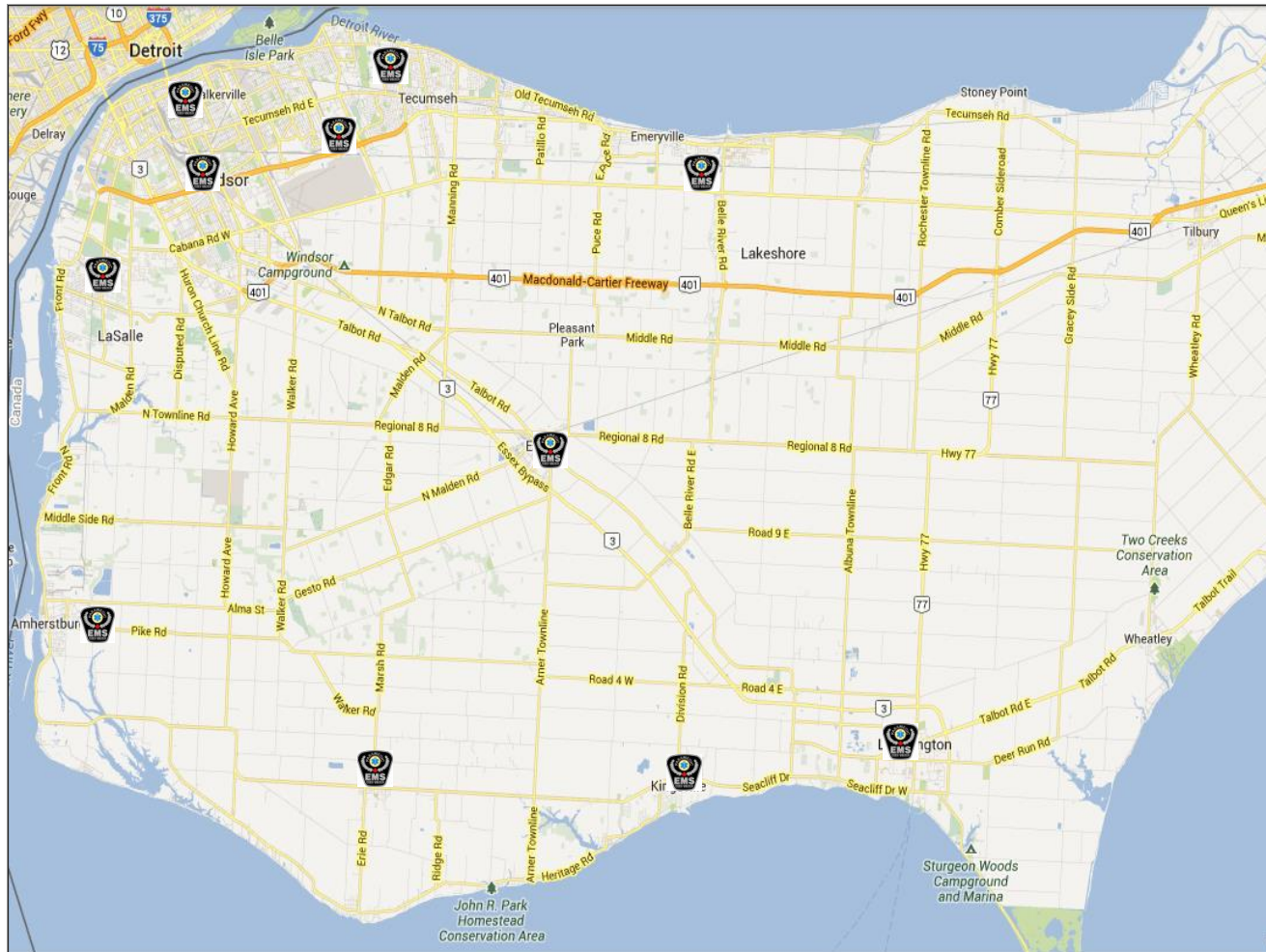
○ TOTAL 24 Ambulances, 2 ERU's

Minimum Staffing

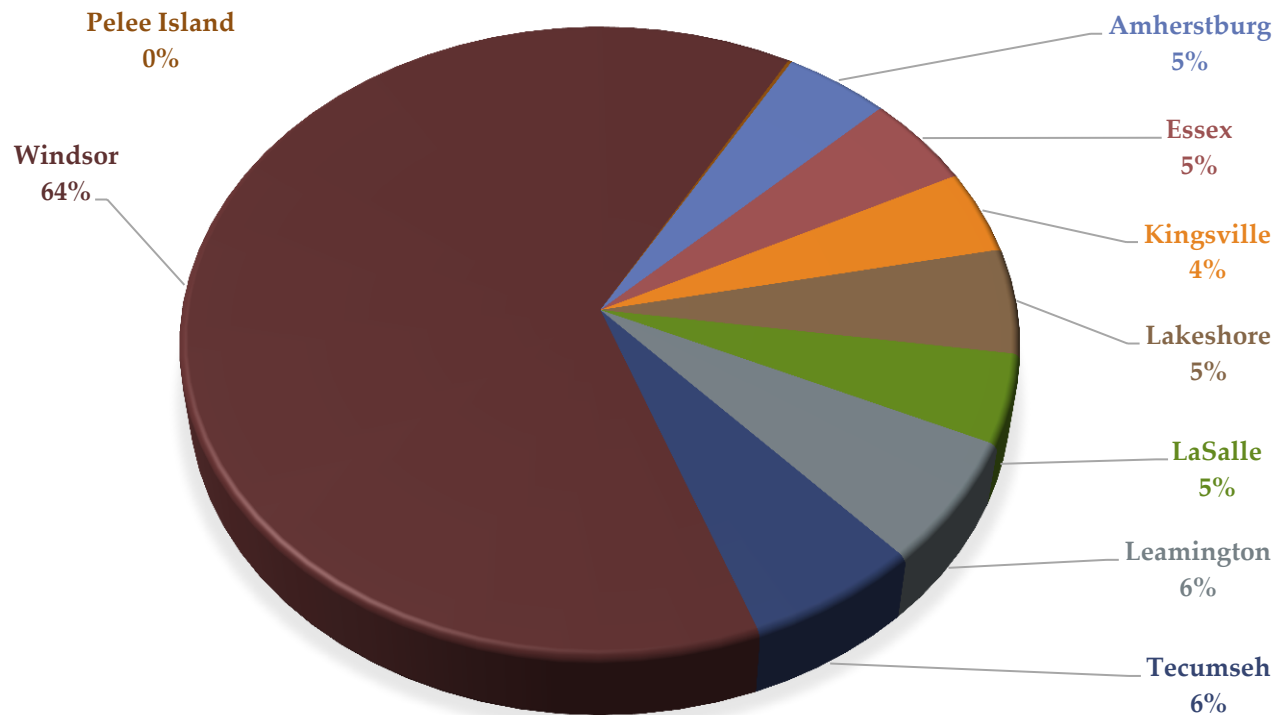
- Windsor 6 ambulances/1 ERU
- LaSalle 2 ambulance
- Tecumseh 2 ambulances
- Lakeshore 1 ambulance
- Essex 1 ambulance/ 1 ERU
- Kingsville 1 ambulance
- Leamington 2 ambulance
- Harrow 1 ambulance
- **Amherstburg 1 ambulance**
- Pelee Island 1 ambulance

○ TOTAL 18 Ambulances, 2 ERU

Station Locations



2016 Call Distribution



Funding

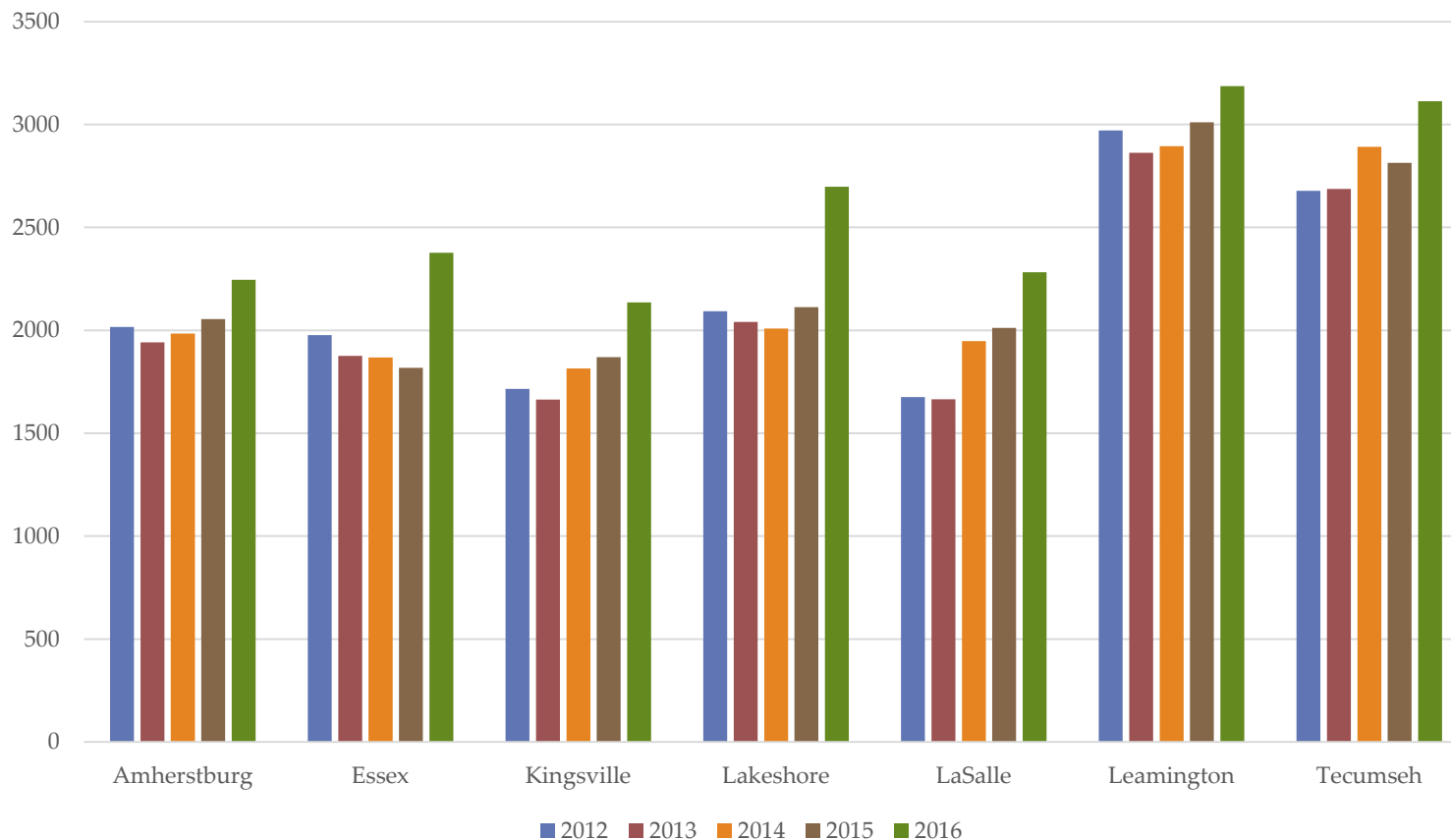


Funding Share

Municipal Share	ACTUAL 2016	EST 2017
% Allocation	Wgt Assess	Wgt Assess
City of Windsor	51.544%	51.266%
Township of Pelee	0.294%	0.286%
Total recovery-service partners	51.838%	51.552%
County Responsibility	48.162%	48.448%

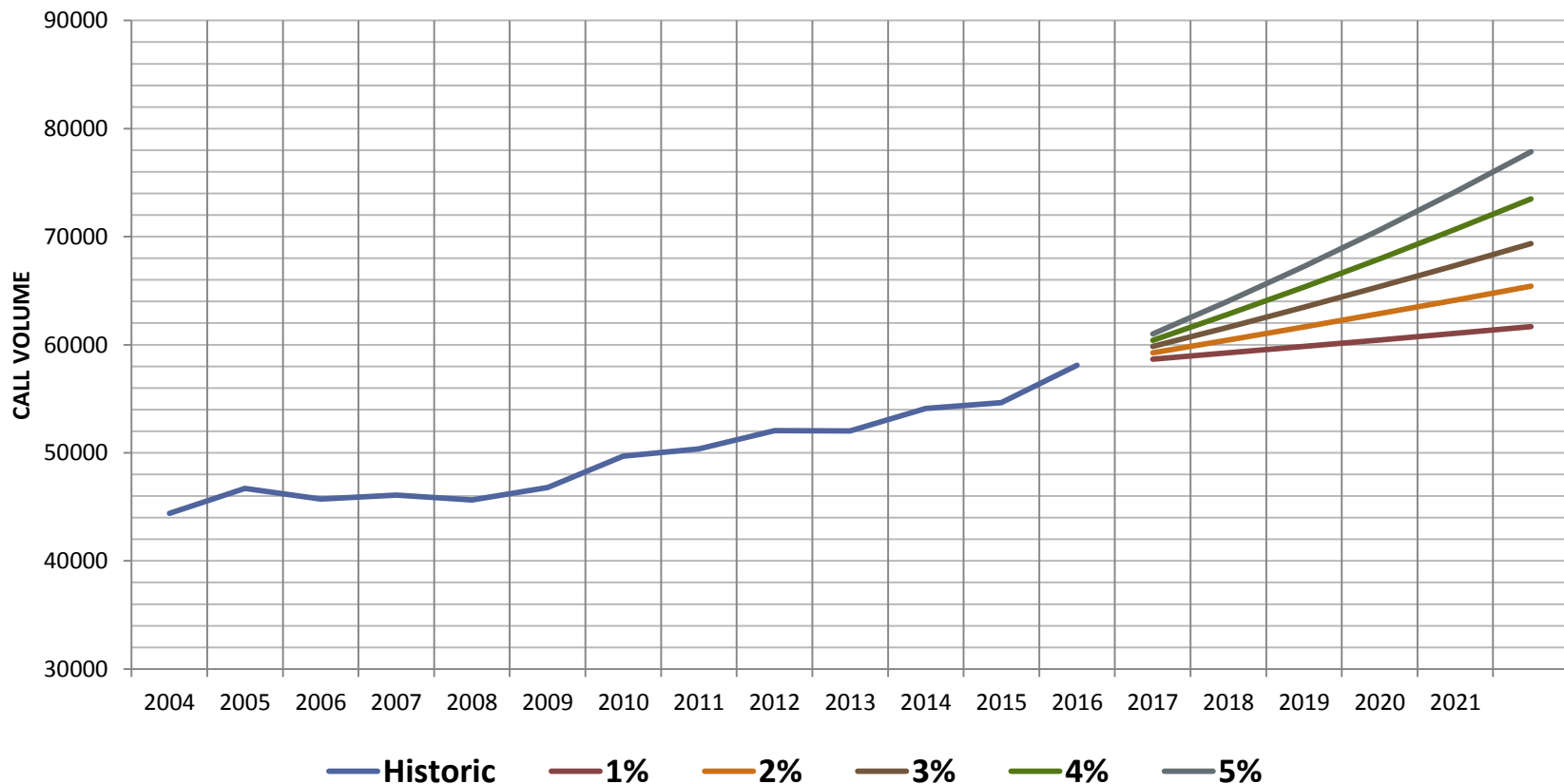
Call Volume trend by Municipality

Call Volume Trend By Municipality

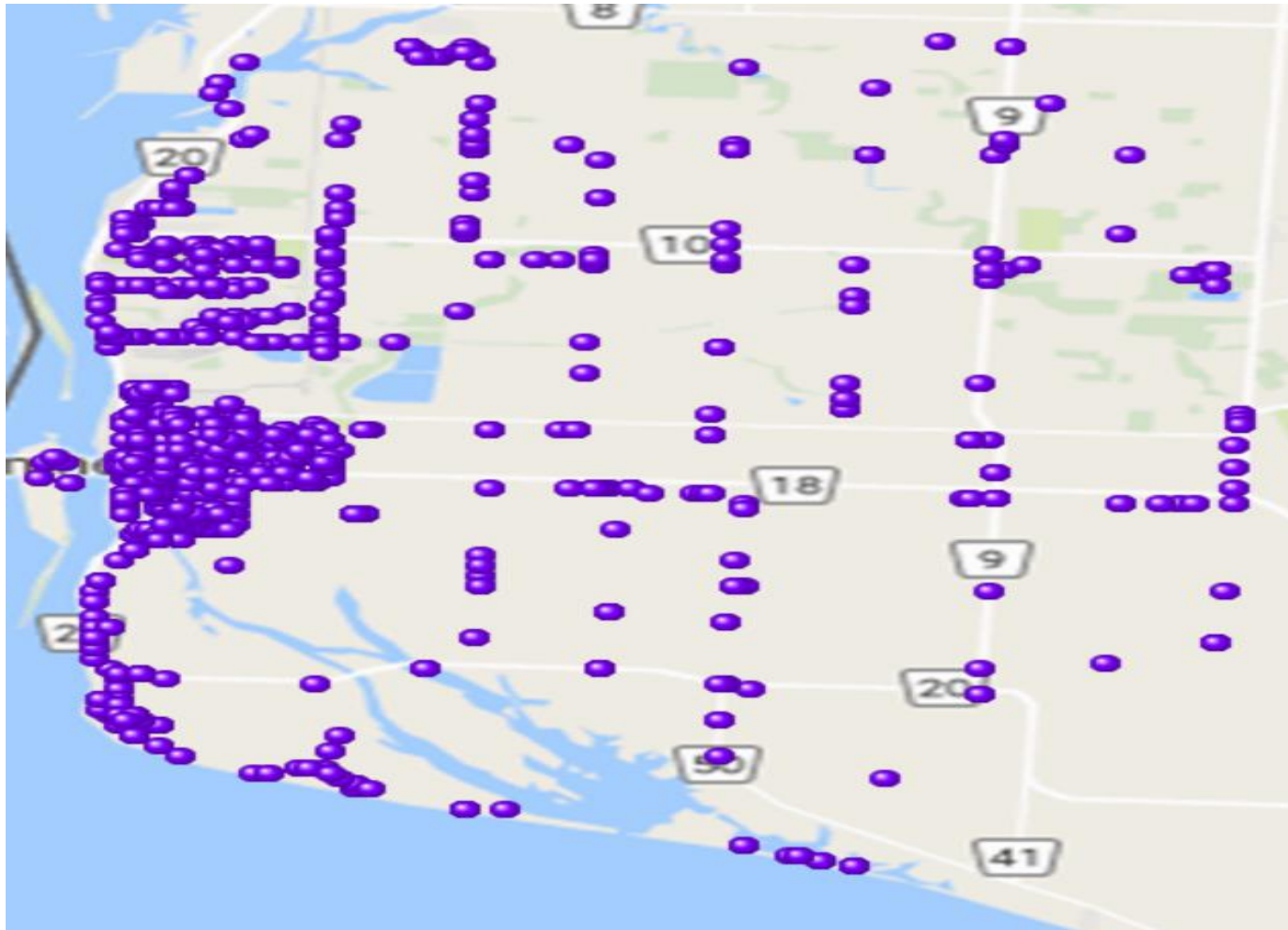


Projected Call Volume

Projected Code 1-4 Call Volume Growth
2016 thru 2021

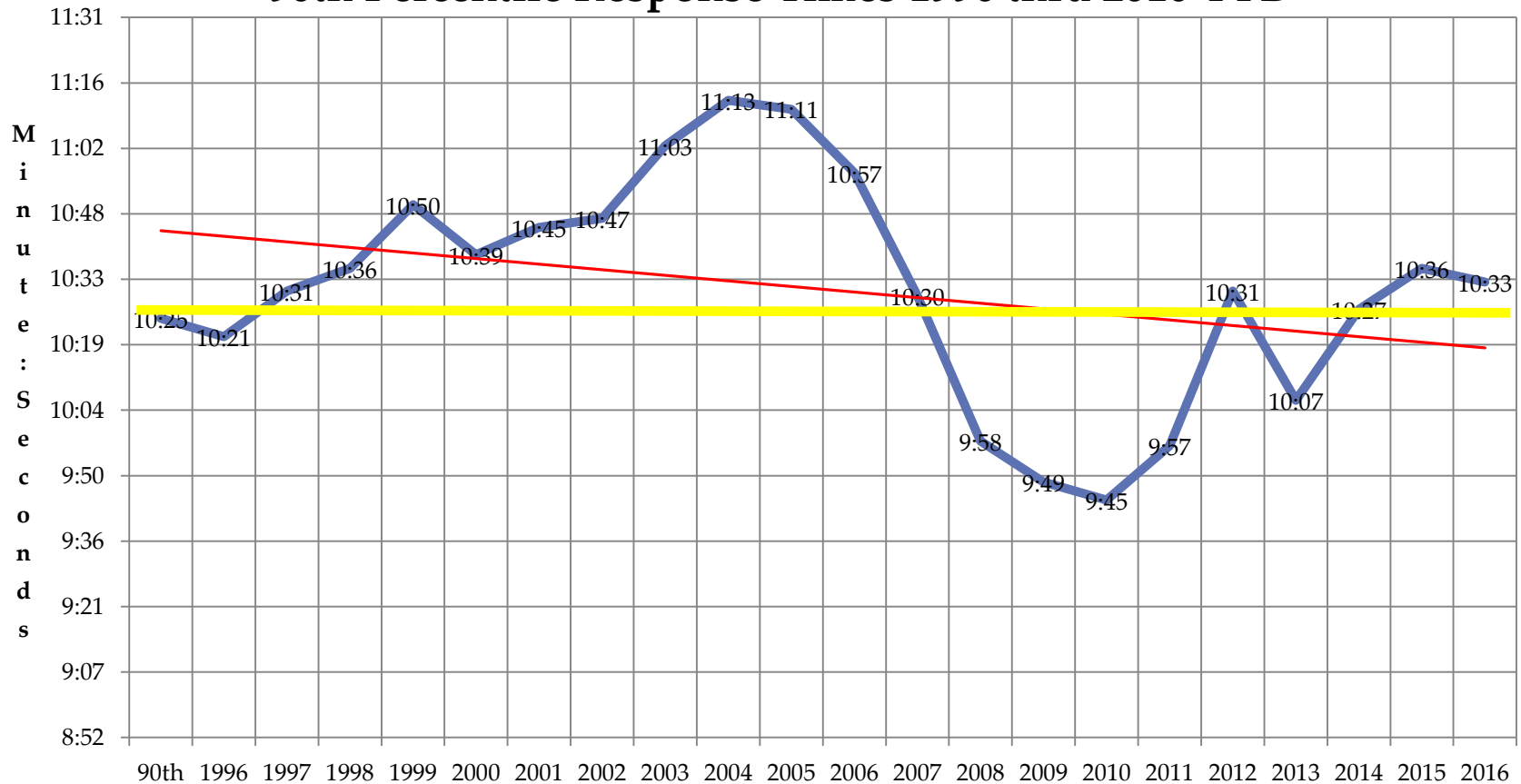


Call Locations



Response Times

90th Percentile Response Times 1996 thru 2016 YTD



Response Time Experience

Amherstburg response time experience for;

Emergent calls (life threatening)

- average = 9 minutes, 2 seconds
- 90% mean = 7 minutes

Prompt calls (non life threatening)

- Average = 9 minutes, 32 seconds
- 90% mean = 8 minutes

Call Type Experience



Final Primary Problem

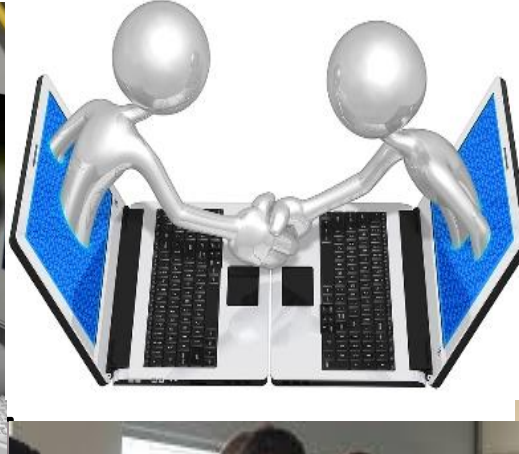
General Illness/Weakness	298
Abdominal Pain NYD	150
Musk/Skel Trauma	132
Resp. Distress	103
Soft Tissue Trauma/Pain/Edema	101
Ischemic Chest Pain	93
Behaviour/Psychiatric	71
Back Pain	62
GI Problems/Pain/Vomiting/Nausea	57
Hemorrhage Minor	39

Ongoing Pressures

- Off load delays continue to rise
- Senior Care Strategies in home
- Increasing annualized call volume
- Retirement recruitment strategies



Accomplishments





CORPORATION OF THE MUNICIPALITY OF CALVIN
Resolution

DATE: May 23, 2017

NO. 2017-090

MOVED BY Greg Acheson

SECONDED BY Anna Edwards

WHEREAS the Council of the Corporation of the Municipality of Calvin hereby supports the Township of North Frontenac Municipal Council Resolution #222-17 dated May 1, 2017 which reads;

WHEREAS Council passed Resolution #180-17 approving Councillor Hermer's Notice of Motion be brought forward at the April 28, 2017 Council Meeting regarding Hydro Rates including the 25% reduction not being applicable to seasonal residents, delivery charges, etc.;

AND WHEREAS the government has reduced Hydro One consumers' delivery charges by 17% with an additional 8% HST to Ontario Residents;

AND WHEREAS due to unreasonable requirements for reduction most seasonal residents do not qualify for the reduction;

AND WHEREAS all consumers residing within a native reserve are exempt from the delivery charges;

NOW THEREFORE BE IT resolved that the Municipality of Calvin supports the Township of North Frontenac to respectfully request that in the name of fairness and equality, these charges be removed from all Hydro One customers billing;

AND THAT a copy of this resolution be provided to the Premier of Ontario, the Minister of Energy; all Municipalities within the Province.

CARRIED Wayne B.

DIVISION VOTE

Certified true copy

NAME OF MEMBER OF COUNCIL

YEAS

NAYS

Synda Kruas
Clerk Treasurer
Municipality of Calvin

MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY



390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0
TEL.: (705) 752-2740 FAX.: (705) 752-2452
Email: municipality@eastferris.ca

REGULAR COUNCIL MEETING

HELD

May 23rd, 2017

No. 2017-174

Moved by Councillor Champagne

Seconded by Councillor Rochefort

THAT Council for the Municipality of East Ferris supports the letter from Cheryl Gallant, Member of Parliament regarding the Trudeau Liberals removing the tax-exempt portion of remuneration paid to local officials from their 2017 Federal Deficit Budget;

AND FURTHER that copies of this resolution be forwarded to Premier of Ontario, Kathleen Wynne, Local MP, Anthony Rota and Ontario municipalities.

Carried Mayor Vrebosch

CERTIFIED to be a true copy of
Resolution No. 2017-174 passed by the
Council of the Municipality of East Ferris
on the 23rd, day of May, 2017.

Monica L. Hawkins, AMCT
Clerk



**CHERYL
GALLANT**

MUNICIPALITY OF EAST FERRIS
MAY 02 2017
RECEIVED

YOUR MEMBER OF PARLIAMENT
RENFREW-NIPISSING-PEMBROKE
www.cherylgallant.com

April 12th, 2017

Clerk-Treasurer
East Ferris Township
390 Highway 94
Corbeil, Ontario, POH 1K0

Dear Clerk-Treasurer,

As you may be aware, the 2017 Federal Deficit Budget raises personal taxes by targeting all municipal politicians, school board trustees, and elected members of municipal utilities boards, commissions, and corporations.

On Page 208 of the budget, the Trudeau Liberals removed the tax-exempt portion of remuneration paid to local officials.

Introduced in 1947 under the federal *Income Tax Act*, the purpose of the one-third tax-free expense allowance was to provide "an allowance for expenses incidental to the discharge of the person's duties as an elected officer."

Unlike some elected officials in cities who receive office budgets, car and expense allowances as well as six-digit salaries, this is not the case with most municipal politicians I know, with a majority of our councillors receiving a base salary of less than \$20,000.

As it was described to me by a local Mayor about this tax grab:

"Most municipal Council members in rural areas are already very poorly compensated for the work they do in their communities. As Mayor my hourly compensation is well below minimum wage. I make far less than any other municipal staff person working similar hours on behalf of the municipality. It is extremely difficult to attract good candidates into municipal politics now. Removing the 1/3 tax exemption on Council remuneration without compensating for that loss will make it nigh on impossible."

It is the expectation of debt-obsessed Ottawa that remuneration will be "grossed-up" (increasing the salary to offset the increased tax payment) so as not to impact the take-home pay received by a mayor and councillors. This in turn will boost individual tax bills for elected officials as well as costs to ratepayers, who are already struggling with increasing property taxes.

Rather than curbing the abuse of taxpayer money this tax grab claims to stop, by eliminating the tax-free provision, Municipalities will no longer be required to review their remuneration by law at a public meeting once during their four-year term.

Municipalities will now be forced to divert funds which would be spent on roads, bridges or clean water to reimbursing elected officials. This, along with the increased borrowing costs associated with the federal government's infrastructure bank scheme, will place increased pressure to raise property taxes, making home ownership more unaffordable.

This tax grab is an unfair burden on Canadian Municipalities and local ratepayers. The Trudeau Liberals need to be told their spending problem cannot be solved on the backs of home owners struggling to make ends meet.

Sincerely,

Cheryl Gallant, M.P.
Renfrew—Nipissing—Pembroke
CG:sf





Kingsville

GOLF & COUNTRY CLUB

WINNER OF THE 2013 BUSINESS EXCELLENCE AWARD FOR TOURISM AND HOSPITALITY

May 25, 2017.

Dear Mayor Santos and Members of Council.

On behalf of Kingsville Golf Club we would like to congratulate you on the tremendous progress the Town has made over the years. The residential growth is outstanding and the business community is thriving at an accelerating pace. As a matter of interest, many of our new out of town members are absolutely thrilled with the Town, its people and the manner in which they are being treated wherever they go. That is a direct tribute to your hard work and dedication to the future of their Town. Congratulations to all of you for a job well done!!

As you know, Kingsville Golf Club has gone through the process of rezoning approximately five acres of land where our Curling Club currently sits. We started that process in late April of 2014 and throughout this entire endeavor we can say nothing but great things about the support we have received from the Town, the courteous assistance and advice we received from the CAO, Planning Department and various other staff members. They were tremendous to work with and we appreciate all the support.

As you know our Curling Club property has been rezoned and will be sold in the future for residential use. We also understand tremendous growth requires upgrades to infrastructure. We were informed the Town has engaged the services of Stantec Engineering to produce a study on a viable solution to the current water issue on the west of Town up to and including our rezoned property at Kingsville Golf. This letter is in support of bringing this water project to fruition in a timely fashion within the confines of the Town's Capital Budget. If there is anything we can do to help this process please do not hesitate to ask.

Thanks again for your proactive approach to solving this issue.

Kindest Regards,

David McConnell, President

RECEIVED MAY 26 2017

640 COUNTY ROAD 20, KINGSVILLE, ONTARIO N9Y 2E6

Pro Shop: 519-733-6585 • Office/Dining Room/Greens Department: 519-733-6561

Fax: 519-733-6052 • E-mail: admin@kingsvillegolf.com • www.kingsvillegolf.com

**Ministry of Community Safety
and Correctional Services**

Office of the Deputy Minister

25 Grosvenor Street
11th Floor
Toronto ON M7A 1Y6
Tel: 416-326-5060
Fax: 416-327-0469

**Ministère de la Sécurité communautaire
et des Services correctionnels**

Bureau du sous-ministre

25, rue Grosvenor
11^e étage
Toronto ON M7A 1Y6
Tél. : 416-326-5060
Téléc. : 416-327-0469



Peggy Van Mierlo-West
The Town of Kingsville
2021 Division Road N.
Kingsville, ON N9Y 2Y9

Dear Peggy Van Mierlo-West:

On January 1, 2015, the Ministry of Community Safety and Correctional Services (MCSCS) implemented a new billing model to recover the cost of policing services provided by the Ontario Provincial Police (OPP). The new billing model was implemented to provide a fairer and more transparent way to calculate billings to municipal governments that receive policing services from the OPP.

The ministry and the OPP have been monitoring the implementation of the new model since it was introduced. As part of our ongoing engagement with the municipal sector, we have heard that there are concerns with the inclusion of some types of properties in the count (e.g., wind turbines) that the OPP uses to allocate base services costs among municipalities.

The OPP has been working closely with the Municipal Property Assessment Corporation (MPAC) on a comprehensive review of all property and structure codes used in the billing model. Based on this review, the OPP has identified several structures and property codes that could be removed to ensure that the properties used to allocate base services costs are appropriately linked to the required level of policing. Specifically, this includes removing properties:

- That do not require proactive policing because they have limited interaction with the public (e.g., wind turbines, communication towers, billboards); and,
- That are considered part of a larger infrastructure system (e.g., tunnels, bridges).

In total, the OPP identified 4,318 properties that could be excluded from the property count based on the above characteristics (see Appendix for a detailed list of property and structure codes). Excluding these property and structure codes from the 2018 Annual Billing Statements would improve the transparency and fairness of the billing process. However, this change will not impact the overall cost of OPP services province-wide, which is fixed to provide consistency for municipal governments year over year. Accordingly, any changes to the number of properties will shift the costs among the OPP serviced municipalities; these costs will not be removed from the billing model.

If implemented, these changes are expected to have a minimal impact on the overall cost for the vast majority of municipalities - for example, roughly 70% of municipalities would experience less than a \$1,500 increase or decrease in their overall cost. Based on the 2017 billing data, the changes being proposed, if implemented, would result in an estimated adjustment of \$-502 in your municipality's 2018 OPP Billing Statement.

The ministry has had discussions with the Association of Municipalities of Ontario (AMO) on the possibility of amending the property count methodology used to calculate OPP billing costs. AMO recommended that the ministry consult more broadly with municipalities policed by the OPP to seek input on whether to proceed with changes to the property count methodology as it will have different impacts for each municipality.

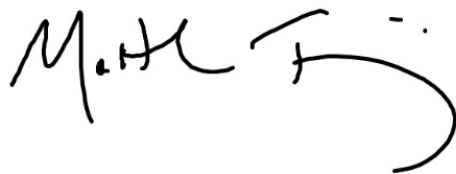
We know that the affordability of the billing model is important for municipal governments. This is why we want to work closely with you and seek your input on how to move forward with this proposal. We are proposing a two-phased approach to engage municipalities:

- Phase One: Using this link <http://fluidsurveys.com/surveys/ontario-mcscs/opp-billing-model-survey/?code=k3xbzxbsfv>, municipalities are encouraged to fill out a survey that seeks feedback on whether to exclude the properties identified above. The survey will be open until June 30, 2017. Results of the survey will be communicated to municipalities once completed.
- Phase Two: The ministry will work with AMO and member associations, to establish a Technical Table with municipal representatives, reflective of the diversity of OPP policed municipalities (e.g., contract, non-contract, rural, urban, small, medium), as well as representatives from MPAC. The Technical Table will review the proposal and results of the survey and provide advice to the ministry on how to move forward.

Should discussions result in changes to the way that municipal policing costs are calculated, the ministry and the OPP will communicate the changes to impacted municipalities well in advance of the municipal budgeting cycle for 2018 to ensure municipalities have adequate time to plan for any changes.

We are committed to continuing to work closely with the municipal sector to ensure policing costs remain fair and transparent. If you have any questions or concerns, please contact Timothy Fuchs, Team Lead, Strategic Policy, Research and Innovation Division, MCSCS at Timothy.Fuchs@ontario.ca

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Torigian', with a stylized flourish at the end.

Matthew Torigian
Deputy Minister of Community Safety and Correctional Services

CC: MUNICIPAL CLERK: JENNIFER ASTROLOGO

Property and Structure Codes

Property Codes	Count in 2017 Statements
100 - Vacant residential land not on water	304
102 - Conservation Authority Land	13
103 - Municipal park (excludes Provincial parks, Federal parks, campgrounds)	15
105 - Vacant commercial land	1289
106 - Vacant industrial land	410
107 - Provincial park	223
108 - Federal park	14
110 - Vacant residential/recreational land on water	60
111 - Island under single ownership	6
112 - Multi-residential vacant lot	2
115 - Land in transition - value based on alternate use	4
120 - Water lot (entirely under water)	105
125 - Residential development land	3
127 - Townhouse block - freehold units	1
130 - Non-buildable land (walkways, buffer/berm, storm water management pond, etc.)	11
150 - Mining lands - Freehold Patent	53
151 - Mining lands - Leasehold Patent	9
155 - Land associated with power dam	1
sub-total- 100 Series	2,523
236 - Farm with oil/gas well(s)	1
sub-total- 200 Series	1
487- Billboard	9
495- Communication Towers	317
sub-total- 400 Series	326
504- Oil/gas wells	73
567- Wind Turbine	20
568 - Solar PV Electricity Generating Facility	59
sub-total- 500 Series	152
743- International bridge/tunnel	8
sub-total- 700 Series	8
Total Property Codes	3,010

Structure Codes	Count in 2017 Statements
567- Wind Turbine	704
490- Tower	514
492- Billboard	43
501- Pipelines, Compressor Station	2
502- Bridge	0
556- Tunnel	2
568- Solar Thermal (Solar Panels)	43
Total Structures	1,308

Notice of Passing

The Corporation of the Town of Essex

By-Law Number 1597

Being a By-Law to Adopt Official Plan Amendment Number 6

to the Town of Essex Official Plan

Whereas the Town of Essex Official Plan contains goals, objectives and policies to provide guidance for the development of lands within the Town of Essex;

And whereas the Council of the Corporation of the Town of Essex deems it expedient and in the best interest of proper planning to amend the Town of Essex Official Plan;

And whereas this amendment conforms to the County of Essex Official Plan and the Provincial Policy Statement;

Now therefore the Council of the Corporation of the Town of Essex, in accordance with the provisions of Section 21 of the Planning Act, R.S.O. 2005, hereby enacts as follows:

1. Amendment Number 6 to the Official Plan for the Town of Essex, consisting of the attached text and schedules, comprising Part B, is hereby adopted;
2. That the Clerk is hereby authorized and directed to make application to the County of Essex for approval of Amendment Number 6 to the Official Plan for the Town of Essex;
3. This by-law shall come into force and take effect on the day of final passing thereof.

Read a first and second time and provisionally adopted this 1st day of May, 2017.

Signed by the Mayor

Mayor

Signed by the Clerk

Clerk

Read a third time and finally passed this 15th day of May, 2017.

Signed by the Mayor

Mayor

Signed by the Clerk

Clerk

FORM 1

THE PLANNING ACT, R.S.O. 1990

NOTICE OF ADOPTION

OF AN AMENDMENT TO THE OFFICIAL PLAN

BY THE CORPORATION OF THE TOWN OF ESSEX

TAKE NOTICE that the Council of the Corporation of the Town of Essex has passed By-law Number 1597 on the 15th day of May, 2017 under Section 17 of the Planning Act, R.S.O. 1990 to adopt an amendment to the Official Plan.

AND TAKE NOTICE that only individuals, corporations and public bodies will be entitled to receive notice of the decision of the approval authority, being the County of Essex, pertaining to the Official Plan amendment, if a written request to be notified of the decision is made to the approval authority. If you wish to be notified of the decision, you must make a written request to the Corporation of the County of Essex, attention Mr. William King, Manager of Planning Services, 360 Fairview Avenue West, Essex, ON, N8M 1Y6, telephone (519) 776-6441.

An explanation of the purpose and effect of the by-law, describing the lands to which the by-law applies are attached. The complete by-law including the full version of Official Plan Amendment 6 to the Town of Essex Official Plan and any associated information are available in the Town of Essex Town Hall, 33 Talbot Street South, during regular office hours. **Please contact Jeff Watson, Policy Planner, for further information.**

DATED at the Town of Essex this 17th day of May 2017.

ROBERT AUGER, CLERK

TOWN OF ESSEX

33 TALBOT STREET SOUTH

ESSEX, ONTARIO N8M1A8

TELEPHONE:(519) 776-7336

EXPLANATORY NOTE

The purpose of the **By-law 1597** is to adopt Official Plan Amendment 6 which introduces new and revised policies to the Town of Essex Official Plan in regard to land use guidelines, objectives and policies for the development of all lands within the limits of the Town.

The Province of Ontario requires that all municipalities have an Official Plan to guide new development and ensure that matters of Provincial and County interest are recognized and respected. The purpose of this by-law is to add or revise policy provisions in the Official Plan to bring it into conformity with the current County of Essex Official Plan and Provincial policies.

While there are a number of minor revisions proposed throughout the plan, the key amendments can generally be described as follows:

1. In Section 4, General Development Policies, a new subsection, A Sense of Place, would be added. It states:
“Many factors contribute to making our Town an attractive, unique and welcoming place. Practising good urban design, valuing our agricultural economy and rural communities, preserving and enhancing our cultural and natural heritage, identifying with our past and encouraging physical forms of development that positively influence the quality of our community and the welfare of our residents, in a resilient and sustainable manner, build our sense of community and sense of place.”

In order to achieve this, it sets out land use goals for our urban places and rural landscapes and the means by which we can maintain a resilient and sustainable community.

Under 4.6, Visual Amenity, it recognizes the importance of protecting our cultural heritage landscapes and vistas.

2. In Subsection 5.18, Lands designated "Community Service Facility", provision is made for the re-use of institutional buildings and lands for purposes other than those set out in the Community Service Facility designation without the need of an Official Plan Amendment (OPA). Only a rezoning would be required, subject to conformity with the conditions set out in this subsection related to re-use and conversion. For example a school site could be rezoned to a residential zoning category without the necessity of a concurrent OPA.
3. In Subsections 6.3, Plans of Subdivision, 8.5, Sanitary Sewage Collection and Treatment, and 8.6, Stormwater Management, new policies have been added to help implement the Town's new storm water management standards and hydraulic modeling and to encourage the use of green technologies and infrastructure, according to the most recent provincial mandates.
4. In Subsection 8.7, Ground Water and Source Water Protection, policies to protect drinking water intakes, highly vulnerable aquifers and significant groundwater recharge areas from contamination are introduced in accordance with our commitment under the Clean Water Act.
5. In Subsection 8.8, Transportation Network, policies regarding the development of "complete streets", streets and rights of way that service a wide variety of users in a safe, convenient and affordable manner are added. It also recognizes the active transportation initiatives of the Town and, in its partnership with the County and other agencies, under the County Wide Active Transportation System (CWATS).
6. New mapping related to Source Water Protection, our road system and active transportation network are added.
7. Three properties in Essex Centre are proposed to be re-designated from Agricultural and Restricted Commercial to Light Manufacturing. Two of the properties are located on the south side of County Road 8, west of Highway 3. They are incorporated into the

Essex Centre Settlement Area, expanded by this amendment, and are identified for industrial use, subject to rezoning to an industrial zoning district. The third parcel is located parallel to Highway 3 on South Talbot Road south of Maidstone Avenue. This restricted commercial corridor is suitable for light industrial uses subject to rezoning to an appropriate industrial zoning category.

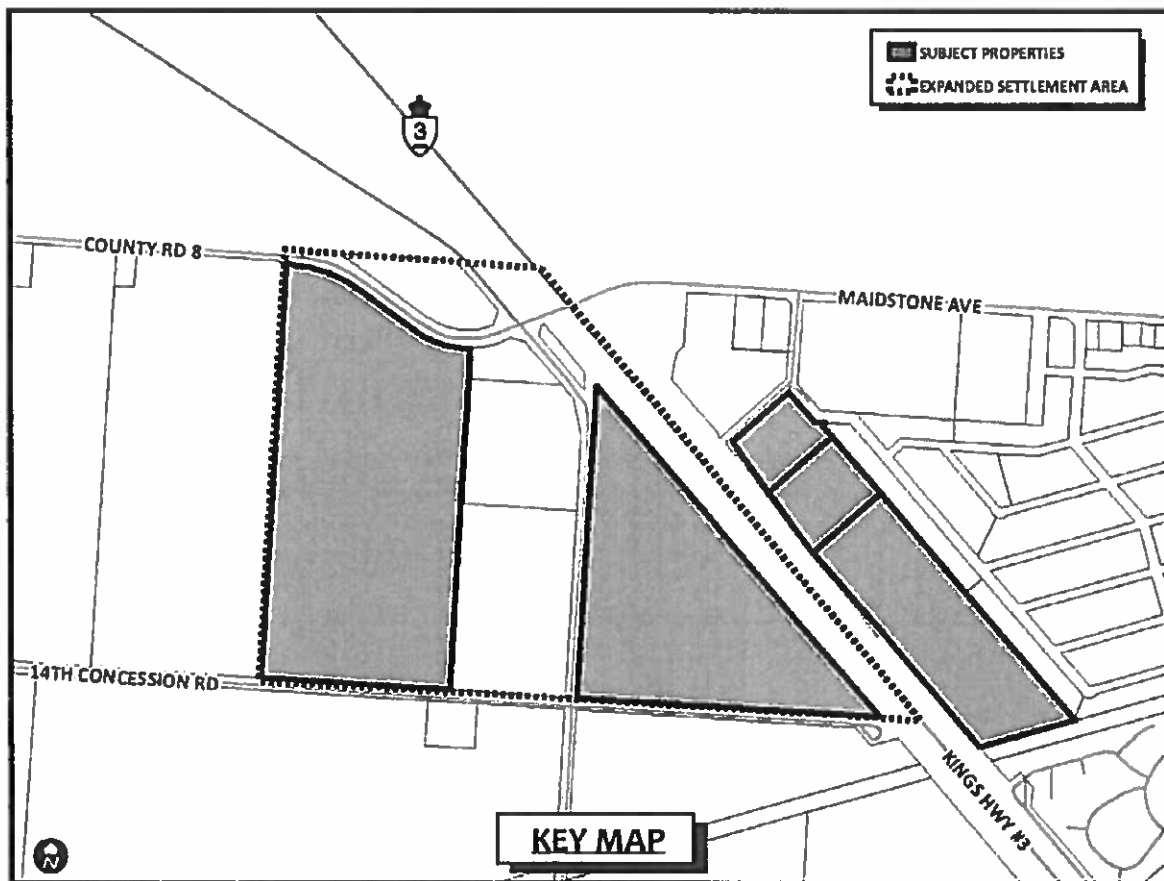
This Official Plan Amendment requires the approval of the County of Essex as the approval authority and it comes into effect upon that approval at the end of the public review and appeal period and approval of this Official Plan Amendment by the Manager of Planning Services for the County of Essex.

For a copy of By-law 1597 and more information concerning the by-law, contact Jeff Watson, Policy Planner, Town of Essex, telephone 519-776-7336x1116 or jwatson@essex.ca

Key Map

A key map showing the location of the lands affected by these general revisions to the Official Plan is not included as the Official Plan Amendment 6 applies to the entire Town of Essex.

However, the specific lands proposed to be re-designated to Industrial, noted in Item 7 above, are shown on the Key Map below.



THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 65 - 2017

Being a By-law authorizing the entering into of an Agreement with Giorgi Bros (1994) Inc. for the 2017 Sidewalk Program in the Town of Kingsville (Contract No. MS17-103-01)

WHEREAS Section 9 of the *Municipal Act, 2001*, S.O. c. 25 confers natural person powers on municipalities which include the power to enter into agreements with individuals and corporations.

WHEREAS The Corporation of the Town of Kingsville (the “Town”) deems it expedient for the Town to enter into an Agreement with Giorgi Bros (1994) Inc.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. **THAT** the Town enters into and executes with Giorgi Bros (1994) Inc. an Agreement attached hereto as Schedule “A” and forming part of this By-law.
2. **THAT** the Mayor and Clerk are hereby authorized and directed on behalf of the Town to execute the Agreement attached as Schedule “A”.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 12th day of June, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

**AGREEMENT
FOR**

**2017 SIDEWALK PROGRAM
CONTRACT NO. MS17-103-01**

THIS AGREEMENT made (in triplicate) this 24th day of May, 2017 A.D.

BETWEEN

THE CORPORATION OF THE TOWN OF KINGSVILLE

Hereinafter called the "OWNER"

Of the First Part

- and -

GIORGI BROS (1994) INC.

hereinafter called the "CONTRACTOR"

Of the Second Part.

WHEREAS the tender of the Contractor respecting the construction work, hereinafter referred to and described, was accepted by The Corporation of the Town of Kingsville on the 23rd day of May, 2017.

THEREFORE THIS AGREEMENT WITNESSETH that the consideration of the premises and the covenants hereinafter contained, the Parties hereto agree as follows:

1. The Contractor hereby covenants and agrees to provide and supply at its expense, all and every kind of labour, machinery, equipment and materials for and to undertake and complete in strict accordance with its tender dated the 24th day of May, 2017 and the contract documents, including the information to tenderers, general conditions of the contract, the plans and drawings and specifications all of which said documents are annexed hereto and form part of this agreement to the same extend as if fully embodied herein, for the 2017 Sidewalk Program Contract (MS17-103-01) and for the price or sum of: Seventy Four Thousand One Hundred and Fourty Three-----25/100 Dollars (excluding HST)
\$74,143.25

2. The Contractor further covenants and agrees to undertake and complete the said work in a proper workmanlike manner under the supervision and direction and to the entire satisfaction of the Owner within the period of time specified in the said tender.
3. The Contractor further covenants and agrees that it will at all times indemnify and save harmless the Owner, its officers, servants and agents, from and against all loss or damage, and from and against all actions, suits, claims and demands whatsoever which may be made or brought against the Owner, its officers, servants and agents by reason or in consequence of the execution and performance or maintenance of said work by the Contractor, its servants, agents or employees.
4. The Contractor further covenants and agrees to furnish in accordance with the above specifications a Performance and Maintenance Bond in the amount equivalent to one hundred percent (100%) of the Total Tender Price, in such form and issued by such surety as may be approved by the Owner's Solicitor, guaranteeing the faithful performance of said work, in accordance with the terms of this agreement.
5. It is understood and agreed that the Contractor will not commence or proceed with the construction work hereinbefore described or any part thereof, unless and until the Contractor has been instructed in writing to do so.
6. The Owner hereby covenants and agrees that if the said work shall be duly and property executed and materials provided as aforesaid, and if the Contractor shall carry out, perform and observe all of the requirements and conditions of this agreement, the Owner will pay to the Contractor the contract price herein set forth in its tender, such payment or payments to be made in accordance with the provisions of the general conditions of the contract referred to above.
7. This agreement and everything herein contained shall ensure to the benefit of and be binding upon the Parties hereto, their successors and assigns, respectively.

IN WITNESS WHEREOF the Parties hereto have hereunto affixed their corporate seals duly attested by the hands of their proper Officers in that behalf, respectively.

**THE CORPORATION OF THE
TOWN OF KINGSVILLE**



Corporation – Mayor

Corporation - Clerk

Date

Contractor's Signature and Seal



Contractor's Name

**GIORGI
BROS**
(1994) inc.

Contractor's Address

2751 TEMPLE DR.
WINDSOR, ONTARIO N8W 5E5
Phone (519) 251-0015 Fax (519) 251-0013

Date

MAY 26 / 2017

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW NO. 66-2017

BEING A BY-LAW to authorize the execution of a tax arrears extension agreement pursuant to Section 378 of the *Municipal Act, 2001*.

WHEREAS the Corporation of the Town of Kingsville registered on the 23rd day of June, 2016, a tax arrears certificate against the land described in Schedule "A" attached hereto and forming part of this By-law;

AND WHEREAS Section 378 of the *Municipal Act, 2001* provides that after the registration of a tax arrears certificate and before the expiry of one (1) year following the date of the registration of the tax arrears certificate, a Municipality or Board may by By-law authorize an extension agreement with the owner of the land, the spouse of the owner, a mortgagee or a tenant in occupation of such land to extend the period of time in which the cancellation price in respect to the Owner's land is to be paid;

AND WHEREAS the statutory period within which such a By-law may be enacted has not elapsed;

NOW THEREFORE the Council of the Corporation of the Town of Kingsville enacts the following as a By-law:

1. THAT an agreement be entered into by The Corporation of the Town of Kingsville with 803118 Ontario Ltd., the Owner(s)/Spouse/Mortgagee/Tenant of the lands described in Schedule "A" to extend the time period in which the cancellation price payable on these lands is to be paid on the terms and generally in the form of Schedule "B" attached to this By-law;
2. THAT the agreement be in substantially the same form and contain the same terms and conditions as set out in Schedule "B", a copy of which is attached hereto.
3. THAT the Mayor and Clerk be and are hereby authorized and directed to enter into the agreement on behalf of the Corporation;
4. THAT this By-law shall come into force and take effect upon the final passing thereof.

READ a **FIRST** and **SECOND** time this 12th day of June, 2017.

READ a **THIRD** time and **FINALLY PASSED** this 12th day of June, 2017.

MAYOR NELSON SANTOS

CLERK JENNIFER ASTROLOGO

SCHEDULE “A”
To By-Law No. 66-2017

DESCRIPTION OF THE LANDS:

Property #1
Roll # 140-000-00300-0000 municipally known as 83 Division St N, Kingsville ON and legally known as Plan 1182 PT BLK A

Property #2
Roll # 370-000-11704-0000 municipally known as 1965 Division Rd N, Kingsville ON and legally known as Plan 1198 LOT 14 County Rd 29

SCHEDULE "B"

To By-Law No. 66-2017

EXTENSION AGREEMENT

THIS AGREEMENT made in triplicate this 12th day of June, 2017.

BETWEEN:

THE CORPORATION OF THE TOWN OF KINGSVILLE
(Hereinafter called the "Corporation")

OF THE FIRST PART;

- and -

803118 Ontario Ltd. o/a A M TOWNHOUSES INC.
(Hereinafter called the "Owner(s)/Spouse/Mortgagee/Tenant")

OF THE SECOND PART;

WHEREAS the Owner(s)/Spouse/Mortgagee/Tenant is the owner of the lands in the Town of Kingsville described in Schedule "A" attached hereto and forming part of this Agreement;

AND WHEREAS the Owner(s)/Spouse/Mortgagee/Tenant's lands are in arrears of taxes on the 31st day of December, 2015 in the amount of \$12,281.17 and tax arrears certificates were registered in the Land Registry or Land Titles Office on the 23rd day of June, 2016 in respect of the Owner(s)/Spouse/Mortgagee/Tenant's lands;

AND WHEREAS Section 378 of the *Municipal Act, 2001* provides that after the registration of a tax arrears certificate and before the expiry of one (1) year following the date of the registration of the tax arrears certificate, a Municipality or Board may by By-law authorize an extension agreement with the Owner(s) of the land, the spouse of the owner, a mortgagee or a tenant in occupation of such land to extend the period of time in which the cancellation price in respect to the Owner(s)/Spouse/Mortgagee/Tenant's land is to be paid;

AND WHEREAS the period during which there is a subsisting extension agreement shall not be counted by the Treasurer in calculating the periods mentioned in sub-section 379(1) of the *Municipal Act, 2001*;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants and obligations hereinafter contained, it is hereby agreed as follows:

1. The Corporation will extend to (final date of extension) December 29, 2017 the payment period for the cancellation price payable in respect of the lands.
2. The Owner(s)/Spouse/Mortgagee/Tenant will make payments to the Corporation in accordance with Appendix "A" attached hereto.
3. In addition to paying the amounts provided for in paragraph 2, the Owner(s)/Spouse/Mortgagee/Tenant agrees to pay:
 - a. all further taxes levied on the land as they become due and payable during the term of this Agreement; and

- b. not later than 15 business days following the due date of the last payment under paragraph 2, such additional amount, if any, as is necessary to bring the total amount paid under this Agreement up to the amount of the cancellation price payable in respect of the lands.
4. Notwithstanding any of the provisions of this Agreement, the *Municipal Act, 2001*, as amended, shall continue to apply to the collection and enforcement of all tax arrears and all taxes except that the Treasurer and the Tax Collector of the Corporation, without waiving the statutory rights and powers of the municipality or of the Treasurer, shall not enforce collections of such tax payments, except as set out in paragraph 2 and 3, during the time this Agreement is in force so long as the Owner(s)/Spouse/Mortgagee/Tenant is not in default hereunder.
5. In the event the Owner(s)/Spouse/Mortgagee/Tenant defaults in any payments required by this Agreement and upon notice being given to the Owner(s)/Spouse/Mortgagee/Tenant by the Corporation, this Agreement shall be terminated and the Owner(s)/Spouse/Mortgagee/Tenant shall be placed in the position he or she was before this Agreement was entered into. In the event of a default, this Agreement shall cease to be considered a subsisting agreement on the day that the notice of termination is sent to the Owner(s)/Spouse/Mortgagee/Tenant.
6. Immediately upon the Owner(s)/Spouse/Mortgagee/Tenant or any other person making all the payments required under paragraphs 2 and 3, this Agreement shall be terminated and, the Treasurer shall forthwith register a tax arrears cancellation certificate in respect of the said lands.
7. Notwithstanding the provisions of paragraphs 2 and 3, the Owner(s)/Spouse/Mortgagee/Tenant and any other person may at any time pay the balance of the cancellation price and upon receipt of the aforesaid payment by the Corporation, this Agreement shall terminate and the Treasurer shall forthwith register a tax arrears cancellation certificate.
8. This Agreement shall cease to be considered a subsisting Agreement upon the date of the sale or other disposition of the land.
9. If any paragraph or part of paragraphs in this Agreement is determined by a court or tribunal of competent jurisdiction to be illegal or unenforceable, it or they shall be considered separate and severable from the Agreement and the remaining provisions of the Agreement shall remain in force and effect and shall be binding upon the Parties hereto as though the said paragraph or paragraphs or part or parts of paragraphs had never been included.

10. Any notice required to be given to the Owner(s)/Spouse/Mortgagee/Tenant hereunder shall be sufficiently given if sent by registered mail to the Owner(s)/Spouse/Mortgagee/Tenant at the following address:

P.O. Box 74, Kingsville, ON N9Y 2E8

IN WITNESS WHEREOF the Owner has hereunto set his/her hand and seal and the Corporation has caused its corporate seal to be hereunto affixed and attested to by its proper signing officers in that behalf.

CORPORATION OF THE TOWN OF
KINGSVILLE

MAYOR NELSON SANTOS

CLERK JENNIFER ASTROLOGO

Signed at the Town of Kingsville this 12th day of June, 2017.

witness

Signature of Owner(s)/Spouse/Mortgagee/Tenant

witness

Signature of Owner(s)/Spouse/Mortgagee/Tenant

APPENDIX “A”
TO EXTENSION AGREEMENT

PAYMENTS REQUIRED UNDER EXTENSION AGREEMENT:

Summary of Arrears Owing as of June 1, 2017:

ROLL #	AMOUNT OWING
3711 370 000 11704	\$15,487.08
3711 140 000 00300	\$10,423.19
TOTAL ALL ROLLS	\$25,910.27

Payment of the above arrears will be made in accordance with the schedule below and in the form of a certified cheque or bank draft payable to the Town of Kingsville.

September 1, 2017	\$4,400.00
October 2, 2017	\$7,170.09
November 1, 2017	\$7,170.09
December 1, 2017	\$7,170.09

Payments will be applied on a proportionate basis to each roll number.

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 68 - 2017

Being a By-law to amend By-law 101-2004, as amended by By-law 85-2013 and other Amending By-laws, to appoint an Acting Chief Building Official for The Corporation of the Town of Kingsville

WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001 c. 25 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

AND WHEREAS section 3 of the *Building Code Act, 1992* S.O. 1992, c. 23 (the “Act”) provides that the Council of each municipality is responsible for the enforcement of the Act in the municipality, except where otherwise provided and shall appoint a Chief Building Official and such Inspectors as are necessary for the enforcement of the Act in the areas in which the municipality has jurisdiction.

AND WHEREAS by Amending By-law 85-2013, enacted September 23, 2013, Peter Valore was appointed as Chief Building Official of The Corporation of the Town of Kingsville;

AND WHEREAS Peter Valore has submitted his employment resignation to The Corporation of the Town of Kingsville, effective June 14, 2017;

AND WHEREAS it is, therefore, necessary to further amend By-law 101-2004 as amended by By-law 85-2013 and other amending By-laws, in order to effect the appointment of an Acting Chief Building Official under the Act.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That Section 2 of By-law 85-2013 be repealed effective June 14, 2017.
2. That Rob Frias be appointed as Acting Chief Building Official for The Corporation of the Town of Kingsville effective June 15, 2017.
3. All other terms as set out in By-law 101-2004 and amendments thereto shall remain in full force and effect.

READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 12th day of June, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 69-2017

*Being a By-law to amend By-law No. 1-2014,
the Comprehensive Zoning By-law for the Town of Kingsville*

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That Subsection 6.2.2 e) RESIDENTIAL ZONE 2 RURAL/URBAN (R2.2) EXCEPTIONS is amended with the addition of the following new subsection:

6.2.2.10 'RESIDENTIAL ZONE 2 RURAL/URBAN EXCEPTION 10 (R2.2-10)'

For lands shown as 'R2.2-10' on Map 58 Schedule "A" of this By-law.

a) Permitted Uses

Those uses permitted under Section 6.2.2 Residential Zone 2 Rural/Urban (R2.2);

b) Permitted Buildings and Structures

Those buildings and structures permitted in Section 6.2.2 Residential Zone 2 Rural/Urban (R2.2);

c) Zone Provisions

- i) All lot and building requirements for the permitted buildings and structures shall be in accordance with Section 6.2.2;
- ii) Notwithstanding provisions of Section 6.2.2, the minimum lot frontage of lands zoned (R2.2-10) shall be 17 m.
- iii) Notwithstanding provisions of Section 6.2.2, the maximum lot coverage for lands zoned (R2.2-10) shall be 50%.

2. Schedule "A", Map 58 of By-law 1-2014 is hereby amended by changing the zone symbol on properties known municipally as, 2-20 & 25-37 Woodland St. & 113-121 & 104-120 Hazel Cres, Lots 18 to 39, 40 to 42 & 70 to 73, Plan 12M552, as shown on Schedule 'A' cross-hatched attached hereto from 'Residential Zone 2 Rural/Urban Exception 5 (R2.2-5)' to 'Residential Zone 2 Rural/Urban Exception 10 (R2.2-10)'.

3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 12th day of June, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

Schedule A



**2-20 & 13-19 Woodland St. &
113-121 & 104-120 Hazel Cres.**

Lots 18 to 39, 40 to 42 & 70 to 73, Plan 12M552

ZBA/10/17

Meters

0 15 30 60 90 120



Schedule "A", Map 58 of By-law 1-2014 is hereby amended by changing the zone symbol on properties known municipally as, 2-20 & 25-37 Woodland St. & 113-121 & 104-120 Hazel Cres, Lots 18 to 39, 40 to 42 & 70 to 73, Plan 12M552, as shown on Schedule 'A' cross-hatched attached hereto from 'Residential Zone 2 Rural/Urban Exception 5 (R2.2-5)' to 'Residential Zone 2 Rural/Urban Exception 10 (R2.2-10)'.

THE CORPORATION OF THE TOWN OF KINGSVILLE
BY-LAW NO. 70-2017

BEING A BY-LAW to authorize the execution of a tax arrears extension agreement pursuant to Section 378 of the *Municipal Act, 2001*.

WHEREAS the Corporation of the Town of Kingsville registered on the 23rd day of June, 2016, a tax arrears certificate against the land described in Schedule “A” attached hereto and forming part of this By-law;

AND WHEREAS Section 378 of the *Municipal Act, 2001* provides that after the registration of a tax arrears certificate and before the expiry of one (1) year following the date of the registration of the tax arrears certificate, a Municipality or Board may by By-law authorize an extension agreement with the owner of the land, the spouse of the owner, a mortgagee or a tenant in occupation of such land to extend the period of time in which the cancellation price in respect to the Owner’s land is to be paid;

AND WHEREAS the statutory period within which such a By-law may be enacted has not elapsed;

NOW THEREFORE the Council of the Corporation of the Town of Kingsville enacts the following as a By-law:

1. THAT an agreement be entered into by The Corporation of the Town of Kingsville with A M Townhouses Inc., the Owner(s)/Spouse/Mortgagee/Tenant of the lands described in Schedule “A” to extend the time period in which the cancellation price payable on these lands is to be paid on the terms and generally in the form of Schedule “B” attached to this By-law;
2. THAT the agreement be in substantially the same form and contain the same terms and conditions as set out in Schedule “B”, a copy of which is attached hereto.
3. THAT the Mayor and Clerk be and are hereby authorized and directed to enter into the agreement on behalf of the Corporation;
4. THAT this By-law shall come into force and take effect upon the final passing thereof.

READ a **FIRST** and **SECOND** time this 12th day of June, 2017.

READ a **THIRD** time and **FINALLY PASSED** this 12th day of June, 2017.

MAYOR NELSON SANTOS

CLERK JENNIFER ASTROLOGO

SCHEDULE “A”
To By-Law No. 70-2017

DESCRIPTION OF THE LANDS:

Property #1
Roll # 140-000-00200-0000 municipally known as Division St N, Kingsville ON and legally known as Plan 1182 PT BLK A

Property #2
Roll # 190-000-06700-0000 municipally known as 266 Lakeview Ave, Kingsville ON and legally known as Plan 432 PT LOT 24 PT BLK C

Property #3
Roll # 370-000-11702-0000 municipally known as Division Rd N W/S, Kingsville ON and legally known as Plan 1198 LOT 13 County Rd 29

SCHEDULE “B”

To By-Law No. 70-2017

EXTENSION AGREEMENT

THIS AGREEMENT made in triplicate this 12th day of June, 2017.

BETWEEN:

THE CORPORATION OF THE TOWN OF KINGSVILLE
(Hereinafter called the “Corporation”)

OF THE FIRST PART;

- and -

A M TOWNHOUSES INC.
(Hereinafter called the “Owner(s)/Spouse/Mortgagee/Tenant”)

OF THE SECOND PART;

WHEREAS the Owner(s)/Spouse/Mortgagee/Tenant is the owner of the lands in the Town of Kingsville described in Schedule “A” attached hereto and forming part of this Agreement;

AND WHEREAS the Owner(s)/Spouse/Mortgagee/Tenant’s lands are in arrears of taxes on the 31st day of December, 2015 in the amount of \$49,763.16 and tax arrears certificates were registered in the Land Registry or Land Titles Office on the 23rd day of June, 2016 in respect of the Owner(s)/Spouse/Mortgagee/Tenant’s lands;

AND WHEREAS Section 378 of the *Municipal Act, 2001* provides that after the registration of a tax arrears certificate and before the expiry of one (1) year following the date of the registration of the tax arrears certificate, a Municipality or Board may by By-law authorize an extension agreement with the Owner(s) of the land, the spouse of the owner, a mortgagee or a tenant in occupation of such land to extend the period of time in which the cancellation price in respect to the Owner(s)/Spouse/Mortgagee/Tenant’s land is to be paid;

AND WHEREAS the period during which there is a subsisting extension agreement shall not be counted by the Treasurer in calculating the periods mentioned in sub-section 379(1) of the *Municipal Act, 2001*;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants and obligations hereinafter contained, it is hereby agreed as follows:

1. The Corporation will extend to (final date of extension) December 29, 2017 the payment period for the cancellation price payable in respect of the lands.
2. The Owner(s)/Spouse/Mortgagee/Tenant will make payments to the Corporation in accordance with Appendix “A” attached hereto.
3. In addition to paying the amounts provided for in paragraph 2, the Owner(s)/Spouse/Mortgagee/Tenant agrees to pay:
 - a. all further taxes levied on the land as they become due and payable during the term of this Agreement; and

- b. not later than 15 business days following the due date of the last payment under paragraph 2, such additional amount, if any, as is necessary to bring the total amount paid under this Agreement up to the amount of the cancellation price payable in respect of the lands.
4. Notwithstanding any of the provisions of this Agreement, the *Municipal Act, 2001*, as amended, shall continue to apply to the collection and enforcement of all tax arrears and all taxes except that the Treasurer and the Tax Collector of the Corporation, without waiving the statutory rights and powers of the municipality or of the Treasurer, shall not enforce collections of such tax payments, except as set out in paragraph 2 and 3, during the time this Agreement is in force so long as the Owner(s)/Spouse/Mortgagee/Tenant is not in default hereunder.
5. In the event the Owner(s)/Spouse/Mortgagee/Tenant defaults in any payments required by this Agreement and upon notice being given to the Owner(s)/Spouse/Mortgagee/Tenant by the Corporation, this Agreement shall be terminated and the Owner(s)/Spouse/Mortgagee/Tenant shall be placed in the position he or she was before this Agreement was entered into. In the event of a default, this Agreement shall cease to be considered a subsisting agreement on the day that the notice of termination is sent to the Owner(s)/Spouse/Mortgagee/Tenant.
6. Immediately upon the Owner(s)/Spouse/Mortgagee/Tenant or any other person making all the payments required under paragraphs 2 and 3, this Agreement shall be terminated and, the Treasurer shall forthwith register a tax arrears cancellation certificate in respect of the said lands.
7. Notwithstanding the provisions of paragraphs 2 and 3, the Owner(s)/Spouse/Mortgagee/Tenant and any other person may at any time pay the balance of the cancellation price and upon receipt of the aforesaid payment by the Corporation, this Agreement shall terminate and the Treasurer shall forthwith register a tax arrears cancellation certificate.
8. This Agreement shall cease to be considered a subsisting Agreement upon the date of the sale or other disposition of the land.
9. If any paragraph or part of paragraphs in this Agreement is determined by a court or tribunal of competent jurisdiction to be illegal or unenforceable, it or they shall be considered separate and severable from the Agreement and the remaining provisions of the Agreement shall remain in force and effect and shall be binding upon the Parties hereto as though the said paragraph or paragraphs or part or parts of paragraphs had never been included.

10. Any notice required to be given to the Owner(s)/Spouse/Mortgagee/Tenant hereunder shall be sufficiently given if sent by registered mail to the Owner(s)/Spouse/Mortgagee/Tenant at the following address:

P.O. Box 74, Kingsville, ON N9Y 2E8

IN WITNESS WHEREOF the Owner has hereunto set his/her hand and seal and the Corporation has caused its corporate seal to be hereunto affixed and attested to by its proper signing officers in that behalf.

CORPORATION OF THE TOWN OF
KINGSVILLE

MAYOR NELSON SANTOS

CLERK JENNIFER ASTROLOGO

Signed at the Town of Kingsville this 12th day of June, 2017.

witness

Signature of Owner(s)/Spouse/Mortgagee/Tenant

witness

Signature of Owner(s)/Spouse/Mortgagee/Tenant

APPENDIX “A”
TO EXTENSION AGREEMENT

PAYMENTS REQUIRED UNDER EXTENSION AGREEMENT:

Summary of Arrears Owing as of June 1, 2017:

ROLL #	AMOUNT OWING
3711 190 000 06700	\$59,850.23
3711 140 000 00200	\$27,932.08
3711 370 000 11702	\$6,204.40
TOTAL ALL ROLLS	\$93,986.71

Payment of the above arrears will be made in accordance with the schedule below and in the form of a certified cheque or bank draft payable to the Town of Kingsville.

September 1, 2017	\$15,600.00
October 2, 2017	\$26,128.91
November 1, 2017	\$26,128.91
December 1, 2017	\$26,128.89

Payments will be applied on a proportionate basis to each roll number.

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 71 - 2017

***Being a By-law to confirm the proceedings of the
Council of The Corporation of the Town of Kingsville at its
June 12, 2017 Regular Meeting***

WHEREAS sections 8 and 9 of the *Municipal Act, 2011* S.O. 2001 c. 25, as amended, (the "Act") provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

AND WHEREAS section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the "Town") be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. The actions of the Council at its June 12, 2017 Regular Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 12th day of June, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo